

SAUK VALLEY COMMUNITY COLLEGE

BOARD OF TRUSTEES AGENDA

**Third Floor Board Room
Dixon, IL**

**June 23, 2008
7:00 p.m.**

1.0 Call to Order/Roll Call

2.0 Consent Agenda

- 2.1 Approval of Agenda**
- 2.2 Approval of Minutes, May 19, 2008**
- 2.3 Treasurer's Report**
- 2.4 Bills Payable**
- 2.5 Payrolls**

May 29, 2008	\$212,179.04
June 12, 2008	\$182,289.14
- 2.6 Budget Report**
- 2.7 Prevailing Wage Resolution**
- 2.8 ICCB 2010 Ramp Project**
- 2.9 Foundation Accounting Software Purchase**
- 2.10 College Vending Services**
- 2.11 Catalog Management and Production Software Purchase**

3.0 Reports/Information

- 3.1 President's Report**
- 3.2 Communication from Visitors**
- 3.3 Reports/Comments from Board Members**
- 3.4 Board Policies Review – 423.01 Policy for Substitute Instruction of Regularly Scheduled Classes and 424.01 Tutoring Policy**
- 3.5 Wind Energy Presentation**

4.0 Action Items

- 4.1 Board Policy 420.02 Jury Duty Leave (Second Reading)**
- 4.2 Board Policy 422.01 Health Examination and Communicable Diseases (First Reading)**
- 4.3 2008-2009 Tentative Budget (First Reading)**
- 4.4 Adjunct Faculty Contract**
- 4.5 Radiology Generator Purchase**
- 4.6 Interim Instructional Dean**
- 4.7 Nursing Faculty**

- 5.0 Closed Session – (Appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College; collective bargaining; closed session minutes consideration; pending litigation probable or imminent)**
- 6.0 Approval of Closed Session Minutes of May 19, 2008**
- 7.0 Adjournment**

**SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING
MINUTES
June 23, 2008**

The Board of Trustees of Sauk Valley Community College met in regular session at 7:00 p.m. on June 23, 2008, in the third floor Board Room at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Vice Chair Andersen called the meeting to order at 7:00 p.m. and the following members answered roll call:

Edward Andersen	Nancy Varga
Edson Cox	Andrew Bollman

Absent: Robert Thompson
William Simpson
Joan Padilla
Student Trustee Jessie Huseman

SVCC Staff: President Dr. George J. Mihel
Attorney Ole Pace
Dean of Business Services Paula Meyer
Dean of Information Services Alan Pfeifer
Director of Human Resources Kathryn Snow
Director of Foundation of Grants Amy Viering
Administrative Assistant Debra Dillow

Consent Agenda: It was moved by Member Bollman and seconded by Member Cox to approve the Consent Agenda. In a roll call vote, all voted aye. Motion carried.

President's Report: Dr. Mihel reported to the Board that Congressman Bill Foster toured the college's science labs. Dr. Mihel also shared a newspaper article that indicates the Congressman's desire to fund these types of projects. Dr. Mihel reported to the Board that President's Council would like to do the Marquee Project again this year during the middle of July. He indicated that this project is a great marketing tool and the net cost to the college for tuition waivers is minimal for the amount of exposure we get with our registration information throughout the community.

Reports: *Student Trustee:* None

Foundation: Member Cox indicated the Foundation will meet on June 24, 2008.

ICCTA: Member Bollman will attend the upcoming meeting in Springfield.

Board Policy Review: Dr. Mihel reviewed with the Board, Policies, 423.01 Policy for Substitute Instruction of Regularly Scheduled Classes and 424.01 Tutoring Policy and will recommend changes.

Closed Session: At 7:45 p.m. it was moved by Member Cox and seconded by Member Bollman that the Board go into closed session for the purpose of appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College; collective bargaining, closed session minutes consideration; pending litigation probable or imminent. In a roll call vote, all voted aye. Motion carried.

The Board returned to regular session at 8:20 p.m.

Board Policy 420.02
Jury Duty Leave
(Second Reading): It was moved by Member Cox and seconded by Member Bollman that the Board approve the Board Policy 420.02 Jury Duty Leave for second reading. In a roll call vote, all voted aye. Motion carried.

Board Policy 422.01
Health Examination
and Communicable
Diseases: It was moved by Member Varga and seconded by Member Cox that the Board approve the Board Policy 422.01 Health Examination and Communicable Diseases for first reading. In a roll call vote, all voted aye. Motion carried.

2008-2009 Tentative
Budget (First Reading) It was moved by Member Bollman and seconded by Member Cox that the Board approve the first reading of the 2008-2009 Tentative Budget as presented. In a roll call vote, all voted aye. Motion carried.

Sauk Valley Community
College Adjunct Faculty
Association Contract: It was moved by Member Varga and seconded by Member Cox that the Board approve Sauk Valley Community College Adjunct Faculty Association Contract as presented. In a roll call vote, all voted aye. Motion carried.

Radiology Equipment
Purchase:

It was moved by Member Varga and seconded by Member Bollman that the Board approve the purchase of the 40kW X-Ray Generator from Norstar Marketing Group in the amount of \$46,589 to be paid from funding bonds. In addition, the administration recommends Board approval to allow Norstar to contract with a broker on behalf of the college to remove and sell the old x-ray equipment to a third party vendor for a 15% commission cost. In a roll call vote, all voted aye. Motion carried.

Interim Instructional Dean:

It was moved by Member Varga and seconded by Member Bollman that the Board approve the appointment of Dr. Mary Lou Kidder as Interim Dean of Instructional Services with a salary of \$71,000 effective July 1, 2008. In a roll call vote, all voted aye. Motion carried.

Nursing Faculty
Recommendation:

It was moved by Member Varga and seconded by Member Cox that the Board approve the hire of Ms. Penny Duncan as Assistant Professor of Nursing, starting date of August 15, 2008, at an annual base salary of \$42,958. In a roll call vote, all voted aye. Motion carried.

Closed Session Minutes
of May 19, 2008:

It was moved by Member Cox and seconded by Member Varga that the Board approve the closed session minutes of May 19, 2008. In a roll call vote, all voted aye. Motion carried.

Adjournment:

Since the scheduled business was completed, it was moved by Member Cox and seconded by Member Bollman that the Board adjourn. In a roll call vote, all voted aye. Motion carried.

The meeting adjourned at 8:35 p.m.

Next Meeting:

The next regular meeting of the Board will be at 7:00 p.m. on July 28, 2008 in the Board Room.

Respectfully Submitted,


Nancy Varga, Secretary

SAUK VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES - TREASURER'S REPORT
As of May 31, 2008

SAUK VALLEY COMMUNITY COLLEGE
APPROVED BY
Edward Alhus
BOARD CHAIR
Nancy Varga
BOARD SECRETARY
DATE 5/23/08

CHECKING ACCOUNTS

INTEREST BEARING ACCOUNTS

General Account - Sterling Federal Bank
Illinois Funds - Firstar Bank, Springfield

SUBTOTAL INTEREST BEARING CHECKING ACCOUNTS

INTEREST

<u>RATE</u>	<u>AMOUNT</u>
0.810	\$397,152.24
1.986	929,810.41
	<u>1,326,962.65</u>

MONEY MARKET

ABN-AMRO Investment Services, Inc.

2.060	<u>42,777.18</u>
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TOTAL CHECKING ACCOUNTS

\$1,369,739.83

INVESTMENTS

FINANCIAL INSTITUTION

Farmers State Bank, Sublette
Freedom Bank, Sterling
ntrue Bank, Tampico
Community State Bank
First National Bank, Amboy
Sterling Federal Bank
Sterling Federal Bank

MATURITY

DATE

08-09-08	3.800	\$1,000,000
09-19-08	3.030	1,000,000
11-12-08	2.630	1,000,000
01-10-09	4.500	1,000,000
02-14-09	3.940	1,000,000
02-24-09	3.640	1,000,000
04-04-09	3.060	1,000,000
		<u>7,000,000</u>

SUBTOTAL INVESTMENTS

BOND INVESTMENTS - Liability, Protection & Settlement

Fed Home Ln Bks Cons Bd
Federal Natl Mtg. Assn Benchmark
Federal Home Ln Mtg Crp Notes
Federal Natl Mtg. Assn.
Federal Home Ln Bks Gbl Bd
Federal Home Ln Bks Cons Bd
Federal Farm Cr Bks Cons.
Federal Home Ln Bks Call Step
Federal Home Ln Bks Call Step
Federal Home Ln Bks Call Step
Federal Home Ln Mtg Crp Refrnce

YIELD

PRICE

07-30-08	4.000	572,502.19
11-17-08	3.875	609,490.78
02-17-09	4.875	540,113.76
04-15-09	4.875	574,247.10
07-17-09	5.375	529,228.50
11-13-09	6.500	410,812.94
03-24-10	3.680	404,048.02
06-30-10	3.000	737,690.64
07-14-10	3.000	403,081.88
12-10-10	3.000	392,663.10
03-15-11	2.600	621,481.30
		<u>\$5,795,360.21</u>

SUBTOTAL BONDS

TOTAL INVESTMENTS

\$12,795,360.21

Sauk Valley Community College
Board of Trustees
June 23, 2008

SAUK VALLEY COMMUNITY COLLEGE
APPROVED BY

Edward O. Muehl

BOARD CHAIR

Nancy Morgan

BOARD SECRETARY

DATE

6/23/08

Summary of Bills Payable

Amount

General Operating Funds

\$ 559,017.22

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
SVCC Foundation	01		Foundation - Tuition Receivable	Funds Overpaid SVCC Student Scholarshi	1,000.00
SVCC Foundation	01		Foundation - Tuition Receivable	Return of Funds Spring 08	37.92
Amboy News	01		Foundation Expense	Ad for Capital Campaign	100.00
Economy Trophy Co	01		Foundation Expense	Outstanding Alumni Award	39.75
New Readers Press	01		Foundation Expense	News for You Magazines	37.80
Powell, Dawn A.	01		Foundation Expense	food for DCC Luncheon	170.00
Sauk Valley Newspapers	01		Foundation Expense	Car Raffle Advertising May 08	538.24
Southern Illinois University	01		Foundation Expense	Exam Fee-M Hess	60.00
Sterling Public Library	01		Foundation Expense	Library Card Vital	50.00
Swartleys Florist, Inc.	01		Foundation Expense	Centerpieces Draw Down	504.00
Vock, Zully A.	01		Foundation Expense	Vital Picnic	56.14
Walker, Shirley A.	01		Foundation Expense	Beach Balls for the Car Raffle	26.75
Follett Bookstore	01		Dislocated Worker Expense	Department Bookstore Charges 4/08	16.37
Lee Wayne	01		Other Accrued Revenue	Baby Bibs	1,215.95
Real Networks	01		Prepaid Expense	RealProducer Support FY 09	1,245.00
State Universities Retirement	01		SURS Payable	Accrued Surs	24,794.80
State Universities Retirement	01		SURS Payable	Accrued Surs	23,019.33
Select Employees Credit Union	01		Credit Union Payable	ACCURED W/H Select Employees Credit Un	8,667.55
Select Employees Credit Union	01		Credit Union Payable	ACCURED W/H Select Employees Credit Un	7,151.80
SVCC Faculty Association	01		Faculty Association Payable	Accrued SVCC Faculty Assoc. Dues	1,063.44
Community Health Charities of	01		United Way Payable	ACCURED W/H-Community Health Charities	47.50
Community Health Charities of	01		United Way Payable	ACCURED W/H-Community Health Charities	32.50
United Way of Lee County	01		United Way Payable	Accrued United Way Dixon	40.83
United Way of Lee County	01		United Way Payable	Accrued United Way Dixon	20.00
United Way of Whiteside County	01		United Way Payable	Accrued United Way Sterling/Rock Falls	32.25
United Way of Whiteside County	01		United Way Payable	Accrued United Way Sterling/Rock Falls	32.25

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Gallagher Benefit Services, In	01		Optional Life Insurance	Optional Life	451.70
American Administrative Group	01		Optional Disability Insurance	LTD Billing June 08	752.72
Illinois Mutual	01		Optional Disability Insurance	Accrued Optional Disability-Illinois M	3.89
Illinois Mutual	01		Optional Disability Insurance	Accrued Optional Disability-Illinois M	3.89
SVCC Foundation	01		Foundation Payable	Accrued W/H SVCC Foundation	250.24
SVCC Foundation	01		Foundation Payable	Accrued W/H SVCC Foundation	197.04
Ameriprise Financial Services,	01		American Express	Accrued Annuities-American Express	95.00
Ameriprise Financial Services,	01		American Express	Accrued Annuities-American Express	95.00
Equitable Life Assurance	01		Equitable	Accrued Annuities-Equitable	80.00
Equitable Life Assurance	01		Equitable	Accrued Annuities-Equitable	80.00
Franklin Financial Services Co	01		Franklin Life	Accrued Annuities-Franklin Life	187.50
Franklin Financial Services Co	01		Franklin Life	Accrued Annuities-Franklin Life	187.50
Fidelity Investments	01		Fidelity Investments	ACCRUED ANNUITIES-Fidelity Investments	1,644.48
Fidelity Investments	01		Fidelity Investments	ACCRUED ANNUITIES-Fidelity Investments	105.00
Waddell & Reed, Inc	01		Waddell & Reed	Accrued Annuities-Waddell & Reed	300.00
Waddell & Reed, Inc	01		Waddell & Reed	Accrued Annuities-Waddell & Reed	100.00
Anderson, Sharon	01		Accounts Payable	Online Refund	850.00
Angel, Nestor	01		Accounts Payable	Online Refund	79.00
Bates, Robert L.	01		Accounts Payable	Online Refund	246.00
Baumann, Margaret L.	01		Accounts Payable	Online Refund	10.00
Brault, Lori E.	01		Accounts Payable	Online Refund	82.00
Brown, Kimsa H.	01		Accounts Payable	Online Refund	328.00
Carter, Scott A.	01		Accounts Payable	Online Refund	85.00
Costello, Will G.	01		Accounts Payable	Online Refund	261.00
Crowe, Grace A.	01		Accounts Payable	Online Refund	10.00
Duerst, Emily B.	01		Accounts Payable	Online Refund	246.00

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Duffus, Katherine K.	01		Accounts Payable	PELL Gt - Reinstated	208.00
Eads, Lindsay M.	01		Accounts Payable	Online Refund	17.00
Fitzsimmons, Karli R.	01		Accounts Payable	Online Refund	40.00
Garratt, Dianna J.	01		Accounts Payable	Online Refund	82.00
Gerdas, Kari L.	01		Accounts Payable	Online Refund	206.00
Hanton, Sheila N.	01		Accounts Payable	Online Refund	246.00
Hanson, Autumn E.	01		Accounts Payable	Online Refund	81.00
Heng, Leslie M.	01		Accounts Payable	Online Refund	328.00
Jacinto, Amanda S.	01		Accounts Payable	Online Refund	146.00
Jager, Michelle A.	01		Accounts Payable	Online Refund	174.00
Johnson, Jennifer L.	01		Accounts Payable	Online Refund	492.00
Joyce, Jennifer A.	01		Accounts Payable	Online Refund	246.00
Kelley, Kendra J.	01		Accounts Payable	Online Refund	246.00
Latta, Madilyn	01		Accounts Payable	Online Refund	49.00
Latta, Sumner	01		Accounts Payable	Online Refund	49.00
Lewallen, Pamela G.	01		Accounts Payable	PELL Gt	2,130.00
Lindenmier, Averi E.	01		Accounts Payable	Online Refund	82.00
Markel, Diane E.	01		Accounts Payable	Online Refund	9.00
McCue, Heather M.	01		Accounts Payable	Online Refund	166.00
Miller, Samantha J.	01		Accounts Payable	Online Refund	246.00
Moats, Aaron C.	01		Accounts Payable	Online Refund	82.00
Muhsin, Hana A.	01		Accounts Payable	Online Refund	246.00
Nailor, Rian B.	01		Accounts Payable	Online Refund	82.00
Nunley, Jeremy L.	01		Accounts Payable	Online Refund	261.00
O'Connell, Erin M.	01		Accounts Payable	reverse	261.00
Peugh, Paige R.	01		Accounts Payable	Online Refund	246.00

REPORT SVRCHKR
FISCAL YEAR 2008

Sauk Valley Community College
Check Register
From 05/15/08 To 06/23/08

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<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Peugh, Phillip T.	01		Accounts Payable	Endtn	300.00
Peugh, Terry J.	01		Accounts Payable	Online Refund	338.00
Poole, Dustin T.	01		Accounts Payable	Endtn	175.00
Prieto Santiago, Glorimar	01		Accounts Payable	Online Refund	400.00
Rediger, Lindsey K.	01		Accounts Payable	Online Refund	246.00
Rinehart, Ashley M.	01		Accounts Payable	Online Refund	82.00
Royer, Brett T.	01		Accounts Payable	Online Refund	15.00
Serrano, Veronica	01		Accounts Payable	Online Refund	30.00
Shipley, Philip	01		Accounts Payable	Online Refund	328.00
Sorenson, Emily S.	01		Accounts Payable	Online Refund	246.00
Steinberg, Brandi S.	01		Accounts Payable	Online Refund	109.33
VanNatta, James	01		Accounts Payable	Online Refund	82.00
Wagenecht, Aimee	01		Accounts Payable	Online Refund	30.00
Winekauf, Amber N.	01		Accounts Payable	Online Refund	256.00
Upward Mobility Program	01		Other Payables	Fall 07 Reimbursement Perez	49.20
SVCC Foundation	01		Foundation Payable	Raffle-Credit Card	50.00
Consolidated Management Co	01		Cafeteria payable	Punch A Lunch	30.00
Niro, Scavone, Haller & Niro,	01	Board of Trustees	Legal Services	Legal Fees I-Tunes Contract	1,200.00
Ward, Murray, Pace, & Johnson,	01	Board of Trustees	Legal Services	April Legal Fees	1,700.00
Sauk Valley Newspapers	01	Board of Trustees	Advertising	Legal Notice	13.65
Consolidated Management Co	01	Board of Trustees	Conference/Meeting Expense	Board Retreat Lunch	90.00
Consolidated Management Co	01	Board of Trustees	Conference/Meeting Expense	Board Meeting Refreshments	29.65
Illinois Community College Tru	01	Board of Trustees	Conference/Meeting Expense	Conference Fee 6/5/08	270.00
Follett Bookstore	01	President's Office	Office Supplies	Department Bookstore Charges 4/08	14.83
Fifth Third Bank	01	President's Office	Conference/Meeting Expense	President's Meeting 4/29/08	154.74
Follett Bookstore	01	College Relations's Office	Office Supplies	Department Bookstore Charges 4/08	.79

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ComCast Spotlight Inc	01	College Relations's Office	Advertising	Cable TV Advertising	700.00
ComCast Spotlight Inc	01	College Relations's Office	Advertising	Advertising May 08	1,582.00
Sauk Valley Area Chamber of Co	01	College Relations's Office	Advertising	Chamber Sponsor	250.00
WIXN FM - WIXN AM	01	College Relations's Office	Advertising	April Advertising	1,975.00
WIXN FM - WIXN AM	01	College Relations's Office	Advertising	Advertising May 2008	922.50
Withers Broadcasting	01	College Relations's Office	Advertising	Radio Advertising May 2008	863.45
Follett Bookstore	01	Printshop	Other Supplies	Department Bookstore Charges 4/08	11.66
CDW-G	01	Printshop	Purchases for Resale	Canon Matte Vinyl	255.36
Enterprise Group	01	Printshop	Purchases for Resale	Paper	4,480.00
Midland Paper	01	Printshop	Purchases for Resale	Paper-Tan	97.30
Pinney Printing Company	01	Printshop	Purchases for Resale	Expanded Folders	55.00
Professional Binding Inc	01	Printshop	Purchases for Resale	Black Spiral Combs	36.85
Xerox Corporation	01	Printshop	Rental- Equipment	Rental Equipment	803.27
GFC Leasing Company	01	Printshop	Debt Principal Retirement	Copier Lease Payment -Principal	472.18
GFC Leasing Company	01	Printshop	Debt Principal Retirement	Copier Lease Payment -Principal	475.57
GFC Leasing Company	01	Printshop	Interest	Copier Lease Payment-Interest	61.13
GFC Leasing Company	01	Printshop	Interest	Copier Lease Payment-Interest	57.74
SBM Business Equipment Center	01	VP-Academics	Maintenance Services	Monthly Meter Maintenance	72.25
Hearland Community College	01	VP-Academics	Publications and Dues	FY 08 Dues	50.00
Wittman, Vatarie	01	Professional Development	Tuition Reimbursement	Tuition Reimbursement F 07 & Spring 08	690.00
Blaquez, Odile M.	01	Professional Development	Conference/Meeting Expense	Travel-Chicago 4/16/08	329.63
Edleman, Paul	01	Professional Development	Conference/Meeting Expense	Travel-Arabic Immersion Program	1,500.00
Funston, Terry L.	01	Professional Development	Conference/Meeting Expense	Travel-APS Training 5/22/08	701.02
Kidder, Mary L.	01	Professional Development	Conference/Meeting Expense	Travel- IBHE FAC Meeting 5/15/08	306.08
Nunez, Steve C.	01	Professional Development	Conference/Meeting Expense	Meal Advance NISOD Conference 5/24/08	78.00
Nunez, Steve C.	01	Professional Development	Conference/Meeting Expense	Travel- NISOD Conference 5/27/08	567.75

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Calendars	01	High School Relations	Office Supplies	Calendars	25.49
Follett Bookstore	01	Art	Instructional Supplies	Department Bookstore Charges 4/08	20.75
Rex, Elizabeth	01	Art	Instructional Supplies	Supplies Art Classes Woodlawn Arts	74.78
Woodlawn Arts Academy	01	Art	Instructional Supplies	Art Supplies	50.46
Follett Bookstore	01	English	Instructional Supplies	Department Bookstore Charges 4/08	89.21
Follett Bookstore	01	Music	Instructional Supplies	Department Bookstore Charges 4/08	4.39
Follett Bookstore	01	Speech	Instructional Supplies	Department Bookstore Charges 4/08	3.11
Follett Bookstore	01	Fitness Center	Instructional Supplies	Department Bookstore Charges 4/08	10.38
Chicago Distribution Center	01	Criminal Justice	Instructional Supplies	Book	14.59
Follett Bookstore	01	Psychology	Instructional Supplies	Department Bookstore Charges 4/08	58.83
Funston, Terry L.	01	Psychology	Conference/Meeting Expense	Travel-Area High Schools thru 5/6/08	56.56
Follett Bookstore	01	Mathematics	Instructional Supplies	Department Bookstore Charges 4/08	18.80
Follett Bookstore	01	Business and Tech Office	Office Supplies	Department Bookstore Charges 4/08	7.48
Rock Falls Rotary Club	01	Business and Tech Office	Publications and Dues	Rotary Dues L White	98.00
Pleasant, Tiffany	01	Business and Tech Office	Conference/Meeting Expense	Travel- Delivery Bibs	10.10
Pleasant, Tiffany	01	Business and Tech Office	Conference/Meeting Expense	Travel- Delivery of SVCC Placemats	99.49
Follett Bookstore	01	Business	Instructional Supplies	Department Bookstore Charges 4/08	7.38
Follett Bookstore	01	Computer Information Systems	Instructional Supplies	Department Bookstore Charges 4/08	.99
Intuit Inc	01	Computer Information Systems	Instructional Supplies	Quickbooks Premier	859.90
Follett Bookstore	01	Office & Administrative Services	Instructional Supplies	Department Bookstore Charges 4/08	45.00
SBM Business Equipment Center	01	Office & Administrative Services	Instructional Supplies	Monthly Meter Charge May	78.00
Williams, Susan I.	01	Office & Administrative Services	Instructional Supplies	Supplies OAS Lab	26.67
Follett Bookstore	01	HVAC	Instructional Supplies	Department Bookstore Charges 4/08	2.38
Johnstone Supply	01	HVAC	Instructional Supplies	Supplies	24.26
Staples	01	Machine Tool	Instructional Supplies	Office Supplies	124.96
SBM Business Equipment Center	01	Director Developmental Learning	Office Supplies	File Cabinet	729.99

REPORT SVRCHKR
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Florini, Anthony D.	01	General Education Degree	Conference/Meeting Expense	Travel-ROE & Wallace	33.33
Laerdal Medical Corporation	01	Associate Degree Nursing	Maintenance Services	Repair	392.63
Briggs Corporation	01	Associate Degree Nursing	Instructional Supplies	Supplies	57.65
CGH Medical Center	01	Associate Degree Nursing	Instructional Supplies	IV Fluid-NACI	20.88
DeKroft-Metz and Co, Inc	01	Associate Degree Nursing	Instructional Supplies	Kangaroo Pump Set	105.30
HESI Division of Elsevier, Inc.	01	Associate Degree Nursing	Instructional Supplies	NCLEX Exam-RN	735.00
Klein, Colleen J.	01	Associate Degree Nursing	Conference/Meeting Expense	Travel-Clinical Site Visits thru 5/9/0	189.88
Tufty, Jeanine M.	01	Associate Degree Nursing	Conference/Meeting Expense	Travel- Clinical Site Visits 4/28/08	42.42
Giltner, Donna L.	01	Nurse Assistant	Conference/Meeting Expense	Travel- CNA Conference 4/18/08	197.70
CGH Medical Center	01	Licensed Practical Nursing	Instructional Supplies	Linen Services April 08	61.00
SourceOne Healthcare Technology	01	Radiologic Technology	Maintenance Services	Labor-Service	90.00
Brevitt, Dianna H.	01	Radiologic Technology	Conference/Meeting Expense	Travel- Clinical Site Visits thru 5/27	353.50
Jakubczak, Kerri S.	01	Radiologic Technology	Conference/Meeting Expense	Travel- Clinical Site Visits thru 5/20	587.82
KSB Hospital	01	Paramedic Program	Instructional Service Contracts	Clinical Coordinating	496.00
Flinn Scientific	01	Chemistry	Instructional Supplies	Lab Coats	262.34
S J Smith Welding Supply	01	Chemistry	Instructional Supplies	Chemistry Supplies	8.40
Wood, Therese L.	01	Chemistry	Instructional Supplies	Chemistry Supplies	33.63
Atchley, Charles E.	01	Physics	Instructional Supplies	Supplies-Physics Lab	29.37
Pasco Scientific	01	Physics	Instructional Supplies	Carbon Paper & Alcohol Thermometer	84.00
ITC (Instructional Technology	01	Dean of Information Systems	Publications and Dues	FY 08 Membership Dues	450.00
Pfeifer, Alan	01	Dean of Information Systems	Conference/Meeting Expense	Travel-AET Meeting 5/16/08	113.12
Gaylord Brothers	01	Learning Resource Center	Library Supplies	Label Thermal Transfer	711.62
Amazon.com	01	Learning Resource Center	Books and Binding Costs	Books for Library	796.37
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Books for Library	55.25
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Books for Library	391.18
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Books for Library	102.33

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Fifth Third Bank	01	Learning Resource Center	Books and Binding Costs	Books for Library	3,536.43
Encyclopaedia Britannica	01	Learning Resource Center	Publications and Dues	New Encyclopedia Britannica (Water Dam	995.00
NILRC	01	Learning Resource Center	Publications and Dues	Infotrac	6,435.92
University of Illinois	01	Learning Resource Center	Publications and Dues	CARLI Databases	13,872.47
University of Illinois	01	Learning Resource Center	Publications and Dues	CARLI Database	2,481.30
Patterson, Jennifer M.	01	Learning Resource Center	Conference/Meeting Expense	Travel- Rockford 5/16/08	45.45
Prairie Area Library System	01	Learning Resource Center	Conference/Meeting Expense	Conference Fee 4/2008	10.00
Creative Printing	01	Academic Computing	Instructional Technology Materla	Business Cards-B Payne	45.00
Payne, Brandon J.	01	Academic Computing	Conference/Meeting Expense	Travel-FSI Conference 5/15/08	234.79
Shelley, Chris	01	Academic Computing	Conference/Meeting Expense	Travel-Conference Blackboard 5/21/08	50.50
Next Generation Clinical Resea	01	Administrative Computing	Consultants	Oracle Consulting/Upgrade Services	1,900.00
RMS Technology Solutions, Inc	01	Administrative Computing	Maintenance Services	AUP Validation, Firewall & Router	18,719.00
Enterprise Group	01	Administrative Computing	Office Supplies	Papar	720.00
Toner Tech Plus	01	Administrative Computing	Office Supplies	Toner Cartridge Refurbishing	1,058.15
Unique Computer	01	Administrative Computing	Office Supplies	Batteries	112.00
Unique Computer	01	Administrative Computing	Office Supplies	Ink	647.00
Unique Computer	01	Administrative Computing	Office Supplies	Tapes	280.00
DLT Solutions	01	Administrative Computing	Computer Software	TOAD for Oracle Edition	2,218.50
GenevaLogic, Inc	01	Administrative Computing	Computer Software	Print Limit Pro Higher Education Lice	4,495.00
Share-It	01	Administrative Computing	Computer Software	Smart PDF Converter Flo	69.90
SwiftView Inc.	01	Administrative Computing	Computer Software	Annual Updates/Support Coverage	805.50
Quill Corporation	01	Dean of Student Services	Office Supplies	Quicker Clicker, Flash Drive, & Lead R	114.75
Illinois Community College Chi	01	Dean of Student Services	Conference/Meeting Expense	Conference Fee L Moreno	50.00
Follett Bookstore	01	Special Needs- ADA	Instructional Supplies	Department Bookstore Charges 4/08	39.60
Edwards, Jessica L.	01	Special Needs- ADA	Conference/Meeting Expense	Travel- Area Site Visits thru 4/29/08	89.98
Edwards, Jessica L.	01	Special Needs- ADA	Conference/Meeting Expense	Travel- Area High Schools thru 5/12/08	62.60

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Consolidated Management Co	01	Commencement	Other Supplies	Pinning Ceremony Refreshments	450.00
Medema, Pamela S.	01	Commencement	Other Supplies	Bows for Commencement	32.49
Pinney Printing Company	01	Commencement	Other Supplies	Commencement Programs	2,145.00
Sauk Valley Cleaners	01	Commencement	Other Supplies	Clean & Press Commencement Draperies	260.00
Spencer, Patricia E.	01	Commencement	Other Supplies	Soloist Health Career Pinning May 08	25.00
Salgado, Ana S.	01	Student Recruitment	Conference/Meeting Expense	Travel- Conference 5/21/08	1,043.39
Office Depot	01	Admissions, Records & Placement	Office Supplies	Office Supplies	853.32
Office Depot	01	Admissions, Records & Placement	Office Supplies	USB Flash Drives	59.96
Medema, Pamela S.	01	Admissions, Records & Placement	Conference/Meeting Expense	Audio Conference 5/15 & 5/29/08	398.00
Hightsmith Inc	01	Financial Aid & Veterans Affairs	Office Supplies	Crate/Ink Jet Labels	44.17
Office Depot	01	Financial Aid & Veterans Affairs	Office Supplies	Office Supplies	196.06
Stiefel, Debra	01	Financial Aid & Veterans Affairs	Office Supplies	Award Holders	35.70
ACT, INC	01	Counseling	Consultants	Compass License Fee	470.00
NAFSA	01	Counseling	Publications and Dues	Adviser's Manual Online	225.00
Hilliker, Marlene A.	01	Counseling	Conference/Meeting Expense	Travel-Area High School Visits thru 5/	152.51
Hall, Kelsey L.	01	Education Fund	Other Student Tuition & Fees	Transcript Refund	9.00
United Parcel Service	01	Other Institutional	Postage	Monthly Charges	199.23
Acom Solutions, Inc	01	Business Office	Maintenance Services	Check Writing Software	5,093.28
Classic Graphics Industries, I	01	Business Office	Office Supplies	Check Stock	560.14
Meyer, Paula S.	01	Business Office	Conference/Meeting Expense	Travel-thru 5/17/08	53.44
Meyer, Paula S.	01	Business Office	Conference/Meeting Expense	Negotiations Lunch 5/28/08	45.25
Follett Bookstore	01	Personnel Office	Office Supplies	Department Bookstore Charges 4/08	19.03
Snow, Kathryn C.	01	Personnel Office	Conference/Meeting Expense	Travel-BV High School/Scholarship	40.40
Advance News Magazines	01	Personnel Office	Recruitment	Ad - Nursing Position	1,035.00
American DataBank LLC	01	Personnel Office	Recruitment	background Check	46.00
Sauk Valley Newspapers	01	Personnel Office	Recruitment	Recruitment Ads 5/08	1,715.90

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Consolidated Management Co	01	Personnel Office	Other Conference & Meeting	May Winner/Birthday Party	92.41
B Safe Inc	010100	CCS Public Workshops	Consultants	OSHA Classes 6/5/08	1,000.00
Education To Go	010100	CCS Public Workshops	Consultants	Ed2Go Classes	440.00
Martin, Janice K.	010100	CCS Public Workshops	Consultants	PPD Class-Cake Decorating Spring 08	50.00
Ross, Jessie M.	010100	CCS Public Workshops	Consultants	Digital Photography Spring 08	36.00
Saunders, Diane M	010100	CCS Public Workshops	Consultants	Cake Decorating Spring 08	55.00
ACT, INC	010100	CCS Public Workshops	Instructional Supplies	WorkKey Testing	81.00
Follett Bookstore	010100	CCS Public Workshops	Instructional Supplies	Department Bookstore Charges 4/08	366.15
KSB Hospital	010100	CCS Public Workshops	Instructional Supplies	Materials for First Aid/CPR	56.00
KSB Hospital	010100	CCS Public Workshops	Instructional Supplies	Materials for First Aid/CPR	85.75
Rockford Industrial Welding Su	010100	CCS Public Workshops	Instructional Supplies	Excalibur	191.00
World Point ECC	010100	CCS Public Workshops	Instructional Supplies	Face Shield/Lung Bags	257.75
Shawyer Press Inc	010100	CCS Public Workshops	Advertising	Partnership Flyer-Summer 08	1,770.00
Garriott, Dianna J.	010100	CCS Public Workshops	Conference/Meeting Expense	Travel-DCC 5/27/08	8.48
ECOLAB	02	Maintenance	Maintenance Services	Monthly Pest Elimination	235.50
H-O-H Chemicals Inc	02	Maintenance	Maintenance Services	Water Treatment	1,374.00
Illinois Environmental Protect	02	Maintenance	Maintenance Services	Annual Fee-Air Pollution Control	200.00
Northwest Mechanical Inc	02	Maintenance	Maintenance Services	First Qtr 2008 Contract	1,293.00
Schumacher Elevator Company	02	Maintenance	Maintenance Services	Quarterly Elevator Maintenance	1,272.36
Specialty Floors, Inc	02	Maintenance	Maintenance Services	Machine Clean Gym Floor Labor & Materi	2,235.00
Turnroth Sign Co, Inc	02	Maintenance	Maintenance Services	Repair Message Center	150.00
C-B Kramer Sales & Service	02	Maintenance	Maintenance Supplies	Tube Scanner CB/Gasket Mounting	135.16
Columbia Pipe & Supply Co	02	Maintenance	Maintenance Supplies	Black Pipe	362.35
Menards	02	Maintenance	Maintenance Supplies	EZ pour	119.81
Menards	02	Maintenance	Maintenance Supplies	Maintenance Supplies	194.23
Paxton, Carl M.	02	Maintenance	Maintenance Supplies	Boots & Funnel	34.28

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Sexauer Inc	02	Maintenance	Maintenance Supplies	Chemicals	73.60
Schmall, Rex G.	02	Maintenance	Conference/Meeting Expense	Travel-Parts	4.04
Aramark Uniform Services Inc	02	Custodial	Maintenance Services	Towel Service	55.00
Aramark Uniform Services Inc	02	Custodial	Maintenance Services	Towel Service	55.00
Burton Placement Services	02	Custodial	Maintenance Services	J Diedrich 4/27/08	472.80
Ace Hardware	02	Custodial	Maintenance Supplies	Propane-Burnisher	25.94
Menards	02	Grounds	Maintenance Supplies	Grounds Supplies	76.34
Menards	02	Grounds	Maintenance Supplies	Lumber for Hurdles	15.59
Wisconsin Turf Equipment Corpo	02	Grounds	Maintenance Supplies	Hose Connections & Caps	208.45
Constellation New Energy	02	Utilities	Gas	Gas Services	16,331.20
Nicor Gas	02	Utilities	Gas	Gas Services	881.59
Nicor Gas	02	Utilities	Gas	Gas Services	766.38
Commonwealth Edison	02	Utilities	Electricity	Electricity	8.78
Commonwealth Edison	02	Utilities	Electricity	Electricity	37.98
Integrity's Energy Services Inc	02	Utilities	Electricity	Electricity	23,289.52
Integrity's Energy Services Inc	02	Utilities	Electricity	Electricity	20,866.92
City Of Dixon	02	Utilities	Water, Sewer	April Septic Waste Charge	122.00
City Of Dixon	02	Utilities	Water, Sewer	Testing 4/9/08	51.00
City Of Dixon	02	Utilities	Water, Sewer	May Testing Service	51.00
M & S Wastewater	02	Utilities	Water, Sewer	Monthly Water Treatment	425.00
Spotts, Randy J.	02	Utilities	Water, Sewer	Sludge Pumping	300.00
USA Bluebook	02	Utilities	Water, Sewer	Dechlorination Tabs	135.28
Comcast	02	Utilities	Telephone	Monthly Charges	4,750.00
Essex Telecom Inc	02	Utilities	Telephone	March-May 08 Monthly Telephone Bills	7,563.13
Essex Telecom Inc	02	Utilities	Telephone	Monthly Telephone Bill	2,421.16
Gallatin River Communications	02	Utilities	Telephone	Monthly Telephone Bill	1,850.62

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Illinois Central Community Col	02	Utilities	Telephone	Monthly Charge	340.00
United States Cellular	02	Utilities	Telephone	Van Cell Phone Charges	48.55
Verizon Wireless	02	Utilities	Telephone	Dr. Mihel Cell Phone	82.26
Verizon Wireless	02	Utilities	Telephone	Dr. Mihel Cell Phone Charges	93.22
Paulsen, Carmel A.	02	Building and Grounds Administrat	Office Supplies	Card reader, Clips & Laminating Sheets	45.85
ITW Food Equipment Group LLC (	02	Cafeteria	Maintenance Services	Repair	156.50
Youngren's Refrigeration Inc	02	Cafeteria	Maintenance Services	Repair Cooler	124.00
Johnstone Supply	02	Cafeteria	Other Materials and Supplies	Elements-Cafeteria	88.75
Pilton Group, LLC	03	ICCB Tech Enhancement Grant	Office Equipment	1/2 of Payment	11,171.50
S J Carlson Fire Protection, I	03	Operations & Maintenance- Restri	Building Remodeling	Application #4 Fire Protection Project	20,136.00
Drane, Paula E.	050500	Child Care Center	Other Supplies	Child Care Supplies	29.65
Follett Bookstore	050500	Child Care Center	Other Supplies	Department Bookstore Charges 4/08	25.87
Ablesoft Solutions, Inc	050600	Men's Basketball	Other Supplies	Statistical Program/Palm Pilot	324.87
Peterson Chiropractic & Sports	050600	Men's Basketball	Other Supplies	Medical Expense D Enrich 11/07	100.00
Peugh, Phillip T.	050600	Men's Basketball	Other Conference & Meeting	Travel-Scouted 4/26/08	79.51
Follett Bookstore	050600	Golf	Other Supplies	Department Bookstore Charges 4/08	80.91
Hilton Garden Inn	050600	Golf	Other Conference & Meeting	Hotel for Nationals 5/18/08	1,461.96
Phoenix College	050600	Golf	Other Conference & Meeting	Tournament Fees, Practice Rounds, Banq	240.00
Sterling Park District	050600	Golf	Other Conference & Meeting	Golf Invite Spring 08	717.00
Thrifty Car Rental	050600	Golf	Other Conference & Meeting	Car Rental Golf Nationals	259.93
Akadema Professional	050600	Men's Baseball	Other Supplies	Baseball Clothing Items	3,307.00
Temple's Sporting Goods	050600	Men's Baseball	Other Supplies	Black & White Caps	426.33
Valdez, Rene M.	050600	Men's Baseball	Other Conference & Meeting	Travel- Recruitment Wausau, WI 5/26/0	170.52
Waubensee Community College	050600	Men's Baseball	Other Conference & Meeting	Entry Fee 5/27/08	120.00
Now Care LLC	050600	Women's Basketball	Other Supplies	Medical Payment T Chatmon	37.00
Peterson Chiropractic & Sports	050600	Women's Basketball	Other Supplies	Insurance Deductible A Parsons	100.00

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Wiersema Charter Service	050600	Women's Basketball	Other Conference & Meeting	WBB Charter Bus North Dakota 3/10/08	5,700.00
Kipping, Sara M.	050600	Women's Tennis	Other Conference & Meeting	Travel- Tennis National's 5/8/08	780.75
Pruis, Mark	050600	Women's Softball	Other Conference & Meeting	Region Tournament 5/4/08	180.00
Pruis, Mark	050600	Women's Softball	Other Conference & Meeting	Travel-Nationals 5/18/08	2,030.99
Byar, Christine M.	050600	General Athletics	Other Materials and Supplies	Softball & Golf Send Off Supplies	23.02
Follett Bookstore	050600	General Athletics	Other Materials and Supplies	Department Bookstore Charges 4/08	12.36
Damhoff, Russ K.	050600	General Athletics	Other Conference & Meeting	Travel- Softball Tournament 5/14/08	230.54
Successories, Inc	050600	Student Activities	Other Conference & Meeting	Leadership Awards	181.91
Follett Bookstore	050600	Drama	Other Materials and Supplies	Department Bookstore Charges 4/08	18.98
Hedrick, Jason J.	050600	Drama	Other Materials and Supplies	Sword Rental Spring 08 Play	360.00
Pete Harkness Ford Inc.	050800	Transportation	Maintenance Services	Repairs 2003 TT	737.84
Safelite Fulfillment Inc	050800	Transportation	Maintenance Services	Replace Cracked Windshield TT	206.26
Butler Benefit Service Inc	051000		Prepaid Expense	Dependant Stop Loss	555.74
Butler Benefit Service Inc	051000		Prepaid Expense	Individual Stop Loss	6,144.99
Butler Benefit Service Inc	051000	Medical Insurance	Administrative Costs	Administrative	3,846.15
Gallagher Benefit Services, In	051000	Medical Insurance	Life & AD&D	Life Billing	1,359.30
State Universities Retirement	062050	SBDC Grant	SURS	Matching Funds	268.35
State Universities Retirement	062050	SBDC Grant	SURS	Matching Funds	268.35
State Universities Retirement	062050	SBDC Grant	SURS	Matching Funds	268.35
Illinois Valley Community Coll	062050	SBDC Grant	Other Contractual Services	Contractual Services	5,038.68
Illinois Valley Community Coll	062050	SBDC Grant	Other Contractual Services	Contractual Services	4,612.02
Quill Corporation	062050	SBDC Grant	Office Supplies	Redrope Artist	86.55
Shawver Press Inc	062050	SBDC Grant	Office Supplies	Client Homework Forms	181.00
Borger, Brian	062050	SBDC Grant	Conference/Meeting Expense	Travel-Area Site Visits thru 4/30/08	238.21
Borger, Brian	062050	SBDC Grant	Conference/Meeting Expense	Travel-Area Site Visits 5/29/08	215.48
Harrison, Pam R.	062050	SBDC Grant	Conference/Meeting Expense	Travel- Highland SBDC Mtg 5/19/08	43.13

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Illinois Institute for Rural A	062050	SBDC Grant	Conference/Meeting Expense	Conference Fee 8/11/08	1,000.00
Miller, Michele	062050	SBDC Grant	Conference/Meeting Expense	Travel-Client Visits thru 4/28/08	307.80
Miller, Michele	062050	SBDC Grant	Conference/Meeting Expense	Travel- Area Client Visits 5/27/08	425.21
Johnson, Virginia	062058	ICCB Adult Ed-State Basic-Instru	Instructional Supplies	Supplies for Adult Ed Classes	703.75
Benedict, Timothy	062060	SOS VITAL Grant	Instructional Supplies	Materials	30.68
Vock, Zully A.	062060	SOS VITAL Grant	Conference/Meeting Expense	Travel- Area Visits 5/21/08	31.31
Follett Bookstore	062061	IL Humanities Council	Office Supplies	Department Bookstore Charges 4/08	11.99
Sauk Valley Newspapers	062061	IL Humanities Council	Advertising	Silver City Ad	119.49
White, Linley V.	062064	FMA Grant	Conference/Meeting Expense	Lunch-FMA Camp Students	47.71
Amazon.com	062065	SOS Weed and Feed Grant	Books and Binding Costs	Books for Library	303.69
Whiteside Area Career Center	062073	Local Tech Prep Grant	Other	SVCC Tuition Reimbursement	2,250.00
Illinois Student Assistance Co	062150	ISAC	ISAC	MAP Funds Returned FY 08	715.00
State Universities Retirement	063011	Student Support Services Grant	SURS	Matching Funds	565.93
State Universities Retirement	063011	Student Support Services Grant	SURS	Matching Funds	586.92
State Universities Retirement	063011	Student Support Services Grant	SURS	Matching Funds	586.92
MAEOPP	063011	Student Support Services Grant	Publications and Dues	FY 08 Dues	100.00
Consolidated Management Co	063011	Student Support Services Grant	Conference/Meeting Expense	SSS Leadership Award Banquet	1,158.26
Kooshesh, Cyrus	063011	Student Support Services Grant	Conference/Meeting Expense	Travel-Trio Conference 5/26/08	493.43
Salamone, Jennifer L.	063011	Student Support Services Grant	Conference/Meeting Expense	Travel-Illinois Cultural Trip	128.00
Salamone, Jennifer L.	063011	Student Support Services Grant	Conference/Meeting Expense	Travel-Chicago IL 5/23/08	287.89
State Universities Retirement	063020	Perkins- Learning Assistance Cen	SURS	Matching Funds	55.82
State Universities Retirement	063020	Perkins- Learning Assistance Cen	SURS	Matching Funds	32.57
State Universities Retirement	063020	Perkins Ilc	SURS	Matching Funds	37.91
State Universities Retirement	063020	Perkins Ilc	SURS	Matching Funds	37.91
State Universities Retirement	063020	Perkins Ilc	SURS	Matching Funds	37.91
State Universities Retirement	063020	Perkins Ilc-Special Populations	SURS	Matching Funds	91.10

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State Universities Retirement	063020	Perkins IIC-Special Populations	SURS	Matching Funds	91.11
State Universities Retirement	063020	Perkins IIC-Special Populations	SURS	Matching Funds	91.10
Barnhart, Janet L	063030	Perkins IIIE Tech Prep	Consultants	Tech Prep Stipend Spring 08	250.00
Durband, Paula K.	063030	Perkins IIIE Tech Prep	Consultants	Tech Prep Stipend Spring 08	250.00
Hahne, Connie	063030	Perkins IIIE Tech Prep	Consultants	Tech Prep Stipend Spring 08	250.00
Lipscomb, Lyle	063030	Perkins IIIE Tech Prep	Consultants	Tech Prep Stipend Spring 08	250.00
Luker, Neal	063030	Perkins IIIE Tech Prep	Consultants	Tech Prep Stipend Spring 08	250.00
Nelson, Carolyn J.	063030	Perkins IIIE Tech Prep	Consultants	Tech Prep Stipend Spring 08	250.00
Rademacher, Paula	063030	Perkins IIIE Tech Prep	Consultants	Tech Prep Stipend Spring 08	250.00
Robinson, Jennifer	063030	Perkins IIIE Tech Prep	Consultants	Tech Prep Stipend Spring 08	250.00
Ross, Kathy J	063030	Perkins IIIE Tech Prep	Consultants	Stipend Tech Prep	250.00
Siegfried, Andy	063030	Perkins IIIE Tech Prep	Consultants	Tech Prep Stipend Spring 08	250.00
Vance, Susan E.	063030	Perkins IIIE Tech Prep	Consultants	Tech Prep Stipend Spring 08	250.00
Wilkin, Richard	063030	Perkins IIIE Tech Prep	Consultants	Tech Prep Stipend Spring 08	250.00
Economy Trophy Co	063030	Perkins IIIE Tech Prep	Office Supplies	Clock	71.00
Follett Bookstore	063030	Perkins IIIE Tech Prep	Office Supplies	Department Bookstore Charges 4/08	20.60
Lindahl, Sharon D.	063030	Perkins IIIE Tech Prep	Office Supplies	Supplies & Postage Tech Prep Grant	62.52
Economy Trophy Co	063030	Perkins IIIE Tech Prep	Conference/Meeting Expense	End of the Year Awards	135.50
Lindahl, Sharon D.	063030	Perkins IIIE Tech Prep	Conference/Meeting Expense	End of Year Banquet	504.36
Lindahl, Sharon D.	063030	Perkins IIIE Tech Prep	Conference/Meeting Expense	Travel- Area Travel 5/9/08	104.03
Amboy High School	063030	Perkins IIIE Tech Prep	Other	Tech Prep Claims 6-9 Spring 08	2,778.67
Bodean, Doug	063030	Perkins IIIE Tech Prep	Other	Tech Prep Stipend Spring 08	250.00
Dixon High School	063030	Perkins IIIE Tech Prep	Other	Tech Prep Claim # 9 Spring 08	1,040.00
Fulton High School	063030	Perkins IIIE Tech Prep	Other	Tech Prep Claims 1-3 Spring 08	3,836.25
Luker, Neal	063030	Perkins IIIE Tech Prep	Other	Mileage Spring 2008	64.02
Milledgeville High School	063030	Perkins IIIE Tech Prep	Other	Tech Prep Claims Spring 08 Claim # 7-1	1,913.92

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Ohio High School	063030	Perkins IIIE Tech Prep	Other	Tech Prep Claims 8-14 Spring 08	1,881.36
Robinson, Jennifer	063030	Perkins IIIE Tech Prep	Other	Tech Prep Claim #5 Materials & Supplie	83.35
Rock Falls High School	063030	Perkins IIIE Tech Prep	Other	Tech Prep Claim #6-Travel	68.50
Sterling Community Unit School	063030	Perkins IIIE Tech Prep	Other	Tech Prep Claims 1-4 Spring 08	2,928.60
Whiteside Area Career Center	063030	Perkins IIIE Tech Prep	Other	Tech Prep Claims 1-8 Spring 08	464.10
Matilda Press	063060	ICCB Cont. Quality Imp. Grant	Instructional Supplies	Awards & Recognition	31.00
Fifth Third Bank	063060	ICCB Cont. Quality Imp. Grant	Conference/Meeting Expense	HLC Conference 4/12/08	416.21
FPC Services	063070	ICCB Innovation Grant	Conference/Meeting Expense	Travel & Registration Windpover	1,239.48
Gross, Joan M.	063070	ICCB Innovation Grant	Conference/Meeting Expense	Travel-CNA State Training 6/6/08	418.44
Pfeifer, Alan	063070	ICCB Innovation Grant	Conference/Meeting Expense	Travel-Windpover Conference June 5, 20	160.00
Accurate Biometrics, Inc	063075	IDHS AmeriCorps - Member Activit	Consultants	Fingerprinting	30.00
CIRCA 21	063075	IDHS AmeriCorps - Member Activit	Conference/Meeting Expense	Graduation Ceremony Spring 08	850.00
Economy Trophy Co	063075	IDHS AmeriCorps - Member Activit	Conference/Meeting Expense	Graduation Ceremony	67.25
Earl, Sabrina C.	063075	IDHS AmeriCorps - Member Activit	Other Conference & Meeting	Summer 08 Orientation Lunch	34.00
McGath, Wendy	063075	IDHS AmeriCorps - Member Activit	Other Conference & Meeting	Travel-AmeriCorp 5/3/08	26.95
Wentzel, Abby	063075	IDHS AmeriCorps - Member Activit	Other Conference & Meeting	Travel- Retreat 4/4/08	21.35
State Universities Retirement	063075	IDHS AmeriCorps- Nonmember Activ	SURS	Matching Funds	261.47
State Universities Retirement	063075	IDHS AmeriCorps- Nonmember Activ	SURS	Matching Funds	260.83
State Universities Retirement	063075	IDHS AmeriCorps- Nonmember Activ	SURS	Matching Funds	243.31
Staples	063075	IDHS AmeriCorps- Nonmember Activ	Office Supplies	Office Supplies	1,299.24
Atlanta Marriott Marquis	063075	IDHS AmeriCorps- Nonmember Activ	Conference/Meeting Expense	Hotel-Conference 5/30/08	1,063.75
Elmendorf, Jodi M.	063075	IDHS AmeriCorps- Nonmember Activ	Other	Retreat Supplies	83.89
Mississippi Industries for the	063075	IDHS AmeriCorps- Nonmember Activ	Other	T-Shirts/Grad Certificates	76.00
Hedegaard, Kimberly	064010	Online Nursing Program	Student Grants & Scholarships	Third Scholarship Payment Spring 08	2,000.00
GFC Leasing Company	064030	Fund Bond- Instruc & Computer	Debt Principal Retirement	Bond Lease Payment-Principal	625.91
GFC Leasing Company	064030	Fund Bond- Instruc & Computer	Debt Principal Retirement	Bond Lease Payment-Principal	630.41

REPORT SVRCHKR
FISCAL YEAR 2008

Sauk Valley Community College
Check Register
From 05/15/08 To 06/23/08

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<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
GFC Leasing Company	064030	Fund Bond- Instruc & Computer	Interest	Bond Lease Payment-Interest	81.04
GFC Leasing Company	064030	Fund Bond- Instruc & Computer	Interest	Bond Lease Payment-Interest	76.54
Gordon Flesch Company, Inc	064030	Fund Bond- Instruc & Computer	Office Equipment	Image runner	4,067.00
Priton Group, LLC	064030	Fund Bond- Instruc & Computer	Office Equipment	1/2 of Payment	11,171.50
Unique Computer	064030	Fund Bond- Instruc & Computer	Office Equipment	IBM Server	6,300.00
VanZuiden, EmmaLea M.	101020	Cheerleading Club	Other	Top Fundraiser 5/08	100.00
Hamilton, Jane E.	101060	Magic Club	Other	Shadowmoor Boosters	200.00
Hamilton, Jane E.	101060	Magic Club	Other	Booster Boxes	200.00
Hamilton, Jane E.	101060	Magic Club	Other	Shadowmoor/Booster Cards	206.00
Derlein, Arcelia	101080	Rad Tech Senior	Other	Conference Parking 4/24/08	33.00
Jackson, Kimberly F.	101080	Rad Tech Senior	Other	Parking-Conference 4/24/08	33.00
American Cancer Society	101140	Phi Theta Kappa Club	Other	Relay for Life	500.00
RMS Technology Solutions, Inc	12	Risk Management	Maintenance Services	AUP Validation, Firewall & Router	839.00
RMS Technology Solutions, Inc	12	Risk Management	Maintenance Services	AUP Validation, Firewall & Router	11,525.00
Gallatin River Communications	12	Risk Management	Telephone	911 Cama Trunk Lines	89.60
Radio Ranch Inc	12	Public Safety	Maintenance Services	Repair Call Box Radios	165.60
Verizon Wireless	12	Public Safety	Maintenance Services	Security Cell Phones	67.18
Stewart & Associates, Inc	12	Public Safety	Other Contractual Services	Security Contract	1,123.99
Gall's Inc	12	Public Safety	Other Supplies	Security Uniform Pants	132.96
Illinois Lock Company	12	Public Safety	Other Supplies	Duo Keys	107.69
Stanley Security Solutions, In	12	Public Safety	Other Supplies	Lock Parts	447.08
BANK ACCOUNT 1 TOTAL:					559,017.22
ALL ACCOUNTS TOTAL:					559,017.22

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF MAY 31

PAGE 1

<u>EDUCATION FUND</u>	<u>2007-2008</u> <u>YTD</u>	<u>2007-2008</u> <u>Budget</u>	<u>YTD /</u> <u>Budget %</u>	<u>2006-2007</u> <u>YTD</u>	<u>YTD % Chng</u> <u>fm Prev Yr</u>	<u>2006-2007</u> <u>Total</u>
Revenues						
Local Governmental Sources	1,634,895	3,300,100	49.5%	1,556,807	5.0%	3,193,681
State Governmental Sources	2,214,126	2,668,491	82.9%	2,602,532	-14.9%	2,680,344
Federal Governmental Sources	4,480	5,000	89.6%	4,795	-6.5%	4,795
Student Tuition and Fees	5,335,939	4,108,000	129.8%	5,488,999	-2.7%	4,098,763
Sales and Service	134,365	205,000	65.5%	180,639	-25.6%	194,683
Investment Revenue	112,309	140,000	80.2%	147,113	-23.6%	161,249
Other Revenues	20,122	375,000	5.3%	37,723	-46.6%	489,084
TOTALS	9,456,239	10,801,591	87.5%	10,018,611	-5.6%	10,822,602
Expenditures						
Salaries	5,588,220	6,349,977	88.0%	5,652,633	-1.1%	6,148,963
Employee Benefits	1,328,659	1,836,568	72.3%	1,302,955	1.9%	1,963,108
Contractual Services	427,211	519,470	82.2%	512,954	-16.7%	621,096
General Materials and Supplies	562,202	771,628	72.8%	619,683	-9.2%	775,757
Conference & Meeting	116,153	151,905	76.4%	95,875	21.1%	103,399
Fixed Charges	13,072	14,000	93.3%	16,918	-22.7%	18,234
Capital Outlay	659,578	824,000	80.0%	687,261	-4.0%	804,088
Other Expenditures						6,917
TOTALS	8,695,098	10,467,548	83.0%	8,888,281	-2.1%	10,441,565
Transfers						
Transfers to Other Funds		300,000				133,000
CHANGE IN NET ASSETS	761,141	34,043		1,130,329		248,036
FUND BALANCE	1,630,061					868,920

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF MAY 31

OPERATION AND MAINTENANCE FUND

Budget
2007-2008

YTD /
Budget %

2006-2007
YTDYTD % Chng
fm Prev Yr

Total
2006-2007

Local Governmental Sources
State Governmental Sources
Student Tuition and Fees
Sales and Service
Facilities Revenue
Investment Revenue
Other Revenues

190,118	5.4%	390,551
341,296	-15.6%	350,913
606,989	-2.4%	443,677
6,112	7.2%	6,909
8,856	-86.1%	12,786
607	110.9%	607
277	162.7%	37,260
154,258	-5.0%	1,242,707

TOTALS

Salaries
Employee Benefits
Contractual Services
General Materials and Supplies
Conference & Meeting
Fixed Charges
Utilities
Capital Outlay

468,351	1.0%	504,638
158,306	8.1%	212,620
63,601	17.9%	89,875
78,591	-13.4%	98,881
2,838	25.9%	2,838
50,239	-21.8%	50,072
468,400	15.7%	569,127
	65.5%	14,714
290,329	7.1%	1,542,767

TOTALS

Transfers

Transfers From Other Funds:

-279,221

CHANGE IN NET ASSETS
FUND BALANCE

-136,070

-20,837
4,836

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF MAY 31

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	2007-2008 <u>YTD</u>	2007-2008 <u>Budget</u>	YTD / <u>Budget %</u>	2006-2007 <u>YTD</u>	YTD % Chng fm Prev Yr	2006-2007 <u>Total</u>
<u>OPERATION & MAINTENANCE- RESTRICTED</u>						
Revenues						
Local Governmental Sources	323,842	650,000	49.8%	287,539	12.6%	612,869
Investment Revenue	55,899	50,000	111.8%	71,289	-21.5%	87,612
Other Revenues	61,920				0.0%	
TOTALS	<u>441,662</u>	<u>700,000</u>	<u>63.0%</u>	<u>358,829</u>	<u>23.0%</u>	<u>700,482</u>
Expenditures						
General Materials and Supplies				-79,301		447
Fixed Charges	668,028	947,600	70.5%	433,531	54.0%	607,467
Capital Outlay		947,600	70.5%	354,230	88.5%	607,914
TOTALS	<u>668,028</u>	<u>947,600</u>	<u>70.5%</u>	<u>354,230</u>	<u>88.5%</u>	<u>607,914</u>
Transfers						
Transfers From Other Funds						-79,748
CHANGE IN NET ASSETS	<u>-226,366</u>	<u>-247,600</u>		<u>4,599</u>		<u>172,316</u>
FUND BALANCE	<u>2,148,802</u>					<u>2,375,168</u>

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF MAY 31

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<u>BOND AND INTEREST FUND</u>	<u>2007-2008</u> <u>YTD</u>	<u>2007-2008</u> <u>Budget</u>	<u>YTD /</u> <u>Budget %</u>	<u>2006-2007</u> <u>YTD</u>	<u>YTD % Chng</u> <u>fm Prev Yr</u>	<u>2006-2007</u> <u>Total</u>
Revenues						
Local Governmental Sources	687,450	1,285,000	53.5%	657,790	4.5%	1,300,814
Investment Revenue	7,470	2,000	373.5%	732	920.0%	
TOTALS	<u>694,921</u>	<u>1,287,000</u>	<u>54.0%</u>	<u>658,522</u>	<u>5.5%</u>	<u>1,300,814</u>
Expenditures						
Contractual Services	500	7,000	7.1%	1,000	-50.0%	1,000
Fixed Charges	<u>1,282,923</u>	<u>1,283,000</u>	<u>99.9%</u>	<u>1,285,378</u>	<u>-.1%</u>	<u>1,277,503</u>
TOTALS	<u>1,283,423</u>	<u>1,290,000</u>	<u>99.4%</u>	<u>1,286,378</u>	<u>-.2%</u>	<u>1,278,503</u>
CHANGE IN NET ASSETS	-588,502	-3,000	99.4%	-627,855	-.2%	22,311
FUND BALANCE	<u>135,434</u>					<u>723,936</u>

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF MAY 31

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AUXILIARY ENTERPRISES FUND

Revenues

Federal Governmental Sources					
Student Tuition and Fees	206,888	161,000	128.5%	217,755	-4.9%
Sales and Service	66,463	53,840	123.4%	73,864	-10.0%
Facilities Revenue	93,047	110,000	84.5%	97,846	-4.9%
Investment Revenue	884	900	98.2%	896	-1.3%
Other Revenues	1,590,634	1,775,500	89.5%	1,552,681	2.4%
TOTALS	1,957,917	2,101,240	93.1%	1,942,953	.7%

Expenditures

Salaries	89,168	77,743	114.7%	118,190	-24.5%
Employee Benefits	11,798	13,154	89.7%	20,299	-41.8%
Contractual Services	1,776,964	1,800,555	98.6%	1,617,974	9.8%
General Materials and Supplies	60,269	71,305	84.5%	66,163	-8.9%
Conference & Meeting	78,030	77,941	100.1%	68,034	14.6%
Fixed Charges	20,755	22,275	93.1%	20,700	.2%
Capital Outlay		950	0.0%	2,932	
Other Expenditures					
TOTALS	2,036,986	2,063,923	98.6%	1,914,295	6.4%

Transfers

Transfers to Other Funds		97,616		1,284	
Transfers From Other Funds		-97,616		-1,284	
CHANGE IN NET ASSETS	-79,068	37,317		28,658	
FUND BALANCE	93,174			106,363	
				172,243	

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
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<u>RESTRICTED PURPOSES FUND</u>	<u>2007-2008</u> <u>YTD</u>	<u>2007-2008</u> <u>Budget</u>	<u>YTD /</u> <u>Budget %</u>	<u>2006-2007</u> <u>YTD</u>	<u>YTD % Chng</u> <u>fm Prev Yr</u>	<u>2006-2007</u> <u>Total</u>
Revenues						
Local Governmental Sources	7,244,265				0.0%	1,310,173
State Governmental Sources	1,040,443	66,330	568.5%	1,285,465	-19.0%	3,697,513
Federal Governmental Sources	3,885,766	572,076	679.2%	3,497,435	11.1%	2,461
Investment Revenue	81,657			232,905	0.0%	239,115
Other Revenues	297,247				27.6%	
TOTALS	12,549,379	638,406	965.7%	5,015,805	150.2%	5,249,263
Expenditures						
Salaries	1,026,266	569,418	180.2%	945,240	8.5%	1,061,624
Employee Benefits	113,688	105,557	107.7%	105,660	7.6%	114,693
Contractual Services	135,469	7,850	725.7%	30,929	338.0%	34,941
General Materials and Supplies	157,269	51,806	303.5%	314,711	-50.0%	283,019
Conference & Meeting	62,956	37,852	166.3%	56,433	11.5%	75,857
Fixed Charges	3,637,038			8,483	772.5%	8,483
Utilities						
Capital Outlay	278,309			116,467	138.9%	315,330
Other Expenditures	4,056,011	136,975	961.1%	3,995,891	1.5%	3,830,983
TOTALS	9,467,009	909,458	040.9%	5,573,817	69.8%	5,724,933
Transfers						
Transfers to Other Funds				15,000		103,672
Transfers From Other Funds				-15,000		-23,924
CHANGE IN NET ASSETS	3,082,370	-271,052		-558,012		-555,418
FUND BALANCE	3,334,197					251,827

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF MAY 31

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WORKING CASH FUND

	2007-2008 YTD	2007-2008 Budget	YTD / Budget %	2006-2007 YTD	YTD % Chng fm Prev Yr	2006-2007 Total
Revenues						
Local Governmental Sources						
Investment Revenue	44,674	90,000	49.6%	67,816	-34.1%	84,221
TOTALS	44,674	90,000	49.6%	67,816	-34.1%	84,221
Expenditures						
Investment Revenue						
TOTALS						
Transfers						
Transfers to Other Funds		90,000				184,221
CHANGE IN NET ASSETS	44,674			67,816		-100,000
FUND BALANCE	2,015,458					1,970,783

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF MAY 31

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<u>TRUST AND AGENCY FUND</u>	<u>2007-2008</u> <u>YTD</u>	<u>2007-2008</u> <u>Budget</u>	<u>YTD /</u> <u>Budget %</u>	<u>2006-2007</u> <u>YTD</u>	<u>YTD % Chng</u> <u>fm Prev Yr</u>	<u>2006-2007</u> <u>Total</u>
<u>Revenues</u>						
Other Revenues	21,366			21,448	-3%	23,945
TOTALS	21,366			21,448	-3%	23,945
<u>Expenditures</u>						
General Materials and Supplies	150				0.0%	100
Conference & Meeting	70				0.0%	
Other Expenditures	22,643			17,704	27.9%	18,413
TOTALS	22,864			17,704	29.1%	18,513
CHANGE IN NET ASSETS	-1,497			3,744	29.1%	5,432
FUND BALANCE	26,463					27,960

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF MAY 31

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<u>AUDIT FUND</u>	<u>2007-2008</u> <u>YTD</u>	<u>2007-2008</u> <u>Budget</u>	<u>YTD /</u> <u>Budget %</u>	<u>2006-2007</u> <u>YTD</u>	<u>YTD % Chng</u> <u>fm Prev Yr</u>	<u>2006-2007</u> <u>Total</u>
Revenues						
Local Governmental Sources	14,004	27,000	51.8%	12,104	15.7%	25,795
Investment Revenue	4,636	700	662.3%	1,072	332.2%	1,313
TOTALS	18,641	27,700	67.3%	13,176	41.4%	27,108
Expenditures						
Salaries	4,676				0.0%	
Contractual Services	30,000	30,000	100.0%	26,550	12.9%	26,550
TOTALS	34,676	30,000	115.5%	26,550	30.6%	26,550
CHANGE IN NET ASSETS	-16,034	-2,300	115.5%	-13,373	30.6%	558
FUND BALANCE	33,788					49,823

06/12/2008

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF MAY 31

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LIABILITY, PROTECTION & SETTLEMENT

	2007-2008 YTD	2007-2008 Budget	YTD / Budget %	2006-2007 YTD	YTD % Chng fm Prev Yr	2006-2007 Total
Revenues						
Local Governmental Sources	242,857	495,000	49.0%	273,212	-11.1%	518,290
Investment Revenue	379,328	150,000	252.8%	221,299	71.4%	246,325
Other Revenues		20,000	0.0%			9,118
TOTALS	622,185	665,000	93.5%	494,512	25.8%	773,734
Expenditures						
Salaries	112,609	133,995	84.0%	77,795	44.7%	124,422
Employee Benefits	237,837	306,858	77.5%	227,163	4.7%	254,563
Contractual Services	60,992	58,100	104.9%	35,294	72.8%	39,174
General Materials and Supplies	5,349	6,600	81.0%	2,075	157.7%	5,231
Conference & Meeting	1,346	1,750	76.9%	1,178	14.2%	1,457
Fixed Charges	29,519	35,000	84.3%	31,601	-6.5%	33,140
Utilities	806	4,000	20.1%	2,829	-71.5%	2,918
Capital Outlay		175,000	0.0%	25,992		56,992
TOTALS	448,460	721,303	62.1%	403,929	11.0%	517,901
CHANGE IN NET ASSETS	173,725	-56,303	62.1%	90,582	11.0%	255,833
FUND BALANCE	6,250,042					6,076,317

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF MAY 31

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BUILDING BOND PROCEEDS FUND

	2007-2008 YTD	2007-2008 Budget	YTD / Budget %	2006-2007 YTD	YTD % Chng fm Prev Yr	2006-2007 Total
Revenues						
Capital Outlay						
TOTALS						
Expenditures						
Capital Outlay						
TOTALS						
CHANGE IN NET ASSETS						
FUND BALANCE	6,250,042					6,076,317

Sauk Valley Community College
June 23, 2008

Agenda Item 2.7

Topic: Prevailing Wages Resolution

Presented By: Dr. Mihel, Paula Meyer

Presentation:

By law, during the month of June each community college must adopt a resolution establishing prevailing wages for their district. Subsequent thereto, the College must publish a notice of Establishment of Prevailing Wages in the local newspaper. A certified copy of the adopted resolution establishing prevailing wages will then be forwarded to the Secretary of State in Springfield.

Recommendation:

The administration recommends the Board approve the attached Resolution Establishing Prevailing Wage for Sauk Valley Community College District #506.

SAUK VALLEY COMMUNITY COLLEGE, DIXON, ILLINOIS

RESOLUTION

ESTABLISHING PREVAILING WAGES

WHEREAS, Illinois Compiled Statutes, 820 ILCS 130/0.01-130/12, the Prevailing Wage Law, as amended, requires that the public body awarding any contract for construction of public works, exclusive of maintenance work, shall ascertain the general prevailing hourly rate of wages for employees engaged in such work; and

WHEREAS, the statutes further provide that said rate of pay be publicly posted and/or kept available for inspection by any interested party and certified copy thereof promptly filed in the Office of the Secretary of State;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Sauk Valley Community College, Lee County, Illinois, to the extent as required by AN ACT regulating "wages of laborers, mechanics, and other workers employed in any public works by the State, county, city, or by any public body or political sub-division or by anyone under contract public works," as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in the construction of public works coming under the jurisdiction of the Board of Trustees is hereby ascertained to be the same as the prevailing rate of wage for construction work in Lee County area as determined by the Department of Labor of the State of Illinois as of June 1, 2008; a copy of that determination being attached hereto and incorporated herein by reference. As required by said Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Department's June determination and apply to any and all public works construction undertaken by the College. The definition of any terms appearing in this resolution which are also used in aforesaid Act shall be the same as in said Act.

BE IT FURTHER RESOLVED that nothing herein contained shall be construed to apply to the prevailing hourly rate of wages in the locality for employment other than public works construction as defined in the ACT; and

BE IT FURTHER RESOLVED that the Secretary to the Board of Trustees be and is hereby directed to file a certified copy of this Resolution with the Secretary of State and the Department of Labor of the State of Illinois;

BE IT FURTHER RESOLVED that the Notice of this determination shall be published in the Dixon Telegraph in the City of Dixon, Illinois, a newspaper of general circulation within the area;

BE IT FURTHER RESOLVED that the Secretary shall publicly post or keep available for inspection by any interested party in the main office of the Board of Trustees this determination of such prevailing rate of wages; and

BE IT FURTHER RESOLVED that the Secretary to the Board of Trustees shall mail a copy of this determination to any employer and to any person or association of employees who have filed their names and addresses requesting copies of any determination stating the particular rates and the particular class of workmen whose wages will be affected by such rates.

Approved this 23rd day of June, 2008.

Board of Trustees of Sauk Valley
Community College District #506
Lee County, Illinois

Robert Thompson, Chair

ATTEST:

Debra Dillow
Secretary to the Board of Trustees
District #506

Lee County Prevailing Wage for June 2008

Trade Name	RG	TYP	C	Base	FRMAN	*M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
=====	==	===	=	=====	=====	=====	=====	=====	=====	=====	=====	=====
ASBESTOS ABT-GEN		BLD		27.110	28.110	1.5	1.5	2.0	6.790	9.980	0.000	0.700
ASBESTOS ABT-MEC		BLD		26.180	27.930	1.5	1.5	2.0	8.760	6.410	0.000	0.310
BOILERMAKER		BLD		30.970	33.970	2.0	2.0	2.0	8.270	7.740	0.000	0.300
BRICK MASON		BLD		31.000	33.500	1.5	1.5	2.0	5.900	9.690	0.000	0.460
CARPENTER		BLD		28.490	31.620	1.5	1.5	2.0	6.100	9.220	0.000	0.600
CARPENTER		HWY		28.640	30.390	1.5	1.5	2.0	6.300	8.680	0.000	0.400
CEMENT MASON		ALL		30.500	33.000	1.5	1.5	2.0	5.900	9.030	0.000	0.150
CERAMIC TILE FNSHER		BLD		28.400	0.000	1.5	1.5	2.0	6.150	4.000	0.000	0.400
COMMUNICATION TECH		BLD		30.250	32.500	1.5	1.5	2.0	8.600	8.690	0.000	0.610
ELECTRIC PWR EQMT OP		ALL		29.180	37.490	1.5	1.5	2.0	4.750	8.180	0.000	0.220
ELECTRIC PWR GRNDMAN		ALL		22.610	37.490	1.5	1.5	2.0	4.750	6.330	0.000	0.170
ELECTRIC PWR LINEMAN		ALL		34.710	37.490	1.5	1.5	2.0	4.750	9.720	0.000	0.260
ELECTRIC PWR TRK DRV		ALL		23.350	37.490	1.5	1.5	2.0	4.750	6.540	0.000	0.180
ELECTRICIAN		BLD		34.920	38.410	1.5	1.5	2.0	8.600	12.05	0.000	0.700
ELEVATOR CONSTRUCTOR		BLD		40.310	45.350	2.0	2.0	2.0	8.775	6.960	2.420	0.000
GLAZIER		BLD		27.920	29.920	1.5	1.5	2.0	6.750	6.250	0.000	0.500
HT/FROST INSULATOR		BLD		37.400	39.150	1.5	1.5	2.0	8.760	10.11	0.000	0.310
IRON WORKER	N	ALL		31.190	32.790	2.0	2.0	2.0	7.200	16.97	0.000	1.200
IRON WORKER	S	ALL		28.000	29.000	2.0	2.0	2.0	8.040	11.85	0.000	0.550
LABORER		BLD		27.110	28.110	1.5	1.5	2.0	6.790	9.980	0.000	0.700
LABORER		HWY		26.110	26.860	1.5	1.5	2.0	6.790	9.980	0.000	0.700
LABORER, SKILLED		HWY		27.810	28.560	1.5	1.5	2.0	6.790	9.980	0.000	0.700
LATHER		BLD		28.490	31.620	1.5	1.5	2.0	6.100	9.220	0.000	0.600
MACHINIST		BLD		38.390	40.390	2.0	2.0	2.0	4.880	6.550	2.650	0.000
MARBLE FINISHERS		BLD		28.400	0.000	1.5	1.5	2.0	6.150	4.000	0.000	0.400
MARBLE MASON		BLD		31.890	32.140	1.5	1.5	2.0	6.150	5.500	0.000	0.440
MATERIAL TESTER I		ALL		21.550	0.000	1.5	1.5	2.0	7.460	4.840	0.000	0.170
MATERIALS TESTER II		ALL		26.550	0.000	1.5	1.5	2.0	7.460	4.840	0.000	0.170
MILLWRIGHT		BLD		33.650	37.020	1.5	1.5	2.0	6.100	11.10	0.000	0.560
OPERATING ENGINEER		BLD 1		37.050	41.050	2.0	2.0	2.0	6.850	6.150	1.900	0.700
OPERATING ENGINEER		BLD 2		36.350	41.050	2.0	2.0	2.0	6.850	6.150	1.900	0.700
OPERATING ENGINEER		BLD 3		33.900	41.050	2.0	2.0	2.0	6.850	6.150	1.900	0.700
OPERATING ENGINEER		BLD 4		31.900	41.050	2.0	2.0	2.0	6.850	6.150	1.900	0.700
OPERATING ENGINEER		HWY 1		36.900	40.900	1.5	1.5	2.0	6.850	6.150	1.900	0.700
OPERATING ENGINEER		HWY 2		36.350	40.900	1.5	1.5	2.0	6.850	6.150	1.900	0.700
OPERATING ENGINEER		HWY 3		35.050	40.900	1.5	1.5	2.0	6.850	6.150	1.900	0.700
OPERATING ENGINEER		HWY 4		33.600	40.900	1.5	1.5	2.0	6.850	6.150	1.900	0.700
OPERATING ENGINEER		HWY 5		32.150	40.900	1.5	1.5	2.0	6.850	6.150	1.900	0.700
PAINTER		ALL		32.650	34.650	1.5	1.5	1.5	6.750	6.750	0.000	0.500
PILEDRIIVER		BLD		29.490	32.730	1.5	1.5	2.0	6.100	9.220	0.000	0.600
PILEDRIIVER		HWY		28.640	30.390	1.5	1.5	2.0	6.300	8.680	0.000	0.400
PIPEFITTER		ALL		32.000	35.200	1.5	1.5	2.0	4.950	8.510	0.000	0.750
PLASTERER		BLD		30.540	33.590	2.0	2.0	2.0	5.900	8.300	0.000	0.150
PLUMBER		ALL		32.000	35.200	1.5	1.5	2.0	4.950	8.510	0.000	0.750
ROOFER		BLD		35.000	38.000	1.5	1.5	2.0	6.800	3.870	0.000	0.330
SHEETMETAL WORKER		BLD		33.160	35.090	1.5	1.5	2.0	5.100	12.46	0.520	0.290
SPRINKLER FITTER		BLD		35.140	37.690	1.5	1.5	2.0	7.000	6.200	0.000	0.250
STONE MASON		BLD		31.000	33.500	1.5	1.5	2.0	5.900	9.690	0.000	0.460
TERRAZZO FINISHER		BLD		28.400	0.000	1.5	1.5	2.0	6.150	4.000	0.000	0.400
TERRAZZO MASON		BLD		31.890	32.140	1.5	1.5	2.0	6.150	5.500	0.000	0.440
TILE LAYER		BLD		28.490	31.620	1.5	1.5	2.0	6.100	9.220	0.000	0.600
TILE MASON		BLD		31.890	32.140	1.5	1.5	2.0	6.150	5.500	0.000	0.440
TRUCK DRIVER		O&C 1		21.970	0.000	1.5	1.5	2.0	8.600	3.797	0.000	0.000
TRUCK DRIVER		O&C 2		22.290	0.000	1.5	1.5	2.0	8.600	3.797	0.000	0.000
TRUCK DRIVER		O&C 3		22.450	0.000	1.5	1.5	2.0	8.600	3.797	0.000	0.000
TRUCK DRIVER		O&C 4		22.650	0.000	1.5	1.5	2.0	8.600	3.797	0.000	0.000
TRUCK DRIVER		O&C 5		23.250	0.000	1.5	1.5	2.0	8.600	3.797	0.000	0.000

TRUCK DRIVER	E	ALL 1	32.550	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.000
TRUCK DRIVER	E	ALL 2	32.700	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.000
TRUCK DRIVER	E	ALL 3	32.900	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.000
TRUCK DRIVER	E	ALL 4	33.100	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.000
TRUCK DRIVER	W	ALL 1	27.457	0.000	1.5	1.5	2.0	8.600	3.797	0.000	0.000
TRUCK DRIVER	W	ALL 2	27.857	0.000	1.5	1.5	2.0	8.600	3.797	0.000	0.000
TRUCK DRIVER	W	ALL 3	28.057	0.000	1.5	1.5	2.0	8.600	3.797	0.000	0.000
TRUCK DRIVER	W	ALL 4	28.307	0.000	1.5	1.5	2.0	8.600	3.797	0.000	0.000
TRUCK DRIVER	W	ALL 5	29.057	0.000	1.5	1.5	2.0	8.600	3.797	0.000	0.000
TUCKPINTER	BLD		31.000	33.500	1.5	1.5	2.0	5.900	9.690	0.000	0.460

Legend:

M-F>8 (Overtime is required for any hour greater than 8 worked each day, Monday through Friday.)
 OSA (Overtime is required for every hour worked on Saturday)
 OSH (Overtime is required for every hour worked on Sunday and Holidays)
 H/W (Health & Welfare Insurance)
 Pension (Pension)
 Vac (Vacation)
 Trng (Training)

Explanations**LEE COUNTY**

IRONWORKERS (SOUTH) - That part of the county South of Route 30.

TRUCK DRIVERS (EAST) - That part of the county East of U.S. 251 and North of Route 30.

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial/Decoration Day, Fourth of July, Labor Day, Veterans Day, Thanksgiving Day, Christmas Day. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration such as the day after Thanksgiving for Veterans Day. If in doubt, please check with IDOL.

Oil and chip resealing (O&C) means the application of road oils and liquid asphalt to coat an existing road surface, followed by application of aggregate chips or gravel to coated surface, and subsequent rolling of material to seal the surface.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

CERAMIC TILE FINISHER, MARBLE FINISHER, TERRAZZO FINISHER

Assisting, helping or supporting the tile, marble and terrazzo mechanic by performing their historic and traditional work assignments required to complete the proper installation of the work covered by

said crafts. The term "Ceramic" is used for naming the classification only and is in no way a limitation of the product handled. Ceramic takes into consideration most hard tiles.

COMMUNICATIONS TECHNICIAN

Installing, manufacturing, assembling and maintaining sound and intercom, protection alarm (security), fire alarm, master antenna television, closed circuit television, low voltage control for computers and/or door monitoring, school communications systems, telephones and servicing of nurse and emergency calls, and the installation and maintenance of transmit and receive antennas, transmitters, receivers, and associated apparatus which operates in conjunction with above systems. All work associated with these system installations will be included EXCEPT the installation of protective metallic conduit in new construction projects (excluding less than ten-foot runs strictly for protection of cable) and 120 volt AC (or higher) power wiring and associated hardware.

LABORER, SKILLED - HIGHWAY

Individuals engaged in the following types of work, irrespective of the site of the work: asbestos abatement worker, handling of any materials with any foreign matter harmful to skin or clothing, track laborer, cement handlers, chloride handlers, the unloading and loading with steel workers and re-bars, concrete workers wet, tunnel helpers in free air, batch dumpers, mason tenders, kettle and tar men, tank cleaners, plastic installers, scaffold workers, motorized buggies or motorized unit used for wet concrete or handling of building materials, laborers with de-watering systems, sewer workers plus depth, rod and chainmen with technical engineers, rod and chainmen with land surveyors, rod and chainmen with surveyors, vibrator operators, cement silica, clay, fly ash, lime and plasters, handlers (bulk or bag), cofferdam workers plus depth, on concrete paving, placing, cutting and tying of reinforcing, deck hand, dredge hand, and shore laborers, bankmen on floating plant, grade checker, power tools, front end man on chip spreaders, cession workers plus depth, gunnite nozzle men, lead man on sewer work, welders, cutters, burners and torchmen, chainsaw operators, jackhammer and drill operators, layout man and/or drainage tile layer, steel form setter - street and highway, air tamping hammermen, signal man on crane, concrete saw operator, screedman on asphalt pavers, laborers tending masons with hot material or where foreign materials are used, mortar mixer operators, multiple concrete duct - leadsman, lumen, asphalt raker, curb asphalt machine operator, ready mix scalemen (permanent, portable or temporary plant), laborers handling masterplate or similar materials, laser beam operator, concrete burning machine operator, coring machine operator, plaster tender, underpinning and shoring of buildings, pump men, manhole and catch basin, dirt and stone tamper, hose men on concrete pumps, hazardous waste worker, lead base paint abatement worker, lining of pipe, refusing machine, assisting on direct boring machine, the work of laying watermain, fire hydrants, all mechanical joints to watermain work, sewer worker, and tapping water service and forced lift station mechanical worker.

MATERIAL TESTER I: Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.

MATERIAL TESTER II: Field inspection of welds, structural steel, fireproofing, masonry, soil, facade, reinforcing steel, formwork, cured concrete, and concrete and asphalt batch plants; adjusting proportions of bituminous mixtures.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION - WEST

Class 1. Drivers on 2 axle trucks hauling less than 9 ton. Air compressor and welding machines and brooms, including those pulled by separate units, truck driver helpers, warehouse employees, mechanic helpers, greasers and tiremen, pickup trucks when hauling materials, tools, or workers to and from and on-the-job site, and fork lifts up to 6,000 lb. capacity.

Class 2. Two or three axle trucks hauling more than 9 ton but hauling less than 16 ton. A-frame winch trucks, hydrolift trucks, vector trucks or similar equipment when used for transportation purposes. Fork lifts over 6,000 lb. capacity, winch trucks, four axle combination units, and ticket writers.

Class 3. Two, three or four axle trucks hauling 16 ton or more. Drivers on water pulls, articulated dump trucks, mechanics and working forepersons, and dispatchers. Five axle or more combination units.

Class 4. Low Boy and Oil Distributors.

Class 5. Drivers who require special protective clothing while employed on hazardous waste work.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION - EAST

Class 1. Two or three Axle Trucks. A-frame Truck when used for transportation purposes; Air Compressors and Welding Machines, including those pulled by cars, pick-up trucks and tractors; Ambulances; Batch Gate Lockers; Batch Hopperman; Car and Truck Washers; Carry-alls; Fork Lifts and Hoisters; Helpers; Mechanics Helpers and Greasers; Oil Distributors 2-man operation; Pavement Breakers; Pole Trailer, up to 40 feet; Power Mower Tractors; Self-propelled Chip Spreader; Skipman; Slurry Trucks, 2-man operation; Slurry Truck Conveyor Operation, 2 or 3 man; Teamsters; Unskilled dumpman; and Truck Drivers hauling warning lights, barricades, and portable toilets on the job site.

Class 2. Four axle trucks; Dump Crets and Adgetors under 7 yards; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnapulls or Turnatrailers when pulling other than self-loading equipment or similar equipment under 16 cubic yards; Mixer Trucks under 7 yards; Ready-mix Plant Hopper Operator, and Winch Trucks, 2 Axles.

Class 3. Five axle trucks; Dump Crets and Adgetors 7 yards and over; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnatrailers or turnapulls when pulling other than self-loading equipment or similar equipment over 16 cubic yards; Explosives and/or Fission Material Trucks; Mixer Trucks 7 yards or over; Mobile Cranes while in transit; Oil Distributors, 1-man operation; Pole Trailer, over 40 feet; Pole and Expandable Trailers hauling material over 50 feet long; Slurry trucks, 1-man operation; Winch trucks, 3 axles or more; Mechanic--Truck Welder and Truck Painter.

Class 4. Six axle trucks; Dual-purpose vehicles, such as mounted crane trucks with hoist and accessories; Foreman; Master Mechanic; Self-loading equipment like P.B. and trucks with scoops on the front.

TRUCK DRIVER - OIL AND CHIP RESEALING ONLY.

This shall encompass laborers, workers and mechanics who drive contractor or subcontractor owned, leased, or hired pickup, dump, service, or oil distributor trucks. The work includes transporting materials and equipment (including but not limited to, oils, aggregate supplies, parts, machinery and tools) to or from the job site; distributing oil or liquid asphalt and aggregate; stock piling material when in connection with the actual oil and chip contract. The Truck Driver (Oil & Chip Resealing) wage classification does not include supplier delivered materials.

OPERATING ENGINEERS - BUILDING

Class 1. Assistant Craft Foreman; Craft Foreman; Mechanic; Asphalt Plant; Asphalt Spreader; Autograde; Batch Plant; Benoto (requires Two Engineers); Boiler and Throttle Valve; Caisson Rigs; Central Redi-Mix Plant; Combination Back Hoe Front End-loader Machine; Compressor and Throttle Valve; Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver; Concrete Placer; Concrete Pump (Truck Mounted); Concrete Tower, Cranes, All, Cranes, Hammerhead, Greter Crane; Crusher, Stone, etc.; Derricks, All; Derricks, Traveling; Formless Curb and Gutter Machine; Grader, Elevating; Grouting Machines; Highlift Shovels or Front Endloader 2-1/4 yd. and over; Hoists, Elevators, outside type rack and pinion and similar machines; Hoists, one, two and three Drum; Hoists, Two tigger One Floor; Hydraulic Backhoes; Hydraulic Boom Trucks; Locomotives, All; Motor Patrol; Pile Drivers and Skid Rig; Post Hole Digger; Pre-Stress Machine; Pump Cretes; Squeeze Cretes-screw Type Pumps; Gypsum Bulker and Pump; Raised and Blind Hole Drill; Rock Drill; Roto Mill Grinder; Scoops - Tractor Drawn; Slip-form Paver; Straddle Buggies; Tie Back Machine; Tractor with Book and Side Boom; Trenching Machines.

Class 2. Bobcat (over 3/4 cu. yd.); Boilers Brick Forklift; Broom, All Power Propelled; Bulldozers; Concrete Mixer (Two Bag and Over); Conveyor; Portable; Forklift Trucks; Greaser Engineer; Highlift Shovels or Front Endloaders under 2-1/4 yd.; Hoists, Automatic; Hoists, Sewer Dragging Machine; Hoists, Tigger Single Drum; Rollers, All; Steam Generators; Tractors, All; Tractor Drawn Vibratory Roller; Winch Trucks with "A" Frame.

Class 3. Air Compressor; Asphalt Spreader; Combination - Small Equipment Operator; Generators; Heaters, Mechanical; Hoists, Inside Elevators - (Rheostat Manual Controlled); Hydraulic Power Units (Pile Driving and Extracting); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Welding Machines (2 through 5); Winches, 4 small Electric Drill Winches; Bobcat (up to and including 3/4 cu. yd.).

Class 4. Hoists, Inside Elevators, Push Button with Automatic Doors; Oilers; Brick Forklift.

OPERATING ENGINEERS - HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Craft Foreman; Asphalt Plant, Asphalt Heater and Planer Combination; Asphalt Heater Scarfire; Asphalt Silo Tender; Asphalt Spreader; Autograder; ABG Paver; Backhoes with Caisson attachment; Ballast Regulator; Belt Loader; Caisson Rigs; Car Dumper; Central Redi-Mix Plant; Backhoe w/shear attachments; Combination Backhoe Front Endloader Machine, (1 cu. yd. Backhoe Bucket or over or with attachments); Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver over 27E cu. ft.; Concrete Placer; Concrete Tube Float; Cranes, all attachments; Cranes, Hammerhead, Linden, Peco & Machines of a like nature; Crete Crane; Crusher, Stone, etc.; Derricks, All; Derrick Boats; Derricks, Traveling; Directional Boring

Machine over 12"; Dredges; Field Mechanic-Welder; Formless Curb and Gutter Machine; Gradall and Machines of a like nature; Grader, Elevating; Grader, Motor Grader, Motor Patrol, Auto Patrol, Form Grader, Pull Grader, Subgrader; Guard Rail Post Driver Mounted; Hoists, One, Two and Three Drum; Hydraulic Backhoes; Pile Drivers and Skid Rig; Pre-Stress Machine; Pump Cretes, Dual Ram; Rock Drill - Crawler or Skid Rig; Rock Drill - Truck Mounted; Rock/Track Tamper; Roto Mill Grinder; Slip-Form Paver; Soil Test Drill Rig (Truck Mounted); Straddle Buggies; GCI Crane; Hydraulic Telescoping form (Tunnel); Tie Back Machine; Tractor Drawn Belt Loader; Tractor with Boom; Tractor-aire with Attachments; Traffic Barrier conveyor machine; Raised or Blind Hole; Trenching Machine; Truck Mounted Concrete Pump with Boom; Truck Mounted Concrete Conveyor; Underground Boring and/or Mining Machines; Wheel Excavator; Widener (APSCO).

Class 2. Batch Plant; Bituminous Mixer; Boiler and Throttle Valve; Bulldozers; Car Loader Trailing Conveyors; Combination Backhoe Front Endloader Machine (less than 1 cu. yd. Backhoe Bucket or over or with attachments); Compressor and Throttle Valve; Compressor, Common Receiver (3); Concrete Breaker or Hydro Hammer; Concrete Grinding Machine; Concrete Mixer or Paver 7S Series to and including 27 cu. ft.; Concrete Spreader; Concrete Curing Machine, Burlap Machine; Belting Machine and Sealing Machine; Conveyor Muck Cars (Haglund or Similar Type); Drills, all; Finishing Machine - Concrete; Greaser Engineer; Highlift Shovels or Front Endloader; Hoist - Sewer Dragging Machine; Hydraulic Boom Trucks (All Attachments); Hydro Blaster; Laser Screed; All Locomotives, Dinky; Pump Cretes; Squeeze Cretes-Screw Type Pumps, Gypsum Bulker and Pump; Roller, Asphalt; Rotary Snow Plows; Rototiller, Seaman, etc., self-propelled; Scoops - Tractor Drawn; Self-Propelled Compactor; Spreader - Chip - Stone, etc.; Scraper; Scraper - Prime Mover in Tandem (Regardless of Size); Tank Car Heater; Tractors, Push, Pulling Sheeps Foot, Disc, Compactor, etc. Tug Boats.

Class 3. Boilers; Brooms, All Power Propelled; Cement Supply Tender; Compressor, Common Receiver (2); Concrete Mixer (Two Bag and Over); Conveyor, Portable; Farm-Type Tractors Used for Mowing, Seeding, etc.; Fireman on Boilers; Forklift Trucks; Grouting Machine; Hoists, Automatic; Hoists, All Elevators; Hoists, Tugger Single Drum; Jeep Diggers, Low Boys; Pipe Jacking Machines; Post-Hole Digger; Power Saw, Concrete Power Driven; Pug Mills; Rollers, other than asphalt; Seed and Straw Blower; Steam Generators; Stump Machine; Winch Trucks with "A" Frame; Work Boats; Tamper - Form-Motor Driven.

Class 4. Air Compressor - Small and Large; Asphalt Spreader, Backend Man; Bobcat (Skid Steer) all; Combination - Small Equipment Operator; Directional Boring Machine up to 12"; Generators - Small 50kw and Under; Generators - Large over 50kw; Heaters, Mechanical; Hydraulic Power Unit (Pile Driving, Extracting, or Drilling); Hydro-Blaster; Light Plants, All (1 through 5); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Tract-aire; Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 5. Oilers and Directional Boring Machine Locator.
Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in

this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 618/993-7271 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

Sauk Valley Community College
June 23, 2008

Agenda Item 2.8

Topic: **ICCB RAMP 2010 Project**

Presented By: **Dr. George Mihel, John Ditto**

Presentation:

Each year community colleges must submit requests to the Illinois Community College Board (ICCB) for funding of capital projects. This includes resubmitting requests for previously approved projects that are not complete. Sauk Valley Community College currently has one approved project that is waiting for state funding. The project will remodel the natural science laboratories at the College. This project has been waiting for funding for several years and is currently number 20 out of 56 on the fiscal year 2009 Capital Budget Recommendation list.

This year the ICCB recommended the previously submitted project budget be increased by 4% to cover inflation, and 6% to incorporate LEED (Leadership in Energy and Environmental Design) certification requirements into the renovation design. The LEED certification requirements, mandated by the State of Illinois, incorporate green building guidelines into all new state-funded building construction and major renovations of existing state-owned facilities. The total cost of the project is \$3,479,020 with \$869,760 in matching local funds. The local matching funds are derived from the monies remaining from the construction of the original building.

The science labs are currently open-walled rooms divided only by cabinetry from each other and the hallway. Lab stations and cabinetry in the rooms are worn, delaminating, and in some cases, broken. This design results in safety and operational problems. The project will improve the instructional effectiveness by enclosing classrooms, reducing noise, replacing worn-out lab stations and cabinetry, and enhancing instructional technology.

Recommendation:

The administration recommends the Board approve the attached Resource Allocation and Management Plan for Fiscal Year 2010. This includes a total 10% budget increase as stipulated by the ICCB.

Sauk Valley Community College
June 23, 2008

Agenda Item 2.9

Topic: **Foundation Accounting Software Purchase**

Presented By: **Dr. Mihel, Paula Meyer, Amy Viering**

Presentation:

In an effort to maintain accounting functions, streamline processes, segregate duties, track the special requests of donors, and operate the Foundation as efficiently and effectively as possible, administration is requesting the College purchase accounting software that is integrated with the donor tracking software currently owned by the college for \$22,181.

Currently, the accounting functions for the Foundation are handled in various excel spreadsheets, Quick Books accounting software, and paper ledgers. This requires multiple entries with manual tie backs for reconciliation. Quick Books software and the college's Banner software do not accommodate the detailed recordkeeping needed to track endowed and pass-through scholarships and special requests made by donors. This recordkeeping is currently managed in paper ledgers. The Blackbaud software is designed to handle accounting unique to fundraising organizations.

Streamlining workflow is necessary to run the department effectively and efficiently. Because the new software is integrated, one entry into the donor tracking software would pass-through to the accounting software. This could potentially save up to seven other entries that are now being made.

For many years the audits for the Foundation reflect a lack of segregation of duties. The administrative assistant is the only person who can access the Quick Book records and donor records. Allowing the Executive Director access to the accounts and providing "read only" rights to the Business Office will ensure better internal controls.

Many times gifts are given to the Foundation with special requests and instructions. Also, planned giving donors require more tracking to be sure paperwork is completed, wills are reviewed, beneficiaries are updated, etc. The software has a tickler system in which action items can be handled timely and appropriately.

As you know building relationships is the most important work of the Foundation. Tracking important donor information which ties to the accounting records will provide better history upon which to develop long lasting and meaningful associations. Things as simple as sending birthday and anniversary greetings can be easily produced. Issuing I-9s and thank you notes can be done automatically.

The Blackbaud software, currently owned Raisers Edge and the proposed purchase of Financial Edge, will improve efficiencies by providing timely and accurate financial information, detailed and valuable donor information upon which to build worthwhile relationships, and reliable ticklers to ensure important events, dates and tasks are handled appropriately.

Recommendation:

The administration recommends that the Board approve the purchase of accounting software and professional services from Blackbaud for \$22,181 using 2007-2010 funding bonds.

**Sauk Valley Community College
June 23, 2008**

Agenda Item 2.10

Topic: College Vending Services

Presented By: Dr. George Mihel, Paula Meyer

Presentation:

In the process of renegotiating our contract with Consolidated Management, our food service provider, it was agreed that SVCC will be managing the vending contract as of August 1, 2008. In the old contract, Consolidated Management received all the vending revenue.

An ad was placed in the local paper requesting proposals to provide vending services. Proposals were received from CL Swanson, Wisconsin, and Arch Vending, Dixon, IL. Arch Vending is the contractor that has been used by Consolidated Management.

After reviewing the proposals, it appears there is no significant difference in the products or method of delivery. CL Swanson planned a 5 cent reduction in canned soda pop prices. Arch will leave prices at current levels.

CL Swanson has offered a 15.2 % commission on all items. Arch has offered a 15% commission snacks and coffee and a 35% commission on cold beverages. The anticipated annual revenue is approximately \$20,000.

Recommendation:

The administration recommends that the Board approve a five year contract for vending services be awarded to Arch Vending, Dixon, IL.

**Sauk Valley Community College
June 23, 2008**

Agenda Item 2.11

Topic: **Catalog Management and Production Software**

Presented By: **Dr. George Mihel, Dr. Pearl, Alan Pfeifer**

Presentation:

The College spends a great deal of time updating and then producing the College catalog. Currently Sauk's internal course/program approval process is manual and time intensive. Once approved, catalog data is compiled and changes to the College catalog document are made prior to catalog production. The current catalog is available in printed form and as a file on the College website. Projected savings would amount to approximately \$11,250 in labor and \$6,725 in catalog printing annually. This represents an approximate two year payback.

The software being recommended would allow for the replacement of most of our printed catalogs with an online catalog. Implementing this software would streamline the approval process and improve the usability of our catalog by doing the following:

1. Course/Program/Academic/Student Services Data is entered and verified once.
2. Workflows allow for the orderly flow of changes through an approval process.
3. Electronic change tracking of dated transactions of approvals for review by HLC and ICCB.
4. "Publication of the Catalog" is done electronically and can be published more often. (annually)
5. Catalog capabilities become:
 - a. Online catalog is totally searchable
 - b. Can create a CD from the Catalog
 - c. Can print areas of the catalog or the entire catalog
 - d. Individuals (prospective or current students) can create a "my catalog" with information pertinent to them

This software is currently in use by Eastern Illinois University and Northern Illinois University. The Administrative Assistant for the Vice President has completed reference checking on the product. Customer satisfaction with the company was also checked.

Cost:

Digital Architecture (with 3-year maintenance)	\$34,920
(Funding for project will be from Funding Bonds)	

Recommendation:

The administration recommends the purchase of the Digital Architecture's catalog product to be implemented this fall.

Sauk Valley Community College
June 23, 2008

Action Item 4.1

Topic: **Board Policy 420.02 Jury Duty Leave**

Presented By: **Dr. George Mihel**

Presentation:

In accordance with the directive from the Board, the administration has rewritten Board Policy 420.02, Jury Duty Leave, to update, remove unnecessary procedural language, and to clarify policies.

The recommended revision is on the following page.

Recommendation:

The administration recommends the Board approve policy 420.02 Jury Duty Leave for second reading.

420.02 Jury Duty Leave

The Board shall pay regular salary to a full-time employee called to serve as a juror, and the employee shall ~~submit~~ **retain** any reimbursement. ~~(except for mileage) to the College.~~

2/12/79
8/17/84
11/28/94

Sauk Valley Community College
June 23, 2008

Action Item 4.2

Topic: **Board Policy 422.01 Health Examination and
Communicable Diseases**

Presented By: **Dr. George Mihel**

Presentation:

In accordance with the directive from the Board, the administration has rewritten Board Policy 422.01, Health Examination and Communicable Diseases, to update, remove unnecessary procedural language, and to clarify policies.

The recommended revision is on the following page.

Recommendation:

The administration recommends the Board approve policy 422.01 Health Examination and Communicable Diseases for first reading.

422.01 Health Examinations and Communicable Diseases

The College desires to reasonably protect the health and well-being of its employees and its students.

A. Examination of New Employees

The Board of Trustees may require that new employees provide evidence of fitness to perform duties assigned. Such evidence may consist of a demonstration of performance of typical job tasks and/or a physical and/or mental examination by a physician, psychologist, or other health care practitioner selected by the Board, licensed in Illinois or in any other state, to practice in their field. Results of the physical and/or mental examination shall be furnished to the employee and to the College. The cost of such examination shall be paid by the College.

B. Examination of Employees Generally

If it appears to the College that an employee has a physical or mental health condition which is adversely affecting an employees performance or is creating a risk to the health or welfare of other employees or students, the College may require an examination by any physician, health care professional, rehabilitation specialist or mental health care practitioner selected by the Board, licensed to practice in Illinois or in another state. The College shall pay all expenses of such examination. The results of such examination shall be furnished in writing to the employee and to the College.

The Board and/or its representatives shall utilize the following procedure in requiring employees to undergo a physical or mental health examination:

1. If a situation is present where the possibility of requesting an examination may exist, the ~~Vice President or his/her designee~~ *supervisor* responsible for evaluating the involved employee, **and Human Resources** shall conduct an appropriate investigation of the circumstances. In the event the ~~Vice President determines it is determined~~ a physical or mental examination is to be requested then he/she shall supply to the employee written notice of the requirement to see a chosen medical or mental health care professional.

The written notice must include a clear, detailed, statement of the specific actions and behaviors which have led to a questioning of the employee's physical or mental fitness, and it must be signed by the ~~Vice President responsible for evaluating the employee, or designee~~ *supervisor of that employee and Human Resources.*

2. All documents and communications regarding an employees physical or mental health under this policy will be held in strictest confidence as secured documents in the Human Resources Department accessible only by ~~the appropriate Vice President initiating this action and only others~~ *those* authorized by law.

C. Communicable Diseases

Staff or students having any temporary communicable disease which is determined by a licensed medical practitioner satisfactory to the College to pose no health threat to other employees or to students may remain at the College, if they are medically able to continue at a level of performance reasonable for their position. Staff or students having a temporary communicable disease, as determined by a licensed medical practitioner satisfactory to the College, which does pose a health threat to other employees or to students may remain at the College only with permission of the *appropriate supervisor* ~~Vice President~~ in charge of evaluating them in the case of employees; if the subject is a student, with the permission of the ~~Vice President of Learning Services,~~ *Dean of Student Services* or designee, under such conditions as the appropriate *Dean of Student Services* ~~Vice President~~ may impose.

D. Chronic Communicable Diseases

Employees or students suffering from chronic communicable diseases shall be accommodated to the extent required by the Americans with Disability act, and the Illinois Human Rights Act.

E. Communicable Diseases in the Health Occupations Field

Any employee or student involved in the health occupation field who has a communicable disease of any nature shall comply with the standards and requirements of the clinical site involved in the instruction, consistent with the standards set by the clinical site for its employees.

F. Confidentiality

The College will provide appropriate confidentiality of information provided to the College regarding individual's medical or mental condition.

G. Compliance with Illinois Department of Public Health Regulations

The College shall comply with appropriate directives and the rules and regulations for the control of communicable diseases as promulgated by the Illinois Department of Public Health, Division of Infectious Diseases.

2/12/79
6/26/00

**Sauk Valley Community College
June 23, 2008**

Action Item 4.3

Topic: 2008-2009 Tentative Budget- First Reading

Presented By: Dr. George Mihel, Paula Meyer

Presentation:

Attached is the 2008-2009 Tentative Budget for Board consideration and first reading. This budget will be on public display in the Business Office, the President's Office and the Learning Resource Center for 30 days. The public hearing and final action will take place at the July Board meeting.

Also attached is the budget analysis and budget detail by fund for your information.

The 2008-2009 Education Fund and Operations and Maintenance Fund budgets reflect revenue excesses of \$73,714 and \$14,854, respectively.

Recommendation:

The administration recommends the Board of Trustees approve the first reading of the 2008-2009 Tentative Budget as presented.

SAUK VALLEY COMMUNITY COLLEGE
FY2009 BUDGET NARRATIVE

SVCC has nine different funds.

- **Education (Fund 1)** - academic programs, student services, technology and administration.
- **Operations & Maintenance (Fund 2)** - building maintenance, custodial, grounds and utilities.
- **Restricted Purposes (Fund 6)** - student financial aid, restricted grants and funding bonds.
- **Audit (Fund 11)** - annual audit fee.
- **Liability, Protection & Settlement (Fund 12)** - liability insurance, workers compensation insurance, unemployment insurance, FICA, Medicare and security.
- **Working Cash (Fund 7)** - investment income and temporary cashflow.
- **Bond & Interest (Fund 4)** - bond repayment and bond interest payment.
- **Operations & Maintenance Restricted (Fund 3)** - building renovations.
- **Auxiliary (Fund 5)** - student activities, athletics, bookstore, childcare and the medical self-insured fund.

The revenue sources and uses of the nine funds are listed on the following pages. Also included are the assumptions used to determine the FY2009 budgeted amounts if significantly different from the prior year.

Education Fund (Fund 1)

Revenue sources:

<u>% of</u>		<u>FY09</u>	<u>FY08</u>		<u>FY08</u>	<u>FY09 to</u>
<u>Total</u>		<u>Budget</u>	<u>Budget</u>	<u>%</u>	<u>Projected</u>	<u>Actual %</u>
32%	Local Revenues	3,510,000	3,300,100	-6.4%	3,364,000	4.3%
26%	State Revenues	2,860,000	2,668,491	7.2%	2,860,000	0.0%
0%	Federal Revenues	5,000	5,000	0.0%	5,000	0.0%
36%	Tuition and Fees	4,019,000	4,108,000	-2.2%	3,825,000	5.1%
2%	Sales and Service	180,000	205,000	-12.2%	147,000	22.4%
1%	Investment					
	Revenue	100,000	140,000	-28.6%	135,000	-25.9%
0%	Other Revenue	25,000	25,000	0.0%	25,000	0.0%
4%	SURS on Behalf	400,000	350,000	14.3%	350,000	14.3%
	Total Revenue	11,099,000	10,801,591		10,711,000	

Local revenues

- Property taxes are increasing due to the increased EAV on farmland generated by increased crop prices.

State revenues

- Consists of the Credit Hour grant, the Equalization grant, the Small College Grant, Career and Technical Education grant and the Corporate Personal Property Replacement tax (CPPRT).
- State revenues are budgeted at FY08 levels.

Tuition and fees

- The change is due to the \$3 rate increase offset by the suppression of dual credit tuition at WACC.
- Enrollment is budgeted as flat.

Sales and services

- Revenue is budgeted as the four year average.

Investment revenue

- The decrease is due to dropping interest rates.

Expenditures:

<u>% of</u> <u>Total</u>		<u>FY09</u> <u>Budget</u>	<u>FY08</u> <u>Budget</u>	<u>%</u>	<u>FY08</u> <u>Projected</u>	<u>FY09 to</u> <u>Actual %</u>
42%	Instruction	4,411,932	4,441,078	-0.7%	4,404,225	0.2%
12%	Academic Support	1,236,375	1,228,259	0.7%	1,100,851	12.3%
11%	Student Services	1,118,407	1,137,150	-1.6%	1,060,725	5.4%
3%	Cont. Education	333,786	367,127	-9.1%	366,353	-8.9%
22%	Institutional Support	2,319,786	2,104,934	10.2%	2,134,312	8.7%
	Scholarships,					
7%	Grants, Waivers	760,000	839,000	-9.4%	775,310	-2.0%
4%	SURS on Behalf	400,000	350,000	14.3%	350,000	-2.0%
	Total by Program	10,580,286	10,467,548		10,191,776	

Instruction

- Salaries, benefits and direct costs of the academic programs.
- Decrease is due to elimination of Drafting and reduction of CIS faculty.
- Salary increase is 4.5% for FY2009.

Academic support

- Salaries, benefits and direct costs of the library, instructional technology and the academic deans.
- Current year decrease is due to vacant positions in the Library and IT department.

Student services

- Salaries, benefits and direct costs of the student service dean, admissions, financial aid and counseling offices.
- Current year decrease is due to vacant positions.
- Budget decrease is due to the transfer of athletic salaries to the Auxiliary Fund.

Continuing education

- Salaries, benefits and direct costs of the contract training office.
- Costs are budgeted at a four year average.

Institutional support

- Salaries, benefits and direct costs of the executive administration, fiscal operations, marketing and administrative data processing.
- Increase is due to full time Foundation director, medical costs and increased software and maintenance costs.

Scholarships, grants, waivers

- Tuition waivers for employees, Sauk Scholars, dual enrollees, and athletes.

The following table reclassifies the program costs into expense categories.

<u>% of</u> <u>Total</u>		<u>FY09</u> <u>Budget</u>	<u>FY08</u> <u>Budget</u>	<u>%</u>	<u>FY08</u> <u>Projected</u>	<u>FY09 to</u> <u>Actual %</u>
60%	Salaries	6,322,125	6,349,977	-0.4%	6,202,824	1.9%
15%	Benefits	1,603,599	1,486,568	7.9%	1,539,570	4.2%
5%	Contractual Services	511,733	519,470	-1.5%	507,560	0.8%
8%	Supplies	813,943	771,628	5.5%	671,412	21.2%
2%	Conference & Meeting	158,886	151,905	4.6%	124,410	27.7%
0%	Fixed Charges	15,000	14,000	7.1%	14,000	7.1%
7%	Other	755,000	824,000	-8.4%	782,000	-3.5%
4%	SURS on Behalf	400,000	350,000	14.3%	350,000	-3.5%
Total by Expense		10,580,286	10,467,548		10,191,776	

Transfers:

	<u>FY09</u> <u>Budget</u>	<u>FY08</u> <u>Budget</u>	<u>%</u>	<u>FY08</u> <u>Projected</u>	<u>FY09 to</u> <u>Actual %</u>
O&M	(368,000)	(300,000)	22.7%	(275,000)	33.8%
Auxiliary Fund	(77,000)		100.0%		100.0%
	(445,000)	(300,000)		(275,000)	

- The transfer to the Auxiliary Fund is to cover the move of the athletics office to that fund.

Fund balance:

Projected FY08 Fund balance	1,113,144
Projected FY09 Net income	<u>73,714</u>
Projected FY09 Fund balance	<u><u>1,186,858</u></u>

Operation and Maintenance Fund (Fund 2)

Revenue sources:

	<u>FY09 Budget</u>	<u>FY08 Budget</u>	<u>%</u>	<u>FY08 Projected</u>	<u>FY09 to Actual %</u>
Local Revenues	430,000	403,000	6.7%	412,500	4.2%
State Revenues	375,000	352,570	6.4%	375,000	0.0%
Tuition and Fees	436,000	451,100	-3.3%	420,000	3.8%
Sales and Service	20,000	6,000	233.3%	6,500	207.7%
Facilities Revenue	4,000	5,000	-20.0%	3,500	14.3%
Investment Revenue	1,000	1,000	0.0%	1,200	-16.7%
Other Revenue	4,000	100	3900.0%	4,800	-16.7%
SURS on Behalf	30,000	25,000	20.0%	30,000	0.0%
Total Revenue	1,300,000	1,243,770		1,253,500	

- Property taxes are increasing due to the increased EAV on farmland generated by increased crop prices.
- State funding is budgeted at FY08 levels.
- Tuition and Fee increase is due to the \$3 rate increase offset by the suppression of dual credit tuition at WACC. Enrollment is budgeted as flat.
- Sales and Service is increased due to additional revenue from the new vending contract.
- Other Revenue has increased due to some recycling revenue.

Expenditures:

	<u>FY09 Budget</u>	<u>FY08 Budget</u>	<u>%</u>	<u>FY08 Projected</u>	<u>FY09 to Actual %</u>
Salaries	532,657	519,404	2.6%	516,550	3.1%
Benefits	206,289	183,935	12.2%	186,825	10.4%

Contractual Services	109,500	109,500	0.0%	81,820	33.8%
Supplies	95,000	93,000	2.2%	74,162	28.1%
Conference & Meeting	3,200	4,200	-23.8%	3,600	-11.1%
Fixed Charges	40,000	55,000	-27.3%	40,000	0.0%
Utilities	691,500	628,500	10.0%	650,000	6.4%
Capital Outlay	15,000	15,000	0.0%	15,000	0.0%
SURS on Behalf	<u>30,000</u>	<u>25,000</u>	20.0%	<u>30,000</u>	0.0%
Total Expense	1,723,146	1,633,539		1,597,957	

- Contractual Services are budgeted higher than actual to provide contingency funding for maintenance on the HVAC and other operating systems.
- Supplies are budgeted higher than actual to provide contingency funding for maintenance on the HVAC and other operating systems.
- Utilities increase is due to increasing energy costs.

Transfers:

	<u>FY09</u> <u>Budget</u>	<u>FY08</u> <u>Budget</u>	<u>%</u>	<u>FY08</u> <u>Projected</u>	<u>FY09 to</u> <u>Actual %</u>
Education fund	368,000	300,000	22.7%	275,000	33.8%
Working cash fund	<u>70,000</u>	<u>90,000</u>	-22.2%	<u>70,000</u>	0.0%
	438,000	390,000		345,000	

- Transfers are permitted in and out of this fund.
- The increase to the transfer from the Education fund is to cover the increased operating costs.

Fund balance:

Projected FY08 Fund balance	5,368
Projected FY09 Net income	<u>14,854</u>
Projected FY09 Fund balance	<u><u>20,222</u></u>

Restricted Purposes Fund (Fund 6)

Revenue sources:

	<u>FY09 Budget</u>	<u>FY08 Budget</u>	<u>%</u>	<u>FY08 Projected</u>	<u>FY09 to Actual %</u>
State Revenues	1,121,594	1,300,554	-13.8%	1,135,716	-1.2%
Federal Revenues	4,142,692	3,674,307	12.7%	4,100,268	1.0%
Other Revenue	<u>278,497</u>	<u>3,760,000</u>	-92.6%	<u>3,959,121</u>	-93.0%
Total Revenue	5,542,783	8,734,861		9,195,105	

- The state revenue decrease is due to decreased MAP awards and the elimination of the Student Success Grant.
- The Federal revenue increase is due to an increase in federal student financial aid.
- The other revenue change is monies received in FY08 from the three year cycle of Funding Bonds.

Expenditures:

	<u>FY09 Budget</u>	<u>FY08 Budget</u>	<u>%</u>	<u>FY08 Projected</u>	<u>FY09 to Actual %</u>
Salaries	1,189,901	1,055,256	12.8%	1,121,898	6.1%
Benefits	143,936	133,447	7.9%	125,633	14.6%
Contractual Services	61,356	55,827	9.9%	55,980	9.6%
Supplies	71,563	68,358	4.7%	66,490	7.6%
Conference & Meeting	59,941	68,583	-12.6%	70,186	-14.6%
Capital Outlay	550,500	1,200,000	-54.1%	450,375	22.2%
Other	<u>3,950,999</u>	<u>3,763,322</u>	5.0%	<u>3,952,489</u>	0.0%
Total by Expense	6,028,196	6,344,793		5,843,051	

Fund balance:

Projected FY08 Fund balance	3,603,881
Projected FY09 Net income	<u>(485,413)</u>
Projected FY09 Fund balance	<u>3,118,468</u>

- With the exception of the funding bonds, the balance of the grants must be used by their fiscal year end or forfeited.

Audit Fund (Fund 11)

Revenue sources:

	<u>FY09 Budget</u>	<u>FY08 Budget</u>	<u>%</u>	<u>FY08 Projected</u>	<u>FY09 to Actual %</u>
Local Revenues	34,000	27,000	25.9%	31,000	9.7%
Investment Revenue	<u>900</u>	<u>700</u>	28.6%	<u>900</u>	0.0%
Total Revenue	34,900	27,700		31,900	

- Property taxes are levied based on the cost of the annual audit.

Expenditures:

	<u>FY09 Budget</u>	<u>FY08 Budget</u>	<u>%</u>	<u>FY08 Projected</u>	<u>FY09 to Actual %</u>
Salaries	5,263	-		4,676	12.6%
Benefits	1,453	-		-	
Contractual Services	<u>36,000</u>	<u>30,000</u>	20.0%	<u>30,000</u>	20.0%
	42,716	30,000		34,676	

- Salary and Benefits are reclassified from the Education Fund to cover the audit preparation time.
- Contractual Services reflect increased audit fees necessary to comply with new audit requirements.

Fund balance:

Projected FY08 Fund balance	47,047
Projected FY09 Net income	<u>(7,816)</u>
Projected FY09 Fund balance	<u>39,231</u>

Liability, Protection and Settlement Fund (Fund 12, Tort Fund)

Revenues sources:

	<u>FY09 Budget</u>	<u>FY08 Budget</u>	<u>%</u>	<u>FY08 Projected</u>	<u>FY09 to Actual %</u>
Local Revenues	361,000	495,000	-27.1%	421,000	-14.3%
Investment Revenue	251,000	150,000	67.3%	330,000	-23.9%
SURS on Behalf	10,000	20,000	-50.0%	10,000	0.0%
Total Revenue	622,000	665,000		761,000	

- Property taxes are levied based on the annual needs of this fund.

Expenditures:

	<u>FY09 Budget</u>	<u>FY08 Budget</u>	<u>%</u>	<u>FY08 Projected</u>	<u>FY09 to Actual %</u>
Salaries	160,297	133,995	19.6%	134,000	19.6%
Benefits	291,158	286,858	1.5%	270,000	7.8%
Contractual Services	79,100	58,100	36.1%	65,000	21.7%
Supplies	7,100	6,600	7.6%	7,000	1.4%
Conference & Meeting	2,250	1,750	28.6%	1,500	50.0%
Fixed Charges	35,000	35,000	0.0%	35,000	0.0%
Utilities	4,000	4,000	0.0%	4,000	0.0%
Capital Outlay	-	175,000	100.0%		
SURS on Behalf	10,000	20,000	-50.0%	10,000	0.0%
Total by Expense	588,905	721,303		526,500	

- Salaries for the Emergency Preparedness Committee are allowable risk management costs.
- Benefits have increased due to reclassifying risk management personnel costs.

- Contractual services are higher due to the increased maintenance on security software and the use of background checks.
- Capital purchases are no longer allowed in this fund.

Fund balance:

Projected FY08 Fund balance	6,310,818
Projected FY09 Net income	<u>33,095</u>
Projected FY09 Fund balance	<u>6,343,913</u>

Working Cash Fund (Fund 7)

Revenues sources:

	<u>FY09</u> <u>Budget</u>	<u>FY08</u> <u>Budget</u>	<u>%</u>	<u>FY08</u> <u>Projected</u>	<u>FY09 to</u> <u>Actual %</u>
Investment Revenue	70,000	90,000	-22.2%	70,000	0.0%

- Investment income is earned on the principal from working cash bonds sold in the early years of the College.

Transfers:

	<u>FY09</u> <u>Budget</u>	<u>FY08</u> <u>Budget</u>	<u>%</u>	<u>FY08</u> <u>Projected</u>	<u>FY09 to</u> <u>Actual %</u>
Transfers	(70,000)	(90,000)	-22.2%	(70,000)	0.0%

- Transfers of the investment earnings are permitted from this fund to the Education and Operations & Maintenance funds.

Fund balance:

Projected FY08 Fund balance	1,970,784
Projected FY09 Net income	-
Projected FY09 Fund balance	<u>1,970,784</u>

Bond & Interest Fund (Fund 4)

Revenues sources:

	<u>FY09</u> <u>Budget</u>	<u>FY08</u> <u>Budget</u>	<u>%</u>	<u>FY08</u> <u>Projected</u>	<u>FY09 to</u> <u>Actual %</u>
Local Revenues	1,265,518	1,285,000	-1.5%	1,285,000	-1.5%
Investment Revenue	3,000	2,000	50.0%	7,500	-60.0%
Total Revenue	1,268,518	1,287,000		1,292,500	

Local revenues

- Property taxes are levied based on the annual bond repayment schedule.

Expenditures:

	<u>FY09</u> <u>Budget</u>	<u>FY08</u> <u>Budget</u>	<u>%</u>	<u>FY08</u> <u>Projected</u>	<u>FY09 to</u> <u>Actual %</u>
Fixed Charges	1,311,946	1,283,000	2.3%	1,282,923	2.3%
Contractual Services	1,000	7,000	-85.7%	500	100.0%
Total by Expense	1,312,946	1,290,000		1,283,423	

Fund balance:

Projected FY08 Fund balance	733,013
Projected FY09 Net income	<u>(44,428)</u>
Projected FY09 Fund balance	<u>688,585</u>

Operations & Maintenance Fund- Restricted (Fund 3)

Revenues sources:

	<u>FY09</u> <u>Budget</u>	<u>FY08</u> <u>Budget</u>	<u>%</u>	<u>FY08</u> <u>Projected</u>	<u>FY09 to</u> <u>Actual %</u>
Local Revenues	663,000	650,000	2.0%	650,000	2.0%
Investment Revenue	50,000	50,000	0.0%	60,000	-16.7%
Total Revenue	713,000	700,000		710,000	

Local revenues

- Property taxes are levied based on the annual needs of this fund.

Expenditures:

	<u>FY09</u> <u>Budget</u>	<u>FY08</u> <u>Budget</u>	<u>%</u>	<u>FY08</u> <u>Projected</u>	<u>FY09 to</u> <u>Actual %</u>
Capital Outlay	652,500	947,600	-31.1%	750,000	-13.0%

- The FY09 projects include the Second Floor Railing, Window Replacement, Electrical Improvements- Phase 4, Emergency Generator, and Emergency Lighting.
- The FY08 budget included the gym roof, chlorine tank and 1K4 asbestos removal emergency projects, which were funded from fund balance.
- A portion of the FY08 projects were constructed and paid during June of FY07.

Fund balance:

Projected FY08 Fund balance	2,335,169
Projected FY09 Net income	<u>60,500</u>
Projected FY09 Fund balance	<u><u>2,395,669</u></u>

Auxiliary Enterprises Fund (Fund 5)

Revenues sources:

	<u>FY09 Budget</u>	<u>FY08 Budget</u>	<u>%</u>	<u>FY08 Projected</u>	<u>FY09 to Actual %</u>
Student fees	148,500	161,000	-7.8%	148,500	0.0%
Sales and service	149,285	163,840	-8.9%	177,000	-15.7%
Investment revenue	900	900	0.0%	900	0.0%
Other revenue	1,913,000	1,771,500	8.0%	1,860,000	2.8%
SURS on Behalf	-	4,000	100.0%	4,000	-100.0%
Total revenue	2,211,685	2,101,240		2,190,400	

Sales and service

- The decrease is due to the closing of the Child Care Center. The FY08 actual also included revenue from the basketball tournament held at SVCC this year.

Other Revenue

- The increase is medical insurance premiums.

SURS on Behalf

- The decrease is due to the closing of the Child Care Center.

Expenditures:

	<u>FY09 Budget</u>	<u>FY08 Budget</u>	<u>%</u>	<u>FY08 Projected</u>	<u>FY09 to Actual %</u>
Salaries	123,745	77,743	59.2%	91,000	36.0%
Benefits	17,956	9,154	96.2%	12,000	49.6%
Contractual Services	1,957,324	1,800,555	8.7%	1,895,000	3.3%
Supplies	73,830	71,305	3.5%	61,000	21.0%
Conference & Meeting	74,170	77,941	-4.8%	78,000	-4.9%
Fixed Charges	21,750	22,275	-2.4%	21,000	3.6%

Other	500	950	-47.4%	-	
SURS on Behalf	-	4,000	100.0%	4,000	-100.0%
Total Expense	2,269,275	2,063,923		2,162,000	

- The salary and benefit increase is due to reclassifying athletics salaries to the Student Activities fund.
- The supplies increase is due to expansion of planned student activities.

Transfers:

	<u>FY09</u> <u>Budget</u>	<u>FY08</u> <u>Budget</u>	<u>%</u>	<u>FY08</u> <u>Projected</u>	<u>FY09 to</u> <u>Actual %</u>
Education fund	77,000	-	100.0%	-	100.0%

- Transfers are permitted in and out of this fund.
- The transfer from the education fund is to support the reclassification of athletic salaries.

Fund balance:

Projected FY08 Fund balance	193,643
Projected FY09 Net income	<u>19,410</u>
Projected FY09 Fund balance	<u>213,053</u>

Sauk Valley Community College
June 23, 2008

Action Item 4.4

Topic: **Sauk Valley Community College Adjunct
Faculty Association Contract**

Presented By: **Dr. George Mihel, Paula Meyer, Kathryn Snow**

Presentation:

Following discussion, appropriate action may be taken on the Sauk Valley
Community College Adjunct Faculty Association Contract.

Recommendation:

The administration recommends the Board of Trustees approve the Sauk Valley
Community College Adjunct Faculty Association Contract.

Sauk Valley Community College
June 23, 2008

Action Item 4.5

Topic: **Radiology Equipment Purchase**

Presented By: **Dr. George Mihel Alan Pfeifer, Stan Shippert**

Presentation:

The College advertised in the *Sterling Daily Gazette* and *Dixon Telegraph* and directly contacted three companies to replace a 30 kW High Frequency Generator for the radiology department. Two bids were received as follows:

Company	Location	Bid Amount
Norstar Marketing Group	Durand, IL	\$46,589
RPS Imaging	Michigan City, IN	\$46,691

Stan Shippert, Professor of Radiologic Technology and Alan Pfeifer, Dean of Information Systems, reviewed the bids received. Professor Shippert conducted site visits to Physicians Immediate Care and Brookside Medical of Rockford, Illinois to see and review the operation of the AMRAD X-Ray System quoted by Norstar. Mr. Shippert has confirmed that the 40 kW Generator will meet the needs of the Radiologic Technology Department and has initialed the attached bid document verifying the acceptance of the variations stated thereon.

The total cost of \$46,589 includes the removal of the current 30 kW Generator. Once removed, Norstar will work with the College and a broker to sell the equipment to a third-party vendor. The broker will handle removal, advertising, packing and shipping of the old equipment to its final destination for a 15% commission.

Recommendation:

The administration recommends the purchase of the 40 kW X-Ray Generator from Norstar Marketing Group in the amount of \$46,589 to be paid from funding bonds. In addition, the administration recommends Board approval to allow Norstar to contract with a broker on behalf of the College to remove and sell the old x-ray equipment to a third party vendor for a 15% commission cost.

Sauk Valley Community College
June 23, 2008

Action Item 4.6

Topic: **Interim Instructional Dean**

Presented By: **Dr. George Mihel, Dr. Donald Pearl**

Presentation:

The position of Dean of Instructional Services was left vacant with the resignation of Mr. Linley White. In an effort to ensure the smooth operation of the College, the administration recommends naming an interim person to fill the position for the next academic year to provide sufficient time to conduct a proper selection process.

Dr. Mary Lou Kidder is a tenured member of the faculty who has served on numerous committees both at the College and at the state level. She has served the College in a variety of capacities including that of area chair representing the CIS/OAS faculty, chair of the faculty development committee, member of the curriculum committee and member of many other committees. Further, her area of expertise is in business and computer information systems, which gives her expertise to oversee the career areas at the College as well as the office of Corporate and Community Services.

Dr. Kidder is actively involved in professional organizations and statewide advisory committees, which adds to her ability to function in an administrative role. She is an officer in the International Telecommunications Education and Research Association and is a member of advisory committees for the Illinois Community College Board and the Illinois Board of Higher Education.

Dr. Kidder is an experienced on-line instructor and a leader of the faculty in adopting the latest instructional technology. She is well suited for supporting adjunct and fulltime faculty in the adoption of instructional technology.

Recommendation:

The administration recommends the Board approve the appointment of Dr. Mary Lou Kidder as Interim Dean of Instructional Services with a salary of \$71,000 effective July 1, 2008.

Sauk Valley Community College
June 23, 2008

Action Item 4.7

Topic: **Nursing Faculty Recommendation**

Presented By: **Dr. George Mihel, Dr. Donald Pearl, Janet Lynch**

Presentation:

The administration has been in the process of filling the position of Nursing instructor. The college advertised the position in the *Chronicle of Higher Education, Advance for Nurses, and the Sauk Valley Newspapers*. Ms. Duncan's application was the only one received. A committee composed of Mr. Ralph Pifer, Mr. Brad Smith,, Ms. Deanna Seeley, Ms. Pam Cunningham, Ms. Chris Gehlbach, Ms. Jeanine Tufty, and Ms. Melissa Cassens (ADN student) was chaired by Janet Lynch, Dean of Health Professions. Ms. Duncan was interviewed by the committee, the Academic Vice President, by the Dean, and by the President. Ms. Duncan provided a writing sample and did a teaching demonstration before the committee.

Ms. Duncan's references were checked by Dean Lynch. Her references state that Ms. Duncan truly cares about students and is willing to help them learn in any way possible. She is a diligent worker and believes in accurate assessment of students' abilities. Ms. Duncan has taught NRS 234 (Clinical) as an adjunct faculty member and has worked as a substitute when needed.

Recommendation:

The administration recommends the Board approve the hire of Ms. Penny Duncan as Assistant Professor of Nursing, starting date of August 15, 2008, at an annual base salary of \$42,958.