SAUK VALLEY COMMUNITY COLLEGE

BOARD OF TRUSTEES
AGENDA

Third Floor Board Room
Dixon, IL

August 25, 2008
7:00 p.m.

1.0 Call to Order/Roll Call

2.0 Consent Agenda

- 2.1 Approval of Agenda
- 2.2 Approval of Minutes, July 28, 2008
- 2.3 Treasurer's Report
- 2.4 Bills Payable
- 2.5 Payrolls

July 31, 2008	$230,553.73
August 15, 2008	$185,525.40

- 2.6 Budget Report

3.0 Reports/Information

- 3.1 President's Report
- 3.2 Communication from Visitors
- 3.3 Reports/Comments from Board Members
- 3.4 Athletics Overview – Russ Damhoff
- 3.5 Marketing and Public Relations Overview – Brian Olmsted
- 3.6 Funding Bonds Detailed Spending Plan – Paula Meyer
- 3.7 Year End College Reports – Tom Gospodarczyk
- 3.8 Board Policy Review – Policy 425.02 Senior Services Option and Policy 426.01 General Responsibilities, Duties, and Working Conditions for Contractual Employees

4.0 Action Items

- 4.1 Board Policy 424.02 Summer School Policy (First Reading)
- 4.2 Board Policy 423.01 Policy for Substitute Instruction of Regularly Scheduled Classes (Second Reading)
- 4.3 Board Policy 424.01 Tutoring Policy (Second Reading)

5.0 Closed Session – (Appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College; collective bargaining; closed session minutes consideration; pending litigation probable or imminent)

6.0 Approval of Closed Session Minutes of July 28, 2008

7.0 Adjournment

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES
August 25, 2008

The Board of Trustees of Sauk Valley Community College met in regular session at 7:00 p.m. on August 25, 2008, in the third floor Board Room at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Thompson called the meeting to order at 7:00 p.m. and the following members answered roll call:

Robert Thompson	William Simpson
Edward Andersen	Andrew Bollman
Edson Cox	Student Trustee Jessie Huseman
Joan Padilla	

Absent: Nancy Varga

SVCC Staff:
President Dr. George J. Mihel
Attorney Ole Pace
Academic Vice President Don Pearl
Dean of Business Services Paula Meyer
Dean of Information Services Alan Pfeifer
Dean of Instructional Services Mary Lou Kidder
Dean of Institutional Research and Planning Tom Gospodarczyk
Athletic Director Russ Damhoff
Baseball Coach Rene Valdez
Tennis Coach Sara Kipping
Softball Coach Mark Pruis
Administrative Assistant Debra Dillow

Consent Agenda: It was moved by Member Simpson and seconded by Member Andersen to approve the Consent Agenda. In a roll call vote, all voted aye. Motion carried. Student Trustee advisory vote: aye.

President's Report: Dr. Mihel invited the Board to participate in the Sauk Walk. He indicated that this event is a great opportunity for everyone and that a portion of the funds raised from this event will be donated to the Sauk Foundation. He indicated that all the railings throughout the college have been renovated. Sauk will host the annual Free-For-Fall event for students and he encouraged the Board to come out and join the college staff and students for lunch and activities. Dr. Mihel distributed an informational document listing the criteria that the Higher Learning Commission will review during the next visit beginning 2010.

Dr. Mihel informed the Board that Sauk will host the ICCTA Regional meeting on October 15, 2008 and Dr. John Peters, President of NIU will be the keynote speaker.

Russ Damhoff, Director of Athletics, reported to the Board that for the first time Sauk's Athletic Department received the Arrowhead Conference All-Sports Award for outstanding performance in conference competition. Russ Damhoff indicated that four Skyhawk teams finished second place, and two teams finished third in conference competition.

Brian Olmsted, Director of Marketing and Public Relations reported to the Board that his department has recently completed a Banner project and showed the Board the new Banners. These Banners will be placed on the poles outside the college. Also, his department has been working on many publications for the college.

Paula Meyer, Dean of Business Services provided a brief overview of the spending plan for funding bonds.

Tom Gospodarczyk, Dean of Institutional Research and Planning, provided an overview of year end reports of the college.

Reports:

Student Trustee: Student Trustee Huseman reported that Student Government will host the annual Free-For-Fall on August 27th. They will also have a blood drive in October. She will attend the ICCTA meeting in September.

Foundation: Member Cox gave a recap on the Car Raffle and reported that the Foundation raised $10,442.51 from that event. He indicated that the Foundation has more upcoming events like The Mystery Dinner Theater in cooperation with the "Big Read". Other ideas are another Car Raffle, Golf Outing and an Auction.

ICCTA: Member Bollman reported he will attend the ICCTA meeting in September.

Board Policy Review: Dr. Mihel reviewed Board Policy 425.02 Senior Services Option, and Policy 426.01 General Responsibilities, Duties, and Working Conditions for Contractual Employees, and will recommend changes.

Board Policy 424.02 Summer School Policy: (First Reading)	It was moved by Member Andersen and seconded by Member Bollman that the Board approve the Board Policy 424.02 Summer School Policy for first reading for deletion. In a roll call vote, all voted aye. Motion carried. Student Trustee Huseman advisory vote: aye
Board Policy 423.01 Policy for Substitute Instruction of Regularly Scheduled Classes: (Second Reading)	It was moved by Member Andersen and seconded by Member Cox that the Board approve the Board Policy 423.01 Policy for Substitute Instruction of Regularly Scheduled Classes for second reading. In a roll call vote, all voted aye. Motion carried. Student Trustee Huseman advisory vote: aye.
Board Policy 424.01 Tutoring Policy: (Second Reading)	It was moved by Member Bollman and seconded by Member Padilla that the Board approve the Board Policy 424.01 Tutoring Policy for second reading. In a roll call vote, all voted aye. Motion carried. Student Trustee Huseman advisory vote: aye.
Closed Session:	At 7:51 p.m. it was moved by Member Bollman and seconded by Member Andersen that the Board go into closed session for the purpose of appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College; collective bargaining, closed session minutes consideration; pending litigation probable or imminent. In a roll call vote, all voted aye. Motion carried. Student Trustee Huseman advisory vote: aye
	The Board returned to regular session at 8:09 p.m.
Closed Session Minutes of July 28, 2008:	It was moved by Member Bollman and seconded by Member Cox that the Board approve the closed session minutes of July 28, 2008. In a roll call vote, all voted aye. Motion carried. Student Trustee Huseman advisory vote: aye.

Adjournment:

Since the scheduled business was completed, it was moved by Member Simpson and seconded by Member Padilla that the Board adjourn. In a roll call vote, all voted aye. Motion carried. Student Trustee Huseman advisory vote: aye.

The meeting adjourned at 8:11 p.m.

Next Meeting:

The next regular meeting of the Board will be at 7:00 p.m. on September 22, 2008 in the Board Room.

Respectfully Submitted,

A. Boll

Andrew Bollman, Secretary Pro-Tem

SAUK VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES - TREASURER'S REPORT
As of July 31, 2008

SAUK VALLEY COMMUNITY COLLEGE
APPROVED BY

BOARD CHAIR

BOARD SECRETARY

DATE

CHECKING ACCOUNTS

INTEREST BEARING ACCOUNTS	INTEREST RATE	AMOUNT
General Account - Sterling Federal Bank	1.350	$1,816,854.84
Illinois Funds - Firstar Bank, Springfield	2.056	1,518,609.27
SUBTOTAL INTEREST BEARING CHECKING ACCOUNTS		3,335,464.11
MONEY MARKET		
ABN-AMRO Investment Services, Inc.	1.870	691,469.47
TOTAL CHECKING ACCOUNTS		$4,026,933.58

INVESTMENTS

FINANCIAL INSTITUTION	MATURITY DATE		
Farmers State Bank, Sublette	08-09-08	3.800	$1,000,000
Freedom Bank, Sterling	09-19-08	3.030	1,000,000
People's Bank, Tampico	11-12-08	2.630	1,000,000
Community State Bank	01-10-09	4.500	1,000,000
First National Bank, Amboy	02-14-09	3.940	1,000,000
Sterling Federal Bank	02-24-09	3.640	1,000,000
Sterling Federal Bank	04-04-09	3.060	1,000,000
SUBTOTAL INVESTMENTS			7,000,000

BOND INVESTMENTS - Liability, Protection & Settlement		YIELD	PRICE
Federal Natl Mtg. Assn Benchmark	11-17-08	3.875	609,490.78
Federal Home Ln Mtg Crp Notes	02-17-09	4.875	540,113.76
Federal Natl Mtg. Assn.	04-15-09	4.875	574,247.10
Federal Home Ln Bks Glbl Bd	07-17-09	5.375	528,619.16
Federal Home Ln Bks Cons Bd	11-13-09	6.500	409,598.88
Federal Farm Cr Bks Cons.	03-24-10	3.680	404,048.02
Federal Home Ln Bks Call Step	06-30-10	3.000	736,273.49
Federal Home Ln Bks Call Step	07-14-10	3.000	402,839.53
Federal Home Ln Bks Call Step	12-10-10	3.000	392,487.32
Federal Home Ln Mtg Crp Refrnce	03-15-11	2.600	618,795.86
Federal Home Ln Bks Cons Bd	06-10-11	3.450	686,392.76
SUBTOTAL BONDS			$5,902,906.66
TOTAL INVESTMENTS			$12,902,906.66

Sauk Valley Community College
Board of Trustees
August 25, 2008

SAUK VALLEY COMMUNITY COLLEGE
APPROVED BY

BOARD CHAIR

BOARD SECRETARY

DATE 8/25/08

Summary of Bills Payable	Amount
General Operating Funds	$ 2,117,919.07

Sauk Valley Community College
Check Register
From 07/24/08 To 08/25/08

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Freedom Bank	00		Time Deposits	CD Investment for 5 Months	500,000.00
Sauk Valley Bank & Trust Co	00		Time Deposits	CD Investment for 7 Months	1,000,000.00
National Service Trust	01		Americorps	Return Funds SUmmer 07	378.00
Rucker, Marcia K.	01		Americorps	Refund Due from Americorp	20.07
Southern Illinois University	01		JTPA Lee	Exam Fee Summer 08 Day Class	120.00
Southern Illinois University	01		JTPA Lee	Exam Summer 08 PM Classes	60.00
F + W Publications Inc	01		Foundation Expense	Advertising Car Raffle	505.00
Gieseke, Heather J.	01		Foundation Expense	Car Raffle Supplies	217.04
Sauk Valley Newspapers	01		Foundation Expense	Car Raffle-July 08	118.45
Viering, Amy	01		Foundation Expense	Car Raffle Supplies	288.36
State Universities Retirement	01		SURS Payable	Accrued Surs	27,926.41
State Universities Retirement	01		SURS Payable	Matching Funds	-18.55
State Universities Retirement	01		SURS Payable	Accrued Surs	22,795.19
Select Employees Credit Union	01		Credit Union Payable	ACCRUED W/H Select Employees Credit Un	7,196.93
Select Employees Credit Union	01		Credit Union Payable	ACCRUED W/H Select Employees Credit Un	7,211.93
Freedman Anselmo Lindberg & Ra	01		Wage Garnishment Payable	Wage Garnishment	612.22
Norris, Randall	01		Wage Garnishment Payable	6/30,7/15,7/31 Net Wages	918.33
Community Health Charities of	01		United Way Payable	ACCRUED W/H-Community Health Charities	32.50
Community Health Charities of	01		United Way Payable	ACCRUED W/H-Community Health Charities	32.50
United Way of Lee County	01		United Way Payable	Accrued United Way Dixon	20.00
United Way of Lee County	01		United Way Payable	Accrued United Way Sterling/Rock Falls	20.00
United Way of Whiteside County	01		United Way Payable	Accrued United Way Sterling/Rock Falls	22.25
United Way of Whiteside County	01		United Way Payable	Accrued United Way Sterling/Rock Falls	22.25
Gallagher Benefit Services, In	01		Optional Life Insurance	Optional Life Aug 08	396.68
Illinois Mutual	01		Optional Disability Insurance	Accrued Optional Disability-Illinois M	3.89
Illinois Mutual	01		Optional Disability Insurance	Accrued Optional Disability-Illinois M	3.89

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
SVCC Foundation	01		Foundation Payable	Accrued W/H SVCC Foundation	162.04
SVCC Foundation	01		Foundation Payable	Accrued W/H SVCC Foundation	162.04
Ameriprise Financial Services,	01		American Express	Accrued Annuities-American Express	95.00
Ameriprise Financial Services,	01		American Express	Accrued Annuities-American Express	95.00
Equitable Life Assurance	01		Equitable	Accrued Annuities-Equitable	80.00
Equitable Life Assurance	01		Equitable	Accrued Annuities-Equitable	80.00
Franklin Financial Services Co	01		Franklin Life	Accrued Annuities-Franklin Life	250.00
Franklin Financial Services Co	01		Franklin Life	Accrued Annuities-Franklin Life	250.00
Fidelity Investments	01		Fidelity Investments	ACCRUES ANNUITIES-Fidelity Investments	1,355.00
Fidelity Investments	01		Fidelity Investments	ACCRUED ANNUITIES-Fidelity Investments	105.00
Waddell & Reed, Inc	01		Waddell & Reed	Accrued Annuities-Waddell & Reed	100.00
Waddell & Reed, Inc	01		Waddell & Reed	Accrued Annuities-Waddell & Reed	100.00
Beckingham, Cheryl A.	01		Accounts Payable	Online Refund	520.00
Beswick, Andrew R.	01		Accounts Payable	Online Refund	4,500.00
Beswick, Andrew R.	01		Accounts Payable	Online Refund	50.00
Brown, Antoinette F.	01		Accounts Payable	PELL Bal	170.80
Chacon, Dana J.	01		Accounts Payable	Online Refund	97.00
Cowley, Donna M.	01		Accounts Payable	Online Refund	8.00
Davilo, Jennifer M.	01		Accounts Payable	PELL Bal	134.00
Deuth, Jacob K.	01		Accounts Payable	Online Refund	85.00
Ditto, Shane B.	01		Accounts Payable	Online Refund	36.00
Edwards, Jordan	01		Accounts Payable	Online Refund	97.00
Edwards, Jordan	01		Accounts Payable	Online Refund	100.00
Ginn, Tessa R.	01		Accounts Payable	Online Refund	56.00
Hagenbuch, Timothy A.	01		Accounts Payable	Online Refund	70.00
Hall, Lindsey M.	01		Accounts Payable	Online Refund	15.00

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Hatten, Luci L.	01		Accounts Payable	Online Refund	191.67
Himert, Amanda R.	01		Accounts Payable	Online Refund	47.00
Hodge, Deedra M.	01		Accounts Payable	Online Refund	425.00
Johnson, Ragan A.	01		Accounts Payable	Online Refund	85.00
Kern-Lyons, David D.	01		Accounts Payable	Online Refund	130.00
Klein, Tyler G.	01		Accounts Payable	Online Refund	97.00
Kuepker, Shannon M.	01		Accounts Payable	Online Refund	97.00
Lybarger, Jamie M.	01		Accounts Payable	replacment - stfd loan bal	270.01
Macklin, Leigh	01		Accounts Payable	Online Refund	15.00
Maltry, Austin	01		Accounts Payable	Online Refund	100.00
Mayer, Amanda S.	01		Accounts Payable	Online Refund	15.00
McLain, Lucas M.	01		Accounts Payable	Alternative Loan	1,250.00
Miller, Abbie N.	01		Accounts Payable	Online Refund	466.67
Miller, Samantha J.	01		Accounts Payable	Online Refund	10.00
Nagy, Jacob J.	01		Accounts Payable	Online Refund	291.00
Pahr, Raymond	01		Accounts Payable	Online Refund	56.00
Pierson, Hannah K.	01		Accounts Payable	Online Refund	260.00
Piquett, Rebecca M.	01		Accounts Payable	Alternative Loan	1,687.00
Romano, Tasha M.	01		Accounts Payable	PELL Bal	301.00
Russell, Shiovahn M.	01		Accounts Payable	Replacement check	19.00
Schumacher, Nathan H.	01		Accounts Payable	Online Refund	255.00
Simmons, Samara K.	01		Accounts Payable	Online Refund	204.80
Stange, Jillian L.	01		Accounts Payable	Online Refund	255.00
Thorndike, Jennifer	01		Accounts Payable	Online Refund	255.00
Velazquez, Sara R.	01		Accounts Payable	Online Refund	230.00
Wagner, Brin C.	01		Accounts Payable	Online Refund	255.00

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
White, Kristen M.	01		Accounts Payable	Online Refund	255.00
Yancy, Veronica R.	01		Accounts Payable	PELL Bal	172.00
Eaton, Deidre E.	01		Other Payables	Replacement P/R CK #152384	323.44
Lybarger, Jamie M.	01		Other Payables	Payroll Replacement Check 143046	83.67
SVCC Foundation	01		Foundation Payable	Car Raffle Tickets by Credit Card	150.00
Consolidated Management Co	01		Cafeteria payable	July 08 PNLU	130.00
Consolidated Management Co	01	Board of Trustees	Conference/Meeting Expense	July 08 Board Meeting	33.25
Baldwin Cooke Company	01	President's Office	Office Supplies	2009 Calendar Refills	13.56
University of Illinois	01	President's Office	Publications and Dues	2008 Roster State Government Officials	9.00
Sauk Valley Area Chamber of Co	01	President's Office	Other Conference & Meeting	Legislative Luncheon 7/31/08	60.00
Sauk Valley Newspapers	01	College Relations's Office	Publications and Dues	FY 09 Renewal Public Relations	182.50
ComCast Spotlight Inc	01	College Relations's Office	Advertising	Advertising	1,400.00
New Millenium Directories Inc.	01	College Relations's Office	Advertising	Advertising 2008/2009 Phone Books	1,210.00
Phillips Brothers Printers	01	College Relations's Office	Advertising	2008-2010 College Catalog	13,701.24
Sauk Valley Newspapers	01	College Relations's Office	Advertising	Advertising	1,268.45
WIXN FM - WIXN AM	01	College Relations's Office	Advertising	Radio Advertising July 08	577.50
WLLT	01	College Relations's Office	Advertising	Fall 08 Registration Advertising	228.00
CDW-G	01	Printshop	Purchases for Resale	HP Super Hvy Matte	203.36
Xerox Corporation	01	Printshop	Rental- Equipment	Rental Equipment	803.27
GFC Leasing Company	01	Printshop	Debt Principal Retirement	Copier Lease Payment -Principal	482.44
GFC Leasing Company	01	Printshop	Interest	Copier Lease Payment-Interest	50.88
Baldwin Cooke Company	01	Institutional Research & Plannin	Office Supplies	2009 Calendar Refills	13.56
Staples	01	Institutional Research & Plannin	Office Supplies	Office Supplies	40.43
SCUP (Society for College Univ	01	Institutional Research & Plannin	Publications and Dues	FY 09 Membership Dues	.00
Baldwin Cooke Company	01	Foundation	Office Supplies	2009 Calendar Refills	13.56
Chronicle of Philanthropy	01	Foundation	Office Supplies	FY 09 Renewal	72.00

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Viering, Amy	01	Foundation	Conference/Meeting Expense	Lunch w/Donors	43.27
Edelbach, David J.	01	Professional Development	Conference/Meeting Expense	Travel-Conf Bloomington In 7/31/08	1,056.10
Shippert, Stanley	01	Professional Development	Conference/Meeting Expense	Travel-Digital Radiography 7/31/08	1,237.45
Flowers Etc of Dixon Inc	01	Professional Development	Other Conference & Meeting	Flowers -Board Member Thompson	35.00
Sharma, Dr. Micky M.	01	Professional Development	Other Conference & Meeting	Inservice Presentation 8/15/08	250.00
Sharma, Dr. Micky M.	01	Professional Development	Other Conference & Meeting	Travel-8/15/08 Presentation	81.90
SBM Business Equipment Center	01	High School Relations	Maintenance Services	Monthly Maintenance Charge	.00
Dorathy, Catherine	01	High School Relations	Conference/Meeting Expense	Travel-Camp participants thru 6/26/08	19.70
Fiorini, Anthony D.	01	General Education Degree	Conference/Meeting Expense	Travel-Wallace School thru 7/30/08	47.97
SBM Business Equipment Center	01	Dean of Health Professions	Maintenance Services	Monthly Meter Charge	37.20
Baldwin Cooke Company	01	Dean of Health Professions	Office Supplies	2009 Calendar Refills	27.12
Quill Corporation	01	Dean of Health Professions	Office Supplies	File Folders	.00
Southern Illinois University	01	Nurse Assistant	Consultants	Exam Fee Summer 08 Day Class	720.00
Southern Illinois University	01	Nurse Assistant	Consultants	Exam Summer 08 PM Classes	780.00
Baldwin Cooke Company	01	Radiologic Technology	Instructional Supplies	2009 Calendar Refills	27.12
BIOPAC Systems Inc	01	Biology	Instructional Supplies	Disp Vinyl Electrode	115.00
Fisher Scientific	01	Biology	Instructional Supplies	Biology Supplies	192.51
Fisher Scientific	01	Biology	Instructional Supplies	Biology Supplies	.00
Flinn Scientific	01	Biology	Instructional Supplies	Biology Supplies	698.23
Lab-Aids	01	Biology	Instructional Supplies	Refil Chemicals	113.30
Modern Biology	01	Biology	Instructional Supplies	Biology Supplies	333.12
NASCO	01	Biology	Instructional Supplies	Biology Supplies	3,015.12
Wood, Therese L.	01	Biology	Instructional Supplies	Biology Supplies	94.98
Flinn Scientific	01	Chemistry	Instructional Supplies	Chemistry Supplies	1,301.36
S J Smith Welding Supply	01	Chemistry	Instructional Supplies	Rental	8.40
Creative Printing	01	Dean of Information Systems	Office Supplies	Business Card A Pfeifer	.00

Sauk Valley Community College
Check Register
From 07/24/08 To 08/25/08

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Community College Week	01	Dean of Information Systems	Publications and Dues	FY 08 Renewal	40.00
Illinois State Library	01	Learning Resource Center	Computer Software	FY 09 Annual Fee	1,067.00
Amazon.com	01	Learning Resource Center	Books and Binding Costs	Books for Library	575.17
Amazon.com	01	Learning Resource Center	Books and Binding Costs	Books for Library	90.56
Gale Group	01	Learning Resource Center	Books and Binding Costs	Books for Library	256.05
NILRC	01	Learning Resource Center	Publications and Dues	Membership Dues FY 09	900.00
Unique Computer	01	Academic Computing	Instructional Supplies	Laptop Battery	139.00
Pratt Audio-Visual & Video Cor	01	Academic Computing	Instructional Technology Materia	LCD Projector Repair	526.44
Shelley, Chris	01	Academic Computing	Conference/Meeting Expense	Travel Illinois Online Network Meeting	105.30
Toner Tech Plus	01	Administrative Computing	Office Supplies	Toner Refurbishment	361.65
GenevaLogic, Inc	01	Administrative Computing	Computer Software	Renewal Software & Support	1,149.00
OnShore Development Inc	01	Administrative Computing	Computer Software	WebCheckout License Renewal	1,999.80
Priton Group, LLC	01	Administrative Computing	Computer Software	Hosting Platform July 08	1,040.00
Amazon.com	01	Administrative Computing	Publications and Dues	Books for Library	25.97
Stevenson, Tina M.	01	Special Needs- ADA	Other Contractual Services	Cart Services	868.00
Fortener, Alisha J.	01	Commencement	Other Supplies	Pianist Health Career Pinning 5/9/08	50.00
Salgado, Ana S.	01	Student Recruitment	Conference/Meeting Expense	Additional Travel from 7/11/08	69.73
Winger, Gerald D.	01	Student Recruitment	Conference/Meeting Expense	Travel-Chicago IL 7/8/08	349.37
Winger, Gerald D.	01	Student Recruitment	Conference/Meeting Expense	Supplies Preview Night 7/22/08	89.02
Baldwin Cooke Company	01	Admissions, Records & Placement	Office Supplies	2009 Calendar Refills	67.80
Fordyce, Kristina M.	01	Financial Aid & Veterans Affairs	Conference/Meeting Expense	Travel-AVECO St. Louis 7/24/08	85.80
American Counseling Associatio	01	Counseling	Publications and Dues	FY 09 Membership Dues	155.00
Federal Express Corp	01	Other Institutional	Postage	Federal Express Charges	26.09
Grand River Printing	01	Other Institutional	Postage	Postage Mail Career Focus Magazine	4,051.52
Pitney Bowes	01	Other Institutional	Postage	E-Z Seal	108.48
Quill Corporation	01	Other Institutional	Postage	Mailing Labels	44.99

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
US Postmaster	01	Other Institutional	Postage	Postage F 08 PPD Schedule	715.00
US Postmaster	01	Other Institutional	Postage	Postage Fall 2008 PPD Schedule	1,425.00
US Postmaster	01	Other Institutional	Postage	Postage F 08 PPD Schedule	1,700.00
Swartleys Florist, Inc.	01	Other Institutional	Other Conference & Meeting	Flowers L Niemeyer	31.50
Baldwin Cooke Company	01	Business Office	Office Supplies	2009 Calendar Refills	27.15
NACUBO	01	Business Office	Publications and Dues	FY 09 Dues	200.00
Illinois Community College Chi	01	Business Office	Conference/Meeting Expense	Fall Conference	100.00
College of DuPage	01	Tuition Chargeback	Tuition Chargeback	Chargeback Summer 08	10,058.36
Parkland College	01	Tuition Chargeback	Tuition Chargeback	Chargeback Summer 08	1,428.80
Sauk Valley Newspapers	01	Personnel Office	Recruitment	July 08 Recruitment Ads	.00
Consolidated Management Co	01	Personnel Office	Other Conference & Meeting	July Birthday Party	73.71
Education To Go	010100	CCS Public Workshops	Consultants	Ed2go July 08 Classes	55.00
Illinois Valley Community Coll	010100	CCS Public Workshops	Instructional Service Contracts	CDL Students	25,725.00
Innovations By West	010100	CCS Public Workshops	Instructional Supplies	Welding Tests/Johnson Controls	463.60
KSB Hospital	010100	CCS Public Workshops	Instructional Supplies	Recertification fof AHA Instruction	240.00
KSB Hospital	010100	CCS Public Workshops	Instructional Supplies	Materials First Aid/CPR	59.50
Harrington, Gerry	010100	CCS Public Workshops	Conference/Meeting Expense	Travel-Area Sites thru 7/30/08	33.93
Setchell, Linda S.	010100	CCS Public Workshops	Conference/Meeting Expense	Travel-Food Service Sanitation	86.93
AAA Certified Confidential Sec	02	Maintenance	Maintenance Services	Confidential Shredding	118.32
C-B Kramer Sales & Service	02	Maintenance	Maintenance Services	Service Tech Labor	4,080.06
ECOLAB	02	Maintenance	Maintenance Services	Monthly Pest Inspection	235.50
Fyr-Fyter Inc	02	Maintenance	Maintenance Services	Service Fire System	269.80
H-O-H Chemicals Inc	02	Maintenance	Maintenance Services	Monthly Water Treatment	1,374.00
Specialty Floors, Inc	02	Maintenance	Maintenance Services	Paint 3-Pt Line	300.00
Fastenal Company	02	Maintenance	Maintenance Supplies	Shop Inventory Supplies	184.31
Honeywell Inc	02	Maintenance	Maintenance Supplies	Wall Modules	120.76

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
McMaster Carr Supply Company	02	Maintenance	Maintenance Supplies	Motor Mounts	42.51
Neher Electric Supply Inc.	02	Maintenance	Maintenance Supplies	Bulbs	216.00
Paxton, Carl M.	02	Maintenance	Maintenance Supplies	Maintenance Supplies	45.83
Aramark Uniform Services Inc	02	Custodial	Maintenance Services	Towel Service	41.31
Aramark Uniform Services Inc	02	Custodial	Maintenance Services	Towel Service	41.31
Vacland	02	Custodial	Maintenance Supplies	Brush Rollers-Vacuums	174.64
Peabudy's Inc	02	Grounds	Maintenance Services	Serviced Mower	115.80
Turnroth Sign Co, Inc	02	Grounds	Maintenance Services	Repair Roadside Marquee	160.00
Menards	02	Grounds	Maintenance Supplies	Grounds Supplies	67.36
Wisconsin Turf Equipment Corpo	02	Grounds	Maintenance Supplies	Parts	136.78
Constellation New Energy (CNE	02	Utilities	Gas	Gas Purchase Aug 08	40,478.25
Nicor Gas	02	Utilities	Gas	Gas Services	2,215.50
Commonwealth Edison	02	Utilities	Electricity	Electricity	39.81
City Of Dixon	02	Utilities	Water, Sewer	Testing Services	51.00
Grummerts Do It Best Hardware	02	Utilities	Water, Sewer	Bleach-Water Plant	349.50
M & S Wastewater	02	Utilities	Water, Sewer	Monthly Water Treatment July 08	425.00
North's Oil Company, Inc	02	Utilities	Water, Sewer	Diesel Fuel	386.20
Spotts, Randy J.	02	Utilities	Water, Sewer	Sludge Pumping 2 loads	350.00
CenturyTel	02	Utilities	Telephone	Monthly Telephone Services	1,894.90
Comcast	02	Utilities	Telephone	Monthly Charges	4,750.00
United States Cellular	02	Utilities	Telephone	Van Cell Phone Charges	48.64
Verizon Wireless	02	Utilities	Telephone	Dr. Mihel Cell Phone	81.43
Moring Disposal Inc	02	Utilities	Refuse Disposal	Monthly Trash Removal Service	110.00
Quill Corporation	02	Building and Grounds Administrat	Office Supplies	Office Supplies	83.79
Trissel Graham & Toole Inc	02	Building and Grounds Administrat	Property & Casualty Insurance	Renewal Annual Agency Service Fee for	1,500.00
Illini Trophy	02	Building and Grounds Administrat	Building Remodeling	Door Signs	75.75

Sauk Valley Community College
Check Register
From 07/24/08 To 08/25/08

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Radio Ranch Inc	02	Building and Grounds Administrat	Service Equipment	Solar Powered UHF Call Box Kits	4,588.25
Youngren's Refrigeration Inc	02	Cafeteria	Maintenance Services	Repair 2 door Freezer Cafeteria	152.00
Northwest Mechanical Inc	03	Operations & Maintenance- Restri	Building Remodeling	Application #1 Hot Water Systems Proje	41,735.52
T D Kurtz Glass	03	Operations & Maintenance- Restri	Building Remodeling	Application # 2 Window Improvement Pro	12,512.41
Unique Computer	03	Operations & Maintenance- Restri	Building Remodeling	Back Up Power Supply	2,506.11
Willett, Hofmann & Associates,	03	Operations & Maintenance- Restri	Building Remodeling	Engineer Services Window Improvements	278.75
Unique Computer	030200	Fund Bond- Instruc & Computer	Other Supplies	Computers	2,395.00
Krueger International, Inc (KI	030200	Fund Bond- Instruc & Computer	Capital Supplies	Chairs	7,515.41
GFC Leasing Company	030200	Fund Bond- Instruc & Computer	Debt Principal Retirement	Bond Lease Payment-Principal	639.50
GFC Leasing Company	030200	Fund Bond- Instruc & Computer	Interest	Bond Lease Payment-Interest	67.44
Priton Group, LLC	030200	Fund Bond- Instruc & Computer	Office Equipment	Software, Hardware & Maintenance	11,171.50
Optical Analysis Corporation	030200	Fund Bond- Instruc & Computer	Instructional Equipment	Digital Color Camera	5,479.65
NACR	030200	Fund Bond- Other	Office Equipment	Phone System Upgrade	48,472.60
Bank of New York	04	Bond & Interest Fund	Interest	Bond Interest	125,903.11
Winning Hoops	050600	Men's Basketball	Other Supplies	Magazine	34.95
Damhoff, Russ K.	050600	Men's Basketball	Other Conference & Meeting	Recruiting Visit 7/31/08	63.00
Williams, David E.	050600	Golf	Other Supplies	Golf Shirts	318.49
Williams, David E.	050600	Golf	Other Supplies	Team Golf Shirts	120.00
Temple's Sporting Goods	050600	Women's Softball	Other Supplies	Softball Socks	351.10
Lewis, Starquis L.	050600	Women's Volleyball	Other Contractual Services	Replacement Checks 83323 & 83174	30.00
NJCAA	050600	General Athletics	Publications and Dues	Men's Membership FY 09	1,869.00
NJCAA	050600	General Athletics	Publications and Dues	NJCAA Publications FY 09	64.00
NJCAA Region IV Treasurer	050600	General Athletics	Publications and Dues	FY 09 Entry Fees	1,845.00
NJCAA Region IV Women	050600	General Athletics	Publications and Dues	FY 09 Entry Fees	1,550.00
Brooke Insurance	050600	General Athletics	General Insurance	Athletic Accident Insurance	14,874.00
Damhoff, Russ K.	050600	Men's Basketball Camp	Other Supplies	BB Camp Supplies	21.01

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Henkel, Kyle A.	050600	Men's Basketball Camp	Other Supplies	Summer 08 Basketball Camp	144.00
Sanders, Richard	050600	Men's Basketball Camp	Other Supplies	Boys Basketball Camp Summer 08	144.00
Ditto, John C.	051000		Other Payables	Medical Insurance Replacement Ck 22967	35.00
Funston, Terry L.	051000		Other Payables	Replacement medical Insurance Check 22	211.89
KSB Medical Group	051000		Other Payables	Rerplacement Medical Insurance Check	1,233.65
Klein, Colleen J.	051000		Other Payables	Replacement Medical Insurance Check 21	22.00
Lancaster, Beth G.	051000		Other Payables	Rerplacement Medical Insurance Check 2	44.41
Niemeyer, Loren	051000		Other Payables	Replacement Medical Insurance Check 17	218.00
Northern Illinois Home Medical	051000		Other Payables	Rerplacement Medical Insurance Check 2	117.00
Paulsen, Darryl D.	051000		Other Payables	Replacement Medical Insurance Check 21	143.76
Rumley, John W.	051000		Other Payables	Replacement Medical Insurance Check 18	54.77
Butler Benefit Service Inc	051000	Medical Insurance	Individual Stop Loss	Individual Stop Loss	9,853.29
Butler Benefit Service Inc	051000	Medical Insurance	Dependent Stop Loss	Dependent Stop Loss	7,873.09
Butler Benefit Service Inc	051000	Medical Insurance	Precertification	Precertification	576.00
Butler Benefit Service Inc	051000	Medical Insurance	Cobra Conversion	COBRA	81.75
Butler Benefit Service Inc	051000	Medical Insurance	Adminstrative Costs	Administrative	3,857.10
Butler Benefit Service Inc	051000	Medical Insurance	Group Stop Loss	Aggregate Stop Loss	1,290.24
Gallagher Benefit Services, In	051000	Medical Insurance	Life & AD&D	Life Billing	1,432.11
Hackbarth, Julie M.	051400		Student Loans	Student Loan Due 10/10/08	142.31
Shipman, Leann R.	051400		Student Loans	Student Loan Due 10/10/08	159.63
Williams, Brian W.	051400		Student Loans	Student Loan Due 10/10/08	82.41
State Universities Retirement	062050	SBDC Grant	SURS	Matching Funds	264.43
State Universities Retirement	062050	SBDC Grant	SURS	Matching Funds	264.43
Borger, Brian	062050	SBDC Grant	Conference/Meeting Expense	Travel-Area Site Visits thru 6/26/08	132.82
Miller, Michele	062050	SBDC Grant	Conference/Meeting Expense	Travel-Area Sites thru 7/22/08	283.14
Illinois State University	062058	ICCB Adult Ed-State Basic-Instru	Conference/Meeting Expense	Conference Fee 8/13/08 C Lovekin	90.00

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Dusing, Kathleen	062061	Summer Family Reading	Instructional Supplies	Bilingual Books	225.00
Imprint Inc.	062073	Local Tech Prep Grant	Office Supplies	High School Relations Flash Drives/Tot	5,559.91
Baudville	062073	Local Tech Prep Grant	Office Supplies	Travel Tumblers	562.94
Gillette, Angela R.	062076	Job Preparedness	Conference/Meeting Expense	Travel-Conference 8/1/08	707.39
State Universities Retirement	063011	Student Support Services Grant	SURS	Matching Funds	583.78
State Universities Retirement	063011	Student Support Services Grant	SURS	Matching Funds	527.83
People En Espanol	063012	Fitness Center- CWS	Instructional Supplies	FY 09 Renweal	19.97
State Universities Retirement	063020	Perkins- Learning Assistance Cen	SURS	Matching Funds	24.86
State Universities Retirement	063020	Perkins- Learning Assistance Cen	SURS	Matching Funds	27.81
State Universities Retirement	063020	Perkins IIc	SURS	Matching Funds	36.38
State Universities Retirement	063020	Perkins IIc	SURS	Matching Funds	36.38
State Universities Retirement	063020	Perkins IIc -Special Populations	SURS	Matching Funds	56.91
State Universities Retirement	063020	Perkins IIc -Special Populations	SURS	Matching Funds	56.91
ICSPS (Ill Center for Speciali	063030	Perkins IIIE Tech Prep	Conference/Meeting Expense	Conference Fee C Dorathy & S Lindahl	160.00
Lindahl, Sharon D.	063030	Perkins IIIE Tech Prep	Conference/Meeting Expense	NCPN Conference Fee 7/23/08	100.00
Lindahl, Sharon D.	063030	Perkins IIIE Tech Prep	Conference/Meeting Expense	NCPN Conference Registration Fee 10/21	400.00
National Career Pathways Netwo	063030	Perkins IIIE Tech Prep	Conference/Meeting Expense	Registration Fee 10/21/08	500.00
ChoicePoint Services, Inc	063075	IDHS AmeriCorps - Member Activit	Consultants	Background Check	8.00
American Red Cross	063075	IDHS AmeriCorps - Member Activit	Conference/Meeting Expense	CPR/AED for Professional Rescuer	20.00
State Universities Retirement	063075	IDHS AmeriCorps- Nonmember Activ	SURS	Matching Funds	257.49
State Universities Retirement	063075	IDHS AmeriCorps- Nonmember Activ	SURS	Matching Funds	335.51
Accurate Biometrics, Inc	063075	IDHS AmeriCorps- Nonmember Activ	Office Supplies	Fingerprinting	150.00
Crestline Company	063075	IDHS AmeriCorps- Nonmember Activ	Other	Supplies	2,727.09
Earl, Sabrina C.	063075	IDHS AmeriCorps- Nonmember Activ	Other	Supplies Label Refills	40.55
Elmendorf, Jodi M.	063075	IDHS AmeriCorps- Nonmember Activ	Other	HP Printheads	144.44
Elmendorf, Jodi M.	063075	IDHS AmeriCorps- Nonmember Activ	Other	Exit Lunch Summer Members	41.10

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Staples	063075	IDHS AmeriCorps- Nonmember Activ	Other	Office Supplies	1,716.83
Johnson, Kathleen	064010	Online Nursing Program	Instructional Supplies	Mailing & Supplies	171.77
Johnson, Kathleen	064010	Online Nursing Program	Conference/Meeting Expense	Travel-July 08 Travel Meeting	504.98
Hintz, Michelle	064010	Online Nursing Program	Student Grants & Scholarships	Fourth Scholarship Awards	2,000.00
Avaya Inc	064030	Fund Bond- Other	Office Equipment	Service Agreement	8,521.46
Blackbaud	064030	Fund Bond- Other	Office Equipment	Raiser's Edge 7 Software and Maintenan	6,395.16
Blackbaud	064030	Fund Bond- Other	Office Equipment	Raisers Edge On-Line Training	1,800.00
Hamilton, Jane E.	101060	Magic Club	Other	Booster Cards 7/17/08	200.00
Hamilton, Jane E.	101060	Magic Club	Other	Booster Boxes	200.00
Trissel Graham & Toole Inc	12	Risk Management	General Insurance	Student Accident Policy FY 09	1,872.00
Trissel Graham & Toole Inc	12	Risk Management	General Insurance	Renewal Special Treasurers Bond 2008-2	891.00
CenturyTel	12	Risk Management	Telephone	911 Cama Trunk Lines	89.60
Simplex-Grinnell	12	Public Safety	Maintenance Services	Fire Alarm Monitoring System	506.00
Verizon Wireless	12	Public Safety	Maintenance Services	Security Cell Phones	67.22
Stewart & Associates, Inc	12	Public Safety	Other Contractual Services	Security Contract	1,261.76
				BANK ACCOUNT 1 TOTAL:	2,117,919.07
				ALL ACCOUNTS TOTAL:	2,117,919.07

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF JULY 31

EDUCATION FUND	2008-2009 YTD	2008-2009 Budget	YTD / Budget %	2007-2008 YTD	YTD % Chng fm Prev Yr	2007-2008 Total
Revenues						
Local Governmental Sources	22,895	3,510,000	.6%	-109,893	120.8%	3,364,180
State Governmental Sources		3,060,706	0.0%	1,442		2,847,734
Federal Governmental Sources		5,000	0.0%			4,480
Student Tuition and Fees	1,987,167	4,019,000	49.4%	1,924,278	3.2%	3,916,232
Sales and Service	18,799	180,000	10.4%	-3,080	710.2%	168,784
Investment Revenue	3,162	100,000	3.1%	-1,494	311.6%	138,308
Other Revenues	4,434	425,000	1.0%	2,162	105.0%	645,918
TOTALS	2,036,459	11,299,706	18.0%	1,813,415	12.3%	11,085,639
Expenditures						
Salaries	328,668	6,324,125	5.2%	343,411	-4.2%	6,161,213
Employee Benefits	137,215	2,003,599	6.8%	116,555	17.7%	2,154,203
Contractual Services	29,550	511,733	5.7%	4,107	619.4%	514,696
General Materials and Supplies	45,156	813,943	5.5%	38,057	18.6%	663,946
Conference & Meeting	5,122	158,886	3.2%	5,965	-14.1%	124,491
Fixed Charges	1,066	15,000	7.1%	1,699	-37.2%	14,679
Capital Outlay						28,220
Other Expenditures	219,675	785,000	27.9%	175,687	25.0%	707,553
TOTALS	766,456	10,612,286	7.2%	685,484	11.8%	10,369,004
Transfers						
Transfers to Other Funds		445,000				300,000
CHANGE IN NET ASSETS	1,270,003	242,420		1,127,930		416,634
FUND BALANCE	2,555,559					1,285,555

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF JULY 31

OPERATION AND MAINTENANCE FUND	2008-2009 YTD	2008-2009 Budget	YTD / Budget %	2007-2008 YTD	YTD % Chng fm Prev Yr	2007-2008 Total
Revenues						
Local Governmental Sources	2,761	430,000	.6%	-13,780	120.0%	412,308
State Governmental Sources		399,797	0.0%			373,787
Student Tuition and Fees	224,651	436,000	51.5%	218,665	2.7%	427,852
Sales and Service	214	20,000	1.0%		1.0%	7,456
Facilities Revenue	775	4,000	19.3%	-436	277.6%	2,325
Investment Revenue	15	1,000	1.5%	100	-84.5%	1,281
Other Revenues		34,000	0.0%			58,415
TOTALS	228,417	1,324,797	17.2%	204,548	11.6%	1,283,426
Expenditures						
Salaries	42,548	532,657	7.9%	39,402	7.9%	515,815
Employee Benefits	17,785	236,289	7.5%	14,771	20.4%	246,634
Contractual Services	1,278	109,500	1.1%	1,973	-35.1%	76,748
General Materials and Supplies	589	95,000	.6%	-259	326.8%	81,668
Conference & Meeting		3,200	0.0%	72		3,700
Fixed Charges	40,073	40,000	100.1%	41,249	-2.8%	39,358
Utilities	67,340	691,500	9.7%	39,116	72.1%	677,204
Capital Outlay		15,000	0.0%			9,837
TOTALS	169,615	1,723,146	9.8%	136,325	24.4%	1,650,967
Transfers						
Transfers From Other Funds		-438,000				-370,847
CHANGE IN NET ASSETS	58,801	39,651		68,223		3,306
FUND BALANCE	66,944					8,143

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF JULY 31

OPERATION & MAINTENANCE- RESTRICTED	2008-2009 YTD	2008-2009 Budget	YTD / Budget %	2007-2008 YTD	YTD % Chng fm Prev Yr	2007-2008 Total
Revenues						
Local Governmental Sources	4,016	663,000	.6%	-22,221	118.0%	650,641
Investment Revenue	551	50,000	1.1%	-14,450	103.8%	83,679
Other Revenues						61,920
TOTALS	4,568	713,000	.6%	-36,672	112.4%	796,241
Expenditures						
General Materials and Supplies						
Fixed Charges						
Capital Outlay	-27,608	652,500	-4.2%	-68,511	-59.7%	873,177
TOTALS	-27,608	652,500	-4.2%	-68,511	-59.7%	873,177
CHANGE IN NET ASSETS	32,176	60,500	-4.2%	31,839	-59.7%	-76,936
FUND BALANCE	2,330,409					2,298,232

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF JULY 31

BOND AND INTEREST FUND	2008-2009 YTD	2008-2009 Budget	YTD / Budget %	2007-2008 YTD	YTD % Chng fm Prev Yr	2007-2008 Total
Revenues						
Local Governmental Sources	11,241	1,265,518	.8%	-43,903	125.6%	1,320,581
Investment Revenue	126	3,000	4.2%	227	-44.2%	9,239
TOTALS	11,368	1,268,518	.9%	-43,675	126.0%	1,329,820
Expenditures						
Contractual Services		1,000	0.0%			500
Fixed Charges	125,903	1,311,946	9.6%		9.6%	1,392,051
TOTALS	125,903	1,312,946	9.5%		9.5%	1,392,551
CHANGE IN NET ASSETS	-114,534	-44,428	9.5%	-43,675	9.5%	-62,731
FUND BALANCE	546,670					661,204

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF JULY 31

AUXILIARY ENTERPRISES FUND	2008-2009 YTD	2008-2009 Budget	YTD / Budget %	2007-2008 YTD	YTD % Chng fm Prev Yr	2007-2008 Total
Revenues						
Student Tuition and Fees	76,683	148,500	51.6%	76,126	.7%	150,865
Sales and Service	1,309	44,285	2.9%	1,070	22.3%	68,325
Facilities Revenue		105,000	0.0%			100,450
Investment Revenue	8	900	.8%		.8%	901
Other Revenues	158,573	1,913,000	8.2%	124,773	27.0%	1,838,625
TOTALS	236,574	2,211,685	10.7%	201,970	17.1%	2,159,168
Expenditures						
Salaries	4,973	123,745	4.0%		4.0%	94,219
Employee Benefits	1,490	17,956	8.3%		8.3%	17,915
Contractual Services	178,658	1,957,324	9.1%	146,498	21.9%	1,876,106
General Materials and Supplies	6,447	73,830	8.7%	6,605	-2.3%	68,528
Conference & Meeting	389	74,170	.5%	475	-18.0%	78,890
Fixed Charges	6,595	21,750	30.3%	6,595	0.0%	20,787
Other Expenditures		500	0.0%			
TOTALS	198,554	2,269,275	8.7%	160,173	23.9%	2,156,448
Transfers						
Transfers to Other Funds		105,000				109,760
Transfers From Other Funds		-182,000				-109,760
CHANGE IN NET ASSETS	38,020	19,410		41,796		2,719
FUND BALANCE	212,983					174,962

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF JULY 31

RESTRICTED PURPOSES FUND	2008-2009 YTD	2008-2009 Budget	YTD / Budget %	2007-2008 YTD	YTD % Chng fm Prev Yr	2007-2008 Total
Revenues						
Local Governmental Sources				3,586,408		7,244,265
State Governmental Sources	-34,135	1,121,594	-3.0%	-48,056	-28.9%	1,158,816
Federal Governmental Sources	28,787	4,145,252	.6%	48,082	-40.1%	4,204,271
Investment Revenue				7,021		81,657
Other Revenues	65,150	278,497	23.3%	-1,832	655.2%	300,447
TOTALS	59,802	5,545,343	1.0%	3,591,622	-98.3%	12,989,458
Expenditures						
Salaries	62,674	1,174,611	5.3%	49,553	26.4%	1,117,608
Employee Benefits	11,636	143,936	8.0%	9,067	28.3%	128,676
Contractual Services	3,005	51,356	5.8%		5.8%	138,660
General Materials and Supplies	776	102,563	.7%	2,597	-70.1%	278,301
Conference & Meeting	1,830	59,941	3.0%	1,264	44.7%	85,109
Fixed Charges	1,413			1,413	0.0%	3,637,038
Utilities						
Capital Outlay	6,395	9,500	67.3%		67.3%	367,520
Other Expenditures	18,950	3,951,120	.4%	7,392	156.3%	4,018,029
TOTALS	106,682	5,493,027	1.9%	71,289	49.6%	9,770,944
Transfers						
Transfers to Other Funds						6,438
Transfers From Other Funds						-6,438
CHANGE IN NET ASSETS	-46,879	52,316		3,520,332		3,218,513
FUND BALANCE	3,423,460					3,470,340

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF JULY 31

WORKING CASH FUND	2008-2009 YTD	2008-2009 Budget	YTD / Budget %	2007-2008 YTD	YTD % Chng fm Prev Yr	2007-2008 Total
Revenues						
Local Governmental Sources						
Investment Revenue	457	70,000	.6%	-14,976	103.0%	70,847
TOTALS	457	70,000	.6%	-14,976	103.0%	70,847
Expenditures						
Investment Revenue						
TOTALS						
Transfers						
Transfers to Other Funds		70,000				70,847
CHANGE IN NET ASSETS	457			-14,976		
FUND BALANCE	1,971,241					1,970,783

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF JULY 31

TRUST AND AGENCY FUND	2008-2009 YTD	2008-2009 Budget	YTD / Budget %	2007-2008 YTD	YTD % Chng fm Prev Yr	2007-2008 Total
Revenues						
Other Revenues	110			208	-47.1%	21,487
TOTALS	110			208	-47.1%	21,487
Expenditures						
General Materials and Supplies						150
Conference & Meeting						70
Other Expenditures	201			252	-20.4%	23,328
TOTALS	201			252	-20.4%	23,549
CHANGE IN NET ASSETS	-91			-44	-20.4%	-2,061
FUND BALANCE	25,808					25,899

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF JULY 31

AUDIT FUND	2008-2009 YTD	2008-2009 Budget	YTD / Budget %	2007-2008 YTD	YTD % Chng fm Prev Yr	2007-2008 Total
Revenues						
Local Governmental Sources	-50	34,000	-.1%	-781	-93.5%	30,944
Investment Revenue	11	900	1.3%	-231	105.0%	5,077
TOTALS	-38	34,900	-.1%	-1,013	-96.2%	36,021
Expenditures						
Salaries	438	5,263	8.3%		8.3%	4,676
Employee Benefits	122	1,453	8.4%		8.4%	
Contractual Services		36,000	0.0%			30,000
TOTALS	561	42,716	1.3%		1.3%	34,676
CHANGE IN NET ASSETS	-599	-7,816	1.3%	-1,013	1.3%	1,345
FUND BALANCE	50,569					51,169

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF JULY 31

LIABILITY, PROTECTION & SETTLEMENT	2008-2009 YTD	2008-2009 Budget	YTD / Budget %	2007-2008 YTD	YTD % Chng fm Prev Yr	2007-2008 Total
Revenues						
Local Governmental Sources	1,785	361,000	.4%	-16,717	110.6%	421,431
Investment Revenue	73	251,000	%	57,938	-99.8%	403,503
Other Revenues		10,000	0.0%			13,300
TOTALS	1,859	622,000	.3%	41,220	-95.4%	838,235
Expenditures						
Salaries	12,051	160,297	7.5%	6,851	75.8%	131,557
Employee Benefits	69,243	301,158	22.9%	61,165	13.2%	269,100
Contractual Services	924	79,100	1.1%	71	193.9%	79,985
General Materials and Supplies	645	7,100	9.0%		9.0%	16,458
Conference & Meeting		2,250	0.0%			1,346
Fixed Charges	27,124	35,000	77.5%	24,652	10.0%	31,199
Utilities	89	4,000	2.2%	89	%	985
Capital Outlay						
TOTALS	110,078	588,905	18.6%	92,830	18.5%	530,634
CHANGE IN NET ASSETS	-108,219	33,095	18.6%	-51,610	18.5%	307,600
FUND BALANCE	6,275,697					6,383,917

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF JULY 31

BUILDING BOND PROCEEDS FUND	2008-2009 YTD	2008-2009 Budget	YTD / Budget %	2007-2008 YTD	YTD % Chng fm Prev Yr	2007-2008 Total
Revenues						
Capital Outlay						
TOTALS						
Expenditures						
Capital Outlay						
TOTALS						
CHANGE IN NET ASSETS						
FUND BALANCE	6,275,697					6,383,917

Sauk Valley Community College
August 25, 2008

Action Item 4.1

Topic: **Board Policy 424.02 Summer School Policy**

Presented By: **Dr. George Mihel**

Presentation:

In accordance with the directive from the Board, the administration has rewritten Board Policy 424.02 Summer School Policy, to update, remove unnecessary procedural language, and to clarify policies.

The recommended revision is on the following page.

Recommendation:

The administration recommends the Board approve policy 424.02 Summer School Policy for first reading for deletion.

424.02 Summer School Policy

~~Summer school shall be held at the discretion of the Board of Trustees. The final decision for the continuation or cancellation of each class will rest with the Vice President of Learning Services.~~

1/14/80
3/23/87
6/28/04

Sauk Valley Community College
August 25, 2008

Action Item 4.2

Topic: **Board Policy 423.01 Policy for Substitute Instruction of Regularly Scheduled Classes**

Presented By: **Dr. George Mihel**

Presentation:

In accordance with the directive from the Board, the administration has rewritten Board Policy 423.01 Policy for Substitute Instruction of Regularly Scheduled Classes, to update, remove unnecessary procedural language, and to clarify policies.

The recommended revision is on the following page.

Recommendation:

The administration recommends the Board approve policy 423.01 Policy for Substitute Instruction of Regularly Scheduled Classes for second reading.

423.01 Policy for Substitute Instruction of Regularly Scheduled Classes

~~Philosophy – In the assignment of substitute instructors, the primary consideration shall be to provide the best instruction available for each class and to ensure coverage of instructional material without appreciable loss to the students involved.~~

~~Responsibility for Securing Substitutes – As soon as the Dean or Vice President of Learning Services is notified of a faculty member's absence, the Dean will determine the best mechanism for ensuring that instructional objectives are met. The Dean may cover the classes personally, assign another staff member, extend subsequent class meetings, or schedule an additional session. If these are not possible, the Dean may secure an outside substitute.~~

~~When a faculty member submits a travel request which will make it necessary for him/her to miss his/her classes, it is the responsibility of the Dean to make sure that all arrangements have been made for meeting instructional objectives before the approval for travel is granted.~~

~~Payment for Substitution –~~

~~– **Regular Staff Substitutes**: When the Dean has determined the staff member's absence will extend beyond three consecutive days, he/she may assign another regular staff member or secure an outside substitute to cover classes at the approved rate of pay.~~

~~– **Part-time Faculty**: When there is no viable alternative to meet instructional objectives, the Dean may secure an outside substitute for a part-time instructor for one class session during a semester without penalty to the part-time instructor. If a substitute is required for additional sessions, the salary of the part-time instructor will be pro-rated.~~

The Academic Vice President or designee shall be responsible to provide substitutes or to arrange for make-up classes due to faculty absences as appropriate.

3/23/81
3/23/87
9/25/89
6/28/04

Sauk Valley Community College
August 25, 2008

Action Item 4.3

Topic: **Board Policy 424.01 Tutoring Policy**

Presented By: **Dr. George Mihel**

Presentation:

In accordance with the directive from the Board, the administration has rewritten Board Policy 424.01 Tutoring Policy, to update, remove unnecessary procedural language, and to clarify policies.

The recommended revision is on the following page.

Recommendation:

The administration recommends the Board approve policy 424.01 Tutoring Policy for second reading.

424.01 ~~Tutoring Policy~~ ***Tutorial Courses Policy***

Tutorial classes may be offered with the approval of the ~~appropriate~~ ***Academic*** Vice President ***following established guidelines found in the college catalog.*** ~~The rate of compensation for tutorial courses at Sauk Valley Community College shall be established at 70% of the average combined total of tuition and ICCB apportionment as calculated in the annual college budget. The rate, once determined, will then be applied for the subsequent fall semester through the following summer session.~~ Tutorial assignments shall be voluntary on the part of the faculty.

1/14/80
3/23/87
6/28/04