

**SAUK VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES
AGENDA**

**Third Floor Board Room
Dixon, IL**

**May 23, 2011
7:00 p.m.**

- 1.0 Call to Order/Roll Call**
- 2.0 Consent Agenda**
 - 2.1 Approval of Agenda**
 - 2.2 Approval of Minutes, April 25, 2011**
 - 2.3 Treasurer's Report**
 - 2.4 Bills Payable**
 - 2.5 Payrolls**

April 29, 2011	\$258,857.93
May 13, 2011	\$257,122.16
 - 2.6 Budget Report**
- 3.0 Reports/Information**
 - 3.1 President's Report:**
 - 3.2 Strategic Plan Recommendations**
 - 3.3 Reports/Comments from Board Members**
 - 3.4 Communication from Visitors**
 - 3.5 Board Policy Review – Board Policies: 428.01 Intellectual Property; 428.02 Pre-employment Investigations and Pre-employment and Employee Testing; 429.01 Acceptable Use Policy; 430.01 Identity Theft Prevention**
- 4.0 Closed Session – (Appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College; collective bargaining; closed session minutes consideration; pending litigation probable or imminent)**
- 5.0 Action Items:**
 - 5.1 Board Policy 425.01 Early Retirement - First Reading**
 - 5.2 Faculty Retirement**
 - 5.3 Faculty Resignation**
 - 5.4 Appointment of Architect/Manager for Technology Wing Classrooms**
 - 5.5 Bid Award PHS Wastewater Treatment**
- 6.0 Approval of Closed Session Minutes of April 25, 2011**
- 7.0 Adjournment**

**SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING
MINUTES
May 23, 2011**

The Board of Trustees of Sauk Valley Community College met in regular session at 7:00 p.m. on May 23, 2011, in the Board Room at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Andersen called the meeting to order at 7:00 p.m. and the following members answered roll call:

Ed Andersen	Scott Stoller
Andrew Bollman	Lisa Wiersema
Robert Thompson	Margaret Tyne
William Simpson	Student Trustees Sisson (arrived after roll call)

Absent: None

SYCC Staff: President Dr. George Mihel
Attorney Miller
Dean of Information Services Alan Pfeifer
Dean of Business Services Paula Meyer
Dean of Instructional Services Mary Lou Kidder
Dean of Institutional Research and Planning Tom Gospodarczyk
Director of Foundation and Grants Amy Viering
Director of Building and Grounds John Ditto
Faculty Member Steve McPherson
Coordinator of Marketing and Public Relations Rachel Marco
Administrative Assistant Debra Dillow

Consent Agenda: It was moved by Member Thompson and seconded by Member Wiersema to approve the Consent Agenda. In a roll call vote, all voted aye. Student Trustee Sisson advisory vote: aye. Motion carried.

President's Report: Heard Dr. Mihel indicate to the Board that the Sauk softball team made it the National Championship and he congratulated them on a great season. He reported on his recent experience participating in the Honor Flight last week. He invited the Board to attend the ICCTA Annual Convention being held in Bloomington June 2 - 4. Alan Pfeifer and Steve McPherson provided an update to the Board on new program development.

Tom Gospodarczyk provided an HLC update on Criterion 4. Dr. Mihel along with Paula Meyer and Amy Viering provided a presentation on the interior master plan. Tom Gospodarczyk provided information on the strategic plan recommendations.

Reports:

ICCTA Report: Member Bollman indicated that the ICCTA Annual Convention will be held June 2 -4, 2011.

Foundation: Chair Andersen indicated that discussion will take place during closed session.

Student Trustee Report: Student Trustee Sisson introduced new Student Trustee Joshua Halstead. Chair Andersen presented Student Trustee Sisson with a resolution for her service as Student Trustee of Sauk Valley Community College.

Board Policy Review:

Dr. Mihel reviewed board policies: 428.01 Intellectual Property and will recommend changes; 428.02 Pre-employment Investigations and Pre-employment and Employee Testing and will recommend minor changes; 429.01 Acceptable Use Policy and will recommend no changes; 430.01 Identity Theft Prevention and will recommend no changes.

Closed Session:

At 8:01 p.m. it was moved by Member Wiersema and seconded by Member Stoller that the Board go into closed session for the purpose of appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College; collective bargaining; closed session minutes consideration; pending litigation probable or imminent. In a roll call vote, all voted aye. Student Trustee Sisson advisory vote: aye. Motion carried.

The Board returned to regular session at 8:55 p.m.

Board Policy 425.01
Early Retirement
(First Reading):

It was moved by Member Bollman and seconded by Member Thompson that the Board table the action of Board Policy 425.01 until next month. In a roll call vote, all voted aye. Student Trustee Sisson advisory vote: aye. Motion carried.

Faculty Retirement: It was moved with regret by Member Thompson and seconded by Member Bollman that the Board approve the retirement of faculty member Mr. Charles West effective May 31, 2011, and authorize the administration to seek a replacement faculty member. In a roll call vote, all vote aye. Student Trustee Sisson advisory vote: aye. Motion carried.

Faculty Resignation: It was moved by Member Bollman and seconded by Member Stoller that the Board approve the resignation of faculty member Ms. Terry Lyn Funston effective August 18, 2011 and authorize the administration to seek a replacement faculty member. In a roll call vote, all voted aye. Student Trustee Sisson advisory vote: aye. Motion carried.

Appointment of Architect/Construction Manager for Technology Wing Classrooms: It was moved by Member Stoller and seconded by Member Wiersema that the Board approve the appointment of Wight and Co. to provide professional design, engineering, environmental and construction management services for the technology wing classrooms for a total cost of \$103,313. In a roll call vote, all voted aye. Student Trustee Sisson advisory vote: aye. Motion carried.

Bid Award – PHS Wastewater Treatment Plant: It was moved by Member Bollman and seconded by Member Tyne that the Board approve the bids for the Wastewater Treatment Project from Engle Electric for lighting and ventilation in the amount of \$18,576, and from ADA Decorating of Sterling to re-coat the aeration tank in the amount of \$14,360 for a total project cost of \$32,936. In a roll call vote, all voted aye. Student Trustee Sisson advisory vote: aye. Motion carried.

Closed Session Minutes April 25, 2011: It was moved by Member Bollman and seconded by Member Sisson that the Board approve the Closed Session Minutes of April 25, 2011. In a roll call vote, all voted aye. Student Trustee Sisson advisory vote: aye. Motion carried.

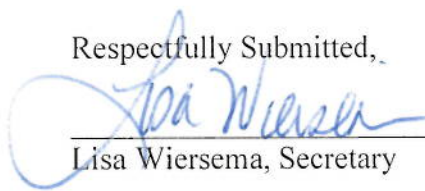
Adjournment: Since the scheduled business was completed, it was moved by Member Sisson and seconded by Member Thompson that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Sisson advisory vote: aye. Motion carried.

The meeting adjourned at 9:08 p.m.

Next Meeting:

The next regular meeting of the Board will be at 7:00 p.m. on
June 20, 2011 in the Board Room.

Respectfully Submitted,



Lisa Wiersema, Secretary

SAUK VALLEY COMMUNITY COLLEGE

APPROVED BY



BOARD CHAIR



BOARD SECRETARY

INTEREST

DATE 5/23/11

RATE

AMOUNT

SAUK VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES - TREASURER'S REPORT
As of April 30, 2011

CHECKING ACCOUNTSINTEREST BEARING ACCOUNTS

General Account - Sterling Federal Bank

0.150

\$440,787.35

Illinois Funds - Firststar Bank, Springfield

0.045

4,269,752.81

SUBTOTAL

4,710,540.16MONEY MARKET

Merrill Lynch Wealth Management

1.000

114,212.77

SFB Investment Center - Federated Capital Reserves

0.000

80,070.62

SFB Investment Center - Federated US Treasury

0.000

4,152,182.12

SUBTOTAL

4,346,465.51

TOTAL CHECKING ACCOUNTS

\$9,057,005.67INVESTMENTSMATURITYFINANCIAL INSTITUTIONDATE

People's Bank, Tampico

07-14-2011

0.450

1,000,000

First National Bank, Amboy

07-23-2011

0.750

500,000

Farmers State Bank, Sublette

08-13-2011

0.750

1,000,000

Farmers State Bank, Sublette

02-17-2012

1.000

1,000,000

SUBTOTAL

3,500,000MERRILL LYNCH:YIELDPRICE

Federal Home Ln Bks Cons Bd

06-10-2011

3.450

653,406.00

Federal Home Ln Bks Cons Bd

09-16-2011

2.709

658,742.50

Federal Farm Cr Bks Cons Bd

02-13-2012

1.359

619,211.45

Federal Farm Cr Bks Cons Bd

07-23-2012

1.740

605,027.00

Federal Farm Cr Bks Global Cons Bd

11-13-2012

2.147

630,696.00

Federal Natl Mtg Assn Call

02-21-2013

4.750

429,356.00

Federal Hom Ln Mtg Corp

06-28-2013

1.625

721,562.40

Federal Home Loan Bank

10-29-2013

1.446

400,636.00

Federal Home Loan Bank

01-27-2014

1.050

496,920.00

Federal Home Loan Bank

09-12-2014

1.375

635,374.65

SUBTOTAL

\$5,850,932.00SFB INVESTMENT CENTER - CHALLENGE GRANTS

Integra Bk Natl Assn Evansville IN CTF

09-26-2011

1.000

150,000.00

Venture Bk Bloomington, MN CTF

03-07-2012

1.000

240,000.00

Ally Bank Midvale Utah CTF

03-26-2012

1.250

250,000.00

Probank Tallahassee FL CTF

03-26-2012

1.200

250,000.00

Arkway Bk & Tr Harwood Heights, IL

04-02-2012

1.300

250,000.00

Farmers St Bk Hartland MN CTF

09-24-2012

1.350

150,000.00

Integra Bk Natl Assn Evansville IN CTF

10-01-2012

1.550

100,000.00

Southwest Cap Bk Natl Assn Ft Myers, FL

12-26-2012

1.500

200,000.00

American Express Centurion Bk Salt

03-25-2013

2.000

250,000.00

Bridgeview Bk Group IL CTF

03-25-2013

1.700

250,000.00

Doral Bk Catano P R

05-28-2013

2.000

250,000.00

2,340,000.00

SFB INVESTMENT CENTER - FUNDING BONDS

U.S. Treasury Securities	01-31-2012	0.875	2,500,000.00
Bank of China New York City NY	07-16-2012	1.000	250,000.00
Florida Cap Bk Natl Assn Jacksonville	07-19-2012	1.150	250,000.00
Wilmington TR CO-DEL	01-14-2013	1.250	250,000.00
GE Money Bk Instl, Draper, UT	01-16-2013	1.250	250,000.00
Banco Bilbao Vizcaya Argentaria, P R	01-23-2013	1.450	250,000.00
Citizens Bk Flint, MI	01-28-2013	1.300	250,000.00
Avenue Bk Nashville, TN	01-28-2013	1.200	250,000.00
BMW BK North Amer, Salt Lake City, UT	01-30-2013	1.250	250,000.00
Panhandle St Bank, Sandpoint, ID CTF	02-27-2013	1.500	250,000.00
Middleton Community Bank, WI	04-05-2013	1.250	250,000.00
			5,000,000.00

TOTAL INVESTMENTS

\$16,690,932.00

Sauk Valley Community College
Board of Trustees
May 23, 2011

Summary of Bills Payable

Amount

General Operating Funds

\$ 432,577.30

SAUK VALLEY COMMUNITY COLLEGE
APPROVED BY


BOARD CHAIR


BOARD SECRETARY

DATE 5/23/11

REPORT SVRCHKR
FISCAL YEAR 2011

Sauk Valley Community College
Check Register
From 04/21/11 To 05/23/11

RUN DATE: 05/13/11
TIME: 11:57 AM
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<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Corporation for National Servi	01		Americorps	Return of Funds R Geiger	40.00
Illinois Department of Rehabil	01		Rehabilitation Dors	Refund Heather Cone Fall 09	78.95
Illinois Department of Rehabil	01		Rehabilitation Dors	Refund D McGuire	10.52
Digital Architecture Group	01		Prepaid Expense	Acalog ACMS Hosting	4,140.00
Dixon Petunia Festival Inc	01		Prepaid Expense	FY 12 Sponsorship	2,000.00
State Universities Retirement	01		SURS Payable	Accrued Surs	29,490.33
State Universities Retirement	01		SURS Payable	Accrued Surs	29,266.85
Select Employees Credit Union	01		Credit Union Payable	ACCRUED W/H Select Employees Credit Un	5,682.82
Select Employees Credit Union	01		Credit Union Payable	ACCRUED W/H Select Employees Credit Un	5,682.82
SVCC Faculty Association	01		Faculty Association Payable	Accrued SVCC Faculty Assoc, Dues	948.72
SVCC Faculty Association	01		Faculty Association Payable	Accrued SVCC Faculty Assoc, Dues	948.72
Freedman Anselmo Lindberg & Ra	01		Wage Garnishment Payable	ACCRUED W/H- GARNISHMENT	34.61
Freedman Anselmo Lindberg & Ra	01		Wage Garnishment Payable	ACCRUED W/H- GARNISHMENT	99.26
Freedman Anselmo Lindberg & Ra	01		Wage Garnishment Payable	ACCRUED W/H- GARNISHMENT	34.61
Freedman Anselmo Lindberg & Ra	01		Wage Garnishment Payable	ACCRUED W/H- GARNISHMENT	32.45
Illinois Student Assistance Co	01		Wage Garnishment Payable	ACCRUED W/H- GARNISHMENT	122.19
Illinois Student Assistance Co	01		Wage Garnishment Payable	Garnishment	122.19
Community Health Charities of	01		United Way Payable	ACCRUED W/H-Community Health Charities	43.06
Community Health Charities of	01		United Way Payable	ACCRUED W/H-Community Health Charities	43.06
United Way of Lee County	01		United Way Payable	Accrued United Way Dixon	64.33
United Way of Lee County	01		United Way Payable	Accrued United Way Dixon	64.33
United Way of Whiteside County	01		United Way Payable	Accrued United Way Sterling/Rock Falls	44.75
United Way of Whiteside County	01		United Way Payable	Accrued United Way Sterling/Rock Falls	44.75
JEM fbo Sauk Valley CC 403b PI	01		Fidelity Investments	ACCRUED ANNUITIES-Fidelity Investments	3,625.00
JEM fbo Sauk Valley CC 403b PI	01		Fidelity Investments	ACCRUED ANNUITIES-Fidelity Investments	3,625.00
JEM fbo Sauk Valley CC 403b PI	01		Vanguard	ACCRUED ANNUITIES-Vanguard	2,650.00

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JEM fbo Sauk Valley CC 403b PI	01		Vanguard	ACCRUED ANNUITIES-Vanguard	2,650.00
JEM fbo Sauk Valley CC 403b PI	01		Valic	ACCRUED ANNUITIES-VALIC	350.00
JEM fbo Sauk Valley CC 403b PI	01		Valic	ACCRUED ANNUITIES-VALIC	350.00
Alexander, Shawna	01		Accounts Payable	SSS	560.00
Ambeau, Ashley	01		Accounts Payable	Scholarship	200.00
Aponte, Sophia	01		Accounts Payable	Online Refund	3.00
Austin, Patricia	01		Accounts Payable	Foundation	100.00
Behrke, Megan	01		Accounts Payable	MAP Refund	731.00
Bielema, Hanna	01		Accounts Payable	EOG	250.00
Bierdeman, David	01		Accounts Payable	SSS	560.00
Brown, Matthew	01		Accounts Payable	SSS	560.00
Bryant, Anna	01		Accounts Payable	Pell	1,163.00
Carlson, Tyler	01		Accounts Payable	Foundation	100.00
Chan, Kam	01		Accounts Payable	Online Refund	55.00
Cooper, Kathleena	01		Accounts Payable	EOG	250.00
Copeland, Linda	01		Accounts Payable	Online Refund	65.00
Daws, Gary	01		Accounts Payable	Online Refund	40.00
Diaz, Erial	01		Accounts Payable	SSS	560.00
Dodge, Regina	01		Accounts Payable	Direct Loan	2,240.00
Downey, Stephanie	01		Accounts Payable	SSS	560.00
Ennenbach, Jessica	01		Accounts Payable	SSS	560.00
Felder, Kalen	01		Accounts Payable	EOG	250.00
Flynn, Larissa	01		Accounts Payable	SSS	560.00
Franco, Stephen	01		Accounts Payable	SSS	560.00
Fredericks, Beth	01		Accounts Payable	EOG	250.00
Fredericks, Rebecca	01		Accounts Payable	Foundation	100.00

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Gossage, David	01		Accounts Payable	Pell	2,775.00
Gossage, David	01		Accounts Payable	Pell	2,775.00
Gurley, Brandon	01		Accounts Payable	SSS	560.00
Hall, Alissa	01		Accounts Payable	EOG	250.00
Herrick, Candace	01		Accounts Payable	Addl Pell	175.00
Hodapp, Tyler	01		Accounts Payable	EOG	250.00
Johnson, Jody	01		Accounts Payable	Online Refund	396.00
Johnson, Kory	01		Accounts Payable	EOG	250.00
Johnson, Paul	01		Accounts Payable	Online Refund	65.00
Johnson, Raymond	01		Accounts Payable	Online Refund	40.00
Katzman, Michael	01		Accounts Payable	Online Refund	375.00
Kidder, Fredrick	01		Accounts Payable	Online Refund	22.00
Kocsis, DeAndre	01		Accounts Payable	SSS	560.00
Kosman, Jessica	01		Accounts Payable	Direct Loan	1,742.00
Lopez, Andrea	01		Accounts Payable	SSS	560.00
Lopez, Mercedes	01		Accounts Payable	SSS	560.00
Mattingsly, Jennifer	01		Accounts Payable	Online Refund	5.00
Newman, Karen	01		Accounts Payable	SSS	560.00
Norup, Amanda	01		Accounts Payable	SSS	560.00
Ocken, Nancy	01		Accounts Payable	Online Refund	65.00
Rodriguez, Leah	01		Accounts Payable	SSS	560.00
Rogers, Cassie	01		Accounts Payable	SSS	560.00
Sankey, Blair	01		Accounts Payable	Direct Loan	1,742.00
Scott, Callie	01		Accounts Payable	EOG	224.29
Sheaffer, Dean	01		Accounts Payable	Online Refund	563.00
Smoot, Carrie	01		Accounts Payable	Online Refund	198.00
	01		Accounts Payable	SSS	560.00

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Strong, Shonda	01		Accounts Payable	Direct Loan	592.00
Tieken, Gabe	01		Accounts Payable	Direct Loan	996.00
Ditto, John	01		Other Payables	Replace Medical Insurance Checks	176.52
Pfeifer, Alan	01		Other Payables	Replacement Medical Insurance Check	29.99
Pfeifer, Ralph	01		Other Payables	Replacement Medical Insurance Check	224.98
Shelley, Chris	01		Other Payables	Replacement Medical Insurance Check	29.99
Follett Bookstore	01		PELL EOG BT	PELL Book Charges	1,162.75
Follett Bookstore	01		JTPA Whiteside B	PFE-Whiteside Book Charges	747.98
Follett Bookstore	01		DORS B	DORS Book Charges	341.25
Follett Bookstore	01		Vets Rehab B	VETS Rehab Book Charges	13.75
Consolidated Management Co	01		Cafeteria payable	Punch A Lunch Sales April 2011	942.00
Ward Murray Pace & Johnson P.C	01	Board of Trustees	Legal Services	Legal Fees	2,660.00
Sauk Valley Newspapers	01	Board of Trustees	Advertising	Notice Sauk Valley Community College	59.15
Consolidated Management Co	01	Board of Trustees	Conference/Meeting Expense	April Board Meeting	57.20
Fifth Third Bank	01	Board of Trustees	Conference/Meeting Expense	Travel-A Bollman	188.86
Follett Bookstore	01	President's Office	Office Supplies	Bookstore Charges-Departments	23.15
Fifth Third Bank	01	President's Office	Conference/Meeting Expense	Train Fare D Dillow	32.00
Fifth Third Bank	01	President's Office	Conference/Meeting Expense	Lodging & Conference President	446.69
RK Dixon	01	College Relations's Office	Maintenance Services	Copier-Maint & Sply	274.99
ComCast Spotlight Inc	01	College Relations's Office	Advertising	Monthly Advertising	2,570.00
Northern Public Radio	01	College Relations's Office	Advertising	Monthly Invoice	455.00
Northern Public Radio	01	College Relations's Office	Advertising	Monthly Contract	455.00
Sauk Valley Newspapers	01	College Relations's Office	Advertising	Advertising March 2011	5,573.67
WIXN FM - WIXN AM-WRCV-FM	01	College Relations's Office	Advertising	April Advertising	2,046.00
WLLT	01	College Relations's Office	Advertising	Monthly Advertising	855.00
Withers Broadcasting	01	College Relations's Office	Advertising	Monthly Advertising	863.45

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Gordon Flesch Company, Inc	01	Printshop	Maintenance Services	Copy Charges	363.29
Gospodarczyk, Thomas	01	Institutional Research & Plannin	Conference/Meeting Expense	Travel- Waubesa & Moraine Valley	182.13
Gospodarczyk, Thomas	01	Institutional Research & Plannin	Other Conference & Meeting	Gas Cards CTE Incentive	100.00
Miller, Shari	01	Foundation	Office Supplies	Easel Pad	32.01
Consolidated Management Co	01	Foundation	Conference/Meeting Expense	Foundation Board Meeting April 2011	15.60
Viering, Amy	01	Foundation	Conference/Meeting Expense	Seminar Registration 5/4/11	695.00
Gordon Flesch Company, Inc	01	VP-Academics	Maintenance Services	Copy Charges	42.40
Ramsay Corp	01	VP-Academics	Office Supplies	Wind Turbine Technician	440.00
Mihina, Stephen	01	Honors	Instructional Service Contracts	MAT 205 Spring 2011	150.00
Consolidated Management Co	01	Honors	Conference/Meeting Expense	Honors Luncheon	165.00
Schauft, Felicia	01	Art	Consultants	Art Class 5/4/11	80.00
Smith, Matthew	01	Art	Consultants	Art 4/11/11	40.00
Smith, Matthew	01	Art	Consultants	Art 4/20/11	80.00
Smith, Matthew	01	Art	Consultants	Art Class 4/25/11	40.00
Follett Bookstore	01	Art	Instructional Supplies	Bookstore Charges-Department	15.57
Carp, Katelyn	01	Art	Other Conference & Meeting	Refund Art Trip	35.00
Popp, Dona	01	Art	Other Conference & Meeting	Refund Art Trip Spring 2011	35.00
Follett Bookstore	01	Humanities	Instructional Supplies	Bookstore Charges-Departments	2.68
Follett Bookstore	01	Music	Instructional Supplies	Bookstore Charges-Departments	22.54
Follett Bookstore	01	Fitness Center	Instructional Supplies	Bookstore Charges-Departments	3.19
Follett Bookstore	01	Psychology	Instructional Supplies	Bookstore Charges-Department	176.75
Follett Bookstore	01	Mathematics	Instructional Supplies	Bookstore Charges-Departments	13.39
Follett Bookstore	01	Dean of Instruction	Office Supplies	Bookstore Charges-Departments	16.72
Follett Bookstore	01	Dean of Instruction	Office Supplies	Bookstore Charges-Department	23.99
Follett Bookstore	01	Dean of Instruction	Office Supplies	Bookstore-Department Charges	51.06
Rock Falls Chamber of Commerce	01	Dean of Instruction	Publications and Dues	Ad-Newsletter	100.00

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Kidder, Mary	01	Dean of Instruction	Conference/Meeting Expense	Travel-HCC.CJS	76.19
Follett Bookstore	01	Business	Instructional Supplies	Bookstore -Department Charges	5.08
Dowd, John	01	Electronics	Instructional Supplies	Supplies ELT Course	53.36
TestPath Inc	01	Electronics	Instructional Supplies	Fluke 44/100 Fuse	51.95
Rockford Industrial Welding Su	01	Welding	Instructional Supplies	Acetylene, Argon & Oxygen	147.32
Rockford Industrial Welding Su	01	Welding	Instructional Supplies	Collet	771.03
Uni Hydro Inc	01	Welding	Instructional Supplies	Bar Shear Blades	328.99
KSB Hospital	01	Wind Energy	Consultants	Heartsaver CPR/AED Training IND 131	200.00
Fifth Third Bank	01	Testing Center	Office Supplies	Staples	54.85
Florini, Anthony	01	Testing Center	Conference/Meeting Expense	Travel- ROE & Wallace thru 4/27/11	12.24
Gordon Flesch Company, Inc	01	Dean of Health Professions	Maintenance Services	Copy Charges	23.83
Quill Corporation	01	Dean of Health Professions	Office Supplies	Index Cards & USB Drive	58.00
Lynch, Janet	01	Dean of Health Professions	Conference/Meeting Expense	Travel- Area Visits thru 4/18/11	239.70
CGH Medical Center	01	Associate Degree Nursing	Instructional Supplies	Alaris Tubing	694.30
Fifth Third Bank	01	Associate Degree Nursing	Instructional Supplies	Nursing Caps	246.95
S J Smith Welding Supply	01	Associate Degree Nursing	Instructional Supplies	Gases for Chemistry	11.78
Mountain Measurement Inc	01	Associate Degree Nursing	Publications and Dues	Subscription NCLEX PN	300.00
Gehlbach, Christyne	01	Associate Degree Nursing	Conference/Meeting Expense	Travel-Area Clinical Sites	164.22
Southern Illinois University	01	Nurse Assistant	Consultants	Exam Fee 6/16/11	900.00
Southern Illinois University	01	Nurse Assistant	Consultants	Exam Fee 6/16/11 11 Students	660.00
Southern Illinois University	01	Nurse Assistant	Consultants	Exam Fee 16 Students	960.00
Southern Illinois University	01	Nurse Assistant	Consultants	Exam Fee 6/16/11 12 Students	720.00
Peoria Production Shop	01	Nurse Assistant	Instructional Supplies	Gait Belts	224.11
Miller, Joan	01	Nurse Assistant	Conference/Meeting Expense	Travel- CNAE Meeting	128.83
DeKroft-Metz and Co, Inc	01	Licensed Practical Nursing	Instructional Supplies	Exam Gloves	481.20
Mountain Measurement Inc	01	Licensed Practical Nursing	Publications and Dues	Subscription NCLEX PN	200.00

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SourceOne Healthcare Technolog	01	Radiologic Technology	Maintenance Services	Labor	100.00
Francisco, Cassandra	01	Radiologic Technology	Conference/Meeting Expense	Travel- Area Clinical Sites	343.23
Jakubczak, Kerri	01	Radiologic Technology	Conference/Meeting Expense	Travel- Clinical Site Visits thru 4/20	293.76
Shuler, Nancy	01	NIOIN	Instructional Supplies	OFFICE SUPPLIES	110.04
Shuler, Nancy	01	NIOIN	Conference/Meeting Expense	Travel-Area Site Visits thru 2/21/11	338.76
Shuler, Nancy	01	NIOIN	Conference/Meeting Expense	Travel- Area Site Visits thru 4/19/11	442.97
Flinn Scientific	01	Biology	Instructional Supplies	Biology Supplies	262.60
Edelbach, David	01	Chemistry	Instructional Supplies	Supplies	46.81
Flinn Scientific	01	Chemistry	Instructional Supplies	Chemistry Supplies	165.40
Gaylord Brothers	01	Learning Resource Center	Library Supplies	Cards & Key Tags	729.80
ABC-CLIO LLC	01	Learning Resource Center	Books and Binding Costs	Books for Library	47.52
Amazon.com	01	Learning Resource Center	Books and Binding Costs	Books for Library	788.77
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Books for Library	846.91
Fifth Third Bank	01	Learning Resource Center	Books and Binding Costs	Info Base/Book Close Outs	1,284.67
Gale Group	01	Learning Resource Center	Books and Binding Costs	Int Dir of Co History V122	292.15
University of Illinois	01	Academic Computing	Consultants	ION Annual Fees	200.00
Knie Appliance & TV, Inc	01	Academic Computing	Instructional Supplies	40" LED TV	975.00
Unique Computer	01	Academic Computing	Instructional Supplies	Lenovo	2,892.99
Unique Computer	01	Academic Computing	Instructional Supplies	Kingston 2Gb	68.00
Unique Computer	01	Academic Computing	Instructional Supplies	320G AES Encrypted	770.00
Fifth Third Bank	01	Academic Computing	Instructional Technology Materia	Staples	40.99
Toner Tech Plus	01	Administrative Computing	Office Supplies	Ink	1,052.15
Unique Computer	01	Administrative Computing	Office Supplies	Ink	444.89
Unique Computer	01	Administrative Computing	Office Supplies	Ink	232.00
DLT Solutions	01	Administrative Computing	Computer Software	Annual RHE License	800.00
Google Inc	01	Administrative Computing	Computer Software	Google Message Discovery	6,005.00

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Oracle America Inc	01	Administrative Computing	Computer Software	Software Support Update	9.23
Priton Group, LLC	01	Administrative Computing	Computer Software	April Hosting Fees	3,344.00
VanDyke Software	01	Administrative Computing	Computer Software	FY11 Annual Contract	3,542.88
Moreno, Luis	01	Dean of Student Services	Conference/Meeting Expense	Travel- HLC Conference 4/10/11	180.81
Center for Sight & Hearing	01	Special Needs- ADA	Other Contractual Services	Interpreter Services thru 3/31/11	490.00
Follett Bookstore	01	Special Needs- ADA	Instructional Supplies	Bookstore-Department Charges	20.00
Follett Bookstore	01	Special Needs- ADA	Instructional Supplies	Bookstore Charges-Department	59.00
Quill Corporation	01	Special Needs- ADA	Instructional Supplies	Office Supplies	128.16
Carlson, Bambi	01	Commencement	Other Supplies	Soloist for Health Pinning	50.00
Economy Trophy Co	01	Commencement	Other Supplies	Black Brass Plaque	140.00
Shawver Press Inc	01	Commencement	Other Supplies	Pinning Invitations	252.00
Consolidated Management Co	01	School District Liason	Conference/Meeting Expense	Discover Sauk AM Refreshments	78.35
Consolidated Management Co	01	School District Liason	Conference/Meeting Expense	Refreshments 5th grade Visit	111.00
Dorathy, Catherine	01	School District Liason	Conference/Meeting Expense	Travel- Area Site Visits thru 4/18/11	216.24
Gordon Flesch Company, Inc	01	Admissions, Records & Placement	Office Supplies	Copy Charges	23.56
Scrip-Safe Security Products I	01	Admissions, Records & Placement	Office Supplies	Delivered Transcripts for March	95.15
Follett Bookstore	01	Financial Aid & Veterans Affairs	Office Supplies	Bookstore Charges-Department	309.24
Gordon Flesch Company, Inc	01	Financial Aid & Veterans Affairs	Office Supplies	Copy Charges	30.26
Knle Appliance & TV, Inc	01	Financial Aid & Veterans Affairs	Office Supplies	40" LED TV	899.00
Gordon Flesch Company, Inc	01	Counseling	Office Supplies	Copy Charges	71.86
Breed, Thomas	01	Counseling	Conference/Meeting Expense	Travel- Area HS thru 4/20/11	30.60
Hilliker, Marlene	01	Counseling	Conference/Meeting Expense	Travel-Area HS Visits thru 5/18/11	21.42
Matheney, Janet	01	Counseling	Conference/Meeting Expense	Travel- Area HS Visits thru 5/3/11	44.88
Consolidated Management Co	01	Other Institutional	Other Conference & Meeting	Meeting KSB CEO	8.25
Consolidated Management Co	01	Other Institutional	Other Conference & Meeting	Meeting Dixon Mayor	35.60
Transworld Systems, Inc	01	Other Institutional	Financial Charges & Adjustments	Balance Due for Collections	78.09

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Gospodarczyk, Thomas	01	NCA Accreditation	Office Supplies	Supplies HLC Post Cards	46.51
Gospodarczyk, Thomas	01	NCA Accreditation	Conference/Meeting Expense	Travel-HLC Conf	29.18
Consolidated Management Co	01	NCA Accreditation	Other Conference & Meeting	PAL Cards Self Study	50.00
Gospodarczyk, Thomas	01	NCA Accreditation	Other Conference & Meeting	HLC Gift Cards	200.00
Gordon Flesch Company, Inc	01	Business Office	Maintenance Services	Copy Charges	10.75
Fifth Third Bank	01	Business Office	Office Supplies	Business Reports	88.95
Staples	01	Business Office	Office Supplies	Supplies	-13.59
Meyer, Paula	01	Business Office	Conference/Meeting Expense	Travel-Utica	209.98
Meyer, Paula	01	Business Office	Conference/Meeting Expense	Travel- PCI Conference	127.20
JEM Resource Partners	01	Personnel Office	Consultants	Monthly Admin Fee	150.00
Staples	01	Personnel Office	Office Supplies	Supplies	88.12
Progressive Business	01	Personnel Office	Publications and Dues	Pulication "Whats Working in Human Res	299.00
Graphic Electronics	01	Personnel Office	Conference/Meeting Expense	Retirement	400.79
Chronicle of Higher Education	01	Personnel Office	Recruitment	Classified Ad	285.00
Chronicle of Higher Education	01	Personnel Office	Recruitment	Classified Ad	285.00
Quad-City Times	01	Personnel Office	Recruitment	Classified Ad	397.50
Rockford Industrial Welding Su	01	Personnel Office	Recruitment	Recruitment Ad	1,033.41
Sauk Valley Newspapers	01	Personnel Office	Recruitment	Recruitment Ads April 2011	1,572.24
Shaw Suburban Media Group Inc	01	Personnel Office	Recruitment	Recruitment Ad-Faculty	1,099.00
Consolidated Management Co	01	Personnel Office	Other Conference & Meeting	Winner's Birthday	102.45
Condensed Curriculum Internati	010100	CCS Personal Workshops	Consultants	Pharmacy Tech Spring 2011	6,393.60
Education To Go	010100	CCS Personal Workshops	Consultants	March 2011 Classes Ed 2 Go Classes	180.00
Grot, James A.	010100	CCS Personal Workshops	Consultants	Digital Camera Functions	600.00
Hood, Kay A.	010100	CCS Personal Workshops	Consultants	PPD Class Floral Design	40.00
IKI Inc	010100	CCS Personal Workshops	Consultants	Fabulous Faux Painting-Just Once Guita	294.00
Lawrence, Marcy	010100	CCS Personal Workshops	Consultants	PPD Class Spring 2011 ACCESS	136.50

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Lawrence, Marcy	010100	CCS Personal Workshops	Consultants	PPD Class Spring 2011 Office 2010	1,100.00
Lueders, Barbara	010100	CCS Personal Workshops	Consultants	PPD Class Barn Quilting Spring 2011	180.00
M & M Aviation Services LTD	010100	CCS Personal Workshops	Consultants	AVA 201 Spring 2011	1,773.00
Muller, Cynthia	010100	CCS Personal Workshops	Consultants	PPD Class Spring 2011 Knitting 102	400.00
Muller, Cynthia	010100	CCS Personal Workshops	Consultants	PPD Class Knitting Spr 2011	105.00
Treend, Gayle	010100	CCS Personal Workshops	Consultants	PPD Class Facebook Spring 2011	210.00
Illinois Valley Community Coll	010100	CCS Personal Workshops	Instructional Service Contracts	Truck Driving Training Program	9,573.00
RK Dixon	010100	CCS Personal Workshops	Office Supplies	Copier Charges	47.18
Hood, Kay A.	010100	CCS Personal Workshops	Instructional Supplies	PPD Class Spring 2011 Supplies	150.00
Weets & Son Septic Service	010100	CCS Personal Workshops	Instructional Supplies	CDL Potable Restroom Rental	90.00
DePuy, Jeanne	010100	CCS Personal Workshops	Conference/Meeting Expense	Travel- 4/7/11 NIRCC Mtg	102.48
ACT INC	010100	CCS Professional Workshops	Instructional Service Contracts	WorkKeys Testing	137.50
ACT INC	010100	CCS Professional Workshops	Instructional Service Contracts	WorkKeys Testing	82.50
Altorfer, Inc	02	Maintenance	Maintenance Services	Maintenance Contract-Generator	4,143.00
H-O-H Water Technology Inc	02	Maintenance	Maintenance Services	Water Treatment Contract	801.20
Plunkett's Pest Control	02	Maintenance	Maintenance Services	Monthly Pest Service	100.00
Crescent Electric Supply Co	02	Maintenance	Maintenance Supplies	F 26 Bulbs	159.00
EESCO	02	Maintenance	Maintenance Supplies	Pressure Switch	624.66
Fastenal Company	02	Maintenance	Maintenance Supplies	Shop Inventory	44.60
Fifth Third Bank	02	Maintenance	Maintenance Supplies	Fergusons, Northern Safety & Gold Meda	150.15
Grainger	02	Maintenance	Maintenance Supplies	Supplies	658.82
Johnstone Supply	02	Maintenance	Maintenance Supplies	Pan Pads & Duct Tape	150.34
Menards	02	Maintenance	Maintenance Supplies	Repair Parts-Outdoor Restrooms	323.22
Menards	02	Maintenance	Maintenance Supplies	Mounting Brackets & Anchors	42.95
Sexauer Inc	02	Maintenance	Maintenance Supplies	Urinal Valve Cartridges	149.61
Wolverine Brass	02	Maintenance	Maintenance Supplies	Fittings	245.08

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Consolidated Management Co	02	Maintenance	Conference/Meeting Expense	Refreshments LEEDS Meeting	22.75
Aramark Uniform Services Inc	02	Custodial	Maintenance Services	Towel Service	35.76
Aramark Uniform Services Inc.	02	Custodial	Maintenance Services	Towel Service	35.37
AmSan LLC	02	Custodial	Maintenance Supplies	Upholstery Shampoo	561.42
Fifth Third Bank	02	Custodial	Maintenance Supplies	Parish Maintenance	119.04
Menards	02	Custodial	Maintenance Supplies	Supplies-Sign Holder	39.89
Menards	02	Custodial	Maintenance Supplies	Custodial Supplies	198.23
Menards	02	Custodial	Maintenance Supplies	Custodial Supplies	44.38
Menards	02	Grounds	Maintenance Supplies	Adhesive & Air Fresheners	8.25
Menards	02	Grounds	Maintenance Supplies	Grounds Supplies	64.43
Mike's Repair Service	02	Grounds	Maintenance Supplies	Oil Filter	52.62
Napa Auto Parts	02	Grounds	Maintenance Supplies	Hydraulic Filter	51.78
Constellation New Energy (CNE	02	Utilities	Gas	Gas Purchases April 2011	8,290.45
Nicor Gas	02	Utilities	Gas	Gas Services	442.62
Nicor Gas	02	Utilities	Gas	Gas Services	1,185.91
Ameren Energy Marketing Compan	02	Utilities	Electricity	Electricity	14,609.24
Commonwealth Edison	02	Utilities	Electricity	Electricity	22.69
Commonwealth Edison	02	Utilities	Electricity	Electricity	10,890.49
City Of Dixon	02	Utilities	Water, Sewer	Septic Waste Charges April 2011	160.00
City Of Dixon	02	Utilities	Water, Sewer	Testing SVS 4/15/11	51.00
M & S Wastewater	02	Utilities	Water, Sewer	Services April 2011	425.00
Spotts, Randy	02	Utilities	Water, Sewer	Pump/Haul 2 Loads Sludge	350.00
CenturyLink	02	Utilities	Telephone	Monthly Telephone Bill	1,870.72
Comcast	02	Utilities	Telephone	Monthly Service	4,750.00
Communication Revolving Fund	02	Utilities	Telephone	Communication Charges	340.00
Essex Telecom Inc	02	Utilities	Telephone	Monthly Telephone Bill	2,533.99

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United States Cellular	02	Utilities	Telephone	Van Cell Phone Charges	48.45
Verizon Wireless	02	Utilities	Telephone	Dr. Mihel's Cell Phone	108.68
Moring Disposal Inc	02	Utilities	Refuse Disposal	Monthly Trash Removal	226.00
Quill Corporation	02	Building and Grounds Administrat	Office Supplies	Toners-Office Copier	161.98
Illinois Dept of Agriculture	02	Building and Grounds Administrat	Publications and Dues	License Fee J Ditto & G Smith	35.00
Wight & Company	03	Operations & Maintenance- Restr	Building Remodeling	Architect Fees for Asbestos Abatement	4,000.00
Willett, Hofmann & Associates,	03	Operations & Maintenance- Restr	Building Remodeling	Engineering Services for Wastewater Pr	7,258.40
Wight & Company	030200	Fund Bond- Furniture & Office	Architectural Services	Fees for Interiors Master Plan	5,111.90
Wight & Company	030200	Fund Bond- Furniture & Office	Architectural Services	Architect Fees Interior Master Plan	5,000.00
Krueger International, Inc (K	030200	Fund Bond- Furniture & Office	Capital Supplies	Task Chairs	4,278.00
Menard's	030200	Fund Bond- Other	Building Remodeling	Repair Parts-Outdoor Restrooms	64.94
Menard's	030200	Fund Bond- Other	Building Remodeling	Supplies T-2 Remodel	23.02
Menard's	030200	Fund Bond- Other	Building Remodeling	Supplies-T2 Remodel	28.87
Wight & Company	030200	Fund Bond- Other	Building Remodeling	Fees for Tech & Science Lab Projects	30,846.92
Wight & Company	030200	Fund Bond- Other	Building Remodeling	Architect Fees for Welding/Nursing Lab	14,605.54
Illini Trophy	050600	Men's Basketball	Other Supplies	BB Players Awards	169.00
Consolidated Management Co	050600	Men's Basketball	Other Conference & Meeting	BB Banquet & Awards	303.60
Emerald Hill Golf & Learning C	050600	Golf	Other Supplies	Green Fees	526.00
Williams, David	050600	Golf	Other Supplies	Golf Balls	162.00
Williams, David	050600	Golf	Other Conference & Meeting	Travel- Golf 4/12/11	57.39
Williams, David	050600	Golf	Other Conference & Meeting	Travel- 5/4/11	99.35
Bidzinski, Gary	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game	160.00
Bidzinski, Gary	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game	160.00
Cortese, Tom	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game	160.00
Cusack, Paul	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game	160.00
Gilmore, Todd	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game	160.00

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Hendrix, Byron	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game	160.00
King, Ron	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game	160.00
Miller, Forrest	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game	160.00
Simmons, Ryan	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game	160.00
Wise, Michael	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game	160.00
Black Hawk College	050600	Men's Baseball	Other Supplies	Infield Tarp	400.00
Weets & Son Septic Service	050600	Men's Baseball	Other Supplies	Athletics Portable Restroom Rental	42.50
Country Inn & Suites Elgin	050600	Men's Baseball	Other Conference & Meeting	Lodging for Sectionals	468.60
Valdez, Rene	050600	Men's Baseball	Other Conference & Meeting	Travel- BASEBALL 4/3/11	90.84
Valdez, Rene	050600	Men's Baseball	Other Conference & Meeting	Recruit Dinner S Ritter	696.82
Valdez, Rene	050600	Men's Baseball	Other Conference & Meeting	Travel- Des Plaines	430.86
Valdez, Rene	050600	Men's Baseball	Other Conference & Meeting	Meal Money for Team 5/13/11	872.00
Kipping, Sara	050600	Men's Tennis	Other Supplies	Wilson Tennis Balls	105.84
Kipping, Sara	050600	Men's Tennis	Other Conference & Meeting	Travel- Meet 4/7/11	118.69
Kipping, Sara	050600	Men's Tennis	Other Conference & Meeting	Travel- Meet 4/9/11	178.95
Kipping, Sara	050600	Men's Tennis	Other Conference & Meeting	Travel-Tennis IVCC	234.73
Kipping, Sara	050600	Men's Tennis	Other Conference & Meeting	Travel-Regional Moraine Valley	670.27
Hubbell, Jacob	050600	Women's Basketball	Other Contractual Services	Womens Basketball Game	20.00
Johnson, Jedidiah	050600	Women's Basketball	Other Conference & Meeting	Banquet WBB 4/2011	143.75
Johnson, Jedidiah	050600	Women's Basketball	Other Conference & Meeting	Travel-Decatur 4/17/11	197.68
Milnes, Daniel	050600	Women's Softball	Other Contractual Services	Women's Softball Game	55.00
Milnes, Daniel	050600	Women's Softball	Other Contractual Services	Umpire Softball	110.00
Osborn, Steve C.	050600	Women's Softball	Other Contractual Services	Umpire Softball	110.00
Osborn, Steve C.	050600	Women's Softball	Other Contractual Services	Umpire Softball	110.00
Smith, James	050600	Women's Softball	Other Contractual Services	Umpire Softball	110.00
Smith, James	050600	Women's Softball	Other Contractual Services	Women's Softball Game	55.00

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Minerva Sportswear	050600	Women's Softball	Other Supplies	Shirts for The Nationals	240.00
Weels & Son Septic Service	050600	Women's Softball	Other Supplies	Athletics Portable Restroom Rental	42.50
Bloomington Normal Area Conven	050600	Women's Softball	Other Conference & Meeting	Banquet 5/18/11	320.00
Eastland Suites Hotel & Confer	050600	Women's Softball	Other Conference & Meeting	Hotel for Nationals	1,495.20
Lowe, Robert	050600	Women's Softball	Other Conference & Meeting	Travel- Softball	207.11
Lowe, Robert	050600	Women's Softball	Other Conference & Meeting	Meal Money 5/18/11	510.00
Aramark Uniform Services Inc	050600	General Athletics	Other Contractual Services	Towel Service	413.54
Follett Bookstore	050600	General Athletics	Other Materials and Supplies	Bookstore Charges-Department	1.19
Lumea Staffing Inc	050600	General Athletics	Other Materials and Supplies	School Testing Services	468.00
Staples	050600	General Athletics	Other Materials and Supplies	Supplies	40.32
Dominos Pizza	050600	Tournaments	Other Materials and Supplies	Pizza for Stands	421.65
Talent Plus Entertainment LLC	050600	Student Activities	Consultants	Entertainment J Johnson 4/27/11	1,750.00
Fifth Third Bank	050600	Student Activities	Other Materials and Supplies	QUILL	389.72
Moreno, Luis	050600	Student Activities	Other Materials and Supplies	Supplies	10.97
Stewart Beverage Corp	050600	Student Activities	Other Materials and Supplies	Pop for Saukapalooza	182.00
Brown, William	050600	Student Activities	Other Conference & Meeting	Works Awards Spring 2011	25.00
Consolidated Management Co	050600	Student Activities	Other Conference & Meeting	Saukapalooza	864.78
Fifth Third Bank	050600	Student Activities	Other Conference & Meeting	Comfort Inn	168.70
Moon, Kimberly	050600	Student Activities	Other Conference & Meeting	Works Award Spr 2011	50.00
Moreno, Luis	050600	Student Activities	Other Conference & Meeting	Parking Chicago Fire 4/17/11	30.00
Waller, Lauren	050600	Student Activities	Other Conference & Meeting	Works Award	75.00
Moreno, Luis	050600	Student Government	Other Materials and Supplies	Supplies	89.10
Moreno, Luis	050600	Student Government	Other Materials and Supplies	Plaque Leadership Award	36.36
Sisson, Mallory	050600	Student Government	Other Materials and Supplies	Supplies Tunnel of Oppression	7.46
Consolidated Management Co	050600	Student Government	Other Conference & Meeting	Tunnell of Oppression	266.40
Follett Bookstore	050600	Drama	Other Materials and Supplies	Bookstore -Department Charges	6.21

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Hedrick, Jason	050600	Drama	Other Materials and Supplies	Props/Supplies Spring 2011 Production	92.50
Hedrick, Jason	050600	Drama	Other Materials and Supplies	T-Shirts for Play	115.25
Kida, Andrew	050600	Drama	Other Materials and Supplies	Spring 2011 Spring Production	150.00
Fifth Third Bank	050800	Transportation	Vehicle Supplies	I-PASS	40.00
Fifth Third Bank	050800	Transportation	Vehicle Supplies	College Van Fuel Purchases	1,738.57
Menards	050800	Transportation	Vehicle Supplies	Van Cleaning Supplies	79.84
Butler Benefit Service Inc	051000	Medical Insurance	Individual Stop Loss	Individual Stop Loss	13,579.69
Butler Benefit Service Inc	051000	Medical Insurance	Dependent Stop Loss	Dependent Stop Loss	10,460.83
Butler Benefit Service Inc	051000	Medical Insurance	Preidentification	Preidentification	579.50
Butler Benefit Service Inc	051000	Medical Insurance	Cobra Conversion	COBRA	23.50
Butler Benefit Service Inc	051000	Medical Insurance	Administrative Costs	Administrative	3,809.35
Butler Benefit Service Inc	051000	Medical Insurance	Group Stop Loss	Aggregate Stop Loss	1,279.78
Hand, Elaine K.	062054	Student Success Grant	Consultants	Speaker Fee 4/26/11	200.00
Channing L Bete Co, Inc	062054	Student Success Grant	Instructional Supplies	Study Skills	2,450.32
Fifth Third Bank	062054	Student Success Grant	Instructional Supplies	Staples	849.92
McFarlane, Sarah	062054	Student Success Grant	Instructional Supplies	Program Supplies	35.54
Fifth Third Bank	062054	Student Success Grant	Conference/Meeting Expense	Angelo's	34.24
McFarlane, Sarah	062054	Student Success Grant	Conference/Meeting Expense	Lunch Community Program	34.24
Center for Education & Employm	062056	ICCB Adult Ed-Federal Basic	Instructional Supplies	Higher Education Law in America	241.95
Hughes, Kathleen	062056	ICCB Adult Ed-Federal Basic	Conference/Meeting Expense	Travel-Adult Ed Conference	104.80
Proctor, Debora	062056	ICCB Adult Ed-Federal Basic	Conference/Meeting Expense	Travel- Adult Ed Conf	90.00
Tavitas, Lisa	062056	ICCB Adult Ed-Federal Basic	Conference/Meeting Expense	Travel-Adult Ed	193.80
Whiteside County ROE	062058	ICCB Adult Ed-State Basic-Instru	Instructional Service Contracts	Spring 11 ROE Education Outreach Progr	3,000.00
Proctor, Debora	062058	ICCB Adult Ed-State Basic-Instru	Instructional Supplies	Supplies-Story Book Game	40.71
SBM Business Equipment Center	062059	ICCB Adult Ed-Performance-Instrc	Instructional Supplies	Copy Machine Charges	69.00
Quill Corporation	062060	SOS VITAL Grant	Office Supplies	Supplies	53.72

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<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
New Readers Press	062060	SOS VITAL Grant	Instructional Supplies	Books.	703.10
Hilton Springfield	062060	SOS VITAL Grant	Conference/Meeting Expense	Room Rate	207.20
Vock, Zully	062060	SOS VITAL Grant	Conference/Meeting Expense	Travel- Area Site Visits thru 2/15/11	190.63
Department of Veteran's Affair	062140	Dept of Veteran's Affairs	Department of Vet Affairs	Return of Funds F 2010 J Lammer	139.00
State Universities Retirement	063011	Student Support Services Grant	SURS	Matching Funds	689.89
State Universities Retirement	063011	Student Support Services Grant	SURS	Matching Funds	434.05
Menards	063011	Student Support Services Grant	Office Supplies	Mounting Kit	145.11
Feltz, Allyson	063011	Student Support Services Grant	Conference/Meeting Expense	Campus Visit	6.27
Kooshesh, Cyrus	063011	Student Support Services Grant	Conference/Meeting Expense	Travel- Chicago Students	293.87
Kooshesh, Cyrus	063011	Student Support Services Grant	Conference/Meeting Expense	Supplies year End Ceremony	218.56
Mainers, Kourtnee	063011	Student Support Services Grant	Conference/Meeting Expense	Campus Visit	6.27
Mewhirter, Tedra	063011	Student Support Services Grant	Conference/Meeting Expense	Supplies for End of Year Ceremony	173.90
Norup, Amanda	063011	Student Support Services Grant	Conference/Meeting Expense	Lunch Meeting Eastern University 4/16/	10.03
Thorson, Megan	063011	Student Support Services Grant	Conference/Meeting Expense	Student Lunch Campus Visit 4/1/11	8.15
State Universities Retirement	063020	Perkins- Learning Assistance Cen	SURS	Matching Funds	71.94
State Universities Retirement	063020	Perkins- Learning Assistance Cen	SURS	Matching Funds	72.74
State Universities Retirement	063020	Perkins Ilc	SURS	Matching Funds	77.57
State Universities Retirement	063020	Perkins Ilc	SURS	Matching Funds	67.23
Follett Bookstore	063020	Perkins Ilc	Other Materials and Supplies	Bookstore Charges-Department	15.91
World Point ECC	063020	Perkins Ilc -Imp Tech skill	Other Materials and Supplies	Manuals for Healthcare Providers	714.95
Consolidated Management Co	063020	Perkins Ilc -Imp Tech skill	Conference/Meeting Expense	Discover Sauk Lunches	60.60
Consolidated Management Co	063020	Perkins Ilc -Imp Tech skill	Conference/Meeting Expense	Dual Credit Workshop	505.75
Consolidated Management Co	063020	Perkins Ilc -Collaboration	Other Conference & Meeting	NRS Workforce Council Mtg	35.02
Kidder, Mary	063020	Perkins Ilc -General Administrat	Conference/Meeting Expense	Travel- Dual Credit	31.62
Kidder, Mary	063020	Perkins Ilc -General Administrat	Conference/Meeting Expense	Travel-ITERA 4/10/11	1,052.08
Kidder, Mary	063020	Perkins Ilc -General Administrat	Conference/Meeting Expense	Meeting Perkins FY 12 Planning	70.00

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State Universities Retirement	063020	Perkins IIc -Special Populations	SURS	Matching Funds	89.09
State Universities Retirement	063020	Perkins IIc -Special Populations	SURS	Matching Funds	97.81
Carlson, Cynthia	063030	Perkins IIIE Tech Prep	Consultants	Stipend Tech Prep	200.00
Drew, Amy	063030	Perkins IIIE Tech Prep	Consultants	Stipend Tech Prep	400.00
Durband, Paula	063030	Perkins IIIE Tech Prep	Consultants	Stipend Tech Prep	400.00
Francis, Darci	063030	Perkins IIIE Tech Prep	Consultants	Stipend Tech Prep	400.00
Hahne, Connie	063030	Perkins IIIE Tech Prep	Consultants	Stipend Tech Prep	400.00
Hesse, Amy	063030	Perkins IIIE Tech Prep	Consultants	Stipend Tech Prep	400.00
Luker, Neal	063030	Perkins IIIE Tech Prep	Consultants	Stipend Tech Prep	400.00
Preston, Kelly	063030	Perkins IIIE Tech Prep	Consultants	Stipend Tech Prep	400.00
Rademacher, Paula	063030	Perkins IIIE Tech Prep	Consultants	Stipend Tech Prep	400.00
Robinson, Jennifer	063030	Perkins IIIE Tech Prep	Consultants	Stipend Tech Prep	400.00
Sauter, Glenn	063030	Perkins IIIE Tech Prep	Consultants	Stipend Tech Prep	200.00
Siegfried, Andy	063030	Perkins IIIE Tech Prep	Consultants	Stipend Tech Prep	400.00
Vance, Susan	063030	Perkins IIIE Tech Prep	Consultants	Stipend Tech Prep	400.00
Winger, Gerald	063030	Perkins IIIE Tech Prep	Consultants	Stipend Tech Prep	400.00
Consolidated Management Co	063030	Perkins IIIE Tech Prep	Conference/Meeting Expense	April PCCS Meeting	29.95
Amboy High School	063030	Perkins IIIE Tech Prep	Other	Claim #12	1,390.68
Ashton Franklin Center Distric	063030	Perkins IIIE Tech Prep	Other	Claim #13	1,996.55
Carlson, Cynthia	063030	Perkins IIIE Tech Prep	Other	Tech Prep Claim #11	64.26
Drew, Amy	063030	Perkins IIIE Tech Prep	Other	Tech Prep Claim #6	99.45
Durband, Paula	063030	Perkins IIIE Tech Prep	Other	Tech Prep Claims 15 & 16 Spr 2011	250.05
Milledgeville High School	063030	Perkins IIIE Tech Prep	Other	Claim #4	2,450.00
Morrison High School	063030	Perkins IIIE Tech Prep	Other	Claim #4	2,052.44
Robinson, Jennifer	063030	Perkins IIIE Tech Prep	Other	Tech Prep Claim #5	106.08
Rock Falls High School	063030	Perkins IIIE Tech Prep	Other	Claim # 9	566.26

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<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Sauter, Glenn	063030	Perkins IIIIE Tech Prep	Other	Tech Prep Claim #6	41.82
Sterling High School	063030	Perkins IIIIE Tech Prep	Other	Claim#3	996.52
Brevitt, Dianna	063070	ICCB Innovation Grant	Conference/Meeting Expense	Travel- ISSRT Conference 4/15/11	305.56
Francisco, Cassandra	063070	ICCB Innovation Grant	Conference/Meeting Expense	Travel-4/14/11 ISSRT Conf	214.10
ISSRT	063070	ICCB Innovation Grant	Conference/Meeting Expense	Conference Fee	840.00
Jakubczak, Kerri	063070	ICCB Innovation Grant	Conference/Meeting Expense	Travel-ISSRT	165.50
Miller, Joan	063070	ICCB Innovation Grant	Conference/Meeting Expense	Travel 4/15/11 CNAE	108.88
Shipper, Stanley	063070	ICCB Innovation Grant	Conference/Meeting Expense	Travel-ISSRT	426.86
Todd, Valerie	063070	ICCB Innovation Grant	Conference/Meeting Expense	Travel-CNA Conference	187.16
University of Illinois	063070	ICCB Innovation Grant	Conference/Meeting Expense	Conference Fee	500.00
Accurate Biometrics, Inc	063075	IDHS AmeriCorps - Member Activit	Other Contractual Services	Background Check for Americorp Members	70.00
LexisNexis Screening Solutions	063075	IDHS AmeriCorps - Member Activit	Other Contractual Services	Background Check Americorp	7.00
Follett Bookstore	063075	IDHS AmeriCorps - Member Activit	Office Supplies	Bookstore Charges-Departments	3.66
American Red Cross	063075	IDHS AmeriCorps - Member Activit	Conference/Meeting Expense	CPR Training	195.00
Dixon YMCA	063075	IDHS AmeriCorps - Member Activit	Conference/Meeting Expense	First Aid & CPR Training	280.00
Gieseke, Heather	063075	IDHS AmeriCorps - Member Activit	Other Conference & Meeting	Travel-Site Visits	154.02
Simpson, Dana	063075	IDHS AmeriCorps - Member Activit	Other Conference & Meeting	Travel-Americorp Meeting	47.43
Soulliere, Dacia	063075	IDHS AmeriCorps - Member Activit	Other Conference & Meeting	Travel- Meetings thru 4/9/11	113.22
Whitfield, Heather	063075	IDHS AmeriCorps - Member Activit	Other Conference & Meeting	Travel-4/9/11	149.38
Medieval Times USA	063075	IDHS AmeriCorps - Member Activit	Other	Americorp Graduation Trip	1,306.10
Sauk Valley Newspapers	063075	IDHS AmeriCorps - Member Activit	Other	Recruitment Ad for ABC Americorp	373.15
State Universities Retirement	063075	IDHS AmeriCorps- Nonmember Activ	SURS	Matching Funds	314.11
State Universities Retirement	063075	IDHS AmeriCorps- Nonmember Activ	SURS	Matching Funds	277.11
Dolan, Katrina	063075	IDHS AmeriCorps- Nonmember Activ	Other Conference & Meeting	Travel-Springfield Americorp	255.58
Woodin, Sarah	063075	IDHS AmeriCorps- Nonmember Activ	Other Conference & Meeting	Travel-Area Site Visits thru 5/4/11	81.09
Gonzalez, Jose	063076	ISU FUSE	Consultants	FUSE Presentation 4/16/11	100.00

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Consolidated Management Co	063076	ISU FUSE	Conference/Meeting Expense	FUSE Program 4/16/11	668.00
Meredith, Gaynor	063077	AmeriCorps Match	Other Conference & Meeting	Reimbursement Towing	132.50
Paper Escape	101060	Magic Club	Other	Booster Cards 5/7/2011	800.00
American Cancer Society	101140	Phi Theta Kappa Club	Other	FY 11 Relay for Life	2,000.00
Angelo's Pizzeria	101272	Criminal Justice Club	Other	Pizza for BonFire 5/6/11	120.00
Buffalo Wild Wings	101272	Criminal Justice Club	Other	Wings for the Bon Fire	180.00
Mandrell, Jon	101272	Criminal Justice Club	Other	Supplies for Bonfire	31.74
Dowd, Heather	101273	Neo Otaku Club	Other	UNO Ceremony	33.10
Wieneke, LuAnn	103104	Softball Booster	Other Materials and Supplies	Zip Strip Pullovers	268.00
Cheeseman Coaches, Inc	103104	Softball Booster	Other	Charter for Softball Nationals	2,260.00
Highland Community College	103104	Softball Booster	Other	Region IV T-Shirts Softball	195.00
Wood Wallace Inc	12	Risk Management	Consultants	Air Quality Testing 2E01 Area	387.00
Trissel Graham & Toole Inc	12	Risk Management	General Insurance	Renewal School Treasurer Bond	6,721.00
CenturyLink	12	Risk Management	Telephone	911 Caria Trunk Lines	96.14
Verizon Wireless	12	Public Safety	Maintenance Services	Security Cell Phones	106.34
Stewart & Associates Inc	12	Public Safety	Other Contractual Services	Security Contract	1,080.00
Fifth Third Bank	12	Public Safety	Conference/Meeting Expense	Uniforms & Accessories	91.69
Fifth Third Bank	12	Public Safety	Conference/Meeting Expense	Academic Impressions	350.00
BANK ACCOUNT 1 TOTAL:					432,577.30
ALL ACCOUNTS TOTAL:					432,577.30

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<u>EDUCATION FUND</u>	<u>2010-2011</u> <u>YTD</u>	<u>2010-2011</u> <u>Budget</u>	<u>YTD /</u> <u>Budget %</u>	<u>2009-2010</u> <u>YTD</u>	<u>YTD % Chng</u> <u>fm Prev Yr</u>	<u>2009-2010</u> <u>Total</u>
Revenues						
Local Governmental Sources	1,845,896	3,755,000	49.1%	1,796,347	2.7%	3,655,590
State Governmental Sources	1,839,374	2,814,633	65.3%	2,303,952	-20.1%	3,054,047
Federal Governmental Sources	6,423	5,000	128.4%	6,290	2.1%	6,290
Student Tuition and Fees	6,819,282	5,293,000	128.8%	6,932,834	-1.6%	4,791,522
Sales and Service	124,940	280,000	44.6%	179,932	-30.5%	201,740
Facilities Revenue						200
Investment Revenue	39,302	30,000	131.0%	22,760	72.6%	40,444
Other Revenues	25,233	525,000	4.8%	27,241	-7.3%	1,344,417
TOTALS	10,700,454	12,702,633	84.2%	11,269,360	-5.0%	13,094,253
Expenditures						
Salaries	5,856,855	6,917,224	84.6%	5,994,842	-2.3%	6,602,446
Employee Benefits	1,450,996	2,200,894	65.9%	1,450,586	%	2,811,031
Contractual Services	360,290	616,282	58.4%	413,689	-12.9%	535,526
General Materials and Supplies	689,368	855,854	80.5%	617,307	11.6%	657,751
Conference & Meeting	87,696	140,540	62.4%	78,108	12.2%	87,613
Fixed Charges				2,197		2,197
Capital Outlay						34,738
Other Expenditures	820,866	2,075,000	39.5%	906,566	-9.4%	880,533
TOTALS	9,266,074	12,805,795	72.3%	9,463,298	-2.0%	11,611,840
Transfers						
Transfers to Other Funds		145,000				86,000
CHANGE IN NET ASSETS	1,434,379	-248,162		1,806,062		1,396,413
FUND BALANCE	4,581,058					3,146,678

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<u>OPERATION AND MAINTENANCE FUND</u>					
	2010-2011 <u>YTD</u>	2010-2011 <u>Budget</u>	YTD / <u>Budget %</u>	2009-2010 <u>YTD</u>	YTD % Chng fm Prev Yr
<u>Revenues</u>					
Local Governmental Sources	226,807	460,000	49.3%	219,725	3.2%
State Governmental Sources	244,277	365,466	66.8%	307,307	-20.5%
Student Tuition and Fees	759,264	571,600	132.8%	764,796	-7%
Sales and Service		15,000	0.0%	13,957	
Facilities Revenue	2,050	6,000	34.1%	7,450	-72.4%
Investment Revenue	715	500	143.0%	276	158.4%
Other Revenues	6,288	51,000	12.3%	40,715	-84.5%
TOTALS	1,239,403	1,469,566	84.3%	1,354,228	-8.4%
<u>Expenditures</u>					
Salaries	501,067	551,813	90.8%	505,479	-8%
Employee Benefits	192,802	270,564	71.2%	191,012	.9%
Contractual Services	53,865	75,800	71.0%	67,488	-20.1%
General Materials and Supplies	74,645	79,700	93.6%	70,565	5.7%
Conference & Meeting	1,124	2,200	51.1%	1,445	-22.2%
Fixed Charges	41,043	40,000	102.6%	36,366	12.8%
Utilities	375,222	605,500	61.9%	464,605	-19.2%
Capital Outlay		15,000	0.0%	10,486	
TOTALS	1,239,770	1,640,577	75.5%	1,347,450	-7.9%
<u>Transfers</u>					
Transfers From Other Funds		-175,000			-106,491
CHANGE IN NET ASSETS	-366	3,989		6,778	-3,131
FUND BALANCE	482				849

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<u>OPERATION & MAINTENANCE- RESTRICTED</u>								
	2010-2011	2010-2011	YTD /	2009-2010	YTD % Chng	2009-2010		
	<u>YTD</u>	<u>Budget</u>	<u>Budget %</u>	<u>YTD</u>	<u>fm Prev Yr</u>	<u>Total</u>		
Revenues								
Local Governmental Sources	14,075,450	7,575,000	185.8%	359,597	814.2%	739,036		
Investment Revenue	16,161	10,000	161.6%	35,698	-54.7%	48,726		
Other Revenues	36,964			9,914	272.8%	9,914		
TOTALS	14,128,576	7,585,000	186.2%	405,210	386.7%	797,677		
Expenditures								
Contractual Services	29,524				0.0%			
General Materials and Supplies	105,297	120,000	87.7%	127,600	-17.4%	220,261		
Fixed Charges	6,912,955			2,837	498.3%	2,837		
Capital Outlay	612,648	4,220,000	14.5%	1,794,761	-65.8%	1,988,483		
Other Expenditures								
TOTALS	7,660,425	4,340,000	176.5%	1,925,199	297.9%	2,211,583		
CHANGE IN NET ASSETS	6,468,151	3,245,000	176.5%	-1,519,989	297.9%	-1,413,905		
FUND BALANCE	419,903					3,951,752		

SAUK VALLEY COMMUNITY COLLEGE
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AS OF MAY 31BOND AND INTEREST FUND

2010-2011
Budget

YTD /
Budget %

2009-2010
YTDYTD % Chng
fm Prev Yr2009-2010
Total

Local Governmental Sources Investment Revenue

698,697
18,117

1,557,030
4,000

44.8%
452.9%

680,182
54,916

1,373,035
7 981

716,815

1.561,030

45.9%

735.099

1381017

Contractual Services
Fixed Charges

76,054
1,209,393

500
1,364.982

210.8%
88.6%

350
1.354.715

350
1 334 582

1.285.447

1.365.482

94.1%

1 355 065

1 334 932

**CHANGE IN NET ASSETS
FUND BALANCE**

-568,632
219,632

195,548

94.1%

-619,965

46,084
788,264

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<u>AUXILIARY ENTERPRISES FUND</u>	<u>2010-2011</u> <u>YTD</u>	<u>2010-2011</u> <u>Budget</u>	<u>YTD /</u> <u>Budget %</u>	<u>2009-2010</u> <u>YTD</u>	<u>YTD % Chng</u> <u>fm Prev Yr</u>	<u>2009-2010</u> <u>Total</u>
Revenues						
Student Tuition and Fees	374,142	250,000	149.6%	398,514	-6.1%	277,356
Sales and Service	39,333	37,700	104.3%	36,699	7.1%	56,301
Facilities Revenue	106,991	100,000	106.9%	111,015	-3.6%	120,680
Investment Revenue	2,074	1,500	138.2%	2,000	3.7%	2,054
Other Revenues	1,791,301	2,058,200	87.0%	1,844,338	-2.8%	2,032,333
TOTALS	2,313,842	2,447,400	94.5%	2,392,567	-3.2%	2,488,725
Expenditures						
Salaries	118,551	132,878	89.2%	127,027	-6.6%	137,032
Employee Benefits	16,922	17,524	96.5%	17,910	-5.5%	52,429
Contractual Services	1,777,545	2,118,574	83.9%	1,552,224	14.5%	1,724,650
General Materials and Supplies	50,379	70,090	71.8%	58,161	-13.3%	63,596
Conference & Meeting	54,179	58,383	92.8%	53,664	.9%	57,496
Fixed Charges	14,851	22,950	64.7%	20,037	-25.8%	21,406
Capital Outlay				8,740		8,740
Other Expenditures						
TOTALS	2,032,428	2,420,399	83.9%	1,837,765	10.5%	2,065,352
Transfers						
Transfers to Other Funds		100,000				100,000
Transfers From Other Funds		-100,000				-100,000
CHANGE IN NET ASSETS	281,414	27,001		554,802		423,373
FUND BALANCE	1,074,715					793,301

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<u>RESTRICTED PURPOSES FUND</u>	<u>2010-2011</u> <u>YTD</u>	<u>2010-2011</u> <u>Budget</u>	<u>YTD /</u> <u>Budget %</u>	<u>2009-2010</u> <u>YTD</u>	<u>YTD % Chng</u> <u>fm Prev Yr</u>	<u>2009-2010</u> <u>Total</u>
Revenues						
State Governmental Sources	507,960	1,042,112	48.7%	717,608	-29.2%	1,039,951
Federal Governmental Sources	6,011,511	5,560,283	108.1%	5,571,423	7.9%	5,938,159
Investment Revenue	29,199	30,000	97.3%	334,589	-91.2%	339,734
Other Revenues	177,941	117,160	151.8%	142,408	24.9%	155,607
TOTALS	6,726,613	6,749,555	99.6%	6,766,030	-5%	7,473,452
Expenditures						
Salaries	903,363	1,079,052	83.7%	1,014,377	-10.9%	1,109,932
Employee Benefits	93,387	108,130	86.3%	82,476	13.2%	93,644
Contractual Services	92,763	42,032	220.7%	86,631	7.0%	87,079
General Materials and Supplies	126,597	103,099	122.7%	98,957	27.9%	181,925
Conference & Meeting	42,347	80,660	52.5%	54,936	-22.9%	61,755
Capital Outlay	3,199			121,950	-97.3%	129,694
Other Expenditures	6,090,563	5,344,765	113.9%	5,489,395	10.9%	5,562,412
TOTALS	7,352,222	6,757,738	108.8%	6,948,726	5.8%	7,226,445
Transfers						
Transfers to Other Funds				5,000		5,000
Transfers From Other Funds				-5,000		-5,000
CHANGE IN NET ASSETS	-625,608	-8,183		-182,695		247,007
FUND BALANCE	1,818,154					2,443,762

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SAUK VALLEY COMMUNITY COLLEGE
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WORKING CASH FUND

	2010-2011 YTD	2010-2011 Budget	YTD / Budget %	2009-2010 YTD	YTD % Chng fm Prev Yr	2009-2010 Total
Revenues						
Local Governmental Sources	510,000				0.0%	
Investment Revenue	25,233	30,000	84.1%	21,036	19.9%	20,491
TOTALS	535,233	30,000	784.1%	21,036	444.2%	20,491
Expenditures						
Investment Revenue						
TOTALS						
Transfers						
Transfers to Other Funds		30,000				20,491
CHANGE IN NET ASSETS	535,233			21,036		
FUND BALANCE	2,506,017					1,970,783

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<u>TRUST AND AGENCY FUND</u>	<u>2010-2011</u> <u>YTD</u>	<u>2010-2011</u> <u>Budget</u>	<u>YTD /</u> <u>Budget %</u>	<u>2009-2010</u> <u>YTD</u>	<u>YTD % Chng</u> <u>fm Prev Yr</u>	<u>2009-2010</u> <u>Total</u>
Revenues						
State Governmental Sources						
Other Revenues	51,726			54,618	-5.3%	54,991
TOTALS	51,726			54,618	-5.3%	54,991
Expenditures						
Contractual Services	20				0.0%	
General Materials and Supplies	791				0.0%	
Capital Outlay						
Other Expenditures	36,956			50,565	-26.9%	52,439
TOTALS	37,768			50,565	-25.3%	52,439
CHANGE IN NET ASSETS	13,958			4,052	-25.3%	2,552
FUND BALANCE	48,750					34,792

05/13/2011

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF MAY 31

PAGE 9

<u>AUDIT FUND</u>	2010-2011 YTD	2010-2011 Budget	YTD / Budget %	2009-2010 YTD	YTD % Chng fm Prev Yr	2009-2010 Total
Revenues						
Local Governmental Sources	21,066	44,000	47.8%	20,921	.6%	42,171
Investment Revenue	10	200	5.3%	64	-83.5%	22
TOTALS	21,077	44,200	47.6%	20,986	.4%	42,193
Expenditures						
Salaries	5,163	8,221	62.8%	4,969	3.9%	5,420
Employee Benefits	1,383	2,366	58.4%	1,361	1.5%	1,483
Contractual Services	38,575	38,000	101.5%	60,676	-36.4%	88,776
General Materials and Supplies				10		10
TOTALS	45,121	48,587	92.8%	67,016	-32.6%	95,689
CHANGE IN NET ASSETS	-24,043	-4,387	92.8%	-46,030	-32.6%	-53,496
FUND BALANCE	-29,875					-5,831

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF MAY 31

LIABILITY, PROTECTION & SETTLEMENT

2010-2011
YTD2010-2011
Budget

YTD / Budget %

2009-2010
YTDYTD % Chng
fm Prev Yr2009-2010
Total

Revenues

Local Governmental Sources

Investment Revenue

Other Revenues

TOTALS

Expenditures

Salaries

Employee Benefits

Contractual Services

General Materials and Supplies

Conference & Meeting

Fixed Charges

Utilities.

TOTALS

CHANGE IN NET ASSETS
FUND BALANCE

355,421	
148,913	
10,226	
	514,560

177,843	
99,511	
277,355	

100.4%	
18.6%	
0.0%	
50.2%	

178,000	
251,100	
20,000	

	449,100

178,849	
46,884	
	225,734

150,845
301,435
70,445
6,549
770
32,137
1,075

138,646
270,575
48,369
2,399
770
32,455
895

93.3%
85.6%
66.7%
52.2%
58.3%
95.7%
45.1%

173,522
327,939
47,000
11,595
2,200
35,000
2,000

161,926
280,914
31,355
6,061
1,283
33,515
903

563,259
-48,698
6467,304

494,112
-216,756

86.1%

599,256
-150,156

515,960
-290,225
6,177,079

REPORTS AND INFORMATION

3.2 STRATEGIC PLAN RECOMMENDATIONS

TO: Dr. Mihel
FROM: Tom Gospodarczyk
DATE: May 18, 2011
RE: Strategic Planning recommendations

According to the rolling procedures for our strategic plan, each spring OPIC makes recommendations to the Board of Trustees for revising or retaining the strategic plan.

OPIC is recommending that there be no changes made in the strategic plan for FY12.

This recommendation is based on the following factors:

1. As Sauk completes the first year of the strategic plan, final data for the full year is not yet available to analyze.
2. The major trends that were identified for the current plan have not changed appreciably (e.g. district demographics, higher education, and the economy).

Attached are the current strategic directions which were approved by the Board of Trustees at its April 26, 2011 meeting.



Sauk Valley Community College

COMPONENTS of the STRATEGIC PLAN

- Strategic directions: A road map of where the College is headed
- Operational plans: A summary of unit level activities aimed at meeting the objectives
- Rolling plan procedures: The procedures and annual timelines for reviewing and revising the strategic plan
- Annual report: A status report on the achievement of the strategic plan

STRATEGIC DIRECTIONS

Mission *Tells who we are as an institution and what we do*

Sauk Valley Community College is an institution of higher education that provides quality learning opportunities to meet the diverse needs of its students and community.

Vision *Tells where we want to go as an institution*

Sauk Valley Community College will be recognized as a benchmark institution of higher education that provides exceptional learning opportunities in response to the diverse needs of its students and community.

Shared Ethical Values *Tells how we do what we do*

Recognizing that education is the single best means of improving the quality of people's lives, we the people of the SVCC community commit to living these shared ethical values:

Respect We respect the worth and dignity of all people.

Responsibility We value and advocate that all take responsibility for themselves, their learning, and the environment.

Fairness We advocate fairness and just treatment of all people.

Integrity We expect and constantly stand for integrity, honesty, and ethical treatment of all people.

Caring We value the creation of opportunities in a caring environment.

Key Performance Indicators (KPI) *Metrics which are vital to organizational success and used to measure progress toward achieving our goals*

1. Transfer rate
2. Employment rate
3. Credit hours generated
4. Number of certificate and degree program completions
5. Proportion of departments that operate within approved budgets

Goals: *Strategic activities that will move the College toward its vision*

Objectives: *Tactical activities that will enable the College to achieve its goals*



Sauk Valley Community College

Goal #1: The College will expand and improve the quality of programs and services.

Objectives:

- 1.1 Identify and implement quality improvements in instructional courses and programs (especially those resulting from program review and assessment activities)
- 1.2 Expand instructional courses and programs
- 1.3 Expand the number of courses and programs that can be completed through alternate delivery methods, to expand student access
- 1.4 Identify and implement quality improvements in services to students (especially those resulting from program review)
- 1.5 Expand services to students
- 1.6 Identify and implement quality improvements in operations (especially those resulting from program review)
- 1.7 Use technology to improve the quality and efficiencies of programs, services, and operations

Goal #2: The College will improve student success through effective assistance activities.

Objectives:

- 2.1 Improve student persistence in classes through the end of the semester
- 2.2 Improve student retention from one semester to the next
- 2.3 Increase the number of program completions

Goal #3: The College will maintain an appropriate operating fund surplus.

Objectives:

- 3.1 Identify and implement methods to increase revenues
- 3.2 Identify and implement methods to decrease expenses
- 3.3 Improve operating efficiencies
- 3.4 Emphasize student success in all marketing promotions
- 3.5 Increase the number of high school graduates who enroll at SVCC during the fall after graduation
- 3.6 Increase the number of minority students
- 3.7 Increase the number of non-traditional age students

Goal #4: The College will be responsive to non-academic community needs.

Objectives:

- 4.1 Assess community needs regularly
- 4.2 Expand and strengthen programs and services for community members and organizations
- 4.3 Maintain communication with organizations that have a strategic importance to the College, and act upon information received from those organizations

Goal #5: The College will pursue programs to improve the physical campus environment.

Objectives:

- 5.1 Identify and implement activities to improve sustainability
- 5.2 Redesign the campus for better utilization, efficiency, and handicap accessibility
- 5.3 Improve, upgrade, and remodel instructional spaces
- 5.4 Improve campus aesthetics
- 5.5 Maintain a high level of emergency responsiveness

Board Policy Review

Board Policies:

Board Policy

428.01 Intellectual Property

Board Policy

428.02 Pre-employment Investigations and Pre-employment and Employee Testing

Board Policy

429.01 Acceptable Use Policy

430.01 Identity Theft Prevention

428.01 Intellectual Property

1. Purpose of Policy - Sauk Valley Community College's (hereinafter "College") primary mission lies in the creation and dissemination of knowledge in works of the intellect in whatever medium they may be embodied or expressed. This public service mission creates an environment which is highly conducive to the conception and development of many forms of intellectual property. There is always the possibility that these developments may have commercial value and the College wishes to encourage and support development of inventions, copyrightable materials and other intellectual property for public use.

The purpose of this Policy is to state for College faculty, administrators, other staff and students (hereinafter "College Community") the nature of the responsibilities, privileges and options available to the College Community when members of the College Community have created intellectual properties.

Clear allocation of ownership and control of intellectual property rights is necessary to avoid disputes among the College Community over many issues, including teaching uses, copyrights and royalties.

In the event members of the College Community take the initiative in developing intellectual property of any nature, including instructional programs or courses, it is hoped and expected that all such members of the College Community will utilize this policy as a basis to determine ownership and compensation issues which may result from such developments. It is important to do so since the law concerning rights to the ownership and use of educational works is evolving and many issues are unclear and unresolved.

2. Statement of Principles - The Board recognizes the value of professional development, which may or may not result in the creation of intellectual properties. The Board further encourages and supports such development because of its inherent benefits to the College Community. Pursuit of professional development through development of intellectual properties is valuable to the College, but such pursuit does not diminish the responsibilities or commitment faculty, administrators and other staff members have to the College's regular instructional program.

The development of intellectual properties may, in many cases, involve questions relative to ownership of such intellectual properties between the employee or student who may have developed the property and the College who employed the creator and may have provided support for the development of such intellectual properties. A process to resolve such ownership issues quickly and equitably will help create a climate of understanding and trust as well as determine the ownership of corresponding payments for usage of the intellectual properties which may result in revenue, commonly referred to as royalties. The College seeks to resolve such questions by adherence to and application of this policy.

3. Definition of Intellectual Properties - Intellectual properties may include but are not limited to inventions, software, written/graphic materials, techniques, device-like software, and processes. For exemplification purposes only, the Board provides the following list of definitions of intellectual properties in which questions about ownership or royalties may exist:

A. Inventions. Devices, device-like software (or middleware), discoveries, processes, methods, uses, products, or combinations of any of these, whether or not patented or patentable at any time under the Federal Patent Act (Act 35 U.S.C. Sec. 1 et. seq.) as now existing or hereafter amended or supplemented;

B. Written/Graphic Materials. Instructional, literacy, graphic/visual art, dramatic, and musical materials or works, computer programs, and all other materials, published or unpublished, whether or not copyrighted or copyrightable;

C. Recorded Materials. Sound, visual, or audio-visual productions, including without limitation slides, films, tapes, videotapes, compact discs, laser discs, or other recordings or transcriptions, published or unpublished, whether or not copyrighted or copyrightable.

4. General Ownership of Intellectual Properties

A. Creator's Rights In Title to Intellectual Properties - As between the College and the creator, title to intellectual properties produced by faculty, administrators, employees or students without any support from the College and produced by the creator on his or her own unpaid time and at his or her own expense, in the absence of other agreements, will normally belong to the creator of those properties.

Intellectual property rights arising in courses approved for College credit may belong to their individual creator but rights shall also vest in the College to the extent that every member of the College Community, including students, faculty, staff and administrators, shall enjoy a permanent non-exclusive royalty-free license to make all traditional, customary or reasonable academic uses of the immediate content of that course. To that extent, the College shall retain the right to a copy for its own use once such a course has been taught at the College.

B. Joint or Shared Developed Intellectual Properties - In those instances where intellectual properties are developed by a combination of faculty, administrators', employees' or students' individual efforts and with some College support in the form of stipends, facilities, release time or overload time, the ownership of the materials, processes or inventions developed (including copyrights or patents) will be vested in the creator or the College or both as designated by written agreement between the parties. Such properties shall normally be held in the name of the College but ownership rights shall be shared as provided in the agreement. It is incumbent on any creator who wishes to share in intellectual property rights to secure a written agreement and understanding prior to creation of any intellectual property. In the event no such written agreement is entered into, ownership will be vested solely in the College.

C. College Rights In Title To Intellectual Properties - As between the College and the creator(s), the College will retain any title to any intellectual properties produced and/or developed by any College employee(s) under the concept of works-for-hire when the College has assigned the development of such intellectual property or properties to the creator(s) as part of the duties of the creator(s), whether or not extra-routine support is provided. In such event, the creator shall be entitled to retain a copy for the creator's own use.

D. Intellectual Property Rights In Grant or Contract Work - Intellectual property rights in works developed or supported by grants or contracts shall be governed according to the terms and conditions which may be contained in such grants or contracts; in the event such grants or contracts are silent as to intellectual property rights, such rights arising from grants or contracts shall be governed and determined by policy.

5. Royalties and Revenue - The creator's rights to revenue from intellectual properties to which the creator retains title and full rights will belong to the creator(s). The creator(s) will make arrangements independent from the College to collect these revenues directly from the agency providing them, and will be responsible for the tax-related issues associated with them. The creator(s) will also assume all copyright and/or patent costs and will indemnify the College against all infringement claims which may arise as a result of the creator's development and uses of the intellectual properties.

The creator's rights to a reasonable share of revenue from intellectual properties to which the College retains title in whole or in part, will be negotiated as part of the agreement in accordance with this policy relating to intellectual properties. The College's costs will be recovered as part of the College's share of revenue, unless negotiated otherwise.

6. College Revenue Collection and Distribution - In order to minimize bookkeeping questions or accounting problems or both, the Vice President of College Services will be the collection agent for the creator(s) and the College of all income for all intellectual properties to which the College retains sole or shared title.

Promptly following receipt of revenue, the Vice-President (or his or her designee) will disburse it according to the revenue shares provided in this Policy or pursuant to the negotiated agreement under provisions of this Policy. Each of the parties shall be responsible for any payment of income or other taxes of every nature imposed upon or related to the respective portions of shared income received by the College or creator(s).

The creator(s) shall not be entitled in any event to any part of tuition or student fees paid to the College for enrolling in courses and all such revenues will belong solely to the College.

The creator(s) shall have the rights of full disclosure of all aspects of accounting relating to revenue from a shared property, including, but not limited to, requesting an independent audit of the records of revenue and distribution.

7. Procedures for Intellectual Property Agreement

A. Negotiating the Agreement - Prior to the time intellectual properties are developed and before College support is awarded or used for the purpose of developing, producing or marketing intellectual property, the Vice President for Learning Services (or his or her designee) will meet with the creator(s) to negotiate the terms of the development of any intellectual properties which are intended to result, as well as the production, marketing, and the reasonable division of revenue which may result from the sale of intellectual properties. The creator(s) shall be entitled to representation during this negotiation process, e.g. an attorney or a representative of the Sauk Valley Community College Faculty Association.

B. Division of Revenue - The Vice President for Learning Services (or his or her designee) and the creator(s) will consider the following conditions in arriving at a reasonable division of revenue:

- 1) The origins of the ideas upon which the intellectual properties are based;
- 2) The expertise and investment of resources, e.g. time and money and/or equipment, involved in conceptualization and development of the intellectual properties;
- 3) The extent to which the College has or will support the development and production of the intellectual properties, particularly concerning released time;
- 4) Costs that may be incurred in the production, marketing, and sale of intellectual property. The parties will pay particular attention to avoid negotiating agreements in which the cost of processing and administering the agreements to the College and the creator(s) may be disproportionate to the proceeds obtained.

Furthermore, the parties must include in the agreement specific information about the costs which will be incurred by the College and which must be repaid out of the College's share of revenue, the ways the cost of the copyright/patent/licensing of the intellectual property will be shared by the parties involved, and specific terms under which revenue will be distributed between/among the parties. The parties shall also address the issues of responsibility for infringements upon intellectual property rights of others.

The Vice President of Learning Services (or his or her designee) and creator(s) may consult with experts as they deem necessary in arriving at an agreement. Each party shall be solely responsible for payment of any experts each party selects unless the parties agree otherwise. To maintain consistency in negotiations, the agreements that are negotiated should be available for public information and inspection.

C. Binding Resolution of Disputes - Unless otherwise mutually agreed, negotiations should be concluded within sixty (60) calendar days after the initial meeting. In the event a satisfactory conclusion cannot be reached, the matters at issue will be submitted to a Resolution Committee, composed of three members: one member selected by the President of Sauk Valley Community College, one selected by the creator (which may include the President of the Sauk Valley Community College Faculty Association), and one selected by mutual agreement between the President of Sauk Valley Community College and the creator. In the event the resolution Committee cannot reach an agreement by consensus, the representative of the President of the College will make one final last best offer, the member appointed by the creator will make one final last best offer, and the third member will make a final binding selection of one of the two offers. The decision shall be final and shall not be subject to review by any other person or body, including but not limited to any grievance process.

8. Covered Parties and the Element of Time - All intellectual properties developed subsequent to this agreement shall be subject to the terms of this policy. Any intellectual properties developed prior to this agreement are exempt therefrom.

11/27/00
6/82/04

428.02 Pre-employment Investigations and Pre-employment and Employee Testing

To help protect the security and safety of the College's students and staff, and to comply with any relevant state or federal requirements, appropriate background checks and testing shall be conducted for potential employees of the College, employees of the College who undertake certain specific responsibility, and persons who regularly serve as compensated or uncompensated volunteers of the College. The background checks and testing may include:

- (a) Criminal background checks
- (b) Fingerprinting and submission of fingerprints to appropriate law enforcement agencies
- (c) Drug testing

(a) Criminal Background Checks:

(1) Application for Employment all applicants for full or part time employment at Sauk Valley Community College shall execute appropriate authorizations for criminal background investigations at the time of interview. No prospective employee whose criminal background investigation discloses a conviction for any crime involving moral turpitude, a felony, or which in any way relates to the responsibilities of the employees of the College, shall be employed by the College (exemptions require Board approval).

(2) Volunteers. All persons who regularly serve as either paid or unpaid volunteers of the College shall be subject to criminal background checks and shall consent to appropriate criminal background checks before being permitted to undertake any responsibilities as a volunteer.

(3) The Director of Human Resources shall maintain appropriate procedures for the conduct of criminal background investigations for applicants for employment or volunteers, and the results of the outcome of such investigation shall be used in making relevant decisions regarding employment or services of a volunteer.

(b) Fingerprinting: All applicants for positions as an employee and all regular volunteers in either dual credit situations or those working with vulnerable populations shall consent to be and shall be fingerprinted, and the fingerprints shall be sent to the appropriate law enforcement agency. The Director of Human Resources shall maintain appropriate procedures for obtaining and forwarding fingerprints, and identification of positions subject to this requirement.

(c) Drug Testing:

(1) Applicants for Campus Security Employment. All applicants for positions in Campus Security shall submit to drug testing as a condition to employment. All Campus Security employees shall execute an appropriate consent to random drug tests which may be required anytime the employee is on duty.

(2) Drug testing shall be conducted on all applicants for employment for positions in which the applicant shall have a responsibility to transport College students or staff to any College sponsored or related event by operating a motor vehicle. Any employee or volunteer whose regular responsibilities include operating a motor vehicle to transport College students or College staff to College sponsored or College-related activities shall execute appropriate consent to submit to random drug tests at any time they are on duty.

(3) The Director of Human Resources shall maintain appropriate procedures to secure consents to drug tests as required, and for appropriate collection and delivery of samples to appropriate testing facilities.

429.01 Acceptable Use Policy

The College administration shall develop guidelines, regulations, and procedures to control and monitor appropriate usage of college technology resources.

11/27/06

430.01 Identity Theft Prevention

The College will develop, implement and maintain an Identity Theft Prevention Program as an administrative procedure to reduce the risk of data loss and identity theft to the College, to students and to employees. The Program developed, implemented and maintained shall follow the relevant requirements provided in the Federal Fair and Accurate Credit Transaction Act (FACTA) of 2003 and the Fair Credit Reporting Act (FCRA), along with the applicable implementing regulations for both FACTA and FCRA. The Board will name a Compliance Officer for the Program, who shall have the duty to oversee the Program. The President shall review the Program with the Board upon its initial implementation and thereafter, shall review the Program with the Board not less frequently than annually. Violation of the Program may be grounds for discipline.

7/27/09

Sauk Valley Community College
May 23, 2011

Action Item 5.1

Topic: Board Policy 425.01 Early Retirement

Presented By: Dr. George Mihel

Presentation:

In accordance with the directive from the Board, the administration has rewritten Board Policy 425.01 Early Retirement to update, remove unnecessary procedural language, and to clarify policies.

The recommended revision is on the following page.

Recommendation:

The administration recommends the Board approve to delete Board Policy 425.01 Early Retirement effective June 30, 2012 for first reading.

425.01 Early Retirement

The College provides for an early retirement incentive program as follows:

Eligibility—This program shall be open to all full-time College employees (a) who are at least fifty-five (55) years of age but who have not reached sixty (60) years of age *on the date of retirement*; (b) who have ten (10) or more years of service at Sauk Valley Community College; and (c) who have been employed by the College on a full-time basis during each of the two (2) years preceding the date which their early retirement shall commence.

Application Procedures—A written request to participate in the retirement incentive program must be submitted and received by the President of the College no later than May 1st of the year prior to the year of actual retirement.

Provisions—A leave-of-absence will not be considered as years of service for the purpose of determining eligibility for early retirement.

—In the event of death of the early retiree prior to the effective date of retirement, the College shall have no obligation to make any remuneration under this plan.

Incentive—The College will make a payment to the retiree calculated on the retiree's contractual base salary as of the effective date of retirement, based upon the participant's age *on the date of retirement*. The contribution percentage shall be calculated under the following provision:

A lump sum payment, based upon age and a percentage of retiree's base contractual salary, as listed below:

<u>Age</u>	<u>Percentage</u>
55	45%
56	40%
57	35%
58	30%
59	25%

~~The lump-sum payment will, at the retiree's option, be paid either as of the effective date of the retirement or as of January 31 following the actual date of retirement.~~

~~Base contractual salary is further defined for:~~

~~Instructional Staff Base contractual salary to be received from the College for the academic year:~~

~~Administration and Support staff Computation for early retirement incentive is based upon base contract salary to be received from the College during the fiscal year (12 month) contract or other pro-rated contracts as appropriate.~~

~~Base contract salary shall not include summer school pay, overload pay, overtime pay or other non-regular salary or earnings. An employee may not participate in the College's early retirement plan and also participate in any other state early retirement incentive plan. If any other state early retirement incentive plan is elected the College plan shall not be available. For the purpose of this paragraph, a state early retirement "incentive plan" is defined as any state retirement plan which requires the College to pay more dollar benefits on behalf of an individual employee than is required under the normal SURS early retirement plan without discount, as provided in 40 ILCS 5/15-136.2.~~

~~The number of retirees retiring under this policy may be limited by the College Board depending upon budgetary conditions but shall not be limited to less than 15% of those eligible per year. The right to elect early retirement hereunder shall be allocated on the basis of priority of receipt by the College of notice of intent to retire in the event early retirement limitations must be applied.~~

1/23/84

3/23/87

11/22/93

5/27/97

7/24/00

Sauk Valley Community College
May 23, 2011.

Action Item 5.2

Topic: Faculty Retirement

Presented By: Dr. George Mihel and Alan Pfeifer

Presentation:

We thank Mr. Chick West for 32 years of quality teaching at Sauk. His involvement and influence on the college is way beyond the classroom.

Recommendation:

The administration recommends the Board approve the retirement of faculty member Mr. West effective May 31, 2011 and authorize the administration to seek a replacement faculty member.



To: The Sauk Valley Community College Board of Trustees
Dr. George Mihel, President
Alan Pfeifer, Academic Vice President
From: Charles West, Professor of Business
Re: Retirement
Date: May 16, 2011

A handwritten signature in black ink, appearing to read "Charles West", written over a diagonal line.

My retirement date will be May 31, 2011. I will leave Sauk Valley Community College with a deep sense of gratitude and appreciation.

Board of Trustees

Ed Andersen, Chair, Sterling - Andrew Bollman, Vice Chair, Dixon - Joan Padilla, Secretary, Sterling
Dr. William Simpson, Morrison - Scott Stoller, Walnut - Robert J. Thompson, Dixon - Lisa Wiersema, Chadwick

Sauk Valley Community College
May 23, 2011

Action Item 5.3

Topic: Faculty Resignation

Presented By: Dr. George Mihel and Alan Pfeifer

Presentation:

We thank Ms. Funston for her twelve years of teaching service to the college. We wish her all possible success at Kishwaukee Community College and as she starts her doctoral program.

Recommendation:

The administration recommends the Board approve the resignation of faculty member Ms. Terry Lyn Funston effective August 18, 2011 and authorize the administration to seek a replacement faculty member.

May 4, 2011

Dr. Mihel and Alan Pfeifer
President and Vice President
Sauk Valley Community College
173 IL Route 2
Dixon, IL 61021

Dr. Mihel and Alan Pfeifer,

Please accept this letter as resignation of my position as Associate Professor of Psychology, effective August 18, 2011.

My decision to resign was finalized after long and careful consideration of all factors. I regret leaving my Sauk family; however, I feel the change will be beneficial to my long-term career and educational goals and objectives.

The last twelve years Sauk Valley Community College has been a wonderful working experience. I would like to thank the following people who have really helped me grow as an employee; Ralph Pifer, Dr. Fred Nesbit, Janet Matheney, Judy Happ, Chris Shelley and the IT department, Mike Hunter, Alan Pfeifer, Jane Verbout, Janet Lynch, and Dr. George Mihel. These individuals have taught me what is meant by dedication, hard work, and commitment to a department and a community college is as a whole.

Again, it has been a pleasurable working experience at Sauk Valley Community College and I wish the institution nothing but success.

Sincerely,



Terry Lyn Funston
Associate Professor of Psychology
Sauk Valley Community College

CC - Kathryn Snow

Board of Trustees

Robert J. Thompson, Chair, Dixon - Ed Andersen, Vice Chair, Sterling - Nancy Varga, Secretary, Dixon
Edson Cox, Sterling - Joan Padilla, Sterling - Dr. William Simpson, Morrison - Andrew Bollman, Dixon

**Sauk Valley Community College
May 23, 2011**

Action Item 5.4

Topic: **Appointment of Architect/ Construction Manager
for Technology Wing Classrooms**

Presented By: **Dr. George Mihel, Paula Meyer and John Ditto**

Presentation:

After being chosen through the Quality Based Selection Process for Architectural Services, Wight and Co. completed a campus master plan for SVCC during the spring and summer of 2010. In December 2010, the Board approved Wight as the architect/ construction manager for the west end of the technology wing with a current budget of \$2,857,000, of which the professional design, engineering and environmental fee is \$171,000 and the construction management fee is \$114,000.

As the plan for the west end of the technology wing has progressed, the layout has changed from a combination lab/ classroom space to lab only space due to the increased number of welding stations and the future equipment needs of all programs. As a result, we need to renovate the classroom space at the east end of the technology wing. The additional benefits of expanding this project now is the minimized disruption by completing the entire wing at one time and the cost savings of bringing the trade contractors to campus only once instead of twice.

The cost increase for this addition to the technology wing project is \$1,035,413, of which \$74,113 and \$29,200 is for design and construction management respectively. This project extension will be funded with \$881,413 of funding bonds monies and \$154,000 of 2011 PHS monies.

The total budget for the entire technology wing will be \$3,892,000, with \$2,992,000 and \$900,000 coming from funding bonds and Protection, Health and Safety Levy, respectively. Bids for the construction will be brought to the June Board meeting with construction scheduled to begin in July.

Recommendation:

The administration recommends the Board approve the appointment of Wight and Co. to provide professional design, engineering, environmental and construction management services for the technology wing classrooms for a total cost of \$103,313.

Sauk Valley Community College
May 23, 2011

Action Item 5.5

Topic: Bid Award – PHS Wastewater Treatment Plant

Presented By: Dr. George Mihel and John Ditto

Presentation:

This project was approved by the Board at its regular meeting on October 25, 2010. It consists of two parts: the first involves installing proper ventilation and lighting to the building structure to bring it up to code; the second includes the removal of the original protective coating on the steel tank and re-coating it to prevent further deterioration. The cost for this project will be paid by Protection, Health and Safety Funds.

The College received four bids for installing proper ventilation and lighting to the building structure.

Company Name	Location	Total Bid
Engle Electric	Sterling	\$18,576
Complete Electric	Rock Falls	\$25,120
Morse Electric	Freeport	\$28,200
Ficek Electrical	LaSalle	\$31,500

Four bids were received to remove and re-coat the aeration tank. The alternate bid is a deduct to the total if the College directly contracts with the tank waste hauling company to empty the tank prior to sandblasting and painting.

Company Name	Location	Base Bid	Alternate Bid #1 (Deduct)	Total Bid
ADA Decorating of Sterling	Sterling	\$23,960	(\$9,600)	\$14,360
Prater Paint and Waterproofing	Sterling	\$33,700	(\$4,000)	\$29,700
JETCO, Ltd.	Prospect Heights	\$45,900	(\$4,000)	\$44,000
Tecorp, Inc.	Joliet	\$48,600	(\$5,400)	\$40,400

Recommendation:

The administration recommends the Board approve the bids for the Wastewater Treatment Project from Engle Electric for lighting and ventilation in the amount of \$18,576, and from ADA Decorating of Sterling to re-coat the aeration tank in the amount of \$14,360 for a total project cost of \$32,936.