

**SAUK VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES
AGENDA**

**Third Floor Board Room
Dixon, IL**

**September 27, 2010
7:00 p.m.**

- 1.0 Call to Order/Roll Call**
- 2.0 Consent Agenda**
 - 2.1 Approval of Agenda**
 - 2.2 Approval of Minutes, August 30, 2010**
 - 2.3 Treasurer's Report**
 - 2.4 Bills Payable**
 - 2.5 Payrolls**

August 31, 2010	\$213,654.57
September 15, 2010	\$268,258.50
 - 2.6 Budget Report**
 - 2.7 Part-time Faculty List**
- 3.0 Reports/Information**
 - 3.1 President's Report: Architect Presentation**
 - 3.2 Reports/Comments from Board Members**
 - 3.3 Communication from Visitors**
 - 3.4 Board Policy Review: 304.01 Disposition of Equipment; 305.01 Purchasing Policy 306.01 Abatement Policy and 309.01 Investment Policy**
- 4.0 Closed Session – (Appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College; collective bargaining; closed session minutes consideration; pending litigation probable or imminent)**
- 5.0 Action Items**
 - 5.1 Full-Time Faculty Contract**
 - 5.2 Tax Abatement Request – UPM Raflatac**
 - 5.3 Faculty Leave of Absence**
- 6.0 Approval of Closed Session Minutes of August 30, 2010**
- 8.0 Adjournment**

**SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING
MINUTES**

September 27, 2010

The Board of Trustees of Sauk Valley Community College met in regular session at 7:00 p.m. on September 27, 2010, in the Board Room at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Andersen called the meeting to order at 7:00 p.m. and the following members answered roll call:

Edward Andersen	Scott Stoller
Joan Padilla	Lisa Wiersema
William Simpson	Student Trustee Sisson
Andrew Bollman	

Absent: Robert Thompson

SVCC Staff: President Dr. George Mihel
Attorney Zollinger
Dean of Information Services Alan Pfeifer
Dean of Business Services Paula Meyer
Dean of Instructional Services Dr. Mary Lou Kidder
Director of Foundation and Grants Amy Viering
Director of Human Resources Kathryn Snow
Director of Building and Grounds John Ditto
Coordinator of Public Relations Brian Olmsted
Administrative Assistant Debra Dillow

Consent Agenda: It was moved by Member Simpson and seconded by Member Stoller to approve the Consent Agenda with Agenda Item 2.2 pulled. In a roll call vote, all voted aye. Student Trustee Sisson advisory vote: aye. Motion carried.

Member Bollman requested that Agenda Item 2.2 Approval of Minutes of August 30, 2010 reflect that Member Bollman provided the ICCTA Report. It was moved by Member Bollman and seconded by Member Padilla that Agenda Item 2.2 be approved with the correction. In a roll call vote, all voted aye. Student Trustee Sisson advisory vote: aye. Motion carried.

President's Report: Heard Dr. Mihel report on the upcoming events happening at the College. Architects Wight and Associates provided a presentation to the Board of the master plan for the College.

Reports: *ICCTA Report:* Member Bollman reported on the recent ICCTA meeting. He indicated that Illinois College Presidents and ICCTA joined efforts in response to recent proposed legislation and how it will affect students.

Foundation: None

Student Trustee Report: Student Trustee Sisson reported on upcoming events hosted by Student Government, Phi Theta Kappa and the Criminal Justice Club.

Full-Time Faculty Contract: No action taken

Tax Abatement Request UPM Raflatac: It was moved by Member Bollman and seconded by Member Wiersema that the Board approve the tax abatement request as presented. In a roll call vote, all voted aye. Student Trustee Sisson advisory vote: aye. Motion carried.

Faculty Leave of Absence: It was moved by Member Stoller and seconded by Member Bollman that the Board approve a leave of absence for Deana Seeley not to continue beyond May 13, 2011. In a roll call vote, all voted aye. Student Trustee Sisson advisory vote: aye. Motion carried.

Closed Session: At 8:23 p.m. it was moved by Member Stoller and seconded by Member Simpson that the Board go into closed session for the purpose of appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College; collective bargaining; closed session minutes consideration; pending litigation probable or imminent.

The Board returned to regular session at 9:32 p.m.

September 27, 2010

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Closed Session Minutes
of August 27, 2010:

It was moved by Member Padilla and seconded by Member Wiersema that the Board approve the Closed Session Minutes of August 27, 2010. In a roll call vote, all voted aye. Student Trustee Sisson advisory vote: aye. Motion carried.

Adjournment:

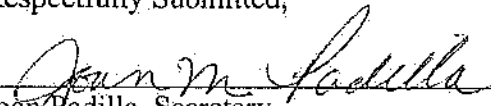
Since the scheduled business was completed, it was moved by Member Stoller and seconded by Student Trustee Sisson that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Sisson advisory vote: aye. Motion carried.

The meeting adjourned at 9:35 p.m.

Next Meeting:

The next regular meeting of the Board will be at 7:00 p.m. on October 25, 2010 in the Board Room.

Respectfully Submitted,


Joan Padilla, Secretary

SAUK VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES - TREASURER'S REPORT
As of August 31, 2010

SAUK VALLEY COMMUNITY COLLEGE
APPROVED BY

David Alush
BOARD CHAIR

Joan M. Rodella
BOARD SECRETARY

CHECKING ACCOUNTS

INTEREST BEARING ACCOUNTS

General Account - Sterling Federal Bank
Illinois Funds - Firststar Bank, Springfield
SUBTOTAL

INTEREST

RATE

0.150
0.178

AMOUNT

\$2,804,328.32
1,978,850.03
4,783,178.35

DATE 9/27/10

MONEY MARKET

Merrill Lynch Wealth Management
SFB Investment Center
SUBTOTAL

1.000
1.000

153,129.64
4,177,588.82
4,330,718.46

TOTAL CHECKING ACCOUNTS

\$9,113,896.81

INVESTMENTS

FINANCIAL INSTITUTION

MATURITY

DATE

People's Bank, Tampico
Farmers State Bank, Sublette
First National Bank, Amboy
First National Bank, Amboy
Farmers State Bank, Sublette
SUBTOTAL

10-14-10
11-13-10
01-23-11
01-23-11
02-17-11

1.000
2.000
1.250
1.250
2.000

1,000,000
1,000,000
500,000
500,000
1,000,000
4,000,000

MERRILL LYNCH:

Federal Home Ln Bks Call Step
Federal Home Ln Mtg Crp Refincc
Federal Home Ln Bks Cons Bd
Federal Home Ln Bks Cons Bd
Federal Farm Cr Bks Cons Bd
Federal Farm Cr Bks Cons Bd
Federal Farm Cr Bks Global Cons Bd
Federal Natl Mtg Assn Call
Federal Hom Ln Mtg Corp
Federal Home Loan Bank
SUBTOTAL

12-10-10
03-15-11
06-10-11
09-16-11
02-13-12
07-23-12
11-13-12
02-21-13
06-28-13
10-29-13

YIELD
3.000
2.600
3.450
2.709
1.359
1.740
2.147
4.750
1.625
1.446

PRICE

395,120.70
591,531.25
673,764.00
672,750.00
629,581.15
616,070.20
641,250.00
438,124.00
726,775.20
402,252.00
\$5,787,218.50

SFB INVESTMENT CENTER:

Integra Bk Natl Assn Evansville IN CTF
U.S. Treasury Securities
Venture Bk Bloomington, MN CTF
Ally Bank Midvale Utah CTF
Probank Tallahassee FL CTF
Arkway Bk & Tr Harwood Heights, IL
Bank of China New York City NY
Florida Cap Bk Natl Assn Jacksonville
Farmers St Bk Hardland MN CTF
Integra Bk Natl Assn Evansville IN CTF
Southwest Cap Bk Natl Assn Ft Myers, FL
Wilmington TR CO DEL
GE Money Bk Instl, Draper, UT
Banco Bilbao Vizcaya Argentaria, P R
Citizens Bk Flint, MI
Avenue Bk Nashville, TN
BMW BK North Amer, Salt Lake City, UT
Panhandle St Bank, Sandpoint, ID CTF
American Express Centurion Bk Salt
Bridgeview Bk Group IL CTF
Middleton Community Bank, WI
Doral Bk Catano P R
SUBTOTAL

09-26-11
01-31-12
03-07-12
03-26-12
03-26-12
04-02-12
07-16-12
07-19-12
09-24-12
10-01-12
12-26-12
01-14-13
01-16-13
01-23-13
01-28-13
01-28-13
01-30-13
02-27-13
03-25-13
03-25-13
04-05-13
05-28-13

1.000
0.875
1.000
1.250
1.200
1.300
1.000
1.150
1.350
1.550
1.500
1.250
1.250
1.450
1.300
1.200
1.250
1.500
2.000
1.700
1.250
2.000

150,000.00
2,500,000.00
240,000.00
250,000.00
250,000.00
250,000.00
250,000.00
250,000.00
150,000.00
100,000.00
200,000.00
250,000.00
250,000.00
250,000.00
250,000.00
250,000.00
250,000.00
250,000.00
250,000.00
250,000.00
250,000.00
250,000.00
7,340,000.00

TOTAL INVESTMENTS

\$17,127,218.50

Sauk Valley Community College
Board of Trustees
September 27, 2010

Summary of Bills Payable

Amount

General Operating Funds

\$ 1,029,599.37

SAUK VALLEY COMMUNITY COLLEGE
APPROVED BY

Edward Oluch
BOARD CHAIR

Juan M. Ladilla
BOARD SECRETARY

DATE 9/27/10

REPORT SVRCHK
FISCAL YEAR 2010

Sauk Valley Community College
Check Register
From 08/26/10 To 09/27/10

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<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
State Universities Retirement Sy01			SURS Payable	ACCURED W/H SURS	25,729.72
State Universities Retirement Sy01			SURS Payable	Accrued W/H SURS	30,119.01
Select Employees Credit Union 01			Credit Union Payable	ACCURED W/H Select Employees Credit Union	6,696.47
Select Employees Credit Union 01			Credit Union Payable	Accrued W/H - Select Emp Credit Union	6,048.78
Freedman Anselmo Lindberg & Rapp01			Wage Garnishment Payable	ACCURED-W/H GARNISHMENT	34.61
Freedman Anselmo Lindberg & Rapp01			Wage Garnishment Payable	Accrued W/H - Garnishment	34.61
Illinois Student Assistance Comm01			Wage Garnishment Payable	ACCURED W/H Garnishment	122.19
Illinois Student Assistance Comm01			Wage Garnishment Payable	Accrued W/H Garnishment	122.19
Community Health Charities of IL01			United Way Payable	ACCURED W/H-Community Health Charities	25.83
Community Health Charities of IL01			United Way Payable	Accrued W/H Comm Health Charities	25.83
United Way of Lee County 01			United Way Payable	Accrued United Way Dixon	25.41
United Way of Lee County 01			United Way Payable	Accrued W/H United Way Dixon	25.41
United Way of Whiteside County 01			United Way Payable	Accrued United Way Sterling/Rock Falls	17.75
United Way of Whiteside County 01			United Way Payable	Accrued W/H United Way Stlg/RF	17.75
Gallagher Benefit Services, Inc 01			Optional Life Insurance	Optional Life	476.83
Gallagher Benefit Services, Inc 01			Optional Disability Insurance	LTD Billing	675.56
Illinois Mutual 01			Optional Disability Insurance	Accrued Optional Disability-Illinois Mutual	3.89
Illinois Mutual 01			Optional Disability Insurance	Accrued Optional Disab Ins Ill Mutual	3.89
JEM fbo Sauk Valley CC 403b Plan01			Fidelity Investments	ACCURED ANNUITIES-Fidelity Investments	2,425.00
JEM fbo Sauk Valley CC 403b Plan01			Fidelity Investments	Accrued Annuities - 9/15/10 P/R VALIC	1,425.00
JEM fbo Sauk Valley CC 403b Plan01			Vanguard	ACCURED ANNUITIES-Vanguard	4,250.00
JEM fbo Sauk Valley CC 403b Plan01			Vanguard	Accrued Annuities - 9/15/10 P/R VALIC	4,050.00
JEM fbo Sauk Valley CC 403b Plan01			Valic	ACCURED ANNUITIES-VALIC	350.00
JEM fbo Sauk Valley CC 403b Plan01			Valic	Accrued Annuities - 9/15/10 P/R VALIC	350.00
Adams, Erika 01			Accounts Payable	Online Refund	237.60
Acker, Andrew 01			Accounts Payable	Online Refund	891.00

REPORT SVRCHKR
FISCAL YEAR 2010

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<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Albert, Shane	01		Accounts Payable	Online Refund	297.00
Anderson, Nicholas	01		Accounts Payable	Online Refund	237.60
Appenzeller, Christina	01		Accounts Payable	Direct Loan	2,239.00
Armour, Kayla	01		Accounts Payable	Online Refund	554.40
Barger, Drew	01		Accounts Payable	Online Refund	203.00
Bass, Candice	01		Accounts Payable	Direct Loan	2,239.00
Bauer, Amanda	01		Accounts Payable	Online Refund	570.40
Beck, Sarah	01		Accounts Payable	Dir In	1,275.00
Becker, Thomas	01		Accounts Payable	Online Refund	612.00
Bender, Amanda	01		Accounts Payable	Direct Loan	1,742.00
Berardi, Nicholas	01		Accounts Payable	Direct Loan bal	544.04
Booker, Brandyn	01		Accounts Payable	Online Refund	1,203.00
Bowers, Amanda	01		Accounts Payable	Scholarship	1,000.00
Bowman, Jessica	01		Accounts Payable	Direct Loan	1,025.00
Brown, Matthew	01		Accounts Payable	Online Refund	565.75
Brown, Matthew	01		Accounts Payable	Direct Loan	498.00
Bruckner, Kimberly	01		Accounts Payable	Dir In Bal	96.51
Burgett, Tabatha	01		Accounts Payable	Direct Loan	498.00
Burkhart, Stephanie	01		Accounts Payable	Direct Loan	1,742.00
Cade, Eddie	01		Accounts Payable	Foundation Schol	1,350.00
Campbell, Hailey	01		Accounts Payable	Online Refund	584.40
Carlson, Angela	01		Accounts Payable	Direct Loan	1,493.00
Carlson, Brade	01		Accounts Payable	Direct Loan	453.09
Carr, Jeffrey	01		Accounts Payable	Online Refund	237.60
Carr, Joshua	01		Accounts Payable	Online Refund	98.60
Cavanaugh, Jarred	01		Accounts Payable	Online Refund	307.00

REPORT SVCRHR
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Cavazos, Kimberly	01		Accounts Payable	Online Refund	475.20
Celestino, April	01		Accounts Payable	Alternative Loan	1,250.00
Chambers, Dustie	01		Accounts Payable	Direct Loan	200.07
Chapman, Barbara	01		Accounts Payable	Direct Loan	1,742.00
Chapman, Brian	01		Accounts Payable	Direct Loan Bal	775.75
Chattic, Lennard	01		Accounts Payable	Direct Loan	477.04
Clark, Austin	01		Accounts Payable	Online Refund	98.60
Coker, Rhonda	01		Accounts Payable	Direct Loan	2,239.00
Cover, Brett	01		Accounts Payable	Stlg sch fundn	250.00
Cullivan, Keith	01		Accounts Payable	Direct Ln Bal	1,266.89
Curl, Sharon	01		Accounts Payable	Online Refund	12.00
Dauti, Gazmend	01		Accounts Payable	Online Refund	237.60
Davilo, Denise	01		Accounts Payable	Direct Ln	1,742.00
Davis, Jessica	01		Accounts Payable	Online Refund	1,544.40
Davis, Lori	01		Accounts Payable	Foundation Bal	141.96
Davy, Amanda	01		Accounts Payable	Online Refund	297.00
Day, Andrea	01		Accounts Payable	Direct Loan	1,742.00
Deets, Edward	01		Accounts Payable	Online Refund	19.80
Delgado, Matthew	01		Accounts Payable	Online Refund	148.50
Deter, Sarah	01		Accounts Payable	Scholarship	500.00
Dixon, Mary	01		Accounts Payable	Dir Ln	1,742.00
Dober, Ashley	01		Accounts Payable	Dir Ln Bal	59.47
Donoho, Kelly	01		Accounts Payable	Dir Ln Bal	1,156.41
Driessens, Korissa	01		Accounts Payable	Dir Ln	1,742.00
Duncan, Andria	01		Accounts Payable	Online Refund	297.00
Edge, Courtney	01		Accounts Payable	Dir Ln Bal	72.17

REPORT SVRCHKR
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Engelkens, Kirk	01		Accounts Payable	Online Refund	307.00
Farrington, Heather	01		Accounts Payable	Dir Ln	747.00
Fetzer, Brandy	01		Accounts Payable	Dir Ln Bal	139.40
Flynn, Brandy	01		Accounts Payable	Dir Ln Bal	847.45
Foss, John	01		Accounts Payable	Online Refund	50.00
Foy, Danielle	01		Accounts Payable	Online Refund	297.00
Frana, Siwen	01		Accounts Payable	Scholarship	1,000.00
Frana, Siwen	01		Accounts Payable	CGH Aux Fndtn	500.00
Gall, Charles	01		Accounts Payable	Online Refund	328.80
Gallentine, Chastity	01		Accounts Payable	Online Refund	249.60
Garcia, Stacey	01		Accounts Payable	Direct Loan	1,742.00
Gardner, Jacob	01		Accounts Payable	CGH Medical Center Auxillary	500.00
Gaumer, Bonnie	01		Accounts Payable	Online Refund	5.00
Goff, Matthew	01		Accounts Payable	Online Refund	891.00
Graham, Hayden	01		Accounts Payable	Online Refund	396.00
Greer, Thomas	01		Accounts Payable	Direct Loan	1,742.00
Grimes, Joshua	01		Accounts Payable	Dir Ln Bal	35.65
Grooms, Monica	01		Accounts Payable	Dir Ln Bal	291.07
Gustafson, Vance	01		Accounts Payable	Online Refund	249.60
Haas, Ashley	01		Accounts Payable	Online Refund	1,053.00
Hall, Mariann	01		Accounts Payable	Online Refund	1,068.40
Hancock, Jennifer	01		Accounts Payable	Dir Ln Bal	660.81
Harrison, Taylor	01		Accounts Payable	Online Refund	92.40
Heckert, Brandon	01		Accounts Payable	Direct Loan	1,369.00
Hill, Evan	01		Accounts Payable	Online Refund	138.60
Hippen, Jase	01		Accounts Payable	Fndtn - Dolan Mem	500.00

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Hippen, Jase	01		Accounts Payable	Fndtn-One Time	31.25
Hobby, Patricia	01		Accounts Payable	Dir Loan	2,239.00
Hohlen, Katie	01		Accounts Payable	scholarship	500.00
Holcomb, Lindy	01		Accounts Payable	Online Refund	442.00
Hollaway, Jerrika	01		Accounts Payable	Dir Ln Bal	939.38
Holmes, Michele	01		Accounts Payable	Direct Ln Bal	430.00
Hopkins, Matthew	01		Accounts Payable	Dir Ln	2,239.00
House, Ryan	01		Accounts Payable	Online Refund	312.00
Hubbard, Austin	01		Accounts Payable	Schol refund	500.00
Huffstutler, James	01		Accounts Payable	Online Refund	1,485.00
Hughes, Justin	01		Accounts Payable	Fndtn	250.00
Humberd, Ashley	01		Accounts Payable	Online Refund	434.00
Hunt, Kayla	01		Accounts Payable	Dir Loan	2,239.00
Imel, Rosemary	01		Accounts Payable	Online Refund	237.60
Jackson, Laura	01		Accounts Payable	Direct Ln	2,239.00
Jackson, Soshia	01		Accounts Payable	Dir Ln Bal	24.02
Jeanblanc, Jason	01		Accounts Payable	Online Refund	376.00
Johnson, Kara	01		Accounts Payable	Online Refund	148.50
Jones, Melissa	01		Accounts Payable	Dir Ln Bal	1,423.23
Jones, Russell	01		Accounts Payable	Dir Ln	2,239.00
Kellogg, Alicia	01		Accounts Payable	Online Refund	208.00
Kidder, Mary	01		Accounts Payable	Dir Ln	2,239.00
Kierczynski, Desiree	01		Accounts Payable	Dir Ln Bal	435.00
King, Jeannie	01		Accounts Payable	Dir Ln Bal	1,005.76
Kipping, Joel	01		Accounts Payable	Online Refund	8.00
Kleckler, Erica	01		Accounts Payable	Online Refund	148.50

REPORT SVRCHK
FISCAL YEAR 2010

Sauk Valley Community College
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Knack, Evan	01		Accounts Payable	Online Refund	297.00
Kriebs, Matt	01		Accounts Payable	Dir Ln Bal	729.00
Leffelman, Katherine	01		Accounts Payable	Online Refund	297.00
Loggins, John	01		Accounts Payable	Online Refund	1,643.00
Lombardo, Vincent	01		Accounts Payable	Online Refund	99.00
Markel, Diane	01		Accounts Payable	Online Refund	1.00
Maxwell, Tracey	01		Accounts Payable	Direct Loan	871.00
Mazzarisi, Anthony	01		Accounts Payable	Online Refund	324.80
McCawley, Sarah	01		Accounts Payable	Direct loan	1,742.00
McDonnell, Mark	01		Accounts Payable	Direct loan	1,742.00
McKinney, Lucas	01		Accounts Payable	Direct Loan	871.00
Mitchell, Brent	01		Accounts Payable	Online Refund	297.00
Mitchell, Brent	01		Accounts Payable	Online Refund	594.00
Moore, Stanley	01		Accounts Payable	Foundation School	1,350.00
Moss, Grover	01		Accounts Payable	Online Refund	624.00
Mossholder, Derek	01		Accounts Payable	Online Refund	487.20
Near, Melanie	01		Accounts Payable	Online Refund	219.09
Nelson, Ashley	01		Accounts Payable	Direct loan bal	478.68
Nelson, Erika	01		Accounts Payable	MAP Gt	330.00
Nerenberg, Devin	01		Accounts Payable	Online Refund	237.60
Nielsen, Brandy	01		Accounts Payable	Direct Loan	1,742.00
Norris, Tara	01		Accounts Payable	Online Refund	104.00
O'Bryant, Adrienne	01		Accounts Payable	Direct Loan Bal	750.00
Oester, Margaret	01		Accounts Payable	Online Refund	15.00
Olds, Jamie	01		Accounts Payable	Direct Loan Bal	723.52
Olsen, Tammy	01		Accounts Payable	Direct Loan	1,742.00

REPORT SVRCHK
FISCAL YEAR 2010

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Ottens, Rachael	01		Accounts Payable	Direct Loan Bal	143.00
Palmer, Shanna	01		Accounts Payable	Online Refund	513.50
Papoccia, Hannah	01		Accounts Payable	Online Refund	118.80
Pearson, Ariel	01		Accounts Payable	Online Refund	297.00
Purev, Ganganbaigali	01		Accounts Payable	Online Refund	932.00
Robbins, Kiley	01		Accounts Payable	Direct Loan Bal	1.76
Rodriguez, Carrie	01		Accounts Payable	Alternative Loan Bal	1,632.67
Rodriguez, Nicholas	01		Accounts Payable	Dir Loan Bal	101.11
Rosene, Tyler	01		Accounts Payable	Schol	550.00
Russell, Stephanie	01		Accounts Payable	Dir Loan Bal	27.73
Ryder, Kayla	01		Accounts Payable	Dir Loan Bal	13.36
Schofield, Jenna	01		Accounts Payable	Schol bal	415.23
Scott, Haley	01		Accounts Payable	Online Refund	148.50
Sexton, Joshua	01		Accounts Payable	Direct Ln Bal	1,376.51
Smith, Aaron	01		Accounts Payable	Direct Loan	2,239.00
Smith, Amanda	01		Accounts Payable	Online Refund	297.00
Smith, Whitney	01		Accounts Payable	Direct Loan Bal	1,148.00
Snyder, Kathrine	01		Accounts Payable	Online Refund	307.00
Stickler, David	01		Accounts Payable	Online Refund	796.20
Stoker, Julia	01		Accounts Payable	MAP Grant	385.00
Stout, Robert	01		Accounts Payable	Dir Ln Bal	1,264.00
Strong, Shonda	01		Accounts Payable	Dir Ln Bal	172.08
Toppert, Rebecca	01		Accounts Payable	Dir Ln Bal	1,414.00
Triplett, Mary	01		Accounts Payable	Dir Ln Bal	633.00
Troye, Elizabeth	01		Accounts Payable	Dir Ln Bal	85.99
Truitt, Jennifer	01		Accounts Payable	Direct Loan	1,742.00

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Tufts, Stacy	01		Accounts Payable	Dir Ln	1,742.00
Twining, Samuel	01		Accounts Payable	Online Refund	52.00
Twining, Samuel	01		Accounts Payable	Foundation Schol	350.00
Urrutia, Lauren	01		Accounts Payable	Dir Ln Bal	573.92
Villegas, Evaristo	01		Accounts Payable	Direct Loan	1,742.00
Virtue, Damien	01		Accounts Payable	Online Refund	15.00
Walters, Alexandria	01		Accounts Payable	Alternative Loan	1,800.00
Weber, Rebecca	01		Accounts Payable	Direct Loan	2,239.00
Weigle, Rebecca	01		Accounts Payable	Online Refund	237.60
Weires, Aaron	01		Accounts Payable	Direct Loan	1,742.00
Weires, Jessica	01		Accounts Payable	Direct Loan	2,169.00
White, Cecily	01		Accounts Payable	Online Refund	145.67
Williams, Anthony	01		Accounts Payable	Direct Loan Bal	61.33
Wingart, Nicole	01		Accounts Payable	Direct Loan	995.00
Winters, Erik	01		Accounts Payable	Direct Loan	871.00
Yancy, Veronica	01		Accounts Payable	Direct Loan	1,095.00
Young, Sarah	01		Accounts Payable	Direct Loan	1,742.00
Young, Sheila	01		Accounts Payable	Direct Loan	1,742.00
Follett Bookstore	01		PELL EOG BT	Stdnt Bks 8/10/10	32,692.84
Follett Bookstore	01		PELL EOG BT	Stdnt charges 8/11/10	52,420.77
Follett Bookstore	01		PELL EOG BT	Stdnt charges 8/11/10	23,800.90
Follett Bookstore	01		PELL EOG BT	Stdnt charges 8/9/10(partial)	2,338.50
Follett Bookstore	01		PELL EOG BT	stdnt purchases 8/12/10	11,889.19
Follett Bookstore	01		PELL EOG BT	Stdnt purchases 8/13/10	7,321.12
Follett Bookstore	01		PELL EOG BT	Student Books thru August 16, 2010	13,723.47
Follett Bookstore	01		Foundation B	Stdnt charges 8/11/10	317.73

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Follett Bookstore	01		Foundation B	Stdnt purchases 8/13/10	254.27
Follett Bookstore	01		Stafford Loans BT	Stdnt Bks 8/10/10	3,810.06
Follett Bookstore	01		Stafford Loans BT	Stdnt charges 8/11/10	5,466.26
Follett Bookstore	01		Stafford Loans BT	Stdnt charges 8/11/10	2,844.82
Follett Bookstore	01		Stafford Loans BT	Stdnt charges 8/9/10(partial)	416.06
Follett Bookstore	01		Stafford Loans BT	Stdnt purchases 8/12/10	314.65
Follett Bookstore	01		Stafford Loans BT	Stdnt purchases 8/13/10	1,334.64
Follett Bookstore	01		Stafford Loans BT	Student Books thru August 16, 2010	4,567.73
Follett Bookstore	01		JTPA Whiteside B	Stdnt Bks 8/10/10	5,151.19
Follett Bookstore	01		JTPA Whiteside B	Stdnt charges 8/11/10	5,497.86
Follett Bookstore	01		JTPA Whiteside B	Stdnt charges 8/11/10	2,909.20
Follett Bookstore	01		JTPA Whiteside B	Stdnt charges 8/9/10(partial)	2,253.12
Follett Bookstore	01		JTPA Whiteside B	Stdnt purchases 8/12/10	2,273.65
Follett Bookstore	01		JTPA Whiteside B	Stdnt purchases 8/13/10	3,250.39
Follett Bookstore	01		JTPA Whiteside B	Student Books thru August 16, 2010	2,133.73
Follett Bookstore	01		JTPA Lee B	Stdnt Bks 8/10/10	2,383.00
Follett Bookstore	01		JTPA Lee B	Stdnt charges 8/11/10	6,398.25
Follett Bookstore	01		JTPA Lee B	Stdnt charges 8/11/10	3,297.29
Follett Bookstore	01		JTPA Lee B	Stdnt charges 8/9/10(partial)	512.80
Follett Bookstore	01		JTPA Lee B	Stdnt purchases 8/12/10	393.20
Follett Bookstore	01		JTPA Lee B	Stdnt purchases 8/13/10	330.55
Follett Bookstore	01		JTPA Lee B	Student Books thru August 16, 2010	252.69
Follett Bookstore	01		DORS B	Stdnt Bks 8/10/10	92.95
Follett Bookstore	01		DORS B	Stdnt charges 8/9/10(partial)	286.44
Follett Bookstore	01		DORS B	Student Books thru August 16, 2010	14.00
Follett Bookstore	01		Vets Rehab B	Stdnt Bks 8/10/10	1,006.86

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Follett Bookstore	01		Vets Rehab B	Stdnt charges 8/11/10	1,222.48
Follett Bookstore	01		Vets Rehab B	Stdnt charges 8/11/10	836.22
Follett Bookstore	01		Vets Rehab B	stdnt purchases 8/12/10	438.90
Follett Bookstore	01		Vets Rehab B	Stdnt purchases 8/13/10	-269.50
Follett Bookstore	01		Vets Rehab B	Student Books thru August 16, 2010	100.00
Follett Bookstore	01		Trade Act TAA Sterling B	Stdnt Bks 8/10/10	431.25
Follett Bookstore	01		Trade Act TAA Sterling B	Stdnt charges 8/11/10	244.25
Follett Bookstore	01		Trade Act TAA Sterling B	Stdnt charges 8/9/10(partial)	1,548.70
Follett Bookstore	01		Trade Act TAA Sterling B	Student Books thru August 16, 2010	-258.75
Follett Bookstore	01		Trade Act TAA Sterling B	Student Books thru August 16, 2010	199.50
Follett Bookstore	01		Athletic Fndtn Books Only B	Stdnt Bks 8/10/10	259.50
Follett Bookstore	01		Athletic Fndtn Books Only B	Stdnt charges 8/11/10	-64.25
Follett Bookstore	01		Athletic Fndtn Books Only B	stdnt purchases 8/12/10	-47.55
Follett Bookstore	01		Lincoln Challenge B	Student Books thru August 16, 2010	277.50
Follett Bookstore	01		Short Term Book Loan due Booksto	Stdnt Bks 8/10/10	20,436.75
Follett Bookstore	01		Short Term Book Loan due Booksto	Stdnt charges 8/11/10	42,556.67
Follett Bookstore	01		Short Term Book Loan due Booksto	Stdnt charges 8/11/10	23,231.99
Follett Bookstore	01		Short Term Book Loan due Booksto	Stdnt charges 8/9/10(partial)	2,812.93
Follett Bookstore	01		Short Term Book Loan due Booksto	stdnt purchases 8/12/10	-226.58
Follett Bookstore	01		Short Term Book Loan due Booksto	stdnt purchases 8/12/10	12,051.78
Follett Bookstore	01		Short Term Book Loan due Booksto	Stdnt purchases 8/13/10	10,994.30
Follett Bookstore	01		Short Term Book Loan due Booksto	Student Books thru August 16, 2010	19,938.00
Follett Bookstore	01		Americorps	Stdnt Bks 8/10/10	705.01
Follett Bookstore	01		Americorps	Stdnt Purchases 7/1-8/8/10	1,481.69
Follett Bookstore	01		Americorps	Stdnt Purchases 7/1-8/6/10	10,686.43
Follett Bookstore	01		Americorps	Stdnt charges 8/11/10	174.29

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Follett Bookstore	01		Americorps	Stdnt charges 8/11/10	126.55
Follett Bookstore	01		Americorps	stdnt purchases 8/12/10	678.03
Follett Bookstore	01		Americorps	Stdnt purchases 8/13/10	287.69
Follett Bookstore	01		Rock River Training Corp.	Stdnt charges 8/11/10	1,179.48
Follett Bookstore	01		Rock River Training Corp.	Student Books thru August 16, 2010	1,019.09
Consolidated Management Co	01		Cafeteria payable	PNLU Sales August 2010	6,345.00
Brown Hay & Stephens LLP	01	Board of Trustees	Legal Services	Legal Fees	561.75
Ward Murray Pace & Johnson P.C.	01	Board of Trustees	Legal Services	Legal fees	5,998.00
Bollman, Andrew J .	01	Board of Trustees	Conference/Meeting Expense	Travel-Chicago	337.00
Consolidated Management Co	01	Board of Trustees	Conference/Meeting Expense	Board Mtg refreshmnts	41.98
ComCast Spotlight Inc	01	College Relations's Office	Advertising	TV Advertising	3,514.00
Hospice of the Rock River Valley	01	College Relations's Office	Advertising	2010 Festival of Trees Sponsorship	200.00
Northern Public Radio	01	College Relations's Office	Advertising	radio advertising-WNIU-WNIU	494.00
Sauk Valley Area Chamber of Comm	01	College Relations's Office	Advertising	B-Blase ad for Free-for-Fall	25.00
Sinissippi Foundation	01	College Relations's Office	Advertising	Golf Outing 8/12/2010	300.00
Turnroth Sign Co, Inc	01	College Relations's Office	Advertising	Outdoor Ads-Sterling&RockFalls	850.00
Village Profile	01	College Relations's Office	Advertising	Ad 2011 Dixon/Lee Co Map	550.00
MLLT	01	College Relations's Office	Advertising	radio ads	1,368.00
WNS Pub. News-Sentinel/The Revie	01	College Relations's Office	Advertising	Fulton Renewal FY 11	72.00
Walnut Leader	01	College Relations's Office	Advertising	display ad	45.00
Withers Broadcasting	01	College Relations's Office	Advertising	contract advert-WSDR-WSSQ	863.45
Gordon Flesch Company, Inc	01	Printshop	Maintenance Services	Copy Charge Maintenance	1,352.31
Xerox Corporation	01	Printshop	Maintenance Services	Copier-Maint & Sply	1,002.20
Quad-City Times	01	Printshop	Purchases for Resale	Fall 2010 Schedule PPD	4,710.23
Gordon Flesch Company, Inc	01	Institutional Research & Plannin	Office Supplies	Copy Charge Maintenance	62.43
Gospodarczyk, Thomas	01	Institutional Research & Plannin	Conference/Meeting Expense	Travel-Elgin 9/10/10	79.80

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Blackbaud	01	Foundation	Other Contractual Services	Renewal Fund Accounting Maintenance	1,729.99
Consolidated Management Co	01	Foundation	Conference/Meeting Expense	Coffee-Pdtn Bd Mtg-Aug 2010	11.10
McPherson, Steven	01	Professional Development	Tuition Reimbursement	Tuition Reimbursement Summer 2010	345.00
Consolidated Management Co	01	Professional Development	Other Conference & Meeting	In-Service Breakfast/Lunch 8/17/10	1,243.25
Dorathy, Catherine	01	High School Relations	Conference/Meeting Expense	Travel- Area Site Visits thru 9/9/10	110.50
Follett Bookstore	01	Art	Instructional Supplies	Dept Bookstore charges July/Aug '10	5.25
Follett Bookstore	01	English	Instructional Supplies	Dept Bookstore charges July/Aug '10	35.99
Follett Bookstore	01	English	Instructional Supplies	Book Store Charges August 2010	14.00
Follett Bookstore	01	English	Instructional Supplies	Book Store Charges August 2010	18.50
Americas	01	Foreign Language	Instructional Supplies	FY 11 Renewal	21.00
People En Espanol	01	Foreign Language	Instructional Supplies	FY 11 Renewal	20.00
Follett Bookstore	01	Reading	Instructional Supplies	Dept Bookstore charges July/Aug '10	76.00
Follett Bookstore	01	Humanities	Instructional Supplies	Book Store Charges August 2010	208.28
Follett Bookstore	01	Physical Education	Instructional Supplies	Bookstore Charges Aug '10	5.49
Follett Bookstore	01	Physical Education	Instructional Supplies	Book Store Charges August 2010	26.25
Follett Bookstore	01	Fitness Center	Instructional Supplies	Dept Bookstore charges July/Aug '10	3.99
Follett Bookstore	01	Fitness Center	Instructional Supplies	Book Store Charges August 2010	10.02
Mandrell, Jon	01	Criminal Justice	Conference/Meeting Expense	Travel-HCC thru 8/30/10	105.00
Follett Bookstore	01	History	Instructional Supplies	Dept Bookstore charges July/Aug '10	148.49
Follett Bookstore	01	Human Services	Instructional Supplies	Dept Bookstore Charges-Aug '10	-165.75
Follett Bookstore	01	Human Services	Instructional Supplies	Bookstore Charges Aug '10	165.75
Follett Bookstore	01	Psychology	Instructional Supplies	Dept Bookstore charges July/Aug '10	20.93
Follett Bookstore	01	Mathematics	Instructional Supplies	Book Store Charges August 2010	6.38
Pinion, Jeanette	01	Mathematics	Instructional Supplies	Supplies for Math Class	18.69
Follett Bookstore	01	Dean of Instruction	Office Supplies	Book Store Charges August 2010	42.00
Kidder, Mary	01	Dean of Instruction	Office Supplies	Batteries for IRC	27.97

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Consolidated Management Co	01	Dean of Instruction	Conference/Meeting Expense	Adjunct Faculty In-Service dinner	300.00
Kidder, Mary	01	Dean of Instruction	Conference/Meeting Expense	Travel-Thomson/Heartland thru 9/13/10	170.00
Follett Bookstore	01	Accounting	Instructional Supplies	Dept Bookstore Charges Aug'10	1.98
Follett Bookstore	01	Accounting	Instructional Supplies	Book Store Charges August 2010	59.36
Inter'l Telecommunication Educat	01	Computer Information Systems	Publications and Dues	FY 11 Dues	395.00
Xerox Corporation	01	Office & Administrative Services	Instructional Supplies	xerox meter usage	42.17
Dowd, John	01	Electronics	Instructional Supplies	Supplies for ELT Classes	52.02
Follett Bookstore	01	Electronics	Instructional Supplies	Book Store Charges August 2010	181.00
Kelvin Electronics	01	Electronics	Instructional Supplies	electronic supplies	341.20
National Fire Protection Associa	01	Electronics	Instructional Supplies	National Electric Code	16.50
Carlson, Christopher	01	Welding	Instructional Supplies	Supplies for Lab	93.38
Rockford Industrial Welding Supp	01	Welding	Instructional Supplies	supplies	269.92
McPherson, Steven	01	Wind Energy	Instructional Supplies	Travel-IWWG Conference	176.00
Fiorini, Anthony	01	General Education Degree	Conference/Meeting Expense	travel reimb - Aug to Wallace	12.00
Cunningham, Pamela	01	Dean of Health Professions	Consultants	Reimburse-CPR certification	30.00
Gordon Flesch Company, Inc	01	Dean of Health Professions	Maintenance Services	Copy Charge Maintenance	18.92
Quill Corporation	01	Dean of Health Professions	Office Supplies	office supplies	280.17
Quill Corporation	01	Dean of Health Professions	Office Supplies	post-its w/flag pen	12.14
Consolidated Management Co	01	Dean of Health Professions	Instructional Supplies	8/19/10 Refreshments Sig Other Prog	77.03
Follett Bookstore	01	Dean of Health Professions	Instructional Supplies	Dept Bookstore charges July/Aug'10	17.99
Follett Bookstore	01	Dean of Health Professions	Instructional Supplies	Book Store Charges from Aug 2010	14.98
Follett Bookstore	01	Phlebotomy	Instructional Supplies	Dept Bookstore Charges-Aug'10	119.25
ATI (Assessment Technologies Ins	01	Associate Degree Nursing	Consultants	Comp Assesmnt-ADN Freshman	4,440.00
ATI (Assessment Technologies Ins	01	Associate Degree Nursing	Consultants	20-ATI PN 1st semester	4,326.80
ATI (Assessment Technologies Ins	01	Associate Degree Nursing	Consultants	8-ATI RN NIOIN 3rd semester	894.00
ATI (Assessment Technologies Ins	01	Associate Degree Nursing	Consultants	36-ATI RN-ADN 3rd semester	5,448.00

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DeKroft-Metz and Co, Inc	01	Associate Degree Nursing	Instructional Supplies	NRS lab supplies	379.59
Unique Computer	01	Associate Degree Nursing	Instructional Supplies	USB Card reader	160.00
Southern Illinois University	01	Nurse Assistant	Consultants	Exam Fee	60.00
Follett Bookstore	01	Nurse Assistant	Instructional Supplies	Book Store Charges August 2010	150.00
Peoria Production Shop	01	Nurse Assistant	Instructional Supplies	2*Gait Belts-Purple/Blue	646.11
GE Healthcare	01	Radiologic Technology	Maintenance Services	repair & replace displayassembly	1,684.71
SourceOne Healthcare Technologies	01	Radiologic Technology	Maintenance Services	Labor	100.00
DeKroft-Metz and Co, Inc	01	Radiologic Technology	Instructional Supplies	NRS lab supplies	6.90
Follett Bookstore	01	Radiologic Technology	Instructional Supplies	Dept Bookstore charges July/Aug '10	86.00
Francisco, Cassandra	01	Radiologic Technology	Conference/Meeting Expense	Clinic visit & testing	97.50
Highland Community College	01	NIOIN	Faculty-Part-time	NIOIN salary-Kim Hedegaard	1,500.00
BioCam Communications	01	Biology	Instructional Supplies	BIO lab supplies	280.00
Carolina Biological supply Co	01	Biology	Instructional Supplies	BIO lab supplies	33.72
Carolina Biological supply Co	01	Biology	Instructional Supplies	BIO lab supplies	800.09
Carolina Biological supply Co	01	Biology	Instructional Supplies	BIO lab supplies	32.40
Follett Bookstore	01	Biology	Instructional Supplies	Bookstore Charges Aug '10	1.75
Edelbach, David	01	Chemistry	Instructional Supplies	LED Lights	67.82
Educational Innovations, Inc	01	Chemistry	Instructional Supplies	Prism Glasses	98.27
Fisher Scientific	01	Chemistry	Instructional Supplies	BIO lab supplies/Credit	45.47
S J Smith Welding Supply	01	Chemistry	Instructional Supplies	chemistry gasses	11.78
Siemens Water Technologies Corp.	01	Chemistry	Instructional Supplies	water for chemistry	232.00
Follett Bookstore	01	Learning Resource Center	Library Supplies	Book Store Charges August 2010	8.99
ABC-CLIO LLC	01	Learning Resource Center	Books and Binding Costs	Library book	47.52
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Library books	1,984.18
Gale Group	01	Learning Resource Center	Books and Binding Costs	Academic Onefile Database	4,777.70
Gale Group	01	Learning Resource Center	Books and Binding Costs	Reference book	292.15

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EBSCO	01	Learning Resource Center	Publications and Dues	mag/journal subscript	198.87
New York Times	01	Learning Resource Center	Publications and Dues	1 year subscription 8/22/10-8/20/11	405.60
Unique Computer	01	Academic Computing	Instructional Supplies	Memory module-3	222.00
Unique Computer	01	Academic Computing	Instructional Supplies	CDRW DVD SATA-6	832.00
AVI Systems Inc	01	Academic Computing	Instructional Technology Materia	LCD projector replacemnt lamp	506.00
CDW-G	01	Academic Computing	Instructional Technology Materia	ABL VGA switchbox	83.20
Philadelphia Security products,	01	Academic Computing	Instructional Technology Materia	light duty cable	44.65
Unique Computer	01	Academic Computing	Instructional Technology Materia	USB Card reader	20.00
Unique Computer	01	Administrative Computing	Maintenance Services	laptop 3yr maint agreemnt	885.00
Unique Computer	01	Administrative Computing	Maintenance Services	maint for Social Science	885.00
Toner Tech Plus	01	Administrative Computing	Office Supplies	Ink	388.70
Unique Computer	01	Administrative Computing	Office Supplies	Ink	296.85
Unique Computer	01	Administrative Computing	Office Supplies	2" orange interduct-250	799.50
Domain Registry of America	01	Administrative Computing	Computer Software	5 Year Domain	95.00
Netop Tech Inc	01	Administrative Computing	Computer Software	Licensing-Print Limit Pro	2,995.00
Priton Group, LLC	01	Administrative Computing	Computer Software	August hosting fees, etc.	2,672.00
Harvard Business Review	01	Dean of Student Services	Publications and Dues	FY 11 Subscription	189.00
Moreno, Luis	01	Dean of Student Services	Conference/Meeting Expense	Travel- Springfield 9/10/10	286.90
Follett Bookstore	01	Special Needs- ADA	Instructional Supplies	Book Store Charges August 2010	203.50
Gordon Flesch Company, Inc	01	Admissions, Records & Placement	Office Supplies	Copy Charge Maintenance	13.23
Gordon Flesch Company, Inc	01	Financial Aid & Veterans Affairs	Office Supplies	Copy Charge Maintenance	40.86
Stiefel, Debra	01	Financial Aid & Veterans Affairs	Conference/Meeting Expense	Airfare Travel -Dept Ed Conference 11/29/10	244.40
South Suburban College	01	Counseling	Consultants	Compass Testing	3,050.41
Gordon Flesch Company, Inc	01	Counseling	Office Supplies	Copy Charge Maintenance	89.19
Association for Psychological Ty01	01	Counseling	Publications and Dues	dues Janet Matheney 9/1/10-8/11/11	110.00
Taour, Mary	01	Counseling	Conference/Meeting Expense	Travel-SIUC Conference 9/8/10	426.45

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Viering, Amy	01	Other Institutional	Tuition Reimbursement	Tuition Reimburse-OMW622	345.00
United Parcel Service	01	Other Institutional	Postage	Monthly Charges	100.00
Gordon Flesch Company, Inc	01	Business Office	Maintenance Services	Copy Charge Maintenance	15.89
Parkland College	01	Tuition Chargeback	Tuition Chargeback	chargeback summer 2010 semester	4,033.84
Illini Trophy	01	Personnel Office	Office Supplies	Name badges-8	64.00
College & Univ Prof Assoc for HR01	01	Personnel Office	Publications and Dues	FY 11 Dues	50.00
Consolidated Management Co	01	Personnel Office	Other Conference & Meeting	Winner's bday party	83.95
CDW-G	01	Information Center	Office Supplies	CS50 replacement battery	132.60
Discovery Center Museum	010100	CCS Personal Workshops	Consultants	College for Kids 7/26-29/10	900.00
Education To Go	010100	CCS Personal Workshops	Consultants	Ed2Go class-Aug 2010(1)	60.00
RK Dixon	010100	CCS Personal Workshops	Office Supplies	Copier coverage chg 4/17-7/16/10	16.02
RK Dixon	010100	CCS Professional Workshops	Office Supplies	copier coverage chg 1/17-4/16/10	17.82
C-B Kramer Sales & Service	02	Maintenance	Maintenance Services	Valve Repair	856.57
H-O-H Water Technology Inc	02	Maintenance	Maintenance Services	water treatment contract	801.20
Plunkett's Pest Control	02	Maintenance	Maintenance Services	monthly pest control service 9/1/10	75.00
S J Carlson Fire Protection, Inc02	02	Maintenance	Maintenance Services	inspection fire protection system	420.00
Schumacher Elevator Company	02	Maintenance	Maintenance Services	qtiy elevator maintenance	1,403.82
Bonnell Industries Inc	02	Maintenance	Maintenance Supplies	fabricate plate	275.00
Frischkorn, Inc #2079	02	Maintenance	Maintenance Supplies	gaskets	245.38
Grainger	02	Maintenance	Maintenance Supplies	Ballast, Dimming	701.76
Lab Safety Supply	02	Maintenance	Maintenance Supplies	Tank Painting Supplies	193.77
Menards	02	Maintenance	Maintenance Supplies	foam grip,screws/battery jump	31.40
Menards	02	Maintenance	Maintenance Supplies	maint supplies, cafeteria supplies	77.45
Menards	02	Maintenance	Maintenance Supplies	plumbing, maint supplies	39.17
Menards	02	Maintenance	Maintenance Supplies	batteries, cloths	27.94
Menards	02	Maintenance	Maintenance Supplies	locks-nursing area	22.45

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Menards	02	Maintenance	Maintenance Supplies	electrical supplies	67.48
Menards	02	Maintenance	Maintenance Supplies	cordless blower, supplies	188.70
Menards	02	Maintenance	Maintenance Supplies	PVC Conduit	78.48
Northwest Mechanical Inc	02	Maintenance	Maintenance Supplies	2 Duct Sensors	175.55
Sherwin-Williams	02	Maintenance	Maintenance Supplies	paint	743.80
Sherwin-Williams	02	Maintenance	Maintenance Supplies	traffic paint	260.00
Sherwin-Williams	02	Maintenance	Maintenance Supplies	scrapers	8.38
Wolverine Brass	02	Maintenance	Maintenance Supplies	plumbing parts	266.57
Aramark Uniform Services Inc	02	Custodial	Maintenance Services	Towel Service	55.00
Aramark Uniform Services Inc	02	Custodial	Maintenance Services	Towel Service	62.68
Aramark Uniform Services Inc	02	Custodial	Maintenance Services	Towel service 9/14/10	66.54
Amsan LLC	02	Custodial	Maintenance Supplies	vac bags	402.19
Menards	02	Custodial	Maintenance Supplies	sani-wipes	39.80
Wilco Rental	02	Grounds	Maintenance Services	rental-rototiller	204.00
Menards	02	Grounds	Maintenance Supplies	pothole patch	125.72
Morton International Inc	02	Grounds	Maintenance Supplies	bulk safe-t-salt treated	4,038.62
Sherwin-Williams	02	Grounds	Maintenance Supplies	paint sprayer switches	99.99
Constellation New Energy (CNE -	02	Utilities	Gas	Sept. 2010 gas purchases	4,740.00
Nicor Gas	02	Utilities	Gas	DOS: 8/23/10	91.69
Nicor Gas	02	Utilities	Gas	DOS: 7/26-8/23/10	213.01
Nicor Gas	02	Utilities	Gas	avs 6/1-8/1/10 (adjusted w/credit)	268.90
Nicor Gas	02	Utilities	Gas Services	Gas Services	639.36
Nicor Gas	02	Utilities	Gas	7/21-8/23/10	135.55
Commonwealth Edison	02	Utilities	Electricity	DOS: 8/5-9/3/10	22.95
Commonwealth Edison	02	Utilities	Electricity	DOS: 7/28-8/26/10	42.31
Exelon Energy	02	Utilities	Electricity	DOS: 7/28-8/24/10	29,257.86

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
City Of Dixon	02	Utilities	Water, Sewer	Septic Waste Charges-August	320.00
City Of Dixon	02	Utilities	Water, Sewer	testing services 7/14/10	51.00
City Of Dixon	02	Utilities	Water, Sewer	Testing 8/13/10	51.00
M & S Wastewater	02	Utilities	Water, Sewer	Aug 2010 water treatment	425.00
Spotts, Randy	02	Utilities	Water, Sewer	4 loads sludge pumped/hailed	700.00
CenturyLink	02	Utilities	Telephone	Monthly Telephone Bill	1,881.77
Comcast	02	Utilities	Telephone	Monthly serv 7/15-8/14/10	4,750.00
Verizon Wireless	02	Utilities	Telephone	Dr. Mihel's Cell Phone	98.38
Moring Disposal Inc	02	Utilities	Refuse Disposal	change in svc/partial Aug service	31.95
Moring Disposal Inc	02	Utilities	Refuse Disposal	change in svc/partial Aug service	160.39
Menards	02	Cafeteria	Other Materials and Supplies	maint supplies, cafeteria supplies	56.38
ASPEC Environmental Testing Inc	03	Operations & Maintenance- Restri	Building Remodeling	Asbestos Clearance Testing	350.00
Black Art Materials	030200	Fund Bond- Instruc & Computer	Capital Supplies	steel art easels	2,188.13
Sargent-Welch Scientific	030200	Fund Bond- Instruc & Computer	Capital Supplies	physics supplies	249.20
Unique Computer	030200	Fund Bond- Instruc & Computer	Capital Supplies	M90/upgrade ram	9,321.00
Unique Computer	030200	Fund Bond- Instruc & Computer	Capital Supplies	ThinkPad/doc/ram upgrade	2,748.00
RMS Technology Solutions LLC	030200	Fund Bond- Instruc & Computer	Capital Supplies	8/18/10 wireless upgrade	8,941.00
CampusEAI	030200	Fund Bond- Instruc & Computer	Office Equipment	Portal Software	147,500.00
Youngren's Refrigeration Inc	030200	Fund Bond- Facilities	Service Equipment	replacemnt ice maker-cafeteria	2,905.20
Krueger International, Inc (KI	030200	Fund Bond- Furniture & Office	Capital Supplies	tables & chairs	4,424.28
SBM Business Equipment Center	030200	Fund Bond- Other	Capital Supplies	Installation	1,238.15
Complete Electrical Contractors	030200	Fund Bond- Other	Capital Supplies	restroom remodel	4,230.00
Frary Lumber & Supply	030200	Fund Bond- Other	Capital Supplies	bathroom remodel supplies	2,855.81
Willett, Hofmann & Associates,	1030200	Fund Bond- Other	Building Remodeling	Engineering services-roadway project	107.10
Might & Company	030200	Fund Bond- Other	Building Remodeling	architectural fees-Aug 2010	7,752.60
The Bank of New York Mellon	04	Bond & Interest Fund	Consultants	Annual Paying Agent/Registrar Fee	136.11

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Dambhoff, Russ	050600		Petty Cash	Petty Cash Fall 2010	200.00
Valdez, Rene	050600		Petty Cash	FY 11 Petty Cash	350.00
Johnson, Michael	050600	Men's Basketball	Other Supplies	Basketball Report	75.00
Holiday Inn Express	050600	Men's Basketball	Other Conference & Meeting	Hotel - Basketball Clinic 9/18/10	41.00
NJCAA	050600	Men's Basketball	Other Conference & Meeting	Basketball Clinic 9/18/10	35.00
Aurora University	050600	Cross Country	Other Conference & Meeting	Entry Fee-Spartan XC Classic	200.00
Cheeseman Coaches, Inc	050600	Cross Country	Other Conference & Meeting	Bus Cross Country Concordia University 9/18/10	465.00
Concordia University Wisconsin	050600	Cross Country	Other Conference & Meeting	Cross Country Invite 9/18/10	200.00
Harper College	050600	Cross Country	Other Conference & Meeting	Cross Country Entry Fee 8/28/10	100.00
Sullivan, Michael	050600	Cross Country	Other Conference & Meeting	travel reimb for meets 8/28 & 9/4/10	162.79
Waubensee Community College	050600	Cross Country	Other Conference & Meeting	Cross Country Entry Fee 9/4/10	200.00
Carl Sandburg College	050600	Golf	Other Contractual Services	entry fee	160.00
Illinois Valley Community College	050600	Golf	Other Contractual Services	Golf invite 9/17/2010	275.00
Golf Team Products	050600	Golf	Other Supplies	golf polo shirts	245.00
Sun Mountain Sports Inc	050600	Golf	Other Supplies	Collegiate sandbag red/white	425.52
Black Hawk College	050600	Golf	Other Conference & Meeting	entry fee	160.00
Highland Community College	050600	Golf	Other Conference & Meeting	Golf Invite 8/27/10	200.00
Cheeseman Coaches, Inc	050600	Men's Baseball	Other Contractual Services	Bus Highland CC 9/4/10	275.00
Cheeseman Coaches, Inc	050600	Men's Baseball	Other Contractual Services	Baseball Dubuque IA 9/25/10	375.00
Miller, Forrest	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game	190.00
Follett Bookstore	050600	Men's Baseball	Other Supplies	Dept Bookstore charges July/Aug '10	6.99
VA Sports Village	050600	Men's Baseball	Other Conference & Meeting	Registration fee - Spr 2011 spring trip	250.00
Valdez, Rene	050600	Men's Baseball	Other Conference & Meeting	Freeport - 9/4/10 travel reimb	103.93
Valdez, Rene	050600	Men's Baseball	Other Conference & Meeting	travel reimb to Freeport 9/5/10	87.59
Temple's Sporting Goods	050600	Women's Basketball	Other Supplies	polo shirts/shorts	1,098.81
Holiday Inn Express	050600	Women's Basketball	Other Conference & Meeting	Hotel - Basketball Clinic 9/18/10	40.77

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Leseman, Jolene	050600	Women's Basketball	Other Conference & Meeting	8/14/10 - travel reimb pick up stdnt	132.10
NUCRA	050600	Women's Basketball	Other Conference & Meeting	Basketball Clinic 9/18/10	35.00
Kipping, Sara	050600	Women's Tennis	Other Conference & Meeting	Travel- Tennis 9/4/10	115.88
Milnes, Daniel	050600	Women's Softball	Other Contractual Services	Women's Softball Game	60.00
Milnes, Daniel	050600	Women's Softball	Other Contractual Services	Women's Softball Game	60.00
Milnes, Daniel	050600	Women's Softball	Other Contractual Services	9/9/10 Game	60.00
Milnes, Daniel	050600	Women's Softball	Other Contractual Services	Women's Softball Game	60.00
Osborn, Steve C	050600	Women's Softball	Other Contractual Services	Women's Softball Game	60.00
Osborn, Steve C	050600	Women's Softball	Other Contractual Services	9/9/10 game	60.00
Smith, James	050600	Women's Softball	Other Contractual Services	Women's Softball Game	60.00
Smith, James	050600	Women's Softball	Other Contractual Services	Women's Softball Game	60.00
Chapman, Michael	050600	Women's Volleyball	Other Contractual Services	09/15/2010	90.00
Chapman, Michael	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	90.00
Dougherty, Kevin	050600	Women's Volleyball	Other Contractual Services	Referee VB 9/21/10	90.00
Elder, William	050600	Women's Volleyball	Other Contractual Services	9/15/2010	90.00
Elder, William	050600	Women's Volleyball	Other Contractual Services	Referee VB 9/21/10	90.00
Hall, DeeDee	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Jacobs, Jasmine	050600	Women's Volleyball	Other Contractual Services	Libero Tracker VB 9/15/10	15.00
Lockhart, Naecha	050600	Women's Volleyball	Other Contractual Services	Line Judge VB 9/15/10	15.00
St Ambrose University	050600	Women's Volleyball	Other Contractual Services	Volleyball Entry Fee 9/18/2010	150.00
Wide, Jazmyne	050600	Women's Volleyball	Other Contractual Services	Line Judge VB 9/15/10	15.00
Williams, Shamika	050600	Women's Volleyball	Other Contractual Services	Scoreboard VB 9/15/10	15.00
Worthington, Patrick	050600	Women's Volleyball	Other Contractual Services	Announcer VB 9/15/10	20.00
Howell, Jay	050600	Women's Volleyball	Other Conference & Meeting	Travel- Rockford 8/25/10	168.75
Howell, Jay	050600	Women's Volleyball	Other Conference & Meeting	dinner reimb 9/1/10 - Clinton	62.73
Howell, Jay	050600	Women's Volleyball	Other Conference & Meeting	reimbursement 9/4/10 - South Holland VB	65.87

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Howell, Jay	050600	Women's Volleyball	Other Conference & Meeting	Travel- VB 9/7/10	177.81
Naylon, Dawn	050600	Women's Volleyball	Other Conference & Meeting	Travel-Volleyball 9/2/10	87.69
Byar, Christine	050600	General Athletics	Other Materials and Supplies	Office Supplies	31.52
Follett Bookstore	050600	General Athletics	Other Materials and Supplies	Dept Bookstore charges July/Aug'10	28.79
Follett Bookstore	050600	General Athletics	Other Materials and Supplies	Book Store Charges August 2010	8.86
Smith Agency, Inc	050600	Student Activities	Consultants	Hypnotist 9/16/10	1,375.00
Consolidated Management Co.	050600	Student Activities	Conference/Meeting Expense	Free-for-Fall food	1,052.40
Follett Bookstore	050600	Drama	Other Materials and Supplies	Dept Bookstore charges July/Aug'10	9.99
Follett Bookstore	050600	Drama	Other Materials and Supplies	Book Store Charges August 2010	10.99
Hedrick, Jason	050600	Drama	Other Materials and Supplies	storage bins for costume room	142.68
Shaw, Laura	050600	Drama	Other Materials and Supplies	Costume Room Clean-Up Project Summer 2010	150.00
Follett Bookstore	050600	Music	Other Materials and Supplies	Dept Bookstore charges July/Aug'10	11.99
Jeff's Automotive	050800	Transportation	Maintenance Services	brake repair	573.66
Cheeseman Coaches, Inc	050800	Transportation	Other Contractual Services	Bus Highland CC 9/4/10	275.00
Cheeseman Coaches, Inc	050800	Transportation	Other Contractual Services	Bus Cross Country Concordia University 9/18/10	465.00
Cheeseman Coaches, Inc	050800	Transportation	Other Contractual Services	Baseball Dubuque IA 9/25/10	375.00
Butler Benefit Service Inc	051000	Medical Insurance	Individual Stop Loss	Individual Stop Loss	13,661.92
Butler Benefit Service Inc	051000	Medical Insurance	Dependent Stop Loss	Dependent Stop Loss	10,965.58
Butler Benefit Service Inc	051000	Medical Insurance	Precertification	Precertification	584.25
Butler Benefit Service Inc	051000	Medical Insurance	Cobra Conversion	COBRA	63.50
Butler Benefit Service Inc	051000	Medical Insurance	Administrative Costs	Administrative	3,708.33
Butler Benefit Service Inc	051000	Medical Insurance	Group Stop Loss	Aggregate Stop Loss	1,290.27
Gallagher Benefit Services, Inc	051000	Medical Insurance	Life & AD&D	Life Billing	971.60
Formstart Inc	051100	Storeroom	Purchases for Resale	Letterhead	1,210.00
Formstart Inc	051100	Storeroom	Purchases for Resale	#10 reg envelopes	1,865.00
Austin, Patricia	051400		Student Loans	Student Loan Due 10/5/10	500.00

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Barnhart, Jeannie	051400		Student Loans	Student Loan Due 10/9/10	570.00
Gallejos, Justin	051400		Student Loans	Student Loan Due 10/08/10	63.00
Hunt, Kayla	051400		Student Loans	Student Loan Due 10/8/10	400.00
Meiners, Jody	051400		Student Loans	Student Loan Due 9/8/10	309.37
Olsen, Tammy	051400		Student Loans	Student Loan Due 8/30/10	252.00
Toms, Rosanna	051400		Student Loans	Student Loan Due 10/8/10	500.00
Heems, Tiffany	051400		Student Loans	Student Loan Due 10/9/10	200.00
Wenzel, Barry	051400		Student Loans	Student Loan Due 10/8/2010	387.00
Cengage Learning	062058	ICCB Adult Ed-State Basic-Instru	Instructional Supplies	Picture Dictionary	598.13
Creative Printing	062058	ICCB Adult Ed-State Basic-Instru	Instructional Supplies	Business cards-Zully Vock	45.00
SN Business Equipment Center	062058	ICCB Adult Ed-State Basic-Instru	Instructional Supplies	8/27-9/26/10 copies	96.03
Creative Cuisine	062059	ICCB Adult Ed-Performance-Instrc	Conference/Meeting Expense	Adult Ed In-Service 8/25/10	140.00
Barnhart, Lois	062160	Americorp Volunt Conference Hold	Other Conference & Meeting	Cookies for VMN Conference	27.78
Consolidated Management Co	062160	Americorp Volunt Conference Hold	Other Conference & Meeting	VMN Conf CoffeetLemonade	66.50
Creative Cuisine	062160	Americorp Volunt Conference Hold	Other Conference & Meeting	VMN Conference lunch	612.00
University of Illinois	062160	Americorp Volunt Conference Hold	Other Conference & Meeting	VMN Conference Presenter/travel/materials	150.00
Woodin, Sarah	062160	Americorp Volunt Conference Hold	Other Conference & Meeting	Supplies	6.51
Donohue, Karen	063011		Petty Cash	FY P/C for SSS	250.00
State Universities Retirement Sy063011	063011	Student Support Services Grant	SURS	MATCHING FUNDS	553.47
State Universities Retirement Sy063011	063011	Student Support Services Grant	SURS	Matching Funds 9/15/10 P/R	587.38
Follett Bookstore	063011	Student Support Services Grant	Office Supplies	Dept Bookstore Charges-Aug'10	218.00
Follett Bookstore	063011	Student Support Services Grant	Office Supplies	Dept Bookstore charges July/Aug'10	7,412.72
Follett Bookstore	063011	Student Support Services Grant	Office Supplies	Bookstore Charges Aug '10	645.70
Follett Bookstore	063011	Student Support Services Grant	Office Supplies	Book Store Charges August 2010	103.00
Follett Bookstore	063011	Student Support Services Grant	Office Supplies	Book Store Charges August 2010	432.75
Kooshesh, Cyrus	063011	Student Support Services Grant	Office Supplies	Deposit SSS T-Shirts Downtown Sports	1,262.25

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Kooshesh, Cyrus	063011	Student Support Services Grant	Office Supplies	Balance on T-Shirt order	1,262.25
Kooshesh, Cyrus	063011	Student Support Services Grant	Office Supplies	Reimburse-IPAD purchases	839.90
Quill Corporation	063011	Student Support Services Grant	Office Supplies	Scissors	8.63
Quill Corporation	063011	Student Support Services Grant	Office Supplies	off-surface shelf	85.25
Kooshesh, Cyrus	063011	Student Support Services Grant	Conference/Meeting Expense	Airline Tickets COE Conference 8/31/10	346.40
Mewhirter, Tedra	063011	Student Support Services Grant	Conference/Meeting Expense	Travel-NTU Campus Visit 9/10/10	95.86
State Universities Retirement Sy063020	063020	Perkins- Learning Assistance Cen.	SURS	MATCHING FUNDS	18.17
State Universities Retirement Sy063020	063020	Perkins- Learning Assistance Cen.	SURS	Matching Funds 9/15/10 P/R	66.71
State Universities Retirement Sy063020	063020	Perkins IIC	SURS	MATCHING FUNDS	84.47
State Universities Retirement Sy063020	063020	Perkins IIC	SURS	Matching Funds 9/15/10 P/R	81.02
McFarlane, Sarah	063020	Perkins IIC	Other Materials and Supplies	Supplies for Start Smart Sauk Session	46.40
South Suburban College	063020	Perkins IIC -Imp Tech skill	Other Contractual Services	Compass Testing	6,987.75
Illinois State University	063020	Perkins IIC -General Administrat	Conference/Meeting Expense	Conference Fee Forum for Excellence	80.00
Kidder, Mary	063020	Perkins IIC -General Administrat	Conference/Meeting Expense	Travel-Ianark 9/08/10	32.50
State Universities Retirement Sy063020	063020	Perkins IIC -Special Populations	SURS	MATCHING FUNDS	79.05
State Universities Retirement Sy063020	063020	Perkins IIC -Special Populations	SURS	Matching Funds 9/15/10 P/R	79.05
Horizons for the Blind Inc	063020	Perkins IIC -Special Populations	Instructional Supplies	Brailled materials-ENG091A	289.70
John Wiley & Sons, Inc.	063020	Perkins IIC -Special Populations	Publications and Dues	FY 11 Disability Compliance	225.00
Consolidated Management Co	063030	Perkins IILE Tech Prep	Conference/Meeting Expense	Prog of Study Comm Refreshments	5.55
LexisNexis Screening Solutions I063075	063075	IDHS AmeriCorps - Member Activit	Other Contractual Services	Background Checks	14.00
LexisNexis Screening Solutions I063075	063075	IDHS AmeriCorps - Member Activit	Other Contractual Services	Background Check	119.00
Good Deed Organization	063075	IDHS AmeriCorps - Member Activit	Office Supplies	Member Gear	221.46
Woodin, Sarah	063075	IDHS AmeriCorps - Member Activit	Office Supplies	Dry Eraser Markers	22.00
Creative Cuisine	063075	IDHS AmeriCorps - Member Activit	Other Conference & Meeting	Orientation Lunch	1,513.82
Whitfield, Heather	063075	IDHS AmeriCorps - Member Activit	Other Conference & Meeting	Travel Orientation 8/9 & 8/12	135.00
Zearing, Teresa	063075	IDHS AmeriCorps - Member Activit	Other Conference & Meeting	Travel-Orientation 8/11/10	40.00

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Henry County Advisor	063075	IDHS AmeriCorps - Member Activit	Other	Recruitment Ad-AmeriCorp	52.00
State Universities Retirement Sy063075		IDHS AmeriCorps- Nonmember Activ	SURS	MATCHING FUNDS	285.79
State-Universities Retirement Sy063075		IDHS AmeriCorps- Nonmember Activ	SURS	Matching Funds 9/15/10 P/R	219.66
4. Imprint Inc.	063075	IDHS AmeriCorps- Nonmember Activ	Office Supplies	Kooler Bags	1,498.86
Crestline Specialties Co. Inc	063075	IDHS AmeriCorps- Nonmember Activ	Printing	Padfolio/Member Gear	3,275.43
Staples	063077	IDHS AmeriCorps II-Nonmember	Office Supplies	Supplies	1,844.31
Staples	063077	IDHS AmeriCorps II-Nonmember	Other	Supplies	382.52
Superior Environmental Corp	063088	Community Renewable Energy ARRA	Consultants	environmental study-wind turbine	16,947.20
Alexander, Vicki	064040	United Waty Single Parent Collab	Student Grants & Scholarships	United Way Single Parent Grant-A Astalos	500.00
House, Chastity	064040	United Waty Single Parent Collab	Student Grants & Scholarships	UN Grant-child care-Niko Daniels	253.45
Little Lambs Daycare	064040	United Waty Single Parent Collab	Student Grants & Scholarships	DAYCARE OF ANN GOLEY	253.45
Schenck, Ruth	064040	United Waty Single Parent Collab	Student Grants & Scholarships	United Way Child Care K Newman	275.00
Tiger Club-Child Care Program	064040	United Waty Single Parent Collab	Student Grants & Scholarships	Child Care K Newman	225.00
Williams, Joy L	064040	United Waty Single Parent Collab	Student Grants & Scholarships	Child Care	252.44
Hamilton, Jane	101060	Magic Club	Other	Booster Drafts	200.00
Hamilton, Jane	101060	Magic Club	Other	Magic Club Purchase	210.00
Drunk Busters	101272	Criminal Justice Club	Other	Drunk Busters Impairment Goggle	108.00
McGladrey & Pullen LLP	11	Audit	Audit Services	Progress Billing 2010 Audit	13,000.00
American Databank LLC	12	Risk Management	Architectural Services	background checks for staff	368.50
Trissel Graham & Toole Inc	12	Risk Management	General Insurance	Premium for New Surety Bond-Working Cash Funds	606.00
Trissel Graham & Toole Inc	12	Risk Management	General Insurance	Renewal Dishonesty Bond Insur 2010-11	150.00
CenturyLink	12	Risk Management	Telephone	911 Cama Trunk Lines	89.60
Radio Ranch Inc	12	Public Safety	Maintenance Services	repair security radio	327.00
Verizon Wireless	12	Public Safety	Maintenance Services	Security Cell Phones	65.06
Stewart & Associates Inc	12	Public Safety	Other Contractual Services	Contract Security w/e:8/7,8/14/10	621.00
Gall's Inc	12	Public Safety	Other Supplies	Mens EMS Pants	125.42

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Menards	12	Public Safety	Other Supplies	foam grip, screws/battery jump	39.98
				BANK ACCOUNT 1 TOTAL:	1,029,599.37
				ALL ACCOUNTS TOTAL:	1,029,599.37

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF AUGUST 31

EDUCATION FUND

Revenues

	2010-2011 YTD	2010-2011 Budget	YTD / Budget %	2009-2010 YTD	YTD % Chng fm Prev Yr	2009-2010 Total
Local Governmental Sources	307,844	3,755,000	8.2%	197,761	55.6%	3,655,590
State Governmental Sources	-471,656	2,814,633	-16.7%	-238,705	97.5%	3,054,047
Federal Governmental Sources	470	5,000	9.4%		9.4%	6,290
Student Tuition and Fees	2,749,308	5,293,000	51.9%	2,495,482	10.1%	4,791,522
Sales and Service	19,104	280,000	6.8%	28,067	-31.9%	201,740
Facilities Revenue						200
Investment Revenue	4,105	30,000	13.6%	1,814	126.2%	40,444
Other Revenues	22,095	525,000	4.2%	15,135	45.9%	1,282,337
TOTALS	2,631,271	12,702,633	20.7%	2,499,555	5.2%	13,032,173

Expenditures

Salaries	840,995	6,917,224	12.1%	814,357	3.2%	6,602,446
Employee Benefits	275,931	2,200,894	12.5%	268,989	2.5%	2,811,031
Contractual Services	20,032	616,282	3.2%	32,225	-37.8%	535,526
General Materials and Supplies	160,034	855,854	18.7%	90,907	76.0%	657,751
Conference & Meeting	3,920	140,540	2.7%	4,010	-2.2%	87,613
Fixed Charges				1,599		2,197
Capital Outlay						34,738
Other Expenditures	285,692	2,075,000	13.7%	188,581	51.5%	880,533
TOTALS	1,586,606	12,805,795	12.3%	1,400,672	13.2%	11,611,840

Transfers

Transfers to Other Funds		145,000				86,000
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CHANGE IN NET ASSETS
FUND BALANCE

	1,044,665	-248,162		1,098,882		1,334,333
	4,129,264					3,084,598

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AS OF AUGUST 31

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OPERATION AND MAINTENANCE FUND

Revenues

	2010-2011 YTD	2010-2011 Budget	YTD / Budget %	2009-2010 YTD	YTD % Chng fm Prev Yr	2009-2010 Total
Local Governmental Sources	38,168	460,000	8.3%	24,109	58.3%	447,388
State Governmental Sources	-62,031	365,466	-16.9%	-29,180	112.5%	391,587
Student Tuition and Fees	306,478	571,600	53.6%	271,188	13.0%	519,763
Sales and Service		15,000	0.0%	1,994		
Facilities Revenue	500	6,000	8.3%	3,450	-85.5%	7,700
Investment Revenue	8	500	1.6%	22	-63.0%	736
Other Revenues	1,467	51,000	2.8%	118	1141.0%	145,529
TOTALS	284,590	1,469,566	19.3%	271,702	4.7%	1,512,705

Expenditures

Salaries	86,830	551,813	15.7%	91,150	-4.7%	552,217
Employee Benefits	35,441	270,564	13.1%	35,208	.6%	306,065
Contractual Services	4,245	75,800	5.6%	7,684	-44.7%	82,098
General Materials and Supplies	13,918	79,700	17.4%	4,667	198.2%	79,955
Conference & Meeting		2,200	0.0%	114		1,445
Fixed Charges	41,043	40,000	102.6%	36,116	13.6%	35,796
Utilities	45,969	605,500	7.5%	81,247	-43.4%	554,262
Capital Outlay		15,000	0.0%			10,486
TOTALS	227,448	1,640,577	13.8%	256,187	-11.2%	1,622,328

Transfers

Transfers From Other Funds

-106,491

CHANGE IN NET ASSETS

15,514

-3,131

FUND BALANCE

849

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF AUGUST 31

2009-2010
Total

Revenues

Local Governmental Sources	7,093,295	7,575,000	93.6%	38,422	18361.3%	739,036
Investment Revenue	93	10,000	.9%	1,933	-95.1%	48,726
Other Revenues						9,914
TOTALS	7,093,388	7,585,000	93.5%	40,355	17477.0%	797,677

Contractual Services
General Materials and Supplies
Fixed Charges
Capital Outlay
Other Expenditures

Contractual Services	16,790				0.0%	
General Materials and Supplies	41,809	120,000	34.8%	18,767	122.7%	220,261
Fixed Charges				2,120		2,837
Capital Outlay	47,664	4,220,000	1.1%	277,699	-82.8%	1,988,483
Other Expenditures						
TOTALS	106,264	4,340,000	2.4%	298,588	-64.4%	2,211,583

CHANGE IN NET ASSETS
FUND BALANCE

6,987,124	3,245,000	-258,232	-1,413,905
10,938,876			3,951,752

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BOND AND INTEREST FUND	2010-2011 YTD	2010-2011 Budget	YTD / Budget %	2009-2010 YTD	YTD % Chng fm Prev Yr	2009-2010 Total
Revenues						
Local Governmental Sources	121,193	1,557,030	7.7%	76,094	59.2%	1,373,035
Investment Revenue	82	4,000	2.0%	275	-70.2%	7,981
TOTALS	121,275	1,561,030	7.7%	76,369	58.8%	1,381,017
Expenditures						
Contractual Services	136	500	27.2%		27.2%	350
Fixed Charges	25,698	1,364,982	1.8%	49,857	-48.4%	1,334,582
TOTALS	25,834	1,365,482	1.8%	49,857	-48.1%	1,334,932
CHANGE IN NET ASSETS	95,441	195,548		26,512		46,084
FUND BALANCE	883,705					788,264

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REVENUES, EXPENDITURES, AND TRANSFERS
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AUXILIARY ENTERPRISES FUND

	2010-2011 YTD	2010-2011 Budget	YTD / Budget %	2009-2010 YTD	YTD % Chng fm Prev Yr	2009-2010 Total
Revenues						
Student Tuition and Fees	153,586	250,000	61.4%	139,976	9.7%	277,356
Sales and Service	2,468	37,700	6.5%	2,060	19.7%	56,301
Facilities Revenue	3,906	100,000	3.9%	3,464	12.7%	120,680
Investment Revenue	1,759	1,500	117.2%	1,515	16.1%	2,054
Other Revenues	336,332	2,058,200	16.3%	313,577	7.2%	2,032,333
TOTALS	498,052	2,447,400	20.3%	460,593	8.1%	2,488,725
Expenditures						
Salaries	15,718	132,878	11.8%	14,736	6.6%	137,032
Employee Benefits	2,928	17,524	16.7%	2,993	-2.1%	52,429
Contractual Services	330,289	2,118,574	15.5%	243,513	35.6%	1,724,650
General Materials and Supplies	6,925	70,090	9.8%	7,762	-10.7%	63,596
Conference & Meeting	945	58,383	1.6%	1,734	-45.4%	57,496
Fixed Charges	14,641	22,950	63.8%	19,595	-25.2%	21,406
Capital Outlay						8,740
Other Expenditures						
TOTALS	371,448	2,420,399	15.3%	290,334	27.9%	2,065,352
Transfers						
Transfers to Other Funds		100,000				100,000
Transfers From Other Funds		-100,000				-100,000
CHANGE IN NET ASSETS	126,603	27,001		170,258		423,373
FUND BALANCE	919,905					793,301

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
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RESTRICTED PURPOSES FUND

	2010-2011 YTD	2010-2011 Budget	YTD / Budget %	2009-2010 YTD	YTD % Chng fm Prev Yr	2009-2010 Total
Revenues						
State Governmental Sources	-169,529	979,996	-17.3%	-76,667	121.1%	1,039,951
Federal Governmental Sources	52,190	5,541,523	.9%	238,945	-78.1%	5,938,159
Investment Revenue	4,946	30,000	16.4%		16.4%	339,734
Other Revenues	9,304	117,160	7.9%	5,588	66.5%	155,607
TOTALS	-103,088	6,668,679	-1.5%	167,866	-161.4%	7,473,452
Expenditures						
Salaries	114,690	993,830	11.5%	114,620		1,109,932
Employee Benefits	17,659	116,355	15.1%	13,209	33.6%	93,644
Contractual Services	8,308	42,500	19.5%	1,397	494.3%	87,079
General Materials and Supplies	23,810	97,264	24.4%	22,101	7.7%	181,925
Conference & Meeting	3,522	85,228	4.1%	3,441	2.3%	61,755
Capital Outlay	79,279	5,340,765	1.4%	3,606		129,694
Other Expenditures				236,182	-66.4%	5,562,412
TOTALS	247,272	6,675,942	3.7%	394,558	-37.3%	7,226,445
Transfers						
Transfers to Other Funds						5,000
Transfers From Other Funds						-5,000
CHANGE IN NET ASSETS	-350,361	-7,263		-226,692		247,007
FUND BALANCE	2,093,401					2,443,762

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF AUGUST 31

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WORKING CASH FUND

Revenues

Local Governmental Sources
Investment Revenue

TOTALS

Expenditures

Investment Revenue

TOTALS

Transfers

Transfers to Other Funds

CHANGE IN NET ASSETS
FUND BALANCE

	2010-2011 YTD	2010-2011 Budget	YTD / Budget %	2009-2010 YTD	YTD % Chng fm Prev Yr	2009-2010 Total
	10,200				0.0%	
	6,059	30,000	20.2%	780	676.4%	20,491
	16,259	30,000	54.2%	780	1983.4%	20,491
		30,000				20,491
	16,259					
	1,987,043			780		1,970,783

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REVENUES, EXPENDITURES, AND TRANSFERS
AS OF AUGUST 31

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TRUST AND AGENCY FUND	2010-2011 YTD	2010-2011 Budget	YTD / Budget %	2009-2010 YTD	YTD % Chng fm Prev Yr	2009-2010 Total
Revenues						
State Governmental Sources						
Other Revenues	2,129			5,973	-64.3%	54,991
TOTALS	2,129			5,973	-64.3%	54,991
Expenditures						
Capital Outlay						
Other Expenditures	516			1,018	-49.2%	52,439
TOTALS	516			1,018	-49.2%	52,439
CHANGE IN NET ASSETS	1,613			4,954		2,552
FUND BALANCE	36,405					34,792

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
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AUDIT FUND	2010-2011 YTD	2010-2011 Budget	YTD / Budget %	2009-2010 YTD	YTD % Chng fm Prev Yr	2009-2010 Total
Revenues						
Local Governmental Sources	3,515	44,000	7.9%	1,832	91.8%	42,171
Investment Revenue		200	0.0%	13		22
TOTALS	3,515	44,200	7.9%	1,845	90.4%	42,193
Expenditures						
Salaries	903	8,221	10.9%	903	0.0%	5,420
Employee Benefits	263	2,366	11.1%	251	4.7%	1,483
Contractual Services	13,000	38,000	34.2%	20,000	-35.0%	88,776
General Materials and Supplies				10		10
TOTALS	14,166	48,587	29.1%	21,164	-33.0%	95,689
CHANGE IN NET ASSETS	-10,651	-4,387		-19,318		-53,496
FUND BALANCE	-16,482					-5,831

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF AUGUST 31

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LIABILITY, PROTECTION & SETTLEMENT

Revenues

Local Governmental Sources	2010-2011 YTD	2010-2011 Budget	YTD / Budget %	2009-2010 YTD	YTD % Chng fm Prev Yr	2009-2010 Total
Investment Revenue	30,880	178,000	17.3%	19,475	58.5%	355,421
Other Revenues	23,171	251,100	9.2%	13,879	66.9%	148,913
		20,000	0.0%			10,226
TOTALS	54,051	449,100	12.0%	33,354	62.0%	514,560

Expenditures

Salaries	2010-2011 YTD	2010-2011 Budget	YTD / Budget %	2009-2010 YTD	YTD % Chng fm Prev Yr	2009-2010 Total
Employee Benefits	30,381	173,522	17.5%	24,278	25.1%	150,845
Contractual Services	86,945	327,939	26.5%	85,839	1.2%	301,435
General Materials and Supplies	3,878	47,000	8.2%	17,005	-77.1%	70,445
Conference & Meeting	639	11,595	5.5%	939	-31.9%	6,549
Fixed Charges	25,103	2,200	0.0%	25,337	1.9%	770
Utilities	179	35,000	71.7%	89	100.0%	32,137
		2,000	8.9%			1,075
TOTALS	147,125	599,256	24.5%	153,490	-4.1%	563,259

CHANGE IN NET ASSETS
FUND BALANCE

CHANGE IN NET ASSETS	-93,074	-150,156		-120,135		-48,698
FUND BALANCE	6,374,230					6,467,304

**Sauk Valley Community College
September 27, 2010**

Agenda Item 2.7

Topic: **Part-Time Faculty List – Fall 2010**

Presented By: **Dr. George Mihel and Alan Pfeifer**

Presentation:

Attached is the list of part-time faculty teaching for Sauk Valley Community College for the current fall semester presented for your review.

Recommendation:

The administration recommends the Board affirm the part-time faculty list as presented.

Part-Time Faculty Information
Fall 2010

Name	Highest Degree	Discipline	SVCC Course
Karen Abele	MA	English	ENG 091 & 099
LeNie Adolphson	MA	History	HIS 131* & HUM 150*
Lisa Anderson-Venner	Ph.D.	Geology	GSC 115*
Stephanie Anderson	BA + 18 Hrs. Master's Credit	History	ENG 101* & 103*
Lynne Bechtold	MA	English	ENG 101*
Julia Berhow	BS	Nursing	NRS 116
Steve Bierdman	MS	Welding	IND 116 & WLD 106
Jim Black	MA	Art	ART 231*, 237*, 299*
Odile Blazquez	Ph.D.	Medicine	ENG 099
Bette Bloemker	BSN	Nursing	NRS 103
Elizabeth Bowman	BA + Master's Credit towards Ph.D.	English	ENG 101* & 103*
Kristal Bray	BSN	Nursing	Clinical Lab
Mark Bressler	BS-Coursework towards MS	Music Education	MUS 155*
Domenick Castaldo	Ph.D.	Nutrition	BIO 105* & 111*
Paula Chavez	AAS-RN	Nursing	Clinical Lab
Geoffrey Clegg	MA	English	ENG 101*
Adela Clow	MA	Humanities	LAN 161* & 261*
Darlene Curcio-Elsbury	MA	English	ENG 103*
Darin DeHaan	MA	Public Policy & Administration	CJS 101*
Amy Dossett	MFA	Sculpture	ART 101*
John Dowd	AAS	HVAC	ELT 101
Karen Druce	MS	Education	RDG 098
Dustin Drew	Certificate	HVAC	HRS 120
Karen Dunsworth	MSN	Nursing	RAD 192 & NUR 283
Diana Eisenberg	BSN	Nursing	Clinical Lab
Cindy Everett	MS	Chemistry	CHE 103*

Cheryl Faber	MS.Ed	Reading	RDG 098
Monica Fane	Licensed Certification	EMS	EMS 101
Dana Fellows	BS	CIS	CIS 168 & 299*
Tim Fischbach	BA	BOG	MUS 131*, 133*, 135*, 171*, 172*, 173* & 174*
Eric Forman	Doc of Chiro/AAS	Science	BIO 108* & 109*
Mick Foster	AS	Information Technology	ELT 101 & 160
Cassie Francisco	BSHA	Radiology	RAD 184, 284
Jeanne Fuger	BS	Math Education	MAT 074
Patricia Fulfs	MA	Speech Communication	SPE 131*
Kim Gaffey	MSN	Nursing	NRS 128
Elisa Gatz	MS	Physical Science	PHY 175*
Suzanne Gorgas	MFA	Painting	ART 113*
Eric Grennan	BS	Chemistry	MAT 080
Tom Hamilton	MBA Engineering Business	Business & Science	MAT 074 & 106
Jeff Hardy	MS	Education	Adult Ed.
Anne Harms	MBA	Business Administration	CIS 109* & 130*
John Hay	Juris Doctorate	Law	CJS 101* & 208*
Kim Hedegaard	MSN	Nursing	NUR 280
Ronald Heinze	MS	Physics	PHY 175*
Michael Hemmen	MA	Social Work	SOC 200*
Dawn Hendon	MSN	Nursing	NION
Jill Horn	Ms Ed.	Counseling	MAT 080
Sandra Hughes	PhD	Nursing	NIOIN – NUR 179
Martin Huntley	BA, Certified Addictions Counselor +	Sociology	HSV 270*
Kerri Jakubcza	R.T.	Radiology	RAD 184 & 284
Michael Janes	MS	Information Systems	CIS 101*, 109* & 210*
Kate Janssen	BSN	Nursing	
Gary Johnson	MA	Communication-Rhetoric- Music-Film	MUS 111*, 140*, 181*, 211* & 283*
Meredith Johnson	MS	Nursing	NRS 101
Stephen Johnson	MS	Education	CHE 102*
Jennifer Johnston	MA	Curriculum & Instruction	CSS 100 & CIS 105*
Andrew Kida	BA	Theatre(Under Direction of Jason Hedrick)	SPE 240*
James Kerns	MA	American History	CJS 120*
Michael Kris	BS	Biology	BIO 105*

Theresa Krueger	AAS-RN	Nursing	NRS 101 & 103
Tracie Kuchel	AAS-RN	Nursing	NRS 101 & 103
Cory Lance	Air Force & On-The Job Training	ELT	ELT 160 & 261
Nancy Lauritzen	BSN	Nursing	CLS 203
Ann Ledergerber	MS	Biology	BIO 103*
Charles Lee	MS	Teaching Biological Sciences & General Science	BIO 103*
Julie Lieving	MA	Bilingual/ESL	LAN 161*
Sharon Lilly	BS	Education	Adult Ed
Linda Limond	MS	Education	RDG 098
Brad Linboom	MA	Music, Music Theory	MUS 201*
Elizabeth Lincoln	Doctorate	Medicine	BIO 120*
Steve Mahina	MS	Math	MAT 211*
Bobi Jo Majeski	AAS	ADN	NRS 101
Dean Masini	MS	Industrial Administration	BUS 210*
Cathryn Matthews	MA	Elementary Education	Adult Ed.
Dawn McKinley	MS	Accounting	BUS 205*
Denis Mennie	MA	Art	ART 103*, 105*, 234*, 236* & 238*
Dustin Merrill	MSW	Social Work	HSV 101*
Kim Meyers	Master	Health Ed	Adult Ed
Pam Meyers	Bachelor	Business Ed	Adult Ed
Debra Mick	AAS-RN	Nursing	NRS 101 & 103
Christine Mikan	BS, Ed	Secondary Math	MAT 072 & 074
Paul Miller	MS	Petroleum Engineering	Adult Ed.
Danette Minks	AAS-RN	Nursing	Clinical CNA
Joan Miller	BS	Nursing	NRS 101 & 103
Joan Moran	MS	Education	PED 123* & 220*
Aaron Musyl	Certificate	Welding	WLD 102
Brian Mussleman	AAS	HVAC	HRS 130
Fred Nesbit	Doctorate	PSY/SOC	PSY 103*
Mary Sue Neubauer	BA	Education	ECE 110
Kris Nunez	MA	English	ENG 101*
Linda Olds-Steinert	MSN	Nursing	NUR 283
Norbert Padilla	MA	English	ENG 101*

Brandon Payne	BS	Instructional Design & Technology	CIS 152 & 154
Jeanette Pinion	MA	Math	MAT 115* & 203*
Kerensa Pink	MS	Nursing	NRS 132* & PED 115*
Joseph Popp	MS	Art Education	ART 101* & 225*
Lois Porter	MA	Education	Adult Ed
Susan Potter	MSN	Nursing	NION
Peggy Potthoff	MA	Reading	RDG 098
Nancy Rich	BSN	Nursing	Clinicals
Ginger Riehle	MA	English	ENG 101*
Cuauhtemoc Reyes	MA	Foreign Language/Spanish	LAN 161*
Jessica Robers	MA	Art	ART 119* & 121*
Stuart Roddy	MA	Art	ART 107* & 230*
Hollie Rosene	MS	Early Childhood Ed	ECE 110*, 210, 211 250, 251
Susan Rowe	MSN	Nursing	NRS 230 & 237
Genevieve Sanders	BA	English/Education & 36 Graduate Hours in Curriculum & Supervision	ENG 099 & Adult Ed.
James Sanders	Doctor of Chiropractic	Chiropractic	BIO 108*
Kenda Scott	AAS-RN	Nursing	NRS 101 & 103
Douglas Sears	Licensed Certification	EMS	EMS 106, 111
Kathleen Schaefer	MA	Home Economics	ECE 114*, 115* & 206*
Kelly Schaefer	MA	Speech	SPE 131*
Martin Schaefer	BS	Industrial Technology	IND 116
Mary Jane Shaw	MSN	Nursing	NRS 108 & NUR 281
Chris Shelley	MS	Instructional Technology	EDU 102* & IND 105
Margaret Shoger	HS Diploma (8)	Yoga Certification	PED 102*
Ed Shonk	On-The-Job Training	Wind Energy	ENE 120
Nancy Shuler	MSN	Nursing	NUR 282
Patty Smith	MA	Teaching	Adult Ed

Donna Spencer	MA	English	ENG 101*
Pamela St. Joseph	MS	Counseling/Psychology	SOC 251*
Brenda Stilson	MA	English Language & Linguistics	ENG 091 & 099
John Stone	MS	Mathematics	MAT 080
Monte Strating	BA	Graphic Design	ART 100
Teresa Strum	MS	Nursing	NRS 102 & 116
Pam Swenson	AAS-RN	Nursing	NRS 101
Mark Taylor	Certificate	Welding	WLD 101
Deena Thatcher	BS	Math	MAT 203*
Davila Thedki	Bachelor	BS + 17 hrs.	Adult Ed.
Christine Tichler	MS	Education	EDU 220*
Raymond Tkach	MS	Business Administration	BUS 103*
Val Todd	RN	Nursing	NRS 132* & PED 115*
Michael Totten	Certificate	Welding	WLD 103
Kim Toole	MS	Education	ENG 101 *
Harry Ulferts	MA	Law Enforcement	CJS 130*
Scott Van Zuiden	MS	Education	MAT 072 & 076
Nicolas Velasquez	Bachelor	Business Administration	Adult Ed.
Miranda Wetzell	BA + 18 Graduate Hrs. in English	English	ENG 101*
Jeremey Walls	Certificate	Welding	WLD 104
Paul Whitcombe	Juris Doctorate	Law	CJS 135*
Maggie Wike	Associate	NRS	NRS 101
Elizabeth Yonker	BA	CSS	CSS 110
David Williams	MS	Physical Education	PED 134*
Kenneth Williams	Certificate	HVAC	HRS 114
Shelley Zinke	MS	Child & Family Studies	ECE 200*, 275*, HSV 110, 210, 211, 250, 251

*denotes transfer course

Board Policy Review

Board Policies:

304.01 Disposition of Equipment

305.01 Purchasing Policy

306.01 Abatement Policy

309.01 Investment Policy

304.01 Disposition of Equipment

Disposal of obsolete equipment shall be accomplished by public advertisement upon recommendation of the President and approval of the Board.

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305.01 Purchasing Policy

A. Introduction

The administration of the purchasing policies and guidelines as set forth herein shall be the responsibility of the Vice President of College Services. This document shall serve to enable responsible parties to act in the best interests of Sauk Valley Community College. An efficient, well-planned, and organized program of purchasing policies is imperative to protect the public trust relative to the expenditures of public tax monies. Because the success of the purchasing program depends on the ways and means of implementation, management, and administration, it is apparent that this written policy shall govern the purchasing program and its use.

B. Ethics

All administrators acting as purchasing agents for Sauk Valley Community College shall ever be mindful of and practice the following ethics:

1. To regard public service as a sacred trust giving primary consideration to the interest of the school district;
2. To purchase without prejudice, seeking to obtain the maximum benefit for each tax dollar expended;
3. To strive for knowledge of school equipment and supplies in order to recommend items that may either reduce costs or increase the efficiency of the means of education;
4. To insist on and expect honesty in sales representation whether offered verbally or in the sample of product submitted;
5. To give all responsible bidders equal consideration and the assurance of unbiased judgment in determining whether their product meets specifications and the educational needs of the district;
6. To discourage the offer of, and to decline, gifts which in any way might influence the purchase of school equipment and supplies;
7. To accord a prompt and courteous reception, insofar as conditions permit, to all who call on legitimate business missions; and

8. To cooperate with educational, governmental, and trade associations in the promotion and development of sound business methods in the procurement of school equipment and supplies.

C. Procedures

The Vice President of College Services shall have the responsibility of securing for the district its requirements for services, materials, supplies, and equipment at the lowest possible cost consistent with satisfactory standards for quality and service.

Supervision and control of all purchases shall be the responsibility of the Vice President of College Services, or his/her responsible officer.

The departmental budgets will be charged by journal entry for the value of the merchandise received. All purchases are to be initiated by requisition and shall be approved by the requisitioner's immediate supervisor and/or Vice President as required by the Vice President of College Services.

D. Policies

Budgeted Expenditures - All expenditures for items of services, materials, supplies and equipment which have been budgeted for all College funds of the College shall be bid and purchased within the following guidelines and policies:

a. Purchases involving an expenditure of less than \$10,000 may be authorized by the Vice President of College Services without advertising for bids, or requiring formal competitive bidding. The Vice President of College Services shall determine the type of bidding necessary, the procedure being dependent upon the circumstances pertaining to each particular purchase.

b. Purchases involving an expenditure in excess of \$10,000 shall be let to the lowest responsible bidder considering conformity with specifications, terms of delivery, quality and serviceability, after due advertisement, except contracts which by their nature are not adaptable to competitive bidding such as contracts for:

- 1) services for individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part;
- 2) printing of finance committee reports and departmental reports;

- 3) printing or engraving of bonds, tax warrants, and other evidences of indebtedness;
- 4) materials and work which have been awarded to the lowest responsible bidder after due advertisement, but due to unforeseen revisions, not the fault of the contractor for materials and work, must be revised causing expenditures not in excess of 10% of the contract price;
- 5) maintenance or servicing of, or provision of repair parts for, equipment which are made with the manufacturer or authorized service agent of that equipment where the provision of parts, maintenance, or servicing can best be performed by the manufacturer or authorized service agent;
- 6) use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services;
- 7) duplicating machines and supplies;
- 8) purchase of natural gas when the cost is less than that offered by a public utility and purchases of equipment previously owned by some entity other than the district itself;
- 9) purchases of equipment previously owned by some entity other than the district itself;
- 10) repair, maintenance, remodeling, renovation, or construction of a single project involving an expenditure not to exceed \$15,000 and not involving a change or increase in the size, type, or extent of an existing facility;
- 11) goods or services procured from another governmental agency;
- 12) goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services such as water, light, heat, telephone, or telegraph;
- 13) where funds are expended in an emergency and such emergency expenditure is approved by 75% of the members of the Board.

c. All competitive bids for contracts involving an expenditure in excess of \$10,000 (15,000 for contracts listed in b(9) above) must be sealed by the bidder and must be opened by a member or employee of the Board, and witnessed, at a public bid opening at which the contents of the bids must be announced. Each bidder must receive at least three days notice of the time and place of such bid opening.

d. Due advertisement includes, but is not limited to, at least one public notice at least ten days before the bid date in a newspaper published in the district, or if no newspaper is published in the district, in a newspaper of general circulation in the area of the district.

e. All request for competitive bids shall be issued through the Office of the Vice President of College Services.

Non-Budgeted Expenditures - Purchases of services, materials, supplies, and equipment which have not been specifically budgeted for in any of the College funds or which ultimately shall be funded through the Site and Construction Fund, shall be purchased according to the policies and guidelines as set forth in Section A, with the exception that responsibility for approval to purchase under this Section B, rests with the Board of Trustees.

Cooperative Purchasing Arrangements - The College purchasing officer may pursue the cooperative purchasing arrangements with other public institutions and the State of Illinois Department of General Services, in accordance with Paragraph 3-27.2 Joint Purchases, of the Illinois Public Community College Act. The Board Secretary is authorized to sign the appropriate resolution for the State of Illinois Department of General Services.

Non-Collusion Affidavit - All bids shall be submitted with a completed and original signed Non-Collusion Affidavit. Bids submitted without the completed form will be removed from consideration.

Miscellaneous - The Vice President of College Services will exercise discretion in determining the responsibility of each bidder. The lowest responsible bidder will be awarded the contract, provided he/she meets the specific requirements set forth in the

bidding document. Preference will be given to persons or firms located in the college district so long as they provide the needed service on substantially equal basis with the persons or firms located outside the district.

AMENDMENT

RESOLVED, That the purchasing policy of Community College District Number 506, Counties of Whiteside, Lee, Ogle, Henry, Bureau and Carroll, State of Illinois, commonly known as Sauk Valley Community College, be amended by adding to the Miscellaneous Section the following language: All contracts to which Sauk Valley Community College is a party shall be conditioned upon the requirement that the supplier of materials or services of the contractor and his/her subcontractor, and all labor organizations furnishing skilled, unskilled and craft union skilled labor, or who may perform any such labor or services, as the case may be, shall not commit an unfair employment practice in this State as defined in Section 853 of Chap. 48, IL. Rev. Stats., and all such contracts shall have incorporated therein the "Equal Employment Opportunity Clause" required under the Rules and Regulations of the Illinois Fair Employment Practices Commission, a copy of which is attached hereto and incorporated herein by reference. The said Clause may be incorporated in the College's contracts by reference to this purchasing policy.

"EQUAL EMPLOYMENT OPPORTUNITY CLAUSE"

In the event of the contractor's noncompliance with any provision of this Equal Employment Opportunity Clause, the Illinois Fair Employment Practices Act of the Fair Employment Practices Commission's Rules and Regulations for Public Contracts, the contractor may be declared non-responsible and therefore ineligible for future contracts or sub-contracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.

During the performance of this contract, the contractor agrees as follows:

1. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin or ancestry; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.

2. That, if it hires additional employees in order to perform this contract, or any portion hereof, it will determine the availability (in accordance with the Commission's Rules and Regulations for Public Contracts) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.

3. That in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, age, national origin or ancestry.

4. That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement of understanding, a notice advising such labor organization or representative of the contractor's obligations under the Illinois Fair Employment Act and the Commission's Rule and Regulations for Public Contracts. If any such labor organization or representative fails or refuses to cooperate with the contractor in its efforts to comply with such Act and Rules and Regulations, the contractor will promptly so notify the Illinois Fair Employment Practices Commission and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations thereunder.

5. That it will submit reports as required by the Illinois Fair Employment Practices Commission's Rules and Regulations for Public Contracts, furnish all relevant information as may from time to time be requested by the Commission or the contracting agency, and in all respects comply with the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts.

6. That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Illinois Fair Employment Practices Commission for purposes of investigation to ascertain compliance with the Illinois Fair

Employment Practices Act and the Commission's Rules and Regulations for Public Contracts.

7. That it will include verbatim or by reference the provisions of paragraph 1 through 7 of this clause in every performance subcontract as defined in Section 2.10 (b) of the Commission's Rules and Regulations for Public Contracts so that such provisions will be binding upon every such subcontractor; and that it will also so include the provisions of paragraphs 1, 5, 6 and 7 in every supply subcontract as defined in Section 2.10 (a) of the Commission's Rules and Regulations for Public Contracts so that such provisions will be binding upon every such subcontractor. In the same manner as with other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by all its subcontractors; and further it will promptly notify the contracting agency and the Illinois Fair Employment Practices Commission in the event any subcontractor fails or refuses to comply therewith. In addition, no contractor will utilize any subcontractor declared by the Commission to be non-responsible and therefore ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

With respect to the two types of subcontracts referred to under paragraph 7 of the Equal Employment Opportunity Clause above, following is an excerpt of Section 2 of the FEPC's Rules and Regulation for Public Contracts:

Section 2.10 - The term "Subcontract" means any agreement, arrangement or understanding, written or otherwise, between a contractor and any person (in which the parties do not stand in the relationship of an employer and an employee):

- A. For the furnishing of supplies or services or for the use of real or personal property, including lease arrangements, which, in whole or in part, is utilized in the performance of any one or more contracts; or
- B. Under which any portion of the contractor's obligations under any one or more contracts is performed, undertaken or assumed.

Sexual Harassment Clause - Each party submitting a proposal must certify that they have complied with the requirement of section 2-105 of the Illinois Human Rights Act (PA 87-1257) effective July 1, 1993, with respect to sexual harassment policies. The terms of the law as applicable are hereby incorporated into this contract.

2/12/79
11/23/92
11/28/94
1/25/99
3/27/00
6/28/04

306.01 Abatement Policy

The College views the economic health of the District as a matter of great importance to the College. The Board will look favorably toward tax abatements when by virtue of a tax abatement a significant benefit to the District in economic terms can be realized. Abatement may be appropriate whether the need arises by virtue of expansion of an existing business, or for attraction of new business. The Board will be concerned with a net benefit in comparison with any short term detriment which the College may suffer as a result of the abatement as compared to non-abatement, and will be concerned also with other benefits which the College District may enjoy as a result of the expansion of new business.

Tax abatement requests must be submitted in writing to the Board of Trustees of Sauk Valley Community College, District 506. All such requests will be considered on an individual basis. Abatement may be granted in the discretion of the Board. Tax abatements will not be granted for a period of time in excess of ten years.

Applications for tax abatement shall be verified (notarized statement certifying that statements made in the application are true) and shall include the following information:

1. Name, address, and telephone number of the applicant.
2. Name, title, address, and telephone number of representative making application (if different from applicant).
3. Name and address of owner of site (if different from applicant).
4. Description of applicant's business generally and at the location where abatement is requested.
5. Description (legal description and/or street address) of site.
6. Real estate tax code(s) for site.
7. Current equalized assessed valuation for site, and current taxes paid to Sauk.
8. Description of current business operations conducted on site (if any), including number of employees working full-time and part-time.
9. Description of projected future business operations to be conducted on site as a result of the project, including number of employees working full-time and part-time, and total estimated change in payroll from current operations.

10. Detailed description of any business operations in the College district operated by or reasonably related to the petitioner which will be eliminated or reduced as a result of the proposed improvement. If there will be no such elimination or reduction, so state.
11. Total estimated cost of the project.
12. Terms of abatement requested.
13. Estimated dollar amount of abatement being requested from Sauk.
14. Statement of why abatement is being requested.
15. At the College's discretion, other additional information as may be required by and provided to the county, municipality and/or redevelopment agency where the property proposed for abatement is located.
16. Appropriate substantiation that the relevant requirements of the county, municipality and/or redevelopment agency where the property proposed for abatement is located have been or are being met.
17. Other information as may be requested by the College.

8/27/84
3/23/87
3/24/03
6/27/05

309.01 Investment Policy

SCOPE OF POLICY - This Investment Policy applies to the investment activities of any funds which are or may come under the jurisdiction of the College. Investments made under the College investment policy in force at the time of the adoption of this policy shall be permitted to mature if they conformed with the old policy but not with this policy and if the College would sustain a loss if it was sold prior to maturity. Anything in this notwithstanding, the mandates of Illinois Compiled Statutes shall take precedence over this policy except where this policy is more restrictive.

A. OBJECTIVES - The purpose of the College's Investment Policy is to establish cash management and investment guidelines for the stewardship of the public funds that are under the jurisdiction of the College. The specific objectives of the Policy are:

1. Safety. The safety of principal and the security of monies, whether on hand or invested, shall be the primary concern of the Treasurer in selecting depositories or investments.

2. Liquidity. The investment portfolio shall remain sufficiently liquid to meet the College's reasonably anticipated operating requirements.

3. Return. To the extent consistent with safety and the restriction imposed by this policy, the Treasurer shall seek to attain a market average or better rate of return throughout budgetary and economic cycles, taking into account risk, constraints, cash flow, and legal restriction on investment.

4. Local Considerations. The Treasurer shall use sound federally insured depositories located within the College District provided that the afore described objectives are met, and such investments would be in compliance with all other conditions and limitations of this Investment Policy.

B. GUIDELINES - To assist in attaining the stated objectives, the following guidelines shall be observed:

1. Investments shall be undertaken in a manner that seeks to insure preservation of capital in the overall portfolio. To avoid unreasonable risks, diversification of investments

is required. No one institution shall have more than 50% of the College's invested funds at any one time.

2. The portfolio should remain sufficiently liquid to meet operating requirements, which may be reasonably anticipated. Cash flow shall be reviewed quarterly.

3. Investments shall be limited to those permitted by law, to the extent this policy is not more restrictive than the law.

4. All funds shall be deposited/invested within three working days.

5. When appropriate, investments shall be selected on the basis of competitive bids.

C. DIVERSIFICATION - Diversification of the investment portfolio shall be consistent with the Objectives described in Paragraph A.

D. RESPONSIBILITY - Investment of all funds under the control of the College is the direct responsibility of the Treasurer. The Treasurer shall be responsible for all transactions and shall establish a system of controls for all authorized subordinates who are directly involved in the assistance of such investment activities.

E. PERFORMANCE MEASURES - The use of U.S. Treasury bills, average Fed Fund rate, IPTIP, or other stable markets can be used to determine whether market yields are being achieved.

F. PERIODIC REVIEW - The Treasurer shall establish annual independent review for internal control, which assures compliance within the Investment Policy. This will be accomplished with the College's external auditors.

G. REPORTING - All investment transactions shall be recorded by the Treasurer or the Treasurer's staff. A report listing all active investments, location of investments, maturity of investments, interest rate and other pertinent information deemed necessary will be submitted monthly to the Board.

H. INVESTMENT VEHICLES -

1. Except as may be further limited by these policies, the Treasurer shall limit investments of College funds to those permitted in Illinois Compiled Statutes, 30 ILCS 235/2. A summary of allowable securities follows:

- a.) Notes, bonds, certificates of indebtedness, treasury bills, or other securities, which are guaranteed by the full faith and credit of the United States of America.
- b.) Bonds, notes, debentures, or other similar obligations of the United States of America or its agencies.
- c.) Interest bearing accounts, certificates of deposit or interest bearing time deposits of any other investment constituting direct obligations of any bank as defined by the Illinois Banking Act.
- d.) Short-term obligations (corporate paper) of corporations organized in the United States with assets exceeding \$500,000,000 if (a) such obligations are rated at the time of purchase within the 3 highest classifications established by at least 2 standard rating services and which mature not later than 180 days from the date of purchase, and (b) such purchases do not exceed 10% of the corporation's outstanding obligations or (c) in money market mutual funds registered under the Investment Company Act of 1940.

2. The Treasurer is authorized to purchase or sell, assign and endorse for transfer, certificates representing Illinois or Illinois municipal corporation tax exempt bonds rated AAA or better by a nationally recognized bond rating company which are purchased solely for purposes of the Insurance Reserve Fund Bond now registered or which may be hereafter registered in the name of the College.

I. FINANCIAL INSTITUTIONS - The College, with the advice of the Treasurer, shall select which financial institutions will be eligible depositories for the College District. Any financial institution, upon meeting the requirements of the Illinois Compiled Statutes and of this Investment Policy, may request to become a depository for the College funds. The College will take into consideration security, size, location, financial condition, service, fees, competitiveness, and the community relations involvement of the financial institution when choosing depositories.

J. COLLATERALIZATION OF DEPOSITS -

1. To meet the objective of safety of capital, the Treasurer will always require deposits in excess of the Federally insured amount to be appropriately collateralized to the extent on

One Hundred and Ten Percent (110%) and such collateralization shall be evidenced by an approved written agreement.

2. Except as may be further limited by these policies, the Treasurer shall limit collateral instruments to those permitted in Illinois Compiled Statutes, 30 ILCS 235/6. A summary of allowable collateral instruments and collateral rates (market value divided by deposit) is as follows:

- a) Negotiable obligations of the United States Government; =110%
- b) Negotiable obligations of any agency or instrumentality of the United States Government backed by the full faith and credit of the United States Government; =110%
- c) Negotiable obligations of the State of Illinois which are rated within the 3 highest classifications established by Moodys or Standard and Poors; =110%
- d) Negotiable obligations of the College which are rated A or better by Moodys or Standard and Poors. =110%
- e) Letters of credit issued by a Federal Home Loan Bank =110%
- f) A bond, executed by a company authorized to transact the kinds of business described in clause (g) of Section 4 of the Illinois Insurance Code, payable to SVCC =110%

3. Maturity of acceptable collateral shall not exceed 120 months.

4. The ratio of fair market value of collateral to the amount of funds secured shall be reviewed weekly and additional collateral will be requested if the ratio declines below the level required.

5. Safekeeping of Collateral. Third party safekeeping is required for all collateral. To accomplish this, the securities will be held at a safekeeping depository as approved from time to time by Treasurer.

Safekeeping will be documented by an approved written agreement. Substitution, exchange or release of securities held in safekeeping may be done upon two (2) days prior written notice to the Treasurer.

When collateral is extended, the Treasurer should receive a copy of the financial institution's board minutes, indicating the board of director's approval.

K. SAFEKEEPING OF SECURITIES - Unless held physically by the Treasurer, all securities shall be kept in appropriate third party safekeeping. The Treasurer will have the sole responsibility for selecting safekeeping agents. Safekeeping will be documented by an approved written agreement.

L. INDEMNIFICATION - Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the possible income to be derived.

In maintaining its investment portfolio, the Treasurer shall avoid any transaction that might impair public confidence in the College.

The above standards are established as standards for professional responsibility and shall be applied in the context of managing the portfolio.

The Treasurer and employees of the Treasurer acting in accordance with this Investment Policy and procedures as have been or may be established and exercising due diligence shall be relieved of personal liability for an individual security's credit risk or market changes.

M. SECURITY CONTROLS - Only the Treasurer, or in the absence of the Treasurer, the President, is authorized to establish financial accounts for the College. At all times either the Treasurer, singly, or the President, singly, is authorized to sign on financial accounts of the office of the Treasurer. Authorized signatories are NOT permitted to reconcile bank accounts at any time.

N. THE CORRUPT PRACTICES ACT - The Illinois Compiled Statutes govern ethics.

O. BONDING - The Treasurer and all employees shall be bonded for the benefit of the College for an amount determined to be reasonable. The surety shall be a corporate surety company.

P. CAPTIONS AND HEADING - The captions and headings used herein are for convenience of reference only and do not define or limit the contents.

3/23/87

5/24/93

4/28/97

11/22/99

2/27/06

**Sauk Valley Community College
September 27, 2010**

Action Item 5.1

Topic: **Sauk Valley Community College Faculty
Association Contract**

Presented By: **Dr. George Mihel, Kathryn Snow, and Paula Meyer**

Presentation:

Following negotiations the changes to the Sauk Valley Community College Faculty Association Contract and the Sauk Valley Community College Health plan are presented for Board consideration assuming ratification by the Faculty Association Membership.

Recommendation:

The administration recommends the Board of Trustees approve the Sauk Valley Community College Faculty Association Contract and the Sauk Valley Community College Group Health Plan changes as presented.

Sauk Valley Community College
September 27, 2010

Action Item 5.2

Topic: **Tax Abatement Request – UPM Raflatac, Inc.**

Presented By: **Dr. George Mihel**

Presentation:

We received a request for a tax abatement from UPM Raflatac , Inc. (request attached)

They are requesting a 50% tax reduction for ten years for only the tax portion of tax increases.

Recommendation:

The administration recommends that the Board approve the tax abatement request as presented.

**LEE
COUNTY
INDUSTRIAL
DEVELOPMENT
ASSOCIATION**

SERVING LEE COUNTY SINCE 1960

LEE COUNTY INDUSTRIAL DEVELOPMENT ASSOCIATION

101 West Second Street, Suite 301 • Dixon, Illinois 61021
Phone: 815.284.3361 • Fax: 815.284.3675 • E-mail: dchamber@essex1.com
www.dixonillinoischamber.com

Chairman of the Board:

Gary R. Gehlbach
Partner
Ehrmann, Gehlbach, Badger & Lee

Vice Chairman of the Board:

Darryl L. Vandervort
President/CEO
KSB Hospital

Secretary:

Douglas E. Lee
Partner
Ehrmann, Gehlbach, Badger & Lee

Treasurer:

Carl C. Swanson
Executive Officer
Lindgren, Callihan, VanOsdol

Directors:

Hon. James Burke, Mayor
City of Dixon
Ron Conderman, Owner
Conderman Farms
Chris Henkel, Zoning Officer
County of Lee
Rick Ketchum, Finance Chairman
County of Lee
Hon. Bob Logan, President
Village of Franklin Grove
Hon. John Martinez, President
Village of Ashton
Hon. Frank McKeel, Mayor
City of Amboy
Hon. Jared Nicholson, President
Village of Paw Paw
Shawn Ortgiesen, Engineer
City of Dixon
Hon. Jim Seeberg, Chairman
County of Lee
Marilyn Shippert, Supervisor
South Dixon Township
Ron Steenken, President/GM
Willett, Hofmann & Associates

September 20, 2010

Dr. George Mihel, President
Sauk Valley Community College
173 IL Route 2
Dixon, IL 61021

Dear Dr. Mihel:

I am writing this letter on behalf of UPM Raflatac, Inc. requesting that a tax abatement be granted by the College Board of Trustees. This request is subsequent to discussions that were held in January of 2006 during the site selection process for the company's manufacturing project. Discussions included myself, Mr. Phil Webb of Raflatac and Dr. Mihel so Raflatac could understand the level of support that would be forthcoming from the College should they make a decision to locate their project here in Dixon, Illinois. I have attached a copy of the Support Memorandum for Project Searchlight that you were kind enough to provide at the time. There is reference to the College's historical willingness to support abatements in situations such as the Searchlight/Raflatac Project.

I am providing the information that is requested to make application per the College Abatement Policy 306.10.

1. Name of Applicant:

UPM Raflatac, Inc.
400 Broadpointe Drive
Mills River, NC 28759
Attn: Phil Webb
Phone: 828-651-4793

2. Name of Representative:

John R. Thompson, President
Lee County Industrial Development Association
101 West Second Street, Suite 301
Dixon, IL 61021
Phone: 815-284-3361

3. Owner of Site:

Same as above and Amcore Investment Group, NA Trust
No. 15664.

LCIDA Professional Staff

President/CEO:

John Thompson

Administrative Assistant:

Kaye E. King

4. Description of Applicant's business:

UPM Raflatac, Inc. is a manufacturer of labelstock and is a supplier to the printing industry. At the Dixon location Raflatac constructed a \$100 million facility to do process manufacturing of pressure-sensitive labelstock to serve the important Midwest market. The investment included purchase of a nearly 63 acre site and construction of approximately 260,000 square feet of manufacturing and support office space along with purchase and installation of all necessary capital equipment.

5. Description of site:

The street address of the UPM Raflatac, Inc. site is 101 Corporate Drive, Dixon, Illinois 61021. The Permanent Index Number legally identifies the site and is included below.

6. Real Estate Tax Code:

The Permanent Index Number is: 18-08-09-400-009.

7. Current EAV and current taxes paid to Sauk:

The current EAV of the property is \$8,283,000 and the EAV of the Improvements (building only) is \$8,165,000. The current taxes paid to Sauk are \$36,393.69.

8. Description of current business operations:

UPM Raflatac, Inc./Dixon manufactures labelstock and provides warehousing and distribution of same primarily to Midwest customers in the printing industry. Current full-time employment is 85. Raflatac does not typically employ part-time employees and has none at present.

9. Description of projected future business operations:

UPM Raflatac, Inc. selected the Dixon site and completed all site work during construction to accommodate future expansion of the Dixon facility. The site will accommodate an approximate tripling of the facility should market factors make such an expansion feasible. As this was a completely new project there was no existing payroll. The estimated number of employees once Phase 1 was fully ramped up to serve the projected market demand was 115 full-time employees. Because the Raflatac project was implemented on the front end of the recent economic downturn the numbers of full-time employees initially rose to above 100 and then have settled and stabilized at the 85 level. Raflatac anticipates increased hiring commensurate with market demand as the economy recovers over time. This could result in a 35-50% increase in payroll volume depending upon future market conditions. The company was pleased with the implementation of the start of Dixon operations but has suffered along with the rest of the regional, national and global economy since the economic downturn.

10. College District related operational results:

As this was a new start up of the UPM Raflatac Midwest manufacturing presence and a multi-state site search, the decision to locate in Dixon was based upon a great deal of due diligence on the part of Raflatac and their Site Selection Consultant Deloitte Consulting. The decision to invest \$100 million, purchase the necessary capital equipment, locate the facilities and to create the associated jobs was made by UPM the Finnish parent company. This decision was made only after much consideration and analysis including that of the potential incentives available from State and local sources to support a business decision to locate the project in Dixon, Lee County and the Sauk District.

11. Total estimated cost of project:

\$100,000,000.00 (This was the amount invested in the Dixon Project)

12. Terms of abatement requested:

Raflatac requests a 50% abatement of the SVCC School District taxes on the improvements (\$8,165,000 Building EAV) for a period of ten (10) years beginning Tax Year 2010 payable 2011.

13. Estimated dollar amount of abatement request:

\$180,855.00 (50% of tax on building for 10 years)

14. Statement of why abatement is being requested:

UPM Raflatac, Inc. requests the abatement in order to receive the potential Sauk portion an incentive package that was presented to the UPM as part of the process to locate the project in the Midwest. The company is asking for the action of the Sauk Board of Trustees to grant the abatement to formalize the future incentive understandings the company believed to be in place during their decision making process for the site selection.

15. Additional information required by College:

None known at this time.

16. Appropriate substantiation of local requirements for project:

The project has been built completing Phase 1 including the \$100,000,000.00 investment and initial hiring of full-time employees. The facility is fully operational.

17. Other information requested by College:

No other information presently requested.

The LCIDA, on behalf of UPM Rafiatac, Inc. will be happy to provide any additional information or supporting materials the College may request in order to grant the requested abatement. Please contact me personally with any additional requests. I look forward to a successful result when the Board of Trustees considers this request. Thank you for considering this matter and for being supportive of our efforts to enhance the economy of the College District.

I have personally verified the representations in this application letter and represent that all are true to the best of my knowledge.

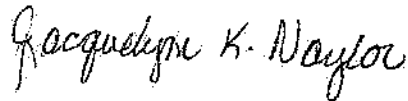
Sincerely,

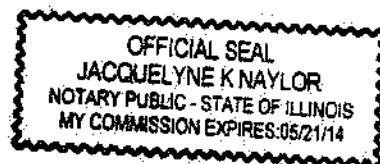


Lee County Industrial Development Association
John R. Thompson
President/CEO

Attachment:

Witnessed:

Notary: 



(Recording Information)

RESOLUTION GRANTING REAL ESTATE TAX ABATEMENT

TO UPM Raflatac, Inc.

WHEREAS, the General Assembly of the State of Illinois has enacted 35ILCS200/18-165 et seq. ("Act") under the terms of which the Sauk Valley Community College District # 506, Lee County, Dixon, Illinois "Sauk Valley College" may abate any portion of its taxes on property of a commercial or industrial firm currently located in the taxing district that expands a facility or its number of employees or constructs new facilities and or creates new jobs. The abatement shall not exceed a period of 10 years and the aggregate amount of abated taxes for all taxing districts combined shall not exceed \$4,000,000; and

WHEREAS, Sauk Valley College concurs with the intent of the Act to allow taxing districts to induce industrial and commercial firms to expand existing facilities and employment by offering financial incentives in the form of a property tax abatement; and

WHEREAS, there has been a request to abate a portion of the taxes on the property commonly known as UPM Rafilatac, Inc. and identified as Permanent Parcel Number 18-08-09-400-009. and

WHEREAS, Sauk Valley College hereby finds and declares that the request qualifies for an abatement under the Act; and

NOW, THEREFORE, BE IT ORDAINED by the Board of Trustees Sauk Valley College District #506, Lee County, Dixon, Illinois as follows:

1. The Sauk Valley Community College District #506 does hereby determine that the 2009 equalized assessed valuation of the Subject Property hereinafter described is \$8,165,000.00 for the building value.
2. The Sauk Valley Community College District #506 does hereby determine that the property for which this abatement shall affect is legally described as Permanent Parcel Number 18-08-09-400-009.
3. Said abatement shall be at the rate of fifty (50) percent (50%) per year for a period of ten (10) years with said abatement commencing property tax year 2010 payable 2011.
4. Said abatement shall apply only to property taxes for the Sauk Valley College District #506 and only for that portion of the Increased property taxes resulting only from the physical improvements on the Subject Property.
5. Said abatement is conditioned upon each of the following:
 - A. The total aggregate amount of taxes abated by all taxing

districts on the Subject Property during the successive years of the abatement granted hereunder shall not exceed the sum of \$4,000,000.00; and

B. The abatement shall apply only with respect to new physical improvements on the Subject Property.

6. The Sauk Valley College District #506 shall take all further action in order to abate taxes as contemplated herein, including, but not limited to the adoption of further resolutions and the notification of the amount of the abatement each year to the County Clerk of Lee County.
6. This Resolution shall be effective immediately upon its passage and approval or as otherwise provided by law.
7. The Secretary of the Board of Trustees of the Sauk Valley College District #506 shall file any original or certified copies of this resolution with the County Clerk of Lee County or others as required.
8. The provisions and sections of this Resolution shall be deemed to be separable, and the validity of any portion of this Resolution shall not affect the validity of the remainder.
9. All Resolutions and parts of Resolutions in conflict herewith are, to the extent of such conflict, hereby repealed.

Dated this _____ day of _____ 2010.

Secretary, Board of Trustees
Sauk Valley College
District #506, Lee County
Dixon, Illinois

(Recording Information)

RESOLUTION GRANTING REAL ESTATE TAX ABATEMENT

TO UPM Raflatac, Inc.

WHEREAS, the General Assembly of the State of Illinois has enacted 35ILCS200/18-165 et seq. ("Act") under the terms of which the Sauk Valley Community College District # 506, Lee County, Dixon, Illinois "Sauk Valley College" may abate any portion of its taxes on property of a commercial or industrial firm currently located in the taxing district that expands a facility or its number of employees or constructs new facilities and or creates new jobs. The abatement shall not exceed a period of 10 years and the aggregate amount of abated taxes for all taxing districts combined shall not exceed \$4,000,000; and

WHEREAS, Sauk Valley College concurs with the intent of the Act to allow taxing districts to induce industrial and commercial firms to expand existing facilities and employment by offering financial incentives in the form of a property tax abatement; and

WHEREAS, there has been a request to abate a portion of the taxes on the property commonly known as UPM Raflatac, Inc. and identified as Permanent Parcel Number 18-08-09-400-009, and

WHEREAS, Sauk Valley College hereby finds and declares that the request qualifies for an abatement under the Act; and

NOW, THEREFORE, BE IT ORDAINED by the Board of Trustees Sauk Valley College District #506, Lee County, Dixon, Illinois as follows:

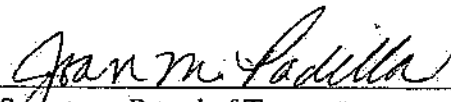
1. The Sauk Valley Community College District #506 does hereby determine that the 2009 equalized assessed valuation of the Subject Property hereinafter described is \$8,165,000.00 for the building value.
2. The Sauk Valley Community College District #506 does hereby determine that the property for which this abatement shall affect is legally described as Permanent Parcel Number 18-08-09-400-009.
3. Said abatement shall be at the rate of fifty (50) percent (50%) per year for a period of ten (10) years with said abatement commencing property tax year 2010 payable 2011.
4. Said abatement shall apply only to property taxes for the Sauk Valley College District #5060 and only for that portion of the Increased property taxes resulting only from the physical improvements on the Subject Property.
5. Said abatement is conditioned upon each of the following:
 - A. The total aggregate amount of taxes abated by all taxing

districts on the Subject Property during the successive years of the abatement granted hereunder shall not exceed the sum of \$4,000,000.00; and

B. The abatement shall apply only with respect to new physical improvements on the Subject Property.

6. The Sauk Valley College District #506 shall take all further action in order to abate taxes as contemplated herein, including, but not limited to the adoption of further resolutions and the notification of the amount of the abatement each year to the County Clerk of Lee County.
6. This Resolution shall be effective immediately upon its passage and approval or as otherwise provided by law.
7. The Secretary of the Board of Trustees of the Sauk Valley College District #506 shall file any original or certified copies of this resolution with the County Clerk of Lee County or others as required.
8. The provisions and sections of this Resolution shall be deemed to be separable, and the validity of any portion of this Resolution shall not affect the validity of the remainder.
9. All Resolutions and parts of Resolutions in conflict herewith are, to the extent of such conflict, hereby repealed.

Dated this _____ day of _____ 2010.



Secretary, Board of Trustees
Sauk Valley College
District #506, Lee County
Dixon, Illinois

Sauk Valley Community College
September 27, 2010

Action Item 5.3

Topic: **Faculty Leave of Absence**

Presented By: **Dr. George Mihel**

Presentation:

A leave of absence is requested for a faculty member.

Recommendation:

The administration recommends the Board of Trustees approve a leave of absence for Deana Seeley not to continue beyond May 13, 2011.