

**SAUK VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES
AGENDA**

**Founders Room 2K2
Dixon, IL**

**August 22, 2011
7:00 p.m.**

- 1.0 Call to Order/Roll Call**
- 2.0 Consent Agenda**
 - 2.1 Approval of Agenda**
 - 2.2 Approval of Minutes, July 25, 2011**
 - 2.3 Treasurer's Report**
 - 2.4 Bills Payable**
 - 2.5 Payrolls**

July 28, 2011	\$210,616.79
August 15, 2011	\$206,208.71
 - 2.6 Budget Report**
- 3.0 Reports/Information**
 - 3.1 President's Report: Marketing Plan Update**
 - 3.2 Reports/Comments from Board Members: ACCT**
 - 3.3 Communication from Visitors**
 - 3.4 Board Policy Review: 510.01 Travel of College Personnel; 511.01 Use of College Facilities; 512.01 Student Loan Policy**
- 4.0 Action Items**
 - 4.1 Academic Calendar 2012-2014**
 - 4.2 Part-time Faculty List – Fall 2011**
 - 4.3 Board Policy 504.01 Foreign Students (First Reading)**
- 5.0 Closed Session – (Appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College; collective bargaining; closed session minutes consideration; pending litigation probable or imminent)**
- 6.0 Approval of Closed Session Minutes of July 25, 2011**
- 7.0 Adjournment**

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING
MINUTES
August 22, 2011

The Board of Trustees of Sauk Valley Community College met in regular session at 7:00 p.m. on August 22, 2011 in the Founders Room at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Vice Chair Bollman called the meeting to order at 7:00 p.m. and the following members answered roll call:

Andrew Bollman	Scott Stoller
Lisa Wiersema	Margaret Tyne
Robert J. Thompson	Student Trustee Halstead
William Simpson	

SVCC Staff:

President George J. Mihel
Attorney Miller
Dean of Information Services Alan Pfeifer
Dean of Business Services Paula Meyer
Director of Foundation and Grants Amy Viering
Public Relations Coordinator Rachel Marco
Dean of Institutional Research and Planning Tom Gospodarczyk
Administrative Assistant Debra Dillow

Absent: Edward Andersen

Consent Agenda: It was moved by Member Stoller and seconded by Member Wiersema that the Board approve the Consent Agenda. In a roll call vote, all voted aye. Student Trustee Halstead advisory vote: aye. Motion carried.

President's Report: Heard Tom Gospodarczyk provide a summary of the preparation for the HLC visit in September.

Alan Pfeifer provided information on the iFiber Optic Cable Groundbreaking event that will be held on Monday, August 29, 2011 at 9:30 a.m. in the East Mall. Dr. Mihel invited the Board to attend the 9-11 Tribute Breakfast that will be held on September 9, 2011. Dr. Mihel discussed the PACE staff survey that will be conducted from September 28, through October 9, 2011.

Amy Viering and Rachel Marco provided a Marketing Plan update to the Board.

Reports:

ICCTA Report: Member Bollman indicated that he and Member Thompson attended the ICCTA Executive Committee meeting in Chicago and Member Bollman provided detailed information on that meeting that was included in the packet.

Foundation: No report

Student Trustee Report: Student Trustee Halstead provided the Board with an update on the upcoming activities that are happening at the college and invited the Board to attend.

Board Policy Review:

Dr. Mihel reviewed Board Policies: 510.01 Travel of College Personnel and 512.01 Student Loan Policy and will recommend changes and Board Policy 511.01 Use of College Facilities and will recommend no changes.

Academic Calendar
2012-2014:

It was moved by Member Stoller and seconded by Member Wiersema that the Board approve the Academic Calendar for 2012-2014 as presented. In a roll call vote, all voted aye. Student Trustee Halstead vote: aye. Motion carried.

Part-Time Faculty
List – Fall 2011:

It was moved by Member Thompson and seconded by Member Simpson that the Board affirm the part-time faculty list as presented. In a roll call vote, all voted aye. Student Trustee Halstead vote: aye. Motion carried.

Board Policy 504.01
Foreign Students
(First Reading):

It was moved by Member Tyne and seconded by Student Trustee Halstead that the Board approve Board Policy 504.01 Foreign Students for first reading. In a roll call vote, all voted aye. Student Trustee Halstead vote: aye. Motion carried.

Closed Session:

At 7:55 p.m. it was moved by Member Stoller and seconded by Member Wiersema that the Board go into closed session for the purpose of appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College; collective bargaining; closed session minutes consideration; pending litigation probable or imminent. In a roll call vote, all voted aye. Student Trustee Halstead vote: aye. Motion carried.

The Board returned to regular session at 8:45 p.m.

Closed Session Minutes
of July 25, 2011:

It was moved by Member Tyne and seconded by Student Trustee Halstead that the Board approve the Closed Session Minutes of July 25, 2011 as amended. In a roll call vote, all voted aye. Student Trustee Halstead advisory vote: aye. Motion carried.

Adjournment:

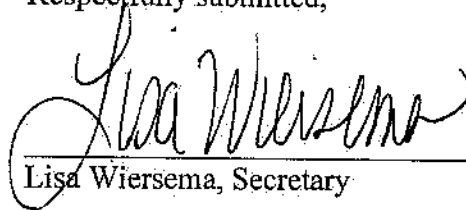
Since the scheduled business was completed, it was moved by Member Stoller and seconded by Member Wiersema that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Halstead advisory vote: aye. Motion carried.

The meeting adjourned at 8:47 p.m.

Next Meeting:

The next regular meeting of the Board will be at 7:00 p.m. on September 26, 2011 in the Board Room.

Respectfully submitted,



Lisa Wiersema, Secretary

SAUK VALLEY COMMUNITY COLLEGE
APPROVED BY

[Signature]
BOARD CHAIR
[Signature]
BOARD SECRETARY

SAUK VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES - TREASURER'S REPORT
As of July 31, 2011

CHECKING ACCOUNTS

INTEREST BEARING ACCOUNTS

General Account - Sterling Federal Bank
Illinois Funds - Firststar Bank, Springfield
SUBTOTAL

MONEY MARKET

Merrill Lynch Wealth Management
SFB Investment Center
SUBTOTAL

TOTAL CHECKING ACCOUNTS

INTEREST RATE	DATE	AMOUNT
0.150		\$1,954,582.08
0.021		4,172,720.38
		<u>6,127,302.46</u>
1.000		516,995.91
0.000		4,250,631.27
		<u>4,767,627.18</u>
		<u>\$10,894,929.64</u>

INVESTMENTS

FINANCIAL INSTITUTION

	MATURITY DATE
Farmers State Bank, Sublette	08-13-2011
People's National Bank, Tampico	10-14-2011
First National Bank, Amboy	01-22-2012
Farmers State Bank, Sublette	02-17-2012
SUBTOTAL	

0.750	1,000,000
0.450	1,000,000
0.600	500,000
1.000	1,000,000
	<u>3,500,000</u>

MERRILL LYNCH:

Federal Home Ln Bks Cons Bd	09-16-2011
Federal Farm Cr Bks Cons Bd	02-13-2012
Federal Farm Cr Bks Cons Bd	07-23-2012
Federal Farm Cr Bks Global Cons Bd	11-13-2012
Federal Natl Mtg Assn Call	02-21-2013
Federal Home Loan Bank	09-12-2014
Federal Home Loan Bank	12-12-2014
Federal Home Loan Bank	12-12-2014
Federal Home Loan Bank	12-13-2016
SUBTOTAL	

YIELD	PRICE
2.709	652,860.00
1.359	614,722.35
1.740	600,253.60
2.147	626,790.00
4.750	426,672.00
1.375	645,477.50
2.750	513,804.15
1.250	679,414.50
2.050	721,224.00
	<u>\$5,481,218.10</u>

SFB INVESTMENT CENTER - CHALLENGE GRANTS

Integra Bk Natl Assn Evansville IN CTF	09-26-2011
Venture Bk Bloomington, MN CTF	03-07-2012
Ally Bank Midvale Utah CTF	03-26-2012
Probank Tallahassee FL CTF	03-26-2012
Arkway Bk & Tr Harwood Heights, IL	04-02-2012
Integra Bk Natl Assn Evansville IN CTF	10-01-2012
Southwest Cap Bk Natl Assn Ft Myers, FL	12-26-2012
American Express Centurion Bk Salt	03-25-2013
Bridgeview Bk Group IL CTF	03-25-2013
Doral Bk Catano P R	05-28-2013

1.000	150,000.00
1.000	240,000.00
1.250	250,000.00
1.200	250,000.00
1.300	250,000.00
1.550	100,000.00
1.500	200,000.00
2.000	250,000.00
1.700	250,000.00
2.000	250,000.00
	<u>2,190,000.00</u>

SFB INVESTMENT CENTER - FUNDING BONDS

U.S. Treasury Securities	01-31-2012	0.875	2,500,000.00
Bank of China New York City NY	07-16-2012	1.000	250,000.00
Florida Cap Bk Natl Assn Jacksonville	07-19-2012	1.150	250,000.00
Wilmington TR CO DEL	01-14-2013	1.250	250,000.00
GE Money Bk Instl, Draper, UT	01-16-2013	1.250	250,000.00
Banco Bilbao Vizcaya Argentaria, P R	01-23-2013	1.450	250,000.00
Citizens Bk Flint, MI	01-28-2013	1.300	250,000.00
Avenue Bk Nashville, TN	01-28-2013	1.200	250,000.00
BMW BK North Amer, Salt Lake City, UT	01-30-2013	1.250	250,000.00
Panhandle St Bank, Sandpoint, ID CTF	02-27-2013	1.500	250,000.00
Middleton Community Bank, WI	04-05-2013	1.250	250,000.00
			5,000,000.00

TOTAL INVESTMENTS

\$16,171,218.10

Sauk Valley Community College
Board of Trustees
August 22, 2011

SAUK VALLEY COMMUNITY COLLEGE
APPROVED BY


BOARD CHAIR


BOARD SECRETARY

DATE _____

Summary of Bills Payable

Amount

General Operating Funds

\$ 283,530.39

REPORT SVRCHKR
FISCAL YEAR 2011

Sauk Valley Community College
Check Register
From 07/21/11 To 08/22/11

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<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Follett Bookstore	01		Dislocated Worker Expense	Bookstore Dept Charges	15.18
State Universities Retirement	01		SURS Payable	Accrued Surs	24,743.09
Select Employees Credit Union	01		Credit Union Payable	ACCRUED W/H Select Employees Credit Un	2,159.80
Freedman Anselmo Lindberg & Ra	01		Wage Garnishment Payable	ACCRUED W/H- GARNISHMENT	34.61
Community Health Charities of	01		United Way Payable	ACCRUED W/H-Community Health Charities	20.83
United Way of Lee County	01		United Way Payable	Accrued United Way Dixon	30.42
United Way of Whiteside County	01		United Way Payable	Accrued United Way Sterling/Rock Falls	42.75
JEM fbo Sauk Valley CC 403b PI	01		Fidelity Investments	ACCRUED ANNUITIES-Fidelity Investments	300.00
JEM fbo Sauk Valley CC 403b PI	01		Vanguard	ACCRUED ANNUITIES-Vanguard	1,550.00
JEM fbo Sauk Valley CC 403b PI	01		Vailc	ACCRUED ANNUITIES-Vailc	350.00
Ackert, Jacob	01		Accounts Payable	Online Refund	297.00
Ambeau, Ashley	01		Accounts Payable	Online Refund	1,307.00
Baker, Olivia	01		Accounts Payable	Direct Loan	1,121.00
Campshire, Terry	01		Accounts Payable	Online Refund	297.00
Carroll, Terrie	01		Accounts Payable	Pell	587.00
Chenong, Brett	01		Accounts Payable	Online Refund	1,469.00
Converse, Margo	01		Accounts Payable	Online Refund	213.00
Corcoran, Taylor	01		Accounts Payable	Online Refund	312.00
Corring, Keanen	01		Accounts Payable	Online Refund	150.00
Davis, Abigail	01		Accounts Payable	Online Refund	148.50
Eastman, Alicia	01		Accounts Payable	Online Refund	200.00
Garza, Haleigh	01		Accounts Payable	Online Refund	132.00
Gillette, Kane	01		Accounts Payable	Online Refund	297.00
Halstead, Jostua	01		Accounts Payable	Online Refund	560.00
Hawbaker, Kaylie	01		Accounts Payable	Online Refund	104.00
Healy, Michelle	01		Accounts Payable	Pell	349.50

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Iving, Virginia	01		Accounts Payable	Online Refund	297.00
Jackson, Laura	01		Accounts Payable	Foundation	36.95
Jakubczak, Kayla	01		Accounts Payable	Online Refund	148.50
Jaso, Danielle	01		Accounts Payable	Pell	114.00
Kemmeren, Matthias	01		Accounts Payable	Online Refund	411.00
Kocsis, Stacey	01		Accounts Payable	SSS	560.00
Kozlowski, Stephanie	01		Accounts Payable	Pell	114.00
Law, Jamie	01		Accounts Payable	Online Refund	45.00
McMahon, Siri	01		Accounts Payable	Online Refund	5.00
Mitchell, Lisa	01		Accounts Payable	Online Refund	297.00
Olson, Christine	01		Accounts Payable	Pell	825.61
Oncken, Tiffany	01		Accounts Payable	Online Refund	99.00
Padilla, Joshua	01		Accounts Payable	Pell	278.00
Pearson, Clinton	01		Accounts Payable	Online Refund	83.00
Pearson, Clinton	01		Accounts Payable	Online Refund	297.00
Quick, Brandon	01		Accounts Payable	Foundation	183.00
Ranken, Stephanie	01		Accounts Payable	Alternative Loan	2,659.00
Richter, John	01		Accounts Payable	Online Refund	297.00
Rodriguez, William	01		Accounts Payable	Online Refund	396.00
Saunders, Jordan	01		Accounts Payable	Online Refund	297.00
Saunders, Jordan	01		Accounts Payable	Correction	-297.00
Saunders, Jordan	01		Accounts Payable	Pell	297.00
Saunders, Leah	01		Accounts Payable	Online Refund	297.00
Schaffino, Kelli	01		Accounts Payable	Alternative Loan	2,659.00
Schmidt, Christina	01		Accounts Payable	Online Refund	406.00
Schmitt, Kayla	01		Accounts Payable	Online Refund	297.00

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Sigwards, Cara	01		Accounts Payable	Online Refund	84.00
Sodergren, Taylor	01		Accounts Payable	Online Refund	114.00
Sofelo, Kathleen	01		Accounts Payable	Online Refund	25.00
Spellman, Taggart	01		Accounts Payable	Online Refund	198.00
Stanley, Kayla	01		Accounts Payable	Direct Loan	871.00
Toms, Opal	01		Accounts Payable	Online Refund	1,000.00
Vazquez, Cynthia	01		Accounts Payable	Online Refund	297.00
Vazquez, Cynthia	01		Accounts Payable	Correction	-297.00
Vazquez, Cynthia	01		Accounts Payable	Pell	495.00
Vock, Zully	01		Accounts Payable	Online Refund	285.00
Webster, Alan	01		Accounts Payable	Online Refund	614.00
White, Samantha	01		Accounts Payable	Online Refund	114.00
Williams, Sammy	01		Accounts Payable	Pell	138.58
Wyckstandt, Kyle	01		Accounts Payable	Direct Loan	867.33
Zaragoza, Erick	01		Accounts Payable	Pell	261.60
Zeciri, Liridona	01		Accounts Payable	Pell	495.00
Zeciri, Liridona	01		Accounts Payable	Online Refund	-560.00
Zeciri, Liridona	01		Accounts Payable	Online Refund	560.00
Zeciri, Liridona	01		Accounts Payable	SSS	560.00
Zimmerman, Brandon	01		Accounts Payable	Alternative Loan	1,123.00
Zinke, Austin	01		Accounts Payable	Pell	538.00
Follett Bookstore	01		PELL EOG BT	Pell Book Charges	-14.95
Follett Bookstore	01		Foundation B	Foundation Book Charges	22.65
Follett Bookstore	01		Short Term Book Loan due Booksto	STL Book Charges	106.74
Follett Bookstore	01		Americorps	Americorps Book Charges	852.93
Follett Bookstore	01		Americorps	Americorps Book Charges	2,673.95

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Illinois Hospital Research & E	01		Scholarship Payable	Return Scholarship K Newman 2/19	1,000.00
Consolidated Management Co	01		Cafeteria payable	PNLU July 2011	60.00
Brown Hay & Stephens LLP	01	Board of Trustees	Legal Services	Legal Fees	46.88
Ward Murray Pace & Johnson P.C	01	Board of Trustees	Legal Services	Legal Fees	5,165.00
Ward Murray Pace & Johnson P.C	01	Board of Trustees	Legal Services	Legal Fees	3,990.00
Illinois Community College Tru	01	Board of Trustees	Publications and Dues	IGEN Dues	1,000.00
Sauk Valley Newspapers	01	Board of Trustees	Advertising	Legal Notice 7/14/11	145.60
Bollman, Andrew J	01	Board of Trustees	Conference/Meeting Expense	Travel-HCCCTA	133.34
Fifth Third Bank	01	Board of Trustees	Conference/Meeting Expense	Travel A. Bollman	511.57
Follett Bookstore	01	President's Office	Office Supplies	Bookstore Dept Charges	3.98
Fifth Third Bank	01	President's Office	Conference/Meeting Expense	Travel-Mihel	80.00
Sauk Valley Area Chamber of Co	01	College Relations's Office	Advertising	Email Blast for HLC	25.00
Sauk Valley Newspapers	01	College Relations's Office	Advertising	Internet ads and Living Magazines	1,725.00
Sauk Valley Newspapers	01	College Relations's Office	Advertising	Monthly Newspaper	3,059.10
WIXN FM - WIXN AM-WRCV-FM	01	College Relations's Office	Advertising	Radio Spots	200.00
Marco, Rachel	01	College Relations's Office	Conference/Meeting Expense	Travel- Conference 7/25/11	440.66
Gordon Flesch Company, Inc	01	Printshop	Maintenance Services	Copier Charges	116.36
Gordon Flesch Company, Inc	01	Printshop	Maintenance Services	Copy Charges	259.14
RK Dixon	01	Printshop	Maintenance Services	Copier-Maint & Sply	274.99
Xerox Corporation	01	Printshop	Maintenance Services	WC7665P Copy & Maintenance Charge	55.62
Xerox Corporation	01	Printshop	Maintenance Services	WC7665 Copy & Maintenance Charge	331.28
Xerox Corporation	01	Printshop	Maintenance Services	Copier-Maint & Sply	456.56
Bumba, Jennifer	01	Printshop	Other Materials and Supplies	Office Supplies	175.42
Follett Bookstore	01	Institutional Research & Plannin	Office Supplies	Bookstore Dept Charges July'11	43.99
Assoc. for Institutional Resea	01	Institutional Research & Plannin	Publications and Dues	FY 12 Renewal	125.00
Consolidated Management Co	01	Foundation	Conference/Meeting Expense	Refreshments 8/4/11 Foundation Board M	11.10

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Follett Bookstore	01	English	Instructional Supplies	Bookstore Dept Charges	10.85
Follett Bookstore	01	Mathematics	Instructional Supplies	Bookstore Dept Charges	5.10
Follett Bookstore	01	Mathematics	Instructional Supplies	Bookstore Dept Charges July 11	17.47
Red Canyon Systems Inc	01	Learning Assistance Center	Maintenance Services	FY 12 Annual License	285.00
Follett Bookstore	01	Dean of Instruction	Office Supplies	Bookstore Dept Charges July 11	79.50
Xerox Corporation	01	Office & Administrative Services	Instructional Supplies	Copier Charges	44.11
Rockford Industrial Welding Su	01	Welding	Instructional Supplies	Supplies	21.38
Sterling Steel Warehouse Inc	01	Welding	Instructional Supplies	Supplies for welding dept	1,234.00
Florini, Anthony	01	Testing Center	Conference/Meeting Expense	Travel-Whiteside/ROE	11.10
Lippincott Williams & Wilkins	01	Dean of Health Professions	Publications and Dues	FY 12 Renewal	59.99
Elsevier Inc	01	Associate Degree Nursing	Computer Software	SLS License	1,000.00
Accurate Biometrics, Inc	01	Nurse Assistant	Consultants	CNA Summer 2011 Fingerprinting	1,080.00
KSB Hospital	01	Nurse Assistant	Consultants	CNA CPR Classes Spring & Summer 2011	2,425.00
Southern Illinois University	01	Nurse Assistant	Consultants	CNA Classes Summer 2011 Evening	1,020.00
Southern Illinois University	01	Nurse Assistant	Consultants	CNA Classes Summer 2011 Day	900.00
KSB Hospital	01	Licensed Practical Nursing	Consultants	NRS 113 Summer 2011	533.28
Wallour, Inc	01	Licensed Practical Nursing	Instructional Supplies	Supplies	404.07
Kishwaukee College	01	NIOIN	Instructional Service Contracts	NIOIN Salary Summer 2011	1,200.00
KSB Hospital	01	Paramedic Program	Instructional Service Contracts	Clinical Coordinating	563.00
KSB Hospital	01	Paramedic Program	Instructional Service Contracts	EMS 101 SUMMER 2011	3,772.10
Carolina Biological Supply Co	01	Biology	Instructional Supplies	Supplies	508.66
Carolina Biological Supply Co	01	Biology	Instructional Supplies	Biology Supplies	1,658.72
Fisher Scientific	01	Biology	Instructional Supplies	Supplies	1,102.42
Flinn Scientific	01	Biology	Instructional Supplies	Biology Supplies	2,133.28
Modern Biology	01	Biology	Instructional Supplies	Biology Supplies	266.30
NASCO	01	Biology	Instructional Supplies	Supplies	1,596.83

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FISCAL YEAR 2011

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Triarch Inc	01	Biology	Instructional Supplies	Supplies	321.26
Fisher Scientific	01	Chemistry	Instructional Supplies	Chemistry Supplies	793.48
Flinn Scientific	01	Chemistry	Instructional Supplies	Biology Supplies	1,500.59
Follett Bookstore	01	Chemistry	Instructional Supplies	Bookstore Dept Charges	3.25
S J Smith Welding Supply	01	Chemistry	Instructional Supplies	Gases for Chemistry	14.70
Fifth Third Bank	01	Learning Resource Center	Library Supplies	Staple's	63.27
Gaylord Brothers	01	Learning Resource Center	Library Supplies	Library Supplies	87.66
Illinois Heartland Library Sys	01	Learning Resource Center	Computer Software	OCLC FY 12 Annual Service Fee	1,120.00
University of Illinois	01	Learning Resource Center	Computer Software	FY 12 CARLI Membership	6,922.00
University of Illinois	01	Learning Resource Center	Computer Software	SFX Software for FY12	618.00
Amazon.com	01	Learning Resource Center	Books and Binding Costs	Books	745.14
Fifth Third Bank	01	Learning Resource Center	Books and Binding Costs	Infobase	376.51
Gale Group	01	Learning Resource Center	Books and Binding Costs	Intl Dir of Co Hist v125	306.40
EBSCO	01	Learning Resource Center	Publications and Dues	Magazine & Journal Renewals	8,249.01
Gale Group	01	Learning Resource Center	Publications and Dues	FY 12 Renewal Academic OneFile Databases	4,274.66
MLNC (Missouri Library Network	01	Learning Resource Center	Publications and Dues	Access Science Online FY12 Renewal	465.00
Mosio Inc	01	Learning Resource Center	Publications and Dues	Text a Librarian renewal	1,199.00
Sage Publications Inc	01	Learning Resource Center	Publications and Dues	CQ Researcher 1991-Present	4,000.00
University of Illinois	01	Learning Resource Center	Publications and Dues	FY 12 CARLI Membership	1,250.00
Unique Computer	01	Academic Computing	Instructional Supplies	4 LCD Monitors	1,120.00
Unique Computer	01	Academic Computing	Instructional Supplies	1 Lenevo T520	999.00
Unique Computer	01	Academic Computing	Instructional Supplies	T510 Minidock Series 3	229.00
AVI Systems Inc	01	Academic Computing	Instructional Technology Materia	LCD Projector Lamp	362.00
Pratt Audio-Visual & Video Cor	01	Academic Computing	Instructional Technology Materia	LCD Projector Repair	97.90
IssueTrak, Inc	01	Academic Computing	Computer Software	Maintenance Aug 2011-Aug 2012	2,200.00
Shelley, Chris	01	Academic Computing	Conference/Meeting Expense	Food Moodle Boot Camp	35.74

REPORT SVRCHKR
FISCAL YEAR 2011

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<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Harland Technology Services	01	Administrative Computing	Maintenance Services	OP3/15 Dual Pencil, 166 Bubble Renewal	436.00
NETECH Inc	01	Administrative Computing	Maintenance Services	CISCO	520.32
OMNILERT, LLC	01	Administrative Computing	Maintenance Services	E2-Campus Annual Maintenance	7,895.00
Priton Group, LLC	01	Administrative Computing	Maintenance Services	Scanners & Annual Maintenance	5,550.00
Unique Computer	01	Administrative Computing	Maintenance Services	3 yr onsite & TPP F/ED	249.00
Unique Computer	01	Administrative Computing	Maintenance Services	3 yr onsite & TPP F/ED	249.00
CDW-G	01	Administrative Computing	Office Supplies	APC SYMME Power Module	1,488.66
Toner Tech Plus	01	Administrative Computing	Office Supplies	Ink	648.55
Unique Computer	01	Administrative Computing	Office Supplies	Ink	277.00
Unique Computer	01	Administrative Computing	Office Supplies	Cleaning Cartridges	80.00
Unique Computer	01	Administrative Computing	Office Supplies	Battery	350.00
Google Inc	01	Administrative Computing	Computer Software	Google Msg Discovery Usage	33.75
Harland Technology Services	01	Administrative Computing	Computer Software	Scantools	240.00
NetSupport Inc	01	Administrative Computing	Computer Software	Annual Maintenance	396.00
Priton Group, LLC	01	Administrative Computing	Computer Software	July hosting fees	3,680.00
SwiftView Inc.	01	Administrative Computing	Computer Software	SwiftView annual support	757.00
Unique Computer	01	Administrative Computing	Computer Software	Scanjet G3110 Scanner	119.00
Unique Computer	01	Administrative Computing	Computer Software	Thinkpad T520 15.6" Notebook	999.00
Fifth Third Bank	01	Dean of Student Services	Conference/Meeting Expense	Travel-L Moreno	468.40
Moreno, Luis	01	Dean of Student Services	Conference/Meeting Expense	Travel 6/21/11 & 6/24/11	723.11
Follett Bookstore	01	Special Needs- ADA	Instructional Supplies	Bookstore Dept Charges	214.18
Staples	01	School District Liason	Office Supplies	Supplies	459.98
Gordon Flesch Company, Inc	01	Admissions, Records & Placement	Office Supplies	Copy Charges	21.22
Gordon Flesch Company, Inc	01	Admissions, Records & Placement	Office Supplies	Copier Charges	27.03
Scrip-Safe Security Products Inc	01	Admissions, Records & Placement	Office Supplies	Monthly Transcripts	101.75
Stiefel, Debra	01	Financial Aid & Veterans Affairs	Clerical-Overtime	Deposit for MGM Grand for Dept of Ed f	104.16

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Follett Bookstore	01	Financial Aid & Veterans Affairs	Office Supplies	Bookstore Dept Charges	15.80
Gordon Flesch Company, Inc	01	Financial Aid & Veterans Affairs	Office Supplies	Copy Charges	23.12
Gordon Flesch Company, Inc	01	Financial Aid & Veterans Affairs	Office Supplies	Copier Charges	35.48
Staples	01	Financial Aid & Veterans Affairs	Office Supplies	Supplies	120.87
Stiefel, Debra	01	Financial Aid & Veterans Affairs	Office Supplies	Supplies for Financial Aid Pay Day	46.48
Fordyce, Kristina	01	Financial Aid & Veterans Affairs	Conference/Meeting Expense	ACECO Conference St. Louis, MO 7/11-17/	355.40
Follett Bookstore	01	Counseling	Office Supplies	Bookstore Dept Charges	13.59
Gordon Flesch Company, Inc	01	Counseling	Office Supplies	Copy Charges	46.21
Gordon Flesch Company, Inc	01	Counseling	Office Supplies	Copier Charges	59.55
Staples	01	Counseling	Office Supplies	Supplies	163.82
DePuy, Jeanne	01	Other Institutional	Tuition Reimbursement	Tuition Reimbursement Summer 2011	690.00
Federal Express Corp	01	Other Institutional	Postage	Fed Ex Charges	54.44
Pinney Bowes	01	Other Institutional	Postage	Meter Rental 4/1-6/30/11	271.00
Follett Bookstore	01	NCA Accreditation	Office Supplies	Bookstore Dept Charges July'11	95.92
Fifth Third Bank	01	NCA Accreditation	Conference/Meeting Expense	Travel-Conf Fee Higher Learning	150.00
Gospodarczyk, Thomas	01	NCA Accreditation	Conference/Meeting Expense	Travel-HLC Chicago	90.75
Gordon Flesch Company, Inc	01	Business Office	Maintenance Services	Copy Charges	21.39
Gordon Flesch Company, Inc	01	Business Office	Maintenance Services	Copier Charges	25.59
Fifth Third Bank	01	Business Office	Office Supplies	ACOM Solutions	528.41
Breed, Nancy	01	Business Office	Conference/Meeting Expense	Travel-CCRMC Conference	265.74
Parkland College	01	Tuition Chargeback	Tuition Chargeback	Chargeback for Summer 2011	606.70
Lumea Staffing Inc	01	Personnel Office	Clerical-Temporary	Temp help	211.70
Lumea Staffing Inc	01	Personnel Office	Clerical-Temporary	Clerical Temp Help	430.70
JEM Resource Partners	01	Personnel Office	Consultants	Monthly Admin Fees	7.50
Chronicle of Higher Education	01	Personnel Office	Recruitment	Recruitment	260.00
Desiree Despues	01	Personnel Office	Recruitment	Candidate-Travel Reimbursement 7/19/11	1,094.82

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<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Quad-City Times	01	Personnel Office	Recruitment	Classified AD	416.61
Sauk Valley Newspapers	01	Personnel Office	Recruitment	Monthly HR Ads	497.43
Consolidated Management Co	01	Personnel Office	Other Conference & Meeting	Winner's Birthday Party	71.85
Burpee Museum of Natural Histo	010100	CCS Personal Workshops	Consultants	CFK SUMMER 2011	1,225.20
Education To Go	010100	CCS Personal Workshops	Consultants	Online Classes	180.00
Lawrence, Marcy	010100	CCS Personal Workshops	Consultants	Excel July 2011	757.50
Lawrence, Marcy	010100	CCS Personal Workshops	Consultants	Excel II July 25	220.00
B Safe Inc	010100	CCS Professional Workshops	Consultants	OSHA Training	900.00
ACT INC	010100	CCS Professional Workshops	Instructional Service Contracts	WorkKeys Testing	8.00
ACT INC	010100	CCS Professional Workshops	Instructional Service Contracts	WorkKeys Testing	96.00
ACT INC	010100	CCS Professional Workshops	Instructional Service Contracts	WorkKeys	66.50
Complete Electrical Contractor	02	Maintenance	Maintenance Services	Service Fire alarm panel	720.00
Engel Electric Company	02	Maintenance	Maintenance Services	Replaced feed wire - outdoor RR	939.85
H-O-H Water Technology Inc	02	Maintenance	Maintenance Services	Monthly Water Treatment	801.20
National Elevator Inspection S	02	Maintenance	Maintenance Services	Annual Inspections	550.00
Plunkett's Pest Control	02	Maintenance	Maintenance Services	Monthly Pest Control	100.00
C-B Kramer Sales & Service	02	Maintenance	Maintenance Supplies	Parts-Boiler	723.64
Fastenal Company	02	Maintenance	Maintenance Supplies	Shop inventory	890.74
McMaster Carr Supply Company	02	Maintenance	Maintenance Supplies	Screwdriver Sets	61.53
Menards	02	Maintenance	Maintenance Supplies	Maintenance supplies	239.76
Menards	02	Maintenance	Maintenance Supplies	Shop vacs, flashlight	123.93
Menards	02	Maintenance	Maintenance Supplies	Supplies	61.17
Menards	02	Maintenance	Maintenance Supplies	Maintenance Supplies	204.99
Menards	02	Maintenance	Maintenance Supplies	Brushes	5.94
Sexauer Inc	02	Maintenance	Maintenance Supplies	Plumbing Supplies	173.19
Sherwin-Williams	02	Maintenance	Maintenance Supplies	Paint	42.49

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USA Bluebook	02	Maintenance	Maintenance Supplies	Filter Cartridges	92.17
Aramark Uniform Services Inc	02	Custodial	Maintenance Services	Towel Service	32.11
Aramark Uniform Services Inc	02	Custodial	Maintenance Services	Towel Service	48.31
AmSan LLC	02	Custodial	Maintenance Supplies	(1) Upright vacuum dual motor	313.00
AmSan LLC	02	Custodial	Maintenance Supplies	Supplies	1,454.00
AmSan LLC	02	Custodial	Maintenance Supplies	Supplies	45.12
AmSan LLC	02	Custodial	Maintenance Supplies	Vacuum Bags	55.60
AmSan LLC	02	Custodial	Maintenance Supplies	Mild Acid Bowl Cleaner	81.72
Granger	02	Custodial	Maintenance Supplies	Miniature Lamps	194.62
Menards	02	Custodial	Maintenance Supplies	Supplies	17.26
Jeff's Automotive	02	Grounds	Maintenance Services	Repair F 350	965.70
Birkey's	02	Grounds	Maintenance Supplies	Parts	52.58
Fifth Third Bank	02	Grounds	Maintenance Supplies	Birkey's & Wilco Rental	431.61
Granger	02	Grounds	Maintenance Supplies	Parking Sign	41.18
Menards	02	Grounds	Maintenance Supplies	Flat fixer, grounds supplies	147.68
Menards	02	Grounds	Maintenance Supplies	Grounds supplies	47.22
Menards	02	Grounds	Maintenance Supplies	Grounds Supplies	163.67
Mike's Repair Service	02	Grounds	Maintenance Supplies	Parts	199.12
Napa Auto Parts	02	Grounds	Maintenance Supplies	V-Belt	8.58
SISSON INC.	02	Grounds	Maintenance Supplies	Respray - Japanese Beetles	160.00
Sherwin-Williams	02	Grounds	Maintenance Supplies	Yellow marking paint	275.00
Wilco Rental	02	Grounds	Maintenance Supplies	Trimmer	215.99
Constellation New Energy (CNE	02	Utilities	Gas	Gas Purchase July 2011	4,549.00
Nicor Gas	02	Utilities	Gas	Gas Services	154.51
Ameren Energy Marketing Compan	02	Utilities	Electricity	Electricity	17,658.76
Commonwealth Edison	02	Utilities	Electricity	Electrical Services 6/7 - 7/7/11	24.64

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Commonwealth Edison	02	Utilities	Electricity	Electricity	8,035.61
M & S Wastewater	02	Utilities	Water, Sewer	Monthly Water Treatment	425.00
CenturyLink	02	Utilities	Telephone	Monthly Telephone Bill	1,869.36
Comcast	02	Utilities	Telephone	Monthly Service	4,750.00
Communication Revolving Fund	02	Utilities	Telephone	Monthly Communication Charges	340.00
Essex Telecom Inc	02	Utilities	Telephone	Monthly Telephone Bill	2,521.89
United States Cellular	02	Utilities	Telephone	Van Cell Phone Charges	48.39
Verizon Wireless	02	Utilities	Telephone	Dr Mihel's Cellphone Usage	108.68
Moring Disposal Inc	02	Utilities	Refuse Disposal	July 2011 Trash Removal	135.00
Menards	02	Building and Grounds Administrat	Site Improvements	Supplies ~ wall repair	322.03
Menards	02	Building and Grounds Administrat	Site Improvements	Credit Return -Wall Repair	-12.97
Menards	02	Building and Grounds Administrat	Site Improvements	Supplies-Wall Repair	33.60
Specialty Floors, Inc	02	Building and Grounds Administrat	Site Improvements	Refinish Gymnasium Floor	150.00
Unique Computer	030200	Fund Bond- Instruct & Computer	Capital Supplies	ThinkPads	1,477.00
ASI	030200	Fund Bond- Other	Site Improvements	Deposit	1,830.00
Grainger	030200	Fund Bond- Other	Building Remodeling	Circuit Breaker	95.49
Highland Community College	050600	Golf	Other Conference & Meeting	Golf Invitation	225.00
SISSON INC.	050600	Men's Baseball	Other Supplies	Irrigation System	150.00
Kipping, Sara	050600	Men's Tennis	Other Supplies	Men's Tennis Uniforms	52.37
Kipping, Sara	050600	Women's Tennis	Other Supplies	Uniforms	109.56
Downtown Sports	050600	Women's Volleyball	Other Supplies	Team Warm Ups	241.04
Arrowhead Athletic Conference	050600	General Athletics	Publications and Dues	FY 12 Conference Dues	625.00
NJCAA	050600	General Athletics	Publications and Dues	Womens FY 12 Dues	1,867.00
NJCAA Region IV Treasurer	050600	General Athletics	Publications and Dues	Mens FY 12 Region IV Dues	2,075.00
NJCAA Region IV Women	050600	General Athletics	Publications and Dues	FY 12 Womens Region IV Dues	1,550.00
Follett Bookstore	050600	General Athletics	Other Materials and Supplies	Bookstore Dept Charges	9.72

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Fifth Third Bank	050600	Student Activities	Other Materials and Supplies	Wal-Mart X-Box	896.00
Jeff's Automotive	050800	Transportation	Maintenance Services	Repair A/C Mini Van	133.02
Jeff's Automotive	050800	Transportation	Maintenance Services	Repair ABS Light 2003TT	202.27
Fifth Third Bank	050800	Transportation	Vehicle Supplies	Fuel Purchase	99.00
Guerrero, Clara	051400		Student Loans	Student Loan Due 10/14/11	136.05
Staples	062051	Women in Criminal Justice	Instructional Supplies	Supplies	16.51
Staples	062051	Women in Engineering	Instructional Supplies	Supplies	247.46
Sauk Valley Newspapers	062054	Student Success Grant	Instructional Supplies	Startsmart	100.80
Sauk Valley Newspapers	062054	Student Success Grant	Instructional Supplies	Startsmart Fall	264.84
USB Superstore	062054	Student Success Grant	Instructional Supplies	USB Drives	556.81
Woodburn Press	062054	Student Success Grant	Instructional Supplies	College Student Planner	743.65
Woodlake Technologies	062054	Student Success Grant	Instructional Supplies	Supplies	11,318.13
Sauk Valley Newspapers	062054	Student Success Grant	Vehicle Supplies	Startsmart	264.84
McGraw-Hill Companies	062057	ICCB Adult Ed-Public Aid -Instru	Instructional Supplies	CTB TABE Test	4,000.00
Staples	062057	ICCB Adult Ed-Public Aid -Instru	Instructional Supplies	Supplies	242.47
McGraw-Hill Companies	062058	ICCB Adult Ed-State Basic-Instru	Instructional Supplies	CTB TABE Test	2,120.00
McGraw-Hill Companies	062058	ICCB Adult Ed-State Basic-Instru	Instructional Supplies	CTB TABE On-Line	850.00
SBM Business Equipment Center	062059	ICCB Adult Ed-Performance-Instru	Office Supplies	Monthly Copy Machine Charges	94.94
McGraw-Hill Companies	062059	ICCB Adult Ed-Performance-Instru	Instructional Supplies	CTB TABE Test	1,000.00
Donohue, Karen	063011		Petty Cash	Petty Cash FY 12	250.00
State Universities Retirement	063011	Student Support Services Grant	SURS	Matching Funds	494.06
Amazon.com	063011	Student Support Services Grant	Instructional Supplies	(2) Concepts in Biology	214.18
Council for Opportunity in Edu	063011	Student Support Services Grant	Publications and Dues	FY 12 Membership	3,097.00
State Universities Retirement	063020	Perkins- Learning Assistance Cen	SURS	Matching Funds	80.80
State Universities Retirement	063020	Perkins Ilc	SURS	Matching Funds	83.19
Internetwork Expert	063020	Perkins Ilc -Collaboration	Other Contractual Services	All ACCESS Pass	1,599.00

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<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
RK Dixon	063020	Perkins Ilc -Collaboration	Other Contractual Services	Lexmark	2,050.00
Anderson, Sandra	063020	Perkins Ilc -Professional Develo	Conference/Meeting Expense	Travel-Rock Island	88.80
Kidder, Mary	063020	Perkins Ilc -General Administrat	Conference/Meeting Expense	WIB Meeting, Lanark	36.08
Kidder, Mary	063020	Perkins Ilc -General Administrat	Conference/Meeting Expense	Travel- Dual Credit	33.30
State Universities Retirement	063020	Perkins Ilc -Special Populations	SURS	Matching Funds	115.90
Learning Store	063020	Perkins Ilc -Special Populations	Instructional Supplies	Mathematics Learning Strategies	92.40
Alexander, Karen	063020	Perkins Ilc -Special Populations	Conference/Meeting Expense	Travel-AHEAD Conference	327.16
West, Amy	063070	ICCB Innovation Grant	Conference/Meeting Expense	Travel- Davenport, IA	121.80
Accurate Biometrics, Inc	063075	IDHS AmeriCorps - Member Activ	Other Contractual Services	AmeriCorp Fingerprinting	105.00
Henry County Advertizer-Shoppe	063075	IDHS AmeriCorps - Member Activ	Office Supplies	ABC AmeriCorp Job Advertisement	33.00
State Universities Retirement	063075	IDHS AmeriCorps- Nonmember Activ	SURS	Matching Funds	357.68
Dolan, Katrina	063077		Prepaid Expense	Petty Cash for AmeriCorp	200.00
Dolan, Katrina	063077	AmeriCorps Match	Office Supplies	Orientation Supplies	158.75
Staples	063077	AmeriCorps Match	Office Supplies	Supplies	219.09
Good Deed Organization	063077	AmeriCorps Match	Other	Items for orientation	165.14
Fifth Third Bank	063080	Regional Collaboration Grant	Conference/Meeting Expense	Angelo's Regional Mtg	57.30
Follett Bookstore	101060	Magic Club	Other	Bookstore Dept Charges	7.00
Valdez, Rene	103103	Baseball Booster	Other	Flowers for Isreal Sanchez passing of	122.86
McGladrey & Pullen LLP	11	Audit	Audit Services	2010 Audit Services	10,000.00
Lumea Staffing Inc	12	Risk Management	Architectural Services	Drug Testing	39.00
Trissel Graham & Toole Inc	12	Risk Management	General Insurance	Renewal of General Obligation Bond FY	1,625.00
CenturyLink	12	Risk Management	Telephone	911 Cama Trunk Lines	90.60
Fyr-Fyter Inc	12	Public Safety	Maintenance Services	Service-Fire System	215.60
Verizon Wireless	12	Public Safety	Maintenance Services	Security Call Phone Usage	84.99
Stewart & Associates Inc	12	Public Safety	Other Contractual Services	Contract Security we:7/9, 7/16, holid	1,714.50

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				BANK ACCOUNT 1 TOTAL:	283,530.39
				ALL ACCOUNTS TOTAL:	283,530.39

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<u>EDUCATION FUND</u>	<u>2011-2012</u> <u>YTD</u>	<u>2011-2012</u> <u>Budget</u>	<u>YTD /</u> <u>Budget %</u>	<u>2010-2011</u> <u>YTD</u>	<u>YTD % Chng</u> <u>fm Prev Yr</u>	<u>2010-2011</u> <u>Total</u>
<u>Revenues</u>						
Local Governmental Sources	-354,990	3,825,000	-9.2%	112,187	416.4%	3,740,138
State Governmental Sources	-414,472	2,893,180	-14.3%	-666,318	-37.8%	2,954,241
Federal Governmental Sources		7,000	0.0%			6,423
Student Tuition and Fees	2,371,492	5,065,000	46.8%	2,635,361	-10.0%	5,182,840
Sales and Service	7,075	200,000	3.5%	128	427.4%	134,218
Investment Revenue	769	40,000	1.9%	3,594	-78.6%	43,282
Other Revenues	431	515,000	%	405	6.4%	1,400,592
TOTALS	1,610,304	12,545,180	12.8%	2,085,357	-22.7%	13,461,736
<u>Expenditures</u>						
Salaries	328,745	7,022,875	4.6%	403,500	-18.5%	6,670,899
Employee Benefits	138,805	2,212,648	6.2%	141,817	-2.1%	2,981,637
Contractual Services	22,947	613,515	3.7%	6,603	247.5%	476,130
General Materials and Supplies	38,849	885,687	4.3%	97,059	-59.9%	799,203
Conference & Meeting	4,265	185,995	2.2%	816	422.3%	103,800
Capital Outlay						5,300
Other Expenditures	109,371	930,000	11.7%	151,580	-27.8%	980,716
TOTALS	642,984	11,850,720	5.4%	801,377	-19.7%	12,017,687
<u>Transfers</u>						
Transfers to Other Funds		110,000				
CHANGE IN NET ASSETS	967,320	584,460		1,283,979		1,444,048
FUND BALANCE	5,558,047					4,590,727

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OPERATION AND MAINTENANCE FUND

Revenues

Local Governmental Sources	2011-2012 YTD	2011-2012 Budget	YTD / Budget %	2010-2011 YTD	YTD % Chng fm Prev Yr	2010-2011 Total
State Governmental Sources	-43,460	468,000	-9.2%	14,165	406.8%	458,765
Student Tuition and Fees	-40,556	373,939	-10.8%	-35,881	13.0%	378,928
Sales and Service	264,581	541,600	48.8%	295,341	-10.4%	571,048
Facilities Revenue				150		2,125
Investment Revenue		500	.1%	6	-89.4%	716
Other Revenues	2,565	60,000	4.2%	1,467	74.7%	124,409
TOTALS	183,130	1,444,039	12.6%	275,250	-33.4%	1,535,983

Expenditures

Salaries	2011-2012 YTD	2011-2012 Budget	YTD / Budget %	2010-2011 YTD	YTD % Chng fm Prev Yr	2010-2011 Total
Employee Benefits	42,294	546,819	7.7%	42,159	3%	572,967
Contractual Services	17,225	265,648	6.4%	17,032	1.1%	338,650
General Materials and Supplies	3,079	80,800	3.8%	830	270.9%	64,563
Conference & Meeting	3,478	96,500	3.6%	129	581.2%	92,466
Fixed Charges		3,700	0.0%			1,124
Utilities	51,860	52,000	99.7%	41,043	26.3%	41,528
Capital Outlay	9,699	465,500	2.0%	146	531.4%	454,493
	1,767	15,000	11.7%		11.7%	2,944
TOTALS	129,405	1,525,967	8.4%	101,341	27.6%	1,568,739

Transfers

Transfers From Other Funds

-140,000

CHANGE IN NET ASSETS
FUND BALANCE53,725
21,818

173,909

-32,755
-31,906

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OPERATION & MAINTENANCE- RESTRICTED	2011-2012		YTD / Budget %	2010-2011		YTD % Chng fm Prev Yr	2010-2011 Total
	YTD	Budget		YTD			
Revenues							
Local Governmental Sources	-72,433	775,000	-9.3%	6,917,191		101.0%	14,462,028
Investment Revenue	68	5,000	1.3%	-26,058		100.2%	35,781
Other Revenues		30,000	0.0%				44,464
TOTALS	-72,364	810,000	-8.9%	6,891,133		101.0%	14,542,274
Expenditures							
Salaries	990					0.0%	3,960
Contractual Services	-1,118			16,790		106.6%	62,986
General Materials and Supplies		321,250	0.0%	1,584			160,304
Fixed Charges							6,912,955
Capital Outlay	-101,684	5,085,000	-2.0%	-71,798		41.6%	1,058,258
TOTALS	-101,812	5,406,250	-1.8%	-53,424		90.5%	8,198,465
CHANGE IN NET ASSETS	29,447	-4,596,250	-1.8%	6,944,558		90.5%	6,343,808
FUND BALANCE	325,008						295,561

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<u>BOND AND INTEREST FUND</u>	2011-2012 <u>YTD</u>	2011-2012 <u>Budget</u>	YTD / <u>Budget %</u>	2010-2011 <u>YTD</u>	YTD % Chng <u>fm Prev Yr</u>	2010-2011 <u>Total</u>
Revenues						
Local Governmental Sources	-162,352	1,768,142	-9.1%	47,642	440.7%	1,578,540
Investment Revenue	160	10,000	1.6%	41	288.1%	19,433
TOTALS	-162,192	1,778,142	-9.1%	47,683	440.1%	1,597,974
Expenditures						
Contractual Services		500	0.0%			76,054
Fixed Charges		1,759,085	0.0%	25,698		1,295,733
TOTALS		1,759,585	0.0%	25,698		1,371,787
CHANGE IN NET ASSETS	-162,192	18,557	0.0%	21,984		226,187
FUND BALANCE	852,259					1,014,451

08/11/2011

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF JULY 31

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<u>AUXILIARY ENTERPRISES FUND</u>	<u>2011-2012</u> <u>YTD</u>	<u>2011-2012</u> <u>Budget</u>	<u>YTD /</u> <u>Budget %</u>	<u>2010-2011</u> <u>YTD</u>	<u>YTD % Chng</u> <u>fm Prev Yr</u>	<u>2010-2011</u> <u>Total</u>
Revenues						
Student Tuition and Fees	128,197	265,000	48.3%	146,213	-12.3%	283,347
Sales and Service	1,622	58,000	2.8%	625	159.2%	44,884
Facilities Revenue		110,000	0.0%			117,515
Investment Revenue	8	2,000	.4%	5	60.0%	2,135
Other Revenues	5,448	2,186,000	.2%	162,962	-96.6%	2,164,477
TOTALS	135,276	2,621,000	5.1%	309,806	-56.3%	2,612,360
Expenditures						
Salaries	5,590	142,934	3.9%	4,890	14.3%	127,369
Employee Benefits	1,251	16,901	7.4%	1,464	-14.5%	45,082
Contractual Services	233,579	2,249,174	10.3%	94,666	146.7%	2,037,216
General Materials and Supplies	6,117	71,990	8.5%	668	815.2%	61,045
Conference & Meeting	950	58,883	1.6%	27	390.0%	53,533
Fixed Charges	15,049	15,450	97.4%	14,641	2.7%	16,613
Other Expenditures						-88
TOTALS	262,538	2,555,332	10.2%	116,358	125.6%	2,340,773
Transfers						
Transfers to Other Funds		110,000				100,000
Transfers From Other Funds		-100,000				-100,000
CHANGE IN NET ASSETS	-127,261	55,668		193,448		271,587
FUND BALANCE	937,626					1,064,888

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF JULY 31

PAGE 6

<u>RESTRICTED PURPOSES FUND</u>	<u>2011-2012</u> <u>YTD</u>	<u>2011-2012</u> <u>Budget</u>	<u>YTD /</u> <u>Budget %</u>	<u>2010-2011</u> <u>YTD</u>	<u>YTD % Chng</u> <u>fm Prev Yr</u>	<u>2010-2011</u> <u>Total</u>
Revenues						
State Governmental Sources	-186,426	1,001,893	-18.6%	-204,796	-8.9%	1,039,529
Federal Governmental Sources	271,172	6,053,151	4.4%	281,795	-3.7%	6,474,801
Investment Revenue		30,000	0.0%	1,898		39,593
Other Revenues	31,604	210,000	15.0%	2,000	480.2%	191,580
TOTALS	116,350	7,295,044	1.5%	80,897	43.8%	7,745,504
Expenditures						
Salaries	35,793	916,214	3.9%	49,708	-27.9%	1,067,475
Employee Benefits	9,103	116,340	7.8%	8,985	1.3%	113,778
Contractual Services		39,215	0.0%	5,096		69,798
General Materials and Supplies	958	108,704	.8%	4,584	-79.0%	233,653
Conference & Meeting	4,209	63,300	6.6%	1,213	246.8%	53,136
Capital Outlay						3,199
Other Expenditures	384,825	6,021,271	6.3%	311,332	23.6%	6,102,481
TOTALS	434,890	7,265,044	5.9%	380,921	14.1%	7,643,523
Transfers						
Transfers From Other Funds						
CHANGE IN NET ASSETS	-318,540	30,000		-300,023		101,981
FUND BALANCE	2,227,204					2,545,744

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF JULY 31

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<u>WORKING CASH FUND</u>	<u>2011-2012</u> <u>YTD</u>	<u>2011-2012</u> <u>Budget</u>	<u>YTD /</u> <u>Budget %</u>	<u>2010-2011</u> <u>YTD</u>	<u>YTD % Chng</u> <u>fm Prev Yr</u>	<u>2010-2011</u> <u>Total</u>
Revenues						
Local Governmental Sources						
Investment Revenue	408	30,000	1.3%	5,960	-93.1%	510,000 18,990
TOTALS	408	30,000	1.3%	5,960	-93.1%	528,990
Expenditures						
Investment Revenue						
TOTALS						
Transfers						
Transfers to Other Funds		30,000		5,960		528,990 2,499,773
CHANGE IN NET ASSETS	408					
FUND BALANCE	2,500,181					

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SAUK VALLEY COMMUNITY COLLEGE
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<u>TRUST AND AGENCY FUND</u>	<u>2011-2012</u> <u>YTD</u>	<u>2011-2012</u> <u>Budget</u>	<u>YTD /</u> <u>Budget %</u>	<u>2010-2011</u> <u>YTD</u>	<u>YTD % Chng</u> <u>fm Prev Yr</u>	<u>2010-2011</u> <u>Total</u>
Revenues						
Other Revenues	553			848	-34.8%	52,602
TOTALS	553			848	-34.8%	52,602
Expenditures						
Contractual Services						20
General Materials and Supplies						1,544
Conference & Meeting						198
Other Expenditures	200			300	-33.3%	45,273
TOTALS	200			300	-33.3%	47,036
CHANGE IN NET ASSETS	353			548	-33.3%	5,566
FUND BALANCE	40,711					40,358

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
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<u>AUDIT FUND</u>	<u>2011-2012</u> <u>YTD</u>	<u>2011-2012</u> <u>Budget</u>	<u>YTD /</u> <u>Budget %</u>	<u>2010-2011</u> <u>YTD</u>	<u>YTD % Chng</u> <u>fm Prev Yr</u>	<u>2010-2011</u> <u>Total</u>
Revenues						
Local Governmental Sources						
Investment Revenue	-6,053	65,000	-9.3%	1,266	577.9%	53,539
		25	.7%		.7%	12
TOTALS	-6,053	65,025	-9.3%	1,266	577.9%	53,551
Expenditures						
Salaries	696	8,361	8.3%	451	54.2%	6,085
Employee Benefits	271	3,253	8.3%	131	106.3%	1,711
Contractual Services	25,000	38,000	65.7%		65.7%	38,575
TOTALS	25,968	49,614	52.3%	583	351.8%	46,371
CHANGE IN NET ASSETS	-32,022	15,411	52.3%	683	351.8%	7,179
FUND BALANCE	-30,673					1,348

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF JULY 31

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LIABILITY, PROTECTION & SETTLEMENT

Revenues

Local Governmental Sources

Investment Revenue
Other Revenues

TOTALS

Expenditures

Salaries

Employee Benefits
Contractual Services
General Materials and Supplies
Conference & Meeting
Fixed Charges
Utilities

TOTALS

CHANGE IN NET ASSETS
FUND BALANCE

	2011-2012 YTD	2011-2012 Budget	YTD / Budget %	2010-2011 YTD	YTD % Chng fm Prev Yr	2010-2011 Total
17	17	151,100	%	12,127		178,863
		20,000	0.0%	13,331	-99.8%	55,517
						37,450
17	17	171,100	%	25,459	-99.9%	271,831
14,032	14,032	189,485	7.4%	15,032	-6.6%	182,923
90,308	90,308	349,421	25.8%	71,507	26.2%	352,295
2,535	2,535	40,100	6.3%	1,227	106.5%	54,975
		13,100	0.0%			7,902
		2,100	0.0%			1,283
23,195	23,195	30,000	77.3%	22,625	2.5%	32,476
90	90	1,500	6.0%		6.0%	1,085
130,161	130,161	625,706	20.8%	110,392	17.9%	632,942
-130,143	-130,143	-454,606	20.8%	-84,932	17.9%	-361,110
5,976,050	5,976,050					6,106,194

Board Policy Review

Board Policies:

Board Policy

510.01 Travel of College Personnel

Board Policy

511.01 Use of College Facilities

Board Policy

512.01 Student Loan Policy

510.01 Travel of College Personnel

- A. Approvals: Travel shall be regulated subject to the limitations of the budget provided. Reimbursements of in-district and out-of-district travel expenses must be approved by the appropriate administrator. Out-of-district travel must receive prior approval from the supervising administrator, the appropriate Vice President, and the President, unless performed under emergency conditions.
- B. Mileage: The rate of reimbursement when using personal automobiles for college travel will be equal to the current IRS tax deduction rate. No reimbursement will be paid for travel between home and the regular place of work or duty.
- C. Meals: Reasonable meal expenses, in the discretion of the approving authorities, will be reimbursed if documented with receipts. If there are no receipts, meal expenses may be reimbursed at the discretion of the approving authorities up to the amounts set in administrative guidelines and approved by the Board. No reimbursement will be provided for the purchase of alcoholic beverages.
- D. Lodging: Approved reasonable lodging expenses will be reimbursed if documented with receipts.
- E. Public transportation: Approved reasonable public transportation expenses will be reimbursed if documented with receipts.
- F. Other: Miscellaneous travel expenses, such as tolls, parking fees, tips, and train and taxi fares, may be reimbursed at the discretion of the approving authorities. Requests for such reimbursements should be accompanied by receipts if possible.

10/22/80
4/1/81
3/27/89
2/26/90
6/26/00
11/28/05

511.01 Use of College Facilities

A. College facilities are open to the community for appropriate uses, as scheduling allows. The priorities listed below are established for utilization of the College facilities.

1. SVCC classroom instruction (no fees assessed).
2. College-related activities initiated by or participated in by SVCC faculty, staff, or students (no fees assessed).
3. Cooperative activities on an occasional basis with other educational institutions including local public schools and other colleges and universities. (No rental fees assessed, but non-college groups are expected to pay the actual direct costs incurred by the College. These costs will be determined by the Director of Building and Grounds.)
4. Cooperative activities on an occasional basis with not-for-profit groups that may be of general interest to the SVCC student body, College staff, or community. Such organizations may include, but not be limited to, churches, community service clubs, political action groups, hobby-leisure time organizations, and other governmental bodies. (Rental fees may be assessed based on the approved rental rate schedule for non-commercial groups.)
5. Commercial ventures that are profit-making and for private gain, but which by virtue of the events they sponsor may also provide a service to the College, its students, and/or the community (Rental fees may be assessed based on the approved rental rate schedule for commercial groups and may include direct costs.)

B. Rental rates assessed for group commercial activities and non-commercial activities as well as any direct costs associated with use of the facilities will be determined on an annual basis by the College administration. The rates may apply to all or any part of one day. A list of rental rates and direct costs associated with use of the College facilities will be available to the public in the Information Office.

Direct costs are those which may be connected clearly with the activity. Examples of direct costs are equipment, supplies, insurance, electrical hookups, air conditioning, or personnel such as custodial, security, lighting equipment operators, etc. The Director of Buildings and

Grounds is responsible for providing personnel and a security force to supervise the event for which permission has been obtained.

College administration is responsible for determining the classification of a particular event, the need for event organizers to provide certificates of insurance, and any fee charges. Any problems regarding interpretation of the priorities or implementation of this policy shall be resolved by the Dean of Business Services and the Director of Buildings and Grounds.

C. The outside marquee will be utilized only for College-related activities, in accordance with the College's agreement with the Illinois Department of Transportation authorizing the placement of the marquee on IDOT's right-of-way.

D. The College shall deny the use of College facilities to any person or groups whose policy, practice or activity is considered by the Board to be detrimental to the best interests of the College. Any activity, whether scheduled or casual, that could potentially interfere with College-approved activities, could cause damage to College property or grounds, could present unreasonable risk of bodily harm, or could cause unreasonable risk of danger to the safety of uninvolved third parties or their property, is prohibited.

E. Discharge of firearms is prohibited. The unlawful use of controlled substances and the abuse of non-prescription medications on College property, in College facilities, or in College vehicles is prohibited. The use of smokeless tobacco is prohibited on College property, in College facilities, or in College vehicles. Smoking is limited to designated areas outside of College buildings. Consumption of alcoholic beverages is permitted on campus for special events as approved by the Board.

F. Any group or individual who has been denied use of any College facilities for particular purposes including casual use may petition the Board for permission to make such use of the College facilities. The petition to the Board shall be written and shall describe the proposed use and anticipated participants. Such petition shall be filed with the College President.

2/11/79
1/24/83
3/23/87

11/28/94
1/22/96 (Smoking)
11/25/96

12/15/03
7/26/04
11/28/05

5/18/09

512.01 Student Loan Policy

Policy

1. Short term loans require the approval of the Director of Financial Assistance and Career Services, and will be charged to the student's account.
2. The maximum loan that a full-time student may receive will be \$500. The maximum loan that a part-time student may receive will be \$300.
3. A \$1.00 processing and distribution fee will be charged for each student loan issued, and shall be repaid by the student when the loan is repaid. Any loans over \$100 will be charged an additional \$1.00 processing and distribution fee per \$100.
4. Loans will be made only on the basis of the Director of Financial Assistance and Career Services' professional judgment of the individual's ability to pay and/or performance on previous student loans. For example, students receiving financial aid will be given preference. Simply attending Sauk Valley Community College does not create a right to receive a loan.
5. At the discretion of the Vice President of Learning Services and the Vice President of College Services, the following exceptions may be approved, if in their professional judgment, a situation exists that would merit such an exception:
 - a. A loan agreement exceeding the policy loan limits, even if an outstanding loan remains unpaid.
 - b. A loan agreement to a student with a poor performance on a previous loan agreement.
6. The student's account must be paid in full prior to the end of the current term.
7. Any outstanding student loan agreements may be collected from any monies due the student from College sources.
8. Any student financial obligation that is due Sauk Valley Community College will result in a "freeze" being placed on the transmittal of any student records.

Issuing Loans

Before any cash loan is made to a student, the Office of Financial Assistance should make a thorough investigation of the following factors:

1. A student must be currently enrolled.
2. Loans may be granted to full-time students during their first semester up to the maximum of \$500. Part-time students may receive up to \$300. No future loans will be issued until the first loan has been paid in full. (Exception - see Item 5 under Policy)
3. A student must be in good academic and disciplinary standing with the College. Any "hold" on his/her records or any past debts with the College will disqualify the student unless there is a means of recovery. However, a history of poor performance on previous loan agreements will automatically disqualify the student from receiving future loans.
4. The Director of Financial Assistance and Career Services is the sole representative authorized to approve student loan agreements with the exception of Item 5 under Policy.

Collection of Loans

1. Prior to the due date of the student loan the Business Office will notify the student of his/her obligation to the College.
2. If a student does not respond to the collection notices sent by the Business Office the loan, when considered a bad debt, will be forwarded to a collection agency for disposition.

1/14/80
4/28/97
1/26/98
12/15/03
6/28/04

Sauk Valley Community College
August 22, 2011

Action Item 4.1

Topic: **Academic Calendar 2012-2014**

Presented By: **Dr. George Mihel and Alan Pfeifer**

Presentation:

The 2012-2014 academic calendar has been reviewed and developed for the college catalog.

The academic calendar is attached on the following pages.

Recommendation:

The administration recommends that the Board approve the academic calendar for the 2012-2014 as presented.

SAUK VALLEY COMMUNITY COLLEGE
ACADEMIC CALENDAR
FALL SEMESTER 2012

Web registration and fee payment begins.....	Monday, April 2
Regular registration and fee payment begins.....	Monday, April 9
Payment Arrangements due for early registered students.....	Monday, July 9
Payment Arrangements due for registered students.....	Monday, August 6
Fall In-Service.....	Friday, August 17
Fall classes begin	Monday, August 20
Registration Change Period	August 20-24
Last day for 100% refund	Friday, August 24
Last Day for 80% Refund	Friday, August 31
Labor Day - No classes - Offices closed.....	Monday, September 3
Last Day to File Intent to Graduate.....	Friday, September 14
Mid-semester date	Friday, October 12
Last day for student initiated withdrawal.....	Friday, October 26
Fall Workshop - No Classes	Tuesday, November 6
College Night	Tuesday, November 13
Thanksgiving Break – College Closed	November 21 – 23
Classes resume	Monday, November 26
Final examinations	December 10-14
All grades due in Office of Admissions and Records.....	Monday, December 17
College closes for the Semester Break at 4:30 PM.....	Friday, December 21
College offices open at 8:00 AM.....	Wednesday, January 2
Spring Classes begin.....	Monday, January 14

SAUK VALLEY COMMUNITY COLLEGE

ACADEMIC CALENDAR

SPRING SEMESTER 2013

Web registration and fee payment begins.....	Monday, November 5
Regular registration and fee payment begins.....	Monday, November 12
Payment Arrangements due for early registered students	Monday, December 3
Spring In-Service	Friday, January 11
Classes begin	Monday, January 14
Registration Change Period	January 14 - 18
Last Day for 100% Refund	Friday, January 18
Martin Luther King, Jr Day - No classes - Offices closed	Monday, January 21
Last Day for 80% Refund	Friday, January 25
Last Day to File Intent to Graduate.....	Friday, February 8
Spring Break begins at 4:30 PM.....	Friday, March 8
No classes - Offices closed	Friday, March 15
Classes resume.....	Monday, March 18
Last day for student initiated withdrawal.....	Friday, March 29
Spring Workshop - No Classes	Tuesday, April 2
Final examinations.....	May 13-17
Commencement	Friday, May 17
All grades due in Office of Admissions and Records.....	Monday, May 20

SAUK VALLEY COMMUNITY COLLEGE
ACADEMIC CALENDAR
SUMMER SEMESTER 2013

Web registration and fee payment begins for summer sessions	Monday, April 1
Regular registration and fee payment begins for summer sessions	Monday, April 8
Payment Arrangements due for early registered students.....	Monday, May 20
Memorial Day – No classes – Offices closed	Monday, May 27
Classes Begin	Monday, June 3
Registration Change period.....	June 3-4
Last day for 100% refund	June 3-4
Last day for 80% refund	June 5-6
Last Day to File Intent to Graduate.....	Thursday, June 13
Mid-semester date.....	Thursday, June 27
4 th of July Holiday – No Classes & Offices closed.....	Thursday, July 4
Last day for student initiated withdrawal.....	Wednesday, July 3
Final Exams	July 24-25
Final grades due in Office of Admissions and Records	Monday, July 29

*Thursday sessions are longer due to July 4 holiday.

SAUK VALLEY COMMUNITY COLLEGE
ACADEMIC CALENDAR
FALL SEMESTER 2013

Web registration and fee payment begins.....	Monday, April 1
Regular registration and fee payment begins.....	Monday, April 8
Payment Arrangements due for early registered students.....	Monday, July 8
Payment Arrangements due for registered students.....	Monday, August 5
Fall In-Service.....	Friday, August 16
Fall classes begin	Monday, August 19
Registration Change Period	August 19-23
Last day for 100% Refund	Friday, August 23
Last day for 80% refund	Friday, August 30
Labor Day - No classes - Offices closed.....	Monday, September 2
Last Day to File Intent to Graduate.....	Friday, September 13
Mid-semester date	Friday, October 11
Last day for student initiated withdrawal.....	Friday, October 25
College Night	Tuesday, November 5
Fall Workshop - No Classes	Tuesday, November 12
Thanksgiving Break – College Closed	November 27-29
Classes resume.....	Monday, December 2
Final examinations	December 9-13
All grades due in Office of Admissions and Records.....	Monday, December 16
College closed for the Semester Break at 4:30 PM	Friday, December 20
College offices open at 8:00 AM.....	Thursday, January 2
Spring Classes begin.....	Monday, January 13

SAUK VALLEY COMMUNITY COLLEGE
ACADEMIC CALENDAR
SPRING SEMESTER 2014

Web registration and fee payment begins.....	Monday, November 4
Regular registration and fee payment begins.....	Monday, November 11
Payment Arrangements due for early registered students.....	Monday, December 2
Spring In-Service	Friday, January 10
Classes begin	Monday, January 13
Registration Change period.....	January 13-17
Last day for 100% Refund	Friday, January 17
Martin Luther King, Jr Day – No classes – Offices closed	Monday, January 20
Last day for 80% Refund Period.....	Friday, January 24
Last Day to File Intent to Graduate.....	Friday, February 7
Mid-semester Date.....	Friday, March 7
Spring Break begins at 4:30 PM.	Friday, March 7
No classes – Offices closed.....	Friday, March 14
Classes resume.....	Monday, March 17
Last day for student initiated withdrawal.....	Friday, March 28
Spring Workshop – No Classes	Tuesday, April 1
Final Exams	May 12-16
Commencement	Friday, May 16
All Grades are due in the Office of Admissions and Records	Monday, May 19

SAUK VALLEY COMMUNITY COLLEGE
ACADEMIC CALENDAR
SUMMER SEMESTER 2014

Web registration and fee payment begins for summer sessions.....	Monday, April 7
Regular registration and fee payment begins for summer sessions.....	Monday, April 14
Payment Arrangements due for early registered students.....	Monday, May 19
Memorial Day – No classes – Offices closed.....	Monday, May 26
Classes begin	Monday, June 2
Registration Change period.....	June 2-3
Last day for 100% Refund	June 2-3
Last day for 80% Refund	June 3-4
Last Day to File Intent to Graduate.....	Thursday, June 12
Mid-semester date.....	Thursday, June 26
4 th of July Holiday – No Classes & Offices closed.....	July 4 (?-it is a Friday)
Last day for student initiated withdrawal.....	Thursday, July 3
Final Exams	July 23-24
Final grades due in Office of Admissions and Records.....	Monday, July 28

Sauk Valley Community College
August 22, 2011

Action Item 4.2

Topic: **Part-Time Faculty List – Fall 2011**

Presented By: **Dr. George Mihel and Alan Pfeifer**

Presentation:

Attached is the list of part-time faculty teaching for Sauk Valley Community College for the current fall semester presented for your review.

Recommendation:

The administration recommends the Board affirm the part-time faculty list as presented.

**Part-Time Faculty Information
Fall 2011**

Name	Highest Degree	Discipline	SVCC Course
Karen Abele	MA	English	ENG 091& 099
LeNie Adolphson	MA	History	HIS 131* , HUM 150*
Cathy Akker	MSN	Nursing	NIOIN
Les Allen	MFA	Art	ART 120*
Lisa Anderson-Venner	Ph.D.	Geology	GSC 115*
Melanie Armstrong	MA	Foreign Language	LAN 161*
Michelle Barkley	MS	Family & Child Studies	PSY 103*
Julia Berhow	BS	Nursing	NRS 116
Steve Bierdman	MS	Welding	WLD 106
Jim Black	MA	Art	ART 230*, 231*, 236*, 237*
Odile Blazquez	Ph.D.	Medicine	ENG 099, RDG 098
Bette Bloemker	BSN	Nursing	NRS 103
Kristal Bray	BSN	Nursing	Clinical Lab
Mark Bressler	BS-Coursework towards MS	Music Education	MUS 155*
Domenick Castaldo	Ph.D.	Nutrition	BIO 105* & 111*
Paula Chavez	AAS-RN	Nursing	Clinical Lab
Adela Clow	MA	Humanities	LAN 161* & 261*
Edson Cox	MS	MIS	SPE 131*
Darin DeHaan	MA	Public Policy & Administration	CJS 101*
Sherry Dimmig	BA	Sociology	Adult Education
Maureen Dorman	MS	Business Administration	ACC 101*, BUS 112*, BUS 222*
John Dowd	AAS	HVAC	ELT 101
Karen Druce	MS	Education	RDG 098
Karen Dunsworth	MSN	Nursing	NUR 283
Cindy Everett	MS	Chemistry	CHE 103*
Cheryl Faber	MS.Ed	Reading	RDG 098

Monica Fane	Licensed Certification	EMS	EMS 101
Dana Fellows	BS	CIS	CIS 299*
Tim Fischbach	BA	BOG	MUS 131*, 133*, 135*, 171*, 172*, 173* & 174*
Erika Fisher	MSN	Nursing	NIOIN
Eric Forman	Doc of Chiro/AAS	Science	BIO 108* & 109*
Michael Fortney	BS	Elected Studies	HRS 114
Cassie Francisco	BSHA	Radiology	RAD 184, 284
Jeanne Fuger	BS	Math Education	MAT 074
Patricia Fulfs	MA	Speech Communication	SPE 131*
Kim Gaffey	MSN	Nursing	NRS 128
Jackie Garland	MSN	Nursing	NIOIN
Elisa Gatz	MS	Physical Science	PHY 175*
Angela Gillette	MA	Organizational Management	BUS 210*
Suzanne Gorgas	MFA	Painting	ART 113*
Eric Grennan	BS	Chemistry	MAT 106
Laura Gumbiner	MA	Psychology	PSY 103*
Tom Hamilton	MBA Engineering Business	Business & Science	MAT 074, MAT 080 & MAT 106
Dave Habben	Some College Credit	CIS	CIS 252
Eva Harvey	MA	Comparative Literature	ENG 101*, PHL 103*
John Hay	Juris Doctorate	Law	CJS 101*
Kim Hedegaard	MSN	Nursing	NUR 280
Ronald Heinze	MS	Physics	PHY 175*
Michael Hemmen	MA	Social Work	SOC 200*
Dawn Hendon	MSN	Nursing	NIOIN
Jill Horn	Ms Ed.	Counseling	MAT 080
Sandra Hughes	PhD	Nursing	NIOIN - NUR 179
Martin Huntley	BA, Certified Addictions Counselor +	Sociology	HSV 270*
Kerri Jakubczak	R.T.	Radiology	RAD 184 & 284
Michael Janes	MS	Information Systems	CIS 101*, CIS 210*
Kate Janssen	BSN	Nursing	NRS 102
Emily Johnson	MA	English	ENG 101*
Jeff Johnson	Some College	Electronics	ELT 262
Meredith Johnson	MS	Nursing	NRS 101
Stephen Johnson	MS	Education	CHE 102*
Jennifer Johnston	MA	Curriculum & Instruction	CSS 100, PSY 100

Andrew Kida	BA	Theatre(Under Direction of Anna Kurtz)	SPE 240*
James Kerns	MA	American History	CJS 120*
Valerie Kline	BA + 18 hrs. Master Credits	English	ENG 103*
Michael Kriz	BS	Biology	BIO 105*
Theresa Krueger	AAS-RN	Nursing	CNA courses
Tracie Kuchel	AAS-RN	Nursing	NRS 101 & 103
Cory Lance	Air Force & On-The Job Training	ELT	ELT 160
Chad Larson	MA	English	ENG 091, ENG 099
Nancy Lauritzen	BSN	Nursing	CLS 203
Ann Ledergerber	MS	Biology	BIO 103*
Charles Lee	MS	Teaching Biological Sciences & General Science	BIO 103*
Sharon Lilly	BS	Education	Adult Ed
Linda Limond	MS	Education	RDG 098
Brad Linboom	MA	Music, Music Theory	MUS 111, 181, 201*, 211 & 283
Elizabeth Lincoln	Doctorate	Medicine	BIO 120*
Edward Lyman	MS	MIS	CIS 109*
Steve Mahina	MS	Math	MAT 211*
Abby Malk	Licensed Certification	Radiology	RAD courses
Cathryn Matthews	MA	Elementary Education	Adult Ed.
Sarah McFarlane	MS	Ed	CSS 100
Dawn McKinley	MS	Accounting	ACC 101*, 102*
Denis Mennie	MA	Art	ART 103*, 105*, 238*
Dustin Merrill	MSW	Social Work	HSV 101*
Paula Meyer	MAS	Accountancy	ACC 101*
Debra Mick	AAS-RN	Nursing	CNA courses
Christine Mikan	BS, Ed	Secondary Math	MAT 072 & 106
Paul Miller	MS	Petroleum Engineering	Adult Ed.
Joan Miller	BS	Nursing	NRS 103
Danette Minks	AAS-RN	Nursing	CNA courses
Joan Moran	MS	Education	PED 123* & 220*
Aaron Musyl	Certificate	Welding	WLD 102
Fred Nesbit	Doctorate	PSY/SOC	PSY 103*
Rodney Nestmann	HS Diploma/Navy	HRS	HRS 120, HRS 130
Mary Sue Neubauer	BA	Education	ECE 110*

Kris Nunez	MA	English	ENG 101*
Linda Olds-Steinert	MSN	Nursing	NUR 283
Norbert Padilla	MA	English	ENG 101*
Brandon Payne	BS	Instructional Design & Technology	CIS 152 & 154
Ralph Pifer	MALS, MA	Psychology	PSY 200*, 217*
Jeanette Pinion	MA	Math	MAT 106 & 115*
Kerensa Pink	MS	Nursing	NRS 132* & PED 115*
Joseph Popp	MS	Art Education	ART 101* & 225*
Peggy Potthoff	MA	Reading	RDG 098
Deb Proctor	Masters	Theology	Adult Education
Sue Prosch	MSN	Nursing	NIOIN
Judy Randall	AAS-RN	Nursing	CNA courses
Nancy Rich	BSN	Nursing	Clinicals
Ginger Riehle	MA	English	ENG 101*
A. Ringenberg	Masters	Biology	BIO 105*
Jessica Robers	MA	Art	ART 119* & 120*
Stuart Roddy	MA	Art	ART 107* & 299
Hollie Rosene	MS	Early Childhood Ed	ECE 110*, 210, 211 250, 251
Susan Rowe	MSN	Nursing	NRS 230 & 237
James Sanders	Doctor of Chiropractic	Chiropractic	BIO 108*
Kenda Scott	AAS-RN	Nursing	NRS 101
Douglas Sears	Licensed Certification	EMS	EMS 106, 121
Kathleen Schaefer	MA	Home Economics	ECE 114*, 115* & 206*
Martin Schaefer	BS	Industrial Technology	IND 116
Chris Shelley	MS	Instructional Technology	EDU 102*
Margaret Shoger	HS Diploma (8)	Yoga Certification	PED 102*
Nancy Shuler	MSN	Nursing	NUR 282
Patty Smith	MA	Teaching	Adult Ed
Donna Spencer	MA	English	ENG 101*

Pamela St. Joseph	MS	Counseling/Psychology	SOC 251*
John Stone	MS	Mathematics	MAT 080
Monte Strating	BA	Graphic Design	ART 100
Teresa Strum	MS	Nursing	NRS 116
Jennifer Swanson	MBA	Business	BUS 103* & 205*
Pam Swenson	AAS-RN	Nursing	NRS 101
Mark Taylor	Certificate	Welding	WLD 101
Deena Thatcher	BS	Math	MAT 072
Val Todd	RN	Nursing	NRS 132* & PED 115*
Michael Totten	Certificate	Welding	WLD 103
Kim Toole	MS	Education	ENG 101 *
Scott Van Zuiden	MS	Education	EDU 220, MAT 076 & 80
Nicolas Velasquez	Bachelor	Business Administration	Adult Ed.
Candy Wallace	MSN	Nursing	NIOIN
Charles West	MBA	Manage/Business/Acct./Fin	BUS 222*
Miranda Wetzell	BA + 18 Graduate Hrs. in English	English	ENG 101*
Jeremey Walls	Certificate	Welding	IND 116, WLD 104
Paul Whitecombe	Juris Doctorate	Law	CJS 135*
Maggie Wike	Associate	NRS	NRS 101
Elizabeth Yonker	BA	CSS	CSS 110
David Williams	MS	Physical Education	PED 134*
Shelley Zinke	MS	Child & Family Studies	ECE 275*, HSV 110*, 210, 211, 250, 251

*denotes transfer course

Sauk Valley Community College
August 22, 2011

Action Item 4.3

Topic: Board Policy 504.01 Foreign Students – First Reading

Presented By: Dr. George Mihel

Presentation:

In accordance with the directive from the Board, the administration has rewritten Board Policy 504.01 Foreign Students to update, remove unnecessary procedural language, and to clarify policies.

The recommended revision is on the following page.

Recommendation:

The administration recommends the Board approve Board Policy 504.01 Foreign Students for first reading.

504.01 Foreign Students

~~—The College recognizes the value of better world understanding. An appropriately documented international student who is a citizen of a foreign country may attend Sauk Valley Community College on a resident tuition basis provided that the student meets the following requirements throughout his or her attendance.~~

~~A. The student is sponsored by a regular tax-paying resident of the Sauk Valley Community College district, as evidenced by a current United States Immigration and Naturalization Service form Affidavit of Support (or comparable document) filed with the College.~~

~~B. The student is willing to serve as a community resource person to make speeches and presentations to interested community groups within the Sauk Valley Community College district.~~

~~C. The student lives in the Sauk Valley Community College district while attending the College.~~

2/12/79
3/23/87
10/27/03

504.01 International Students

A. The Board recognizes the value of international studies and promotes international student enrollment at SVCC. Any student not a citizen or resident of the United States who wishes to attend SVCC shall contact the Office of Admissions for an International Student Application. International students shall meet the following requirements prior to enrollment:

1. Have completed the equivalent of a high school education;
2. Have a mastery of the English language – score at least 500 on the paper-based test, 66 on the Internet based test (iBT), or 173 on the computer-based version of the Test of English as a Foreign Language (TOEFL);
3. Have on file a Student Information Form for admission;
4. Provide official transcripts, translated into English, from all secondary and postsecondary institutions attended;
5. Provide an affidavit of adequate financial support;
6. Meet all requirements for admission into the United States as set forth by the Department of U.S. Immigration and Customs Enforcement;
7. Carry a minimum of twelve (12) semester hours unless permission is granted for fewer hours; and
8. Comply with all other requirements established by the Office of Admissions.

International Students shall be charged out-of-state tuition unless the student is classified as a Sauk International Student Ambassador.

B. International students may apply for admission to SVCC as Sauk International Student Ambassadors and, if all requirements are met for the program, shall be charged the in-state tuition rate. In addition to meeting the requirements established for all international students, students applying for the Ambassador program shall:

1. Be sponsored by a resident who resides within the Sauk Valley Community College District, as evidenced by a current United States Immigration and Naturalization Service form Affidavit of Support (or comparable document) filed with the College.
2. Must live within the SVCC District while attending the College.

3. Must be willing to serve as a community resource person, which may involve the student's attendance at meetings and providing informational presentations on the student's home country to interested community groups within the SVCC District.