SAUK VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES

BUDGET HEARING

Third Floor Board Room — July 25, 2011
Dixon, IL — 7:00 p.m.

1.0 Call to Order/Roll Call

2.0 2011-2012 – Budget

3.0 Adjournment

BOARD OF TRUSTEES
AGENDA

1.0 Call to Order

2.0 Consent Agenda
- 2.1 Approval of Agenda
- 2.2 Approval of Minutes, June 20, 2011
- 2.3 Treasurer's Report
- 2.4 Bills Payable
- 2.5 Payrolls

June 30, 2011	$224,234.78
July 14, 2011	$209,291.42

- 2.6 Budget Report
- 2.7 Obsolete Equipment Disposal
- 2.8 Working Cash Fund Borrowing
- 2.9 Protection, Health, and Safety Project Completion

3.0 Reports/Information
- 3.1 President's Report:
- 3.2 Reports/Comments from Board Members
- 3.3 Communication from Visitors
- 3.4 Board Policy Review – Board Policies: 505.01 Gifts, Grants, and Donations; 507.01 Publications and Publicity and 509.01 Snowmobiles

4.0 Closed Session – (Appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College; collective bargaining; closed session minutes review consideration; pending litigation probable or imminent)

5.0 Action Items

- **5.1** **2011-2012 Budget – Final Reading**
- **5.2** **Sustainable Technologies Degree Program**
- **5.3** **Solar Energy Degree Program**
- **5.4** **Faculty Recommendation - Psychology**
- **5.5** **Faculty Recommendation - Theatre**

6.0 **Closed Session Minutes Review**

7.0 **Approval of Closed Session Minutes of June 20, 2011**

8.0 **Adjournment**

Sauk Valley Community College
July 25, 2011

Public Hearing
2012 Budget

Presentation:

We will hold a public hearing during this meeting, at which time the Board may receive public comments regarding the FY2012 Budget. The Notice of Public Hearing was printed in the newspaper on June 22, 2011.

The Board needs to take the following actions:

1. Announce that the next agenda item is a public hearing to receive comments on the FY2012 Budget and that all persons desiring to be heard will have an opportunity to present written or oral testimony with respect thereto.
2. Ask the Secretary to read into the record any written testimony received.
3. Ask for oral testimony or public comments concerning the FY2012 Budget.
4. Announce that all persons desiring to be heard have been given an opportunity to present oral and written testimony with respect to the FY2012 Budget.
5. Hear a motion and a second to adjourn the hearing and take a vote on doing so, and then announce the hearing adjourned.

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES
July 25, 2011

The Board of Trustees of Sauk Valley Community College met in regular session at 7:00 p.m. on July 25, 2011 in the Board Room at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Andersen called the meeting to order at 7:00 p.m. and the following members answered roll call:

Edward Andersen	Scott Stoller
Lisa Wiersema	Margaret Tyne
Robert J. Thompson	Student Trustee Halstead
William Simpson	Andrew Bollman (7:10 p.m.)

SVCC Staff: President George J. Mihel
Attorney Miller
Dean of Information Services Alan Pfeifer
Dean of Business Services Paula Meyer
Dean of Health Professions Janet Lynch
Director of Building and Grounds John Ditto
Faculty Member Janet Matheney
Faculty Member Mary Ann Hurd
Administrative Assistant Debra Dillow

Absent: None

2011- 2012 Budget Hearing: Chair Andersen announced the public hearing and asked to receive any comments on the FY 2012 Budget. No comments oral or written were received.

Adjournment: Since the public hearing was completed, it was moved by Member Stoller and seconded by Member Wiersema that the hearing be adjourned. In a roll call vote, all voted aye. Student Trustee Halstead advisory vote: aye. Motion carried.

Call to Order: Chair Andersen called the regular meeting to order.

Consent Agenda: It was moved by Member Thompson and seconded by Member Wiersema to approve the Consent Agenda. In a roll call vote, all voted aye. Student Trustee Halstead advisory vote: aye. Motion carried.

President's Report:	Heard Dr. Mihel provide a presentation on preparation for the HLC visit in September.
Reports:	*ICCTA Report:* Member Bollman indicated that there will be an Executive ICCTA meeting on August 12th and he and Member Thompson will attend.
	Foundation: No report
	Student Trustee Report: None
	Communication from Visitors: Faculty Member David Edelbach indicated that he and other faculty members were in attendance today to show support and hope for successful negotiations.
Board Policy Review:	Dr. Mihel reviewed Board Policies: 505.01 Gifts, Grants, and Donations; 507.01 Publications and Publicity and 509.01 Snowmobiles and will recommend no changes.
Closed Session:	At 7:14 p.m. it was moved by Member Wiersema and seconded by Member Stoller that the Board go into closed session for the purpose of appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College; collective bargaining; closed session minutes consideration; pending litigation probable or imminent. In a roll call vote, all voted aye. Student Trustee Halstead vote: aye. Motion carried.
	The Board returned to regular session at 8:30 p.m.
Budget 2011-2012 Final Reading:	It was moved by Member Simpson and seconded by Thompson to approve the 2011-2012 Budget for final reading. In a roll call vote, all voted aye. Student Trustee Halstead advisory vote: aye. Motion carried.
Sustainable Technologies Degree Program:	It was moved by Member Bollman and seconded by Member Stoller that the Board approve the Sustainable Technologies Associate in Applied Science Degree Program. In a roll call vote, all voted aye. Student Trustee Halstead advisory vote: aye. Motion carried.
Solar Energy Certificate Program:	It was moved by Member Tyne and Seconded by Member Wiersema that the Board re-approve the Solar Energy Certificate Program. In a roll call vote, all voted aye. Student Trustee Halstead advisory vote: aye. Motion carried.

Faculty Recommendation Psychology:	It was moved by Member Thompson and seconded by Member Bollman that the Board approve the employment of Dr. Amy Jakobsen as an Assistant Professor of Psychology starting August 19, 2011 at an annual salary of $38,380. In a roll call vote, all voted aye. Student Trustee Halstead advisory vote: aye. Motion carried.
Faculty Recommendation Theatre:	It was moved by Member Bollman and seconded by Member Wiersema that the Board approve the employment of Ms. Anna Kurtz as an Instructor of Theatre starting August 19, 2011 at an annual salary of $32,079. In a roll call vote, all vote aye. Student Trustee Halstead advisory vote: aye. Motion carried.
Closed Session Minutes Review:	It was moved by Member Stoller and seconded by Member Bollman that the Board approve the recommendation from legal counsel to keep the minutes closed and dispose of the tape recordings of closed meetings through December 2009, in accordance with the Open Meetings Act. In a roll call vote, all voted aye. Student Trustee Halstead advisory vote: aye. Motion carried.
Closed Session Minutes of June 20, 2011:	It was moved by Member Thompson and seconded by Student Trustee Halstead that the Board approve the Closed Session Minutes of June 20, 2011. In a roll call vote, all voted aye. Student Trustee Halstead advisory vote: aye. Motion carried.
Adjournment:	Since the scheduled business was completed, it was moved by Member Bollman and seconded by Member Thompson Student Trustee Halstead that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Halstead advisory vote: aye. Motion carried. The meeting adjourned at 8:55 p.m.
Next Meeting:	The next regular meeting of the Board will be at 7:00 p.m. on August 22, 2011 in the Board Room.

Respectfully submitted,

Lisa Wiersema

Lisa Wiersema, Secretary

SAUK VALLEY COMMUNITY COLLEGE
APPROVED BY
Edward Olsen
BOARD CHAIR
Jim L. Wilson
BOARD SECRETARY
DATE 7/25/11

SAUK VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES - TREASURER'S REPORT
As of June 30, 2011

CHECKING ACCOUNTS		INTEREST	
INTEREST BEARING ACCOUNTS		RATE	AMOUNT
General Account - Sterling Federal Bank		0.150	$1,677,248.20
Illinois Funds - Firstar Bank, Springfield		0.037	3,566,289.02
SUBTOTAL			5,243,537.22
MONEY MARKET			
Merrill Lynch Wealth Management		1.000	125,856.69
SFB Investment Center - Federated Capital Reserves		0.000	87,148.32
SFB Investment Center - Federated US Treasury		0.000	4,152,199.05
SUBTOTAL			4,365,204.06
TOTAL CHECKING ACCOUNTS			$9,608,741.28
INVESTMENTS	MATURITY		
FINANCIAL INSTITUTION	DATE		
People's Bank, Tampico	07-14-2011	0.450	1,000,000
First National Bank, Amboy	07-23-2011	0.750	500,000
Farmers State Bank, Sublette	08-13-2011	0.750	1,000,000
Farmers State Bank, Sublette	02-17-2012	1.000	1,000,000
SUBTOTAL			3,500,000
MERRILL LYNCH:		YIELD	PRICE
Federal Home Ln Bks Cons Bd	09-16-2011	2.709	654,894.50
Federal Farm Cr Bks Cons Bd	02-13-2012	1.359	616,228.80
Federal Farm Cr Bks Cons Bd	07-23-2012	1.740	602,092.20
Federal Farm Cr Bks Global Cons Bd	11-13-2012	2.147	628,470.00
Federal Natl Mtg Assn Call	02-21-2013	4.750	427,896.00
Federal Home Loan Bank	10-29-2013	1.446	400,232.00
Federal Home Loan Bank	09-12-2014	1.375	641,191.25
Federal Home Loan Bank	12-12-2014	2.750	510,253.95
Federal Home Loan Bank	12-12-2014	1.250	673,785.00
Federal Home Loan Bank	12-13-2016	2.050	712,699.20
SUBTOTAL			$5,867,742.90
SFB INVESTMENT CENTER - CHALLENGE GRANTS			
Integra Bk Natl Assn Evansville IN CTF	09-26-2011	1.000	150,000.00
Venture Bk Bloomington, MN CTF	03-07-2012	1.000	240,000.00
Ally Bank Midvale Utah CTF	03-26-2012	1.250	250,000.00
Probank Tallahassee FL CTF	03-26-2012	1.200	250,000.00
Arkway Bk & Tr Harwood Heights, IL	04-02-2012	1.300	250,000.00
Farmers St Bk Hartland MN CTF	09-24-2012	1.350	150,000.00
Integra Bk Natl Assn Evansville IN CTF	10-01-2012	1.550	100,000.00
Southwest Cap Bk Natl Assn Ft Myers, FL	12-26-2012	1.500	200,000.00
American Express Centurion Bk Salt	03-25-2013	2.000	250,000.00
Bridgeview Bk Group IL CTF	03-25-2013	1.700	250,000.00
Doral Bk Catano P R	05-28-2013	2.000	250,000.00
			2,340,000.00

SFB INVESTMENT CENTER - FUNDING BONDS

U.S. Treasury Securities	01-31-2012	0.875	2,500,000.00
Bank of China New York City NY	07-16-2012	1.000	250,000.00
Florida Cap Bk Natl Assn Jacksonville	07-19-2012	1.150	250,000.00
Wilmington TR CO DEL	01-14-2013	1.250	250,000.00
GE Money Bk Instl, Draper, UT	01-16-2013	1.250	250,000.00
Banco Bilbao Vizcaya Argentaria, P R	01-23-2013	1.450	250,000.00
Citizens Bk Flint, MI	01-28-2013	1.300	250,000.00
Avenue Bk Nashville, TN	01-28-2013	1.200	250,000.00
BMW BK North Amer, Salt Lake City, UT	01-30-2013	1.250	250,000.00
Panhandle St Bank, Sandpoint, ID CTF	02-27-2013	1.500	250,000.00
Middleton Community Bank, WI	04-05-2013	1.250	250,000.00
			5,000,000.00
TOTAL INVESTMENTS			$16,707,742.90

Sauk Valley Community College
Board of Trustees
July 25, 2011

<u>Summary of Bills Payable</u>	<u>Amount</u>
General Operating Funds	$ 1,137,355.84

SAUK VALLEY COMMUNITY COLLEGE
APPROVED BY

BOARD CHAIR

BOARD SECRETARY

DATE 7/25/11

REPORT SVRCHKR
FISCAL YEAR 2011

Sauk Valley Community College
Check Register
From 06/16/11 To 07/25/11

RUN DATE: 07/14/11
TIME: 1:03 PM
PAGE: 1

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Wood, Therese	01		Petty Cash	Establish petty cash, sciences	100.00
AVECO	01		Prepaid Expense	AVECO Conference registration fee	250.00
Drury Inn St Louis Union Station	01		Prepaid Expense	Hotel-AVECO Conference	451.35
Illinois State University	01		Prepaid Expense	Conference Fee 7/21/11	250.00
Lee/Ogle Regional Office of Educ	01		Prepaid Expense	ISBE Summer Institute	100.00
Northern Illinois University	01		Prepaid Expense	Conference Fee 6/21/11	345.00
State Universities Retirement Sy	01		SURS Payable	Accrued Surs	26,996.55
State Universities Retirement Sy	01		SURS Payable	Accrued Surs	24,582.74
Select Employees Credit Union	01		Credit Union Payable	ACCRUED W/H Select Employees Credit Union	3,172.49
Select Employees Credit Union	01		Credit Union Payable	ACCRUED W/H Select Employees Credit Union	2,159.80
Freedman Anselmo Lindberg & Rapp	01		Wage Garnishment Payable	ACCRUED W/H- GARNISHMENT	34.61
Freedman Anselmo Lindberg & Rapp	01		Wage Garnishment Payable	ACCRUED W/H- GARNISHMENT	34.61
Community Health Charities of Il	01		United Way Payable	ACCRUED W/H-Community Health Charities	20.83
Community Health Charities of Il	01		United Way Payable	ACCRUED W/H-Community Health Charities	20.83
United Way of Lee County	01		United Way Payable	Accrued United Way Dixon	30.42
United Way of Lee County	01		United Way Payable	Accrued United Way Dixon	30.42
United Way of Whiteside County	01		United Way Payable	Accrued United Way Sterling/Rock Falls	42.75
United Way of Whiteside County	01		United Way Payable	Accrued United Way Sterling/Rock Falls	42.75
Gallagher Benefit Services, Inc	01		Optional Life Insurance	Optional Life	513.75
Gallagher Benefit Services, Inc	01		Optional Life Insurance	Optional Life	593.59
Gallagher Benefit Services, Inc	01		Optional Disability Insurance	LTD Billing	751.62
Gallagher Benefit Services, Inc	01		Optional Disability Insurance	LTD Billing	722.88
JEM fbo Sauk Valley CC 403b Plan	01		Fidelity Investments	ACCRUED ANNUITIES-Fidelity Investments	200.00
JEM fbo Sauk Valley CC 403b Plan	01		Fidelity Investments	ACCRUED ANNUITIES	300.00
JEM fbo Sauk Valley CC 403b Plan	01		Vanguard	ACCRUED ANNUITIES-Vanguard	1,550.00
JEM fbo Sauk Valley CC 403b Plan	01		Vanguard	ACCRUED ANNUITIES	1,550.00

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
JEM fbo Sauk Valley CC 403b Plan	01		Valic	ACCRUED ANNUITIES-VALIC	350.00
JEM fbo Sauk Valley CC 403b Plan	01		Valic	ACCRUED ANNUITIES	350.00
Abrahamson, Erin	01		Accounts Payable	Pell	694.00
Ackerson, Russell	01		Accounts Payable	Pell	273.00
Aggen, Kerrie	01		Accounts Payable	Pell	975.00
Aguilar, Teresa	01		Accounts Payable	Pell	122.80
Albrecht, Samantha	01		Accounts Payable	Online Refund	396.00
Amezola, Elvira	01		Accounts Payable	Pell	992.00
Andersen, Jared	01		Accounts Payable	Pell	318.99
Anderson, Amanda	01		Accounts Payable	Pell	259.61
Anderson, Kyli	01		Accounts Payable	Online Refund	198.00
Anderson, Michelle	01		Accounts Payable	Alternative Loan	3,543.00
Andreas, Gregory	01		Accounts Payable	Pell	349.77
Aponte, Sophia	01		Accounts Payable	Pell	198.00
Arellano, Sage	01		Accounts Payable	Pell	333.01
Arreola, Alexandria	01		Accounts Payable	Pell	303.33
Astalos, Adrienne	01		Accounts Payable	Pell	626.49
Austin, Patricia	01		Accounts Payable	Pell	883.00
Baker, Olivia	01		Accounts Payable	Pell	951.92
Baker, Olivia	01		Accounts Payable	SSS	560.00
Bally, Danielle	01		Accounts Payable	Online Refund	152.33
Barnhart, Tina	01		Accounts Payable	Pell	587.26
Bass, Kaitlyn	01		Accounts Payable	Pell	456.03
Bauer, Susan	01		Accounts Payable	Pell	397.00
Beauchem, Amy	01		Accounts Payable	Foundation	500.00
Bell, Corinna	01		Accounts Payable	Pell	694.00

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Bender, Amanda	01		Accounts Payable	Pell	149.45
Bennett, Jennifer .	01		Accounts Payable	Online Refund	-297.00
Bennett, Jennifer .	01		Accounts Payable	Online Refund	297.00
Bennett, Jennifer .	01		Accounts Payable	Online Refund	297.00
Bennett, Justin	01		Accounts Payable	Pell	584.85
Bielema, Tamra	01		Accounts Payable	Pell	281.44
Bieze, Robert	01		Accounts Payable	Direct Loan	436.00
Bieze, Robert	01		Accounts Payable	Pell	585.00
Bijedic, Nermina .	01		Accounts Payable	Pell	200.63
Black, Brian	01		Accounts Payable	Pell	1,366.55
Blease, Elizabeth	01		Accounts Payable	Pell	258.00
Bliss, Daniel	01		Accounts Payable	Pell	694.00
Boehle, Carrie	01		Accounts Payable	Direct Loan	1,120.00
Boehle, Carrie	01		Accounts Payable	Direct Loan	1,120.00
Bond, Alka	01		Accounts Payable	Pell	197.44
Brabender, Randi	01		Accounts Payable	Pell	366.31
Brant, Michael	01		Accounts Payable	Pell	650.00
Brecheen, Stephanie	01		Accounts Payable	Pell	284.97
Brown, Crystal	01		Accounts Payable	Pell	170.97
Brown, Matthew	01		Accounts Payable	Pell	1,388.00
Brown, William	01		Accounts Payable	Pell	700.59
Bruder, Jalon	01		Accounts Payable	Pell	14.05
Burgett, Tabatha	01		Accounts Payable	Direct Loan	299.00
Burgett, Tabatha	01		Accounts Payable	Pell	610.62
Burgett, Tabatha	01		Accounts Payable	Direct Loan	299.00
Burkhart, Stephanie	01		Accounts Payable	Refund-Fin Assistance Only	693.00

Sauk Valley Community College
Check Register
From 06/16/11 To 07/25/11

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Butler, Ariel	01		Accounts Payable	Pell	263.63
Camacho, Jorge	01		Accounts Payable	Pell	694.00
Campbell, Shawna	01		Accounts Payable	Pell	199.66
Castaneda, Victoria	01		Accounts Payable	Pell	515.09
Cessna, Denise	01		Accounts Payable	Pell	793.00
Chapman, Ashly	01		Accounts Payable	Pell	1,072.32
Chase, Sarah	01		Accounts Payable	Pell	213.36
Cheshire, Stephanie .	01		Accounts Payable	Pell	397.00
Chesnek, Veronika	01		Accounts Payable	Pell	230.55
Choate, Jennifer	01		Accounts Payable	Online Refund	475.20
Cicchetti, Kelly	01		Accounts Payable	Pell	302.45
Clark, Gabrielle	01		Accounts Payable	Pell	739.56
Cline, Kayla	01		Accounts Payable	Pell	1,225.26
Cochran, Victoria	01		Accounts Payable	Pell	605.26
Cornelius, Heidi	01		Accounts Payable	Pell	284.53
Cortesi, Brittany	01		Accounts Payable	Pell	288.00
Crofts, Heather	01		Accounts Payable	Direct Loan	84.67
Cunningham, LaRena .	01		Accounts Payable	Pell	272.05
Cuthrell, Debra	01		Accounts Payable	Pell	468.12
Dallgas-Frey, Aracely .	01		Accounts Payable	Pell	332.76
Davis, Rebekah	01		Accounts Payable	Pell	650.00
Day, Ashley	01		Accounts Payable	Online Refund	36.67
DeGolyer, Jena	01		Accounts Payable	Pell	426.00
DeHaven, Christy	01		Accounts Payable	Pell	487.36
Dewey, Meredith	01		Accounts Payable	Pell	1,375.00
Diaz, Erial	01		Accounts Payable	Pell	546.00

Sauk Valley Community College
Check Register
From 06/16/11 To 07/25/11

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Dieterle, Rebecca	01		Accounts Payable	Online Refund	297.00
Doege, Kevin	01		Accounts Payable	Pell	512.45
Doege, Virginia	01		Accounts Payable	Pell	654.00
Donoho, Kelly	01		Accounts Payable	Pell	78.00
Downey, Stephanie	01		Accounts Payable	Pell	794.00
Duncan, Lauri	01		Accounts Payable	Pell	260.58
Dykema, Caitlin	01		Accounts Payable	Pell	7.08
Ebersole, Ashley	01		Accounts Payable	Pell	314.96
Ehredt, Haylea .	01		Accounts Payable	Foundation	666.00
Elgin, Rebecca	01		Accounts Payable	Pell	938.53
Engelkes, Courtney	01		Accounts Payable	Pell	580.55
Englehart, Emma	01		Accounts Payable	Pell	931.00
Ennenbach, Jessica	01		Accounts Payable	Pell	753.00
Farrey, Josh	01		Accounts Payable	Pell	250.00
Farrington, Heather	01		Accounts Payable	Pell	66.06
Fassig, Erin	01		Accounts Payable	Pell	1,375.00
Fleming, Jericho	01		Accounts Payable	Pell	632.87
Fordham, Amber	01		Accounts Payable	Pell	41.42
Fredericks, Beth	01		Accounts Payable	Pell	92.00
Fredericks, Mark	01		Accounts Payable	Direct Loan	148.00
Fredericks, Rebecca	01		Accounts Payable	Pell	845.00
Free, Christopher	01		Accounts Payable	Pell	684.00
Friant, Courtney	01		Accounts Payable	Online Refund	99.00
Fritz, Irene	01		Accounts Payable	Pell	397.00
Gallentine, Chastity	01		Accounts Payable	Online Refund	237.60
Garcia, Sherri	01		Accounts Payable	Pell	84.00

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Gardner, Jacob	01		Accounts Payable	Foundation	500.00
Garriott, Andrea	01		Accounts Payable	Pell	366.31
Gendusa, Samuel	01		Accounts Payable	Online Refund	406.00
Gerlach, Kasara	01		Accounts Payable	Pell	9.00
Gilley, Amber	01		Accounts Payable	Pell	335.40
Gladhill, Amanda	01		Accounts Payable	Pell	538.22
Green, Kathy	01		Accounts Payable	Pell	164.02
Griffis, Jason	01		Accounts Payable	Pell	249.46
Grim, Shawna	01		Accounts Payable	Pell	159.87
Grimes, Valerie	01		Accounts Payable	Direct Loan	436.00
Grimes, Valerie	01		Accounts Payable	Direct Loan	435.00
Grobe, Brittany	01		Accounts Payable	Online Refund	198.00
Haag, Ann	01		Accounts Payable	Pell	330.00
Haenitsch, Christine	01		Accounts Payable	Pell	775.00
Hall, Bethany	01		Accounts Payable	Pell	694.00
Hall, DeeDee	01		Accounts Payable	Pell	1,473.91
Halstead, Theresa	01		Accounts Payable	Pell	680.00
Harmon, Edward	01		Accounts Payable	Pell	332.01
Hart, Heidi	01		Accounts Payable	Pell	694.00
Hartle, Staci	01		Accounts Payable	Pell	510.67
Hartman, Nathan	01		Accounts Payable	Pell	510.22
Helfrich, Christopher	01		Accounts Payable	Pell	213.36
Henson, David	01		Accounts Payable	Pell	1,388.00
Heppler, Jordyn	01		Accounts Payable	Foundation	53.00
Hitt, Jonathan	01		Accounts Payable	Pell	420.62
Hitt, Sara	01		Accounts Payable	Pell	57.22

Sauk Valley Community College
Check Register
From 06/16/11 To 07/25/11

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Holder, Heather	01		Accounts Payable Pell		379.94
Holocker, Zachary .	01		Accounts Payable Pell		872.52
Hultin, Allison	01		Accounts Payable Pell		214.36
Hunt, Tiffany	01		Accounts Payable Pell		354.10
Hunter, Carli	01		Accounts Payable Online Refund		118.80
Hussung, Kim	01		Accounts Payable Pell		873.06
Ioder, Katie	01		Accounts Payable Online Refund		316.80
Jacinto, Edward .	01		Accounts Payable Pell		680.00
Jager, Michelle	01		Accounts Payable Pell		276.91
Janssen, Christy	01		Accounts Payable Pell		397.00
Janssen, Courtney	01		Accounts Payable Pell		417.07
Jaso, Danielle	01		Accounts Payable Pell		442.16
Johannsen, Alisha	01		Accounts Payable Foundation		3.00
Johnson, Brittany	01		Accounts Payable Pell		358.58
Johnson, Julie	01		Accounts Payable Pell		525.00
Johnson, Machelle	01		Accounts Payable Pell		181.59
Johnson, Megan	01		Accounts Payable Pell		625.91
Johnston, Bailey	01		Accounts Payable Pell		1,388.00
Johnston, Bailey	01		Accounts Payable Pell		1,387.00
Jones, Brandy	01		Accounts Payable Pell		1,388.00
Jones, Christopher	01		Accounts Payable Pell		393.03
Jordan, Rebecca	01		Accounts Payable Pell		548.27
Juarez, Kayla	01		Accounts Payable Direct Loan		2.67
Juarez, Kayla	01		Accounts Payable Direct Loan		398.00
Kagay, Lacee .	01		Accounts Payable Pell		397.00
Kaiser, Jennifer	01		Accounts Payable Pell		586.42

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Kendrick, Montell	01		Accounts Payable	Pell	570.98
Khan, Aaqil	01		Accounts Payable	Online Refund	312.00
Kinney, Kayla	01		Accounts Payable	Online Refund	488.00
Kise, Tricia	01		Accounts Payable	Pell	644.30
Klinge, Kacie	01		Accounts Payable	Pell	482.98
Knepler, Jennifer	01		Accounts Payable	Pell	635.75
Knight, Nicole	01		Accounts Payable	Pell	64.58
Kocsis, Stacey	01		Accounts Payable	Pell	268.31
Kozlowski, Stephanie	01		Accounts Payable	Pell	137.02
Lamb, Dylan	01		Accounts Payable	Pell	360.41
Larke, Jordan	01		Accounts Payable	Pell	508.19
Lauts, Matthew	01		Accounts Payable	Pell	416.00
Lawson, Emily	01		Accounts Payable	Pell	3.00
LeFevre, Niko	01		Accounts Payable	Pell	136.16
Lehman, Justin	01		Accounts Payable	Pell	1,053.52
Linzemann, Beverly	01		Accounts Payable	Pell	83.46
Lockman, Hilary	01		Accounts Payable	Pell	137.18
Loomis, Shawn	01		Accounts Payable	Pell	1,126.44
Lopez, Andrea	01		Accounts Payable	Pell	955.19
Lopez, Mercedes	01		Accounts Payable	Pell	660.00
Mairs, Kimberlee	01		Accounts Payable	Online Refund	297.00
Mango, Joseph	01		Accounts Payable	Pell	524.68
Manning, Steve	01		Accounts Payable	Pell	390.72
Markel, Diane	01		Accounts Payable	Online Refund	40.00
Marshall, Kristine	01		Accounts Payable	Pell	889.57
Maves, Laura	01		Accounts Payable	Pell	295.46

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Maxwell, Tracey	01		Accounts Payable	Pell	258.94
Mayfield, Douglas	01		Accounts Payable	Online Refund	416.00
Mayo, Timothy	01		Accounts Payable	Pell	889.57
Mayoral, Haley	01		Accounts Payable	Pell	887.57
McCloud, Amber	01		Accounts Payable	Pell	752.43
McCoy, Ashley	01		Accounts Payable	Pell	94.71
McFadden, Nichole	01		Accounts Payable	Pell	397.00
McGee, Lisa	01		Accounts Payable	Pell	653.11
McGlown, Heidi	01		Accounts Payable	Pell	538.49
McGlown, Keith	01		Accounts Payable	Pell	275.42
Medina, Lazarus	01		Accounts Payable	Pell	1,214.11
Megli, Debra	01		Accounts Payable	Online Refund	446.00
Mickelson, Ashley	01		Accounts Payable	Pell	284.97
Miller, Aaron	01		Accounts Payable	Foundation	350.00
Miller, Brian	01		Accounts Payable	Pell	757.57
Miller, Jennifer	01		Accounts Payable	Pell	693.00
Miller, Kirby	01		Accounts Payable	Pell	663.68
Miller, Serena	01		Accounts Payable	Pell	694.00
Minto, Suzanna	01		Accounts Payable	Pell	232.57
Minto, Travis	01		Accounts Payable	Pell	34.00
Mitchell, Jennifer	01		Accounts Payable	Online Refund	137.00
Mixen, Sara	01		Accounts Payable	Pell	193.00
Mixen, Sara	01		Accounts Payable	Direct Loan	1,121.00
Moon, Kimberly	01		Accounts Payable	Direct Loan	436.00
Moon, Kimberly	01		Accounts Payable	Pell	200.31
Moon, Kimberly	01		Accounts Payable	Direct Loan	435.00

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Morris, Brandon	01		Accounts Payable	Pell	1,067.32
Morris, Sarah	01		Accounts Payable	Pell	722.40
Myers, Johnna	01		Accounts Payable	Online Refund	297.00
Nava, Paula .	01		Accounts Payable	Direct Loan	433.50
Naylor, Andrea	01		Accounts Payable	Pell	1,388.00
Newman, Karen	01		Accounts Payable	Pell	1,387.00
Nielsen, Mary	01		Accounts Payable	Pell	90.97
Nye, Samantha	01		Accounts Payable	Pell	254.34
O'Blanis, Mary	01		Accounts Payable	Online Refund	406.00
Ohata, Barbara .	01		Accounts Payable	Pell	971.43
Ohlwine, Debbra	01		Accounts Payable	Pell	165.97
Olalde, Alicia	01		Accounts Payable	Pell	278.00
Oliver, Nicholas .	01		Accounts Payable	Online Refund	237.60
Olson, Christine	01		Accounts Payable	Pell	825.61
Payne, Rhonda	01		Accounts Payable	Online Refund	148.50
Perna, Angela	01		Accounts Payable	Pell	990.59
Pfoutz, Brent	01		Accounts Payable	Online Refund	114.00
Pilling, Jena	01		Accounts Payable	Pell	278.00
Porter, Tauna .	01		Accounts Payable	Pell	278.00
Prashaad, Nilima	01		Accounts Payable	Pell	693.00
Pratt, Marissa	01		Accounts Payable	Pell	781.00
Pruitt, Brianne	01		Accounts Payable	Pell	583.78
Quaglia, Courtney	01		Accounts Payable	Pell	686.73
Rascon, Matthew	01		Accounts Payable	Pell	1,387.00
Ratliff, Bethany	01		Accounts Payable	Pell	148.00
Reed, Travis	01		Accounts Payable	Online Refund	49.50

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Reglin, Jeannette	01		Accounts Payable	Pell	397.00
Rice, Nathan	01		Accounts Payable	Pell	1,125.46
Rich, Kalla	01		Accounts Payable	Pell	31.95
Rich, Kalla	01		Accounts Payable	Direct Loan	871.00
Richmond, Angela	01		Accounts Payable	Pell	237.97
Richter, Timothy	01		Accounts Payable	Pell	1,375.00
Roberts, Angela	01		Accounts Payable	Online Refund	327.00
Roberts, Scott	01		Accounts Payable	Pell	53.92
Rodriguez, Danyan	01		Accounts Payable	Pell	8.51
Rodriguez, Danyan	01		Accounts Payable	Pell	101.00
Rosalez, Britne	01		Accounts Payable	Pell	280.42
Rosalez, Britne	01		Accounts Payable	Pell	594.00
Royer, Zachary	01		Accounts Payable	Pell	536.68
Rumoro, Leeniece	01		Accounts Payable	Pell	268.38
Rus, Amber .	01		Accounts Payable	Pell	553.14
Ryder, Kayla	01		Accounts Payable	Foundation	68.33
Salas, Michael	01		Accounts Payable	Pell	748.00
Sandoval-Herrera, Marcella	01		Accounts Payable	Foundation	401.00
Sankey, Blair	01		Accounts Payable	Pell	1,158.79
Schick, Daniel	01		Accounts Payable	Pell	214.99
Schick, Daniel	01		Accounts Payable	Pell	14.95
Schofield, Jenna	01		Accounts Payable	Pell	693.00
Schroth, Renee	01		Accounts Payable	Online Refund	297.00
Schuneman, Janice	01		Accounts Payable	Pell	278.00
Schwertfeger, Zachary	01		Accounts Payable	Pell	261.27
Scobee, Mollie	01		Accounts Payable	Pell	487.00

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Scudder, Courtney	01		Accounts Payable	Pell	69.80
Scudder, Vincent	01		Accounts Payable	Pell	642.96
Seaberg, Abrielle	01		Accounts Payable	Pell	263.00
Segretto, Joshua	01		Accounts Payable	Online Refund	148.50
Seyster, Julie	01		Accounts Payable	Pell	15.66
Sharrow, David	01		Accounts Payable	Pell	438.76
Shaward, Misty	01		Accounts Payable	Pell	744.52
Shedosky, Jennifer	01		Accounts Payable	Pell	2,082.00
Shimon, Angie	01		Accounts Payable	Pell	378.17
Shoffner, Eric	01		Accounts Payable	Pell	800.00
Sieg, Jessica	01		Accounts Payable	Pell	675.00
Silva, Katrina	01		Accounts Payable	Pell	992.00
Simpson, Dana	01		Accounts Payable	Online Refund	386.00
Simpson, Lucinda	01		Accounts Payable	Pell	1,162.44
Slothower, Samantha .	01		Accounts Payable	Pell	194.44
Slusser, Jennifer	01		Accounts Payable	Pell	694.00
Smith, Nicole	01		Accounts Payable	Pell	530.43
Smith, Terri	01		Accounts Payable	Pell	2,082.00
Smith, Tiffany	01		Accounts Payable	Pell	584.17
Spaine, Jamie	01		Accounts Payable	Pell	442.99
Spears, Nickole	01		Accounts Payable	Pell	639.75
Stage, Jaime	01		Accounts Payable	Pell	278.00
Stanley, Kayla	01		Accounts Payable	Pell	321.16
Steder, Michael	01		Accounts Payable	Pell	278.00
Stephens, Sarah	01		Accounts Payable	Pell	7.04
Stevens, Tabitha	01		Accounts Payable	Pell	397.52

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Stinson, John	01		Accounts Payable	Pell	639.56
Stock, Sabrina	01		Accounts Payable	Pell	476.57
Stuart, Brandy	01		Accounts Payable	Pell	694.00
Suarez, Amy	01		Accounts Payable	Pell	331.98
Summers, Caitlin	01		Accounts Payable	Online Refund	297.00
Summers, Chelsi	01		Accounts Payable	Pell	678.44
Surrena, Leonard	01		Accounts Payable	Pell	23.29
Tarbill, Tammy	01		Accounts Payable	Online Refund	237.60
Thomas, Ashley	01		Accounts Payable	Pell	291.24
Toledo, Alejandro	01		Accounts Payable	Pell	198.68
Tucker, Brian	01		Accounts Payable	Pell	102.03
Uribe, Yatziry	01		Accounts Payable	Pell	493.60
VanHoose, Emily	01		Accounts Payable	Pell	42.29
Vasquez, AnaAlicia	01		Accounts Payable	Pell	425.00
Vazquez, Cynthia	01		Accounts Payable	Pell	1,091.00
Vegliando, Derek	01		Accounts Payable	Pell	832.36
Velazquez, Olivia	01		Accounts Payable	Online Refund	297.00
Velez, Britani	01		Accounts Payable	Online Refund	7.00
VonBruchhaeuser, Jason	01		Accounts Payable	Pell	128.68
Wahl, Phillip	01		Accounts Payable	Online Refund	525.00
Walls, Jeffrey	01		Accounts Payable	Pell	267.00
Weegens, Yvonne	01		Accounts Payable	Pell	61.60
Weires, Jessica	01		Accounts Payable	Foundation	500.00
Wetzell, Renee	01		Accounts Payable	Pell	73.71
Whittenberg, Katherine	01		Accounts Payable	Pell	1,388.00
Wike, Amanda	01		Accounts Payable	Pell	630.75

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Williams, Amanda	01		Accounts Payable	Pell	348.40
Williamsen, Ariel	01		Accounts Payable	Pell	214.36
Wilson, Amy	01		Accounts Payable	Pell	612.00
Wilson, Amy	01		Accounts Payable	Foundation	250.00
Winters, Brandon	01		Accounts Payable	Pell	50.00
Winters, Cory	01		Accounts Payable	Pell	24.00
Winters, Erik	01		Accounts Payable	Pell	1,100.00
Woodyatt, Chris	01		Accounts Payable	Pell	387.00
Wright, Jennifer	01		Accounts Payable	Pell	152.50
Wyckstandt, Jessica	01		Accounts Payable	Pell	120.83
Young, Kacey	01		Accounts Payable	Direct Loan	436.00
Young, Kacey	01		Accounts Payable	Pell	443.33
Young, Kacey	01		Accounts Payable	Direct Loan	435.00
Young, Sheila	01		Accounts Payable	Pell	470.99
Zaragoza, Erick	01		Accounts Payable	Pell	232.73
Zeciri, Liridona .	01		Accounts Payable	Pell	1,082.33
Zemke, Mary	01		Accounts Payable	Pell	1,387.00
Zies, Cameron	01		Accounts Payable	Pell	90.00
Kathrani, Yesha .	01		Other Payables	Replace Payroll Ck#155747	242.20
Follett Bookstore	01		PELL EOG BT	PELL Book Charges	10,161.16
Follett Bookstore	01		PELL EOG BT	Pell Book Charges	1,319.19
Follett Bookstore	01		Foundation B	Foundation Book Charges	2.98
Follett Bookstore	01		Foundation B	Foundation Book Charges	27.72
Follett Bookstore	01		Stafford Loans BT	STAFFORD Loan Book Charges	202.00
Follett Bookstore	01		JTPA Whiteside B	PFE-Whiteside Book Charges	1,422.62
Follett Bookstore	01		JTPA Whiteside B	PFE-Whiteside Book Charges	48.95

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Follett Bookstore	01		Vets Rehab B	VETS Rehab Book Charges	666.47
Follett Bookstore	01		Short Term Book Loan due Booksto	SHORT Term Loan	-20.28
Follett Bookstore	01		Short Term Book Loan due Booksto	Short Term Loan Book Charges	-143.32
Follett Bookstore	01		Americorps	AMERICORPS Book Charges	478.30
Follett Bookstore	01		Americorps	Americorps Book Charges	1,016.41
Consolidated Management Co	01		Cafeteria payable	Punch a Lunch Sales for June '11	505.00
Whiteside County Senior Center	01		Whitesdie Bus payable	Bus Sales June 2011	60.00
Brown Hay & Stephens LLP	01	Board of Trustees	Legal Services	Legal Fees	140.63
Assn of Community College Truste	01	Board of Trustees	Publications and Dues	ACCT Dues	2,714.00
Higher Learning Commission	01	Board of Trustees	Publications and Dues	Dues	3,413.50
Illinois Community College Trust	01	Board of Trustees	Publications and Dues	ICCTA 1st half of FY 12 Dues	3,782.00
Sauk Valley Newspapers	01	Board of Trustees	Advertising	Legal Notice	100.10
Sauk Valley Newspapers	01	Board of Trustees	Advertising	Legal Prevailing Wages	95.55
Sauk Valley Newspapers	01	Board of Trustees	Advertising	Bid - Lgl Notice	100.10
Sauk Valley Newspapers	01	Board of Trustees	Advertising	Credit Legal Notices	95.55
Sauk Valley Newspapers	01	Board of Trustees	Advertising	Notice to Bidders	127.40
Consolidated Management Co	01	Board of Trustees	Conference/Meeting Expense	Board Meetiong Refreshments	42.70
Fifth Third Bank	01	Board of Trustees	Conference/Meeting Expense	Lunch w/ Board Memeber	20.01
Fifth Third Bank	01	Board of Trustees	Conference/Meeting Expense	Travel-Andrew Bollman ICCTA 6/11	172.05
Fifth Third Bank	01	Board of Trustees	Conference/Meeting Expense	Travel - J Halstead ICCTA 6/11	378.56
Sauk Valley Area Chamber of Comm	01	President's Office	Publications and Dues	Annual Membership	200.00
Olmsted, Brian	01	College Relations's Office	Consultants	Contract work for PR	480.00
Creative Printing	01	College Relations's Office	Office Supplies	Business Cards	45.00
Sauk Valley Newspapers	01	College Relations's Office	Publications and Dues	SVN Subscription 08/11/11 - 08/09/12	195.50
Carroll County Review	01	College Relations's Office	Advertising	One year subscription for CC Review	32.00
ComCast Spotlight Inc	01	College Relations's Office	Advertising	Advertising	510.00

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
ComCast Spotlight Inc	01	College Relations's Office	Advertising	Ad Space	460.00
Creative Printing	01	College Relations's Office	Advertising	Business Card Masters	500.00
Northern Public Radio	01	College Relations's Office	Advertising	Radio Spots	455.00
Northern Public Radio	01	College Relations's Office	Advertising	Radio Spots	455.00
Sauk Valley Newspapers	01	College Relations's Office	Advertising	Advertising May 2011	1,446.50
WIXN FM - WIXN AM-WRCV-FM	01	College Relations's Office	Advertising	Radio Spots	200.00
Withers Broadcasting	01	College Relations's Office	Advertising	WSDR Radio Spots	863.45
Withers Broadcasting	01	College Relations's Office	Advertising	Radio Spots	863.45
RK Dixon	01	Printshop	Maintenance Services	Copier Maint & Sply	342.20
Formstart Inc	01	Printshop	Other Supplies	10x13 Envelopes	1,283.03
CDW-G	01	Printshop	Purchases for Resale	Post warranty service for HP Deskjet Z2100	1,070.66
CDW-G	01	Printshop	Purchases for Resale	HO Matte	1,905.50
CDW-G	01	Printshop	Purchases for Resale	Banner Paper	1,127.61
Midland Paper	01	Printshop	Purchases for Resale	Orange & Green Paper	195.00
Southern Imperial Inc.	01	Printshop	Purchases for Resale	Banner Hangers	132.08
Southern Imperial Inc.	01	Printshop	Purchases for Resale	36" Fast Grip Banner Hanger	134.29
Magna Publications	01	VP-Academics	Publications and Dues	Publication How Good is Good	259.00
Kidder, Mary	01	VP-Academics	Conference/Meeting Expense	Travel- Springfield	193.29
Follett Bookstore	01	Art	Instructional Supplies	Art	11.97
Follett Bookstore	01	Art	Instructional Supplies	Department Bookstore Charges	35.00
American Red Cross	01	Physical Education	Instructional Supplies	Red Cross Instructor Kits-Doug Sears-First Aid Cla	399.98
Verbout, Jane	01	Learning Assistance Center	Instructional Supplies	Instructional Supplies	382.16
Xerox Corporation	01	Office & Administrative Services	Instructional Supplies	Xerox Meter Usage - OAS Lab	44.11
Rockford Industrial Welding Supp	01	Welding	Instructional Supplies	Welding Supplies	79.29
Rockford Industrial Welding Supp	01	Welding	Instructional Supplies	Welding Supplies	147.32
Rockford Industrial Welding Supp	01	Welding	Instructional Supplies	Supplies	425.46

Sauk Valley Community College
Check Register
From 06/16/11 To 07/25/11

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Hughes, Kathleen	01	Director Developmental Learning	Instructional Supplies	Instructor gifts & wrapping	47.88
Tavitas, Lisa	01	Director Developmental Learning	Conference/Meeting Expense	Travel-4/29/11 Compass Conference	371.35
Fiorini, Anthony	01	Testing Center	Conference/Meeting Expense	June Travel - ROE/Wallace	12.24
Lynch, Janet	01	Dean of Health Professions	Instructional Supplies	Pizza for Orientation Session	199.79
CGH Medical Center	01	Associate Degree Nursing	Instructional Supplies	IV Tubing	103.80
DeKroft-Metz and Co, Inc	01	Associate Degree Nursing	Instructional Supplies	Enteral Nutrition Bag	261.79
DeKroft-Metz and Co, Inc	01	Associate Degree Nursing	Instructional Supplies	Isolation Gown	147.24
DeKroft-Metz and Co, Inc	01	Associate Degree Nursing	Instructional Supplies	Supplies	60.84
DeKroft-Metz and Co, Inc	01	Associate Degree Nursing	Instructional Supplies	Supplies	75.05
DeKroft-Metz and Co, Inc	01	Associate Degree Nursing	Instructional Supplies	Catheter IV	148.50
DeKroft-Metz and Co, Inc	01	Associate Degree Nursing	Instructional Supplies	Catheter IV	297.00
DeKroft-Metz and Co, Inc	01	Associate Degree Nursing	Instructional Supplies	Supplies	904.83
Heitmann, Mary	01	Associate Degree Nursing	Instructional Supplies	Clinical Visits 09/15/10-02/21/11	80.48
Poci, Shirley	01	Associate Degree Nursing	Instructional Supplies	Glucometer strips, batteries and bags	89.46
Heitmann, Mary	01	Associate Degree Nursing	Conference/Meeting Expense	Nursing License Reciprocity	204.00
Poci, Shirley	01	Associate Degree Nursing	Conference/Meeting Expense	Travel- CGH Warehouse & KSB Hospital Supplies	52.02
Southern Illinois University	01	Nurse Assistant	Consultants	Exam fee for 1 student	60.00
Peoria Production Shop	01	Nurse Assistant	Instructional Supplies	Gait Belts	336.79
Cunningham, Pamela	01	Licensed Practical Nursing	Instructional Supplies	CGH Clinicals 01/26/11-02/24/11	57.12
DeKroft-Metz and Co, Inc	01	Licensed Practical Nursing	Instructional Supplies	Supplies	483.60
West, Amy	01	Licensed Practical Nursing	Conference/Meeting Expense	Travel Clinical Site Visits thru 6/14/11	26.52
Techno-Aide Mfg Co, Inc	01	Radiologic Technology	Instructional Supplies	Supplies	436.44
Brevitt, Dianna	01	Radiologic Technology	Conference/Meeting Expense	June clinical site visit	336.60
Francisco, Cassandra	01	Radiologic Technology	Conference/Meeting Expense	Clinical Visits	325.38
Francisco, Cassandra	01	Radiologic Technology	Conference/Meeting Expense	Clinical Visits 06/28-06/30	54.57
Shippert, Stanley	01	Radiologic Technology	Conference/Meeting Expense	Travel-Clinical Site Visits	385.05

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Shuler, Nancy	01	NIOIN	Conference/Meeting Expense	Travel-Clinical Site Visits	436.10
Consolidated Management Co	01	Paramedic Program	Conference/Meeting Expense	EMS Workforce Council Meeting	7.40
The Scope Shoppe Inc	01	Biology	Maintenance Services	Microscope Maintenance	1,200.00
Carolina Biological Supply Co	01	Biology	Instructional Supplies	Supplies	252.75
Carolina Biological Supply Co	01	Biology	Instructional Supplies	Supplies	230.10
Wood, Therese	01	Biology	Instructional Supplies	Biology Supplies	111.07
S J Smith Welding Supply	01	Chemistry	Instructional Supplies	Gases for Chemistry	15.19
Siemens Industry Inc.	01	Chemistry	Instructional Supplies	DI water service for Chemistry	232.00
Arbor Scientific	01	Physics	Instructional Supplies	Optical Path Demonstrator, Ice Melting Blocks	71.04
Atchley, Charles	01	Physics	Instructional Supplies	Ink Catridges	60.98
Pasco Scientific	01	Physics	Instructional Supplies	Rotating Platform and Chair, Supplies	582.00
Fifth Third Bank	01	Learning Resource Center	Library Supplies	Walmart/Staples	22.81
Gaylord Brothers	01	Learning Resource Center	Library Supplies	Security strips and CD cases	600.40
ABC-CLIO LLC	01	Learning Resource Center	Books and Binding Costs	Books for Library	86.36
Amazon.com	01	Learning Resource Center	Books and Binding Costs	Books	3,745.86
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Books	63.91
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Library Book - Gold a cultural encyclopedia	74.99
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Books	83.81
Fifth Third Bank	01	Learning Resource Center	Books and Binding Costs	PBS	382.82
Fifth Third Bank	01	Learning Resource Center	Books and Binding Costs	Books	2,157.59
Gale Group	01	Learning Resource Center	Books and Binding Costs	Intl. Dir. of Co. History v. 124	292.15
Gale Group	01	Learning Resource Center	Books and Binding Costs	Books for Library	1,011.96
Infobase Publishing	01	Learning Resource Center	Books and Binding Costs	DVD's Criminal Justice	290.96
CQ Press	01	Learning Resource Center	Publications and Dues	Additional online hosting fees	160.00
Chicago Tribune	01	Learning Resource Center	Publications and Dues	Chicago Tribune 1 year	226.20
Credo Reference Limited	01	Learning Resource Center	Publications and Dues	Topic Pages Customization	125.00

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Credo Reference Limited	01	Learning Resource Center	Publications and Dues	Credo Reference Topic Pages hosting FY12	750.00
Fifth Third Bank	01	Learning Resource Center	Publications and Dues	AMZ Magazines	11.97
MLNC (Missouri Library Network C	01	Learning Resource Center	Publications and Dues	Encyclopedia Britannica Online	550.44
MLNC (Missouri Library Network C	01	Learning Resource Center	Publications and Dues	MLNC Membership fee FY12	125.00
Dhaese, Linda	01	Learning Resource Center	Conference/Meeting Expense	CARLI Training	168.30
Fifth Third Bank	01	Academic Computing	Instructional Supplies	Amazon	37.30
Unique Computer	01	Academic Computing	Instructional Supplies	Thinkpad Laptop	999.00
Unique Computer	01	Academic Computing	Instructional Supplies	Ext Life Battery	159.00
Unique Computer	01	Academic Computing	Instructional Supplies	Minidock Series 3	229.00
Unique Computer	01	Academic Computing	Instructional Supplies	N220GT 1G PCI Express	129.00
Unique Computer	01	Academic Computing	Instructional Supplies	T510 Minidock Series 3	229.00
Unique Computer	01	Academic Computing	Instructional Supplies	Thinkpad Battery	298.00
AVI Systems Inc	01	Academic Computing	Instructional Technology Materia	LCD projector lamp replacement invoice 34279700	602.21
AVI Systems Inc	01	Academic Computing	Instructional Technology Materia	LCD Projector replacement lamp	573.21
CDW-G	01	Academic Computing	Instructional Technology Materia	Keyed Lock, VGA Cable	58.36
CDW-G	01	Academic Computing	Instructional Technology Materia	Male Crimp	15.40
CDW-G	01	Academic Computing	Instructional Technology Materia	Sony Handycam	564.21
Respondus, Inc.	01	Academic Computing	Instructional Technology Materia	License Fee	447.00
Turning Technologies	01	Academic Computing	Instructional Technology Materia	Response Card NXT	1,406.96
Moodlerooms Inc	01	Academic Computing	Computer Software	FY 11 Annual Fee	29,500.00
Real Networks	01	Academic Computing	Computer Software	Real Producer Bronze	702.40
Unique Computer	01	Academic Computing	Computer Software	Annual Microsoft Campus Agreement	16,395.00
Shelley, Chris	01	Academic Computing	Conference/Meeting Expense	ILCCO meeting, IVCC	76.50
CDW-G	01	Administrative Computing	Maintenance Services	VMWare License	1,086.20
RMS Technology Solutions LLC	01	Administrative Computing	Maintenance Services	HP Blade Maintenance Contract renewal	1,800.00
Unique Computer	01	Administrative Computing	Maintenance Services	Onsite & TPP	249.00

Sauk Valley Community College
Check Register
From 06/16/11 To 07/25/11

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Unique Computer	01	Administrative Computing	Maintenance Services	3 year onsite & TTP F/ED	249.00
Staples	01	Administrative Computing	Office Supplies	Printer Cartridges	349.98
Toner Tech Plus	01	Administrative Computing	Office Supplies	Ink	465.65
Unique Computer	01	Administrative Computing	Office Supplies	4G PC3-10600 DDR3-1333	50.00
Unique Computer	01	Administrative Computing	Office Supplies	Cleaning Cartridges	150.00
Unique Computer	01	Administrative Computing	Office Supplies	Tape Catridges	2,250.00
Educause	01	Administrative Computing	Computer Software	Domain Fees	40.00
Fifth Third Bank	01	Administrative Computing	Computer Software	End User License	94.30
Google Inc	01	Administrative Computing	Computer Software	Msg Discovery usage	7.50
Google Inc	01	Administrative Computing	Computer Software	Google Msg Discovery Usage	33.75
Hannon Hill Corporation	01	Administrative Computing	Computer Software	Cascade annual maintenance	10,681.00
Priton Group, LLC	01	Administrative Computing	Computer Software	June hosting fees	3,584.00
SpectorSoft Corporation	01	Administrative Computing	Computer Software	FY 12 Renewal	1,495.00
SBM Business Equipment Center	01	Dean of Student Services	Office Supplies	Mobile Printer Cart (2)	399.60
Chronicle of Higher Education	01	Dean of Student Services	Publications and Dues	12 month renewal of the Chroncle	75.00
Ill Comm College Chief Stdt Serv	01	Dean of Student Services	Conference/Meeting Expense	Conference Fee 6/21/11	30.00
Center for Sight & Hearing	01	Special Needs- ADA	Other Contractual Services	Interpreter Services 05/03/2011 - 05/10/2011	1,520.00
Irlen Institute/PDC-1996	01	Special Needs- ADA	Instructional Supplies	Colored Overlay Sample Pack	100.87
Quill Corporation	01	Special Needs- ADA	Instructional Supplies	Supplies	339.85
Medema, Pamela	01	Commencement	Other Supplies	Embroidered Chair Covers	128.00
Sauk Valley Cleaners	01	Commencement	Other Supplies	Clean Stage Curtains	261.00
4 Imprint Inc.	01	Admissions, Records & Placement	Office Supplies	Javelin Pens	479.44
Office Depot	01	Admissions, Records & Placement	Office Supplies	Office Supplies	676.20
Office Depot	01	Admissions, Records & Placement	Office Supplies	Markers, Pens & Cards	26.09
Priton Group, LLC	01	Admissions, Records & Placement	Office Supplies	Kodak Color Scanner	1,295.50
Scrip-Safe Security Products Inc	01	Admissions, Records & Placement	Office Supplies	Delivered transcripts for May	61.05

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
4 Imprint Inc.	01	Financial Aid & Veterans Affairs	Office Supplies	Javelin Pens	479.43
National Assoc of Student Financ	01	Financial Aid & Veterans Affairs	Publications and Dues	NASFAA 2011-2012 Membership Dues	908.00
National Assoc of Student Financ	01	Financial Aid & Veterans Affairs	Conference/Meeting Expense	NASFAA Webinar Package Fees	385.00
4 Imprint Inc.	01	Counseling	Office Supplies	Javelin Pens	479.44
Creative Printing	01	Counseling	Office Supplies	Appt Cards - Hilliker	80.00
Follett Bookstore	01	Counseling	Office Supplies	Department Bookstore Charges	12.14
SBM Business Equipment Center	01	Counseling	Office Supplies	Retractable Keyboard	177.00
4 Imprint Inc.	01	Counseling	Instructional Supplies	Highlighters	300.62
American Counseling Association	01	Counseling	Publications and Dues	ACA Annual Dues	159.00
ILLCCO	01	Education Fund	Out of District Tuition	ILCCO Membership Fee	1,000.00
Mewhirter, Tedra	01	Other Institutional	Tuition Reimbursement	Tuition Reimbursement	460.00
Pitney Bowes	01	Other Institutional	Postage	Equipment serivce contract scale & mail machine	1,058.50
Pitney Bowes	01	Other Institutional	Postage	Postae Meter Refill	11,000.00
Quill Corporation	01	Other Institutional	Postage	Mailing Labels	48.58
United Parcel Service	01	Other Institutional	Postage	Monthly Charges	101.89
United Parcel Service	01	Other Institutional	Postage	Monthly Charges	144.93
United Parcel Service	01	Other Institutional	Postage	Monthly Charges	27.83
Fifth Third Bank	01	Other Institutional	Other Conference & Meeting	President's Meeting Travel	192.88
Transworld Systems, Inc	01	Other Institutional	Financial Charges & Adjustments	Balance due for Collections	136.45
Sauk Valley Newspapers	01	NCA Accreditation	Office Supplies	Comments sought for SVCC Accrediation Process ads	245.70
Consolidated Management Co	01	NCA Accreditation	Conference/Meeting Expense	Self-Study Steering Committe lunch 06/30/11	75.20
Bureau County Treasurer	01	Business Office	Office Supplies	Fee for release of settlement statements for audit	5.00
College of DuPage	01	Tuition Chargeback	Tuition Chargeback	Chargeback Summer 2011	839.70
JEM Resource Partners	01	Personnel Office	Consultants	Monthly Admin Fees - May 2011	150.00
Follett Bookstore	01	Personnel Office	Office Supplies	Department Bookstore Charges	15.68
Illini Trophy	01	Personnel Office	Office Supplies	12 Name Badges	102.00

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
College & Univ Prof Assoc for HR	01	Personnel Office	Publications and Dues	IL CUPA - HR Membership Dues	50.00
Chronicle of Higher Education	01	Personnel Office	Recruitment	Recruitment - Classified Advertising	260.00
Country Inn & Suites	01	Personnel Office	Recruitment	Recruitment - Rooms for applicants	435.60
Larche, Douglas	01	Personnel Office	Recruitment	Reimbursement for Hotel Room	100.90
Sauk Valley Newspapers	01	Personnel Office	Recruitment	HR Ads	984.81
Shaw Suburban Media Group Inc	01	Personnel Office	Recruitment	Classified ad for education position	827.40
Consolidated Management Co	01	Personnel Office	Other Conference & Meeting	Winners' birthday party	74.55
NACR	01	Information Center	Consultants	Attendant software training	1,125.00
Education To Go	010100	CCS Personal Workshops	Consultants	Online Classes	180.00
Mandernach, Patricia .	010100	CCS Personal Workshops	Consultants	Therapy Dog Training	570.00
Weets & Son Septic Service	010100	CCS Personal Workshops	Instructional Supplies	CDL Portable Restroom Rental May	90.00
DePuy, Jeanne	010100	CCS Personal Workshops	Conference/Meeting Expense	Auditorium Theater Season Preview	118.91
Setchell, Linda	010100	CCS Personal Workshops	Conference/Meeting Expense	Travel-Des Plaines Sanitation Training	117.55
ACT INC	010100	CCS Professional Workshops	Instructional Service Contracts	WorkKeys Testing	69.50
ACT INC	010100	CCS Professional Workshops	Instructional Service Contracts	WorkKeys	16.50
Youngren's Refrigeration Inc	02		Other Accrued Revenue	Freezer for Cafeteria	7,500.00
Verizon Wireless	02		Prepaid Expense	Dr. Mihel Cell Phone Chaarges	108.68
Fifth Third Bank	02	Business Office	Maintenance Supplies	Dun & Bradstreet	39.00
AAA Certified Confidential Secur	02	Maintenance	Maintenance Services	Confidential Shredding	469.44
Accurate Tank Technologies Inc	02	Maintenance	Maintenance Services	Repair fuel tank pump	295.50
Engel Electric Company	02	Maintenance	Maintenance Services	Repair electrical - athletic restrooms	640.75
H-O-H Water Technology Inc	02	Maintenance	Maintenance Services	Water treatment - June	801.20
Mike's Repair Service	02	Maintenance	Maintenance Services	Repairs	147.46
Plunkett's Pest Control	02	Maintenance	Maintenance Services	Monthly pest control - July	100.00
Ace Hardware	02	Maintenance	Maintenance Supplies	Nozzle, wrench	32.98
AmSan LLC	02	Maintenance	Maintenance Supplies	Upright Vacuum Cleaner	626.00

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
AmSan LLC	02	Maintenance	Maintenance Supplies	Vaccuum Motor	313.00
AmSan LLC	02	Maintenance	Maintenance Supplies	Vacuum dual motor	313.00
AmSan LLC	02	Maintenance	Maintenance Supplies	Vacuum Dual motor	313.00
Crescent Electric Supply Co	02	Maintenance	Maintenance Supplies	F32T8 Bulbs	899.60
Crescent Electric Supply Co	02	Maintenance	Maintenance Supplies	F32T8 Bulbs	360.00
Fifth Third Bank	02	Maintenance	Maintenance Supplies	OEM/Farm & Fleet/1000 Bulbs	265.02
Grainger	02	Maintenance	Maintenance Supplies	Motors	293.91
Menards	02	Maintenance	Maintenance Supplies	Return	425.75
Menards	02	Maintenance	Maintenance Supplies	Maintenance Supplies	307.88
Menards	02	Maintenance	Maintenance Supplies	Shims	5.94
Menards	02	Maintenance	Maintenance Supplies	Supplies	64.21
Menards	02	Maintenance	Maintenance Supplies	Maintenance Supplies	81.39
Menards	02	Maintenance	Maintenance Supplies	Maintenance Supplies	172.97
Napa Auto Parts	02	Maintenance	Maintenance Supplies	Oil Filters & Spark Plugs	38.16
Sherwin-Williams	02	Maintenance	Maintenance Supplies	Paint	307.08
Sherwin-Williams	02	Maintenance	Maintenance Supplies	Paint	186.95
Smith Filters	02	Maintenance	Maintenance Supplies	AHU Filters	959.11
Aramark Uniform Services Inc	02	Custodial	Maintenance Services	Towel Service 6/21/11	28.85
Aramark Uniform Services Inc	02	Custodial	Maintenance Services	Towels - 06/07/11	35.11
Aramark Uniform Services Inc	02	Custodial	Maintenance Services	Towel Service	28.43
AmSan LLC	02	Custodial	Maintenance Supplies	Dustmop Treatment	35.16
AmSan LLC	02	Custodial	Maintenance Supplies	Supplies	756.46
AmSan LLC	02	Custodial	Maintenance Supplies	Supplies	34.68
AmSan LLC	02	Custodial	Maintenance Supplies	Supplies	377.33
AmSan LLC	02	Custodial	Maintenance Supplies	Supplies	64.08
AmSan LLC	02	Custodial	Maintenance Supplies	Supplies	65.60

Sauk Valley Community College
Check Register
From 06/16/11 To 07/25/11

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
AmSan LLC	02	Custodial	Maintenance Supplies	Supplies	450.62
Fifth Third Bank	02	Custodial	Maintenance Supplies	Betty Mills Company	93.20
Menards	02	Custodial	Maintenance Supplies	Custodial Supplies	51.24
Menards	02	Custodial	Maintenance Supplies	Custodial Supplies	344.68
Mike's Repair Service	02	Grounds	Maintenance Services	Simplicity mower repair	1,574.89
Moore Tires, Inc	02	Grounds	Maintenance Services	Tire Repair	27.50
Peabudy's Inc	02	Grounds	Maintenance Services	repair skidloader	316.91
SISSON INC.	02	Grounds	Maintenance Services	Spray trees/shrubs - Japanees beetles	2,199.00
Anne's Landscape Supply Inc	02	Grounds	Maintenance Supplies	Plants Eastside Garden	845.17
Meyer, Paula	02	Grounds	Maintenance Supplies	Wild Lupine	31.60
North's Oil Company, Inc	02	Grounds	Maintenance Supplies	Unleaded Fuel	1,165.50
North's Oil Company, Inc	02	Grounds	Maintenance Supplies	300 gal diesel	1,083.60
Peabudy's Inc	02	Grounds	Maintenance Supplies	Paint	10.10
Constellation New Energy (CNE -	02	Utilities	Gas	Gas Purchases-Month of June 2011	4,551.20
Nicor Gas	02	Utilities	Gas	05/24-06/23 Statement	134.45
Nicor Gas	02	Utilities	Gas	47-49-23-200 8 05/24-06/23/11	242.96
Nicor Gas	02	Utilities	Gas	DOS 06/1-07/1/11	477.83
Ameren Energy Marketing Company	02	Utilities	Electricity	Electrical Svs 05/26-06/26/11	14,480.40
Commonwealth Edison	02	Utilities	Electricity	Electricity	6,541.97
Commonwealth Edison	02	Utilities	Electricity	Electricity	22.45
Commonwealth Edison	02	Utilities	Electricity	Electricity	22.90
Commonwealth Edison	02	Utilities	Electricity	Electricity	40.54
Commonwealth Edison	02	Utilities	Electricity	Electrical Svcs 05/26-06/27/11	6,141.63
City Of Dixon	02	Utilities	Water, Sewer	Septic Waste Charges	480.00
City Of Dixon	02	Utilities	Water, Sewer	Testing 5/18/11	51.00
City Of Dixon	02	Utilities	Water, Sewer	Testing Services 6/15/11	51.00

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Frary Lumber & Supply	02	Utilities	Water, Sewer	Salt - water softeners	330.75
M & S Wastewater	02	Utilities	Water, Sewer	Monthly Water Treatment June 2011	425.00
State World Headquarters	02	Utilities	Water, Sewer	Pit Boss	272.05
Comcast	02	Utilities	Telephone	Monthly Service	4,750.00
Communication Revolving Fund	02	Utilities	Telephone	Communication Charges	340.00
Essex Telecom Inc	02	Utilities	Telephone	Monthly telephone bill 05/31/11	2,539.49
United States Cellular	02	Utilities	Telephone	Van Cell Phones	48.45
CenturyLink	02	Utilities	Telephone	Telephone Bill	1,864.71
Moring Disposal Inc	02	Utilities	Refuse Disposal	Monthly Trash Removal	165.00
Quill Corporation	02	Building and Grounds Administrat	Office Supplies	Office Supplies	190.15
Illinois Community College Risk	02	Building and Grounds Administrat	Property & Casualty Insurance	Property Insurance renewal	50,360.00
Trissel Graham & Toole Inc	02	Building and Grounds Administrat	Property & Casualty Insurance	Consulting Fees for 2011-2012	1,500.00
Fifth Third Bank	02	Building and Grounds Administrat	Site Improvements	Stetson Building/Rock Valley Brick	897.18
Interior Building Systems	02	Building and Grounds Administrat	Site Improvements	Deductible to Repair gym ceiling	1,000.00
Menards	02	Building and Grounds Administrat	Site Improvements	Premixed concrete	156.87
Menards	02	Building and Grounds Administrat	Site Improvements	Return	132.68
Menards	02	Building and Grounds Administrat	Site Improvements	Supplies Wall Repair	230.17
Menards	02	Building and Grounds Administrat	Site Improvements	Concrete	60.75
Menards	02	Building and Grounds Administrat	Site Improvements	Supplies - Wall repair	424.93
SISSON INC.	02	Building and Grounds Administrat	Site Improvements	Loads Pro Cut Infield Edges Install Pro Clay	1,153.75
Fifth Third Bank	02	Cafeteria	Other Materials and Supplies	Cutlery & More	127.75
City Of Dixon	03	Operations & Maintenance- Restri	Building Remodeling	Septic Waste services For Aeration Tank PHS Projec	1,360.00
Mechanical, Inc	03	Operations & Maintenance- Restri	Building Remodeling	Final payment on chiller project	6,401.90
Metro Design Associates, Inc	03	Operations & Maintenance- Restri	Building Remodeling	Engineer Fee Final Pymt for Chiller Project	990.00
Wight & Company	03	Operations & Maintenance- Restri	Building Remodeling	Tech Wing ACM	5,000.00
Wight & Company	03	Operations & Maintenance- Restri	Building Remodeling	Window Replacement	9,000.00

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Unique Computer	030200	Fund Bond- Instruc & Computer	Capital Supplies	X Series 3650 M3 Server	8,710.00
Wight & Company	030200	Fund Bond- Instruc & Computer	Building Remodeling	Interior Design Plan	2,548.41
RMS Technology Solutions LLC	030200	Fund Bond- Instruc & Computer	Office Equipment	Cisco Switch	8,338.00
Unique Computer	030200	Fund Bond- Instruc & Computer	Office Equipment	IBM Server	8,710.00
Norstar Marketing Group	030200	Fund Bond- Instruc & Computer	Instructional Equipment	X-Ray Equipment	118,500.00
Unique Computer	030200	Fund Bond- Instruc & Computer	Instructional Equipment	Xseries 3650 M3 Server	8,710.00
Johnson Upholstery	030200	Fund Bond- Furniture & Office	Office Equipment	Upholstery fabric	2,029.37
Altorfer Inc	030200	Fund Bond- Other	Building Remodeling	Equipment Rental	680.00
Wight & Company	030200	Fund Bond- Other	Building Remodeling	Tech/Rad Design	47,023.33
Wight Construction Services Inc	030200	Fund Bond- Other	Building Remodeling	Pre Construction Services	7,989.00
Radiation Protection Specialists	030200	Fund Bond- Other	Building Remodeling	X-Ray Room Specifications	800.00
Wight & Company	030200	Fund Bond- Other	Building Remodeling	Tech Wing Fees	28,640.55
NACR	030200	Fund Bond- Other	Office Equipment	SSU for phone system	58,432.32
NACR	030200	Fund Bond- Other	Office Equipment	Phone system upgrade	9,378.71
SISSON INC.	050600	Men's Baseball	Other Supplies	Loads Pro Cut Infield Edges Install Pro Clay	3,055.55
SISSON INC.	050600	Men's Baseball	Other Supplies	Field Maintenance & Repair Infield	1,678.80
Fromuth Tennis Running Fitness	050600	Men's Tennis	Other Supplies	Edwards 40 LS Net	182.66
Sterling Park District	050600	Men's Tennis	Rental- Facilities	Rent courts for practice @ Westwood	45.00
Follett Bookstore	050600	Women's Tennis	Other Supplies	Department Bookstore Charges	9.99
Kipping, Sara	050600	Women's Tennis	Other Supplies	Tennis Balls	52.20
Byar, Christine	050600	Women's Softball	Other Supplies	Softball National Trip	17.99
Aramark Uniform Services Inc	050600	General Athletics	Other Contractual Services	Towel Service	292.42
Byar, Christine	050600	General Athletics	Other Materials and Supplies	Softball National Trip	56.13
Illinois Community College Risk	050600	General Athletics	General Insurance	NJCAA Catrastrophic coverage	4,486.00
Illinois Community College Risk	050600	General Athletics	General Insurance	Athletic Basic Coverage	10,563.00
NJCAA Region IV Treasurer	050600	Tournaments	Other Materials and Supplies	Region IV Men's BB Spr 11 Guarantee	712.00

Sauk Valley Community College
Check Register
From 06/16/11 To 07/25/11

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
NJCAA Region IV Women	050600	Tournaments	Other Materials and Supplies	Region IV Women's Spr 11 BB Guarantee	712.00
Fifth Third Bank	050600	Student Activities	Other Materials and Supplies	Burke Cleaners	26.52
Menards	050600	Student Activities	Other Materials and Supplies	Supplies for X-Box	119.96
ACT INC	050600	Student Activities	Other Conference & Meeting	Discover Internet License Fee	950.00
Fifth Third Bank	050800	Transportation	Vehicle Supplies	I-PASS	40.00
Fifth Third Bank	050800	Transportation	Vehicle Supplies	Fuel Purchases - College Vans	683.14
Butler Benefit Service Inc	051000		Prepaid Expense	July Health Insurance	27,228.27
Butler Benefit Service Inc	051000	Medical Insurance	Individual Stop Loss	Individual Stop Loss	12,675.88
Butler Benefit Service Inc	051000	Medical Insurance	Dependent Stop Loss	Dependent Stop Loss	9,383.30
Butler Benefit Service Inc	051000	Medical Insurance	Precertification	Precertification	588.50
Butler Benefit Service Inc	051000	Medical Insurance	Adminstrative Costs	Administrative	3,767.75
Butler Benefit Service Inc	051000	Medical Insurance	Group Stop Loss	Aggregate Stop Loss	1,652.27
Gallagher Benefit Services, Inc	051000	Medical Insurance	Life & AD&D	Life Billing June 2011	921.42
Gallagher Benefit Services, Inc	051000	Medical Insurance	Life & AD&D	Life Billing	930.30
Austin, Patricia	051400		Student Loans	Student Loan Due 07/05/11	500.00
Bass, Kaitlyn	051400		Student Loans	Student Loan due 10/19/11	279.00
Cramer, Justin	051400		Student Loans	Student Loan Due 7/10/11	150.00
Jackson, Laura	051400		Student Loans	STD LN due 10/15/11	452.00
Lawson, Emily	051400		Student Loans	Student Loan due 10/14/11	350.00
McCoy, Ashley	051400		Student Loans	Student Loan due 06/30/11	100.00
Nord, Christa	051400		Student Loans	Student Loan due 10/14/11	350.00
Wyckstandt, Jessica	051400		Student Loans	Student Loan due 06/30/11	400.00
Career Communications Inc	062051	Women in Criminal Justice	Instructional Supplies	Law & Public Safety Program	356.95
First Student, Inc	062051	Women in Criminal Justice	Conference/Meeting Expense	Transportation for Women in Criminal Justice	222.85
Ellis, Kimberly	062051	Women in Criminal Justice	Student Grants & Scholarships	FY 11 CJS Scholarship	500.00
Fifth Third Bank	062054	Student Success Grant	Conference/Meeting Expense	Angelo's Workshop Meetings	168.87

Sauk Valley Community College
Check Register
From 06/16/11 To 07/25/11

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Hughes, Kathleen	062056	ICCB Adult Ed-Federal Basic	Office Supplies	Offic Supplies	21.87
Worthington Direct	062056	ICCB Adult Ed-Federal Basic	Office Supplies	Laptop Storage Cart	577.00
Academic Therapy Publications	062056	ICCB Adult Ed-Federal Basic	Instructional Supplies	Sourcebook 2nd Edition	227.70
Aztec Software Associates Inc	062056	ICCB Adult Ed-Federal Basic	Instructional Supplies	Purchase License Series Learning Essentials	4,481.00
Career Dimensions Inc	062056	ICCB Adult Ed-Federal Basic	Instructional Supplies	Focus 2 on the Web	1,014.00
Houghton Mifflin Harcourt	062056	ICCB Adult Ed-Federal Basic	Instructional Supplies	Supplies	129.53
Ket Foundation Inc	062056	ICCB Adult Ed-Federal Basic	Instructional Supplies	Workplace DVD Series	952.76
McGraw-Hill Companies	062056	ICCB Adult Ed-Federal Basic	Instructional Supplies	Number Power 1	180.84
RLAC	062056	ICCB Adult Ed-Federal Basic	Instructional Supplies	Supplies	436.97
Unique Computer	062056	ICCB Adult Ed-Federal Basic	Instructional Supplies	3 yr Onsite & TPP F/ED (3)	837.00
Unique Computer	062056	ICCB Adult Ed-Federal Basic	Instructional Supplies	3 yr onsite & TTP F/ED (3)	837.00
Unique Computer	062056	ICCB Adult Ed-Federal Basic	Instructional Supplies	3 yr onsite & TPP F/ED	279.00
Unique Computer	062056	ICCB Adult Ed-Federal Basic	Instructional Supplies	3 yr onsite & TPP F/ED	410.00
Aztec Software Associates Inc	062057	ICCB Adult Ed-Public Aid -Instru	Instructional Supplies	Purchase License Series Learning Essentials	985.00
Hughes, Kathleen	062057	ICCB Adult Ed-Public Aid -Instru	Instructional Supplies	Notebooks for students	42.70
Ket Foundation Inc	062057	ICCB Adult Ed-Public Aid -Instru	Instructional Supplies	Workplace Essential DVD series	1,000.00
New Readers Press	062057	ICCB Adult Ed-Public Aid -Instru	Instructional Supplies	Supplies	498.63
Pearson Education	062057	ICCB Adult Ed-Public Aid -Instru	Instructional Supplies	Literacy Supplies	1,342.23
Unique Computer	062057	ICCB Adult Ed-Public Aid -Instru	Instructional Supplies	Computers	90.00
Whiteside County ROE	062058	ICCB Adult Ed-State Basic-Instru	Instructional Service Contracts	Parnership agreement between SVCC Adult Ed & WFLP	2,500.00
Achieve 3000	062058	ICCB Adult Ed-State Basic-Instru	Instructional Supplies	Spark 3000 Literacy Solution - 100 Learners	8,825.00
Houghton Mifflin Harcourt	062058	ICCB Adult Ed-State Basic-Instru	Instructional Supplies	Books	217.02
McGraw-Hill Companies	062058	ICCB Adult Ed-State Basic-Instru	Instructional Supplies	Supplies	165.34
Unique Computer	062058	ICCB Adult Ed-State Basic-Instru	Instructional Supplies	Computers	4,400.00
Unique Computer	062058	ICCB Adult Ed-State Basic-Instru	Instructional Supplies	3 yr onsite & TPP F/ED	233.00
Hughes, Kathleen	062059	ICCB Adult Ed-Performance-Instrc	Office Supplies	Computer Stand	37.19

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
SBM Business Equipment Center	062059	ICCB Adult Ed-Performance-Instrc	Office Supplies	Copy Machine Copy Rate Charge	58.00
SBM Business Equipment Center	062059	ICCB Adult Ed Performance-Instrc	Office Supplies	Copy Machine Copy rate charge	28.56
Aztec Software Associates Inc	062059	ICCB Adult Ed-Performance-Instrc	Instructional Supplies	Purchase License Series Learning Essentials	6,559.00
Cengage Learning	062059	ICCB Adult Ed-Performance-Instrc	Instructional Supplies	Supplies	1,169.01
Unique Computer	062059	ICCB Adult Ed-Performance-Instrc	Instructional Supplies	Computers	5,500.00
Unique Computer	062059	ICCB Adult Ed-Performance-Instrc	Instructional Supplies	3 yr onsite & TPP F/ED	194.00
Consolidated Management Co	062059	ICCB Adult Ed-Performance-Instrc	Conference/Meeting Expense	Cake & Punch for Graduation Awards Ceremony	56.25
Quill Corporation	062060	SOS VITAL Grant	Office Supplies	Dry Erase Markers	366.99
Pearson Education	062060	SOS VITAL Grant	Instructional Supplies	Books	94.73
Vock, Zully	062060	SOS VITAL Grant	Instructional Supplies	Books for DCC Luncheon	291.06
Vock, Zully	062060	SOS VITAL Grant	Instructional Supplies	Books bought for VITAL Program	63.98
Myron Corporation	062060	SOS VITAL Grant	Other Materials and Supplies	Valencia Calendars	411.73
National Pen Corporation	062060	SOS VITAL Grant	Other Materials and Supplies	Pencils	76.70
Skyward Promotions Inc	062060	SOS VITAL Grant	Other Materials and Supplies	Bag; Economic Force	458.32
Unique Computer	062071	ISBE Voc Ed- Program Improvment	ICCB Program Improvement Grant	Computer, Ram, Upgrades for Microsoft server	1,669.00
Illinois Student Assistance Comm	062150	ISAC	ISAC	Map Return of Funds K-Jensen	52.00
State Universities Retirement Sy	063011	Student Support Services Grant	SURS	Matching Funds	434.05
State Universities Retirement Sy	063011	Student Support Services Grant	SURS	Matching Funds	481.58
Creative Printing	063011	Student Support Services Grant	Office Supplies	Business Cards	80.00
Follett Bookstore	063011	Student Support Services Grant	Office Supplies	Department Bookstore Charges	.79
Quill Corporation	063011	Student Support Services Grant	Office Supplies	Printer cartdridge	311.38
Quill Corporation	063011	Student Support Services Grant	Office Supplies	Supplies	193.70
Amazon.com	063011	Student Support Services Grant	Instructional Supplies	Books for SSS	536.46
Kooshesh, Cyrus	063011	Student Support Services Grant	Conference/Meeting Expense	Financial Aid Workshop Springfield	197.37
State Universities Retirement Sy	063020	Perkins- Learning Assistance Cen	SURS	Matching Funds	60.08
State Universities Retirement Sy	063020	Perkins- Learning Assistance Cen	SURS	Matching Funds	87.25

Sauk Valley Community College
Check Register
From 06/16/11 To 07/25/11

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
State Universities Retirement Sy	063020	Perkins IIc	SURS	Matching Funds	58.61
State Universities Retirement Sy	063020	Perkins IIc	SURS	Matching Funds	88.59
4 Imprint Inc.	063020	Perkins IIc	Other Materials and Supplies	Bic Brite Liner Grip	297.40
4 Imprint Inc.	063020	Perkins IIc	Other Materials and Supplies	Woodbury Pens	225.92
Gilroy, Christina	063020	Perkins IIc	Other Materials and Supplies	Water Bottles	17.39
Paper Clip Communications	063020	Perkins IIc	Other Materials and Supplies	A New Chapter	171.70
Heitmann, Mary	063020	Perkins IIc -Imp Tech skill	Other Materials and Supplies	Textbooks for UIC Physical Exam Course	202.93
ACT INC	063020	Perkins IIc -Imp Tech skill	Other Materials and Supplies	Compass Admin Units	4,961.00
Displays2Go	063020	Perkins IIc -Imp Tech skill	Other Materials and Supplies	Rotating Pocket Counter	576.28
Midwest Renewable Energy Assoc	063020	Perkins IIc -Imp Tech skill	Other Materials and Supplies	2 18 Siemens 55W PV Panels	1,000.00
Porter Pipe & Supply Co	063020	Perkins IIc -Imp Tech skill	Other Materials and Supplies	Supplies	3,900.01
Porter Pipe & Supply Co	063020	Perkins IIc -Imp Tech skill	Other Materials and Supplies	Supplies	3,093.51
Carlson, Christopher	063020	Perkins IIc -Professional Develo	Conference/Meeting Expense	Solar Training Institutes	776.83
State Universities Retirement Sy	063020	Perkins IIc -Special Populations	SURS	Matching Funds	95.87
State Universities Retirement Sy	063020	Perkins IIc -Special Populations	SURS	Matching Funds	117.19
Destination Education (ShopDEI	063020	Perkins IIc -Special Populations	Instructional Supplies	A Tutor's Workshop	321.00
LRP Publications	063020	Perkins IIc -Special Populations	Instructional Supplies	Retention Strategies that Work	42.09
Unique Computer	063020	Perkins IIc -Special Populations	Instructional Supplies	TP T420	999.00
Staples	063030	Perkins IIIE Tech Prep	Office Supplies	Supplies	458.33
Fifth Third Bank	063030	Perkins IIIE Tech Prep	Conference/Meeting Expense	Candlelight Inn	259.04
Rock Falls High School	063030	Perkins IIIE Tech Prep	Other	Supplies	716.41
Heitmann, Mary	063070	ICCB Innovation Grant	Conference/Meeting Expense	Travel - University of Chicago	206.85
St Louis Regional Processing Off	063073	Federal Vets Post 9 11 Grant	Other Federal Gov. Sources	Return of Funds-Michael Salas	145.60
St Louis Regional Processing Off	063073	Federal Vets Post 9 11 Grant	Other Federal Gov. Sources	Return of Funds - Lucinda Simpson	644.00
St Louis Regional Processing Off	063073	Federal Vets Post 9 11 Grant	Other Federal Gov. Sources	Return of Funds - Blair Sankey	5.00
Accurate Biometrics, Inc	063075	IDHS AmeriCorps - Member Activit	Other Contractual Services	Background Checks	245.00

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
LexisNexis Screening Solutions I	063075	IDHS AmeriCorps - Member Activit	Other Contractual Services	Background Checks	35.00
LexisNexis Screening Solutions I	063075	IDHS AmeriCorps - Member Activit	Other Contractual Services	Background Checks	7.00
American Red Cross	063075	IDHS AmeriCorps - Member Activit	Conference/Meeting Expense	CPR & First Aid Training for QC AmeriCorps	82.50
State Universities Retirement Sy	063075	IDHS AmeriCorps- Nonmember Activ	SURS	Matching Funds	309.05
State Universities Retirement Sy	063075	IDHS AmeriCorps- Nonmember Activ	SURS	Matching Funds	350.00
RK Dixon	063075	IDHS AmeriCorps- Nonmember Activ	Office Supplies	Printing	111.23
Dolan, Katrina	063075	IDHS AmeriCorps- Nonmember Activ	Other Conference & Meeting	National Conference in New Orleans	248.17
Woodin, Sarah	063075	IDHS AmeriCorps- Nonmember Activ	Other Conference & Meeting	National Conference in New Orleans	104.74
Good Deed Organization	063077	AmeriCorps Match	Office Supplies	Certificates for Graduation	72.81
Downtown Sports	063077	AmeriCorps Match	Other	T-Shirts Summer Americorp	46.86
Anderson, Scott	063080	Regional Collaboration Grant	Conference/Meeting Expense	Sterling - Collaboration planning meeting	40.80
Maley, Patricia	063080	Regional Collaboration Grant	Conference/Meeting Expense	Travel-Regional Collaborative Mtg 6/9/11	44.37
Slosson Educational Publications	064060	VITAL Donation Grant	Instructional Supplies	Slosson Oral Reading Test	114.68
Vock, Zully	064060	VITAL Donation Grant	Other Materials and Supplies	Books Vital Program 6/28/11	202.78
Hamilton, Jane	101060	Magic Club	Other	2 boxes M12	200.00
Paper Escape	101060	Magic Club	Other	M12 Pre-release Product	800.00
Springhill Suites by Marriott	103103	Baseball Booster	Other	Bus Driver Hotel	594.00
Temple's Sporting Goods	103104	Softball Booster	Other Materials and Supplies	Batting Jackets	113.06
McGladrey & Pullen LLP	11	Audit	Audit Services	2011 Audit Services	15,000.00
Illinois Community College Risk	12	Risk Management	Worker's Compensation	Workers Comp renewal	74,574.00
Illinois Department Employment S	12	Risk Management	Unemployment Insurance	2nd quarter 2011 Unemployment Tax	7,479.62
American DataBank LLC	12	Risk Management	Consultants	Background checks	64.00
Illinois Community College Risk	12	Risk Management	General Insurance	Cyberliability insurance coverage	1,353.00
Illinois Community College Risk	12	Risk Management	General Insurance	Student Malpractice renewal	6,547.00
Illinois Community College Risk	12	Risk Management	General Insurance	Board Liability renewal	6,920.00
Illinois Community College Risk	12	Risk Management	General Insurance	Liability Insurance renewal	8,375.00

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
CenturyLink	12	Risk Management	Telephone	Monthly charges	90.60
Radio Ranch Inc	12	Public Safety	Maintenance Services	Solar panel bracket/repair - call boxes	476.50
Radio Ranch Inc	12	Public Safety	Maintenance Services	Repair Security Radio	171.00
Radio Ranch Inc	12	Public Safety	Maintenance Services	Repair Security Radio	88.00
Verizon Wireless	12	Public Safety	Maintenance Services	Security Cell Phones 05/17-06/16/11	84.94
Stewart & Associates Inc	12	Public Safety	Other Contractual Services	Contract Security	1,876.50
Stewart & Associates Inc	12	Public Safety	Other Contractual Services	Security Contract	1,512.00
Stewart & Associates Inc	12	Public Safety	Other Contractual Services	Security Contract	472.50
Stewart & Associates Inc	12	Public Safety	Other Contractual Services	Security Contract	735.75
Fifth Third Bank	12	Public Safety	Other Supplies	Gall's Uniforms	90.70
Stanley Security Solutions, Inc	12	Public Safety	Other Supplies	Lock Supplies	1,002.24
				BANK ACCOUNT 1 TOTAL:	1,137,355.84
				ALL ACCOUNTS TOTAL:	1,137,355.84

Sauk Valley Community College
Summary of Revenues, Expenditures and Transfers
Fiscal Year 2012 Budget

	GENERAL		SPECIAL REVENUE				DEBT SERVICE	CAPITAL PROJECTS	PROPRIETARY FUND
	Education Fund	Operations & Maintenance Fund	Restricted Purposes Fund	Audit Fund	Liability, Protection & Settlement Fund	Working Cash Fund	Bond & Interest Fund	Operations & Maintenance Fund (Restricted)	Auxiliary Enterprises Fund
Beginning Balance	$4,490,000	$0	$2,077,000	$0	$6,117,000	$2,480,784	$1,000,000	$10,238,000	$900,000
Budgeted Revenue	12,545,180	1,444,039	7,505,608	65,025	171,100	30,000	1,778,142	810,000	2,621,000
Budgeted Expenditures	(11,850,720)	(1,525,967)	(7,475,608)	(49,614)	(625,706)	--	(1,759,585)	(5,791,250)	(2,555,332)
Budgeted Transfers from (to) Other Funds	(110,000)	140,000	--	--	--	(30,000)	--	--	--
Budgeted Ending Balance	$5,074,460	$58,072	$2,107,000	$15,411	$5,662,394	$2,480,784	$1,018,557	$5,256,750	$965,668

The Official Budget, which is accurately summarized in this document, was approved by the Board of Trustees on July 25, 2011.

ATTEST:______________________________
Secretary, Board of Trustees

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF JUNE 30

EDUCATION FUND	2010-2011 YTD	2010-2011 Budget	YTD / Budget %	2009-2010 YTD	YTD % Chng fm Prev Yr	2009-2010 Total
Revenues						
Local Governmental Sources	3,740,138	3,755,000	99.6%	3,655,590	2.3%	3,655,590
State Governmental Sources	2,901,000	2,814,633	103.0%	3,054,047	-5.0%	3,054,047
Federal Governmental Sources	6,423	5,000	128.4%	6,290	2.1%	6,290
Student Tuition and Fees	5,182,840	5,293,000	97.9%	4,791,522	8.1%	4,791,522
Sales and Service	134,218	280,000	47.9%	201,740	-33.4%	201,740
Facilities Revenue				200		200
Investment Revenue	39,839	30,000	132.8%	40,444	-1.5%	40,444
Other Revenues	34,674	525,000	6.6%	1,344,417	-97.4%	1,344,417
TOTALS	12,039,134	12,702,633	94.7%	13,094,253	-8.0%	13,094,253
Expenditures						
Salaries	6,681,385	6,917,224	96.5%	6,602,446	1.2%	6,602,446
Employee Benefits	1,616,084	2,200,894	73.4%	2,811,031	-42.5%	2,811,031
Contractual Services	463,864	616,282	75.2%	535,526	-13.3%	535,526
General Materials and Supplies	859,304	855,854	100.4%	657,751	30.6%	657,751
Conference & Meeting	102,481	140,540	72.9%	87,613	16.9%	87,613
Fixed Charges				2,197		2,197
Capital Outlay				34,738		34,738
Other Expenditures	956,185	2,075,000	46.0%	880,533	8.5%	880,533
TOTALS	10,679,306	12,805,795	83.3%	11,611,840	-8.0%	11,611,840
Transfers						
Transfers to Other Funds		145,000		86,000		86,000
CHANGE IN NET ASSETS	1,359,828	-248,162		1,396,413		1,396,413
FUND BALANCE	4,506,507					3,146,678

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF JUNE 30

OPERATION AND MAINTENANCE FUND	2010-2011 YTD	2010-2011 Budget	YTD / Budget %	2009-2010 YTD	YTD % Chng fm Prev Yr	2009-2010 Total
Revenues						
Local Governmental Sources	458,755	460,000	99.7%	447,388	2.5%	447,388
State Governmental Sources	372,348	365,466	101.8%	391,587	-4.9%	391,587
Student Tuition and Fees	571,048	571,600	99.9%	519,763	9.8%	519,763
Sales and Service		15,000	0.0%			
Facilities Revenue	2,125	6,000	35.4%	7,700	-72.4%	7,700
Investment Revenue	716	500	143.2%	736	-2.7%	736
Other Revenues	7,104	51,000	13.9%	145,529	-95.1%	145,529
TOTALS	1,412,098	1,469,566	96.0%	1,512,705	-6.6%	1,512,705
Expenditures						
Salaries	572,967	551,813	103.8%	552,217	3.7%	552,217
Employee Benefits	221,345	270,564	81.8%	306,065	-27.6%	306,065
Contractual Services	63,073	75,800	83.2%	82,098	-23.1%	82,098
General Materials and Supplies	91,144	79,700	114.3%	79,955	13.9%	79,955
Conference & Meeting	1,124	2,200	51.1%	1,445	-22.2%	1,445
Fixed Charges	41,528	40,000	103.8%	35,796	16.0%	35,796
Utilities	451,946	605,500	74.6%	554,262	-18.4%	554,262
Capital Outlay	2,944	15,000	19.6%	10,486	-71.9%	10,486
TOTALS	1,446,075	1,640,577	88.1%	1,622,328	-10.8%	1,622,328
Transfers						
Transfers From Other Funds		-175,000		-106,491		-106,491
CHANGE IN NET ASSETS	-33,977	3,989		-3,131		-3,131
FUND BALANCE	-33,127					849

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF JUNE 30

OPERATION & MAINTENANCE- RESTRICTED	2010-2011 YTD	2010-2011 Budget	YTD / Budget %	2009-2010 YTD	YTD % Chng fm Prev Yr	2009-2010 Total
Revenues						
Local Governmental Sources	14,462,028	7,575,000	190.9%	739,036	856.8%	739,036
Investment Revenue	19,567	10,000	195.6%	48,726	-59.8%	48,726
Other Revenues	44,464			9,914	348.4%	9,914
TOTALS	14,526,060	7,585,000	191.5%	797,677	721.0%	797,677
Expenditures						
Salaries	3,960				0.0%	
Contractual Services	62,986				0.0%	
General Materials and Supplies	104,899	120,000	87.4%	220,261	-52.3%	220,261
Fixed Charges	6,912,955			2,837	498.3%	2,837
Capital Outlay	946,035	4,220,000	22.4%	1,988,483	-52.4%	1,988,483
Other Expenditures						
TOTALS	8,030,837	4,340,000	185.0%	2,211,583	263.1%	2,211,583
CHANGE IN NET ASSETS	6,495,223	3,245,000	185.0%	-1,413,905	263.1%	-1,413,905
FUND BALANCE	446,975					3,951,752

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF JUNE 30

BOND AND INTEREST FUND	2010-2011 YTD	2010-2011 Budget	YTD / Budget %	2009-2010 YTD	YTD % Chng fm Prev Yr	2009-2010 Total
Revenues						
Local Governmental Sources	1,578,540	1,557,030	101.3%	1,373,035	14.9%	1,373,035
Investment Revenue	18,148	4,000	453.7%	7,981	127.3%	7,981
TOTALS	1,596,689	1,561,030	102.2%	1,381,017	15.6%	1,381,017
Expenditures						
Contractual Services	76,054	500	210.8%	350	629.7%	350
Fixed Charges	1,295,733	1,364,982	94.9%	1,334,582	-2.9%	1,334,582
TOTALS	1,371,787	1,365,482	100.4%	1,334,932	2.7%	1,334,932
CHANGE IN NET ASSETS	224,901	195,548	100.4%	46,084	2.7%	46,084
FUND BALANCE	1,013,166					788,264

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF JUNE 30

AUXILIARY ENTERPRISES FUND	2010-2011 YTD	2010-2011 Budget	YTD / Budget %	2009-2010 YTD	YTD % Chng fm Prev Yr	2009-2010 Total
Revenues						
Student Tuition and Fees	283,347	250,000	113.3%	277,356	2.1%	277,356
Sales and Service	44,884	37,700	119.0%	56,301	-20.2%	56,301
Facilities Revenue	112,502	100,000	112.5%	120,680	-6.7%	120,680
Investment Revenue	2,135	1,500	142.3%	2,054	3.9%	2,054
Other Revenues	2,138,401	2,058,200	103.9%	2,032,333	5.2%	2,032,333
TOTALS	2,581,270	2,447,400	105.4%	2,488,725	3.7%	2,488,725
Expenditures						
Salaries	127,369	132,878	95.8%	137,032	-7.0%	137,032
Employee Benefits	19,006	17,524	108.4%	52,429	-63.7%	52,429
Contractual Services	2,069,130	2,118,574	97.6%	1,724,650	19.9%	1,724,650
General Materials and Supplies	60,500	70,090	86.3%	63,596	-4.8%	63,596
Conference & Meeting	53,533	58,383	91.6%	57,496	-6.8%	57,496
Fixed Charges	16,595	22,950	72.3%	21,406	-22.4%	21,406
Capital Outlay				8,740		8,740
Other Expenditures	-88				0.0%	
TOTALS	2,346,047	2,420,399	96.9%	2,065,352	13.5%	2,065,352
Transfers						
Transfers to Other Funds		100,000		100,000		100,000
Transfers From Other Funds		-100,000		-100,000		-100,000
CHANGE IN NET ASSETS	235,222	27,001		423,373		423,373
FUND BALANCE	1,029,133					793,301

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF JUNE 30

RESTRICTED PURPOSES FUND	2010-2011 YTD	2010-2011 Budget	YTD / Budget %	2009-2010 YTD	YTD % Chng fm Prev Yr	2009-2010 Total
Revenues						
State Governmental Sources	950,099	1,042,112	91.1%	1,039,951	-8.6%	1,039,951
Federal Governmental Sources	6,325,578	5,560,283	113.7%	5,938,159	6.5%	5,938,159
Investment Revenue	36,489	30,000	121.6%	339,734	-89.2%	339,734
Other Revenues	201,284	117,160	171.8%	155,607	29.3%	155,607
TOTALS	7,513,453	6,749,555	111.3%	7,473,452	.5%	7,473,452
Expenditures						
Salaries	1,056,578	1,076,541	98.1%	1,109,932	-4.8%	1,109,932
Employee Benefits	113,778	108,130	105.2%	93,644	21.5%	93,644
Contractual Services	68,094	42,032	162.0%	87,079	-21.8%	87,079
General Materials and Supplies	212,589	105,211	202.0%	181,925	16.8%	181,925
Conference & Meeting	53,042	80,558	65.8%	61,755	-14.1%	61,755
Capital Outlay	3,199			129,694	-97.5%	129,694
Other Expenditures	6,469,463	5,345,265	121.0%	5,562,412	16.3%	5,562,412
TOTALS	7,976,744	6,757,738	118.0%	7,226,445	10.3%	7,226,445
Transfers						
Transfers to Other Funds				5,000		5,000
Transfers From Other Funds				-5,000		-5,000
CHANGE IN NET ASSETS	-463,291	-8,183		247,007		247,007
FUND BALANCE	1,980,470					2,443,762

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF JUNE 30

WORKING CASH FUND	2010-2011 YTD	2010-2011 Budget	YTD / Budget %	2009-2010 YTD	YTD % Chng fm Prev Yr	2009-2010 Total
Revenues						
Local Governmental Sources	510,000				0.0%	
Investment Revenue	25,307	30,000	84.3%	20,491	23.5%	20,491
TOTALS	535,307	30,000	784.3%	20,491	512.2%	20,491
Expenditures						
Investment Revenue						
TOTALS						
Transfers						
Transfers to Other Funds		30,000		20,491		20,491
CHANGE IN NET ASSETS	535,307					
FUND BALANCE	2,506,091					1,970,783

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF JUNE 30

TRUST AND AGENCY FUND	2010-2011 YTD	2010-2011 Budget	YTD / Budget %	2009-2010 YTD	YTD % Chng fm Prev Yr	2009-2010 Total
Revenues						
State Governmental Sources						
Other Revenues	52,602			54,991	-4.3%	54,991
TOTALS	52,602			54,991	-4.3%	54,991
Expenditures						
Contractual Services	20				0.0%	
General Materials and Supplies	1,544				0.0%	
Conference & Meeting	198				0.0%	
Capital Outlay						
Other Expenditures	45,143			52,439	-13.9%	52,439
TOTALS	46,906			52,439	-10.5%	52,439
CHANGE IN NET ASSETS	5,696			2,552	-10.5%	2,552
FUND BALANCE	40,488					34,792

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF JUNE 30

AUDIT FUND	2010-2011 YTD	2010-2011 Budget	YTD / Budget %	2009-2010 YTD	YTD % Chng fm Prev Yr	2009-2010 Total
Revenues						
Local Governmental Sources	53,539	44,000	121.6%	42,171	26.9%	42,171
Investment Revenue	10	200	5.3%	22	-52.8%	22
TOTALS	53,550	44,200	121.1%	42,193	26.9%	42,193
Expenditures						
Salaries	6,085	8,221	74.0%	5,420	12.2%	5,420
Employee Benefits	1,711	2,366	72.3%	1,483	15.3%	1,483
Contractual Services	38,575	38,000	101.5%	88,776	-56.5%	88,776
General Materials and Supplies				10		10
TOTALS	46,371	48,587	95.4%	95,689	-51.5%	95,689
CHANGE IN NET ASSETS	7,178	-4,387	95.4%	-53,496	-51.5%	-53,496
FUND BALANCE	1,346					-5,831

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF JUNE 30

LIABILITY, PROTECTION & SETTLEMENT	2010-2011 YTD	2010-2011 Budget	YTD / Budget %	2009-2010 YTD	YTD % Chng fm Prev Yr	2009-2010 Total
Revenues						
Local Governmental Sources	178,863	178,000	100.4%	355,421	-49.6%	355,421
Investment Revenue	63,918	251,100	25.4%	148,913	-57.0%	148,913
Other Revenues		20,000	0.0%	10,226		10,226
TOTALS	242,782	449,100	54.0%	514,560	-52.8%	514,560
Expenditures						
Salaries	182,923	173,522	105.4%	150,845	21.2%	150,845
Employee Benefits	314,845	327,939	96.0%	301,435	4.4%	301,435
Contractual Services	54,975	47,000	116.9%	70,445	-21.9%	70,445
General Materials and Supplies	7,902	11,595	68.1%	6,549	20.6%	6,549
Conference & Meeting	1,283	2,200	58.3%	770	66.4%	770
Fixed Charges	32,476	35,000	92.7%	32,137	1.0%	32,137
Utilities	1,085	2,000	54.2%	1,075	.9%	1,075
TOTALS	595,491	599,256	99.3%	563,259	5.7%	563,259
CHANGE IN NET ASSETS	-352,709	-150,156	99.3%	-48,698	5.7%	-48,698
FUND BALANCE	6,114,594					6,467,304

Sauk Valley Community College
July 25, 2011

Agenda Item 2.7

Topic: **Disposal of Obsolete Equipment**

Presented By: **Dr. George Mihel**

Presentation:

The items on the attached list have been collected and are available for disposal. The list of equipment includes items that are worn, outdated, damaged or too costly to repair.

Recommendation:

The administration recommends the Board approve the equipment listed on the attachment as obsolete to be disposed of in a manner appropriate to the condition of the equipment.

OBSOLETE EQUIPMENT LIST				
30-Jun-11				
Quantity	**Equipment Description**	**Sauk Tag**	**Old Tags**	**Serial No.**
45	IBM PC Computers			
1	Calcomp TechJet Plotter - CAD Program	3893		9518704011
6	Compressed Video Equipment			
53	CRT and LCD Monitors			
1	Demo LD-V8000 Laser Disk Player w/cable	2656		JD3903252
3	Deskjet Printers			
1	Elmo Projector			2001052980
1	Fax-900	2446		JPA4412373
1	Fitne Computer			STS20273
1	Fluke 8000A			98245
1	G4 Powermac			XB03726GJNX
4	Hampden HVAC Trainers			
1	Heath SD 4850	1865		BJ486E-029INS98W
1	Heath Trainer	2061		
9	Hickock Regulator Power Supply			
1	HP 2470			
2	HP Business Inkjet 2230 Color Printers			
5	HP Laserjet Printers			
1	HP Officejet D155XI Color Printer			SG28K5107Q
1	HP RP5470	4393		
1	HP Scanjet 5300CXI			
9	IBM Laptop Thinkpads			
1	Ice 322 Icemaker			63F9719BC005
1	Interactive LDP 15" - Video Player	3716		VP001
1	Laser Disk Player	2905		Q13955441
1	Lodestar 8203 Power Supply	2434		8306902

10	Microprocessor Trainers			
9	Nida 205 Transceiver Trainers			
1	Panasonic AG-158 Video Camera	1709		L2WA10042
1	Pioneer DT-36		VE6349	3535
1	Pioneer Laser Disc Player			TFPP03174UC
1	Sanyo Laser Disc Player			UFPP032281UC
1	Small TV	1433		
5	Stylus Color Printers			
1	Tenma 72-705 Power Supply	2796		
1	Terminal CRT Console Display			US02040184
2	Versa 4050 Computer			
1	Scanner			DUQX066607
1	Ice Cream Chest Freezer	1405		
1	Norlake Freezer	4371		
1	Beverage Air Freezer			
1	Frigidaire Upright Freezer			
1	Amana 23 Upright Freezer			
1	Xerox 5050 Copier	4668		
4	Canon Imagerunner 2270 copiers	4624, 4525, 4526, 4723, 4675		
1	Canon Imagerunner 3025 copier	4656		
1	Sharp copier			

Sauk Valley Community College
July 25, 2011

Action Item 2.8

Topic: **Working Cash Fund Borrowing**

Presented By: **Dr. George Mihel and Paula Meyer**

Presentation:

The Public Community College Act allows for the lending of funds from the Working Cash Fund to the Operating Funds if needed. A separate board resolution is required authorizing an optional loan of $2,499,774 and indicating the taxes or other funds anticipated to be received by the College to reimburse the Working Cash Fund. The attached resolution meets these statutory requirements.

Recommendation:

The administration recommends the Board approve the accompanying resolution for the borrowing of $2,499,774 from the Working Cash Fund to the Operating Funds if needed.

RESOLUTION AUTHORIZING TRANSFER OF WORKING CASH FUNDS

WHEREAS, the Board of Trustees of Community College District No. 506 has issued and sold working cash funds, and the proceeds thereof have been deposited in a Working Cash Fund; and

WHEREAS, the Public Community College Act (Illinois Compiled Statutes, Chapter 110, Section 805/3-33.6) authorizes the transfer of monies from said Working Cash Fund to the Educational Fund and the Operations and Maintenance Fund; and

WHEREAS, the Board further states:

A) That the taxes or other funds in anticipation of the collection or receipt of which the Working Cash Fund is to be reimbursed are approximately $14,172,199.

B) The entire amount of taxes extended, or which the Board estimates will be extended or received for the year, in anticipation of the collection of all or a part of which this transfer is to be made is $4,605,000.

C) The aggregate amount of warrants or notes heretofore issued under the Community College Act in anticipation of the collection of such taxes, together with the amount of interest accrued and which the Board estimates will accrue thereon is 0.

D) The amount of monies which the Board estimates will be derived for the year from state, federal, government and other sources in anticipation of the receipt of all or part of which the transfer herein below is to be made is approximately $2,795,099.

E) The aggregate amount of monies heretofore transferred from the Working Cash Fund to the Educational Fund or Operations and Maintenance Fund in anticipation of the collection of such taxes or the receipt of such other monies from other sources is 0.

NOW, THEREFORE, BE IT RESOLVED, that the Treasurer of the District be and is hereby directed to transfer from the Working Cash Fund up to $1,970,784 to the Educational Fund or to the Operations and Maintenance Fund.

Adopted: July 26, 2010

Edward O. Anderson

Chairman, Board of Trustees

Joan M. Padella

Secretary, Board of Trustees

RESOLUTION AUTHORIZING TRANSFER OF WORKING CASH FUND INTEREST

WHEREAS, the Board of Trustees of Community College District No. 506 has issued and sold working cash funds and the proceeds thereof have been deposited in a Working Cash Fund; and

WHEREAS, the Public Community College Act (Illinois Compiled Statutes, Chapter 110, Section 805/3-33.6) authorizes the transfer of interest earned on monies in said Working Cash Fund to the Operations and Maintenance Fund; and

WHEREAS, it is proposed to permanently transfer the interest earned in the Working Cash Fund of said District to the Operations and Maintenance Fund of this District to be used in meeting the ordinary and necessary expenditures of the District.

NOW, THEREFORE, BE IT RESOLVED, that the Treasurer of the District be and is hereby directed to permanently transfer the interest earned in the Working Cash Fund in the amount of $21,491.90 to the Operations and Maintenance Fund, to be used in meeting the ordinary and necessary expenditures of the District.

Adopted: July 26, 2010

Edward O Anderson
Chairman, Board of Trustees

Joan M Padilla
Secretary, Board of Trustees

Sauk Valley Community College
July 25, 2011

<u>Agenda Item 2.9</u>

Topic: **Protection, Health and Safety Project Completion**

Presented By: **Dr. George Mihel and John Ditto**

Presentation:

The Chiller Replacement Project has been certified as complete by the architect/engineer. A Statement of Final Construction Compliance is attached.

This Project involved the total replacement of the existing independent operating chillers, with new electric high-efficiency chillers. Total cost for the Project was $1,396,241.03 or $58,541.03 over the approved budget. The total is within ICCB's 5% allowable overage. Bids were higher than anticipated and two change orders were required for asbestos removal of pipe fittings and pipe cleaning activities.

Recommendation:

The administration recommends the Board approve the attached Statement of Final Construction Compliance for the Protection, Health and Safety Chiller Replacement Project for submission to ICCB for action.

Protection, Health, and Safety Project

Statement of Final Construction Compliance

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

METRO DESIGN ASSOCIATES, INC.
1707 N. RANDALL ROAD SUITE 390
ELGIN, ILLINOIS 60123-7820
PH: 224-629-4444

Final cost of the project:

Approved Budget $1,337,700.00 Actual Cost $1,396,241.03

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.

Architect/Engineer's Signature

MAY 16, 2011

Date

062-33310

Illinois Registration or License Number

062-033310 REGISTERED PROFESSIONAL ENGINEER OF ILLINOIS

Seal

Approved by the Sauk Valley Community College Board of Trustees

Date July 25, 2011

Signed Edward A. Andes, Chairperson

Lisa L. Wiersema, Secretary

Board Policy Review

Board Policies:

Board Policy
505.01 Gifts, Grants, and Donations

Board Policy
507.01 Publications and Publicity

Board Policy
509.01 Snowmobiles

505.01 Gifts, Grants, and Donations

Offers of appropriate gifts, grants, and donations to Sauk Valley Community College, whether real or monetary, may be officially accepted by action of the College Board on recommendation of the President.

When gifts or grants to the College are given in the name of an individual and/or for a specific purpose, this shall be noted by the Board and acknowledged by the President.

The Board of Trustees, through the College President, will encourage any persons who wish to give gifts to the College which require regular management, to instead make those gifts to the Sauk Valley Community College Foundation.

The President shall report all such actions and recommendations to the Board; provided, however, when the donor shall inform the President that the donor wishes his, her, or its identity to remain anonymous, the President shall not disclose such identity.

2/12/87
3/23/87
3/26/90

507.01 Publications and Publicity

The preparation of official announcements and publications of the College intended for general distribution off-campus, unless otherwise authorized by the President, will be supervised and released by the Office of College Relations.

The Office of College Relations shall be used as a clearinghouse for news releases to avoid the duplication of materials that are released to the public and to maintain a consistent policy with regard to the standard and quality of publicity and publications.

This office shall also be responsible for maintaining historical records, pictures and other general information concerning the development of the College.

College Archives

It shall be the policy of Sauk Valley Community College that the institutional archives be developed and housed in the College Learning Resource Center. The content and structure of the archives shall be developed jointly by the staff of the Learning Resource Center and the Office of College Relations.

2/12/79
3/23/87
10/31/94
10/28/96

509.01 Snowmobiles

Snowmobiles are not to be allowed on Sauk Valley Community College property. No trespassing signs shall be posted. The administration has the authority to file complaints against any and all violators.

2/12/79
3/23/87

Sauk Valley Community College
July 25, 2011

Action Item 5.1

Topic: **2011-2012 Budget- Final Reading**

Presented By: **Dr. George Mihel and Paula Meyer**

Presentation:

Since the Tentative Budget was prepared, SVCC has received updated state funding amounts. The final state funding amounts will increase the operating budget by $208,000 to a total of $642,532 from the tentative budget increase of $434,532.

	Tentative Budget	Changes	Final Budget
ICCB Credit Hour Grant	$1,320,000	$71,640	$1,391,640
ICCB Equalization Grant	1,174,000	136,360	1,310,359

The FY12 operating budget assumes the total state funding of $2,892,119 will be received. To date, SVCC has not received $875,000 of FY11 state funding. There is a possibility that a portion of the FY11 and the FY12 state funding amounts will not be received.

Recommendation:

The administration recommends the Board of Trustees approve the FY 2012 Budget as presented for final reading.

SAUK VALLEY COMMUNITY COLLEGE
FY2012 BUDGET NARRATIVE

SVCC has nine different funds.

- **Education (Fund 1)** - academic programs, student services, technology and administration.
- **Operations & Maintenance (Fund 2)** - building maintenance, custodial, grounds and utilities.
- **Restricted Purposes (Fund 6)** - student financial aid, restricted grants and funding bonds.
- **Audit (Fund 11)** - annual audit fee.
- **Liability, Protection & Settlement (Fund 12)** - liability insurance, workers compensation insurance, unemployment insurance, FICA, Medicare and security.
- **Working Cash (Fund 7)** - investment income and temporary cash flow.
- **Bond & Interest (Fund 4)** - bond repayment and bond interest payment.
- **Operations & Maintenance Restricted (Fund 3)** - building renovations.
- **Auxiliary (Fund 5)** - student activities, athletics, bookstore, childcare and the medical self-insured fund.

The revenue sources and uses of the nine funds are listed on the following pages. Also included are the assumptions used to determine the FY2012 budgeted amounts if significantly different from the prior year.

Education Fund (Fund 1)

Revenue sources:

% of Total		FY12 Budget	FY11 Budget	Budget Change %	FY11 Projected	FY12 Bdgt to FY11 Proj %
34%	Local Revenues	4,160,000	4,105,000	1.3%	4,090,000	1.7%
19%	State Revenues	2,373,400	2,464,633	-3.7%	2,465,000	-3.7%
0%	Federal Revenues	7,000	5,000	40.0%	6,500	7.7%
41%	Tuition and Fees	5,065,000	5,293,000	-4.3%	5,211,000	-2.8%
2%	Sales and Service	200,000	280,000	-28.6%	150,000	33.3%
0%	Investment Revenue	40,000	30,000	33.3%	45,000	-11.1%
0%	Other Revenue	15,000	25,000	-40.0%	27,000	-44.4%
4%	SURS on Behalf	500,000	500,000	0.0%	500,000	0.0%
	Total Revenue	12,360,400	12,702,633		12,494,500	

Local revenues

- Property taxes are increasing due to the increased EAV on farmland generated by increased crop prices.

State revenues

- Consists of the Credit Hour grant, the Equalization grant, the Small College Grant, Career and Technical Education grant.
- FY12 budget is less than FY11 levels due to the State budget crisis.

Tuition and Fees

- FY12 decrease is due to expected enrollment reduction due to area demographics and the modestly improving economy.

Sales and services

- Consists of the non-credit revenue from the Business and Community Education department.

Expenditures:

% of Total		FY12 Budget	FY11 Budget	Budget Change %	FY11 Projected	FY12 Bdgt to FY11 Proj %
41%	Instruction	4,839,365	4,843,571	-0.1%	4,835,000	0.1%
11%	Academic Support	1,345,359	1,363,198	-1.3%	1,169,000	15.1%
11%	Student Services	1,292,631	1,131,076	14.3%	1,143,000	13.1%
2%	Cont. Education	287,176	442,996	-35.2%	247,000	16.3%
23%	Institutional Support	2,686,189	3,804,954	-29.4%	2,345,000	14.5%
8%	Scholarships, Grants, Waivers	900,000	720,000	25.0%	897,000	0.3%
4%	SURS on Behalf	500,000	500,000	0.0%	500,000	0.0%
	Total by Program	11,850,720	12,805,795		11,136,000	

Instruction

- Salaries, benefits and direct costs of the academic programs.

Academic support

- Salaries, benefits and direct costs of the library, instructional technology and the academic deans.
- FY11 decrease is due to vacant positions in the library, academic development and information technology.

Student services

- Salaries, benefits and direct costs of the student service dean, admissions, financial aid and counseling offices.
- FY12 budget increase is due to the addition of positions in counseling, financial aid and recruiting.

Continuing education

- Salaries, benefits and direct costs for Business and Community Education.

Institutional support

- Salaries, benefits and direct costs of the executive administration, fiscal operations, marketing and administrative data processing.
- FY12 budget includes $225,000 for yet to be determined salary increases.
- FY11 decrease is due to postponed software expenses, and an elimination of the state funding write off of $1,350,000.

Scholarships, grants, waivers

- Tuition waivers for employees, Sauk Scholars, dual enrollees, and athletes.
- FY11 increase was due to the State's non-reimbursement of the Veterans scholarships, heavier use of the Sauk Scholar awards, and the decision not to reduce the dual credit waiver to 25% from 50%.

The following table reclassifies the program costs into expense categories.

% of Total		FY12 Budget	FY11 Budget	Budget Change %	FY11 Projected	FY12 Bdgt to FY11 Proj %
59%	Salaries	7,022,875	6,917,225	1.5%	6,703,000	4.8%
14%	Benefits	1,712,648	1,700,894	0.7%	1,637,000	4.6%
5%	Contractual Services	613,515	616,282	-0.4%	479,000	28.1%
7%	Supplies	885,687	855,854	3.5%	765,000	15.8%
2%	Conference & Meeting	185,995	140,540	32.3%	100,000	86.0%
8%	Other	930,000	2,075,000	-55.2%	952,000	-2.3%
4%	SURS on Behalf	500,000	500,000	0.0%	500,000	0.0%
	Total by Expense	11,850,720	12,805,795		11,136,000	

Transfers:

	FY12 Budget	FY11 Budget	Budget Change %	FY11 Projected	FY12 Bdgt to FY11 Proj %
O&M	(110,000)	(145,000)	-24.1%	(15,000)	633.3%

Fund balance:

Projected FY11 Fund balance	4,488,500
Projected FY12 Net income	399,680
Projected FY12 Fund balance	4,888,180

The projected FY11 fund balance includes $900,000 of unpaid state funding.

FY12 assumes all state funding will be received. FY11 had a budgeted state funding write off of $1,350,000, which is not included in the FY11 projection.

There is a possibility that a portion the FY11 and FY12 state funding will not be received.

Operation and Maintenance Fund (Fund 2)

Revenue sources:

	FY12 Budget	FY11 Budget	Budget Change %	FY11 Projected	FY12 Bdgt to FY11 Proj %
Local Revenues	508,000	500,000	1.6%	500,000	1.6%
State Revenues	310,719	325,466	-4.5%	325,000	-4.4%
Tuition and Fees	541,600	571,600	-5.2%	570,000	-5.0%
Investment Revenue	500	500	0.0%	1000	-50.0%
Other Revenue	10,000	22,000	-54.5%	10,000	0.0%
SURS on Behalf	50,000	50,000	0.0%	50,000	0.0%
Total Revenue	1,420,819	1,469,566		1,456,000	

- State Funding is budgeted at less than FY11 levels due to the State budget crisis.
- Tuition and Fee decrease is due to expected enrollment reduction due to area demographics and the modestly improving economy.

Expenditures:

	FY12 Budget	FY11 Budget	Budget Change %	FY11 Projected	FY12 Bdgt to FY11 Proj %
Salaries	546,819	551,813	-0.9%	554,000	-1.3%
Benefits	215,648	220,564	-2.2%	220,000	-2.0%
Contractual Services	80,800	75,800	6.6%	75,000	7.7%
Supplies	96,500	79,700	21.1%	79,000	22.2%
Conference & Meeting	3,700	2,200	68.2%	1,500	146.7%
Fixed Charges	52,000	40,000	30.0%	41,000	26.8%

Utilities	465,500	605,500	-23.1%	465,000	0.1%
Capital Outlay	15,000	15,000	0.0%	15,000	0.0%
SURS on Behalf	50,000	50,000	0.0%	50,000	0.0%
Total Expense	1,525,967	1,640,577		1,500,500	

- The Utilities decrease is due to savings from the chiller upgrade and the negotiation of a low electricity rate.

Transfers:

	FY12 Budget	FY11 Budget	Budget Change %	FY11 Projected	FY12 Bdgt to FY11 Proj %
Education fund	110,000	145,000	-24.1%	15,000	633.3%
Working cash fund	30,000	30,000	0.0%	30,000	0.0%
	140,000	175,000		45,000	

- Transfers are permitted in and out of this fund.
- Transfers from the Education fund are necessary to balance the fund.

Fund balance:

Projected FY11 Fund balance	-
Projected FY12 Net income	34,852
Projected FY12 Fund balance	34,852

Restricted Purposes Fund (Fund 6)

Revenue sources:

	FY12 Budget	FY11 Budget	Budget Change %	FY11 Projected	FY12 Bdgt to FY11 Proj %
State Revenues	1,001,893	979,996	2.2%	1,050,000	-4.6%
Federal Revenues	6,263,715	5,535,150	13.2%	6,330,000	-1.0%
Other Revenue	240,000	147,160	63.1%	220,000	9.1%
Total Revenue	7,505,608	6,662,306		7,600,000	

- Federal revenues increased due to increases in student financial assistance and the funding of the AmeriCorps grant.

Expenditures:

	FY12 Budget	FY11 Budget	Budget Change %	FY11 Projected	FY12 Bdgt to FY11 Proj %
Instruction	353,077	310,651	13.7%	350,000	0.9%
Academic Support	-	112,319	-100.0%	110,000	-100.0%
Student Services	406,114	410,574	-1.1%	410,000	-0.9%
Public Services	512,000	360,560	42.0%	510,000	0.4%
Scholarships, Student Grants and Waivers	6,204,417	5,468,202	13.5%	6,210,000	-0.1%
Total by Expense	7,475,608	6,662,306		7,590,000	

- The balance of the grants must be used by their fiscal year end.
- The decrease in Academic Support is due to the loss of the Tech Prep grant funding.
- The Increase in Public Services is due to the finding of the AmeriCorps and Vital grants.

Audit Fund (Fund 11)

Revenue sources:

	FY12 Budget	FY11 Budget	Budget Change %	FY11 Projected	FY12 Bdgt to FY11 Proj %
Local Revenues	65,000	44,000	47.7%	53,000	22.6%
Investment Revenue	25	200	-87.5%	15	66.7%
Total Revenue	65,025	44,200		53,015	

- Property taxes are levied based on the annual audit costs.

Expenditures:

	FY12 Budget	FY11 Budget	Budget Change %	FY11 Projected	FY12 Bdgt to FY11 Proj %
Salaries	8,361	8,221	1.7%	8,300	0.7%
Benefits	3,253	2,366	37.5%	2,400	35.5%
Contractual Services	38,000	38,000	0.0%	38,575	-1.5%
	49,614	48,587		49,275	

- Salary and benefits from the Dean of Business Services and the Business Manager are expensed in this fund to cover audit preparation.

Fund balance:

Projected FY11 Fund balance	-
Projected FY12 Net income	15,411
Projected FY12 Fund balance	15,411

Liability, Protection and Settlement Fund (Fund 12, Tort Fund)

Revenues sources:

	FY12 Budget	FY11 Budget	Budget Change %	FY11 Projected	FY12 Bdgt to FY11 Proj %
Local Revenues	-	178,000	-100.0%	179,000	-100.0%
Investment Revenue	151,100	251,100	-39.8%	75,000	101.5%
SURS on Behalf	20,000	20,000	0.0%	20,000	0.0%
Total Revenue	171,100	449,100		274,000	

- Property taxes are levied based on the annual needs of this fund.
- The property tax decrease is due to the elimination of the LPS levy which was replaced by an increased debt levy used to repay the working cash bond and the new five year funding bond.

Expenditures:

	FY12 Budget	FY11 Budget	Budget Change %	FY11 Projected	FY12 Bdgt to FY11 Proj %
Salaries	189,485	173,522	9.2%	185,000	2.4%
Benefits	329,421	307,939	7.0%	315,000	4.6%
Contractual Services	40,100	47,000	-14.7%	40,000	0.3%
Supplies	13,100	11,595	13.0%	9,000	45.6%
Conference & Meeting	2,100	2,200	-4.5%	1,500	40.0%
Fixed Charges	30,000	35,000	-14.3%	35,000	-14.3%
Utilities	1,500	2,000	-25.0%	1,500	0.0%
SURS on Behalf	20,000	20,000	0.0%	20,000	0.0%
Total by Expense	625,706	599,256		607,000	

- Salaries reflect security staff and allocations of salaries for those who have risk management duties.

Fund balance:

Projected FY11 Fund balance	6,117,000
Projected FY12 Net income	(454,606)
Projected FY12 Fund balance	5,662,394

Working Cash Fund (Fund 7)

Revenues sources:

	FY12 Budget	FY11 Budget	Budget Change %	FY11 Projected	FY12 Bdgt to FY11 Proj %
Bond Proceeds				510,000	
Investment Revenue	30,000	30,000	0.0%	30,000	0.0%

- Investment income is earned on the principal from working cash bonds sold.

Transfers:

	FY12 Budget	FY11 Budget	Budget Change %	FY11 Projected	FY12 Bdgt to FY11 Proj %
Transfers	(30,000)	(30,000)	0.0%	(30,000)	0.0%

- Transfers of the investment earnings are permitted from this fund to the Education and Operations & Maintenance funds.

Fund balance:

Projected FY11 Fund balance	2,480,784
Projected FY12 Net income	-
Projected FY12 Fund balance	2,480,784

Bond & Interest Fund (Fund 4)

Revenues sources:

	FY12 Budget	FY11 Budget	Budget Change %	FY11 Projected	FY12 Bdgt to FY11 Proj %
Local Revenues	1,768,142	1,557,030	13.6%	1,578,541	12.0%
Investment Revenue	10,000	4,000	150.0%	20,000	-50.0%
Total Revenue	1,778,142	1,561,030		1,598,541	

Local revenues

- Property taxes are levied based on the annual bond repayment schedule.
- The property tax increase is due to the elimination of the LPS levy which was replaced by an increased debt levy used to repay the working cash bond and the new five year funding bond.

Expenditures:

	FY12 Budget	FY11 Budget	Budget Change %	FY11 Projected	FY12 Bdgt to FY11 Proj %
Fixed Charges	1,759,085	1,364,982	28.9%	1,335,000	31.8%
Contractual Services	500	500	0.0%	76,000	-99.3%
Total by Expense	1,759,585	1,365,482		1,411,000	

- Fixed charges are the scheduled principal and interest payments for the outstanding bonds.

Fund balance:

Projected FY11 Fund balance	1,000,000
Projected FY10 Net income	18,557
Projected FY10 Fund balance	1,018,557

Operations & Maintenance Fund- Restricted (Fund 3)

Revenues sources:

	FY12 Budget	FY11 Budget	Budget Change %	FY11 Projected	FY12 Bdgt to FY11 Proj %
Local Revenues	775,000	775,000	0.0%	762,000	1.7%
Bond Proceeds		6,800,000	-100.0%	6,805,000	-100.0%
Investment Revenue	5,000	10,000	-50.0%	20,000	-75.0%
Other Revenue	30,000			45,000	
Total Revenue	810,000	7,585,000		7,632,000	

- Property taxes are levied based on the annual needs of this fund.
- SVCC issued a five year funding bond during FY11.
- Other revenues are donations toward the remodeling of the instructional areas.

Expenditures:

	FY12 Budget	FY11 Budget	Budget Change %	FY11 Projected	FY12 Bdgt to FY11 Proj %
Capital Outlay	5,791,250	4,340,000	33.4%	1,300,000	345.5%

- The FY12 Protection, Health and Safety projects include window replacement and ACM removal in the Technology wing and the Radiology Technology rooms.
- In FY12, funding bonds will pay for equipment needs and building remodeling in the Technology wing and the Radiology Technology rooms.

Fund balance:

Projected FY11 Fund balance	10,283,000
Projected FY12 Net income	(4,981,250)
Projected FY12 Fund balance	5,301,750

Auxiliary Enterprises Fund (Fund 5)

Revenues sources:

	FY12 Budget	FY11 Budget	Budget Change %	FY11 Projected	FY12 Bdgt to FY11 Proj %
Student fees	$265,000	250,000	6.0%	283,000	-6.4%
Sales and service	179,300	140,700	27.4%	160,000	12.1%
Investment revenue	2,000	1,500	33.3%	2,000	0.0%
Other revenue	2,174,700	2,055,200	5.8%	2,114,000	2.9%
Total revenue	2,621,000	2,447,400		2,559,000	

- The student fee is $5 per credit hour.
- Other revenue is the medical insurance premiums charged to employees and other funds.

Expenditures:

	FY12 Budget	FY11 Budget	Budget Change %	FY11 Projected	FY12 Bdgt to FY11 Proj %
Salaries	$142,934	132,878	7.6%	132,000	8.3%
Benefits	16,901	17,524	-3.6%	20,000	-15.5%
Contractual Services	2,249,174	2,118,574	6.2%	2,120,000	6.1%
Supplies	71,990	70,090	2.7%	70,000	2.8%
Conference & Meeting	58,883	58,383	0.9%	55,000	7.1%
Fixed Charges	15,450	22,950	-32.7%	18,000	-14.2%
Total Expense	2,555,332	2,420,399		2,415,000	

Fund balance:

Projected FY11 Fund balance	900,000
Projected FY12 Net income	65,668
Projected FY12 Fund balance	965,668

Sauk Valley Community College
July 25, 2011

Action Item 5.2

Topic: **Sustainable Technologies Degree Program**

Presented By: **Dr. George Mihel and Alan Pfeifer**

Presentation:

A new degree program for sustainable technologies is being requested. This program addresses the skills necessary to become a Sustainable Energy Technician. The job market in these areas continues to be strong and the growth rate is higher than average as documented by the Department of Labor statistics. The DOL website documents the growth of environmental technicians in general will be 30% between now and 2018. Growth is expected to be between 1 and 1.5 million jobs with an average income between $35K and $45K.

The program will cover solar (both thermal and PV), geothermal, small wind and energy auditing. In addition it covers electrical, electronics and industry safety topics. The program is structured so that we can add new sustainable technologies that become available as well as delete courses and topics in technologies that become obsolete.

Additional equipment will be needed for the program; we currently budgeted $15,000. Equipment purchased for the multicraft program will be used in this program. Some of this equipment will be shared with our existing Solar Energy certificate that is being resubmitted to ICCB with this new program. Other equipment to be purchased will support our small wind section of this program which could grow into its own certificate should the demand arise.

Recommendation:

The administration recommends the Board approve the Sustainable Technologies Associate in Applied Science degree program.

Form 20
(January 2008)

Illinois Community College Board

APPLICATION FOR PERMANENT APPROVAL OF A CAREER & TECHNICAL EDUCATION CURRICULUM
Submit THREE Complete Copies

COLLEGE NAME _Sauk Valley Community College **5-DIGIT COLLEGE NUMBER** _50601
CONTACT PERSON __Alan Pfeifer, Interim Academic Vice President

PHONE __815-835-6218 **FAX** ____815-288-5958

EMAIL _pfeifer@svcc.edu

CURRICULUM INFORMATION

AAS:
TITLE Sustainable Technologies-ENE 0070 CREDIT HOURS 64 CIP CODE 12 150503

CERTIFICATE:
TITLE ______ CREDIT HOURS ____ CIP CODE ________

CERTIFICATE:
TITLE ________ CREDIT HOURS _____ CIP CODE ________

PROPOSED CLASSIFICATION: ______ District ______ Regional ______ Statewide

PROPOSED IMPLEMENTATION DATE: 08/01/2011

SUBMISSION INCLUDES:

__x__ Part A: Feasibility Analysis

__x__ Part B: Curriculum Quality and Cost Analysis. **Also, complete the following when submitting Part B:**

This curriculum was approved by the college Board of Trustees on: ______________.
Date

State approval is hereby requested: ______________________ __________
Required- Chief Administrative Officer Signature Date

ICCB USE ONLY:

ICCB APPROVAL DATE: AAS __________ 7-29 cr hrs Cert. __________ 30+ Cert. __________

IBHE APPROVAL DATE for AAS __________

APPLICATION FOR PERMANENT APPROVAL OF A CAREER & TECHNICAL EDUCATION CURRICULUM

INSTRUCTIONS

Application Components: The curriculum approval application includes two parts, **Part A: Feasibility Analysis** and **Part B: Curriculum Quality and Cost Analysis.**

> ***Part A: Feasibility Analysis.*** This section is designed to verify that the program is feasible from a labor market standpoint and solicits conclusive or convincing evidence of labor market need. Colleges are advised to complete this section in advance to indicate feasibility and provide evidence to the state curriculum review team regarding the program's need and the district's ability to sustain it.
>
> ***Part B: Curriculum Quality and Cost Analysis.*** This section is intended to solicit information from the college that documents quality in response to identified needs and that it is a cost-effective program with commensurate financial support
>
> Community colleges may submit both Parts A and B separately or together as a package.

Approval of Related AAS Degree and Certificate Curricula. When applying for approval of closely related AAS degree and certificate programs, the college should submit a single application that reflects all programs. (For example, a hospitality management AAS and certificate would use a single application.) In the application, ensure that information is tailored as needed to each curriculum, as the rationale and supporting information may vary for each program. For Chart B: Enrollment, provide separate enrollment and completion figures for each program. For Chart C: Curriculum, submit a separate chart for each program.

Application Submission. Submit **three** (3) complete copies of the application.

For More Information. Community colleges are encouraged to contact ICCB staff with questions on the application process. Pertinent information is also contained in the *Administrative Rules of the Illinois Community College Board.*

OCCUPATIONAL CURRICULUM APPROVAL APPLICATION
PART A: FEASIBILITY ANALYSIS

1. **CURRICULUM DESCRIPTION.** Provide a description addressing:

a. the program's purpose and a catalog description

This program is geared for the individual that wants to obtain skills and be able to enter a career in Sustainable Technologies. This program provides entry-level skills in a variety of sustainable technologies.

Catalog description for Degree:

Graduates of the Sustainable Technologies program are prepared to enter the work force as green technology technicians. They will have a varied background of green energy technologies including solar, geothermal and small wind. They will have knowledge in electrical, electronics and fluid power components and acquire troubleshooting skills on those components. Graduates of the program may pursue certification in their field.

b. the type of jobs for which it would train graduates (e.g., job titles, occupations, clusters of occupations, cross-functional positions, emerging occupations)

These programs will train individuals to be entry level technicians in the sustainable energy field. The program will also address the skills required for both current and future technicians in installation and maintenance.

c. the target population; e.g., current employees and/or persons desiring career entry

The SVCC program will target individuals that are entering the workforce, individuals that are changing their careers and employees wishing to upgrade their skills.

d. unique or noteworthy features of the program

This program targets jobs for students in emerging technologies and industries. The instruction will draw upon the instructors' and area contractors' knowledge of the industry in order to provide a complete picture of the developing technology from it's infancy through the present period. It will also provide an overview of how the industry may change in the future based on current research and applications. The program is set up to have a common core of courses with students then being able to concentrate on their field of interest. As new technologies develop or as the Sauk area develops needs and uses of new technologies, concentrations can be added.

e. relationship of the program to existing curricula at the college (e.g., how the program complements or shares resources with existing programs)

This program will enhance and expand the College's current wind energy program and HVAC programs. The courses and instructors with the necessary skills are in place and ready

to move into the new programs. The College is undergoing a $1M remodeling project to create facilities for new skills based occupational programs that expand and enhance its currently successful programs.

f. how will the college recruit and retain minorities, individuals with disabilities, non-traditional students or other students defined as "special populations" in this program?

SVCC recruits all individuals equally for the programs. The labs are set up for all individuals equally. Students with disabilities work with their instructors to identify areas within their field of study that they can be trained to perform. SVCC holds a women in technology day that highlights all of its technology based programs to female high school students. Sauk presents at area K-12 schools regarding its programs. Sauk will also market this program to area contractors and their employees.

2. **LABOR MARKET NEED**. Document labor market need for the proposed curriculum. Consult ICCB's "*Labor Market Need Analysis: Ten Easy Steps to Conduct a Basic Analysis for Program Approval*" (Appendix B of the *Program Manual*).

a. **Supply-Demand Data.** Attach information on program completers versus projected job openings for your district. For comparison purposes you may want to include statewide data. Regional proposals should include data reflective of all districts to be served.

b. **Alternate Documentation.** If supply-demand data is not supportive, not applicable (such as with some new and emerging occupations), or not available (such as for your district) provide alternate documentation of labor market need. This might include career information, such as occupational growth rates, wage information, or a job outlook summary. This might also include data from employers assessing current openings in your area or their need to retrain employees.

c. **Need Summary.** Summarize the key findings on Chart A: Labor Market Need. Completed.

d. **Planning and Collaboration.** Describe how the proposed curriculum fits into the college's overall plans and goals to meet career and technical education/workforce preparation needs within the district/region. Address how the program meets priority needs, and describe steps taken to plan and deliver the curriculum in collaboration with others, such as the education-to-careers partnership, the Tech Prep consortium, the regional community college/university consortium, or other local/regional initiatives and partners.

The College has been teaching the wind energy certificate program for two years and has been redeveloping its HVAC program. This program is an outgrowth of these programs based on the information received from our workforce council, area installation base changes and information from contractors. Our area educational K-12 and vocational center has also been appraised of the coming program. Presentations have been made to some area high school juniors and seniors.

e. **Regional Programs.** If the college is seeking "regional" designation for the proposed program, define the "region" to be served, describe how the college will ensure the region is adequately served by the program, (e.g., via cooperative arrangements or telecommunications) and include separate letters from each of the colleges within the defined region indicating their support for the proposed program at your college.

We are not seeking regional approval.

3. **ENROLLMENT DATA**. Project enrollments and completions on Chart B: Enrollment.

CHART A: LABOR MARKET NEED. Summarize key findings from labor market data (including alternate data if appropriate) to document need for the proposed program.

SOC Job Titles & Codes * (and other job titles if alternate data also submitted)	Employment Projections: Annual District Openings *	Annual Program Completers ** (indicate from which surrounding districts)
The following will be targeted for the programs Numbers	SVCC	
47-2061 Construction Laborers	4	6-11
47-2111 Electricians	3	
47-2211 Sheet Metal Workers	3	
49-9021 Heat, A/C Refrig Mech Install	4	

*Nationally, the growth of careers in sustainable technologies is listed as much faster than average. (Source: Occupational Outlook Quarterly-Bureau of Labor Statistics)

Note: Data summarized in Chart A should directly correspond to data appended for 2a and 2b.

* SOC (Standard Occupational Classification) Job titles/codes & AAJO (Average Annual Job Openings) by Community College district can be found through the IDES (Illinois Dept. Of Employment Security) website at www.il.workinfo.com.

** Program completer data can be used from the most current ICCB Data and Characteristics Report or completer data provided by the college.

CHART B: ENROLLMENT: Project enrollments and completions:

	First Year	Second Year	Third Year
Full-Time Enrollments:	15	17	20
Part-Time Enrollments:	15	20	20
Completions:	0	9	24

NOTE: If more than one program is presented in this application; e.g., related degree and certificate programs, provide separate enrollment and completion projections for each program, adding lines to the chart as needed.

OCCUPATIONAL CURRICULUM APPROVAL APPLICATION
PART B: CURRICULUM QUALITY AND COST ANALYSIS

1. **<u>OCCUPATIONAL CURRICULUM APPROVAL APPLICATION COVER SHEET</u>.** If Part A: Feasibility Analysis was submitted previously and Part B: Curriculum Quality and Cost Analysis is a separate submission:

   a. **Cover Sheet.** Attach a copy of the cover sheet from the original submission that includes the local college board of trustees approval date and the chief administrative officer's signature.

   b. **Part A Revisions.** Verify if the information submitted previously on Part A is still accurate and pertinent. If any revisions are needed, please submit.

2. **<u>CURRICULUM INFORMATION</u>.** Provide the following information on the program:

   a. **Curriculum.** Complete Chart C: Curriculum to present the proposed curriculum. Include separate chart C's for each proposed program. Completed

   b. **Articulation.** Specify how the program is structured or articulated to provide a career ladder for students. Include information on articulation with secondary schools (such as dual credit opportunities) articulation between certificate and AAS degrees, and articulation with baccalaureate institutions.

      The degree itself is terminal and will likely not, in its entirety, transfer to a four-year institution.

   c. **Course Syllabi.** Append course syllabi for new courses or any existing courses that are being modified significantly for the proposed curriculum. Outlines attached.

   d. **Work-Based Learning.** Append a list of work-based learning sites to be used; e.g., for internship, career exploration, job shadowing, clinical practicum, or apprenticeship coursework.
      Select opportunities may be available at SVCC for internships. Second-year students may work for local contractors when positions are available. A peer mentoring program between 1st year and 2nd year students will be used where possible.

   e. **Equipment.** List equipment to be purchased, shared, or leased to implement the curriculum.
      The College currently has some of the required equipment. College funds, donations and Perkins money will be used to purchase solar panels (PV) and solar thermal units. Most other equipment will be part of the remodeling project being undertaken by the College

3. **EDUCATION AND SKILL REQUIREMENTS**. Describe how the college ensures that the proposed curriculum will provide needed education and skills for the occupation and will meet program objectives by addressing the following:

   a. **Employer Input.** Append employer advisory committee meeting minutes and other pertinent documents to reflect the private sector input obtained in the development of the proposed curriculum.

      Representatives from the Sauk Valley Area, and the SVCC Workforce Council during the fall and spring luncheon were informed of the proposed curricular changes and were in support of the project.

   b. **Skill Level.** Describe how the program incorporates the appropriate level of academic, technical, and workplace skills, including SCANS skills (Secretary's Commission on Achieving Necessary Skills), Work Keys and state and/or national skill standards, if available.

      Students in the program will be also be completing the three core Work Keys exams for certification.

   c. **Skills Standards/Credentialing/Licensure for Students.** Regarding the *students*, please specify:

      - What skill standards have been set in this occupation or what professional credentialing (licensure, certification, registration, etc...) is available to students and through what agency/entity? Is it optional or required; i.e., is licensure or certification <u>required or optional for job entry</u>? What steps has the college completed to ensure that students will learn the skills required to obtain the necessary licensure or certification?

        Sauk maintains industry contact and maintains instructors that work in the field. EPA certification is part of the Sustainable Technologies program.

   d. **Skills Standards/Accreditation for Programs.** Regarding the proposed *program*, please specify:

      - What external approval or accreditation can be obtained for this program and through what agency/entity? Is it optional or required; i.e., is program approval/accreditation by a regulatory agency or industry-related entity required prior to enrolling students or graduates earning their licensure/certification? What steps has the college completed to obtain that approval/accreditation?

        Only Sauk entrance requirements are required at this time. Student will be acquiring certifications through Work Keys testing and the OSHA class. Students may take specific certification exams that are directly related to material in the course after completion of the course.

4. **ASSESSMENT OF STUDENT LEARNING.** Describe how the college plans to ensure students will meet the objective for this program by providing the following:

a. **Student Learning Objectives.** Describe or list the learning objectives/outcomes that each student is expected to have mastered upon completion of the program related to 1) the general education component of the curriculum, and 2) the career and technical education component of the curriculum. *These are program-level outcomes rather than course-level outcomes.*

Sauk Valley Community College has in place a system of measures and assessment that ensure that degreeseeking graduates have been exposed to, and assessed on, a faculty-selected set of General Education competencies.

Within a curricular framework, students will develop the following competencies:

I. **Ethics**
Students will be able to:

A. Identify ethical issues in a variety of contexts and academicdisciplines and explain their significance.

B. Reason about ethical principles and consequences.

II. **Mathematics and Quantitative Reasoning:**
Students will be able to:

A. Interpret and apply appropriate mathematical formulas and relationships in the appropriate context.

B. Perform mathematical computations.

C. Demonstrate the ability to analyze and interpret the mathematical results of computations.

III. **Problem Solving**
Students will be able to:

A. Identify problems and the desired outcomes.

B. Recognize and evaluate available resources.

C. Adapt, organize, and implement solutions or plans of action.

IV. **Communications**
Students will be able to:

A. Create and revise formal and informal writing assignments that are clear, coherent, and exhibit a command of Standard English.

B. Develop, organize, rehearse, and deliver formal and informal oral presentations that are audience appropriate and either informative or persuasive.

C. Demonstrate collaboration in completion of projects and assignments.

D. Demonstrate the ability to read college-level texts by providing appropriate and critical responses in discussions, tests, presentations, critiques, and reviews.

E. Demonstrate their ability to listen by providing appropriate and critical response after a listening experience.

V. **Technology**
Students will be able to:

A. Demonstrate general computer literacy.

B. Demonstrate the selection and use of appropriate technologies for the specific discipline.

VI. **Research**
Students will be able to:

A. Apply appropriate research processes and tools to a given task

B. Evaluate the value of research results

C. Synthesize findings from multiple sources into a single conclusion

D. Document the research in accordance with applicable conventions

b. **Assessment of Student Learning Objectives.** Describe the end-of-program evaluation process(es) the college has in place to ensure that students demonstrate these learning objectives just prior to program completion. For example, assessment though portfolio review, cumulative course, team project, written/performance test, or industry/state certification/licensure examination.

Students will have their technical learning assessed through the completion of industry-standard tests as well as hands on and objective testing methods. Students will create technical documentation as part of their projects that will be reviewed for grading. Students will complete team projects.

c. **Program Improvement.** Describe how the college will use this assessment for continuous quality improvement of the curriculum.

Each program in the college catalog is subject to an annual mini program review, and a complete program review each five years. This program will be reviewed to ensure curriculum aligns with current industry certification standards and technologies.

5. FACULTY

a. **Faculty Qualifications.** Complete and append Chart D1: Faculty Qualifications to specify the minimum qualifications for program faculty, including new and existing faculty. Completed.

b. **Faculty Needs.** Complete and append Chart D2: Faculty Needs to specify the number of full- and part-time faculty the program will need for each of the first three years, including new and existing faculty. Completed.

6. **<u>ACADEMIC CONTROL</u>**. If another entity is involved in the delivery of the program in addition to the community college through a cooperative arrangement or contract; e.g., with another college or university, the regional consortia, an apprenticeship organization, a private institution or business, or other outside entity:

   a. **Contractual/Cooperative Agreements.** Append a copy of the contractual or cooperative agreement. Not applicable to this program.

   b. **Academic Control.** Describe how the college will maintain academic control over the program, including student admissions, faculty, and program content and quality.

   Sauk Valley Community College maintains control of course outlines, course syllabi, assessment of student learning, faculty evaluation and hiring of all faculty. Students admitted to the program must meet the same criteria established by the College's academic and student services policies and procedures. Students and facilitators will both be expected to uphold a mutual respect and professionalism for each other.

7. **<u>COST DATA</u>**. Document the financial feasibility of the proposed program.

   a. **Source of Funds.** Specify the source of resources to support the proposed program and note what portion of funds will come from reallocation of existing resources as compared to new resources.

   Additional funding would come from the following:
   1. Grants
   2. Foundation
   3. Operational Funds
   4. Local Donations of equipment
   5. New revenue

   b. **Finance.** Complete and append Chart E: Finance to identify new direct costs to establish the program. Completed

CHART C: CURRICULUM. List courses within the proposed program, and *asterisk new courses.*

Sustainable Technologies	Course Prefix/#	Course Title	Asterisk New Courses	Credit Hours	Lecture Contact Hours	Lab Contact Hours
General Education Courses (*required* coursework).	ENG 101	Composition I		3	3	
	ENG 111	Business & Technical Communication		3	3	
Note which courses are *transferable*.		Humanities/Fine Arts		3	3	
		Social/Behavioral Sciences		3	3	
	PHY 175	Intro to Physics		4	3	2
		Mathematics (Requires MAT 106 or higher)		3		
		Orientation (PSY 100)		1	1	
Total				**20**		
Career and Technical Education Courses (*required* coursework)	EET 110	Intro to Digital Electronics		4	3	2
	EET 245	Programmable Controllers		3	2	2
	ELT 160	Fundamentals of Electricity		3	2	2
	ENE 140	Solar Thermal Energy		3	3	
	ENE 145	Geothermal Energy	*	3	3	
	ENE 150	Energy Audit	*	3	3	
	ENE 102	Small Wind Energy	*	3	2	2
	ENE 130	Photovoltaics	*	3	3	
	HRS 105	Refrigeration Principles	*	3	3	
	ENE 135	Renewable Energy	*	3	3	
	IND 116	Industrial Print Reading		3	3	
	IND 131	OSHA Standards		1		
	IND 218	Fluid Power	*	3	2	2
Total				**38**		
Work-Based Learning Courses (*required* internship, practicum, apprenticeship,) Total						
Electives (Choose 6 credits)	ENE, EET, ELT, IND or HRS Courses			6		
Total						
				6		

TOTAL CREDIT HOURS REQUIRED FOR COMPLETION				64.00		

CHART D1: FACULTY QUALIFICATIONS. Cite the minimum qualifications for new and existing faculty.

Degree	Field	Years of Related Occupational Experience	Years of Teaching Experience
Associates/Bachelor's or Master's preferred.	Electronics, Electronics, Sustainable Technologies or related field	1-2 years	

CHART D2: FACULTY NEEDS. : Cite the number of faculty, including new and existing faculty, that the program will need for each of the first three years, noting if they will serve as full-time faculty or part-time.

	First Year Full-Time	First Year Part-Time	Second Year Full-Time	Second Year Part-Time	Third Year Full-Time	Third Year Part-Time
# of New Faculty						
# of Existing Faculty	2	3	2	3	2	3

CHART E: FINANCE: Identify projected **new direct** costs to establish the program.

	First Year	Second Year	Third Year
Faculty Costs	$ 7200	14400	14400
Administrator Costs			
Other Personnel Costs (specify positions)			
Equipment Costs	15,000		
Library/LRC Costs			
Facility Costs*	(Facility to be remodeled With College funds – already approved)		

Other (specify)			
TOTAL NEW COSTS	**$ 22200**	**14400**	**14400**

*Capital projects that use state funds require prior ICCB approval, as do capital projects over $250,000 that use local funds.

Sauk Valley Community College
July 25, 2011

Action Item 5.3

Topic: **Solar Energy Certificate Program**

Presented By: **Dr. George Mihel and Alan Pfeifer**

Presentation:

A redesign of our Solar Certificate for solar energy is being requested. This program addresses the skills necessary to install, maintain and size both solar thermal and solar photovoltaic systems. Sauk's original Solar Energy program was inactivated in 1994 and needs to be resubmitted.

This program will use the equipment used in the Sustainable Technologies Associate's program and will be directly transferable to that program. The job numbers are part of the same job numbers described in the Sustainable Technologies program. This program will also be targeted to current HVAC and electrical contractors in the area.

Recommendation:

The administration recommends the Board re-approve the Solar Energy Certificate program.

Form 20
(January 2008)

Illinois Community College Board

APPLICATION FOR PERMANENT APPROVAL
OF A CAREER & TECHNICAL EDUCATION CURRICULUM
Submit THREE Complete Copies

COLLEGE NAME _Sauk Valley Community College **5-DIGIT COLLEGE NUMBER** _50601
CONTACT PERSON ___Alan Pfeifer, Interim Academic Vice President ____________________

PHONE ___815-835-6218______________ **FAX** _____815-288-5958______

EMAIL_ **pfeifer@svcc.edu** ____________________

CURRICULUM INFORMATION

AAS:
TITLE _____________ CREDIT HOURS ____ CIP CODE __________

CERTIFICATE:
TITLE Solar Energy CREDIT HOURS 30 CIP CODE 12 150505

CERTIFICATE:
TITLE __________ CREDIT HOURS _____ CIP CODE __________

PROPOSED CLASSIFICATION: ______ District ______ Regional ______ Statewide

PROPOSED IMPLEMENTATION DATE: 09/01/2011

SUBMISSION INCLUDES:

__x__ Part A: Feasibility Analysis

__x__ Part B: Curriculum Quality and Cost Analysis. **Also, complete the following when submitting Part B:**

This curriculum was approved by the college Board of Trustees on: ________________.
Date

State approval is hereby requested: ______________________________ __________
Required- Chief Administrative Officer Signature Date

ICCB USE ONLY:

ICCB APPROVAL DATE: AAS __________ 7-29 cr hrs Cert. __________ 30+ Cert. __________

IBHE APPROVAL DATE for AAS ______________

APPLICATION FOR PERMANENT APPROVAL OF A CAREER & TECHNICAL EDUCATION CURRICULUM

INSTRUCTIONS

Application Components: The curriculum approval application includes two parts, **Part A: Feasibility Analysis** and **Part B: Curriculum Quality and Cost Analysis.**

Part A: Feasibility Analysis. This section is designed to verify that the program is feasible from a labor market standpoint and solicits conclusive or convincing evidence of labor market need. Colleges are advised to complete this section in advance to indicate feasibility and provide evidence to the state curriculum review team regarding the program's need and the district's ability to sustain it.

Part B: Curriculum Quality and Cost Analysis. This section is intended to solicit information from the college that documents quality in response to identified needs and that it is a cost-effective program with commensurate financial support

Community colleges may submit both Parts A and B separately or together as a package.

Approval of Related AAS Degree and Certificate Curricula. When applying for approval of closely related AAS degree and certificate programs, the college should submit a single application that reflects all programs. (For example, a hospitality management AAS and certificate would use a single application.) In the application, ensure that information is tailored as needed to each curriculum, as the rationale and supporting information may vary for each program. For Chart B: Enrollment, provide separate enrollment and completion figures for each program. For Chart C: Curriculum, submit a separate chart for each program.

Application Submission. Submit **three** (3) complete copies of the application.

For More Information. Community colleges are encouraged to contact ICCB staff with questions on the application process. Pertinent information is also contained in the *Administrative Rules of the Illinois Community College Board.*

OCCUPATIONAL CURRICULUM APPROVAL APPLICATION
PART A: FEASIBILITY ANALYSIS

1. **CURRICULUM DESCRIPTION.** Provide a description addressing:

a. the program's purpose and a catalog description

This program is geared for the individual that wants to obtain skills and be able to enter a career in the field of solar energy. This program provides entry-level skills in solar thermal, photovoltaic and related fields that train them to size, install and configure and maintain solar energy sytems..

Catalog description for Degree:

Graduates of the Solar Energy program are prepared to enter the work force as a solar energy technician. They will have a varied background of technologies that will allow them to install and maintain solar thermal and photovoltaic systems. They will have knowledge in electrical and electronics and acquire troubleshooting skills on components contained in solar energy systems.

b. the type of jobs for which it would train graduates (e.g., job titles, occupations, clusters of occupations, cross-functional positions, emerging occupations)

These programs will train individuals to be entry level technicians in the solar energy field. The program will also address the skills required for both current and future technicians in installation and maintenance.

c. the target population; e.g., current employees and/or persons desiring career entry

The SVCC program will target individuals that are entering the workforce, individuals that are changing their careers and employees wishing to upgrade their skills.

d. unique or noteworthy features of the program

This program targets jobs for students in emerging technologies and industries. The instruction will draw upon the instructors' and area contractors' knowledge of the industry in order to provide a complete picture of the developing technology from it's infancy through the present period. It will also provide an overview of how the industry may change in the future based on current research and applications.

e. relationship of the program to existing curricula at the college (e.g., how the program complements or shares resources with existing programs)

This program will enhance allow student to gain knowledge to join the workforce. This is a re-design of an old program that was inactivated in 1994. It will fit into our two year Sustainable Technologies program. The College is undergoing a $1M remodeling project to create facilities for new skills based occupational programs that expand and enhance its currently successful programs.

f. how will the college recruit and retain minorities, individuals with disabilities, non-traditional students or other students defined as "special populations" in this program?

SVCC recruits all individuals equally for the programs. The labs are set up for all individuals equally. Students with disabilities work with their instructors to identify areas within their field of study that they can be trained to perform. SVCC holds a women in technology day that highlights all of its technology based programs to female high school students. Sauk presents at area K-12 schools regarding its programs. Sauk will also market this program to area contractors and their employees.

2. **LABOR MARKET NEED**. Document labor market need for the proposed curriculum. Consult ICCB's "*Labor Market Need Analysis: Ten Easy Steps to Conduct a Basic Analysis for Program Approval*" (Appendix B of the *Program Manual*).

a. **Supply-Demand Data.** Attach information on program completers versus projected job openings for your district. For comparison purposes you may want to include statewide data. Regional proposals should include data reflective of all districts to be served.

b. **Alternate Documentation.** If supply-demand data is not supportive, not applicable (such as with some new and emerging occupations), or not available (such as for your district) provide alternate documentation of labor market need. This might include career information, such as occupational growth rates, wage information, or a job outlook summary. This might also include data from employers assessing current openings in your area or their need to retrain employees.

c. **Need Summary.** Summarize the key findings on Chart A: Labor Market Need. Completed.

d. **Planning and Collaboration.** Describe how the proposed curriculum fits into the college's overall plans and goals to meet career and technical education/workforce preparation needs within the district/region. Address how the program meets priority needs, and describe steps taken to plan and deliver the curriculum in collaboration with others, such as the education-to-careers partnership, the Tech Prep consortium, the regional community college/university consortium, or other local/regional initiatives and partners.

The College has been teaching the wind energy certificate program for two years and has been redeveloping its HVAC program. This program is an outgrowth of

these programs based on the information received from our workforce council, area installation base changes and information from contractors. Our area educational K-12 and vocational center has also been appraised of the coming program. Presentations have been made to some area high school juniors and seniors.

e. **Regional Programs.** If the college is seeking "regional" designation for the proposed program, define the "region" to be served, describe how the college will ensure the region is adequately served by the program, (e.g., via cooperative arrangements or telecommunications) and include separate letters from each of the colleges within the defined region indicating their support for the proposed program at your college.

We are not seeking regional approval.

3. **ENROLLMENT DATA**. Project enrollments and completions on Chart B: Enrollment.

CHART A: LABOR MARKET NEED. Summarize key findings from labor market data (including alternate data if appropriate) to document need for the proposed program.

SOC Job Titles & Codes * (and other job titles if alternate data also submitted)	Employment Projections: Annual District Openings *	Annual Program Completers ** (indicate from which surrounding districts)
The following will be targeted for the programs Numbers	SVCC	
47-2061 Construction Laborers	4	6-11
47-2111 Electricians	3	
47-2211 Sheet Metal Workers	3	
49-9021 Heat, A/C Refrig Mech Install	4	

*Nationally, the growth of careers in solar energy is listed as much faster than average. (Source: Occupational Outlook Quarterly-Bureau of Labor Statistics) There will be a number of jobs available as not only installers but pipe fitters and plumbers (solar thermal) but electrician and managers.

Note: Data summarized in Chart A should directly correspond to data appended for 2a and 2b.

* SOC (Standard Occupational Classification) Job titles/codes & AAJO (Average Annual Job Openings) by Community College district can be found through the IDES (Illinois Dept. Of Employment Security) website at www.il.workinfo.com.

** Program completer data can be used from the most current ICCB Data and Characteristics Report or completer data provided by the college.

CHART B: ENROLLMENT: Project enrollments and completions:

	First Year	Second Year	Third Year
Full-Time Enrollments:	15	17	20
Part-Time Enrollments:	15	20	20
Completions:	0	9	24

NOTE: If more than one program is presented in this application; e.g., related degree and

certificate programs, provide separate enrollment and completion projections for each program, adding lines to the chart as needed.

OCCUPATIONAL CURRICULUM APPROVAL APPLICATION
PART B: CURRICULUM QUALITY AND COST ANALYSIS

1. **<u>OCCUPATIONAL CURRICULUM APPROVAL APPLICATION COVER SHEET</u>.** If Part A: Feasibility Analysis was submitted previously and Part B: Curriculum Quality and Cost Analysis is a separate submission:

   a. **Cover Sheet.** Attach a copy of the cover sheet from the original submission that includes the local college board of trustees approval date and the chief administrative officer's signature.

   b. **Part A Revisions.** Verify if the information submitted previously on Part A is still accurate and pertinent. If any revisions are needed, please submit.

2. **<u>CURRICULUM INFORMATION</u>.** Provide the following information on the program:

   a. **Curriculum.** Complete Chart C: Curriculum to present the proposed curriculum. Include separate chart C's for each proposed program. Completed

   b. **Articulation.** Specify how the program is structured or articulated to provide a career ladder for students. Include information on articulation with secondary schools (such as dual credit opportunities) articulation between certificate and AAS degrees, and articulation with baccalaureate institutions.

   The degree itself is terminal and will likely not, in its entirety, transfer to a four-year institution.

   c. **Course Syllabi.** Append course syllabi for new courses or any existing courses that are being modified significantly for the proposed curriculum. Outlines attached.

   d. **Work-Based Learning.** Append a list of work-based learning sites to be used; e.g., for internship, career exploration, job shadowing, clinical practicum, or apprenticeship coursework.
   Select opportunities may be available at SVCC for internships. Second-year students may work for local contractors when positions are available. A peer mentoring program between 1st year and 2nd year students will be used where possible.

   e. **Equipment.** List equipment to be purchased, shared, or leased to implement the curriculum.
   The College currently has some of the required equipment. College funds, donations and Perkins money will be used to purchase solar panels (PV) and solar thermal units. Most other equipment will be part of the remodeling project being undertaken by the College

3. **EDUCATION AND SKILL REQUIREMENTS**. Describe how the college ensures that the proposed curriculum will provide needed education and skills for the occupation and will meet program objectives by addressing the following:

   a. **Employer Input.** Append employer advisory committee meeting minutes and other pertinent documents to reflect the private sector input obtained in the development of the proposed curriculum.

      Representatives from the Sauk Valley Area, and the SVCC Workforce Council during the fall and spring luncheon were informed of the proposed curricular changes and were in support of the project.

   b. **Skill Level.** Describe how the program incorporates the appropriate level of academic, technical, and workplace skills, including SCANS skills (Secretary's Commission on Achieving Necessary Skills), Work Keys and state and/or national skill standards, if available.

      Students in the program will be also be completing the three core Work Keys exams for certification.

   c. **Skills Standards/Credentialing/Licensure for Students.** Regarding the *students*, please specify:

      - What skill standards have been set in this occupation or what professional credentialing (licensure, certification, registration, etc...) is available to students and through what agency/entity? Is it optional or required; i.e., is licensure or certification required or optional for job entry? What steps has the college completed to ensure that students will learn the skills required to obtain the necessary licensure or certification?

        Sauk maintains industry contact and maintains instructors that work in the field. Students can apply for a solar certification from the North American Board of Certified Energy Practitioners as a solar installer.

   d. **Skills Standards/Accreditation for Programs.** Regarding the proposed *program*, please specify:

      - What external approval or accreditation can be obtained for this program and through what agency/entity? Is it optional or required; i.e., is program approval/accreditation by a regulatory agency or industry-related entity required prior to enrolling students or graduates earning their licensure/certification? What steps has the college completed to obtain that approval/accreditation?

        Only Sauk entrance requirements are required at this time. Students may take specific certification exams that are directly related to material in the course after completion of the course.

4. <u>ASSESSMENT OF STUDENT LEARNING.</u> Describe how the college plans to ensure students will meet the objective for this program by providing the following:

a. **Student Learning Objectives.** Describe or list the learning objectives/outcomes that each student is expected to have mastered upon completion of the program related to 1) the general education component of the curriculum, and 2) the career and technical education component of the curriculum. *These are program-level outcomes rather than course-level outcomes.*

Sauk Valley Community College has in place a system of measures and assessment that ensure that degreeseeking graduates have been exposed to, and assessed on, a faculty-selected set of General Education competencies.

Within a curricular framework, students will develop the following competencies:

I. **Ethics**
Students will be able to:

A. Identify ethical issues in a variety of contexts and academic disciplines and explain their significance.

B. Reason about ethical principles and consequences.

II. **Mathematics and Quantitative Reasoning:**
Students will be able to:

A. Interpret and apply appropriate mathematical formulas and relationships in the appropriate context.

B. Perform mathematical computations.

C. Demonstrate the ability to analyze and interpret the mathematical results of computations.

III. **Problem Solving**
Students will be able to:

A. Identify problems and the desired outcomes.

B. Recognize and evaluate available resources.

C. Adapt, organize, and implement solutions or plans of action.

IV. **Communications**
Students will be able to:

A. Create and revise formal and informal writing assignments that are clear, coherent, and exhibit a command of Standard English.

B. Develop, organize, rehearse, and deliver formal and informal oral presentations that are audience appropriate and either informative or persuasive.

C. Demonstrate collaboration in completion of projects and assignments.

D. Demonstrate the ability to read college-level texts by providing appropriate and critical responses in discussions, tests, presentations, critiques, and reviews.

E. Demonstrate their ability to listen by providing appropriate and critical response after a listening experience.

V. **Technology**
Students will be able to:

A. Demonstrate general computer literacy.

B. Demonstrate the selection and use of appropriate technologies for the specific discipline.

VI. **Research**
Students will be able to:

A. Apply appropriate research processes and tools to a given task

B. Evaluate the value of research results

C. Synthesize findings from multiple sources into a single conclusion

D. Document the research in accordance with applicable conventions

b. **Assessment of Student Learning Objectives.** Describe the end-of-program evaluation process(es) the college has in place to ensure that students demonstrate these learning objectives just prior to program completion. For example, assessment though portfolio review, cumulative course, team project, written/performance test, or industry/state certification/licensure examination.

Students will have their technical learning assessed through the completion of industry-standard tests as well as hands on and objective testing methods. Students will create technical documentation as part of their projects that will be reviewed for grading. Students will complete team projects.

c. **Program Improvement.** Describe how the college will use this assessment for continuous quality improvement of the curriculum.

Each program in the college catalog is subject to an annual mini program review, and a complete program review each five years. This program will be reviewed to ensurecurriculum aligns with current industry certification standards and technologies.

5. FACULTY

a. **Faculty Qualifications.** Complete and append Chart D1: Faculty Qualifications to specify the minimum qualifications for program faculty, including new and existing faculty. Completed.

b. **Faculty Needs.** Complete and append Chart D2: Faculty Needs to specify the number of full- and part-time faculty the program will need for each of the first three years, including new and existing faculty. Completed.

6. **ACADEMIC CONTROL**. If another entity is involved in the delivery of the program in addition to the community college through a cooperative arrangement or contract; e.g., with another college or university, the regional consortia, an apprenticeship organization, a private institution or business, or other outside entity:

   a. **Contractual/Cooperative Agreements.** Append a copy of the contractual or cooperative agreement. Not applicable to this program.

   b. **Academic Control.** Describe how the college will maintain academic control over the program, including student admissions, faculty, and program content and quality.

   Sauk Valley Community College maintains control of course outlines, course syllabi, assessment of student learning, faculty evaluation and hiring of all faculty. Students admitted to the program must meet the same criteria established by the College's academic and student services policies and procedures. Students and facilitators will both be expected to uphold a mutual respect and professionalism for each other.

7. **COST DATA**. Document the financial feasibility of the proposed program.

   a. **Source of Funds.** Specify the source of resources to support the proposed program and note what portion of funds will come from reallocation of existing resources as compared to new resources.

   Additional funding would come from the following:
   1. Grants
   2. Foundation
   3. Operational Funds
   4. Local Donations of equipment
   5. New revenue

   b. **Finance.** Complete and append Chart E: Finance to identify new direct costs to establish the program. Completed

CHART C: CURRICULUM. List courses within the proposed program, and *asterisk new courses.*

Solar Energy	Course Prefix/#	Course Title	Asterisk New Courses	Credit Hours	Lecture Contact Hours	Lab Contact Hours
General Education Courses (*required* coursework). Note which courses are *transferable*.	MAT 106	Applied Mathematics		3	3	
Total						
Career and Technical Education Courses (*required* coursework)	EET 110	Intro to Digital Electronics		4	3	2
	EET 245	Programmable Controllers		3	2	2
	ELT 160	Fundamentals of Electricity		3	2	2
	ELT 261	National Electric Code		3	3	
	ENE 140	Solar Thermal Energy		3	3	
	ENE 135	Renewable Energy	*	3	3	
	ENE 130	Photovoltaics	*	3	3	
	IND 105	Industrial Computer App		2	1	2
	IND 116	Industrial Print Reading		3	3	
Total				**30**		
Work-Based Learning Courses (*required* internship, practicum, apprenticeship,) **Total**						
Electives						
Total						
TOTAL CREDIT HOURS REQUIRED FOR COMPLETION				**30.00**		

CHART D1: FACULTY QUALIFICATIONS. Cite the minimum qualifications for new and existing faculty.

Degree	Field	Years of Related Occupational Experience	Years of Teaching Experience
Associates/Bachelor's or Master's preferred.	Electronics, Electronics, Sustainable Technologies or related field	1-2 years	

CHART D2: FACULTY NEEDS. : Cite the number of faculty, including new and existing faculty, that the program will need for each of the first three years, noting if they will serve as full-time faculty or part-time.

	First Year		Second Year		Third Year	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
# of New Faculty						
# of Existing Faculty	2	3	2	3	2	3

CHART E: FINANCE: Identify projected **new direct** costs to establish the program.

	First Year	Second Year	Third Year
Faculty Costs	$ 7200	14400	14400
Administrator Costs			
Other Personnel Costs (specify positions)			
Equipment Costs			
Library/LRC Costs			
Facility Costs*	(Facility to be remodeled With College funds – already approved)		
Other (specify)			
TOTAL NEW COSTS	**$ 22200**	**14400**	**14400**

*Capital projects that use state funds require prior ICCB approval, as do capital projects over $250,000 that use local funds.

Sauk Valley Community College
July 25, 2011

Action Item 5.4

Topic: **Faculty Appointment - Psychology**

Presented By: **Dr. George Mihel and Alan Pfeifer**

Presentation:

The administration has been in the process of filling two (2) Psychology Instructor positions. The positions were advertised on-line on Sauk Valley Community College's website and the *Chronicle of Higher Education's* website; and in the following newspapers: the *Quad City Times*, the *Rockford Register Star*, the *DeKalb Chronicle*, and in the Sauk Valley Newspapers (the *Dixon Telegraph* and the *Daily Gazette)*. Twenty-six (26) applications were received. A committee was composed of Dr. James Wright, Ms. Penny Duncan, Mr. Jon Mandrell, Mr. Luis Moreno, Dr. Mary Lou Kidder, Mr. Richard Eichman, Mr. Ralph Pifer, Ms. Marlene Hilliker, and Mr. Ryan McKenna (student). Alan Pfeifer, Interim Vice President of Academic Services, served as chair.

Nine (9) candidates were invited to interview; however, one candidate declined the interview due to accepting another position. Ms. Michelle Barkley, Mr. Kewsi Bentum, Dr. Amy Jakobsen, Dr. Michael Melnick, Ms. Pamela St. Joseph, and Mr. Jason Stalides were interviewed by the committee, the Interim Vice President of Academic Services, and the President. Dr. Desiree Despues and Mr. Scott Henderson were interviewed by the committee and the Interim Academic Vice President via skype due to being out of state. Each candidate gave a teaching presentation before the committee; and completed writing and grading samples. The screening committee unanimously agreed that Dr. Jakobsen would fit well with our faculty and student body.

Academic background: Dr. Jakobsen received a Bachelor degree in Psychology from Concordia College; a Master of Arts in Clinical Psychology and a Ph.D. in Clinical Psychology from Northern Illinois University.

Professional background: Dr. Jakobsen has been a Licensed Clinical Psychologist for 3 years, a Psychological Evaluator for the DeKalb School District #428, an adjunct instructor for Kishwaukee Community College, and a visiting Assistant Professor for Northern Illinois University.

References: All four references spoke highly of Dr. Jakobsen and recommended her for the position. They spoke of her love of teaching and academics was the perfect setting for her.

Recommendation:

The administration recommends that the Board of Trustees approve the employment of Dr. Amy N. Jakobsen as an Assistant Professor of Psychology starting August 19, 2011 at an annual salary of $38,380.

Sauk Valley Community College
July 25, 2011

Action Item 5.5

Topic: **Faculty Recommendation - Theatre**

Presented By: **Dr. George Mihel and Alan Pfeifer**

Presentation:

The administration has been in the process of filling the position of Theatre instructor. The position was advertised on-line on Sauk Valley Community College's website and the *Chronicle of Higher Education's* website; and in the following newspapers: the *Quad City Times*, the *Rockford Register Star*, the *DeKalb Chronicle*, and in the Sauk Valley Newspapers (the *Dixon Telegraph* and the *Daily Gazette).* Forty-five (45) applications were received. A committee was composed of Ms. Jane Hamilton, Mr. Thomas Irish, Ms. Janet Lynch, Ms. Amy Viering and Ms. Kris Murray. Alan Pfeifer, Interim Vice President of Academic Services, served as chair.

Seven (7) candidates were invited to interview. Dr. Robert Connick, Ms. Mary Douglass, Dr. Douglas Larche, Ms. Anna Wilcoxen, and Ms. Laura Winton and were interviewed by the committee, the Interim Vice President of Academic Services, and the President. Ms. Anna Kurtz and Mr. Tom Murdock were interviewed by the committee and the Interim Academic Vice President via skype due to being out of state. Each candidate gave a teaching presentation before the committee and completed a writing sample. Ms. Kurtz was then invited to campus and met in person with the committee, the President, and the Interim Academic Vice President. The screening committee unanimously indicated that Ms. Kurtz would fit well with our faculty and student body.

Academic background: Ms. Kurtz has a Bachelor of Fine Arts in Theatre Performance from Creighton University and a Master of Fine Arts in Theatre Pedagogy in Performance Pedagogy from Virginia Commonwealth University.

Professional background: Ms. Kurtz has taught as a teaching assistant at Virginia Commonwealth University; has done private acting and audition coaching for Woodlawn Arts Academy; and has acted in the Nebraska Shakespeare Festival and Post Playhouse Repertory Theatre.

References: All four references spoke highly of Ms. Kurtz's energy, organizational skills, and her quality teaching ability.

Recommendation:

The administration recommends that the Board of Trustees approve the employment of Ms. Anna Kurtz as an Instructor of Theatre starting August 19, 2011 at an annual salary of $32,079.