

**SAUK VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES
AGENDA**

**Third Floor Board Room
Dixon, IL**

**February 28, 2011
7:00 p.m.**

- 1.0 Call to Order/Roll Call**
- 2.0 Consent Agenda**
 - 2.1 Approval of Agenda**
 - 2.2 Approval of Minutes, January 24, 2011**
 - 2.3 Treasurer's Report**
 - 2.4 Bills Payable**
 - 2.5 Payrolls**

January 31, 2011	\$242,190.94
February 15, 2011	\$277,305.29
 - 2.6 Budget Report**
- 3.0 Reports/Information**
 - 3.1 President's Report: HLC – Tom Gospodarczyk**
 - 3.2 Reports/Comments from Board Members**
 - 3.3 Communication from Visitors**
 - 3.4 Board Policy Review – Board Policies: Board Policy 419.01 Fringe Benefits; Board Policy 420.01 Other Leaves; 420.02 Jury Duty; 421.01 Outside Employment**
- 4.0 Closed Session – (Appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College; collective bargaining; closed session minutes consideration; pending litigation probable or imminent)**
- 5.0 Action Items**
 - 5.1 Board Policy 409.01 Administrative Employment Contracts, Contract Continuation and Contract Termination – Second Reading**
 - 5.2 Full-time Faculty Appointments 2011-2012**
 - 5.3 Floor Scrubber Purchase**
 - 5.4 Full-time Staff One-Time Stipend**
 - 5.5 Part-time Staff One-Time Stipend**
 - 5.6 Faculty Retirement**
- 6.0 Approval of Closed Session Minutes of January 24, 2011**
- 7.0 Adjournment**

**SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING
MINUTES**

February 28, 2011

The Board of Trustees of Sauk Valley Community College met in regular session at 7:00 p.m. on February 28, 2011, in the Board Room at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Andersen called the meeting to order at 7:00 p.m. and the following members answered roll call:

Ed Andersen	Joan Padilla
Andrew Bollman	Scott Stoller
Robert Thompson	Lisa Wiersema
William Simpson	Student Trustee Sisson

Absent: None

SVCC Staff: President Dr. George Mihel
Attorney Miller
Dean of Information Services Alan Pfeifer
Dean of Business Services Paula Meyer
Director of Human Resources Kathryn Snow
Dean of Instructional Services Mary Lou Kidder
Dean of Institutional Research and Planning Tom Gospodarczyk
Administrative Assistant Debra Dillow

Consent Agenda: It was moved by Member Simpson and seconded by Member Bollman to approve the Consent Agenda. In a roll call vote, all voted aye. Student Trustee Sisson advisory vote: aye. Motion carried.

President's Report: Heard Dr. Mihel provide a transfer report to the Board comparing the GPA's of students who transfer to Western Illinois University from Sauk and other students. The report indicates that our transfer students have higher GPA's than those of other students. Dr. Mihel also distributed comparison figures for finances with our college peer groups and reported on our state funding in arrears. Dr. Mihel distributed a copy of the Sauk Valley Newspaper column he was asked to write on education. Tom Gospodarczyk provided the Board with an update on the preparation for the Higher Learning Commission upcoming accreditation visit.

Reports: *ICCTA Report:* Member Bollman indicated that he will attend the ICCTA meeting scheduled for March 11, 2011.

Foundation: Chair Andersen indicated that there will be a Foundation meeting on March 1, 2011.

Student Trustee Report: Student Trustee Sisson provided an overview of upcoming events.

Board Policy Review: Dr. Mihel reviewed Board Policies 420.01 Other Leaves; 420.02 Jury Duty; 421.01 Outside Employment; Board Policy and will recommend no changes and Board Policy 419.01 Fringe Benefits and will recommend changes.

Board Policy 409.01
Administrative
Employment Contracts,
Contract Continuation
and Contract Termination
(Second Reading): It was moved by Member Stoller and seconded by Member Thompson that the Board approve Board Policy 409.01 Administrative Employment Contracts and Contract Continuation and Contract Termination for second reading. In a roll call vote, all voted aye. Student Trustee Sisson advisory vote; aye. Motion carried.

Full-time Faculty
Appointments
2011-2012: It was moved by Member Bollman and seconded by Member Wiersema that the Board approve the faculty contracts as presented effective fall 2011. In a roll call vote, all voted aye. Student Trustee Sisson advisory vote; aye. Motion carried.

Floor Scrubber Purchase: It was moved by Member Thompson and seconded by Member Stoller that the Board approve the bid from Am-San Supply Company for an Advenger X2805 EcoFlex Riding Floor Scrubber in the amount of \$11,338.16, to be paid from funding bonds. In a roll call vote, all voted aye. Student Trustee Sisson advisory vote; aye. Motion carried.

Full-time/Part-time Staff
One-time Stipend: It was moved by Member Simpson and seconded by Member Stoller that the Board approve the one-time stipend of \$1,000 to each full-time member of the administration, professional technical, and support groups hired prior to 10/1/10; \$500 to those individuals hired 10/1/10 to 12/31/10 and a one-time \$500 stipend for all permanent part-time employees hired before 10/1/10 working 16 hours or more per week; \$250 for those hired between 10/10/10 and 12/31/10. In a roll call vote, all voted aye. Student Trustee Sisson advisory vote; aye. Motion carried.

Faculty Retirement: It was moved by Member Padilla and seconded by Member Wiersema that the Board approve the retirement of faculty member Mr. Loren Niemeyer, effective May 31, 2011. In a roll call vote, all voted aye. Student Trustee Sisson advisory vote: aye. Motion carried.

Closed Session: At 7:26 p.m. it was moved by Member Stoller and seconded by Member Sisson that the Board go into closed session for the purpose of appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College; collective bargaining; closed session minutes consideration; pending litigation probable or imminent.

The Board returned to regular session at 8:00 p.m.

Closed Session Minutes of January 24, 2011: It was moved by Member Bollman and seconded by Member Stoller that the Board approve the Closed Session Minutes of January 24, 2011. In a roll call vote, all voted aye. Student Trustee Sisson advisory vote: aye. Motion carried.

Adjournment: Since the scheduled business was completed, it was moved by Member Stoller and seconded by Member Sisson that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Sisson advisory vote: aye. Motion carried.

The meeting adjourned at 8:05 p.m.

Next Meeting: The next regular meeting of the Board will be at 7:00 p.m. on March 28, 2011 in the Board Room.

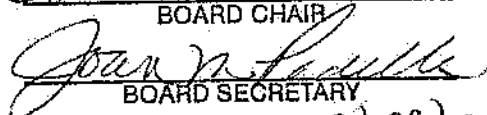
Respectfully Submitted,

Joan Padilla, Secretary - *Pro tem*





BOARD CHAIR



BOARD SECRETARY

SAUK VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES - TREASURER'S REPORT
As of January 31, 2011

CHECKING ACCOUNTSINTEREST BEARING ACCOUNTS

General Account - Sterling Federal Bank

Illinois Funds - Firstar Bank, Springfield

SUBTOTAL

INTEREST

DATE

2/28/11

RATE

AMOUNT

0.150

\$1,558,925.31

0.114

3,506,290.62

5,065,215.93

MONEY MARKET

Merrill Lynch Wealth Management

SFB Investment Center - Federated Capital Reserves

SFB Investment Center - Federated US Treasury

SUBTOTAL

1.000

129,898.37

0.000

53,086.19

0.000

4,152,175.44

4,335,160.00

TOTAL CHECKING ACCOUNTS

\$9,400,375.93

INVESTMENTSMATURITYFINANCIAL INSTITUTIONDATE

Farmers State Bank, Sublette

02-17-11

2.000

1,000,000

People's Bank, Tampico

04-14-11

0.500

1,000,000

First National Bank, Amboy

07-23-11

0.750

500,000

Farmers State Bank, Sublette

08-13-11

0.750

1,000,000

SUBTOTAL

3,500,000

MERRILL LYNCH:YIELDPRICE

Federal Home Ln Mtg Crp Refrnce

03-15-11

2.600

578,818.00

Federal Home Ln Bks Cons Bd

06-10-11

3.450

661,323.00

Federal Home Ln Bks Cons Bd

09-16-11

2.709

663,838.50

Federal Farm Cr Bks Cons Bd

02-13-12

1.359

623,313.35

Federal Farm Cr Bks Cons Bd

07-23-12

1.740

609,150.80

Federal Farm Cr Bks Global Cons Bd

11-13-12

2.147

634,626.00

Federal Natl Mtg Assn Call

02-21-13

4.750

432,872.00

Federal Hom Ln Mtg Corp

06-28-13

1.625

723,549.60

Federal Home Loan Bank

10-29-13

1.446

401,092.00

Federal Home Loan Bank

01-27-14

1.050

495,735.00

SUBTOTAL

\$5,824,318.25

SFB INVESTMENT CENTER - CHALLENGE GRANTS

Integra Bk Natl Assn Evansville IN CTF

09-26-11

1.000

150,000.00

Venture Bk Bloomington, MN CTF

03-07-12

1.000

240,000.00

Ally Bank Midvale Utah CTF

03-26-12

1.250

250,000.00

Probank Tallahassee FL CTF

03-26-12

1.200

250,000.00

Arkway Bk & Tr Harwood Heights, IL

04-02-12

1.300

250,000.00

Farmers St Bk Hartland MN CTF

09-24-12

1.350

150,000.00

Integra Bk Natl Assn Evansville IN CTF

10-01-12

1.550

100,000.00

Southwest Cap Bk Natl Assn Ft Myers, FL

12-26-12

1.500

200,000.00

American Express Centurion Bk Salt

03-25-13

2.000

250,000.00

Bridgeview Bk Group IL CTF

03-25-13

1.700

250,000.00

Doral Bk Catano P R

05-28-13

2.000

250,000.00

2,340,000.00

SFB INVESTMENT CENTER - FUNDING BONDS

U.S. Treasury Securities	01-31-12	0.875	2,500,000.00
Bank of China New York City NY	07-16-12	1.000	250,000.00
Florida Cap Bk Natl Assn Jacksonville	07-19-12	1.150	250,000.00
Wilmington TR CO DEL	01-14-13	1.250	250,000.00
GE Money Bk Instl, Draper, UT	01-16-13	1.250	250,000.00
Banco Bilbao Vizcaya Argentaria, P R	01-23-13	1.450	250,000.00
Citizens Bk Flint, MI	01-28-13	1.300	250,000.00
Avenue Bk Nashville, TN	01-28-13	1.200	250,000.00
BMW BK North Amer, Salt Lake City, UT	01-30-13	1.250	250,000.00
Panhandle St Bank, Sandpoint, ID CTF	02-27-13	1.500	250,000.00
Middleton Community Bank, WI	04-05-13	1.250	250,000.00
			<u>5,000,000.00</u>

TOTAL INVESTMENTS

\$16,664,318.25

Sauk Valley Community College
Board of Trustees
February 28, 2011

Summary of Bills Payable

Amount

General Operating Funds

\$ 943, 004.60

SAUK VALLEY COMMUNITY COLLEGE
APPROVED BY


BOARD CHAIR


BOARD SECRETARY

DATE 2/28/11

REPORT SVACHER
FISCAL YEAR 2011

Sauk Valley Community College
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<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Follett Bookstore	01		Dislocated Worker Expense	Department Book Store Charges	12.79
State Universities Retirement Sys01			SURS Payable	Accrued SURS	27,464.80
State Universities Retirement Sys01			SURS Payable	Accrued SURS	32,494.44
Select Employees Credit Union	01		Credit Union Payable	ACCRUED W/H Select Employees Credit Union	5,748.86
Select Employees Credit Union	01		Credit Union Payable	ACCRUED W/H Select Employees Credit Union	5,748.86
SVCC Faculty Association	01		Faculty Association Payable	Accrued SVCC Faculty Assoc. Dues	948.72
SVCC Faculty Association	01		Faculty Association Payable	Accrued SVCC Faculty Assoc. Dues	948.72
Freedman Anselmo Lindberg & Rapp01			Wage Garnishment Payable	ACCRUED W/H- GARNISHMENT	34.61
Freedman Anselmo Lindberg & Rapp01			Wage Garnishment Payable	ACCRUED W/H- GARNISHMENT	34.61
Illinois Student Assistance Comm01			Wage Garnishment Payable	ACCRUED W/H- GARNISHMENT	122.19
Illinois Student Assistance Comm01			Wage Garnishment Payable	ACCRUED W/H- GARNISHMENT	122.19
Community Health Charities of Ill01			United Way Payable	ACCRUED W/H-Community Health Charities	48.06
Community Health Charities of Ill01			United Way Payable	ACCRUED W/H-Community Health Charities	48.06
United Way of Lee County	01		United Way Payable	Accrued United Way Dixon	64.33
United Way of Lee County	01		United Way Payable	Accrued United Way Dixon	64.33
United Way of Whiteside County	01		United Way Payable	Accrued United Way Sterling/Rock Falls	44.75
United Way of Whiteside County	01		United Way Payable	Accrued United Way Sterling/Rock Falls	44.75
Gallagher Benefit Services, Inc 01			Optional Life Insurance	Optional Life	654.32
Gallagher Benefit Services, Inc 01			Optional Disability Insurance	LTD Billing	812.79
JEM Fbo Sauk Valley CC 403b Plan01			Fidelity Investments	ACCRUED ANNUITIES-Fidelity Investments	3,625.00
JEM Fbo Sauk Valley CC 403b Plan01			Fidelity Investments	ACCRUED ANNUITIES-Fidelity Investments	3,625.00
JEM Fbo Sauk Valley CC 403b Plan01			Vanguard	ACCRUED ANNUITIES-Vanguard	1,950.00
JEM Fbo Sauk Valley CC 403b Plan01			Vanguard	ACCRUED ANNUITIES-Vanguard	3,100.00
JEM Fbo Sauk Valley CC 403b Plan01			Valic	ACCRUES ANNUITIES-VALIC	350.00
JEM Fbo Sauk Valley CC 403b Plan01			Valic	ACCRUED ANNUITIES-VALIC	350.00
JEM Fbo Sauk Valley CC 403b Plan01			Accounts Payable	Online Refund	297.00
JEM Fbo Sauk Valley CC 403b Plan01			Accounts Payable	Online Refund	297.00

REPORT SVRCHMR
FISCAL YEAR 2011

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<u>PAYER/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Anderson, Kyli	01		Accounts Payable	Online Refund	59.40
Arthur, Joshua	01		Accounts Payable	Online Refund	1,668.00
Ashpole, Morgan	01		Accounts Payable	Online Refund	297.00
Augustine, Robert	01		Accounts Payable	Online Refund	775.00
Austin, Patricia	01		Accounts Payable	SEOG	250.00
Baas, Candice	01		Accounts Payable	Dir Ln Ref	2,239.00
Bates, James	01		Accounts Payable	Dir Ln Ref	285.17
Bates, James	01		Accounts Payable	SEOG	50.00
Batten, Jeffrey	01		Accounts Payable	Online Refund	297.00
Beck, Sarah	01		Accounts Payable	Dir Ln Ref	1,275.00
Becker, Kaylene	01		Accounts Payable	Dir Ln Ref	2,672.00
Behrens, Cody	01		Accounts Payable	Online Refund	297.00
Behrens, Cody	01		Accounts Payable	Online Refund	312.00
Bender, Amanda	01		Accounts Payable	Dir Ln Ref	1,742.00
Benge, Rebecca	01		Accounts Payable	Alternative Loan	2,811.67
Berry, Sarah	01		Accounts Payable	Dir Ln Ref	1,742.00
Blackburn, Joe	01		Accounts Payable	Online Refund	609.00
Bock, Danica	01		Accounts Payable	Dir Ln Refund	500.16
Bosson, Edward	01		Accounts Payable	Online Refund	213.00
Bond, Alka	01		Accounts Payable	Dir Ln Ref	1,742.00
Boss, Brandon	01		Accounts Payable	Dir Ln Ref	386.00
Boston, Michael	01		Accounts Payable	Dir Ln Ref	8.38
Bowman, Jessica	01		Accounts Payable	Dir Ln Ref	891.00
Boyd, Dorothy	01		Accounts Payable	Online Refund	180.00
Boyd, Lorretta	01		Accounts Payable	Dir Ln Ref	1,742.00
Boyd, Yolanda	01		Accounts Payable	Fee	416.00

REPORT SWRCHK
FISCAL YEAR 2011

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Boyle, Courtney	01		Accounts Payable	Dir In Ref	435.00
Bradley, Angela	01		Accounts Payable	Online Refund	297.00
Bridgeman, Kyle	01		Accounts Payable	Online Refund	399.33
Brown, Angela	01		Accounts Payable	Dir In Ref	455.42
Brown, Erika	01		Accounts Payable	Dir In Ref	1,536.67
Brown, Tanner	01		Accounts Payable	SEOG	250.00
Brown, Tierney	01		Accounts Payable	Online Refund	297.00
Bushabet, Ashton	01		Accounts Payable	SEOG	200.00
Burgett, Tabatha	01		Accounts Payable	Dir In Ref	498.00
Burkhardt, Stephanie	01		Accounts Payable	Dir In Ref	1,742.00
Burn, Trevan	01		Accounts Payable	IL Sheriff Assoc Schol	165.00
Bush, Patty	01		Accounts Payable	SEOG	250.00
Byrd, Margaret	01		Accounts Payable	Scholarship	500.00
Byrd, Tyler	01		Accounts Payable	Online Refund	7.00
Cadenas, Cynthia	01		Accounts Payable	Hay Memorial Schol	350.00
Calhoun, Chadwick	01		Accounts Payable	Direct Loan	871.00
Camacho, Carlos	01		Accounts Payable	Dir In Ref	1,742.00
Cardwell, Shayna	01		Accounts Payable	SEOG	200.00
Carlson, Brade	01		Accounts Payable	Dir In Ref	409.60
Carolus, Emily	01		Accounts Payable	Online Refund	703.00
Carroll, Dana	01		Accounts Payable	SEOG	250.00
Castillo, Luis	01		Accounts Payable	Online Refund	55.00
Cavazos, John	01		Accounts Payable	Dir In Ref	184.00
Chambers, Dustie	01		Accounts Payable	Dir In Ref	350.29
Chapman, Barbara	01		Accounts Payable	Dir In Ref	1,742.00
Chicchetti, Kelly	01		Accounts Payable	SEOG	250.00

REPORT SYNOPSIS
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Ciskowski, Shannon	01		Accounts Payable	Dir In Bal	1,742.00
Cisneros, Angelica	01		Accounts Payable	Pell	16.00
Clark, Melanie	01		Accounts Payable	Dir In Bal	265.66
Clevenger, Breanna	01		Accounts Payable	Dir In Bal	790.00
Cobb, Krystal	01		Accounts Payable	Direct Loan	60.32
Comer, Rhonda	01		Accounts Payable	Dir In Bal	2,239.00
Conway, Lorena	01		Accounts Payable	SEOG	250.00
Cooper, Brittany	01		Accounts Payable	Dir In Bal	311.67
Crawford, Michele	01		Accounts Payable	Online Refund	75.00
Criddle, Jacquelyn	01		Accounts Payable	Online Refund	237.60
Cromwell, Pamela	01		Accounts Payable	Dir In Ref	1,742.00
Cullivan, Keith	01		Accounts Payable	Dir In Bal	1,186.39
Cusumano, Lesley	01		Accounts Payable	Dir In Bal	727.21
Davilo, Denise	01		Accounts Payable	Dir In Bal	2,239.00
Davis, Angela	01		Accounts Payable	Dir In Bal	229.29
Day, Andrea	01		Accounts Payable	Dir In Bal	1,742.00
Day, Ashley	01		Accounts Payable	Dir In Bal	423.00
Dayton, Kelly	01		Accounts Payable	Dir In Bal	501.87
DeClerk, Joseph	01		Accounts Payable	Direct Loan	2,737.00
DeCrane, Carrie	01		Accounts Payable	Dir In Bal	1,742.00
DeLong, Alyssa	01		Accounts Payable	Online Refund	535.33
Devries, Drew	01		Accounts Payable	Online Refund	396.00
Peter, Sarah	01		Accounts Payable	Scholarship	500.00
Detig, Adam	03		Accounts Payable	Online Refund	396.00
Devine, Laura	01		Accounts Payable	Online Refund	416.00
Dewey, Meredith	01		Accounts Payable	Dir In Bal	1,742.00

REPORT SEARCH
FISCAL YEAR 2011

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Diehl, Andrew	01		Accounts Payable	Online Refund	52.80
Dixon, Mary	01		Accounts Payable	Dir Ln Bal	1,742.00
Dober, Ashley	01		Accounts Payable	Dir Ln Bal	116.39
Donoho, Kelly	01		Accounts Payable	Dir Ln Bal	1,378.81
Donoho, Kelly	01		Accounts Payable	SEOG	150.00
Downey, Stephanie	01		Accounts Payable	SEOG	250.00
Driessens, Korissa	01		Accounts Payable	Dir Ln Bal	1,742.00
Dunbar, Glenda	01		Accounts Payable	SEOG	250.00
Dvorak, Christine	01		Accounts Payable	Dir Ln Bal	1,742.00
Eaton, Deborah	01		Accounts Payable	Online Refund	138.67
Edge, Courtney	01		Accounts Payable	Dir Ln Bal	489.82
Ellis, Gina	01		Accounts Payable	SEOG	250.00
Ellis, Kimberly	01		Accounts Payable	Dir Ln Bal	1,142.02
Ellis, Nicole	01		Accounts Payable	Dir Ln Bal	476.60
Ennells, Todd	01		Accounts Payable	Dir Ln Bal	1,742.00
Escalante, Ivett	01		Accounts Payable	Dir Ln Bal	709.19
Escobar, Sanduana	01		Accounts Payable	Dir Ln Bal	1,742.00
Eychaner, Danielle	01		Accounts Payable	Direct Loan	145.70
Fane, Jase	01		Accounts Payable	Online Refund	297.00
Farrington, Heather	01		Accounts Payable	Dir Ln Bal	747.00
Felder, Kalen	01		Accounts Payable	Direct Loan	871.00
Fell, Stacy	01		Accounts Payable	SEOG	250.00
Feltz, Allyson	01		Accounts Payable	Dir Ln Ref	331.00
Ferneau, Megan	01		Accounts Payable	Online Refund	285.00
Ferneau, Megan	01		Accounts Payable	Online Refund	25.00
Fetzer, Brandy	01		Accounts Payable	Dir Ln Bal	1,767.00

REPORT SVCSCHKR
FISCAL YEAR 2011

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Fitzgerald, April	01		Accounts Payable	Dir In Bal	353.33
Floray, Amy	01		Accounts Payable	Dir In Bal	302.00
Flynn, Brandy	01		Accounts Payable	Dir In Bal	1,394.40
Fonder, Erik	01		Accounts Payable	Dir In Bal	742.00
Fonder, Erik	01		Accounts Payable	Dir In Bal	1,000.00
Frana, Steven	01		Accounts Payable	Scholarship	500.00
Fredericks, Beth	01		Accounts Payable	Direct Loan	498.00
Fredericks, Mark	01		Accounts Payable	Dir In Bal	169.15
Free, Christopher	01		Accounts Payable	Fell	1,388.00
Frey, Chance	01		Accounts Payable	Direct Loan	871.00
Frieberg, Kristen	01		Accounts Payable	Dir In Bal	1,742.00
Fritz, Irene	01		Accounts Payable	Direct Loan	871.00
Gapski, Crystal	01		Accounts Payable	SEOG	250.00
Gardner, Jacob	01		Accounts Payable	Scholarship	500.00
Garza, Tara	01		Accounts Payable	Online Refund	198.00
Garza, Tara	01		Accounts Payable	Dir In Bal	2,239.00
Getzenhaner, Travis	01		Accounts Payable	Online Refund	10.00
Giddings, Christa	01		Accounts Payable	SEOG	250.00
Gilbert, Ryan	01		Accounts Payable	Dir In Bal	1,742.00
Gillette, Patrick	01		Accounts Payable	Dir In Bal	1,101.00
Goff, Matthew	01		Accounts Payable	Online Refund	297.00
Gonzalez, Caitlin	01		Accounts Payable	SEOG	250.00
Gray, Caitrina	01		Accounts Payable	Dir In Bal	223.42
Green, Courtney	01		Accounts Payable	Online Refund	297.00
Greer, Thomas	01		Accounts Payable	Dir In Bal	1,742.00
Grenba, Andrew	01		Accounts Payable	SEOG	250.00

REPORT SVACRKR
FISCAL YEAR 2011

Sauk Valley Community College
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<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Grimes, Joshua	01		Accounts Payable	Dir Ln Bal	54.45
Grimes, Valerie	01		Accounts Payable	Direct Loan	848.58
Groff, Krysta	01		Accounts Payable	Dir Ln Bal	1,244.00
Grooms, Monica	01		Accounts Payable	Dir Ln Bal	1,249.00
Guerrero, Clara	01		Accounts Payable	SEOG	125.00
Haag, Ann	01		Accounts Payable	Dir Ln Bal	1,742.00
Hahn, Christopher	01		Accounts Payable	Dir Ln Bal	235.00
Hall, Bethany	01		Accounts Payable	SEOG	250.00
Hall, Danielle	01		Accounts Payable	Online Refund	140.33
Hall, Heather	01		Accounts Payable	Online Refund	237.60
Hamilton, Jessica	01		Accounts Payable	SEOG	250.00
Harris, Crystal	01		Accounts Payable	Dir Ln Bal	184.01
Hartman, Hillary	01		Accounts Payable	Online Refund	316.80
Hartman, Hillary	01		Accounts Payable	Online Refund	312.00
Hauger, James	01		Accounts Payable	SEOG	250.00
Heaton, Dustin	01		Accounts Payable	Dir Ln Bal	37.36
Heckert, Brandon	01		Accounts Payable	Dir Ln Bal	1,369.00
Heiden, Richard	01		Accounts Payable	Online Refund	35.00
Helgason, Bonnie	01		Accounts Payable	Online Refund	20.00
Hermes, Kaitlin	01		Accounts Payable	Online Refund	27.80
Hermes, Lindsay	01		Accounts Payable	Dir Ln Bal	93.00
Hernandez, Maribel	01		Accounts Payable	Dir Ln Bal	895.53
Hibbard, Jack	01		Accounts Payable	Dir Ln Bal	775.98
Hickey, Richard	01		Accounts Payable	Dir Ln Bal	83.65
Hohlen, Katie	01		Accounts Payable	Scholarship	500.00
Holmes, Michele	01		Accounts Payable	Dir Ln Bal	445.00

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Holuj, Carrie	01		Accounts Payable	Dir Ln Bal	368.61
Hopkins, Amanda	01		Accounts Payable	Online Refund	15.00
Hopkins, Matthew	01		Accounts Payable	Foundation	50.00
Hopkins, Matthew	01		Accounts Payable	Dir Ln Bal	2,239.00
Hubbard, Austin	01		Accounts Payable	SEOG	200.00
Huffman, Caleb	01		Accounts Payable	Dir Ln Bal	46.77
Hughes, Bridget	01		Accounts Payable	Online Refund	133.50
Hughes, Sean	01		Accounts Payable	Online Refund	249.60
Hunt, Kayla	01		Accounts Payable	Dir Ln Bal	2,239.00
Hutson, Margaret	01		Accounts Payable	Dir Ln Bal	293.00
Inskoop, Melissa	01		Accounts Payable	Online Refund	150.00
Jackson, Laura	01		Accounts Payable	Dir Ln Bal	2,239.00
Jacobson, Zachary	01		Accounts Payable	Online Refund	297.00
Johnson, Brittany	01		Accounts Payable	Dir Ln Bal	1,244.00
Johnson, Erin	01		Accounts Payable	Dir Ln Bal	324.01
Johnson, Jenna	01		Accounts Payable	Dir Ln Bal	62.57
Johnson, Jody	01		Accounts Payable	Online Refund	50.00
Johnson, Julie	01		Accounts Payable	Dir Ln Bal	1,120.00
Johnson, Mary	01		Accounts Payable	Online Refund	50.00
Johnson-Doty, Raymond	01		Accounts Payable	Direct Loan	1,742.00
Jones, Melissa	01		Accounts Payable	Dir Ln Bal	1,442.83
Jones, Russell	01		Accounts Payable	Dir Ln Bal	2,239.00
Jones, Tonya	01		Accounts Payable	Direct Loan	846.00
Jordan, Rebecca	01		Accounts Payable	SEOG	250.00
Juarez, Jani	01		Accounts Payable	Dir Ln Bal	1,001.00
Juarez, Kayla	01		Accounts Payable	Dir Ln Bal	1,153.73

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Judd, Corey	01		Accounts Payable	Online Refund	15.00
Kendrick, Montell	01		Accounts Payable	Direct Loan	871.00
Kent, Lynette	01		Accounts Payable	Online Refund	30.00
Kierczynski, Desiree	01		Accounts Payable	Dir In Bal	999.00
Killinger, Grant	01		Accounts Payable	Dir In Bal	1,998.90
Killinger, Grant	01		Accounts Payable	Reverse	-1,998.90
Killinger, Grant	01		Accounts Payable	Dir In Bal	747.00
Killinger, Grant	01		Accounts Payable	Dir In Bal	1,710.79
King, Jeannie	01		Accounts Payable	Direct Loan	871.00
Kittie, Nicole	01		Accounts Payable	Direct Loan	1,369.00
Knepler, Jennifer	01		Accounts Payable	Online Refund	237.60
Koster, Scott	01		Accounts Payable	Dir In Bal	1,742.00
Krager, Joshua	01		Accounts Payable	Dir In Bal	2,239.00
Kriebs, Marc	01		Accounts Payable	Online Refund	470.00
Kriz, Nichole	01		Accounts Payable	SEOG	250.00
Lamb, Dylan	01		Accounts Payable	Online Refund	231.00
Lange, Thomas	01		Accounts Payable	Online Refund	138.67
Larson, Angela	01		Accounts Payable	Dir In Bal	540.00
Laundy, Eric	01		Accounts Payable	Dir In Bal	1,201.45
Lawson, Emily	01		Accounts Payable	Dir In Bal	1,742.00
Lefevre, Hope	01		Accounts Payable	SEOG	250.00
Lefevre, Hope	01		Accounts Payable	Dir In Bal	871.00
LeMere, Stephanie	01		Accounts Payable	Online Refund	167.00
Lemus, Laura	01		Accounts Payable	Dir In Bal	1,742.00
Lewis, Jacob	01		Accounts Payable	SEOG	250.00
Lewis, Jacob	01		Accounts Payable	Online Refund	99.00
Lundstrom, Ryan	01		Accounts Payable		

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Lombardi, Michael	01		Accounts Payable	Direct Loan	896.60
Long, Haley	01		Accounts Payable	Dir Ln Bal	498.00
Loomis, Shawn	01		Accounts Payable	Dir Ln Bal	2,239.00
Lopez, Andrea	01		Accounts Payable	SEOG	250.00
Lybarger, Jamie	01		Accounts Payable	Dir Ln Bal	1,294.00
Macke, Sheldon	01		Accounts Payable	Dir Ln Bal	144.56
Markel, Diane	01		Accounts Payable	Online Refund	30.00
Mario, Shella	01		Accounts Payable	SEOG	250.00
Maves, Antony	01		Accounts Payable	SEOG	250.00
Maxwell, Tracey	01		Accounts Payable	Dir Ln Bal	871.00
Mayfield, Douglas	01		Accounts Payable	Online Refund	198.00
Mayfield, Nancy	01		Accounts Payable	Online Refund	1,166.80
McBride, Shelby	01		Accounts Payable	Dir Ln Bal	1,420.00
McBride, Shelby	01		Accounts Payable	Online Refund	20.00
McCawley, Sarah	01		Accounts Payable	Dir Ln Bal	1,742.00
McClure, Heather	01		Accounts Payable	SEOG	250.00
McCombs, Michael	01		Accounts Payable	Online Refund	15.00
McDevitt, Devin	01		Accounts Payable	Dir Ln Bal	1,673.18
McDonnell, Mark	01		Accounts Payable	Dir Ln Bal	1,742.00
McDuffy, Cody	01		Accounts Payable	Dir Ln Bal	21.18
McGee, Lisa	01		Accounts Payable	Dir Ln Bal	1,742.00
McGrady, Karah	01		Accounts Payable	Dir Ln Bal	1,742.00
Meier, Jeanette	01		Accounts Payable	Online Refund	30.00
Meiners, Kourtnee	01		Accounts Payable	Dir Ln Bal	326.00
Mendiaz, Benjamin	01		Accounts Payable	Dir Ln Bal	1,390.00
Meyer, Seth	01		Accounts Payable	Online Refund	297.00

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Miller, Jennifer	01		Accounts Payable	SEOG	250.00
Miller, Will	01		Accounts Payable	SEOG	250.00
Miller, Maria	01		Accounts Payable	Dir Ln Bal	720.00
Mitchell, Ronald	01		Accounts Payable	Dir Ln Bal	1,742.00
Mitchell, Ronald	01		Accounts Payable	SEOG	250.00
Monk, Desiree	01		Accounts Payable	Dir Ln Bal	1,742.00
Moore, Kathleen	01		Accounts Payable	Online Refund	431.00
Moore, Stanley	01		Accounts Payable	Dir Ln Bal	995.00
Moseley, William	01		Accounts Payable	Dir Ln Bal	871.00
Moss, Jonathan	01		Accounts Payable	Dir Ln Bal	311.00
Mumford, Samantha	01		Accounts Payable	Online Refund	324.80
Murphy, Ashley	01		Accounts Payable	Dir Ln Bal	710.78
Nail, Melissa	01		Accounts Payable	Direct Loan	871.00
Nelson, Ashley	01		Accounts Payable	Dir Ln Bal	693.79
Nelson, Erika	01		Accounts Payable	SEOG	250.00
Neubauer, Aaron	01		Accounts Payable	Dir Ln Bal	430.00
Neubauer, Drew	01		Accounts Payable	Dir Ln Bal	1,463.00
Newcomer, Jeffrey	01		Accounts Payable	Dir Ln Bal	155.86
Newman, Karen	01		Accounts Payable	SEOG	250.00
Nielsen, Brandy	01		Accounts Payable	Dir Ln Bal	1,742.00
Nielsen, Brandy	01		Accounts Payable	SEOG	250.00
Norup, Amanda	01		Accounts Payable	Dir Ln Bal	871.00
Nutt, Shell	01		Accounts Payable	Online Refund	109.00
Nyberg, Cheri	01		Accounts Payable	Direct Loan	871.00
Nyberg, David	01		Accounts Payable	Dir Ln Bal	1,742.00
Nye, Christopher	01		Accounts Payable	Dir Ln Bal	271.00

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O'Bryant, Adrienne	01		Accounts Payable	Dir Ln Bal	434.00
Oester, Margaret	01		Accounts Payable	Online Refund	24.00
Olaide, Amanda	01		Accounts Payable	Online Refund	237.60
Olsen, Tammy	01		Accounts Payable	Dir Ln Bal	2,240.00
Osborn, Suzanna	01		Accounts Payable	Dir Ln Bal	1,070.16
Pecher, Kayla	01		Accounts Payable	Dir Ln Bal	727.00
Person, Kara	01		Accounts Payable	Alternative Loan Ref	3,041.50
Peterson, Beverly	01		Accounts Payable	Online Refund	20.00
Peterson, Beverly	01		Accounts Payable	Online Refund	50.00
Phelps, Melchelle	01		Accounts Payable	Direct Loan	1,617.00
Phillips, David	01		Accounts Payable	Online Refund	3,890.00
Phillips, Fanny	01		Accounts Payable	Online Refund	249.60
Foggensee, Emily	01		Accounts Payable	Dir Ln Bal	1,742.00
Prashad, Nilima	01		Accounts Payable	Dir Ln Bal	2,239.00
Ramage, Sara	01		Accounts Payable	Dir Ln Bal	920.00
Reed, Kelsey	01		Accounts Payable	Dir Ln Bal	455.63
Reynolds, Jessica	01		Accounts Payable	Dir Ln Bal	1,742.00
Reynolds, Jessica	01		Accounts Payable	SEOG	150.00
Rich, Thomas	01		Accounts Payable	Online Refund	75.00
Richard, Joy	01		Accounts Payable	Dir Ln Bal	348.27
Richter, Timothy	01		Accounts Payable	Direct Loan	1,120.00
Riegler, Nikki	01		Accounts Payable	Dir Ln Bal	1,742.00
Riley, Elizabeth	01		Accounts Payable	Dir Ln Bal	1,194.00
Rizo Moreta, Pavel	01		Accounts Payable	Dir Ln Bal	1,742.00
Robbins, Nathan	01		Accounts Payable	Online Refund	124.51
Rodriguez, Carrie	01		Accounts Payable	Online Refund	198.00

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Rogers, Matthew	01		Accounts Payable	Dir Ln Bal	568.67
Romeo, Jericho	01		Accounts Payable	Dir Ln Bal	430.00
Rozans, Abigail	01		Accounts Payable	Online Refund	15.00
Ruchotzke, Ashley	01		Accounts Payable	Dir Ln Bal	290.00
Rumoro, Leeniece	01		Accounts Payable	Dir Ln Bal	1,742.00
Rumoro, Leeniece	01		Accounts Payable	SEOG	250.00
Russell, Stephanie	01		Accounts Payable	Dir Ln Bal	207.33
Rutledge, Lois	01		Accounts Payable	Dir Ln Bal	2,141.00
Ryan, James	01		Accounts Payable	Dir Ln Bal	249.98
Ryder, Kayla	01		Accounts Payable	Refund-Fin Assistance Only	1,416.00
Sawyer, Taylor	01		Accounts Payable	Scholarship	750.00
Schaver, Brittany	01		Accounts Payable	Pell	153.00
Schofield, Jenna	01		Accounts Payable	Scholarship	500.00
Schofield, Jenna	01		Accounts Payable	Dir Ln Bal	2,239.00
Schuneman, Trevor	01		Accounts Payable	Online Refund	17.50
Schwenk, Joshua	01		Accounts Payable	Dir Ln Bal	328.80
Scobee, Tyler	01		Accounts Payable	Dir Ln Bal	2,239.00
Sedig, Katelyn	01		Accounts Payable	Online Refund	139.00
Sensenig, Austin	01		Accounts Payable	Dir Ln Bal	294.00
Shamp, Katie	01		Accounts Payable	Direct Loan	796.00
Sheriff, Kenisha	01		Accounts Payable	Dir Ln Bal	1,742.00
Shifman, Cheyenne	01		Accounts Payable	Dir Ln Bal	1,742.00
Shuman, Allison	01		Accounts Payable	Online Refund	297.00
Shuman, Allison	01		Accounts Payable	Online Refund	237.60
Simon, Frank	01		Accounts Payable	Dir Ln Bal	1,742.00
Stamwhine, Josh	01		Accounts Payable	Online Refund	36.33

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Smidt, Lindsey	01		Accounts Payable	Online Refund	158.00
Smith, Aaron	01		Accounts Payable	Dir In Bal	2,239.00
Smith, Aaron	01		Accounts Payable	SEOG	250.00
Smith, Gregory	01		Accounts Payable	Dir In Bal	2,239.00
Smith, John	01		Accounts Payable	Dir In Bal	1,742.00
Smith, Lindsey	01		Accounts Payable	Dir In Bal	2,239.00
Smith, Michelle	01		Accounts Payable	SEOG	150.00
Smith, Nicole	01		Accounts Payable	Direct Loan	871.00
Smith, Rebekah	01		Accounts Payable	Dir In Bal	420.00
Smoot, Brenna	01		Accounts Payable	Dir In Bal	1,742.00
Snow, Tyler	01		Accounts Payable	Dir In Bal	333.30
Snyder, Colby	01		Accounts Payable	Online Refund	99.00
Sotelo, Betty	01		Accounts Payable	Dir In Bal	1,742.00
Sotelo, Betty	01		Accounts Payable	SEOG	250.00
Spaine, Jamie	01		Accounts Payable	Dir In Bal	1,742.00
Spangler, Morgan	01		Accounts Payable	Dir In Bal	380.00
Spencer, Laura	01		Accounts Payable	SEOG	250.00
Spruiell, Trenton	01		Accounts Payable	Dir In Bal	163.78
Stage, Jaime	01		Accounts Payable	SEOG	250.00
Steeb, Christopher	01		Accounts Payable	Online Refund	324.80
Stephens, Sarah	01		Accounts Payable	Online Refund	297.00
Stout, Robert	01		Accounts Payable	Dir In Bal	2,239.00
Strong, Shonda	01		Accounts Payable	Dir In Bal	248.00
Stuart, Brooke	01		Accounts Payable	Online Refund	297.00
Suckay, Nicholas	01		Accounts Payable	SEOG	250.00
Thomas, Brenna	01		Accounts Payable	Dir In Bal	1,493.00

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Tichler, Lindsey	01		Accounts Payable	Dir Ln Bal	2,239.00
Tieken, Gabe	01		Accounts Payable	Direct Loan	1,120.00
Todd, Cheri	01		Accounts Payable	Dir Ln Bal	1,191.19
Tompkins, Tara	01		Accounts Payable	Dir Ln Bal	283.80
Toms, Rosanna	01		Accounts Payable	Dir Ln Bal	1,742.00
Topper, Rebecca	01		Accounts Payable	Dir Ln Bal	1,335.00
Triplett, Anthony	01		Accounts Payable	Dir Ln Bal	3.00
Troye, Elizabeth	01		Accounts Payable	Dir Ln Bal	223.37
Tyrlit, Jennifer	01		Accounts Payable	Dir Ln Bal	1,742.00
Trujillo, Amanda	01		Accounts Payable	Dir Ln Bal	342.60
Tufte, Stacy	01		Accounts Payable	Dir Ln Bal	1,742.00
Urrutia, Edwin	01		Accounts Payable	Direct Loan	1,742.00
Urrutia, Lauren	01		Accounts Payable	Dir Ln Bal	843.92
Valentino, Tony	01		Accounts Payable	Online Refund	60.00
Van Alsbury, Olivia	01		Accounts Payable	Online Refund	237.60
Vandyke, Robert	01		Accounts Payable	Direct Loan	871.00
Vanhooose, Emily	01		Accounts Payable	Direct Loan	1,120.00
Vanweelden, Alex	01		Accounts Payable	Dir Ln Bal	848.87
Vasquez, Anaalicia	01		Accounts Payable	SEOG	150.00
Velez, Britani	01		Accounts Payable	Online Refund	40.00
Villegas, Evaristo	01		Accounts Payable	Dir Ln Bal	2,737.00
Vock, Zully	01		Accounts Payable	Online Refund	69.40
Wakenight, Donald	01		Accounts Payable	Direct Loan	821.00
Walker, Christopher	01		Accounts Payable	Direct Loan	871.00
Waters, Nathan	01		Accounts Payable	Dir Ln Bal	44.00
Webb, Sam	01		Accounts Payable	Online Refund	411.00

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Weber, Rebecca	01		Accounts Payable	Dir Ln Bal	2,239.00
Webster, Reni	01		Accounts Payable	Online Refund	15.00
Weeks, Jacob	01		Accounts Payable	Online Refund	89.10
Weems, Tiffany	01		Accounts Payable	Dir Ln Bal	1,742.00
Weires, Jessica	01		Accounts Payable	Dir Ln Bal	2,168.00
White, Cecily	01		Accounts Payable	Online Refund	141.00
Widolff, Daniel	01		Accounts Payable	Online Refund	15.00
Wieneke, Ashlyn	01		Accounts Payable	Dir Ln Bal	577.00
Wilhelm, Stefanie	01		Accounts Payable	Dir Ln Bal	720.00
Williams, Brittany	01		Accounts Payable	ACG	375.00
Williams, Brittany	01		Accounts Payable	Dir Ln Bal	1,742.00
Willis, Kristina	01		Accounts Payable	Direct Loan	871.00
Wilson, Amy	01		Accounts Payable	Dir Ln Bal	871.00
Wilson, Patrick	01		Accounts Payable	Direct Loan	871.00
Wolber, Jenna	01		Accounts Payable	Dir Ln Bal	792.48
Woodin, Sarah	01		Accounts Payable	Dir Ln Bal	1,742.00
Woodvatt, Benjamin	01		Accounts Payable	Dir Ln Bal	1,742.00
Yater, Jared	01		Accounts Payable	Online Refund	54.13
Young, Kacey	01		Accounts Payable	Dir Ln Bal	1,742.00
Young, Lois	01		Accounts Payable	Online Refund	35.00
Young, Sheila	01		Accounts Payable	Dir Ln Bal	1,742.00
Young, Sheila	01		Accounts Payable	SEOG	250.00
Zickert, Sara	01		Accounts Payable	Dir Ln Bal	133.47
Zickert, Sara	01		Accounts Payable	Dir Ln Bal	-20.00
Moss, Robert	01		Other Payables	Parent Plus Loan J Moss	2,194.00
Follett Bookstore	01		PELL EOG BT	Pell Book Charges	435.22

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Follett Bookstore	01		PELL EOG BT	Pell Book Charges	974.67
Follett Bookstore	01		PELL EOG BT	Pell Book Charges	10,304.40
Follett Bookstore	01		PELL EOG BT	Pell Book Charges	26,477.51
Follett Bookstore	01		PELL EOG BT	Pell Book Store Charges	64.47
Follett Bookstore	01		PELL EOG BT	Pell Book Charges	317.05
Follett Bookstore	01		PELL EOG BT	DORS Book Charges	364.28
Follett Bookstore	01		PELL EOG BT	Pell Book Charges	25,398.97
Follett Bookstore	01		PELL EOG BT	Pell Book Charges	191.89
Follett Bookstore	01		PELL EOG BT	Pell Book Charges	15,647.55
Follett Bookstore	01		PELL EOG BT	Pell Book Charges	32,797.57
Follett Bookstore	01		PELL EOG BT	Pell Book Charges	86.35
Follett Bookstore	01		PELL EOG BT	Pell Book Charges	10.66
Follett Bookstore	01		PELL EOG BT	Pell Book Charges	8,648.21
Follett Bookstore	01		PELL EOG BT	Pell Book Charges	19.50
Follett Bookstore	01		PELL EOG BT	Pell Book Charges	84.59
Follett Bookstore	01		PELL EOG BT	Pell Book Charges	258.70
Follett Bookstore	01		PELL EOG BT	Pell Book Charges	2,576.75
Follett Bookstore	01		PELL EOG BT	Pell Book Charges	12,713.42
Follett Bookstore	01		PELL EOG BT	Pell Book Charges	2,803.50
Follett Bookstore	01		PELL EOG BT	Pell Book Charges	10,241.47
Follett Bookstore	01		PELL EOG BT	Pell Book Charges	3,030.98
Follett Bookstore	01		FOUNDATION B	FOUNDATION	105.20
Follett Bookstore	01		FOUNDATION B	FOUNDATION	245.91
Follett Bookstore	01		FOUNDATION B	STAFFORD Loan Book Charges	69.80
Follett Bookstore	01		STAFFORD Loans BT	STAFFORD Loan Bk Charge	44.82
Follett Bookstore	01		STAFFORD Loans BT	STAFFORD Loan Book Charges	2,040.42

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<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Follett Bookstore	01		Stafford Loans BT	Stafford Loan Book Charges	1,752.01
Follett Bookstore	01		Stafford Loans BT	STAFFORD Loan Book Charges	165.66
Follett Bookstore	01		Stafford Loans BT	STAFFORD Loan Book Charges	310.27
Follett Bookstore	01		Stafford Loans BT	STAFFORD Loan Book Charges	1,814.56
Follett Bookstore	01		Stafford Loans BT	STAFFORD Loan Book Charges	45.26
Follett Bookstore	01		Stafford Loans BT	STAFFORD Loan Book Charges	685.86
Follett Bookstore	01		Stafford Loans BT	STAFFORD Loan Book Charges	88.07
Follett Bookstore	01		Stafford Loans BT	STAFFORD Loan Book Charges	1,198.62
Follett Bookstore	01		Stafford Loans BT	STAFFORD Loan Book Charges	896.55
Follett Bookstore	01		JTPA Whiteside B	PFE Whiteside Book Charges	169.50
Follett Bookstore	01		JTPA Whiteside B	PFE Whiteside Book Charges	189.75
Follett Bookstore	01		JTPA Whiteside B	PFE Whiteside Book Charges	55.00
Follett Bookstore	01		JTPA Whiteside B	PFE Whiteside Book Charges	3,771.12
Follett Bookstore	01		JTPA Whiteside B	PFE Whiteside Book Charges	2,338.77
Follett Bookstore	01		JTPA Whiteside B	PFE Whiteside Book Charges	3,717.36
Follett Bookstore	01		JTPA Whiteside B	TRADE Act-TXA Book Charges	1,226.20
Follett Bookstore	01		JTPA Whiteside B	PFE-Whiteside Book Charges	179.99
Follett Bookstore	01		JTPA Whiteside B	PFE-Whiteside Book Charges	-134.75
Follett Bookstore	01		JTPA Whiteside B	PFE-Whiteside Book Charges	-84.75
Follett Bookstore	01		JTPA Whiteside B	PFE-Whiteside Book Charges	94.48
Follett Bookstore	01		JTPA Whiteside B	PFE-Whiteside Book Charges	143.28
Follett Bookstore	01		JTPA Whiteside B	PFE-Whiteside Book Charges	330.25
Follett Bookstore	01		JTPA Whiteside B	PFE-Whiteside Book Charges	422.25
Follett Bookstore	01		JTPA Whiteside B	PFE-Whiteside Book Charges	117.20
Follett Bookstore	01		JTPA Whiteside B	PFE-Whiteside Book Charges	581.00
Follett Bookstore	01		JTPA Lee B	Best-Lee Book Charges	152.75

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Follett Bookstore	01		JTPA Lee B	BEST Lee Book Charges	1,568.98
Follett Bookstore	01		JTPA Lee B	BEST Lee Book Store Charges	745.70
Follett Bookstore	01		JTPA Lee B	BEST-LEE Book Charges	1,001.90
Follett Bookstore	01		JTPA Lee B	BEST-LEE Book Charges	1,109.05
Follett Bookstore	01		JTPA Lee B	BEST-LEE Book Charges	290.95
Follett Bookstore	01		JTPA Lee B	BEST-LEE Book Charges	8.75
Follett Bookstore	01		JTPA Lee B	BEST-LEE Book Charges	33.00
Follett Bookstore	01		Vets Rehab B	VETS Rehab Bookstore Charges	328.46
Follett Bookstore	01		Vets Rehab B	VETS Rehab Book Charges	997.04
Follett Bookstore	01		Vets Rehab B	VETS Rehab Book Charges	-73.37
Follett Bookstore	01		Vets Rehab B	VETS Rehab Book Charges	78.00
Follett Bookstore	01		Trade Act TAA Sterling B	Trade Act-TAA Book Charges	1,322.23
Follett Bookstore	01		Trade Act TAA Sterling B	TRADE Act-TAA Book Charges	389.75
Follett Bookstore	01		Trade Act TAA Sterling B	TRADE Act-TAA Book Charges	25.00
Follett Bookstore	01		Athletic Fndtn Books Only B	Foundation Book Charges	277.00
Follett Bookstore	01		Athletic Fndtn Books Only B	STAFFORD Loan Book Charges	438.00
Follett Bookstore	01		Short Term Book loan due Booksto	Short Term Loan Book Charges	1,191.60
Follett Bookstore	01		Short Term Book loan due Booksto	Short Term Loan Book Charges	2,676.92
Follett Bookstore	01		Short Term Book loan due Booksto	SHORT Term Loan	2,325.70
Follett Bookstore	01		Short Term Book loan due Booksto	SHORT Term Loan	10.62
Follett Bookstore	01		Short Term Book loan due Booksto	TRADE Act-TAA Book Charges	233.21
Follett Bookstore	01		Short Term Book loan due Booksto	SHORT Term Loan	1,428.53
Follett Bookstore	01		Short Term Book loan due Booksto	SHORT Term Loan	-182.01
Follett Bookstore	01		Short Term Book loan due Booksto	SHORT Term Loan	70.99
Follett Bookstore	01		Americorps	Americorps Book Charges	82.82
Follett Bookstore	01		Americorps	Americorps Book Charges	1,659.82

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Follett Bookstore	01		Americorps	Americorps Book Charges	823.04
Follett Bookstore	01		Americorps	AMERICORPS Book Charges	159.10
Follett Bookstore	01		Americorps	AMERICORPS Book Charges	1,331.65
Follett Bookstore	01		Americorps	STAFORD loan Book Charges	46.92
Follett Bookstore	01		Americorps	AMERICORPS Book Charges	274.81
Follett Bookstore	01		Miscellaneous Books BT	STAFORD loan Book Charges	171.70
Follett Bookstore	01		Rock River Training Corp.	Rock River Training Corp Book Charge	280.35
Follett Bookstore	01		Rock River Training Corp.	Rock River Training Corp Book Charge	68.50
Northern Illinois University	01		Scholarship Payable	Scholarship C Heckman 1/11	1,666.00
SVCC Foundation	01		Scholarship Payable	2048 RF Wmen Club	250.00
SVCC Foundation	01		Scholarship Payable	1032 Engel	3,000.00
SVCC Foundation	01		Scholarship Payable	1011 Lindgren	5,000.00
SVCC Foundation	01		Scholarship Payable	1012 Lindgren	5,000.00
SVCC Foundation	01		Scholarship Payable	1002 Bailey	1,200.00
Consolidated Management Co	01		Cafeteria Payable	January PNLJ	9,490.00
Whiteside County Senior Center	01		Whiteside Bus Payable	Jan 2011 Bus Passes	40.00
Sterling Rock Falls Community Tr01			Other Liabilities	Return Spring 2011 scholarship A Hungerford	625.00
Ward Murray Pace & Johnson P.C. 01			Legal Services	Legal Fees	2,170.00
Illini Trophy	01		Office Supplies	Name Badges Board Members	59.50
Sauk Valley Newspapers	01		Advertising	Publication	18.20
Andersen, Edward	01		Conference/Meeting Expense	Travel-Board Meetings 2010	91.00
Bollman, Andrew J.	01		Conference/Meeting Expense	Travel 2010 Board Meetings	143.00
Bollman, Andrew J.	01		Conference/Meeting Expense	Flight Legislative Summit 2/13/11	262.90
Consolidated Management Co	01		Conference/Meeting Expense	Refreshments Jan 11 Board Mtg	42.60
Fifth Third Bank	01		Conference/Meeting Expense	Bollman, Stoller, Wiersma Registration 2/13/11	1,694.00
Padilla, Joan	01		Conference/Meeting Expense	Travel-Board Meeting 2010	84.00

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Simpson, William	01	Board of Trustees	Conference/Meeting Expense	Travel 2010 Board Meetings	312.00
Sisson, Malory	01	Board of Trustees	Conference/Meeting Expense	Travel Advance for SAC Meeting 1/21/11	250.88
Stoller, Scott	01	Board of Trustees	Conference/Meeting Expense	Travel 2010 Board Meetings	221.00
Thompson, Robert	01	Board of Trustees	Conference/Meeting Expense	Travel 2010 Board Meetings	55.00
Follett Bookstore	01	President's Office	Office Supplies	Department Bookstore Charges	20.32
Follett Bookstore	01	President's Office	Office Supplies	Department Book Store Charges	4.85
Fifth Third Bank	01	President's Office	Conference/Meeting Expense	Dr. Minei Registration Legislative 2/13/11	498.00
Unmeted, Brian	01	College Relations's Office	Consultants	Contract for PR work	360.00
AT & T	01	College Relations's Office	Advertising	Annual White Page Listing	14.34
Ashton Gazette	01	College Relations's Office	Advertising	FY 11 Renewal	33.00
Comcast Spotlight Inc	01	College Relations's Office	Advertising	TV Advertising	2,055.00
Northern Public Radio	01	College Relations's Office	Advertising	Nov Advertising	910.00
Sauk Valley Newspapers	01	College Relations's Office	Advertising	Newspaper Renewal FY 11	182.00
Sauk Valley Newspapers	01	College Relations's Office	Advertising	Newspaper Advertising	3,767.28
WIXN FM - WIXN AM-WRCV-FM	01	College Relations's Office	Advertising	Radio Advertising	1,513.00
Withers Broadcasting	01	College Relations's Office	Advertising	Radio Advertising	863.45
Gordon Fleisch Company, Inc	01	Printshop	Maintenance Services	Monthly Copy Charge Maintenance	827.18
RK Dixon	01	Printshop	Maintenance Services	Copier-Maint & Sply	274.99
Xerox Corporation	01	Printshop	Maintenance Services	Copier-Maint & Sply	445.00
Follett Bookstore	01	Printshop	Other Supplies	Department Bookstore Charges	5.38
Follett Bookstore	01	Printshop	Other Supplies	Department Book Store Charges	119.34
RK Dixon	01	Printshop	Other Supplies	Staples Hall Copier	112.00
Midland Paper	01	Printshop	Purchases for Resale	Paper	1,177.43
Follett Bookstore	01	Institutional Research & Plannin	Office Supplies	Department Book Store Charges	43.89
Quill Corporation	01	Institutional Research & Plannin	Office Supplies	Office Supplies	3.74
Staples	01	Institutional Research & Plannin	Office Supplies	Supplies	41.79

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Heartland Community College	01	Institutional Research & Planning	Conference/Meeting Expense	Assessment Fair 2/25/11	75.00
Gordon Fiesch Company, Inc	01	Foundation	Office Supplies	Monthly Copy Charge Maintenance	41.12
Quill Corporation	01	VP-Academics	Office Supplies	Office Supplies	78.94
Bracey, Willie	01	Professional Development	Conference/Meeting Expense	Speaker 2011 Spring In-Service	500.00
Country Inn & Suites	01	Professional Development	Conference/Meeting Expense	Lodging Speaker B Bracey	105.45
Heartland Community College	01	Professional Development	Conference/Meeting Expense	Assessment Fair 2/24/11	750.00
Consolidated Management Co	01	Professional Development	Other Conference & Meeting	In-Service	405.50
Consolidated Management Co	01	Professional Development	Other Conference & Meeting	Spring In-Service AM Refreshments & Lunch	1,425.00
Barrett, Kenneth	01	Art	Consultants	Art Class 1/17/2011	40.00
Barrett, Kenneth	01	Art	Consultants	Art Classes 1/31/11	120.00
Giroux, Sarah	01	Art	Consultants	Art Class 2/9/11	40.00
Follett Bookstore	01	Art	Instructional Supplies	Bookstore Charges Jan 2011	1.49
Follett Bookstore	01	Art	Instructional Supplies	Department Bookstore Charges	8.90
Follett Bookstore	01	Art	Instructional Supplies	Department Book Store Charges	11.35
Follett Bookstore	01	Art	Instructional Supplies	Department Book Store Charges	14.74
Follett Bookstore	01	Art	Instructional Supplies	Department Book Store Charges	24.95
Follett Bookstore	01	Art	Instructional Supplies	Department Book Store Charges	1.69
Follett Bookstore	01	English	Instructional Supplies	Bookstore Charges Jan 2011	59.44
Follett Bookstore	01	English	Instructional Supplies	Department Bookstore Charges	-58.25
Follett Bookstore	01	English	Instructional Supplies	Department Book Store Charges	3.81
Follett Bookstore	01	Humanities	Instructional Supplies	Department Bookstore Charges	7.31
Follett Bookstore	01	Music	Instructional Supplies	Department Bookstore Charges	5.54
Follett Bookstore	01	Music	Instructional Supplies	Department Book Store Charges	8.23
Murray, Kris	01	Music	Instructional Supplies	Music	88.70
Follett Bookstore	01	Physical Education	Instructional Supplies	Department Book Store Charges	34.75
Moran, Joan	01	Physical Education	Instructional Supplies	Supplies, Badminton Classes	106.42

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Follett Bookstore	01	Fitness Center	Instructional Supplies	Department Book Store Charges	6.38
Red Canyon Systems Inc	01	Fitness Center	Instructional Supplies	Fitness Center Annual License	355.00
Follett Bookstore	01	College Success Skills	Instructional Supplies	Department Book Store Charges	9.34
Follett Bookstore	01	History	Instructional Supplies	Department Book Store Charges	188.87
Follett Bookstore	01	Human Services	Instructional Supplies	Bookstore Charges Jan 2011	109.00
Quill Corporation	01	Psychology	Instructional Supplies	Office Supplies	5.84
Conderman, Carrie	01	Mathematics	Instructional Supplies	Supplies for Math Class	20.98
Follett Bookstore	01	Mathematics	Instructional Supplies	Bookstore Charges Jan 2011	.79
Follett Bookstore	01	Mathematics	Instructional Supplies	Department Bookstore Charges	140.25
Follett Bookstore	01	Mathematics	Instructional Supplies	Department Book Store Charges	1.29
Follett Bookstore	01	Mathematics	Instructional Supplies	Department Book Store Charges	.79
Quill Corporation	01	Dean of Instruction	Office Supplies	Return Stamper	-9.89
Quill Corporation	01	Dean of Instruction	Office Supplies	Ink Stamper	9.89
Follett Bookstore	01	Accounting	Instructional Supplies	Stamper Labels & Tape	64.19
Xerox Corporation	01	Office & Administrative Services	Instructional Supplies	Department Bookstore Charges	2.97
Dowd, John	01	Electronics	Instructional Supplies	Monthly Xerox Usage	44.11
Follett Bookstore	01	Welding	Instructional Supplies	Supplies ELT Courses	66.97
Rockford Industrial Welding Suppl	01	Welding	Instructional Supplies	Bookstore Charges Jan 2011	3.92
Sterling Steel Warehouse Inc	01	Welding	Instructional Supplies	Argon Oxygen Rental	863.40
University of Illinois	01	Agriculture	Instructional Service Contracts	Welding Supplies	1,200.00
Florini, Anthony	01	General Education Degree	Conference/Meeting Expense	Fall 2010 ACCESS Program	892.00
Gordon Fiesch Company, Inc	01	Dean of Health Professions	Maintenance Services	Travel - ROE/Wallace thru 1/26/11	15.30
Follett Bookstore	01	Dean of Health Professions	Office Supplies	Monthly Copy Charge Maintenance	23.57
Quill Corporation	01	Dean of Health Professions	Office Supplies	Department Book Store Charges	62.40
Follett Bookstore	01	Dean of Health Professions	Instructional Supplies	Office Supplies	344.88
				Department Bookstore Charges	1.75

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Nat'l Organization for Assoc Deg01		Dean of Health Professions	Publications and dues	FY 11 Dues	140.00
ATI (Assessment Technologies Ins01		Associate Degree Nursing	Consultants	RN Med/Surg/Pharm/CH	3,540.00
ATI (Assessment Technologies Ins01		Associate Degree Nursing	Consultants	RN Mental Health/Comp Pred	3,784.50
Dekroft-Metz and Co, Inc	01	Associate Degree Nursing	Instructional Supplies	Care Tray & Prep Pads	433.43
Hopkins Medical Products	01	Associate Degree Nursing	Instructional Supplies	Stethoscope	68.80
Wallcur, Inc	01	Associate Degree Nursing	Instructional Supplies	Practi Ampule	155.62
Healthsoft Inc.	01	Associate Degree Nursing	Postage	Psychiatric Nursing Modules	240.00
Poc, Shirley	01	Associate Degree Nursing	Conference/Meeting Expense	Travel-Area Hospitals thru 1/4/11	52.14
Accurate Biometrics, Inc	01	Nurse Assistant	Consultants	CNA Spring 2011 Fingerprinting	1,650.00
ATI (Assessment Technologies Ins01		Licensed Practical Nursing	Consultants	RN Med/Surg/Ped/Virtual	3,766.80
Dekroft-Metz and Co, Inc	01	Licensed Practical Nursing	Instructional Supplies	Prep Pad Alcohol	322.83
Illinois Emergency Management Ag01		Radiologic Technology	Maintenance Services	Radiation Machine Annual Fee 2011	220.00
SourceOne Healthcare Technologies01		Radiologic Technology	Maintenance Services	Labor	100.00
Francisco, Cassandra	01	Radiologic Technology	Conference/Meeting Expense	Travel-Area Site Visits thru 1/27/11	192.27
Highland Community College	01	NIOIN	Faculty-Part-time	NIOIN Salary S Houset	300.00
Highland Community College	01	NIOIN	Faculty-Part-time	NIOIN Spring Semester 2011	1,200.00
ATI (Assessment Technologies Ins01		NIOIN	Consultants	RN Nursing Med Surg/Mental	894.00
ATI (Assessment Technologies Ins01		NIOIN	Consultants	RN Fund/Pharm/Nutrition/Nurse	1,036.00
Kishwaukee College	01	NIOIN	Instructional Service Contracts	NIOIN Salary N Schuler NRS 287 NRS 286	2,676.00
Carolina Biological Supply Co	01	Biology	Instructional Supplies	Supplies	346.54
Carolina Biological Supply Co	01	Biology	Instructional Supplies	Supplies	341.29
Follett Bookstore	01	Biology	Instructional Supplies	Department Book Store Charges	92.50
Follett Bookstore	01	Biology	Instructional Supplies	Department Book Store Charges	49.43
MASCO	01	Biology	Instructional Supplies	Supplies	1,693.75
Flinn Scientific	01	Chemistry	Instructional Supplies	Supplies	397.27
S J Smith Welding Supply	01	Chemistry	Instructional Supplies	Gases for Chemistry	11.78

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Sargent-Welch Scientific	01	Physics	Instructional Supplies	Supplies	310.55
Fifth Third Bank	01	Learning Resource Center	Library Supplies	Krogers/Staples	54.54
Gaylord Brothers	01	Learning Resource Center	Library Supplies	Clear laminate	481.52
ABC-CLIO LLC	01	Learning Resource Center	Books and Binding Costs	Books for library	95.04
Amazon.com	01	Learning Resource Center	Books and Binding Costs	Books	3,029.01
Amazon.com	01	Learning Resource Center	Books and Binding Costs	Books for SSS	3,405.54
Fifth Third Bank	01	Learning Resource Center	Books and Binding Costs	PBS/Oxford University	1,151.20
Salem Press Inc	01	Learning Resource Center	Books and Binding Costs	Library Reference Books	841.50
CQ Press	01	Learning Resource Center	Publications and Dues	FY 11 Renewal	1,868.00
JSTOR	01	Learning Resource Center	Publications and Dues	Jstor Online Database 2011	6,680.00
Unique Computer	01	Academic Computing	Instructional Supplies	Maintenance Kit	714.00
AVI Systems Inc	01	Academic Computing	Instructional Technology Materia	AMX Repair for Classroom	112.00
AVI Systems Inc	01	Academic Computing	Instructional Technology Materia	Projector Lamp Replacement	459.00
CDW-G	01	Academic Computing	Instructional Technology Materia	TechSmith Snag it	751.71
CDW-G	01	Academic Computing	Computer Software	ADO Design	727.71
CDW-G	01	Administrative Computing	Maintenance Services	APC Symetra	465.00
Toner Tech Plus	01	Administrative Computing	Office Supplies	Ink	410.70
Unique Computer	01	Administrative Computing	Office Supplies	Ink	918.95
Fifth Third Bank	01	Administrative Computing	Computer Software	Go Daddy.COM	160.07
Micro Focus Inc.	01	Administrative Computing	Computer Software	FY 11 Support Line	298.10
Oracle America Inc	01	Administrative Computing	Computer Software	License & Support	9.22
Pitcon Group, LLC	01	Administrative Computing	Computer Software	Hosting Fees Jan 2011	6,160.00
Sungard Higher Education Inc	01	Administrative Computing	Computer Software	Maintenance 1/2011-12/2011	21,087.00
Preifer, Alan	01	Administrative Computing	Conference/Meeting Expense	Travel- AEF Meeting 1/14/11	62.65
III Comm College Chief Stdu Serv01	01	Dean of Student Services	Conference/Meeting Expense	ICCCSSO Meeting 3/3/11	55.00
Kooshesh, Cyrus	01	Dean of Student Services	Conference/Meeting Expense	Travel- Leadership Team Building	64.26

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Follett Bookstore	01	Special Needs- ADA	Instructional Supplies	Bookstore Charges Jan 2011	195.00
Follett Bookstore	01	Special Needs- ADA	Instructional Supplies	Department Bookstore Charges	26.14
Follett Bookstore	01	Special Needs- ADA	Instructional Supplies	Department Book Store Charges	15.99
Quill Corporation	01	Special Needs- ADA	Instructional Supplies	Color Ink, Copy Paper & Post it Notes	194.68
Follett Bookstore	01	School District Liaison	Other Supplies	Department Bookstore Charges	.79
Consolidated Management Co	01	School District Liaison	Conference/Meeting Expense	January's Meeting	62.45
Gordon Flesch Company, Inc	01	Admissions, Records & Placement	Office Supplies	Monthly Copy Charge Maintenance	22.57
Script-Safe Security Products Inc01		Admissions, Records & Placement	Office Supplies	Transcripts	453.30
Gordon Flesch Company, Inc	01	Financial Aid & Veterans Affairs	Office Supplies	Monthly Copy Charge Maintenance	9.14
Stiefel, Debra	01	Financial Aid & Veterans Affairs	Office Supplies	Drawer Tower	29.86
AVECO	01	Financial Aid & Veterans Affairs	Publications and Dues	FY 11 Dues	30.00
ILASFAA	01	Financial Aid & Veterans Affairs	Publications and Dues	Membership 2011 J Brown & D Stiefel	70.00
ILASFAA	01	Financial Aid & Veterans Affairs	Conference/Meeting Expense	Conference Fee of Brown & D Stiefel	370.00
Stiefel, Debra	01	Financial Aid & Veterans Affairs	Conference/Meeting Expense	Travel- Area School Visits thru 2/15/11	125.23
Gordon Flesch Company, Inc	01	Counseling	Office Supplies	Monthly Copy Charge Maintenance	54.78
Pitney Bowes	01	Other Institutional	Postage	Software Charges	229.00
United Parcel Service	01	Other Institutional	Postage	Shipping Charges	141.21
Rock Falls Chamber of Commerce	01	Other Institutional	Other Conference & Meeting	Annual Dinner	26.00
Transworld Systems, Inc	01	Other Institutional	Financial Charges & Adjustments	Balance Due for Collections	342.91
Gordon Flesch Company, Inc	01	Business Office	Maintenance Services	Monthly Copy Charge Maintenance	14.89
Classic Graphics Industries, Inc01		Business Office	Office Supplies	Dbl Window Envelopes	688.15
Staples	01	Business Office	Office Supplies	Office Supplies	158.42
Illinois ASBO	01	Business Office	Publications and Dues	FY 11 DUES	250.00
Illinois Community College Chief01		Business Office	Conference/Meeting Expense	ICCPCO Conference 4/13/11	100.00
J J Keller & Assoc.	01	Personnel Office	Consultants	People Management Tool	747.50
JEM Resource Partners	01	Personnel Office	Consultants	Monthly Admin Fee	150.00

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Follett Bookstore	01	Personnel Office	Office Supplies	Department Bookstore Charges	10.39
Staples	01	Personnel Office	Office Supplies	Office Supplies	57.55
Rock River Human Resources Prof	01	Personnel Office	Publications and Dues	FY 2011 Membership Dues	30.00
Sauk Valley Newspapers	01	Personnel Office	Recruitment	HR Advertising	131.59
Consolidated Management Co	01	Personnel Office	Other Conference & Meeting	Winner's Birthday Party	100.65
Consolidated Management Co	01	Personnel Office	Other Conference & Meeting	Spring In-Service Cake & cookies	113.08
Follett Bookstore	01	Information Center	Office Supplies	Department Bookstore Charges	2.79
Nunez, Steve	01	Phi Theta Kappa	Conference/Meeting Expense	Phi Theta Kappa Registration 4/2011	1,136.00
Education To Go	010100	CCS Personal Workshops	Consultants	Ed2Go Jan 2011 Classes	240.00
Illinois Valley Community College	010100	CCS Personal Workshops	Consultants	CDL Training	18,408.00
Ramirez, Kim L.	010100	CCS Personal Workshops	Consultants	Medical Coding Class Spring 2011	10,850.00
Wedding Planning Institute Div	010100	CCS Personal Workshops	Consultants	Wedding Planning Certificate Course	2,380.00
ACT INC	010100	CCS Personal Workshops	Instructional Service Contracts	Workkeys Testing	263.50
Scenic Stage Line, Inc	010100	CCS Personal Workshops	Instructional Supplies	Charter 12/4/10	771.90
Weets & Son Septic Service	010100	CCS Personal Workshops	Instructional Supplies	Portable Restroom CDL Classes	85.00
Rock Falls Chamber of Commerce	010100	CCS Personal Workshops	Publications and Dues	FY 11 Membership Dues	160.00
Rock Falls Chamber of Commerce	010100	CCS Personal Workshops	Conference/Meeting Expense	FY 11 Membership Dues	26.00
2 B Safe Inc	010100	CCS Professional Workshops	Consultants	OSHA Gresh Handling Seminar	500.00
Lawrence, Marcy	010100	CCS Professional Workshops	Consultants	PPD Classes F 2010	880.00
Riffle, Inc	010100	CCS Professional Workshops	Consultants	Facilitation of "Leadership" Training Rayovac	1,500.00
ACT INC	010100	CCS Professional Workshops	Office Supplies	Workkeys Testing	61.00
H-O-H Water Technology Inc	02	Maintenance	Maintenance Services	Water Treatment Jan 2011	801.20
Plunkett's Pest Control	02	Maintenance	Maintenance Services	Monthly Pest Control Feb 2011	100.00
Stewart Heating & Air Conditioni	02	Maintenance	Maintenance Services	Service Call Student Activities Area	75.00
Crescent Electric Supply Co	02	Maintenance	Maintenance Supplies	Fluor Lamps	493.20
Fastenal Company	02	Maintenance	Maintenance Supplies	Refill Shop Inventory	61.87

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Granger	02	Maintenance	Maintenance Supplies	V Belt	527.68
McMaster Carr Supply Company	02	Maintenance	Maintenance Supplies	Locks Keys	77.59
Menards	02	Maintenance	Maintenance Supplies	Maintenance Supplies	82.25
Menards	02	Maintenance	Maintenance Supplies	Batteries	25.97
Menards	02	Maintenance	Maintenance Supplies	Electrical Supplies	130.28
Sherwin-Williams	02	Maintenance	Maintenance Supplies	Paint	596.28
Aramark Uniform Services Inc	02	Custodial	Maintenance Services	Towel Service	62.19
Aramark Uniform Services Inc	02	Custodial	Maintenance Services	Towel Service	65.17
AmSan LLC	02	Custodial	Maintenance Supplies	Power Supply, Access Door & Brush Roller	255.12
Cleaning Management Institute	02	Custodial	Maintenance Supplies	FY 11 Renewal	129.00
Peabody's Inc	02	Grounds	Maintenance Services	Repair Grounds Equipment	733.88
Bonnell Industries Inc	02	Grounds	Maintenance Supplies	Blade Guides w/Flags	37.00
Napa Auto Parts	02	Grounds	Maintenance Supplies	Switch	3.54
North's Oil Company, Inc	02	Grounds	Maintenance Supplies	Diesel Fuel	1,919.19
S. J. Smith Welding Supply	02	Grounds	Maintenance Supplies	Oxygen	73.41
Zarnorth Brush Works Inc	02	Grounds	Maintenance Supplies	Replacement Brush-Sweeper	240.00
Zarnorth Brush Works Inc	02	Grounds	Maintenance Supplies	Replacement Brush-Sweeper	240.00
Constellation New Energy (CNE -	02	Utilities	Gas	Gas Purchases	4,553.35
Constellation New Energy (CNE -	02	Utilities	Gas	Gas Services	6,199.00
Nicor Gas	02	Utilities	Gas	Gas Services	1,063.05
Nicor Gas	02	Utilities	Gas	Gas Services	806.10
Nicor Gas	02	Utilities	Gas	Gas Services	1,558.33
Ameren Energy Marketing Company	02	Utilities	Electricity	Electrical Service	16,903.75
Commonwealth Edison	02	Utilities	Electricity	Electricity	5,676.81
Commonwealth Edison	02	Utilities	Electricity	Electricity	21.95
Commonwealth Edison	02	Utilities	Electricity	Electricity	22.47

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Commonwealth Edison	02	Utilities	Electricity	Electricity	38.98
City Of Dixon	02	Utilities	Water, Sewer	Septic Waste	80.00
City Of Dixon	02	Utilities	Water, Sewer	Testing 12/22/10	51.00
City Of Dixon	02	Utilities	Water, Sewer	Testing Services 12/14/10	51.00
M & S Wastewater	02	Utilities	Water, Sewer	Monthly Waste Treatment	425.00
Menards	02	Utilities	Water, Sewer	Supplies-Remodel EMS	26.64
PDC Laboratories Inc	02	Utilities	Water, Sewer	Drinking Water Testing 1/4/2011	1,050.00
CenturyLink	02	Utilities	Telephone	Monthly Telephone Bill	1,848.04
Comcast	02	Utilities	Telephone	Monthly Service	4,750.00
Communication Revolving Fund	02	Utilities	Telephone	Communication Charges	340.00
Essex Telecom Inc	02	Utilities	Telephone	Monthly Telephone Charges	2,593.95
United States Cellular	02	Utilities	Telephone	Van Cell Phone Charges	48.11
United States Cellular	02	Utilities	Telephone	Van Cell Phone Bill	48.11
Verizon Wireless	02	Utilities	Telephone	Dr. Michel's Cell Phone Charges	108.77
Moving Disposal Inc	02	Utilities	Refuse Disposal	Monthly Trash Removal	226.00
Follett Bookstore	02	Building and Grounds Administrat	Office Supplies	Department Book Store Charges	2.99
Quill Corporation	02	Building and Grounds Administrat	Office Supplies	Printer Cartridges	193.35
Fyr-Fyter Inc	02	Cafeteria	Maintenance Services	Service Fire System	211.60
Youngren's Refrigeration Inc	02	Cafeteria	Maintenance Services	Repair Walk In Cooler	390.00
Central Restaurant Products	02	Cafeteria	Other Materials and Supplies	Supplies for Cafeteria	256.21
Unique Computer	030200	Fund Bond- Instruc & Computer	Capital Supplies	22" Monitors	2,064.99
OPAC Equipment Inc	030200	Fund Bond- Instruc & Computer	Instructional Equipment	Air Filtration	2,830.00
CDW-G	030200	Fund Bond- Other	Capital Supplies	46in Touch	4,261.98
CDW-G	030200	Fund Bond- Other	Building Remodeling	Blackbox Fiber	567.84
Interior Building Systems	030200	Fund Bond- Other	Building Remodeling	Remodel-Financial Aid	25,035.00
Menards	030200	Fund Bond- Other	Service Equipment	Supplies-EMS Remodel	82.43

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King, Ron	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	120.00
King, Ron	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	120.00
Lasek, Tony	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	120.00
Lasek, Tony	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	120.00
Lasek, Tony	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	120.00
Leitner, Randy	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	120.00
Scenic Stage Line, Inc	050600	Men's Basketball	Other Contractual Services	Charter Kishwaukee 1/27/11	316.00
Scenic Stage Line, Inc	050600	Men's Basketball	Other Contractual Services	Charter Kennedy King 2/5/11	365.95
Scenic Stage Line, Inc	050600	Men's Basketball	Other Contractual Services	Charter Malcolm X 2/12/11	365.95
Strating, James A	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	20.00
Strating, James A	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	20.00
Strating, James A	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	20.00
Strating, James A	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	20.00
Strating, James A	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	20.00
Worthington, Patrick	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	20.00
Worthington, Patrick	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	20.00
Worthington, Patrick	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	20.00
Worthington, Patrick	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	20.00
Worthington, Patrick	050600	Men's Basketball	Other Contractual Services	Travel Basketball thru 1/25/11	379.94
Damhoff, Russ	050600	Men's Basketball	Other Conference & Meeting	Travel MBH thru 2/8/11	325.09
Damhoff, Russ	050600	Men's Basketball	Other Supplies	Bats	666.15
Temple's Sporting Goods	050600	Men's Basketball	Other Supplies	Tennis Shirts	191.14
Kipping, Sara	050600	Men's Tennis	Other Contractual Services	Women's Basketball Game	20.00
Blackburn, Jan	050600	Women's Basketball	Other Contractual Services	Women's Basketball Game	20.00
Blackburn, Jan	050600	Women's Basketball	Other Contractual Services	Women's Basketball Game	20.00
Blackburn, Jan	050600	Women's Basketball	Other Contractual Services	Women's Basketball Game	20.00

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Hubbell, Jacob	050600	Women's Basketball	Other Contractual Services	Womens Basketball Game	20.00
Hubbell, Jacob	050600	Women's Basketball	Other Contractual Services	Womens Basketball Game	20.00
Hubbell, Jacob	050600	Women's Basketball	Other Contractual Services	Womens Basketball Game	20.00
Huffman, Scott	050600	Women's Basketball	Other Contractual Services	Womens Basketball Game	120.00
Huffman, Scott	050600	Women's Basketball	Other Contractual Services	Womens Basketball Game	120.00
Jones, Rocky	050600	Women's Basketball	Other Contractual Services	Womens Basketball Game	120.00
Lopez, Joe	050600	Women's Basketball	Other Contractual Services	Womens Basketball Game	120.00
Luckey, Rich	050600	Women's Basketball	Other Contractual Services	Womens Basketball Game	120.00
Scenic Stage Line, Inc	050600	Women's Basketball	Other Contractual Services	Charter Kishwaukee 1/27/11	318.00
Scenic Stage Line, Inc	050600	Women's Basketball	Other Contractual Services	Charter Kennedy King 2/5/11	365.95
Scenic Stage Line, Inc	050600	Women's Basketball	Other Contractual Services	Charter Malcolm X 2/12/11	365.95
Stone, Donald	050600	Women's Basketball	Other Contractual Services	Womens Basketball Game	120.00
Stone, Donald	050600	Women's Basketball	Other Contractual Services	Womens Basketball Game	120.00
Strating, James A	050600	Women's Basketball	Other Contractual Services	Womens Basketball Game	20.00
Strating, James A	050600	Women's Basketball	Other Contractual Services	Womens Basketball Game	20.00
Strating, James A	050600	Women's Basketball	Other Contractual Services	Womens Basketball Game	20.00
Strating, James A	050600	Women's Basketball	Other Contractual Services	Womens Basketball Game	20.00
Strating, James A	050600	Women's Basketball	Other Contractual Services	Womens Basketball Game	20.00
Valle, Chuck	050600	Women's Basketball	Other Contractual Services	Womens Basketball Game	120.00
Vogt, Tyler	050600	Women's Basketball	Other Contractual Services	Womens Basketball Game	120.00
Walling, Mike	050600	Women's Basketball	Other Contractual Services	Womens Basketball Game	120.00
Worthington, Patrick	050600	Women's Basketball	Other Contractual Services	Womens Basketball Game	20.00
Worthington, Patrick	050600	Women's Basketball	Other Contractual Services	Womens Basketball Game	20.00
Worthington, Patrick	050600	Women's Basketball	Other Contractual Services	Womens Basketball Game	20.00
Worthington, Patrick	050600	Women's Basketball	Other Contractual Services	Womens Basketball Game	20.00
Worthington, Patrick	050600	Women's Basketball	Other Contractual Services	Womens Basketball Game	20.00

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Follett Bookstore	050600	Women's Basketball	Other Supplies	Department Book Store Charges	8.99
Follett Bookstore	050600	Women's Basketball	Other Supplies	Department Book Store Charges	411.00
Graca, David	050600	Women's Basketball	Other Conference & Meeting	Travel - Blackhawk 1/25/11	97.47
Graca, David	050600	Women's Basketball	Other Conference & Meeting	Travel - Carl Sandburg 2/8/11	90.55
Johnson, Jeddiah	050600	Women's Basketball	Other Conference & Meeting	Travel - WBB Game 1/6/11	68.71
Johnson, Jeddiah	050600	Women's Basketball	Other Conference & Meeting	Travel - Kishwaukee 1/27/11	91.43
Johnson, Jeddiah	050600	Women's Basketball	Other Conference & Meeting	Travel - Carl Sandburg 2/8/11	328.56
Anaconda Sports	050600	Women's Softball	Other Supplies	Softballs	182.00
Accardi, Andy	050600	General Athletics	Other Contractual Services	Trainer	100.00
Accardi, Andy	050600	General Athletics	Other Contractual Services	Trainer MBB/MBB	100.00
Accardi, Andy	050600	General Athletics	Other Contractual Services	Trainer MBB/MBB	100.00
Accardi, Andy	050600	General Athletics	Other Contractual Services	Trainer MBB/MBB	100.00
Accardi, Andy	050600	General Athletics	Other Contractual Services	Trainer MBB/MBB	100.00
Accardi, Andy	050600	General Athletics	Other Contractual Services	Towel Service	320.98
Aramark Uniform Services Inc	050600	General Athletics	Other Contractual Services	Trainer MBB/MBB	100.00
Lannon, Jamie	050600	General Athletics	Other Contractual Services	Trainer MBB/MBB	100.00
Lannon, Jamie	050600	General Athletics	Other Contractual Services	Trainer MBB/MBB	100.00
Lannon, Jamie	050600	General Athletics	Other Contractual Services	Trainer MBB/MBB	100.00
Follett Bookstore	050600	General Athletics	Other Materials and Supplies	Department Bookstore Charges	7.56
Follett Bookstore	050600	General Athletics	Other Materials and Supplies	Department Book Store Charges	19.81
Follett Bookstore	050600	General Athletics	Other Materials and Supplies	Department Book Store Charges	2.22
Follett Bookstore	050600	General Athletics	Other Materials and Supplies	Drug Testing Services	117.00
Lumina Staffing Inc	050600	General Athletics	Consultants	Performance 2/16/11	1,500.00
Dd Communications	050600	Student Activities	Consultants	Punny Fotos 2/9/11	625.00
Smith Agency, Inc	050600	Student Activities	Other Materials and Supplies	Popcorn & Supplies	246.22
Astro-Ven Distributors Inc	050600	Student Activities	Other Materials and Supplies	Bookstore Charges Jan 2011	12.00
Follett Bookstore	050600	Drama	Other Materials and Supplies	Department Bookstore Charges	2.37
Follett Bookstore	050600	Drama			

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Follett Bookstore	050600	Drama	Other Materials and Supplies	Department Book Store Charges	24.00
Follett Bookstore	050600	Drama	Other Materials and Supplies	Department Book Store Charges	4.76
Follett Bookstore	050600	Drama	Other Materials and Supplies	Department Book Store Charges	15.15
Follett Bookstore	050600	Music	Other Materials and Supplies	Department Book Store Charges	81.76
Fifth Third Bank	050800	Transportation	Vehicle Supplies	Fuel Purchase-College Van	127.36
Butler Benefit Service Inc	051000	Medical Insurance	Individual Stop Loss	Individual Stop Loss	13,687.30
Butler Benefit Service Inc	051000	Medical Insurance	Dependent Stop Loss	Dependent Stop Loss	10,609.43
Butler Benefit Service Inc	051000	Medical Insurance	Prequalification	Prequalification	584.25
Butler Benefit Service Inc	051000	Medical Insurance	Cobra Conversion	COBRA	3.50
Butler Benefit Service Inc	051000	Medical Insurance	Administrative Costs	Administrative	3,912.75
Butler Benefit Service Inc	051000	Medical Insurance	Group Stop Loss	Aggregate Stop Loss	1,290.27
Gallagher Benefit Services, Inc	051000	Medical Insurance	Life & AD&D	Life Billing	980.45
Barnhart, Jeannie	051400	Medical Insurance	Student Loans	Student Loan Due 3/4/11	300.00
Biese, Robert	051400	Student Loans	Student Loans	Student Loan Due 3/4/11	180.00
Foreman, Clifton	051400	Student Loans	Student Loans	Student Loan Due 3/4/11	300.00
Hunt, Kayla	051400	Student Loans	Student Loans	Student Loan Due 3/4/11	500.00
Kagay, Lacey	051400	Student Loans	Student Loans	Student Loan Due 3/4/11	230.00
Keener, Nathan	051400	Student Loans	Student Loans	Student Loan Due 3/4/11	160.00
McCoy, Ashley	051400	Student Loans	Student Loans	Student Loan Due 3/4/11	500.00
McGuire, Donald	051400	Student Loans	Student Loans	Student Loan Due 03/18/2011	100.00
Meiners, Jody	051400	Student Loans	Student Loans	Student Loan due 3/4/11	107.00
Mills, Pamela	051400	Student Loans	Student Loans	Student Loan Due 3/4/11	100.00
Shippert, Justin	051400	Student Loans	Student Loans	Student Loan Due 3/4/11	500.00
Spears, Nickole	051400	Student Loans	Student Loans	Student Loan due 3/4/11	500.00
Dorathy, Catherine	062051	Women in Engineering	Instructional Supplies	Supplies Women in Eng	32.08
Fifth Third Bank	062054	Student Success Grant	Instructional Supplies	Outlit	719.05

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Follett Bookstore	062054	Student Success Grant	Instructional Supplies	Department Bookstore Charges	714.10
Follett Bookstore	062054	Student Success Grant	Instructional Supplies	Department Book Store Charges	100.50
Follett Bookstore	062054	Student Success Grant	Instructional Supplies	Department Book Store Charges	200.03
Tavitas, Lisa	062056	ICCB Adult Ed-Federal Basic	Conference/Meeting Expense	Travel - Admin Training 2/8/11	55.08
The Center	062056	ICCB Adult Ed-Federal Basic	Conference/Meeting Expense	Conference Fee 2/8/11	90.00
SBM Business Equipment Center	062059	ICCB Adult Ed-Performance-Instric	Instructional Supplies	Monthly Copy Charges	95.57
Vock, Zully	062060	SOS VITAL Grant	Other Materials and Supplies	DCC Tutors T-Shirts	525.95
IACBA (Illinois Adult Continuing)	062060	SOS VITAL Grant	Conference/Meeting Expense	Conference Fee 3/6/11	410.00
State Universities Retirement SY063011		Student Support Services Grant	SURS	Matching Funds	552.58
State Universities Retirement SY063011		Student Support Services Grant	SURS	Matching Funds	563.29
Amazon.com	063011	Student Support Services Grant	Office Supplies	Books	103.82
Follett Bookstore	063011	Student Support Services Grant	Office Supplies	Books for SSS	11.87
Follett Bookstore	063011	Student Support Services Grant	Office Supplies	Bookstore Charges Jan 2011	17.00
Follett Bookstore	063011	Student Support Services Grant	Office Supplies	Department Book Store Charges	1,842.75
Follett Bookstore	063011	Student Support Services Grant	Office Supplies	Department Book Store Charges	99.95
Council for Opportunity in Educad	063011	Student Support Services Grant	Conference/Meeting Expense	Conference Fee 3/6/11	500.00
Taour, Mary	063011	Student Support Services Grant	Conference/Meeting Expense	Travel-WIU Campus Visit 2/4/11	29.59
Kooshesh, Cyrus	063011	Student Support Services Grant	Other Conference & Meeting	Supplies-SSS Orientation	149.98
Subway	063011	Student Support Services Grant	Other Conference & Meeting	SSS Orientation	239.00
State Universities Retirement SY063020		Perkins- Learning Assistance Cen	SURS	Matching Funds	39.82
State Universities Retirement SY063020		Perkins- Learning Assistance Cen	SURS	Matching Funds	76.41
State Universities Retirement SY063020		Perkins IIC	SURS	Matching Funds	99.12
State Universities Retirement SY063020		Perkins IIC	SURS	Matching Funds	62.06
Sirchie, Finger Print Laboratory	063020	Perkins IIC - Imp Tech Skill	Other Materials and Supplies	Finder Kits Evidence Box & Collection Kits	4,800.50
McPherson, Steven	063020	Perkins IIC - Professional Develop	Conference/Meeting Expense	Travel - OSHA Training 2/10/11	1,375.00
Kidder, Mary	063020	Perkins IIC -General Administration	Conference/Meeting Expense	Travel-Lanark 1/12/11	33.15

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State Universities Retirement Sy063020	063020	Perkins IIC - Special Populations	SURS	Matching Funds	117.33
State Universities Retirement Sy063020	063020	Perkins IIC - Special Populations	SURS	Matching Funds	116.02
Cambium Learning Technologies	063020	Perkins IIC - Special Populations	Conference/Meeting Expense	Kurzweil Training Workshop 2/10/11	450.00
DeWay, Jessie	063020	Perkins IIC - Special Populations	Conference/Meeting Expense	Travel Kurzweil Training 2/10/11	81.42
Consolidated Management Co	063030	Perkins IIE Tech Prep	Conference/Meeting Expense	January's Meeting	25.00
Ashton Franklin Center District	063030	Perkins IIE Tech Prep	Other	Tech Prep Claim #3 2011	1,385.00
Milledgeville High School	063030	Perkins IIE Tech Prep	Other	Claim #2	1,181.38
Health Education of the Rock River063070	063070	ICCB Innovation Grant	Conference/Meeting Expense	Seminar Fee S Pool 9/23/10	75.00
Tynich, Janet	063070	ICCB Innovation Grant	Conference/Meeting Expense	Travel - 1/28/11	328.41
St Louis Regional Processing Off063073	063073	Federal Vets Post 9 11 Grant	Other Federal Gov. Sources	Return of Funds Devon Nicklaus	1,722.40
St Louis Regional Processing Off063073	063073	Federal Vets Post 9 11 Grant	Other Federal Gov. Sources	Funds Return M Hummel	1,507.50
Accurate Biometrics, Inc	063075	IDHS AmeriCorps - Member Activit	Other Contractual Services	Fingerprinting Americorp	140.00
LexisNexis Screening Solutions 1063075	063075	IDHS AmeriCorps - Member Activit	Other Contractual Services	Member Background Check	28.00
Fifth Third Bank	063075	IDHS AmeriCorps - Member Activit	Office Supplies	Wal-Mart	71.52
Follett Bookstore	063075	IDHS AmeriCorps - Member Activit	Office Supplies	Department Bookstore Charges	17.25
Smith, Cali	063075	IDHS AmeriCorps - Member Activit	Conference/Meeting Expense	Travel-Retreat 1/8/11	71.09
Soulliere, Dacia	063075	IDHS AmeriCorps - Member Activit	Conference/Meeting Expense	Travel 12/3/10 & 1/8/11	41.82
Woodlawn Arts Academy	063075	IDHS AmeriCorps - Member Activit	Conference/Meeting Expense	Reflection Retreat 3/19/11	155.00
Soulliere, Dacia	063075	IDHS AmeriCorps - Member Activit	Other Conference & Meeting	Travel 12/3/10 & 1/8/11	34.00
Black Hawk College	063075	IDHS AmeriCorps - Member Activit	Other	Job Fair 3/23/11	100.00
Illinois Public Health Association063075	063075	IDHS AmeriCorps - Member Activit	Other	FY 11 Dues	666.00
Shedd Aquarium Society	063075	IDHS AmeriCorps - Member Activit	Other	Spring Break Trip	520.00
State Universities Retirement Sy063075	063075	IDHS AmeriCorps - Nonmember Activ	SURS	Matching Funds	231.27
State Universities Retirement Sy063075	063075	IDHS AmeriCorps - Nonmember Activ	SURS	Matching Funds	228.55
Scaples	063075	IDHS AmeriCorps - Nonmember Activ	Office Supplies	Office Supplies	270.08
Gieseke, Heather	063075	IDHS AmeriCorps - Nonmember Activ	Other Conference & Meeting	Travel-Area Sites thru 1/24/11	91.80

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Glieseke, Heather	063075	IDHS AmeriCorps- Nonmember Activ	Other Conference & Meeting	Travel- Site Visits thru 1/27/11	90.22
Woodin, Sarah	063075	IDHS AmeriCorps- Nonmember Activ	Other Conference & Meeting	Travel-Site Visits thru 1/28/11	19.38
Glieseke, Heather	063075	IDHS AmeriCorps- Nonmember Activ	Other	Flowers MLK Speaker	35.00
Capilla, Naomi	063076	ISU FUSE	Consultants	FUSE Presentation 2/7/11	100.00
Fifth Third Bank	063076	ISU FUSE	Other Materials and Supplies	NCCER	39.96
Fifth Third Bank	063076	ISU FUSE	Conference/Meeting Expense	Wal-mart Fuse	137.16
Anderson, Scott	063080	Regional Collaboration Grant	Conference/Meeting Expense	Grant Related Travel 1/28/11	40.00
Shuler, Nancy	064010	Online Nursing Program	Instructional Supplies	Office Supplies	175.53
Shuler, Nancy	064010	Online Nursing Program	Conference/Meeting Expense	Travel-Sites thru 9/28/10	134.75
Shuler, Nancy	064010	Online Nursing Program	Conference/Meeting Expense	Travel-Site Visits thru 12/16/10	252.50
Shuler, Nancy	064010	Online Nursing Program	Conference/Meeting Expense	Travel Site Visits thru 10/26/11	489.96
Sallie Mae Loan Servicing	064020	Private Student Loan	Other Revenues	Return Alternative A Celestino	1,250.00
McGraw-Hill Companies	064060	VITAL Donation Grant	Instructional Supplies	Norms Book TABE Testing	246.53
Dominos Pizza	101010	Booster Club	Other	Pizza Booster Club Sophomore Night	330.00
Upbeat, Inc	101010	Booster Club	Other	Custom Banners	318.35
Hamilton, Jane	101060	Magic Club	Other	Magic Club Scars Boosters	200.00
Hamilton, Jane	101060	Magic Club	Other	Magic Club	300.00
Salgado, Ana	101120	ALAS Club	Other	Lunch 1/28/11 ALAS Officers Meeting	36.40
Mu Alpha Theta	101258	Math Club	Other	Membership Fees 2011	90.00
Shaff, Steven	101258	Math Club	Other	Lunch Math Counts 2/12/11	40.00
Johnson, Jeddiah	103102	Women's Basketball Booster	Other	Team Outing 1/17/11	142.00
Akadema Professional	103103	Baseball Booster	Other	Baseball Supplies	1,685.00
Illinois Department Employment S12		Risk Management	Unemployment Insurance	4th Quarter Unemployment Tax 2010	3,204.64
Accurate Biometrics, Inc	12	Risk Management	Consultants	Student Division EDU classes	210.00
American Databank LLC	12	Risk Management	Consultants	Staff Background Checks	256.00
American Databank LLC	12	Risk Management	Consultants	Background Checks for Staff	160.00

REPORT SVRCHK
FISCAL YEAR 2011

Sauk Valley Community College
Check Register
From 01/28/11 To 02/28/11

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<u>PAYER/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Centurylink	12	Risk Management	Telephone	911 Camr Trunk Lines	89.76
J & K Locksmith	12	Public Safety	Maintenance Services	Duplicate Keys	7.50
J & K Locksmith	12	Public Safety	Maintenance Services	Duplicate Keys	10.00
Verizon Wireless	12	Public Safety	Maintenance Services	Security Cell Phones	72.05
Stewart & Associates Inc	12	Public Safety	Other Contractual Services	Security Contract	5,781.38
Fitch Third Bank	12	Public Safety	Other Supplies	Openlip.COM	126.82
BANK ACCOUNT 1 TOTAL:					943,004.60
ALL ACCOUNTS TOTAL:					943,004.60

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF FEBRUARY 28

PAGE 1

<u>EDUCATION FUND</u>	<u>2010-2011</u> <u>YTD</u>	<u>2010-2011</u> <u>Budget</u>	<u>YTD /</u> <u>Budget %</u>	<u>2009-2010</u> <u>YTD</u>	<u>YTD % Chng</u> <u>fm Prev Yr</u>	<u>2009-2010</u> <u>Total</u>
Revenues						
Local Governmental Sources	1,845,828	3,755,000	49.1%	1,795,992	2.7%	3,655,590
State Governmental Sources	625,700	2,814,633	22.2%	1,829,770	-65.8%	3,054,047
Federal Governmental Sources	1,338	5,000	26.7%	340	293.5%	6,290
Student Tuition and Fees	5,087,740	5,293,000	96.1%	4,721,828	7.7%	4,791,522
Sales and Service	99,012	280,000	35.3%	167,510	-40.8%	201,740
Facilities Revenue	11,290	30,000	37.6%	21,505	-47.5%	200
Investment Revenue	17,850	525,000	3.4%	62,181	-71.2%	40,444
Other Revenues						1,344,417
TOTALS	7,688,760	12,702,633	60.5%	8,599,130	-10.5%	13,094,253
Expenditures						
Salaries	3,857,546	6,917,224	55.7%	4,330,513	-10.9%	6,602,446
Employee Benefits	1,025,625	2,200,894	46.6%	1,062,899	-3.5%	2,811,031
Contractual Services	294,567	616,282	47.8%	309,651	-4.8%	535,526
General Materials and Supplies	586,509	855,854	68.5%	484,754	20.9%	657,751
Conference & Meeting	50,337	140,540	35.8%	54,994	-8.4%	87,613
Fixed Charges				2,197		2,197
Capital Outlay	717,556	2,075,000	34.5%	648,676	10.6%	34,738
Other Expenditures						880,533
TOTALS	6,532,142	12,805,795	51.0%	6,893,687	-5.2%	11,611,840
Transfers						
Transfers to Other Funds		145,000				86,000
CHANGE IN NET ASSETS	1,156,618	-248,162		1,705,443		1,396,413
FUND BALANCE	4,303,297					3,146,678

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF FEBRUARY 28

OPERATION AND MAINTENANCE FUND

2010-2011
Budget

YTD / Budget %

2009-2010
YTDYTD % Chng
fm Prev Yr2009-2010
Total

Local Governmental Sources
State Governmental Sources
Student Tuition and Fees
Sales and Service
Facilities Revenue
Investment Revenue
Other Revenues

219,682	3.2%	447,388
240,986	-70.2%	391,587
512,368	10.1%	519,763
11,840		
7,350	-76.8%	7,700
276	-18.6%	736
37,801	-93.1%	145,529
030,305	-15.8%	1512,705

TOTALS

Salaries
Employee Benefits
Contractual Services
General Materials and Supplies
Conference & Meeting
Fixed Charges
Utilities
Capital Outlay

367,396	-7.4%	552,217
139,845	-2.1%	306,065
46,422	-33.6%	82,098
52,572	4.9%	79,955
1,199	-45.4%	1,445
36,366	12.8%	35,796
336,441	-22.4%	554,262
10,486		10,486
990,730	-12.6%	1,622,328

TOTALS

Transfers

Transfers From Other Funds

-106.491

CHANGE IN NET ASSETS
FUND BALANCE

-3,131
849

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF FEBRUARY 28

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	2010-2011 <u>YTD</u>	2010-2011 <u>Budget</u>	YTD / <u>Budget %</u>	2009-2010 <u>YTD</u>	YTD % Chng fm Prev Yr	2009-2010 <u>Total</u>
<u>OPERATION & MAINTENANCE- RESTRICTED</u>						
Revenues						
Local Governmental Sources	14,075,438	7,575,000	185.8%	359,526	814.9%	739,036
Investment Revenue	-8,655	10,000	-86.5%	35,372	124.4%	48,726
Other Revenues	29,464			9,914	197.1%	9,914
TOTALS	14,096,247	7,585,000	185.8%	404,813	382.1%	797,677
Expenditures						
Contractual Services	16,790				0.0%	
General Materials and Supplies	92,378	120,000	76.9%	115,903	-20.3%	220,261
Fixed Charges	6,912,955			2,837	498.3%	2,837
Capital Outlay	537,724	4,220,000	12.7%	1,408,500	-61.8%	1,988,483
Other Expenditures						
TOTALS	7,559,848	4,340,000	174.1%	1,527,242	395.0%	2,211,583
CHANGE IN NET ASSETS	6,536,398	3,245,000	174.1%	-1,122,429	395.0%	-1,413,905
FUND BALANCE	488,151					3,951,752

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF FEBRUARY 28

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<u>BOND AND INTEREST FUND</u>	<u>2010-2011</u> <u>YTD</u>	<u>2010-2011</u> <u>Budget</u>	<u>YTD /</u> <u>Budget %</u>	<u>2009-2010</u> <u>YTD</u>	<u>YTD % Chng</u> <u>fm Prev Yr</u>	<u>2009-2010</u> <u>Total</u>
Revenues						
Local Governmental Sources	698,672	1,557,030	44.8%	680,050	2.7%	1,373,035
Investment Revenue	16,873	4,000	421.8%	22,585	-25.2%	7,981
TOTALS	715,545	1,561,030	45.8%	702,636	1.8%	1,381,017
Expenditures						
Contractual Services	76,054	500	210.8%	350	629.7%	350
Fixed Charges	1,209,393	1,364,982	88.6%	1,354,715	-10.7%	1,334,582
TOTALS	1,285,447	1,365,482	94.1%	1,355,065	-5.1%	1,334,932
CHANGE IN NET ASSETS	-569,901	195,548	94.1%	-652,428	-5.1%	46,084
FUND BALANCE	218,363					788,264

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF FEBRUARY 28

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<u>AUXILIARY ENTERPRISES FUND</u>	<u>2010-2011</u> <u>YTD</u>	<u>2010-2011</u> <u>Budget</u>	<u>YTD /</u> <u>Budget %</u>	<u>2009-2010</u> <u>YTD</u>	<u>YTD % Chng</u> <u>fm Prev Yr</u>	<u>2009-2010</u> <u>Total</u>
Revenues						
Student Tuition and Fees	280,006	250,000	112.0%	273,257	2.4%	277,356
Sales and Service	27,584	37,700	73.1%	24,474	12.7%	56,301
Facilities Revenue	61,161	100,000	61.1%	107,508	-43.1%	120,680
Investment Revenue	2,045	1,500	136.3%	1,995	2.5%	2,054
Other Revenues	1,232,424	2,058,200	59.8%	1,340,410	-8.0%	2,032,333
TOTALS	1,603,222	2,447,400	65.5%	1,747,646	-8.2%	2,488,725
Expenditures						
Salaries	80,533	132,878	60.6%	89,883	-10.4%	137,032
Employee Benefits	12,235	17,524	69.8%	13,488	-9.3%	52,429
Contractual Services	1,300,676	2,118,574	61.3%	1,139,793	14.1%	1,724,650
General Materials and Supplies	35,765	70,090	51.0%	44,622	-19.8%	63,596
Conference & Meeting	40,002	58,383	68.5%	31,375	27.5%	57,496
Fixed Charges	14,641	22,950	63.8%	19,866	-26.3%	21,406
Capital Outlay				8,740		8,740
Other Expenditures				1,209		
TOTALS	1,483,853	2,420,399	61.3%	1,348,979	10.0%	2,065,352
Transfers						
Transfers to Other Funds		100,000				100,000
Transfers From Other Funds		-100,000				-100,000
CHANGE IN NET ASSETS	119,368	27,001		398,667		423,373
FUND BALANCE	912,670					793,301

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF FEBRUARY 28

<u>RESTRICTED PURPOSES FUND</u>	<u>2010-2011</u> <u>YTD</u>	<u>2010-2011</u> <u>Budget</u>	<u>YTD /</u> <u>Budget %</u>	<u>2009-2010</u> <u>YTD</u>	<u>YTD % Chng</u> <u>fm Prev Yr</u>	<u>2009-2010</u> <u>Total</u>
Revenues						
State Governmental Sources	130,358	1,033,046	12.6%	488,732	-73.3%	1,039,951
Federal Governmental Sources	3,785,505	5,557,038	68.1%	3,442,471	9.9%	5,938,159
Investment Revenue	18,025	30,000	60.0%		60.0%	339,734
Other Revenues	149,821	117,160	127.8%	105,237	42.3%	155,607
TOTALS	4,083,711	6,737,244	60.6%	4,036,442	1.1%	7,473,452
Expenditures						
Salaries	595,679	1,077,532	55.2%	700,625	-14.9%	1,109,932
Employee Benefits	68,869	108,130	63.6%	60,155	14.4%	93,644
Contractual Services	90,304	40,500	222.9%	55,317	63.2%	87,079
General Materials and Supplies	96,140	105,699	90.9%	75,101	28.0%	181,925
Conference & Meeting	23,440	73,881	31.7%	32,418	-27.6%	61,755
Capital Outlay	3,199			81,110	-96.0%	129,694
Other Expenditures	3,808,174	5,338,765	71.3%	3,357,034	13.4%	5,562,412
TOTALS	4,685,808	6,744,507	69.4%	4,361,762	7.4%	7,226,445
Transfers						
Transfers to Other Funds						5,000
Transfers From Other Funds						-5,000
CHANGE IN NET ASSETS	-602,096	-7,263		-325,320		247,007
FUND BALANCE	1,841,665					2,443,762

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF FEBRUARY 28

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WORKING CASH FUND

Revenues

Local Governmental Sources
Investment Revenue

TOTALS

Expenditures

Investment Revenue

TOTALS

Transfers

Transfers to Other Funds

CHANGE IN NET ASSETS
FUND BALANCE

	2010-2011 YTD	2010-2011 Budget	YTD / Budget %	2009-2010 YTD	YTD % Chng fm Prev Yr	2009-2010 Total
Local Governmental Sources	510,000				0.0%	
Investment Revenue	11,031	30,000	36.7%	18,130	-39.1%	20,491
TOTALS	521,031	30,000	736.7%	18,130	773.8%	20,491
Expenditures						
Investment Revenue						
TOTALS						
Transfers						
Transfers to Other Funds		30,000				20,491
CHANGE IN NET ASSETS	521,031			18,130		
FUND BALANCE	2,491,814					1,970,783

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF FEBRUARY 28

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TRUST AND AGENCY FUND	2010-2011 YTD	2010-2011 Budget	YTD / Budget %	2009-2010 YTD	YTD % Chng fm Prev Yr	2009-2010 Total
Revenues						
State Governmental Sources						
Other Revenues	34,334			46,772	-26.5%	54,991
TOTALS	34,334			46,772	-26.5%	54,991
Expenditures						
Capital Outlay						
Other Expenditures	11,545			28,553	-59.5%	52,439
TOTALS	11,545			28,553	-59.5%	52,439
CHANGE IN NET ASSETS	22,789			18,218	-59.5%	2,552
FUND BALANCE	57,581					34,792

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF FEBRUARY 28

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AUDIT FUND	2010-2011 YTD	2010-2011 Budget	YTD / Budget %	2009-2010 YTD	YTD % Chng fm Prev Yr	2009-2010 Total
Revenues						
Local Governmental Sources	21,066	44,000	47.8%	20,917	.7%	42,171
Investment Revenue	10	200	5.3%	64	-83.5%	22
TOTALS	21,076	44,200	47.6%	20,982	.4%	42,193
Expenditures						
Salaries	3,738	8,221	45.4%	3,613	3.4%	5,420
Employee Benefits	988	2,366	41.7%	996	-.8%	1,483
Contractual Services	25,000	38,000	65.7%	60,676	-58.8%	88,776
General Materials and Supplies				10		10
TOTALS	29,726	48,587	61.1%	65,296	-54.4%	95,689
CHANGE IN NET ASSETS	-8,649	-4,387	61.1%	-44,314	-54.4%	-53,496
FUND BALANCE	-14,480					-5,831

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF FEBRUARY 28

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<u>LIABILITY, PROTECTION & SETTLEMENT</u>	2010-2011 YTD	2010-2011 Budget	YTD / Budget %	2009-2010 YTD	YTD % Chng fm Prev Yr	2009-2010 Total
Revenues						
Local Governmental Sources	178,842	178,000	100.4%	177,809	5%	355,421
Investment Revenue	32,339	251,100	12.8%	87,112	-62.8%	148,913
Other Revenues		20,000	0.0%			10,226
TOTALS	211,182	449,100	47.0%	264,921	-20.2%	514,560
Expenditures						
Salaries	112,540	173,522	64.8%	101,420	10.9%	150,845
Employee Benefits	196,818	327,939	60.0%	201,872	-2.5%	301,435
Contractual Services	22,638	47,000	48.1%	40,281	-43.8%	70,445
General Materials and Supplies	5,485	11,595	47.3%	2,333	135.0%	6,549
Conference & Meeting	841	2,200	38.2%	770	9.1%	770
Fixed Charges	25,547	35,000	72.9%	26,652	-4.1%	32,137
Utilities	627	2,000	31.3%	627	.1%	1,075
TOTALS	364,499	599,256	60.8%	373,959	-2.5%	563,259
CHANGE IN NET ASSETS	-153,317	-150,156	60.8%	-109,037	-2.5%	-48,698
FUND BALANCE	6,313,987					6,467,304

Board Policy Review

Board Policies:

Board Policy
419.01 Fringe Benefits

Board Policy
420.01 Other Leaves

Board Policy
420.02 Jury Duty

Board Policy
421.01 Outside Employment

419.01 Fringe Benefits

A. Group Health Plan Coverage and Life Insurance – Details of hospitalization/major medical and life insurance for all full-time faculty members may be found in the Faculty Contract.

The College shall make available group health plan coverage and life insurance coverage for all full-time employees and their eligible dependents. Such coverages may be through third party carriers, offered on a self-insured basis by the College, or other health care options, at the discretion of the Board. The types and extent of coverage shall be determined by the Board from time to time. The Board shall determine that portion of premium or other cost which will be paid by the College. To the extent the cost is not paid by the College, the employee shall pay the balance of the cost attributable to coverage for that employee and to any dependent coverage taken by the employee. Such costs shall be deducted, pro-rata, from the employee's pay unless otherwise authorized by the employee. In the event of termination of employment of the employee prior to the time that the employee has paid the necessary portion of the coverage cost, any balance shall be deducted from the final pay of the employee.

B. Section 125 – details of Section 125 for all full-time faculty members may be found in the Faculty Contract.

The Board shall establish a Section 125 plan in accordance with the requirements of Section 125 of the Internal Revenue Code through salary reduction that will allow full-time staff to elect to designate a portion of their salary for the payment of any allowable expenses not paid by the Board.

C. Tuition Free Enrollment – details of tuition free enrollment for all faculty members may be found in the appropriate Faculty Contract.

The College offers tuition free enrollment at Sauk Valley Community College for all full-time employees, their spouses, and their children under 23 years of age. Part-time employees working at least 20 hours per week and having completed one year of service are eligible for tuition waivers on a prorated basis. If an employee dies while working for

the College, this tuition waiver will remain in effect for his/her surviving dependents under 23 years of age. It is the obligation of the employee to pay the student activity fee.

D. Academic Robe Expenses – the College will pay regular expenses for academic robes and regalia required for any Sauk Valley function.

E. Tuition Reimbursement – details of tuition reimbursement for all full-time faculty members may be found in the Faculty Contract.

The Board will pay tuition and mandatory fees at the rate of not more than \$115 per credit hour up to a maximum of \$1,380 per year for those courses taken by full-time administrators, and full-time support and professional/technical staff, providing these courses are related to their work at the College. All courses must be approved in advance by the respective Vice President/President and reimbursement will be limited to 12 credit hours per year. Any exceptions are to be made by the appropriate Vice President/President with the approval of a developmental plan. Reimbursement may be used for graduate or undergraduate credit, for workshops, seminars, or symposiums as equated by the appropriate Vice President/President. Reimbursement shall be made upon the presentation of the receipt from the institution where the staff member was enrolled to the Vice President of College Services and must be approved by the appropriate Vice President/President approving such reimbursement and upon completion of the course and receipt of the transcript.

F. Retirement program – SURS provides retirement, disability, death, and survivors benefits to all eligible participants. Generally, SURS covers all employees, including part-time employees that work for the College for at least one continuous academic term.

Details concerning retirement allowances, disability benefits, reciprocity and refunds allowances are contained in the SURS handbook which is issued to every member at the beginning of his/her employment.

G. Vacations – details of annual vacation for the 12-month counselors and librarians may be found in the Faculty Contract.

Support and professional/technical staff, and administrators will earn annual vacation at the following rates per month:

SUPPORT STAFF

First and second years of employment	1.000 days
Third and fourth years of employment	1.083 days
Fifth and sixth years of employment	1.250 days
Seventh and eighth years of employment	1.330 days
Ninth and tenth years of employment	1.420 days
Eleventh and twelfth years of employment	1.500 days
Thirteenth and fourteenth years of employment	1.580 days
Fifteenth and all subsequent years of employment	1.670 days

PROFESSIONAL TECHNICAL STAFF

First and second years of employment	1.170 days
Third and fourth years of employment	1.250 days
Fifth and sixth years of employment	1.420 days
Seventh and eighth years of employment	1.500 days
Ninth and tenth years of employment	1.580 days
Eleventh and twelfth years of employment	1.670 days
Thirteenth and fourteenth years of employment	1.750 days
Fifteenth and all subsequent years of employment	1.830 days

ADMINISTRATORS

Administrators will earn annual vacation at the rate of two days per month.

The above rates are effective with the first day of the first full month of employment.

The scheduling of all vacations shall be approved by the employee's supervisor. All vacations earned must be taken by the employee within 18 months (i.e., by December 31st) of the close of the fiscal years during which the vacation time has been earned. If not taken within the time specified, any accumulated vacation days shall be lost. Employees are encouraged to use vacation days rather than allow them to accumulate. Unless specifically excepted by the President, all employees shall take vacation or personal days during the period the College is scheduled to be closed in December and in the first week of January, as shown by the College calendar.

IT IS INTENDED THAT NO VACATION TIME WILL BE USED BEFORE BEING EARNED. However, should any employee seek to take vacation in advance of

or for greater extent than earned, it may be allowed only with the prior written approval of a supervisor or a Vice President. Should their employment with the College be later severed before all used vacation days have become earned, any excess vacation days taken will be deducted from their final salary payment. Earned, but unused vacation upon separation from employment will be paid to the employee at the pay rate in effect at the time of separation.

Regular part-time employees that have a date of hire of 09/01/92 or earlier will earn comparable vacation time on a pro-rata basis. This pro-ration will be earned at the same ratio as their regular employment bears to a comparable full-time work schedule. Employees working less than full-time and hired after 09/01/92 will not be authorized vacation time.

H. Sick Leave – details of sick leave for all full-time faculty members may be found in the Faculty Contract.

All full-time administrators, support, and professional/technical staff shall accrue sick leave at the rate of 17 days the first year and 12 days per year thereafter. (Ten-month employees will have prorated sick leave – 15 days the first year and 10 days thereafter.) Employees working less than full-time will not be authorized sick time.

Sick leave may be accumulated without limit. Sick leave shall be credited to each employee at the beginning of each fiscal year so that the accumulated unused sick leave from prior periods plus the credit for the current year will be the total amount of sick leave benefits available to that employee through the end of the fiscal year (June 30th). This procedure has the effect of crediting the employee with a sick leave advance which must be repaid to the College through full-time employment during the fiscal year.

It is intended that no sick time will be used before being earned. However, in extraordinary circumstances, sick leave in advance of being earned or for a greater extent than earned may be allowed as provided in this paragraph on the prior written request of the employee's supervisor, and the prior written approval of the President. Additional sick leave may be granted in the sole discretion of the President, and will only be available to the extent of sick leave to which the employee would be entitled and credited at the beginning of the next fiscal year. In exercising his or her discretion, the President

shall consider the likelihood of the employee's return to full-time employment, the probable date for return, and the best interests of the College. Should employment terminate after an employee has used unearned sick leave in advance, the unearned portion of the sick leave used will be considered as a debt to be repaid to the College by deduction from the final salary payment at the pay rate in effect at the time of separation. An employee will not be paid for unused sick leave when termination or resignation from the College occurs.

An employee who must be absent from duty because of illness shall notify his/her supervisor at the earliest possible time. Every day of absence for sickness should be indicated on the employee's time sheet. Any absence for reasons which qualify under the Family and Medical Leave Act must be counted toward 12 workweeks of leave allowed under that policy.

Eligible employees are entitled to take sick leave as a result of personal illness or injury, serious health condition or death in the immediate family or household, or exposure to a contagious disease. Conditions relating to pregnancy shall be treated as any other serious health condition.

As a condition to such sick leave, the staff member may be required to furnish a written statement from the member's physician describing the condition of the ill-being and physical reasons for the staff member's inability to work. In the event of sick leave taken because of a sickness of a member of the employee's immediate family, as a condition to sick leave, the staff member may be required to furnish a statement from the treating physician describing the condition of the ill-being and physical reasons for the necessity for the staff member to be with the family member.

In its discretion, and at its own expense, the College may require a second independent physical examination, and in the event the staff member is found physically able to return to work and fails or refuses to do so, his/her employment shall be terminated.

I. Personal Leave – details of personal leave for all full-time faculty members may be found in the Faculty Contract.

All full-time administrators, support, and professional/technical staff shall accrue two personal leave days annually that may be taken for personal reasons. In addition, a third personal leave day may be taken annually, and if taken, will be charged against the sick leave credit of the individual. Any unused personal leave time remaining at the end of the fiscal year will automatically roll over into the accumulated sick leave account of the individual.

Staff members shall make reasonable effort to provide adequate notice to their supervisors when they are to be on a personal leave of absence.

J. Family and Medical Leave of Absence Policy – The College will grant Family and Medical leave of absence for eligible employees for up to 12 weeks per year (defined as a 52 consecutive week period).

1. Employees are entitled to take leave for the purposes stated below:

- a. upon birth of an employee's child and in order to care for the child within the first 12-months after birth;
- b. upon the placement of a child with the employee for adoption or foster care within the first 12-months after placement;
- c. in order to care for a spouse, child or parent of the employee who suffers from a serious health condition – "child" is defined as a son or daughter either under 18 years of age, or 18 years of age or older but incapable of self-care; "serious health condition" is an illness, injury, impairment or physical or mental condition that involves inpatient care in a hospital, hospice, or residential medical care facility, or continuing treatment by a health care provider; or
- d. because of a serious health condition that makes the employee unable to perform the functions of the employee's position.

2. Eligibility for absence under the Family and Medical Leave Act – To be eligible for a leave of absence under this policy, an employee must have been employed by the College for at least 12 months (not required to be consecutive) and must have worked at least 1,250 hours during the 12-month period preceding the commencement of the leave of absence. Thus, new

employees and part-time or seasonal employees working fewer than 1,250 hours a year are not entitled to family or medical leave of absence. The annual Family and Medical Leave Act allotment is a rolling 12-month period. Each time an employee takes leave, the balance of the employee's 12-week entitlement which has not been used during the immediately preceding 12-month period may be used, however, there is no carryover or accrual of unused family and medical leave, except as otherwise provided in these policies.

3. Request for Leave/Notice by Employee – Any employee who desires a leave of absence pursuant to this policy must complete, sign, and submit a Request for Leave to his/her immediate supervisor. When the need for leave of absence is foreseeable or anticipated, such as planned medical treatment or the birth of a child, the employee must make his/her best efforts to schedule leave so as not to disrupt the College's operations and must submit the Request for Leave not less than 30 days before the date the leave is to begin.

If the need for leave was not foreseeable, the employee must submit a Request for Leave as far in advance of the date of leave is to begin as is practicable.

4. Intermittent or Reduced Scheduled Leave – A leave of absence pursuant to this policy may be taken by the employee on an intermittent (rather than on an uninterrupted) basis or on a reduced schedule if medically necessary as a result of an employee's serious health condition or that of his or her spouse, child, or parent. Where leave is taken because of birth or placement of a child for adoption or foster care, an employee may take leave intermittently or on a reduced leave schedule only if approved by his/her immediate supervisor. The smallest increment of leave allowed to be taken in this category is one hour.
5. Certification Procedure – Every Request for Leave pursuant to this policy must include a written medical certification from the applicant's licensed medical care provider (except when the reason for the requested leave of

absence is the birth of a child or the placement of a child for adoption or foster care). The written medical certification must be submitted within 15 calendar days, or as soon as possible. It is the responsibility of the employee to submit the written medical certification. It shall be attached to the Request for Leave. The written medical certification must state the following:

- a. The date of which the serious medical condition commenced.
- b. The probable duration of the condition.
- c. The appropriate medical facts regarding the condition and its duration.

If the basis for a proposed leave of absence is an employee's own serious health condition, the written medical certification must also include a statement that the employee is unable to perform the functions of his or her position. If the basis for a proposed leave of absence is a serious health condition of the spouse, child, or parent, the written medical certification must also include a statement that the employee is needed to care for the spouse, child, or parent, as well as an estimate of the amount of time the employee is needed to provide the care.

In its discretion, and at its own expense, the College may require a second medical opinion after an employee submits a medical certification. If the second medical opinion differs from the original medical certification, the College may require the employee to submit to examination by a third physician, the identity of whom will be agreed upon by the College and the employee requesting the leave of absence. The College may require periodic recertification by an employee's medical care provider when the College in its discretion deems recertification is warranted.

6. Conditions of absence under the Family and Medical Leave Act – The following conditions apply to a leave of absence pursuant to this policy:
 - a. In its discretion, the College may require an employee taking an approved leave of absence to periodically report on his or her status and intention to return to work.

- b. If an employee is granted a leave of absence on an intermittent basis or on a reduced schedule basis, the College may require the employee to temporarily transfer to an alternative position that accommodates the employee's recurring absences or part-time schedule.
- c. When applicable, spouses that are both employed by the College are entitled to 12 weeks of leave in total, rather than 12 weeks leave of absence each.
- d. If at the time of applying for a leave of absence or during the leave of absence the employee intends not to return to work or decides not to return to work after completion of the leave of absence, the employee will be liable to and required to reimburse the College for the cost of payments made to maintain the employee's benefits during the leave of absence.

7. Compensation and benefits during absence under the Family and Medical Leave Act – Employees must use accrued paid vacation time or paid sick/personal time (if available and applicable), or both, (including time off for job related injuries) toward all or part of the maximum 12-week period allowed for an approved leave of absence pursuant to this policy. Employees on Family and Medical Leave shall maintain health benefits under the College's self-funded plan at the same rate and coverage prior to illness.

Employees must arrange with the College's Personnel Office to pay any contributions due for continuation of the coverage, if applicable.

Employees on Family and Medical Leave which is unpaid, shall not accrue sick/personal leave or vacation, and shall not be eligible for any other benefits (i.e., holiday pay, tuition reimbursement, tuition waiver) which existed when working.

Responsibility for payment of any obligations previously deducted from regular biweekly paychecks, such as payroll deductions, rests with the employee.

8. Return from an approved Family and Medical Leave of Absence – Upon returning from an approved leave of absence granted as a result of an employee's own serious health condition, an employee must present written medical certification from his or her medical care provider stating that he or she is able to perform the essential functions of his or her job with or without reasonable accommodation. At that time, the College will place the employee in his or her former position. If the former position is not available, the employee will be placed in an equivalent position with equivalent compensation and benefits. The College can deny reinstatement if the employee would otherwise not have been employed at the time reinstatement is requested, such as if the employee would have been laid off.

If an employee does not return to work on the agreed upon date, the employee will be considered to have voluntarily terminated his or her employment. Under no circumstances will a leave of absence be approved for longer than a period of 12 weeks.

With respect to "highly paid" or "key" employees, there may be circumstances where no positions are available upon the expiration of his or her leave of absence. In such circumstances, the employee will be terminated from the College. A "Key" or "highly paid" employee is a salaried employee who is among the highest paid 10 percent of those employees working for the College.

- K. Discretionary Leave of Absence Without Pay – details of leave of absence for all full-time faculty members may be found in the Faculty Contract.

In its discretion, the College may grant leave of absence without pay to an employee if, in the opinion of the College, such leave would serve the best interest of the College and the employee. This Section is applicable only after any leave available and applicable under Family and Medical Leave as provided in Policy 419.01J is exhausted. No leave of absence without pay shall be granted to any employee who has accrued paid vacation time or who is eligible to be paid sick/personal time, or both, (to the extent that accrued paid leave is available and applicable).

An employee seeking leave of absence without pay shall request leave by giving written notice to the College at least 30 days in advance of the date of the proposed start of leave of absence without pay. Leave of absence without pay must be approved in advance by the employee's supervisor. Leave of absence without pay for more than one calendar month in any fiscal year must be approved in advance by the President.

An employee on leave of absence without pay under this leave provision shall maintain health benefits under the College's health plan at the same rate and coverage prior to leave, but shall pay all premiums for such coverage. During the period of leave of absence without pay under this policy, an employee must arrange with the College's Personnel Office to pay all contributions due for continuation of coverage. Failure to make such payment shall constitute resignation from employment.

Employees on leave of absence without pay under this Section shall not accrue sick/personal leave or vacation, and shall not be eligible for any other benefits which existed or accrued when working.

An employee concurrently on SURS disability leave and on leave of absence without pay under this Section shall have his or her leave of absence without pay terminated after six months. Grant of leave of absence without pay under this Section does not guarantee the employee will return to the same or a similar job at the end of the leave. The College may deny reinstatement if the employee would not otherwise have been employed at the time reinstatement is requested.

Failure to return to work at the end of an approved leave of absence will be considered to be a resignation.

L. Section 403(b) Annuity Program – The College believes that it is in the best interest of its employees that the employees be able to make use of Retirement Benefit Programs. The College shall, from time to time, reasonably facilitate employee participation in Section 403(b) annuity programs, and shall effect salary reductions on behalf of qualified employees when such employees comply with this policy.

The responsibility of the College to provide for salary reductions and to make the contributions to a designated Benefit program is subject to the following requirements:

1. The employee shall use and complete such appropriate forms as required and provided by the College.
2. The Benefit Service Provider shall have entered into a service provider agreement in form satisfactory to the College.
3. The employee shall use only (a) those service providers who have entered into an agreement with the College as provided in Paragraph 2, and (b) appropriate salary reduction agreements in the form as approved from time to time by the office of College Services of the College.

03/23/87	07/27/92	11/28/94	05/26/98	06/23/03
05/21/90	11/23/92	10/27/97	11/23/98	6/28/04
2/25/91	10/31/94	03/23/98	10/20/99	

420.01 Other Leaves

The President, with the approval of the Board of Trustees, may grant other leaves of absence with full pay, reduced salary or without salary for the purpose of professional development, acceptance of professional assignments of limited duration with other colleges, governmental agencies, or with foreign nations. Such leaves shall be for appropriate purposes consistent with the needs and interests of the College. Application for such leaves shall be made, in writing, to the President, and shall state the purpose for which the leave is requested, its anticipated duration, and its value to the College. The terms and conditions of the leave shall be determined at the time the request for leave is acted upon.

2/12/79

420.02 Jury Duty Leave

The Board shall pay regular salary to a full-time employee called to serve as a juror, and the employee shall retain any reimbursement.

2/12/79
8/17/84
11/28/94
8/25/08

421.01 Outside Employment

Any staff member who accepts outside employment shall notify the appropriate supervisor in writing prior to accepting such employment. Such employment shall in no way interfere with the College's ability to schedule classes and/or an employee fulfilling his/her duties and responsibilities.

2/12/79
10/25/04

Sauk Valley Community College
February 28, 2011

Action Item 5.1

Topic: **Board Policy 409.01 Administrative Employment Contracts,
Contract Continuation and Contract Termination – Second Reading**

Presented By: **Dr. George Mihel**

Presentation:

In accordance with the directive from the Board, the administration has rewritten Board Policy 409.01 Administrative Employment Contracts, Contract Continuation and Contract Termination to update, remove unnecessary procedural language, and to clarify policies.

The recommended revision is on the following page.

Recommendation:

The administration recommends the Board approve Board Policy 409.01 Administrative Employment Contracts, Contract Continuation and Contract Termination for second reading.

409.01 Administrative Employment Contracts, Contract Continuation, and Contract Termination

A. Basic Term of Employment and Termination

Administrators shall be employed for a one-year term. The contract of employment may be renewed by Board of Trustees' action on or before April 1st of the year in which the contract expires. Absent action by the Board to renew the contract of employment, the administrator's employment shall terminate at the end of the term. No action by the Board shall be necessary to effect termination at the end of the term of the contract.

B. Contract Continuation

1. After three years of full-time employment by the College on successive one-year contracts, an administrator shall be eligible for a rolling two-year contract.
2. "Rolling two-year contract" means that the employee shall have a two-year term of employment, which is renewable annually.
3. If a rolling two-year contract is granted by the Board, annual renewal shall be in the Board's discretion upon recommendation by the President. Renewal shall be by April 1st each year.
4. In the event of non-renewal of the rolling contract by April 1st of the school year preceding the final year of the contract, the contract of employment of the administrator shall automatically terminate at the end of the then current two-year term. No further action by the Board shall be necessary to effect the termination.

C. Contract Termination During Term

Anything in the foregoing notwithstanding, the employment of any administrator may be terminated prior to the end of the term of the contract under which the individual is employed, under the following circumstances:

1. Dismissal for cause as defined in these policies; ***Board Policy 415.01***
and/or
2. Economic or program retrenchment.

D. Expectation of Employment

No Administrator to whom this policy is applicable shall have any expectation of employment beyond the term of the current contract, in the absence of specific formal action by the Board of Trustees in open session, granting an additional term of employment.

E. Applicability

This policy shall apply to all administrators except for the President. The President shall have a separate contract with the College.

02/12/79
12/19/83
08/27/93
09/24/93
12/17/07

Sauk Valley Community College
February 28, 2011

Action Item 5.2

Topic: **Full-Time Faculty Appointments 2011-2012**

Presented By: **Dr. George Mihel and Alan Pfeifer**

Presentation:

Annually the Board takes action on the administrative recommendations for faculty.

Faculty Term Appointments

At the end of the spring semester, the following faculty member will have completed one semester of satisfactory service as a term appointee and is eligible for reappointment to one year of the same designation:

Amy West

At the end of the spring semester, the following faculty member will have completed one year of satisfactory service as a term appointee and is eligible for reappointment to another year of the same designation:

Catherine Vos

At the end of the spring semester, the following faculty members will have completed two years of satisfactory service as term appointees and are eligible for reappointment to another year of the same designation:

Chris Carlson
Carrie Conderman
Jonathon Mandrell

At the end of the spring semester, the following faculty members have completed the contract year in which the 70th birthday occurred, so are eligible for reappointment to one year as a term appointee.

Stanley Shippert
Kenneth Youel

The following faculty members are on continuing contracts and will continue at their current rank.

Faculty Continuing Appointments

Charles Atchley
Noel Berkey
Tom Breed
David Breen
Dianna Brevitt
Pamela Cunningham
Dennis Day
Robert Duncan
David Edelbach
Paul Edleman
Amanda Eichman
Richard Eichman
Ernie Etter
Terry Lyn Funston
Chris Gehlach
L. Scott Gillihan
Jane Hamilton
Jason Hedrick

Mary Heitmann
Debi Hill
Mary Ann Hurd
Thomas Irish
Janet Matheney
Steve McPherson
Kevin Megil
Ruth Montino
Kris Murray
John Nelson
Steve Nunez
Ralph Pifer
Steve Shaff
Bradley Smith
Charles West
Val Wittman
James Wright

New Continuing Appointment Tenure

The following faculty member satisfactorily completed the period of instructional service as a term appointee and is eligible for a continuing appointment (tenure).

Penny Duncan

Recommendation:

The administration recommends that the Board approve the faculty contracts as presented effective fall 2011.

Sauk Valley Community College
February 28, 2011

Action Item 5.3

Topic: Floor Scrubber Purchase

Presented By: Dr. George Mihel and John Ditto

Presentation:

The College has a 1997 battery-powered Convertamatic Floor Scrubber that has been used by the custodial staff extensively over the years and is in need of replacement.

A bid announcement was placed in the *Dixon Telegraph* and *Sterling Daily Gazette*, and detailed specifications were sent to five vendors. The specifications included a request for a 28" Eco-friendly battery-powered riding floor scrubber. The scrubber should be able to scrub and vacuum in one pass, utilizes a water conservation system, can clean using detergent or water, and provides the necessary power to clean all floors in one pass. Five bids were received. The cost will be paid by Funding Bonds.

Company Name	Model	Bid	
Am-San Supply Company, Lombard, IL	Advenger X2805 EcoFlex	\$11,338.16	
HP Products, Alsip, IL	Taski Swingo 2500	\$12,168.02	
Advance Commercial Equipment, Chicago, IL	Advenger X2805 EcoFlex	\$14,999.00	
Nilfisk-Advance, Inc., Plymouth, MN	Advenger X2805 EcoFlex	\$15,699.00	
Green Clean Solutions Chicago, IL	Taski Swingo 2500	\$11,471.00	Received after bid deadline and did not meet bid specifications

Recommendation:

The administration recommends the Board approve the bid from Am-San Supply Company for an Advenger X2805 EcoFlex Riding Floor Scrubber in the amount of \$11,338.16, to be paid from Funding Bonds.

Sauk Valley Community College
February 28, 2011

Action Item 5.4

Topic: Full-Time Staff One-Time Stipend

Presented By: Dr. George Mihel

Presentation:

Negotiations with full-time faculty resulted in a zero increase in salary and some major concessions in benefits. Because of the reduction in net revenue for the employee and the unexpected surplus in college reserves, each faculty member was given a one-time stipend of \$1,000. In fairness to the other constituent groups the same stipend should be awarded.

Recommendation:

The administration recommends the Board approve the one-time stipend of \$1,000 to each full-time member of the administration, professional technical, and support groups hired prior to 10/1/10; \$500 to those individuals hired 10/1/10 to 12/31/10 (list attached)

Sauk Valley Community College
February 28, 2011

Action Item 5.5

Topic: Part-Time Staff One-Time Stipend

Presented By: Dr. George Mihel

Presentation:

In fairness to our permanent part-time employees the administration would like to have consideration to a one-time stipend for this group.

Recommendation:

The administration recommends the Board approve the one-time \$500 stipend for all permanent part-time employees hired before 10/1/10 working 20 hours or more per week; \$250 for those hired between 10/1/10 and 12/31/10. (list attached)

Sauk Valley Community College
February 28, 2011

Action Item 5.6

Topic: Faculty Retirement

Presented By: Dr. George Mihel and Alan Pfiefer

Presentation:

Mr. Niemeyer has taught in our electricity program for over 10 years and has been instrumental in expanding our corporate training opportunities. We appreciate Loren's service to the college and our students.

Recommendation:

The administration recommends the Board approve the retirement of faculty member Mr. Loren Niemeyer effective May 31, 2011.