

Office of the Assistant to the
SVCC Board of Trustees

April 4, 2012

PUBLIC NOTICE OF MEETING

This is to provide public notice of the following meeting associated with the Sauk Valley Community College Board of Trustees:

WHO: Board of Trustees, District #506

WHEN: Thursday, April 12, 2012

TIME: Noon – 5:00 p.m.

WHERE: SVCC Board Room

TYPE: Open and Closed

PURPOSE: Spring Board Retreat



Debra Dillow, Administrative Assistant
to the Board of Trustees, District #506

**Sauk Valley Community College
Spring Board Retreat
Thursday, April 12, 2012
12:00 – 5:00 p.m.
Board Room**

AGENDA

12:00 Working Lunch

Open Session – Discussion Items Only:

1. Establish Institutional Goals
2. Status of Prairie Plot
3. Athletics

Closed Session: (Appointment, employment, compensation, discipline,
performance or dismissal of specific employees of the College)

4. Administrative Salaries
5. President's Evaluation

5:00 p.m. Adjourn

**SAUK VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES
AGENDA**

**Founder's Room 2K2
Dixon, IL**

**April 30, 2012
7:00 p.m.**

- 1.0 Call to Order/Roll Call**
- 2.0 Consent Agenda**
 - 2.1 Approval of Agenda**
 - 2.2 Approval of Minutes, March 26, 2012**
 - 2.3 Treasurer's Report**
 - 2.4 Bills Payable**
 - 2.5 Payrolls**

March 30, 2012	\$206,940.64
April 13, 2012	\$220,564.11
 - 2.6 Budget Report**
 - 2.7 Board Meeting Dates 2012-2013**
 - 2.8 Board Strategic Goals 2012-2013**
 - 2.9 ICCB Request for Recognition**
- 3.0 Reports/Information**
 - 3.1 President's Report**
 - 3.2 Reports/Comments from Board Members**
 - 3.3 Communication from Visitors**
- 4.0 Action Items**
 - 4.1 External Directional and Electronic Signage**
 - 4.2 Bid Award – 2012 Window Improvements**
 - 4.3 Industrial Education Training Equipment Purchase**
 - 4.4 Bid Award – Science Labs ACM Abatement**
 - 4.5 Extension of Ohio TIF**
- 5.0 Closed Session – (Appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College; collective bargaining; closed session minutes consideration; pending litigation probable or imminent)**
- 6.0 Action Items**
 - 6.1 Administrative Appointment – Instructional Services**
 - 6.2 Administrative Appointment – Instructional Technology**
 - 6.3 Salary Adjustments 2012**
 - 6.4 Adjunct Faculty Contract**
 - 6.5 President's Contract**
- 7.0 Approval of Closed Session Minutes of March 26, 2012**
- 8.0 Adjournment**

**SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING
MINUTES
April 30, 2012**

The Board of Trustees of Sauk Valley Community College met in regular session at 7:00 p.m. on April 30, 2012 in the Founder's Room 2K2 at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Andersen called the meeting to order at 7:00 p.m. and the following members answered roll call:

Ed Andersen	Robert Thompson
Andrew Bollman	Margaret Tyne
William Simpson	Lisa Wiersema
Scott Stoller	Student Trustee Halstead

SVCC Staff:

President George J. Mihel
Attorney Miller
Academic Vice President Alan Pfeifer
Dean of Business Services Paula Meyer
Coordinator of Marketing and Public Relations Rachel Marco
Faculty Member David Edelbach
Faculty Member Steve McPherson
Administrative Assistant Debra Dillow

Absent: None

Consent Agenda: It was moved by Member Stoller and seconded by Member Bollman that the Board approve the Consent Agenda. In a roll call vote, all voted aye. Student Trustee Halstead advisory vote: aye. Motion carried.

President's Report: Dr. Mihel reported to the Board that the Remodel Open House was a major success with almost 400 visitors. He indicated that the spring play "You're a Good Man, Charlie Brown", was excellent and complimented Anna Kurtz for her work with the theater. Alan Pfeifer provided an update on academic programs, highlighting that the college is redesigning the Art Program for fall 2013; working on developmental courses; and that the adult education classes are being redeveloped to include technology.

Reports:

ICCTA Report: Member Thompson indicated that June 1, is Lobby Day. He indicated that one of the items discussed at the AACC meeting he attended was that the trend for lobbying to focus more on the organizations versus the legislators because that is where the funds are. He also shared a marketing presentation from the AACC utilizing "Career Coach".

Foundation: No report

Student Trustee Report: Student Trustee Halstead provided an overview of the events sponsored by the college and Student Government in the month of April. He introduced new Student Trustee Kala Karrow.

External Directional and Electronic Signage:

It was moved by Member Simpson and seconded by Member Thompson that the Board approve the purchase and installation of exterior directional and electronic signage from ASI Signage in the amount of \$66,546 with funds to be derived from funding bonds. In a roll call vote, all voted aye. Student Trustee Halstead advisory vote: aye. Motion carried.

Bid Award – 2012 Window Improvements:

It was moved by Member Bollman and seconded by Member Tyne that the Board approve the bid for the 2012 Window Improvements Project from T.D. Kurtz Glass in the total amount of \$343,370 to be paid with Protection, Health, and Safety funds. In a roll call voted, all voted aye: Student Trustee Halstead advisory vote: aye. Motion carried.

Industrial Education Training Equipment Purchase:

It was moved by Member Thompson and seconded by Member Stoller that the Board approve the purchase of the Industrial Education Training Equipment from Aidex Corporation in the amount of \$121,809.50. In a roll call vote, all voted aye. Student Trustee Halstead advisory vote: aye. Motion carried.

Bid Award – Science Labs ACM Abatement:

It was moved by Member Tyne and seconded by Member Stoller that the Board approve the bid for the Science Labs ACM Abatement from Colfax Corporation in the total amount of \$112,800 and the fee for IDPH licensed asbestos project manager and general conditions from Wight and Co. in the total amount of \$64,000 and \$10,000, respectively, to be paid with Protection, Health, and Safety funds. In a roll call vote, all voted aye. Student Trustee Halstead advisory vote: aye. Motion carried.

Extension of Ohio TIF: It was moved by Member Bollman and seconded by Member Wiersema that the Board approve the resolution to support the extension of the Village of Ohio TIF as requested. In a roll call vote, all voted aye. Student Trustee Halstead advisory vote: aye. Motion carried.

Closed Session: At 7:40 p.m. it was moved by Member Stoller and seconded by Member Wiersema that the Board go into closed session for the purpose of appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College; collective bargaining; closed session minutes consideration; pending litigation probable or imminent. In a roll call vote, all voted aye. Student Trustee Halstead advisory vote: aye. Motion carried.

The Board returned to regular session at 7:55 p.m.

Administrative Appointment Instructional Services: It was moved by Member Thompson and seconded by Member Bollman that the Board approve appointment of Jon Mandrell as Dean of Instructional Services starting July 1, 2012 at an annual salary of \$75,000. In a roll call vote, all voted aye. Student Trustee Halstead advisory vote: aye. Motion carried.

Administrative Appointment Instructional Technology: It was moved by Member Bollman and seconded by Member Stoller that the Board approve the appointment of Dr. Molly Baker as Director of Instructional Technology starting June 11, 2012 at an annual salary of \$68,000. In a roll call vote, all voted aye. Student Trustee Halstead advisory vote: aye. Motion carried.

Salary Adjustments: It was moved by Member Thompson and seconded by Member Wiersema that the Board approve a 3.5% salary adjustment for all non-faculty as outlined above. In a roll call vote, all voted aye. Student Trustee Halstead advisory vote: aye. Motion carried.

Sauk Valley Community College Adjunct Faculty Contract: It was moved by Member Tyne and seconded by Member Bollman that the Board approve the Sauk Valley Community College Adjunct Faculty Contract as presented. In a roll call vote, all voted aye. Student Trustee Halstead advisory vote: aye. Motion carried.

President's Contract: It was moved by Member Stoller and seconded by Member Simpson that the Board approve the President's Contract to continue from July 1, 2012 through July 31, 2015 with an annual salary of \$164,453. In a roll call vote, all voted aye. Student Trustee Halstead advisory vote: aye. Motion carried.

Closed Session Minutes
March 26, 2012:

It was moved by Member Bollman and seconded by Member Wiersema that the Board approve the closed session minutes of March 26, 2012 as presented. In a roll call vote, all voted aye. Student Trustee Halstead advisory vote aye. Motion carried.

Adjournment:

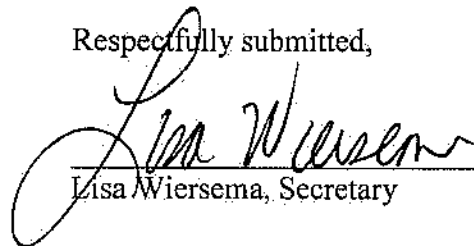
Since the scheduled business was completed, it was moved by Student Trustee Halstead and seconded by Member Stoller that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Halstead advisory vote: aye. Motion carried.

The meeting adjourned at 8:10 p.m.

Next Meeting:

The next regular meeting of the Board will be at 7:00 p.m. on May 21, 2012 in the Board Room.

Respectfully submitted,



Lisa Wiersema, Secretary

Elyse J. Anderson
BOARD CHAIR
Ray L. Wu
BOARD SECRETARY

SAUK VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES - TREASURER'S REPORT
As of March 31, 2012

CHECKING ACCOUNTS

INTEREST BEARING ACCOUNTS

General Account - Sterling Federal Bank
Illinois Funds - Firststar Bank, Springfield
SUBTOTAL

INTEREST RATE	DATE <u>4/30/12</u> AMOUNT
0.015	\$4,235,921.64
0.097	4,739,938.95
	<u>8,975,860.59</u>

MONEY MARKET

Merrill Lynch Wealth Management
SFB Investment Center
SUBTOTAL

1.000	376,110.33
0.000	3,202,586.10
	<u>3,578,696.43</u>

TOTAL CHECKING ACCOUNTS

\$12,554,557.02

INVESTMENTS

FINANCIAL INSTITUTION

Farmers State Bank, Sublette
First National Bank, Amboy
Farmers State Bank, Sublette
SUBTOTAL

MATURITY
DATE

05-13-2012
07-23-2012
02-17-2013

0.900	1,000,000
0.600	500,000
0.650	1,010,052
	<u>2,510,052</u>

MERRILL LYNCH:

Federal Farm Cr Bks Cons Bd
Federal Farm Cr Bks Global Cons Bd
Federal Natl Mtg Assn Call
State Bank of India CD
Goldman Sachs Bank USA CD
Discover Bank CD
Federal Home Loan Bank
Federal Home Loan Bank
Federal Home Loan Bank
Federal Natl Mtg Assn
Federal Natl Mtg Assn
SUBTOTAL

07-23-2012
11-13-2012
02-21-2013
09-23-2013
09-30-2013
09-30-2013
09-12-2014
12-12-2014
12-12-2014
08-24-2026
10-13-2026

YIELD

1.740
2.147
4.750
1.010
0.960
1.010
1.375
2.750
1.250
2.050
3.724

PRICE

586,774.40
613,542.00
415,856.00
247,096.78
205,088.24
247,085.38
647,623.80
512,339.45
684,774.00
492,705.00
709,560.00
\$5,362,445.05

SFB INVESTMENT CENTER - CHALLENGE GRANTS

Parkway Bk & Tr Harwood Heights, IL
Farmers State Bank, Hartland, MN
Southwest Cap Bk Natl Assn Ft Myers, FL
American Express Centurion Bk Salt
Bridgeview Bk Group IL CTF
Doral Bk Catano P R
Goldman Sachs Bank

04-02-2012
09-24-2012
12-26-2012
03-25-2013
03-25-2013
05-28-2013
10-21-2013

1.300
1.350
1.500
2.000
1.700
2.000
1.050

250,000.00
150,000.00
200,000.00
250,000.00
250,000.00
250,000.00
250,000.00
1,600,000.00

SFB INVESTMENT CENTER - FUNDING BONDS

Bank of China New York City NY	07-16-2012	1.000	250,000.00
Florida Cap Bk Natl Assn Jacksonville	07-19-2012	1.150	250,000.00
Wilmington TR CO DEL	01-14-2013	1.250	250,000.00
GE Money Bk Instl, Draper, UT	01-16-2013	1.250	250,000.00
Banco Bilbao Vizcaya	01-23-2013	1.450	250,000.00
Citizens Bk Flint, MI	01-28-2013	1.300	250,000.00
Avenue Bk Nashville, TN	01-28-2013	1.200	250,000.00
BMW BK North Amer, Salt Lake City, UT	01-30-2013	1.250	250,000.00
Middleton Community Bank, WI	04-05-2013	1.250	250,000.00
			2,250,000.00

TOTAL INVESTMENTS

\$11,722,497.43

Sauk Valley Community College
Board of Trustees
April 30, 2012

Summary of Bills Payable

Amount

General Operating Funds

\$ 688,900.14

SAUK VALLEY COMMUNITY COLLEGE
APPROVED BY


BOARD CHAIR


BOARD SECRETARY

DATE 4/30/12

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Dye, Melissa	01		Petty Cash	Petty Cash Child Fair	200.00
Creative Printing	01		Dislocated Worker Expense	Business Cards S. Partington	35.00
State Universities Retirement Sy01			SURS Payable	Accrued Surs	28,702.85
State Universities Retirement Sy01			SURS Payable	Accrued Surs	31,299.68
Select Employees Credit Union	01		Credit Union Payable	ACCURED W/H Select Employees Credit Union	2,523.09
Select Employees Credit Union	01		Credit Union Payable	ACCURED W/H Select Employees Credit Union	2,523.09
SVCC Faculty Association	01		Faculty Association Payable	Accrued SVCC Faculty Assoc. Dues	1,072.35
SVCC Faculty Association	01		Faculty Association Payable	Accrued SVCC Faculty Assoc. Dues	1,072.35
Clow, Maria	01		Adjunct Faculty Association Paya	Adjunct Fac Dues-L Adolphson	15.31
Clow, Maria	01		Adjunct Faculty Association Paya	Adjunct Fac Dues L Adolphson	20.42
Meyer, Lydia	01		Wage Garnishment Payable	Wage Garnishment	582.00
Meyer, Lydia	01		Wage Garnishment Payable	Garnishment	580.00
Community Health Charities of IL01			United Way Payable	ACCURED W/H-Community Health Charities	40.06
Community Health Charities of IL01			United Way Payable	ACCURED W/H-Community Health Charities	40.06
United Way of Lee County	01		United Way Payable	Accrued United Way Dixon	33.50
United Way of Lee County	01		United Way Payable	Accrued United Way Dixon	33.50
United Way of Whiteside County	01		United Way Payable	Accrued United Way Sterling/Rock Falls	42.75
United Way of Whiteside County	01		United Way Payable	Accrued United Way Sterling/Rock Falls	42.75
Gallagher Benefit Services, Inc 01			Optional Disability Insurance	LTD Billing	750.82
JEM fbo Sauk Valley CC 403b Plan01			Fidelity Investments	ACCURED ANNUITIES-Fidelity Investments	3,525.00
JEM fbo Sauk Valley CC 403b Plan01			Fidelity Investments	ACCURED ANNUITIES-Fidelity Investments	3,525.00
JEM fbo Sauk Valley CC 403b Plan01			Vanguard	ACCURED ANNUITIES-Vanguard	1,100.00
JEM fbo Sauk Valley CC 403b Plan01			Vanguard	ACCURED ANNUITIES-Vanguard	1,100.00
JEM fbo Sauk Valley CC 403b Plan01			Valic	ACCURED ANNUITIES-VALIC	350.00
JEM fbo Sauk Valley CC 403b Plan01			Valic	ACCURED ANNUITIES-VALIC	350.00
JEM fbo Sauk Valley CC 403b Plan01			Accounts Payable	MAP	405.00
Aguilar, Teresa	01				

REPORT SVRCHKR
FISCAL YEAR 2012

Sauk Valley Community College
Check Register
From 03/22/12 To 04/30/12

RUN DATE: 04/20/12
TIME: 8:51 AM
PAGE: 2

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Austin, Patricia	01		Accounts Payable	Single Parents Scholarship	300.00
Baker, Sandra	01		Accounts Payable	Direct Loan	995.00
Beckmann, Jennine	01		Accounts Payable	Online Refund	236.66
Bollman, Leah	01		Accounts Payable	Online Refund	25.00
Bowles, Trinda	01		Accounts Payable	Direct Loan	1,493.00
Bowles, Trinda	01		Accounts Payable	Direct Loan	1,493.00
Boyles, James	01		Accounts Payable	Online Refund	50.00
Bruno, Paul	01		Accounts Payable	Pell	99.00
Bush, Lisa	01		Accounts Payable	Foundation	158.39
Capilla, Naomi	01		Accounts Payable	MAP	542.00
Cessna, Andrew	01		Accounts Payable	Foundation	100.00
Chouinard, Nathan	01		Accounts Payable	Pell	1,050.00
Clark, Jordan	01		Accounts Payable	Pell	537.00
Coffey, Moriah	01		Accounts Payable	Pell	244.83
Comer, Jalyssa	01		Accounts Payable	Direct Loan	995.00
Davilo, Denise	01		Accounts Payable	Direct Loan	1,494.00
Daws, Gary	01		Accounts Payable	Online Refund	100.00
Daws, Gary	01		Accounts Payable	Online Refund	50.00
Dodge, Regina	01		Accounts Payable	Single Parents Scholarship	150.00
Dornacher, Tanner	01		Accounts Payable	MAP	596.00
Duffy, Thomas	01		Accounts Payable	Online Refund	10.00
Duffy, Thomas	01		Accounts Payable	Online Refund	10.00
Durham, Maria	01		Accounts Payable	MAP	646.00
Edwards, Penny	01		Accounts Payable	Direct Loan	1,742.00
Everson, Chad	01		Accounts Payable	Pell	307.00
Faley, Jordin	01		Accounts Payable	Online Refund	15.00

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Fitzgerald, April	01		Accounts Payable	Direct Loan	995.00
Frana, Siwen	01		Accounts Payable	Foundation	223.75
Frank, Tina	01		Accounts Payable	Online Refund	35.34
Gapski, Crystal	01		Accounts Payable	Foundation	500.00
Garcia, Sherri	01		Accounts Payable	Direct Loan	2,239.00
Glassburn, Betty A.	01		Accounts Payable	Online Refund	60.00
Harshman, Christina	01		Accounts Payable	MAP	231.00
Helms, James	01		Accounts Payable	Online Refund	30.00
Hodder, Dorothy	01		Accounts Payable	Online Refund	60.00
Howell, Brian	01		Accounts Payable	Direct Loan	995.00
Jandrey, Ryan	01		Accounts Payable	Online Refund	237.60
Katzberg, Andrew	01		Accounts Payable	Online Refund	100.00
Kunde, Molly	01		Accounts Payable	Foundation	276.00
Lawson, Emily	01		Accounts Payable	Direct Loan	995.00
Lemay, Geoffrey	01		Accounts Payable	Online Refund	100.00
Lockhart, Vickie	01		Accounts Payable	Online Refund	45.00
Lowe, Molly	01		Accounts Payable	Foundation	389.47
Mattingly, Jennifer	01		Accounts Payable	Foundation	54.57
Mattingly, Jennifer	01		Accounts Payable	Foundation	240.43
McConaghie, Emily	01		Accounts Payable	Direct Loan	1,742.00
Neubauer, Drew	01		Accounts Payable	Direct Loan	2,240.00
Newman, Karen	01		Accounts Payable	Single Parents Scholarship	300.00
Nord, Christa	01		Accounts Payable	Direct Loan	996.00
Norup, Amanda	01		Accounts Payable	Pell	1,506.00
O'Brien, Chandra	01		Accounts Payable	Online Refund	100.00
Olds, Natalie	01		Accounts Payable	Foundation	517.17

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Padia, Tammy	01		Accounts Payable	Single Parents Scholarship	63.00
Partington, Donna	01		Accounts Payable	Direct Loan	996.00
Powell, Angela	01		Accounts Payable	Direct Loan	995.00
Pruis, Brenda	01		Accounts Payable	Online Refund	60.00
Pruitt, Brienne	01		Accounts Payable	Single Parents Scholarship	300.00
Reynolds, Barbara	01		Accounts Payable	Online Refund	100.00
Rodriguez, Jonathan	01		Accounts Payable	Pell	2,692.00
Rodriguez, Marisa	01		Accounts Payable	Foundation	129.66
Rombouts, Marie	01		Accounts Payable	Online Refund	65.00
Rood, Patricia	01		Accounts Payable	Single Parents Scholarship	300.00
Schell, Scott	01		Accounts Payable	Foundation	1,249.18
Shippert, Justin	01		Accounts Payable	Online Refund	639.44
Staff, Sierra	01		Accounts Payable	Pell	550.81
Stannwhite, Josh	01		Accounts Payable	Direct Loan	846.00
Spence, Mitchell	01		Accounts Payable	Direct Loan	2.00
Swon, Crystal	01		Accounts Payable	Pell/SEOG	213.44
VonBruchhaeuser, Jason	01		Accounts Payable	Single Parents Scholarship	300.00
Walters, Jessica	01		Accounts Payable	Single Parents Scholarship	100.00
Weitz, Mona	01		Accounts Payable	Online Refund	12.00
Wells, Dustin	01		Accounts Payable	Online Refund	1,485.00
Withers, Kristin	01		Accounts Payable	MAP	199.00
Wolber, Michela	01		Accounts Payable	Direct Loan	1,990.00
Wood, Amber	01		Accounts Payable	Online Refund	25.00
Woodin, Sarah	01		Accounts Payable	Single Parents Scholarship	150.00
Wyckstandt, Jessica	01		Accounts Payable	Pell	849.09
Boehme, David	01		Other Payables	Replacement Check #29889	31.99

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Illinois Community College Chief01			Other Payables	ICCCFO Payment	1,000.00
Snow, Kathryn	01		Other Payables	Replacement Med #29889	45.00
Follett Bookstore	01		PELL EOG BT	PELL Book Charges	-777.92
Follett Bookstore	01		Stafford Loans BT	STAFFORD Loan Book Charges	89.40
Follett Bookstore	01		JTPA Whiteside B	PFE-Whiteside Book Charges	284.70
Follett Bookstore	01		JTPA Whiteside B	PELL Book Charges	44.00
Follett Bookstore	01		JTPA Whiteside B	PFE-Whiteside Book Charges	-616.50
Follett Bookstore	01		Americorps	AMERICORPS Book Charges	813.39
Consolidated Management Co	01		Scholarship Payable	3023 ChildFair 2012 Food Supplies	110.10
Lee/Ogle Regional Office of Educ01			Scholarship Payable	3010 GED Testing K Geesey	50.00
Viering, Amy	01		Scholarship Payable	100 Meeting 4/6/12	75.00
Consolidated Management Co	01		Cafeteria payable	PNLU March 2012	1,316.98
Whiteside County Senior Center	01		Whitesdie Bus payable	Bus Sales March 2012	260.00
Whiteside County ROE	01		Other Liabilities	GED Testing Fee	50.00
Brown Hay & Stephens LLP	01	Board of Trustees	Legal Services	Legal Fees	891.00
Hard Murray Pace & Johnson P.C.	01	Board of Trustees	Legal Services	Legal Services	3,710.00
Sauk Valley Media	01	Board of Trustees	Advertising	Sauk Valley Notice	27.90
Sauk Valley Media	01	Board of Trustees	Advertising	Sauk Valley Notice	172.90
Consolidated Management Co	01	Board of Trustees	Conference/Meeting Expense	March Board Meeting	59.75
Consolidated Management Co	01	Board of Trustees	Conference/Meeting Expense	Board Spring Retreat	99.75
Fifth Third Bank	01	Board of Trustees	Conference/Meeting Expense	ACCT Conference A Bollman	1,421.61
Fifth Third Bank	01	Board of Trustees	Conference/Meeting Expense	ACCT Conference	4,158.99
Halstead, Joshua	01	Board of Trustees	Conference/Meeting Expense	Travel-ISAC Meeting	287.74
Illinois Community College Trust01		Board of Trustees	Conference/Meeting Expense	ISAC Banquet	65.00
Wiersema, Lisa	01	Board of Trustees	Conference/Meeting Expense	Travel-Washington DC	215.50
Follett Bookstore	01	President's Office	Office Supplies	Department Bookstore Charges	11.05

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Follett Bookstore	01	President's Office	Office Supplies	Department Bookstore Charges	78.73
Fifth Third Bank	01	President's Office	Conference/Meeting Expense	Travel-Dr. Mihel	224.00
Fifth Third Bank	01	President's Office	Conference/Meeting Expense	ACCT Conference	1,689.62
Fifth Third Bank	01	President's Office	Conference/Meeting Expense	Dinner/Neil Raisman	22.12
Fifth Third Bank	01	President's Office	Conference/Meeting Expense	Travel-HLC Presidents	649.28
ComCast Spotlight Inc	01	College Relations's Office	Advertising	March Television Ads	2,736.00
Follett Bookstore	01	College Relations's Office	Advertising	PELL Book Charges	70.65
Miller, Sharri	01	College Relations's Office	Advertising	Supplies for Musical	31.57
Northern Public Radio	01	College Relations's Office	Advertising	March Commercials	481.00
Pinney Printing Company	01	College Relations's Office	Advertising	Alumni Newsletter	8,990.50
Sauk Valley Media	01	College Relations's Office	Advertising	Monthly Ads	2,617.56
Turnroch Sign Co, Inc	01	College Relations's Office	Advertising	March Billboards	3,665.00
WIXN FM - WIXN AM-WRCV-FM	01	College Relations's Office	Advertising	March Radio Ads	2,705.00
WLLT	01	College Relations's Office	Advertising	March Ads	456.00
Walnut Leader	01	College Relations's Office	Advertising	Registration Ad	45.00
Withers Broadcasting	01	College Relations's Office	Advertising	Radio Ads	764.18
RK Dixon	01	Printshop	Maintenance Services	Copier-Maint & Sply	274.99
Xerox Corporation	01	Printshop	Maintenance Services	Copier-Maint & Sply	368.32
Xerox Corporation	01	Printshop	Maintenance Services	Copier-Maint & Sply	134.87
Fifth Third Bank	01	Printshop	Other Materials and Supplies	I-STOCK	850.00
Fifth Third Bank	01	Printshop	Other Materials and Supplies	Graphic Design	150.00
Midland Paper	01	Printshop	Other Materials and Supplies	Paper	160.88
Staples	01	Printshop	Other Materials and Supplies	Supplies	55.99
Quill Corporation	01	Career Placement	Office Supplies	Supplies	200.06
YWCA of the Sauk Valley	01	Foundation	Conference/Meeting Expense	Women's Achievement Luncheon	120.00
Xerox Corporation	01	VP-Academics	Maintenance Services	Copier-Maint & Sply	67.43

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Pfeifer, Alan	01	VP-Academics	Conference/Meeting Expense	Travel-NIQIN Meeting	48.84
Raisman, Neal	01	Professional Development	Other Contractual Services	Inservise Presenter	5,000.00
Cameron, Keith	01	Professional Development	Conference/Meeting Expense	Travel-Journalism Conf.	248.43
Edelbach, David	01	Professional Development	Conference/Meeting Expense	Travel-IAI Chem Panel meeting	118.77
Fifth Third Bank	01	Professional Development	Conference/Meeting Expense	Articulation Conference	1,180.00
Hinds, Margaret	01	Art	Consultants	Art Class 3/21/12	40.00
Hinds, Margaret	01	Art	Consultants	Art Class 4/4/12	40.00
Hinds, Margaret	01	Art	Consultants	Art Class	40.00
Smith, Matthew	01	Art	Consultants	ART Classes	80.00
Smith, Matthew	01	Art	Consultants	ART 3/28/12	40.00
Smith, Matthew	01	Art	Consultants	ART Class	40.00
Smith, Matthew	01	Art	Consultants	ART 4/2/12	40.00
Smith, Matthew	01	Art	Consultants	Art Class 4/9/12	40.00
Follett Bookstore	01	Art	Instructional Supplies	Department Bookstore Charges	12.66
Follett Bookstore	01	Art	Instructional Supplies	Department Bookstore Charges	1.59
Follett Bookstore	01	English	Instructional Supplies	Department Bookstore Charges	1.98
Follett Bookstore	01	English	Instructional Supplies	Department Bookstore Charges	11.77
Brown's Piano Service	01	Music	Instructional Supplies	Piano Tuning	225.00
Follett Bookstore	01	Music	Instructional Supplies	Department Bookstore Charges	31.14
Follett Bookstore	01	Music	Instructional Supplies	Department Bookstore Charges	2.55
Follett Bookstore	01	Fitness Center	Instructional Supplies	Department Bookstore Charges	12.75
Follett Bookstore	01	Fitness Center	Instructional Supplies	PELL Book Charges	2.15
Follett Bookstore	01	Fitness Center	Instructional Supplies	Department Bookstore Charges	2.94
Follett Bookstore	01	College Success Skills	Instructional Supplies	Department Bookstore Charges	10.39
Mandrell, Jon	01	Criminal Justice	Conference/Meeting Expense	Travel-Highland CC CJS Classes	111.00
Mandrell, Jon	01	Criminal Justice	Conference/Meeting Expense	Travel-Highland CC	116.55

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Follett Bookstore	01	Psychology	Instructional Supplies	Department Bookstore Charges	112.17
Follett Bookstore	01	Education	Instructional Supplies	Department Bookstore Charges	152.75
Nelson, John	01	Accounting	Publications and Dues	FY 12 Economist Renewal	77.00
Follett Bookstore	01	Computer Information Systems	Instructional Supplies	Department Bookstore Charges	35.75
Xerox Corporation	01	Office & Administrative Services	Instructional Supplies	Meter Usage	48.07
ESCO Institute LTD.	01	HVAC	Instructional Supplies	EPA Exam	595.00
Fifth Third Bank	01	Welding	Instructional Supplies	Liebovich Steel	932.82
Follett Bookstore	01	Welding	Instructional Supplies	Department Bookstore Charges	4.37
Rockford Industrial Welding Supp01	01	Welding	Instructional Supplies	Supplies	1,189.76
Fifth Third Bank	01	Wind Energy	Instructional Supplies	MREA/Daystar/Kestrel	3,470.98
Consolidated Management Co	01	Director Developmental Learning	Conference/Meeting Expense	Dev Ed Meeting 2/8/12	50.00
Pearson VUE	01	Testing Center	Office Supplies	Security Equipment	450.00
Fiorini, Anthony	01	Testing Center	Conference/Meeting Expense	Travel-Whiteside/ROE/Wallace	11.10
Xerox Corporation	01	Dean of Health Professions	Maintenance Services	Copier-Maint & Sply	67.43
Quill Corporation	01	Dean of Health Professions	Office Supplies	Envelopes	160.05
Jim Coleman, Ltd	01	Dean of Health Professions	Instructional Supplies	Supplies for Nursing Week	96.33
Lippincott Williams & Wilkins	01	Dean of Health Professions	Publications and Dues	FY 12 Renewal Subscription	59.99
Nat'l Organization for Assoc Deg01	01	Dean of Health Professions	Publications and Dues	FY 12 Dues	140.00
Nurse Educators of Illinois (NEI01	01	Dean of Health Professions	Publications and Dues	FY 12 Individual Membership	30.00
ATI (Assessment Technologies Ins01	01	Associate Degree Nursing	Consultants	ATI Med Surg Pharm	3,538.00
Dekroft-Metz and Co, Inc	01	Associate Degree Nursing	Instructional Supplies	ADN Supplies	93.94
Dekroft-Metz and Co, Inc	01	Associate Degree Nursing	Instructional Supplies	ADN Supplies	126.48
Dekroft-Metz and Co, Inc	01	Associate Degree Nursing	Instructional Supplies	ADN Supplies	1,085.62
Accurate Biometrics, Inc	01	Nurse Assistant	Consultants	Background Checks	30.00
Southern Illinois University	01	Nurse Assistant	Consultants	Exam Fee M Davis	60.00
CGH Medical Center	01	Licensed Practical Nursing	Instructional Supplies	Sodium Chloride & IV Connector	211.81

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
DeKroft-Metz and Co, Inc	01	Licensed Practical Nursing	Instructional Supplies	Gloves	214.24
Brevitt, Dianna	01	Radiologic Technology	Conference/Meeting Expense	Travel-Area Clinical Site Visits	331.89
Francisco, Cassandra	01	Radiologic Technology	Conference/Meeting Expense	Travel-Area Clinical Site Visits, thru 3/29/12	352.43
Malk, Abbey	01	Radiologic Technology	Conference/Meeting Expense	Travel-Clinical Site Visits thru 3/15/12	182.04
Salsbury, Connie	01	Radiologic Technology	Conference/Meeting Expense	Travel-Clinical Site Visits	254.19
Highland Community College	01	NIOIN	Instructional Service Contracts	NIOIN Salary K Keeney	900.00
Highland Community College	01	NIOIN	Instructional Service Contracts	NIOIN Salary J McFadden	300.00
KSB Hospital	01	Paramedic Program	Instructional Supplies	110 V Battery	64.89
Carolina Biological Supply Co	01	Biology	Instructional Supplies	Biology Supplies	896.90
Follett Bookstore	01	Biology	Instructional Supplies	Department Bookstore Charges	7.99
S J Smith Welding Supply	01	Chemistry	Instructional Supplies	Gasses for Chemistry	16.74
S J Smith Welding Supply	01	Chemistry	Instructional Supplies	Gasses for Chemistry	15.66
Apple Computer Inc	01	Learning Resource Center	Library Supplies	I-PAD WiFi	499.00
Fifth Third Bank	01	Learning Resource Center	Library Supplies	Menards	38.37
Fifth Third Bank	01	Learning Resource Center	Library Supplies	Amazon/Gaylord/Staples	565.46
Gaylord Brothers	01	Learning Resource Center	Library Supplies	Book Jacket Covers	467.79
Highsmith Inc	01	Learning Resource Center	Library Supplies	CD/DVD Display Starter	1,335.94
ABC-CLIO LLC	01	Learning Resource Center	Books and Binding Costs	Books for Library	1,737.86
Amazon.com	01	Learning Resource Center	Books and Binding Costs	Books for Library	3,041.91
Amazon.com	01	Learning Resource Center	Books and Binding Costs	Books for Library	1,927.14
Ernst, Theresa	01	Learning Resource Center	Books and Binding Costs	Refund Overdue Fine	30.00
Fifth Third Bank	01	Learning Resource Center	Books and Binding Costs	Books	3,614.73
Fifth Third Bank	01	Learning Resource Center	Books and Binding Costs	Amazon/BookCloseout	1,205.29
InfoBase Learning	01	Learning Resource Center	Books and Binding Costs	Books for Library	1,325.55
Northern Seminary Library	01	Learning Resource Center	Books and Binding Costs	Lost Library Book	24.20
Salem Press Inc	01	Learning Resource Center	Books and Binding Costs	Books for Library	2,779.25

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Fifth Third Bank	01	Learning Resource Center	Publications and Dues	American Library Assoc	425.00
Dhaese, Linda	01	Learning Resource Center	Conference/Meeting Expense	Travel-CARLI Training	188.70
CDW-G	01	Academic Computing	Instructional Supplies	Printer	717.79
AVI Systems Inc	01	Academic Computing	Instructional Technology Materia	AMX Software Update	140.00
CDW-G	01	Academic Computing	Instructional Technology Materia	Memorex DVD -R	54.45
CDW-G	01	Academic Computing	Instructional Technology Materia	Keystone Jack White	1,299.43
Shelley, Chris	01	Academic Computing	Instructional Technology Materia	IT Supplies	51.70
Shelley, Chris	01	Academic Computing	Conference/Meeting Expense	Travel-Parkland College	177.60
Staples	01	Administrative Computing	Office Supplies	Supplies	237.74
Toner Tech Plus	01	Administrative Computing	Office Supplies	Ink	1,048.40
Unique Computer	01	Administrative Computing	Office Supplies	Ink	323.00
CDW-G	01	Administrative Computing	Computer Software	Vsphere	3,887.00
CDW-G	01	Administrative Computing	Computer Software	Vsphere	5,906.64
DLT Solutions	01	Administrative Computing	Computer Software	Red Hat Enterprise Linux	800.00
Fifth Third Bank	01	Administrative Computing	Computer Software	PaperCut	259.00
Micro Focus Inc.	01	Administrative Computing	Computer Software	Server Express Support	1,868.25
Priton Group, LLC	01	Administrative Computing	Computer Software	Hosting Fee	4,160.00
Fifth Third Bank	01	Dean of Student Services	Publications and Dues	Paperclip Communications	266.00
Mongan, Deanna	01	Special Needs- ADA	Other Contractual Services	Sign Language & Alternative Text	590.00
Mongan, Deanna	01	Special Needs- ADA	Other Contractual Services	Sign Language & Alternative Text	585.00
Mongan, Deanna	01	Special Needs- ADA	Other Contractual Services	Sign Language & Text Creation	425.00
Mongan, Deanna	01	Special Needs- ADA	Other Contractual Services	Sign Language & Text Creation	545.00
Follett Bookstore	01	Special Needs- ADA	Instructional Supplies	PELL Book Charges	43.60
Alexander, Karen	01	Special Needs- ADA	Conference/Meeting Expense	Travel-Area HS Visits thru 3/20/12	92.69
Fifth Third Bank	01	Cross Cultural	Office Supplies	Staples	115.97
Fifth Third Bank	01	Cross Cultural	Conference/Meeting Expense	USHLI Conference Lodging	277.04

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Follett Bookstore	01	School District Liason	Office Supplies	Department Bookstore Charges	15.54
Follett Bookstore	01	School District Liason	Office Supplies	Department Bookstore Charges	-41.40
Follett Bookstore	01	School District Liason	Office Supplies	Department Bookstore Charges	41.40
Jiminez, Taylor	01	School District Liason	Office Supplies	Ink Cartridge	34.13
Custom USB	01	School District Liason	Other Supplies	Lanyard Combo Drive	822.50
RK Dixon	01	School District Liason	Other Supplies	Copier Charges	509.00
Eshleman, Margaret	01	School District Liason	Conference/Meeting Expense	Travel - Area Sites	22.75
Follett Bookstore	01	School District Liason	Conference/Meeting Expense	Department Bookstore Charges	13.55
Jiminez, Taylor	01	School District Liason	Conference/Meeting Expense	Travel-HS Testing	71.04
Larson, Jill	01	School District Liason	Conference/Meeting Expense	Travel-Area HS Site Visits	141.53
Xerox Corporation	01	Admissions, Records & Placement	Maintenance Services	Copier-Maint & Sply	67.43
Scrip-Safe Security Products Inc01	01	Admissions, Records & Placement	Office Supplies	Transcripts	39.05
Xerox Corporation	01	Financial Aid & Veterans Affairs	Maintenance Services	Copier-Maint & Sply	67.43
Follett Bookstore	01	Financial Aid & Veterans Affairs	Office Supplies	Department Bookstore Charges	106.79
Staples	01	Financial Aid & Veterans Affairs	Office Supplies	Supplies	118.47
Crowne Plaza Springfield	01	Financial Aid & Veterans Affairs	Conference/Meeting Expense	Lodging for Conference 4/11/12	577.92
Leech, Jamie	01	Counseling	Consultants	Temp Academic Advisor	169.00
Xerox Corporation	01	Counseling	Maintenance Services	Copier-Maint & Sply	67.43
Breed, Thomas	01	Counseling	Office Supplies	Portable File Cases	49.08
Follett Bookstore	01	Counseling	Instructional Supplies	PALL Book Charges	25.58
Consolidated Management Co	01	Counseling	Conference/Meeting Expense	PICU Refreshments	69.23
Federal Express Corp	01	Other Institutional	Postage	Shipping Charges	76.96
Pitney Bowes	01	Other Institutional	Postage	Rental Charges	271.00
United Parcel Service	01	Other Institutional	Postage	Shipping Charges	156.02
United Parcel Service	01	Other Institutional	Postage	Shipping Charges	149.13
Amboy Chamber of Commerce	01	Other Institutional	Publications and Dues	FY 12 Membership Dues	50.00

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Behrens Blumen Stuff	01	Other Institutional	Other Conference & Meeting	Flowers-J Anderson	34.95
Tatam, Inc	01	Contingency	Consultants	Cleaning Services for Tech Wing	1,790.25
Xerox Corporation	01	Contingency	Interest	Copier Lease Payment-Interest	199.80
Xerox Corporation	01	Business Office	Maintenance Services	Copier-Maint & Sply	67.43
Staples	01	Business Office	Office Supplies	Supplies	345.26
Parkland College	01	Tuition Chargeback	Tuition Chargeback	Spring 2012 Chargeback	5,336.50
William Rainey Harper College	01	Tuition Chargeback	Tuition Chargeback	Chargeback Spring 2012	3,492.45
JEM Resource Partners	01	Personnel Office	Consultants	Monthly Admin Fees	150.00
Follett Bookstore	01	Personnel Office	Office Supplies	Department Bookstore Charges	2.55
Illini Trophy	01	Personnel Office	Office Supplies	Name Tags	54.00
Snow, Kathryn	01	Personnel Office	Conference/Meeting Expense	Travel-Heartland College	118.77
HigherEd, Jobs.COM	01	Personnel Office	Recruitment	Recruitment Ad	435.00
Rockford Register Star	01	Personnel Office	Recruitment	Recruitment Ad	900.00
Sauk Valley Media	01	Personnel Office	Recruitment	Recruitment	819.45
Consolidated Management Co	01	Personnel Office	Other Conference & Meeting	Winner's B-Day party	121.19
Economy Trophy Co	01	Personnel Office	Other Conference & Meeting	Awards	146.50
Quad City Laminating & Trophy	01	Personnel Office	Other Conference & Meeting	Service Awards	181.65
Snow, Kathryn	01	Personnel Office	Other Conference & Meeting	Recognition Event	66.21
Xerox Corporation	01	Information Center	Maintenance Services	Copier-Maint & Sply	67.43
Staples	01	Information Center	Office Supplies	Supplies	199.99
Gaylord Opryland Resort & Conven	01	Phi Theta Kappa	Conference/Meeting Expense	Reservations for PTK 4/12/12	1,315.02
Mandrell, Jon	01	Phi Theta Kappa	Conference/Meeting Expense	Travel-Phi Theta Kappa Conference (Van)	380.00
Nunez, Steve	01	Phi Theta Kappa	Conference/Meeting Expense	Travel-Phi Theta Kappa Conference	245.97
Behrens, Jim	010100	CCS Personal Workshops	Consultants	BCE Class Spr 2012 Spring Floral Design	440.00
Condensed Curriculum International	010100	CCS Personal Workshops	Consultants	Dental Asst & Pharmacy Tech	12,353.27
Illinois Valley Community College	010100	CCS Personal Workshops	Consultants	Truck Driving Program	26,552.00

REPORT SVRGHR
FISCAL YEAR 2012

Sauk Valley Community College
Check Register
From 03/22/12 TO 04/30/12

RUN DATE: 04/20/12
TIME: 8:51 AM
PAGE: 13

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Lawrence, Marcy	010100	CCS Personal Workshops	Consultants	Strlig Library-What's New	540.00
Lawrence, Marcy	010100	CCS Personal Workshops	Consultants	Strling Library Fulton-Internet	572.30
Lawrence, Marcy	010100	CCS Personal Workshops	Consultants	BCE WAHL-3/14/12 2:00 P.M.	220.00
Lawrence, Marcy	010100	CCS Personal Workshops	Consultants	BCE Class 3/22/12	220.00
Meier, Samuel	010100	CCS Personal Workshops	Consultants	BCE Class 4/11/12 Preparing Your Estate	25.00
Treter, Jean	010100	CCS Personal Workshops	Consultants	Spring Candy Making	156.00
Treter, Jean	010100	CCS Personal Workshops	Consultants	Cake Decorating III	126.00
University of Illinois	010100	CCS Personal Workshops	Consultants	BCE Class-Real Colors	157.50
Follett Bookstore	010100	CCS Personal Workshops	Office Supplies	Department Bookstore Charges	1.58
ACT INC	010100	CCS Personal Workshops	Instructional Supplies	WorkKeys	55.00
Follett Bookstore	010100	CCS Personal Workshops	Instructional Supplies	PELL Book Charges	545.00
Follett Bookstore	010100	CCS Personal Workshops	Instructional Supplies	Department Bookstore Charges	-545.00
Weets & Son Septic Service	010100	CCS Personal Workshops	Instructional Supplies	Portable Restrooms CDL Class	90.00
2 B Safe Inc	010100	CCS Professional Workshops	Consultants	Forklift Training	560.00
Education To Go	010100	CCS Professional Workshops	Consultants	Feb Ed 2 Go Classes	480.00
Consolidated Management Co	010100	CCS Professional Workshops	Instructional Supplies	Coffee	11.50
H-O-H Water Technology Inc	02	Maintenance	Maintenance Services	Water Treatment Tech	801.20
Plunkett's Pest Control	02	Maintenance	Maintenance Services	Monthly pest Control	100.00
Simplex-Grinnell	02	Maintenance	Maintenance Services	Maintenance Contract	4,905.00
Technical Solutions & Services IO2	02	Maintenance	Maintenance Services	Quarterly Maintenance	1,062.50
Crescent Electric Supply Co	02	Maintenance	Maintenance Supplies	Dimming Ballast	446.40
Fastenal Company	02	Maintenance	Maintenance Supplies	Jobber & Copper Unions	1,078.52
Fifth Third Bank	02	Maintenance	Maintenance Supplies	1000 Bulbs/PartsGuy	569.12
Grainger	02	Maintenance	Maintenance Supplies	Tubing Cutter	296.93
Menards	02	Maintenance	Maintenance Supplies	Vinegar	9.52
Trane U S Inc	02	Maintenance	Maintenance Supplies	Element Heater	416.50

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Water Quality Association	02	Maintenance	Conference/Meeting Expense	Conference Fee	600.00
Aramark Uniform Services Inc	02	Custodial	Maintenance Services	Towel Service	61.56
Aramark Uniform Services Inc	02	Custodial	Maintenance Services	Towel Service	69.83
Aramark Uniform Services Inc	02	Custodial	Maintenance Services	Towels	69.07
Amsan LLC	02	Custodial	Maintenance Supplies	Custodial Supplies	4,926.72
Fifth Third Bank	02	Custodial	Maintenance Supplies	E-Vacuum Store	13.94
Fifth Third Bank	02	Custodial	Maintenance Supplies	DuraWax	80.70
Menards	02	Custodial	Maintenance Supplies	Soap	19.36
Fifth Third Bank	02	Grounds	Maintenance Supplies	Sweepster Broom Parts	637.01
North's Oil Company, Inc	02	Grounds	Maintenance Supplies	Unleaded Gas	2,367.16
Illinois Dept of Agriculture	02	Grounds	Publications and Dues	FY 12	25.00
Nicor Gas	02	Utilities	Gas	Gas Services	1,593.21
Ameren Energy Marketing Company	02	Utilities	Electricity	Electricity	14,292.47
Commonwealth Edison	02	Utilities	Electricity	Electricity	24.30
Commonwealth Edison	02	Utilities	Electricity	Electricity	5,669.63
City Of Dixon	02	Utilities	Water, Sewer	Water Testing	51.00
M & S Wastewater	02	Utilities	Water, Sewer	Monthly Testing	425.00
Menards	02	Utilities	Water, Sewer	Cloths & Extension Pole	76.67
Centurylink	02	Utilities	Telephone	Monthly Telephone Bill	1,902.45
Comcast	02	Utilities	Telephone	Monthly Service	4,750.00
Communication Revolving Fund	02	Utilities	Telephone	ICN Billing	340.00
Essex Telecom Inc	02	Utilities	Telephone	Monthly Telephone Bill	2,188.01
Essex Telecom Inc	02	Utilities	Telephone	Monthly Telephone Bill	2,199.58
United States Cellular	02	Utilities	Telephone	College Cell Phones-Van	49.75
United States Cellular	02	Utilities	Telephone	Cell Phones-College Vans	49.70
Verizon Wireless	02	Utilities	Telephone	Dr Mihel's Cell Phone Usage	109.44

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Moring Disposal Inc	02	Utilities	Refuse Disposal	Monthly Pick Up Service	281.00
Federal Licensing Inc	02	Building and Grounds Administrat	Publications and Dues	FY 12 ECC Rules & Regulations	119.00
Northern IL Postal Customer Coun02		Building and Grounds Administrat	Publications and Dues	FY 12 Dues	45.00
Fifth Third Bank	02	Cafeteria	Other Materials and Supplies	ASCI	304.98
Wight & Company	03	Operations & Maintenance- Restri	Building Remodeling	Architect Fees for Science Lab	5,000.00
Wight Construction	03	Operations & Maintenance- Restri	Building Remodeling	Roof Renovation	12,495.75
Wight & Company	030100	OSM Restricted Non PHS	Building Remodeling	Architect Design Fees for Science Labs	16,184.96
Xerox Corporation	030200		Other Noncurrent Obligations	Copier Lease Payment -Principal	313.83
CDW-G	030200	Fund Bond- Instruc & Computer	Capital Supplies	LVO TC Computer	-717.79
Advanced Audio & Lighting System030200		Fund Bond- Instruc & Computer	Capital Supplies	Sound Equipment 50% of Balance Due	4,941.47
Advanced Audio & Lighting System030200		Fund Bond- Instruc & Computer	Instructional Equipment	Wireless Microphone System 50% Balance	2,362.77
Grainger	030200	Fund Bond- Facilities	Other Supplies	Gas Powered Tool Kit	945.59
Johnson Upholstery	030200	Fund Bond- Furniture & Office	Capital Supplies	Upholstery Fabric	1,630.04
Johnson Upholstery	030200	Fund Bond- Furniture & Office	Capital Supplies	Refurbish & Reupholster Furniture	860.00
Johnson Upholstery	030200	Fund Bond- Furniture & Office	Capital Supplies	Reupholster Chairs	528.00
SBM Business Equipment Center	030200	Fund Bond- Furniture & Office	Capital Supplies	Return Drawer & Keyboard	-151.25
Wight Construction	030200	Fund Bond- Furniture & Office	Capital Supplies	Classroom Furniture	10,525.00
Meyer, Paula	030200	Fund Bond- Furniture & Office	Capital Supplies	Info Area Ledges	109.91
Meyer, Paula	030200	Fund Bond- Furniture & Office	Capital Supplies	LED Wall Mounts	243.99
Fifth Third Bank	030200	Fund Bond- Furniture & Office	Capital Supplies	Amazon	959.98
CDW-G	030200	Fund Bond- Other	Building Remodeling	Single Faceplate	9,778.94
Wight Construction	030200	Fund Bond- Other	Building Remodeling	Tech Wing Renovation	177,874.83
American Air Filter (AFF)	030200	Fund Bond- Other	Building Remodeling	Galv Air Filters	247.96
Wight & Company	030200	Fund Bond- Other	Building Remodeling	Architect Design Fees for Welding Labs	9,543.86
Willett, Hofmann & Associates, I030300		Capital Renewal Grant	Site Improvements	Engineering Services for Roadway Project	3,705.05
Kurtz, Anna	050600		Petty Cash	Petty Cash Spring 12 Play	300.00

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Adcraft Printwear Co.	050600	Men's Basketball	Other Supplies	Tournament T-Shirts	160.00
Kipping, Sara	050600	Men's Basketball	Other Supplies	Men's Black Jackets	167.91
Valdez, Rene	050600	Men's Basketball	Other Supplies	Pitch Counter	16.04
Randall, Chase	050600	Men's Basketball	Other Conference & Meeting	Travel- Recruiting thru 2/28/12	200.35
Williams, David	050600	Golf	Other Conference & Meeting	Travel- Galesburg	46.64
Williams, David	050600	Golf	Other Conference & Meeting	Travel-Golf 4/10/12	63.38
Bidzinski, Gary	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game	160.00
Bruns, Lenny	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game	160.00
Cortese, Tom	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game	160.00
Davis, Rodney	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game	160.00
Davis, Rodney	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game	160.00
Durham, Terrance	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game	160.00
Fields, David	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game	160.00
Grossehme, Kevin	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game	160.00
King, Ron	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game	160.00
King, Ron	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game	160.00
Miller, Forrest	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game	160.00
Miller, Forrest	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game	160.00
Miller, Forrest	050600	Men's Baseball	Other Contractual Services	Umpire Softball	110.00
Miller, Forrest	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game	160.00
Miller, Forrest	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game	160.00
Outton, Michael	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game	160.00
Rakestraw, Duane	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game	110.00
Saldivar, Jose	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game	160.00
Truby, James	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game	160.00
Big John Portable Toilet Rental	050600	Men's Baseball	Other Supplies	Portable Rentals	39.00
Consolidated Management Co	050600	Men's Baseball	Other Supplies	Muffin Program	2.50

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Consolidated Management Co	050600	Men's Baseball	Other Supplies	Muffin Program	17.50
Follett Bookstore	050600	Men's Baseball	Other Supplies	PELL Book Charges	5.59
Follett Bookstore	050600	Men's Baseball	Other Supplies	Department Bookstore Charges	2.70
Menards	050600	Men's Baseball	Other Supplies	Hose Reel	69.99
Rock Falls Printing	050600	Men's Baseball	Other Supplies	Team Line Up Cards	83.00
Valdez, Rene.	050600	Men's Baseball	Other Supplies	Wheel & Field Paint	85.31
Valdez, Rene	050600	Men's Baseball	Other Conference & Meeting	Travel-S Holland	278.49
Valdez, Rene	050600	Men's Baseball	Other Conference & Meeting	Travel-Forreston Recruiting	76.60
Valdez, Rene	050600	Men's Baseball	Other Conference & Meeting	Travel-Kankakee	127.21
Valdez, Rene	050600	Men's Baseball	Other Conference & Meeting	Travel-Chicago Hghts	333.41
Valdez, Rene	050600	Men's Baseball	Other Conference & Meeting	Travel Galesburg, IL	177.78
Valdez, Rene	050600	Men's Baseball	Other Conference & Meeting	Bus-Blackhawk-Moline	600.00
Wiersema Charter Service	050600	Men's Baseball	Other Conference & Meeting	Travel-Glenview	382.46
Kipping, Sara	050600	Men's Tennis	Other Conference & Meeting	Travel-Judson Univ	141.33
Kipping, Sara	050600	Men's Tennis	Other Conference & Meeting	Court Rental thru March 4th 2012	132.00
Sterling Park District	050600	Men's Tennis	Rental- Facilities	Tournament T-Shirts	150.00
Adcraft Printwear Co.	050600	Women's Basketball	Other Supplies	Muffin Program	2.50
Consolidated Management Co	050600	Women's Basketball	Other Supplies	Muffin Program	15.00
Consolidated Management Co	050600	Women's Basketball	Other Supplies	Travel-Recruiting	99.00
Johnson, Jedidiah	050600	Women's Basketball	Other Conference & Meeting	Recruiting	73.00
Johnson, Jedidiah	050600	Women's Basketball	Other Conference & Meeting	Tennis Supplies	626.18
Promuth Tennis Running Fitness	050600	Women's Tennis	Other Supplies	Tank Tops	165.00
Kipping, Sara	050600	Women's Tennis	Other Supplies	Women's Softball Game	110.00
Adams, Robert	050600	Women's Softball	Other Contractual Services	Women's Softball Game	110.00
Alexander, Keith	050600	Women's Softball	Other Contractual Services	Women's Softball Game	110.00
Alexander, Keith	050600	Women's Softball	Other Contractual Services	Women's Softball Game	110.00
Alexander, Keith	050600	Women's Softball	Other Contractual Services	Women's Softball Game	110.00

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Alexander, Keith	050600	Women's Softball	Other Contractual Services	Women's Softball Game	110.00
Anderson, Arden	050600	Women's Softball	Other Contractual Services	Women's Softball Game	110.00
Anderson, Therol	050600	Women's Softball	Other Contractual Services	Women's Softball Game	110.00
Clark, Katherine	050600	Women's Softball	Other Contractual Services	Women's Softball Game	110.00
Clark, Katherine	050600	Women's Softball	Other Contractual Services	Women's Softball Game	110.00
Clark, Katherine	050600	Women's Softball	Other Contractual Services	Women's Softball Game	110.00
Wilnes, Daniel	050600	Women's Softball	Other Contractual Services	Women's Softball Game	110.00
Osborn, Steve C	050600	Women's Softball	Other Contractual Services	Women's Softball Game	110.00
Osborn, Steve C	050600	Women's Softball	Other Contractual Services	Women's Softball Game	110.00
Osborn, Steve C	050600	Women's Softball	Other Contractual Services	Women's Softball Game	110.00
Osborn, Steve C	050600	Women's Softball	Other Contractual Services	Women's Softball Game	110.00
Rehmet, Larry D	050600	Women's Softball	Other Contractual Services	Women's Softball Game	110.00
Rehmet, Larry D	050600	Women's Softball	Other Contractual Services	Women's Softball Game	110.00
Rehmet, Larry D	050600	Women's Softball	Other Contractual Services	Women's Softball Game	110.00
Rehmet, Larry D	050600	Women's Softball	Other Contractual Services	Women's Softball Game	110.00
Smith, James	050600	Women's Softball	Other Contractual Services	Women's Softball Game	110.00
Smith, James	050600	Women's Softball	Other Contractual Services	Women's Softball Game	110.00
Smith, James	050600	Women's Softball	Other Contractual Services	Women's Softball Game	110.00
Wilkinson, Martin	050600	Women's Softball	Other Contractual Services	Women's Softball Game	110.00
Wilkinson, Martin	050600	Women's Softball	Other Contractual Services	Women's Softball Game	110.00
Wilkinson, Martin	050600	Women's Softball	Other Contractual Services	Women's Softball Game	110.00
Wilkinson, Martin	050600	Women's Softball	Other Contractual Services	Women's Softball Game	110.00
Big John Portable Toilet Rental	050600	Women's Softball	Other Supplies	Portable Rentals	39.00
Breedlove's Sporting Goods Inc	050600	Women's Softball	Other Supplies	Softballs & Mask	147.00
Consolidated Management Co	050600	Women's Softball	Other Supplies	Muffin Program	5.00
Consolidated Management Co	050600	Women's Softball	Other Supplies	Muffin Program	20.00

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Lowe, Robert	050600	Women's Softball	Other Supplies	Scorebook	10.62
Fifth Third Bank	050600	Women's Softball	Other Conference & Meeting	Gas College Vans	874.99
Lowe, Robert	050600	Women's Softball	Other Conference & Meeting	Travel- 3/14-4/10/12 WSB Games	598.42
Wiersema, Charter Service	050600	Women's Softball	Other Conference & Meeting	Charter to Galesburg	600.00
Consolidated Management Co	050600	Women's Volleyball	Other Supplies	Muffin Program	7.50
Consolidated Management Co	050600	Women's Volleyball	Other Supplies	Muffin Program	22.50
Aramark Uniform Services Inc	050600	General Athletics	Other Contractual Services	Towel Service	362.30
Aramark Uniform Services Inc	050600	General Athletics	Other Contractual Services	Towel Service	493.25
Follett Bookstore	050600	General Athletics	Other Materials and Supplies	PELL Book Charges	9.18
Follett Bookstore	050600	General Athletics	Other Materials and Supplies	Department Bookstore Charges	28.96
Follett Bookstore	050600	General Athletics	Other Materials and Supplies	Department Bookstore Charges	9.10
Lumea Staffing Inc	050600	General Athletics	Other Materials and Supplies	Drug Testing	702.00
Adcraft Printwear Co.	050600	Tournaments	Other Materials and Supplies	Tournament T-Shirts	694.55
Consolidated Management Co	050600	Tournaments	Other Materials and Supplies	Chafar Fuels	45.00
Sullivan, Ashley	050600	Student Activities	Consultants	DJ Service 4/18/12	100.00
Astro-Ven Distributors Inc.	050600	Student Activities	Other Materials and Supplies	Popcorn Supplies	59.39
Astro-Ven Distributors Inc	050600	Student Activities	Other Materials and Supplies	Popcorn Supplies	27.82
Fifth Third Bank	050600	Student Activities	Other Materials and Supplies	Texas Marker	36.95
Fifth Third Bank	050600	Student Activities	Conference/Meeting Expense	Apple Bee's Comfort Inn MaMa Cimino's	142.12
Fifth Third Bank	050600	Student Activities	Other Conference & Meeting	Comfort Inn/WalMart/MaMa Cimino's	230.14
Follett Bookstore	050600	Student Activities	Other Conference & Meeting	PELL Book Charges	7.17
America's Business Leaders	050600	Student Government	Other Sales & Service	Performance 4/4/12 Tunnel of Oppression	750.00
Fifth Third Bank	050600	Student Government	Other Materials and Supplies	Envelope Mail	56.22
Moreno, Luis	050600	Student Government	Other Materials and Supplies	Supplies for Tunnel of Oppression	64.28
Elmendorf, Monique	050600	Drama	Other Materials and Supplies	Spring 2012 Musical	550.00
Follett Bookstore	050600	Drama	Other Materials and Supplies	Department Bookstore Charges	1.27

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Menards	050600	Drama	Other Materials and Supplies	Paint Supplies	31.07
Menards	050600	Drama	Other Materials and Supplies	Supplies	90.99
Sheehan, Patrick	050600	Drama	Other Materials and Supplies	Spring 2012 Musical	700.00
Tams-Witmark Music Library	050600	Drama	Other Materials and Supplies	Piano Rehearsal CD	2,010.25
Value Plus Auto Rental	050800	Transportation	Maintenance Services	Repair to Rental Van	946.18
Fifth Third Bank	050800	Transportation	Vehicle Supplies	Gas College vans	575.22
Fifth Third Bank	050800	Transportation	Vehicle Supplies	Gas College Vans	1,172.00
Butler Benefit Service Inc	051000	Medical Insurance	Individual Stop Loss	Individual Stop Loss	13,958.86
Butler Benefit Service Inc	051000	Medical Insurance	Dependent Stop Loss	Dependent Stop Loss	10,046.91
Butler Benefit Service Inc	051000	Medical Insurance	Recertification	Recertification	655.20
Butler Benefit Service Inc	051000	Medical Insurance	Administrative Costs	Administrative	4,215.50
Butler Benefit Service Inc	051000	Medical Insurance	Group Stop Loss	Aggregate Stop Loss	1,833.30
Depuy, Jeanne	062021	WPP- Business Industry Grants	Office Supplies	Decorations for Open House	52.31
Quill Corporation	062021	WPP- Business Industry Grants	Office Supplies	Cups & Napkins	385.49
Consolidated Management Co	062021	WPP- Business Industry Grants	Other Conference & Meeting	Tech Wing Open House	389.66
LaFamilia Restaurant	062021	WPP- Business Industry Grants	Other Conference & Meeting	Tech Wing Open House	66.00
Fifth Third Bank	062051	Student Leadership Academy	Office Supplies	Staple's	119.83
Follert Bookstore	062051	Student Leadership Academy	Office Supplies	Department Bookstore Charges	6.05
Follert Bookstore	062051	Student Leadership Academy	Office Supplies	Department Bookstore Charges	41.40
Consolidated Management Co	062051	Student Leadership Academy	Conference/Meeting Expense	Student Leadership Academy	315.95
Fifth Third Bank	062051	Student Leadership Academy	Conference/Meeting Expense	Pizza Hut	160.00
Fifth Third Bank	062051	Student Leadership Academy	Conference/Meeting Expense	Mobile	200.00
Whiteside County Senior Center	062051	Student Leadership Academy	Conference/Meeting Expense	Student Bus to Raynor's	76.00
Bashleman, Margaret	062051	Women in Criminal Justice	Instructional Supplies	Supplies for Women in Criminal Justice (Presenter)	8.54
Fifth Third Bank	062051	Women in Criminal Justice	Instructional Supplies	Custom Monogram	271.75
Follert Bookstore	062051	Women in Criminal Justice	Instructional Supplies	PELL Book Charges	43.71

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Follett Bookstore	062051	Women in Criminal Justice	Instructional Supplies	Department Bookstore Charges	11.12
Consolidated Management Co	062051	Women in Criminal Justice	Conference/Meeting Expense	Women in Criminal Justice	334.25
First Student, Inc	062051	Women in Criminal Justice	Conference/Meeting Expense	Bus Transportation 3/16/12	151.25
Fifth Third Bank	062051	Wmn in Criminal Justice Mentor P	Conference/Meeting Expense	Pizza Hut	45.57
Fifth Third Bank	062051	Wmn in Criminal Justice Mentor P	Conference/Meeting Expense	Pizza Hut	67.64
Fifth Third Bank	062051	Women in Engineering	Office Supplies	Custom Monogram	196.25
Follett Bookstore	062051	Women in Engineering	Office Supplies	Department Bookstore Charges	11.04
Follett Bookstore	062051	Women in Engineering	Office Supplies	Department Bookstore Charges	32.29
Consolidated Management Co	062051	Women in Engineering	Conference/Meeting Expense	Women in Engineering Event	287.75
Fifth Third Bank	062051	Women in Engineering	Conference/Meeting Expense	Mobile	200.00
Amazon.com	062056	ICCB Adult Ed-Federal Basic	Instructional Supplies	Books	1,145.00
Staples	062056	ICCB Adult Ed-Federal Basic	Instructional Supplies	Supplies	102.81
Amazon.com	062058	ICCB Adult Ed-State Basic-Instru	Instructional Supplies	Books	715.00
Adult Learning Resource Center	062058	ICCB Adult Ed-State Basic-Instru	Conference/Meeting Expense	Conference Fee	30.00
Anderson, Erika	062058	ICCB Adult Ed-State Basic-Instru	Conference/Meeting Expense	Workshop In-Service 3/26/12	24.46
Consolidated Management Co	062058	ICCB Adult Ed-State Basic-Instru	Conference/Meeting Expense	Adult Education Prof Dev Mtg	88.40
SBM Business Equipment Center	062059	ICCB Adult Ed-Performance-Instru	Office Supplies	Copier Fees	161.76
Creative Printing	062060	SOS VITAL Grant	Office Supplies	Business Cards L Coomes	40.00
Staples	062060	SOS VITAL Grant	Office Supplies	Supplies	66.33
Anderson, Erika	062060	SOS VITAL Grant	Conference/Meeting Expense	Travel-Area Testing & School	91.02
Coomes, Iana	062060	SOS VITAL Grant	Other Conference & Meeting	"Garden Event"	98.84
State Universities Retirement Sys063011	063011	Student Support Services Grant	SURS	Matching Funds	602.04
State Universities Retirement Sys063011	063011	Student Support Services Grant	SURS	Matching Funds	684.34
Fifth Third Bank	063011	Student Support Services Grant	Office Supplies	Apple.COM	349.00
Amazon.com	063011	Student Support Services Grant	Instructional Supplies	Books	59.88
Kooshesh, Cyrus	063011	Student Support Services Grant	Conference/Meeting Expense	Travel-Western Campus Visit	53.67

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Donohue, Karen	063011	Student Support Services Grant	Other Conference & Meeting	Labels	53.32
Fifth Third Bank	063011	Student Support Services Grant	Other Conference & Meeting	Envelope Mail	56.21
Kooshesh, Cyrus	063011	Student Support Services Grant	Other Conference & Meeting	SSS Meeting w Adviser Event	56.70
State Universities Retirement Sy063020	063020	Perkins- Learning Assistance Cen	SURS	Matching Funds	62.97
State Universities Retirement Sy063020	063020	Perkins- Learning Assistance Cen	SURS	Matching Funds	96.23
State Universities Retirement Sy063020	063020	Perkins IIC	SURS	Matching Funds	98.03
State Universities Retirement Sy063020	063020	Perkins IIC	SURS	Matching Funds	105.23
Salsbury, Connie	063020	Perkins IIC	Conference/Meeting Expense	Travel-Conference Rad Tech	1,048.72
Electronix Express	063020	Perkins IIC -Imp Tech skill	Other Materials and Supplies	Generator	1,190.20
Consolidated Management Co	063020	Perkins IIC -Imp Tech skill	Conference/Meeting Expense	Spring Workshop	1,641.30
Follett Bookstore	063020	Perkins IIC -Collaboration	Other Materials and Supplies	Department Bookstore Charges	12.80
Consolidated Management Co	063020	Perkins IIC -Collaboration	Other Conference & Meeting	Workforce Council Luncheon	372.75
Fifth Third Bank	063020	Perkins IIC -Professional Develo	Conference/Meeting Expense	ISSRT Conference	880.00
Kidder, Mary	063020	Perkins IIC -General Administrat	Conference/Meeting Expense	Travel-WIB Lanark	36.08
Kidder, Mary	063020	Perkins IIC -General Administrat	Conference/Meeting Expense	Travel-ITERA Conf	1,092.42
State Universities Retirement Sy063020	063020	Perkins IIC -Special Populations	Conference/Meeting Expense	Matching Funds	152.87
State Universities Retirement Sy063020	063020	Perkins IIC -Special Populations	SURS	Matching Funds	165.44
John Wiley & Sons, Inc	063020	Perkins IIC -Special Populations	Publications and Dues	FY 12 Renewal Disability Compliance K Alexander	180.00
Department of Veteran's Affairs 063073	063073	Federal Vets Post 9 11 Grant	Other Federal Gov. Sources	Return of Funds B Morris	487.40
Accurate Biometrics, Inc.	063075	IDHS AmeriCorps - Member Activit	Other Contractual Services	Background Checks	180.00
Dolan, Katrina	063075	IDHS AmeriCorps - Member Activit	Conference/Meeting Expense	Lunch CPR Training	23.20
QC Soda	063075	IDHS AmeriCorps - Member Activit	Conference/Meeting Expense	Americorp Retreat 2/25/12	150.00
Meredith, Gaynor	063075	IDHS AmeriCorps - Member Activit	Other Conference & Meeting	Travel-Monthly Meeting	63.83
Dolan, Katrina	063075	IDHS AmeriCorps - Member Activit	Other	Child Fair/PADS Service Project	63.58
Menards	063075	IDHS AmeriCorps - Member Activit	Other	Picnic Table Service Project PADS	391.82
Sauk Valley Media	063075	IDHS AmeriCorps - Member Activit	Other	AmeriCorp Ad	463.99

REPORT SVRCHK
FISCAL YEAR 2012

Sauk Valley Community College
Check Register
From 03/22/12 To 04/30/12

RUN DATE: 04/20/12
TIME: 8:51 AM
PAGE: 23

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Subway	063075	IDHS AmeriCorps - Member Activit	Other	Lunch for PADS Shelter Service Project	186.76
State Universities Retirement SY063075	063075	IDHS AmeriCorps- Nonmember Activ	SURS	Matching Funds	254.12
State Universities Retirement SY063075	063075	IDHS AmeriCorps- Nonmember Activ	SURS	Matching Funds	258.56
Dolan, Katrina	063075	IDHS AmeriCorps- Nonmember Activ	Office Supplies	Tower Fan	25.88
RK Dixon	063075	IDHS AmeriCorps- Nonmember Activ	Office Supplies	Monthly Copy Charges	254.71
Staples	063075	IDHS AmeriCorps- Nonmember Activ	Office Supplies	Supplies	153.44
Peck, Lisa	063075	IDHS AmeriCorps- Nonmember Activ	Other Conference & Meeting	Travel Site Visits	87.69
Dolan, Katrina	063075	IDHS AmeriCorps- Nonmember Activ	Other	Water	3.74
YWCA of the Sauk Valley	063075	IDHS AmeriCorps- Nonmember Activ	Other	YWCA Women's Luncheon	90.00
Fifth Third Bank	063076	ISU FUSE	Conference/Meeting Expense	Mama Ciminio's	120.00
Fifth Third Bank	063076	ISU FUSE	Conference/Meeting Expense	Mama Ciminio's	120.00
Rock Falls Public Library	064060	VITAL Donation Grant	Other Materials and Supplies	Library Card M Cantrell	52.00
Anderson, Erika	064060	VITAL Donation Grant	Other Conference & Meeting	Workshop In-Service 3/26/12	29.13
Follact Bookstore	101060	Magic Club	Other	Department Bookstore Charges	1.58
Hamilton, Jane	101060	Magic Club	Other	Magic Club Boosters	300.00
Hamilton, Jane	101060	Magic Club	Other	Asst'd Prizes	230.00
Hamilton, Jane	101060	Magic Club	Other	April Booster Drafts	200.00
Fish, Shannon	101060	Rad Tech Senior	Other	Rad Tech 50/50 Drawing	300.00
Marriott Bloomington Normal Hotel	101080	Rad Tech Senior	Other	Hotel Expense ISSRT Conference	666.40
Fifth Third Bank	101120	ALAS Club	Other	ALAS Meeting	37.60
Fifth Third Bank	101120	ALAS Club	Other	USHLI Conference	937.12
PADS	101140	Phi Theta Kappa Club	Other	Donation from Fundraiser	1,500.00
PHI THETA KAPPA Society	101140	Phi Theta Kappa Club	Other	3 Members Inducted	45.00
Shining Star Children's Advocacy	101140	Phi Theta Kappa Club	Other	Donation from Fundraiser	1,500.00
United Way of Whiteside County	101140	Phi Theta Kappa Club	Other	Donation from Fundraiser	1,500.00
YWCA of the Sauk Valley	101140	Phi Theta Kappa Club	Other	Donation from Fundraiser	1,500.00

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Johnson, Jedidiah	103102	Women's Basketball Booster	Other	RedPenney Jerseys	26.74
Temple's Sporting Goods	103103	Baseball Booster	Other	baseball Supplies	1,226.89
American DataBank LLC	12	Risk Management	Consultants	Background Check for Staff	144.00
Centurylink	12	Risk Management	Telephone	911 Cam Trunk Lines	90.52
Fyr-Fyter Inc	12	Public Safety	Maintenance Services	Service Extinguishers	65.10
Verizon Wireless	12	Public Safety	Maintenance Services	Security Cell Phones	85.61
Stewart & Associates Inc	12	Public Safety	Other Contractual Services	Security Contract	2,038.50
Fifth Third Bank	12	Public Safety	Conference/Meeting Expense	Innovative Webinar	345.00
				BANK ACCOUNT 1 TOTAL:	688,900.14
				ALL ACCOUNTS TOTAL:	688,900.14

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF MARCH 31

EDUCATION FUND	2011-2012 YTD	2011-2012 Budget	YTD / Budget %	2010-2011 YTD	YTD % Chng fm Prev Yr	2010-2011 Total
Revenues						
Local Governmental Sources	1,890,819	3,825,000	49.4%	1,845,896	2.4%	3,740,138
State Governmental Sources	1,313,926	2,893,180	45.4%	1,656,350	-20.6%	2,954,241
Federal Governmental Sources	7,745	7,000	110.6%	6,423	20.5%	6,423
Student Tuition and Fees	4,867,940	5,065,000	96.1%	5,114,690	-4.8%	5,182,840
Sales and Service	92,720	200,000	46.3%	110,320	-15.9%	134,218
Investment Revenue	7,047	40,000	17.6%	38,556	-81.7%	26,263
Other Revenues	9,548	515,000	1.8%	24,219	-60.5%	1,400,592
TOTALS	8,189,747	12,545,180	65.2%	8,796,456	-6.9%	13,444,716
Expenditures						
Salaries	4,707,557	7,022,875	67.0%	5,024,261	-6.3%	6,670,899
Employee Benefits	1,290,645	2,212,648	58.3%	1,230,650	4.8%	2,981,637
Contractual Services	316,766	613,515	51.6%	318,702	-.6%	476,130
General Materials and Supplies	535,092	885,687	60.4%	613,720	-12.8%	828,703
Conference & Meeting	94,742	185,995	50.9%	72,045	31.5%	103,800
Fixed Charges	1,258				0.0%	
Capital Outlay	723,346	930,000	77.7%	738,850	-2.1%	5,300
Other Expenditures						980,716
TOTALS	7,669,408	11,850,720	64.7%	7,998,232	-4.1%	12,047,187
Transfers						
Transfers to Other Funds		110,000				40,000
CHANGE IN NET ASSETS	520,338	584,460		798,224		1,357,529
FUND BALANCE	5,024,546					4,504,208

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF MARCH 31

OPERATION AND MAINTENANCE FUND	2011-2012		2010-2011		YTD % Chng fm Prev Yr	2010-2011 Total
	YTD	Budget	YTD / Budget %	YTD		
Revenues						
Local Governmental Sources	231,500	468,000	49.4%	226,807	2.0%	458,755
State Governmental Sources	169,125	373,939	45.2%	219,146	-22.8%	378,928
Student Tuition and Fees	535,479	541,600	98.8%	565,930	-5.3%	571,048
Sales and Service						
Facilities Revenue	4,045			1,700	137.9%	2,125
Investment Revenue	134	500	26.9%	714	-81.1%	716
Other Revenues	10,774	60,000	17.9%	6,288	71.3%	124,409
TOTALS	951,059	1,444,039	65.8%	1,020,587	-6.8%	1,535,983
Expenditures						
Salaries	427,437	546,819	78.1%	433,372	-1.3%	572,967
Employee Benefits	160,494	265,648	60.4%	164,578	-2.4%	338,650
Contractual Services	57,749	80,800	71.4%	36,310	59.0%	64,563
General Materials and Supplies	63,878	96,500	66.2%	68,049	-6.1%	92,466
Conference & Meeting	999	3,700	27.0%	1,004	-.5%	1,124
Fixed Charges	51,860	52,000	99.7%	41,043	26.3%	41,528
Utilities	312,614	465,500	67.1%	301,742	3.6%	454,493
Capital Outlay	6,085	15,000	40.5%		40.5%	2,944
Other Expenditures						
TOTALS	1,081,119	1,525,967	70.8%	1,046,100	3.3%	1,568,739
Transfers						
Transfers From Other Funds		-140,000				-40,000
CHANGE IN NET ASSETS	-130,059	58,072		-25,512		7,244
FUND BALANCE	-121,966					8,093

04/20/2012

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF MARCH 31

page 3

OPERATION & MAINTENANCE-- RESTRICTED	2011-2012 YTD	2011-2012 Budget	YTD / Budget %	2010-2011 YTD	YTD % Chng fm Prev Yr	2010-2011 Total
Revenues						
Local Governmental Sources	383,428	775,000	49.4%	14,075,450	-97.2%	14,462,028
Investment Revenue	11,681	5,000	233.6%	16,068	-27.3%	64,875
Other Revenues	25,387	30,000	84.6%	36,964	-31.3%	44,464
TOTALS	420,498	810,000	51.9%	14,128,484	-97.0%	14,571,368
Expenditures						
Salaries	4,440			19,412	0.0%	3,960
Contractual Services	26,566			101,019	-236.8%	237,236
General Materials and Supplies	87,439	321,250	27.2%	6,912,955	-13.4%	160,304
Fixed Charges				544,087	546.5%	6,912,955
Capital Outlay	3,517,499	5,085,000	69.1%			736,508
TOTALS	3,582,812	5,406,250	66.2%	7,577,474	-52.7%	8,050,965
CHANGE IN NET ASSETS	-3,162,314	-4,596,250		6,551,009		6,520,403
FUND BALANCE	7,309,840					10,472,155

04/20/2012

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF MARCH 31

Page 4

BOND AND INTEREST FUND	2011-2012 YTD	2011-2012 Budget	YTD / Budget %	2010-2011 YTD	YTD % Chng fm Prev Yr	2010-2011 Total
Revenues						
Local Governmental Sources	867,693	1,768,142	49.0%	698,697	24.1%	1,578,540
Investment Revenue	1,560	10,000	15.6%	18,077	-91.3%	15,595
TOTALS	869,254	1,778,142	48.8%	716,774	21.2%	1,594,136
Expenditures						
Contractual Services	14,910	500	2982.1%	76,054	-80.3%	19,834
Fixed Charges	1,723,340	1,759,085	97.9%	1,209,393	42.5%	1,438,712
TOTALS	1,738,251	1,759,585	98.7%	1,285,447	35.2%	1,458,546
CHANGE IN NET ASSETS	-868,997	18,557		-568,672		135,589
FUND BALANCE	54,856					923,854

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF MARCH 31

AUXILIARY ENTERPRISES FUND	2011-2012 YTD	2011-2012 Budget	YTD / Budget %	2010-2011 YTD	YTD % Chng fm Prev Yr	2010-2011 Total
Revenues						
Student Tuition and Fees	261,628	265,000	98.7%	280,862	-6.8%	283,347
Sales and Service	35,176	58,000	60.6%	34,668	1.4%	44,884
Facilities Revenue	96,786	110,000	87.9%	106,401	-9.0%	117,515
Investment Revenue	1,935	2,000	96.7%	2,074	-6.7%	2,135
Other Revenues	1,654,729	2,186,000	75.7%	1,604,832	3.1%	2,164,477
TOTALS	2,050,255	2,621,000	78.2%	2,028,838	1.0%	2,612,360
Expenditures						
Salaries	97,985	142,934	68.5%	100,645	-2.6%	127,369
Employee Benefits	12,154	16,901	71.9%	14,642	-17.0%	45,082
Contractual Services	1,897,933	2,249,174	84.3%	1,587,726	19.5%	2,037,216
General Materials and Supplies	47,674	71,990	66.2%	42,106	13.2%	61,045
Conference & Meeting	42,471	58,883	72.1%	42,703	-5%	53,533
Fixed Charges	15,049	15,450	97.4%	14,641	2.7%	16,613
Capital Outlay	3,469				0.0%	-88
Other Expenditures	39				0.0%	
TOTALS	2,116,776	2,555,332	82.8%	1,802,466	17.4%	2,340,773
Transfers						
Transfers to Other Funds		110,000				100,000
Transfers From Other Funds		-100,000				-100,000
CHANGE IN NET ASSETS	-66,521	55,668		226,372		271,587
FUND BALANCE	998,367					1,064,888

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF MARCH 31

RESTRICTED PURPOSES FUND

Revenues

	2011-2012 YTD	2011-2012 Budget	YTD / Budget %	2010-2011 YTD	YTD % Chng fm Prev Yr	2010-2011 Total
State Governmental Sources	457,771	983,901	46.5%	467,811	-2.1%	1,001,348
Federal Governmental Sources	5,388,028	6,266,498	85.9%	5,930,285	-9.1%	6,473,326
Investment Revenue	2,443	30,000	8.1%	29,199	-91.6%	65,082
Other Revenues	170,360	183,850	92.6%	172,266	-1.1%	201,580
TOTALS	6,018,603	7,464,249	80.6%	6,599,562	-8.8%	7,741,337

Expenditures

Salaries	712,660	1,089,086	65.4%	745,874	-4.4%	1,067,475
Employee Benefits	86,366	113,582	76.0%	83,724	3.1%	113,778
Contractual Services	61,047	30,685	198.9%	95,311	-35.9%	69,798
General Materials and Supplies	98,092	108,548	90.3%	106,352	-7.7%	233,653
Conference & Meeting	40,587	85,179	47.6%	30,002	35.2%	53,136
Capital Outlay	6,379			3,199	99.4%	3,199
Other Expenditures	5,504,570	6,037,765	91.1%	6,011,225	-8.4%	6,101,006
TOTALS	6,509,705	7,464,845	87.2%	7,075,690	-8.0%	7,642,047

Transfers

Transfers From Other Funds

CHANGE IN NET ASSETS	-491,101	-596		-476,128		99,289
FUND BALANCE	2,051,950					2,543,052

04/20/2012

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF MARCH 31

Page 7

WORKING CASH FUND	2011-2012 YTD	2011-2012 Budget	YTD / Budget %	2010-2011 YTD	YTD % Chng fm Prev Yr	2010-2011 Total
Revenues						
Local Governmental Sources				510,000		510,000
Investment Revenue	1,864	30,000	6.2%	24,770	-92.4%	9,531
TOTALS	1,864	30,000	6.2%	534,770	-99.6%	519,531
Expenditures						
Investment Revenue						
TOTALS						
Transfers						
Transfers to Other Funds		30,000				
CHANGE IN NET ASSETS	1,864			534,770		519,531
FUND BALANCE	2,492,179					2,490,315

04/20/2012

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF MARCH 31

Page 8

TRUST AND AGENCY FUND	2011-2012 YTD	2011-2012 Budget	YTD / Budget %	2010-2011 YTD	YTD % Chng fm Prev Yr	2010-2011 Total
Revenues						
Other Revenues	61,498			48,465	26.8%	52,602
TOTALS	61,498			48,465	26.8%	52,602
Expenditures						
Contractual Services				20		20
General Materials and Supplies	21				0.0%	1,544
Conference & Meeting	1,041				0.0%	198
Other Expenditures	49,806			29,888	66.6%	45,273
TOTALS	50,869			29,908	70.0%	47,036
CHANGE IN NET ASSETS	10,628			18,556		5,566
FUND BALANCE	50,987					40,358

04/20/2012

SAUK VALLE COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF MARCH 31

Page 9

AUDIT FUND	2011-2012 YTD	2011-2012 Budget	YTD / Budget %	2010-2011 YTD	YTD % Chng fm Prev Yr	2010-2011 Total
Revenues						
Local Governmental Sources	31,198	65,000	48.0%	21,066	48.0%	53,539
Investment Revenue	9	25	38.3%	10	-10.0%	7
TOTALS	31,207	65,025	47.9%	21,077	48.0%	53,546
Expenditures						
Salaries	6,389	8,361	76.4%	4,485	42.4%	6,085
Employee Benefits	2,380	3,253	73.1%	1,186	100.6%	1,711
Contractual Services	58,087	38,000	152.8%	38,575	50.5%	38,575
TOTALS	66,857	49,614	134.7%	44,246	51.1%	46,371
CHANGE IN NET ASSETS	-35,649	15,411		-23,169		7,174
FUND BALANCE	-34,306					1,343

04/20/2012

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF MARCH 31

Page 10

LIABILITY, PROTECTION & SETTLEMENT

Revenues

Local Governmental Sources	2011-2012 YTD	2011-2012 Budget	YTD / Budget %	2010-2011 YTD	YTD & Chng fm Prev Yr	2010-2011 Total
Investment Revenue	18,318	151,100	19.4%	178,849	-89.7%	178,863
Other Revenues	29,356	20,000	0.0%	46,830	-37.3%	92,955
TOTALS	47,675	171,100	27.8%	225,679	-78.8%	309,268

Expenditures

Salaries	2011-2012 YTD	2011-2012 Budget	YTD / Budget %	2010-2011 YTD	YTD & Chng fm Prev Yr	2010-2011 Total
Employee Benefits	129,335	189,485	68.2%	142,023	-8.9%	182,923
Contractual Services	248,784	349,421	71.2%	230,639	7.8%	352,295
General Materials and Supplies	30,691	40,100	76.5%	23,872	28.5%	54,975
Conference & Meeting	6,146	13,100	46.9%	6,061	1.4%	7,902
Fixed Charges	345	2,100	16.4%	841	-59.0%	1,283
Utilities	32,496	30,000	108.3%	26,794	21.2%	32,476
TOTALS	724	1,500	48.2%	717	.9%	1,085
	448,522	625,706	71.6%	430,950	4.0%	632,942

CHANGE IN NET ASSETS
FUND BALANCE

CHANGE IN NET ASSETS	2011-2012 YTD	2011-2012 Budget	YTD / Budget %	2010-2011 YTD	YTD & Chng fm Prev Yr	2010-2011 Total
	-400,847	-454,606		-205,270		-323,673
FUND BALANCE	5,742,784					6,143,631

Sauk Valley Community College
April 30, 2012

Agenda Item 2.7

Topic: **Board Meeting Dates 2012-2013**

Presented By: **Dr. George Mihel**

Presentation:

As approved by the Board, all regular meetings of the Board will be held on the 4th Monday of each month unless specified otherwise as noted below.

Recommendation:

The administration recommends the Board approve the meeting dates and times as presented.

Sauk Valley Community College
April 30, 2012

Date and Time of Meetings

The regularly scheduled monthly meetings of the Sauk Valley Community College Board of Trustees are held on the 4th Monday of each month at 7:00 p.m. unless otherwise noted. For the upcoming year, the dates are as follows:

*May 21, 2012

June 25, 2012

*July 30, 2012

August 27, 2012

September 24, 2012

October 22, 2012

November 26, 2012

*December 17, 2012

January 28, 2013

February 25, 2013

March 25, 2013

April 22, 2013

*May 21, 2012 to accommodate the Memorial Day Holiday Closing

*July 30, 2012 to accommodate Public Display of Tentative Budget

*December 17, 2012 to accommodate the December 24, 2012 Holiday Closing

Sauk Valley Community College
April 30, 2012

Agenda Item 2.8

Topic: **Strategic Goals and Objectives**

Presented By: **Dr. George Mihel**

Presentation:

OPIC has recommended Strategic Goals and Objectives and the Board reviewed those recommendations at the spring retreat. In an effort to continue to provide our mission and direction, it is essential all aspects of the college participate, understand and approve our operating plan.

The recommended strategic goals are on the following page.

Recommendation:

The administration recommends the Board approve the strategic goals and objectives as presented.

STRATEGIC GOALS

GOAL 1. The College will expand and improve the quality of programs and services.

GOAL 2. The College will continue to emphasize lifetime student success.

GOAL 3. The College will maintain an appropriate operating fund surplus.

GOAL 4. The College will provide for community enrichment.

GOAL 5. The College will enhance its community image through comprehensive marketing.

GOAL 6. The College will seek to maximize performance based funding.

Sauk Valley Community College
April 30, 2012

Agenda Item 2.9

Topic: **ICCB Recognition**

Presented By: **Dr. George Mihel**

Presentation:

The administration recently received notification that Sauk Valley Community College is scheduled for recognition review by the Illinois Community College Board in fiscal year 2012. As part of the review, the Illinois Community College Board requires "A letter from the local Board of Trustees, or designee, requesting the ICCB to assign a status of recognition to the college".

Recommendation:

The administration recommends that the Board of Trustees authorize the college president to formally request "Recognition" status by letter, and to prepare and submit to the Illinois Community College Board such self-study materials as necessary to receive recognition.

**Sauk Valley Community College
April 30, 2012**

Action Item 4.1

Topic: Exterior Directional and Electronic Signage

Presented By: Dr. George Mihel and Paula Meyer

Presentation:

The current exterior signage on campus is outdated and doesn't provide sufficient information to students and visitors to the College campus. This issue was noted in the Campus Master Plan, with the recommendation to provide way-finding signage to correct this inadequacy. Working with the architects, it was determined that affixing lettering above the main entrances to the College, as well as installing three double-sided illuminated directional signs at the entrances of the main parking areas and an aluminum monument sign with a full color digital LED message board at the College roadway entrance juncture will provide a more welcoming impression to visitors and students arriving on campus. Drawings of the final design are attached.

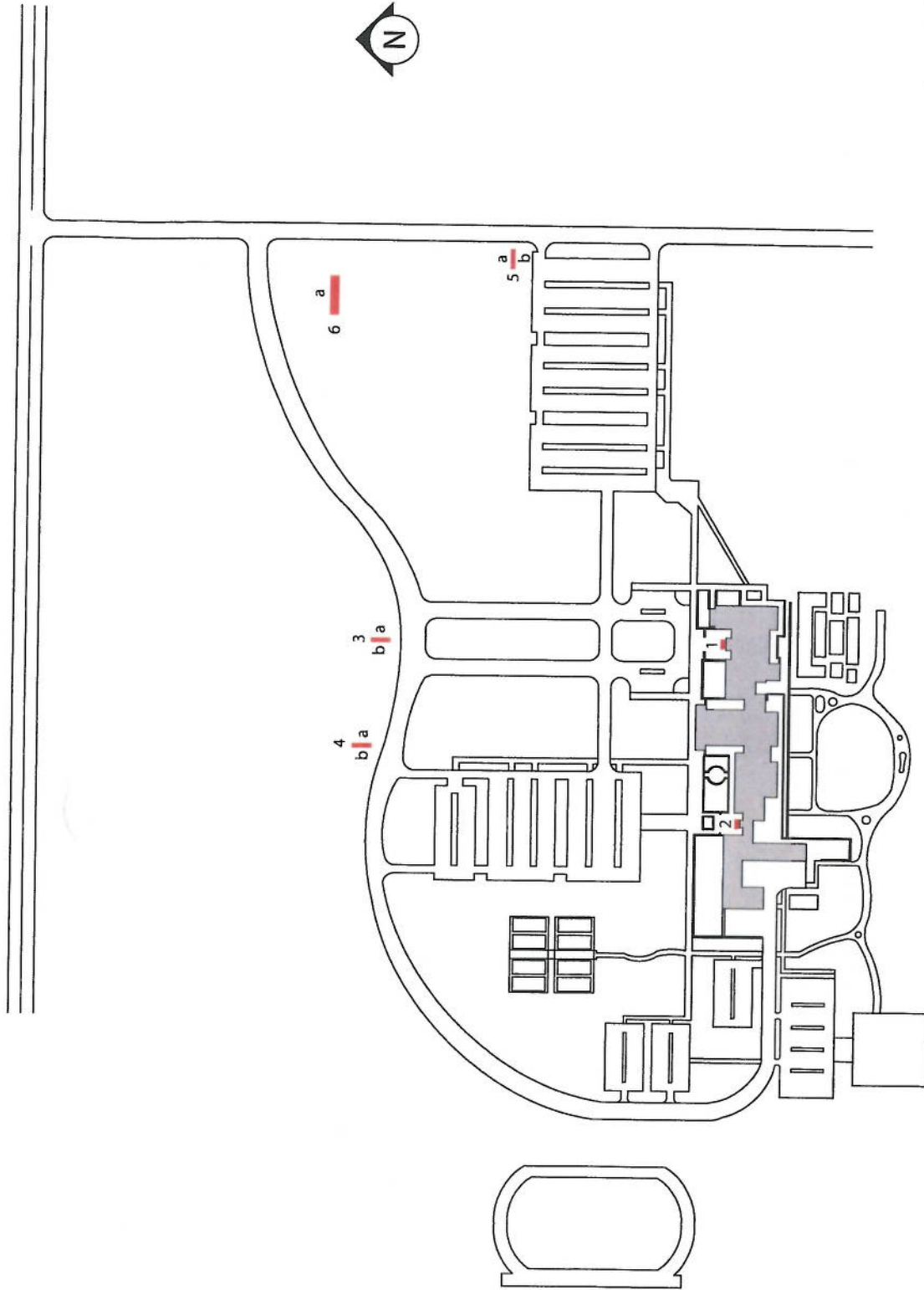
The College sent bid documents to six companies and advertised in the *Dixon Telegraph* and the *Sterling Daily Gazette* for the purchase and installation of exterior directional and electronic signage. The College received two bids.

	Lettering for two Main Entrances	Three Directional Signs	Directional Monument Sign w/LED Message Board	Total Cost
ASI Signage, Streator	\$2,438	\$12,729	\$51,739	\$66,546
Turnroth Sign Co, Rock Falls	\$1,105	\$15,450	\$57,761	\$75,272

ASI Signage meets all bid specifications, including training and a five-year warranty on the LED Message Board, with expected installation to occur during June 2012. Costs for this project will be paid with Funding Bonds.

Recommendation:

The administration recommends the purchase and installation of exterior directional and electronic signage from ASI Signage in the amount of \$66,546, with funds to be derived from Funding Bonds.



Site location map



Headline:
1.5x2.5 Scale

Scale
1:100

Date:
February 18, 2017

Revision

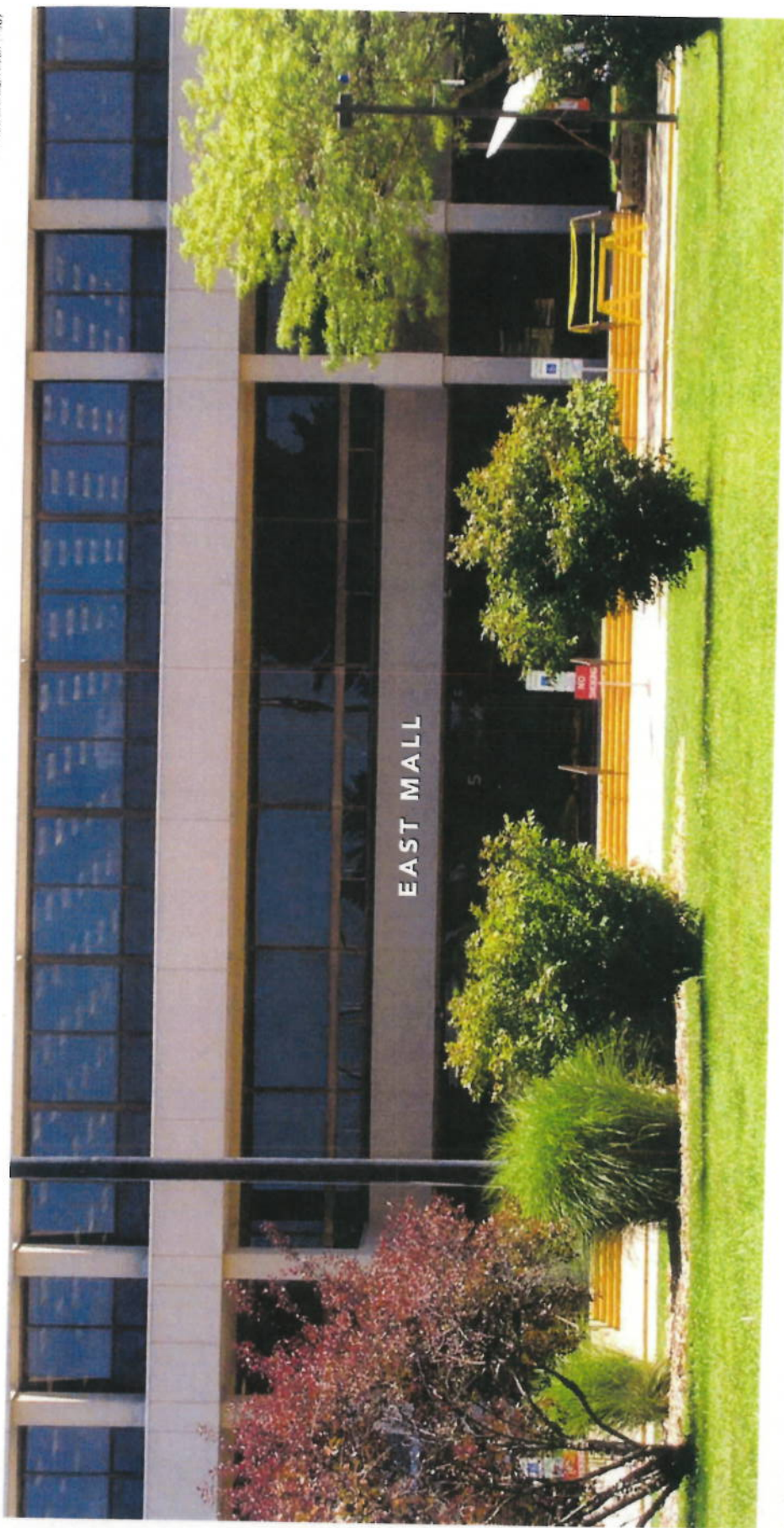
Sales Date:
Feb

Drawn By:
SJS

Client:
Sank, Sakin, or Ministry of Health

Project:
L1000, S1000

1/2" BB 1 1/2" Thick Fabricated Aluminum Letters
 Typeface: Avenir 95 Black
 Painted Bronze Finish (140)



Location 1

Building Entrance

CLIENT
 State of California Department of Transportation

PROJECT
 I-580 San Joaquin

Sales Rep:
 TW

Order By:
 SL

Date:
 February 8, 2017

Revision

Quantity:
 145,760 Letters

Scale: 1/8" = 1'



16" (4) - 17" (4) Fabricated Aluminum Letters
 Wyndale Ave - 93 0000
 230 West Monroe, H. 100



Location 2

Building Entrance

Client
 State College Community College

Project
 Entry Signage

Sales Rep:
 TW

Drawn By:
 SJS

Date:
 4/23/11 10:30 AM

Revision

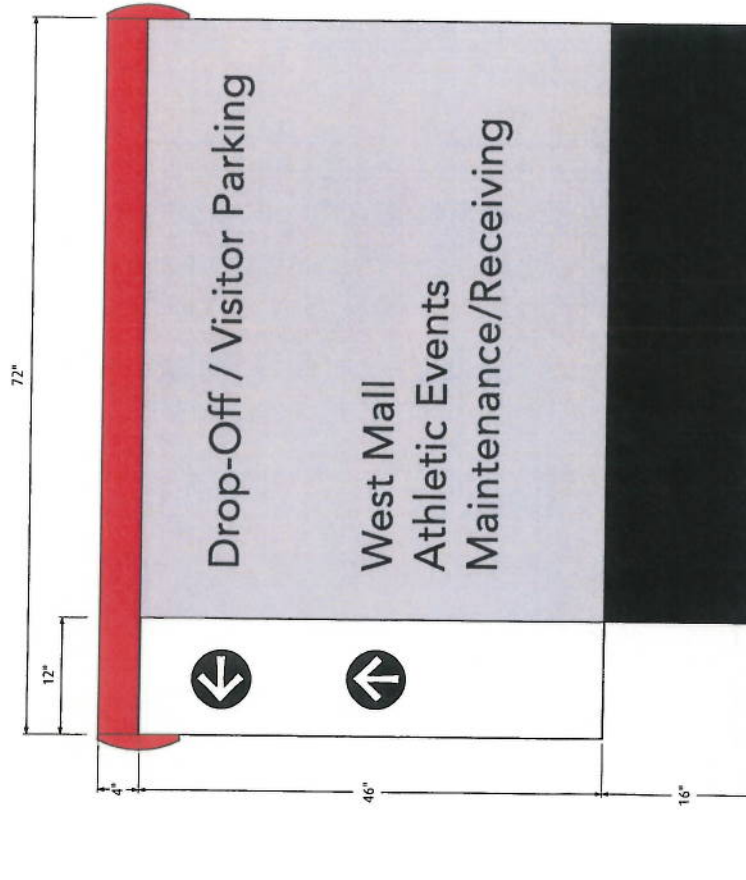
Filename:
 54526.jpg

Scale
 1" = 8' x 11"



66" (H) x 12" (W) x 3/4" (Thk) - Aluminum Monopoint Sign
 8" (H) x 12" (W) x 1/2" (Thk) - Aluminum Monopoint Sign
 6" (H) x 12" (W) x 1/4" (Thk) - Aluminum Monopoint Sign
 1" (H) x 12" (W) x 1/4" (Thk) - Aluminum Monopoint Sign
 Typeface: Avenir - Bold

Note:
 Provide Handline Reveals Between All Adjacent Column Panels



Location 3 (Side A)



Location 3 (Side B)

Exterior Monopoint Sign

Client: Sauk Valley Community College
 Project: Exterior Signage

Sales Rep: [Blank]
 Drawn By: [Blank]

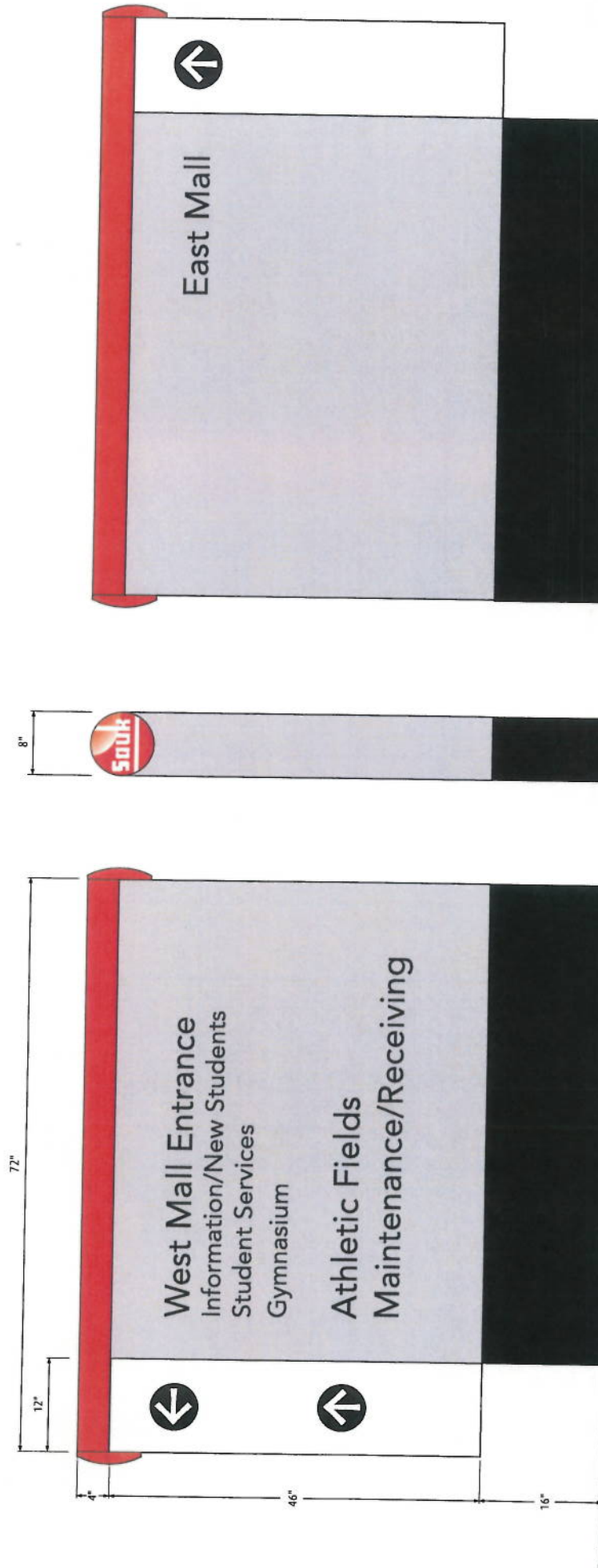
Date: February 8, 2011
 Revision: [Blank]

Filename: 14775 Sauk
 Scale: 1" = 1'-0"



6" (H) x 12" (W) x 8" (thk.) aluminum in lacquer finish, 50%
 8" (H) x 12" (W) x 1/2" (thk.) curved fiberglass, no cap with metal flange
 6" (H) x 12" (W) x 1/2" (thk.) curved fiberglass, no cap with metal flange
 3" (H) x 12" (W) x 1/2" (thk.) curved fiberglass, no cap with metal flange
 1" (H) x 12" (W) x 1/2" (thk.) curved fiberglass, no cap with metal flange

Note:
 Provide hardware between different colored panels



Location A (side a)

Location B (side b)

Exterior Monument Sign

Client:
 Sauk Valley Community College

Project:
 Exterior Signage

Sales Rep:
 NW

Drawn By:
 SDS

Date:
 February 20, 2012

Revision

Material:
 4" x 12" Sign

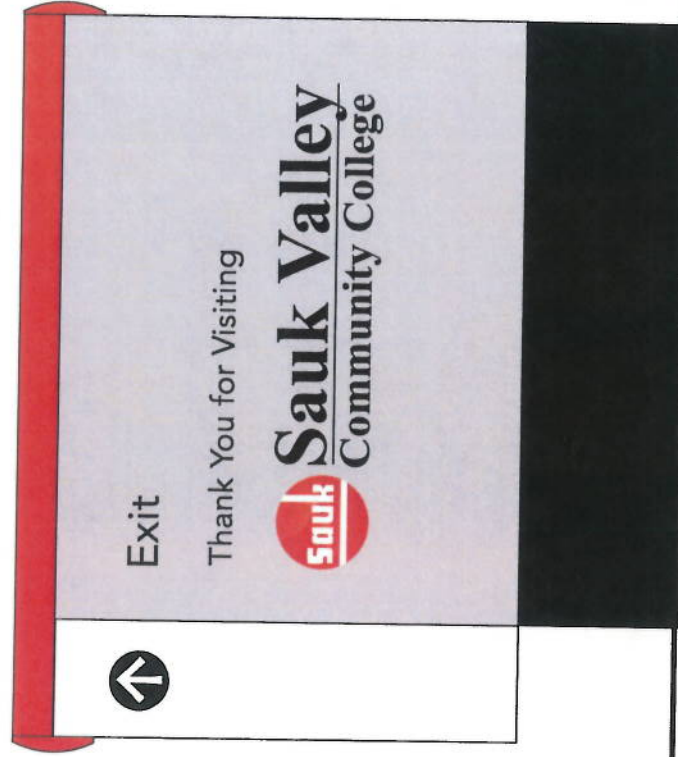
Scale:
 1" = 1'-0"



64. (H) 8' 12" (W) 3' 8" (Thk) Aluminum Monument Sign
 8" O x 12" (Thk) Colored Fiberglass in Cap with Dr. (al) Pl
 6" O Vinyl Al - wps
 1" (H) and 4" (W) (H) Vinyl Co. by
 Typ. Face: Avenue - roman

Mo. e.

Provide Handline Reveals Between - Different Col. Iron Panels



Location 5 (Side a)

Location 5 (Side b)

Exterior Monument Sign

Client

Sauk Valley Community College

Project

1000 - Signage

Sales Rep:

W

Drawn By:

SDS

Date:

September 8, 2011

Revision

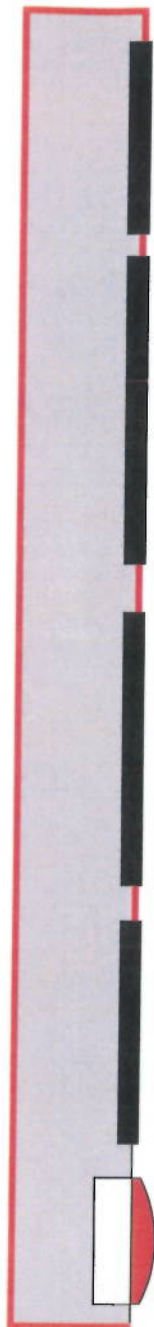
File Name:

14526 Sauk

Scale:

1" = 1'-0"



[illegible]

As a result

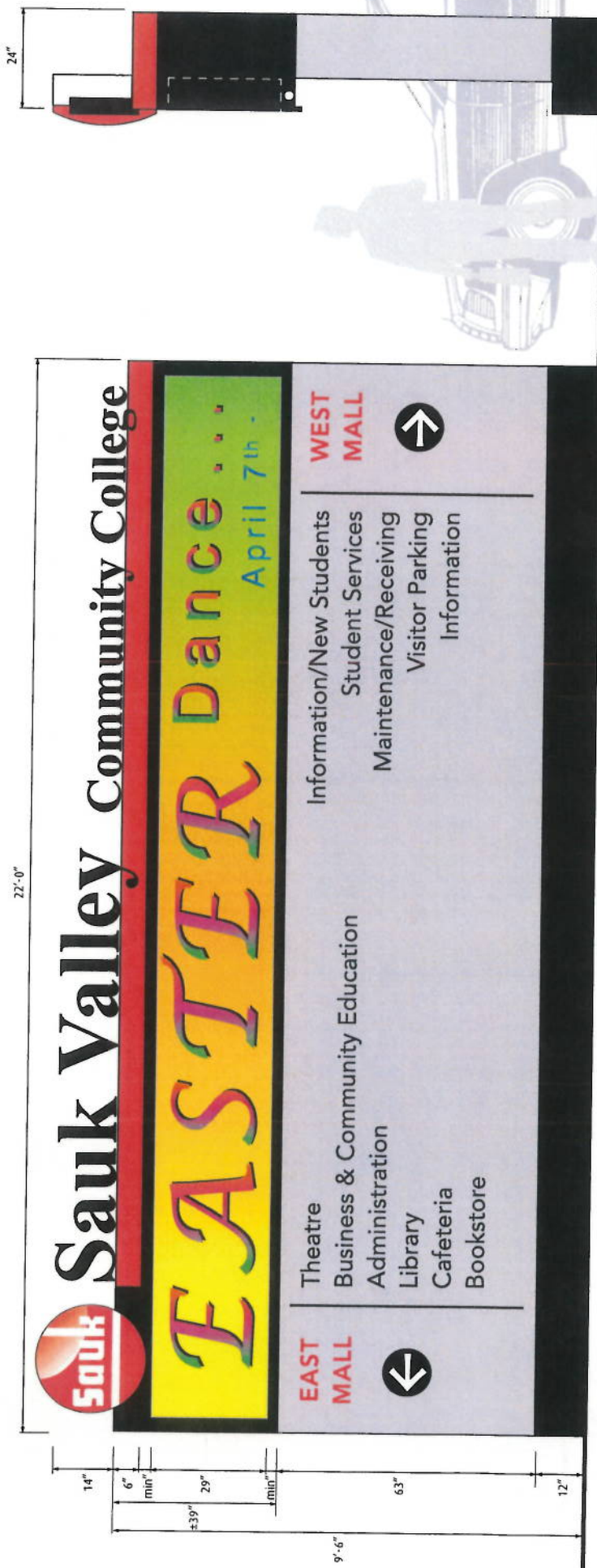


Figure 6 (Side A)

Primary Extracranial Signs



Client

John Wiley & Sons, Inc.

roles

debris in

Sales Rep:

Date: 2/20/2013

Draw By:

ision

1995

Scale

$$1/2^* = 1/4^*$$

Sauk Valley Community College
April 30, 2012

Action Item 4.2

Topic: **Bid Award – 2012 Window Improvements**

Presented By: **Dr. George Mihel and John Ditto**

Presentation:

Last October, the Board approved the 2012 Window Improvements Project for funding through the Protection, Health and Safety tax levy. This project includes the cost for replacement of windows and portions of the existing window frames in the West Mall (north side of the third floor and east side of the second floor) and the total East Mall atrium. In addition, repairs will be made to the concrete base of these windows to protect and preserve the condition of the existing interior building elements.

A bid announcement was placed in four newspapers, including the *Dixon Telegraph*, *Sterling Daily Gazette* and the State project announcement paper, *The Breeze Courier*. Four contractors requested and received bid documents. One bid was received for this project. The bidder, T.D. Kurtz, has been the contractor for previous window replacement projects on campus and we are confident that the price provided is fair and the work will be done satisfactorily.

Company Name	Location	Bid
T.D. Kurtz Glass	Rock Falls	\$343,370

Recommendation:

The administration recommends the Board approve the bid for the 2012 Window Improvements Project from T.D. Kurtz Glass in the total amount of \$343,370 to be paid with Protection, Health and Safety funds.

Sauk Valley Community College
April 30, 2012

Action Item 4.3

Topic: **Industrial Education Training Equipment Purchase**

Presented By: **Dr. George Mihel and Alan Pfeifer**

Presentation:

In an effort to provide the most up-to-date training to students in the industrial education fields, the College requested bids to purchase hands on training equipment as part of the Technology Wing remodeling project. This equipment will directly support the wiring and electricity courses making up our industrial maintenance electrician certificate. In addition, it will be used, in conjunction with other equipment, in support of classes in the multi-craft, electronics, solar, wind, HVAC and sustainable technologies that teach a variety of low and high voltage electricity concepts and principles.

The College sent bid documents to two companies and advertised in the *Dixon Telegraph* and the *Sterling Daily Gazette*. One bid was received.

Vendor	Model	Bid
Aidex Corporation Lexington, OH	Electrical Wiring Trainer (4)	\$ 14,604.00
	Industrial Electrical Trainer (2)	25,032.00
	Motor Control Trainer (2)	24,608.00
	AC/DC Fundamentals Trainer (2)	10,868.00
	Robotics Trainer (1)	41,517.00
	Pegasus Robotics Simulation (1)	1,404.00
	Prony Brake (1)	617.00
	Print Licenses for all Trainers	<u>3,159.50</u>
	TOTAL BID	\$121,809.50

The bid specifications were reviewed by Associate Professor Steve McPherson of the Electronics/Technology program and Vice President Pfeifer. The equipment meets the required specifications and provides training equipment simulation, including fault insertion and troubleshooting training. Funding bonds will be used for this purchase.

Recommendation:

The administration recommends the Board of Trustees approve the purchase of the Industrial Education Training Equipment from Aidex Corporation in the amount of \$121,809.50.

Equipment Purchase Request:

The equipment being purchased is to teach a complement of courses across a variety of commercial, industrial and residential electrical applications. The principles taught in the classes (Electrical and Electronics) using the equipment to be purchased is the basis for success in all our industrial and energy related programs. Today, all forms of industrial, manufacturing and sustainable systems are based upon electrical and electronic control systems.

Area industrial representatives attending Workforce Council meetings were interviewed regarding qualifications for employment. Representatives of the College and the technology faculty continue to visit and tour area facilities gaining knowledge of the current and future qualifications. The new multicraft program was an outgrowth of this input. This equipment list

The equipment that the College was using for training was antiquated preventing faculty from delivering a quality learning experience. The last large scale equipment purchase in the electrical area dates back to the mid-1970s.

Below is list indicating the equipment to be purchased along with enrollment data.

Equipment Item	Classes	Enrollment (annual)
Electrical Wiring trainer	ELT 101 (Electrical Wiring)	45
Industrial Electrical Trainer	ELT 101 (Electrical Wiring) ELT 262 (Electrical Controls)	75
Motor Control Trainer and Work	ELT 259 (Industrial and Ag Wiring) ELT 262 (Electrical Controls) ELT 265 (Power Distribution)	45
Prony Brake	ELT 262 (Electrical Controls)	30
AC/DC Fundamentals Trainer + workstation	ELT 160 (Fundamental of Electricity)	45
Robotics Trainer	EET 245 (Programmable Controllers) ELT 262 (Electrical Controls)	32

Other benefits:

1. Creates a common course structure and labs ensuring consistency among faculty members
2. Industry standard labs – labs have been researched developed and test with nationwide corporate input
3. Hands on ability to introduce errors for enhancing troubleshooting skills

Sauk Valley Community College
April 30, 2012

Action Item 4.4

Topic: **Recommendation for Bid Award – Science Labs ACM Abatement**

Presented By: **Dr. George Mihel and Paula Meyer**

Presentation:

On May 7, 2012 the first step in the renovation of the east end science labs will begin with the proper containment, removal and disposal of approximately 13,581 square feet of sprayed-on asbestos containing material (ACM), along with asbestos-laden lab bench tops and fume hoods. An IDPH licensed asbestos project manager and air sampling professional will be on-site during all phases of the abatement activities to conduct air sampling and final clearances. Final air testing will be completed prior to releasing the rooms for further renovation.

An announcement was placed in the *Dixon Telegraph* and *Sterling Daily Gazette* with the bids opened on April 27, 2012. The College received seven bids for the removal.

Vendor	Bid
Colfax Corporation, Chicago	\$112,800
Kinsale Contracting Group, Westmont	\$115,500
AMW Environmental Services, Burr Ridge	\$148,900
Universal Asbestos Removal, Lemont	\$176,000
The Luse Companies, Aurora	\$199,000
DEM Services, Addison	\$225,000
Advanced Environmental, Waterloo	\$314,800

Colfax Corporation was determined to be the responsive low bidder.

The approved budget for the ACM abatement, to be paid by Protection, Health and Safety Funds, was \$288,800. The total costs will be \$204,512 leaving an \$81,288 surplus. This surplus may be used if additional ACM is discovered during the construction process.

ACM abatement bid	\$112,800
IDPH licensed asbestos project manager	64,000
General conditions	10,000
Construction management fee	4,912
Engineering fees	<u>12,800</u>
	<u>\$204,512</u>

Recommendation:

The administration recommends the Board approve the bid for the Science Labs ACM Abatement from Colfax Corporation in the total amount of \$112,800 and the fee for IDPH licensed asbestos project manager and general conditions from Wight and Co. in the total amounts of \$64,000 and \$10,000, respectively, to be paid with Protection, Health and Safety funds.

Sauk Valley Community College
April 30, 2012

Action Item 4.5

Topic: **Extension of Ohio TIF**

Presented By: **Dr. George Mihel and Paula S. Meyer**

Presentation:

The Village of Ohio would like to extend their TIF (Tax Increment Financing) for an additional 12 years past the original 23 years.

To establish a TIF, a municipality identifies a blighted area that without intervention will not see growth in its EAV (equalized assessed value). SVCC and other taxing bodies continue to receive property taxes based on the initial or frozen EAV. The property taxes collected on the growth of the EAV are put into a fund which is used for improvements in the blighted area.

SVCC currently has 13 TIFs within its district. Over their lifespan, an estimated \$780,000 in property taxes has been redirected from SVCC to the TIFs.

Municipalities	Year Created	Frozen Base EAV	2010 EAV	EAV Increment	2010 tax increment	Estimated Cumulative
						Tax Increment
Sterling - Downtown	1984	877,242	3,949,140	3,071,898	13,824	179,706
Dixon - Downtown	1987	2,766,856	6,520,882	3,754,026	16,893	194,271
Milledgeville	1994	2,527,263	6,325,127	3,797,864	17,090	136,723
Ohio	1994	1,100,490	3,543,140	2,442,650	10,992	87,935
Rock Falls- Riverfront	1994	596,493	434,121	-162,372	(731)	(5,845)
Manlius	1996	1,115,620	2,322,402	1,206,782	5,431	38,014
Prophetstown	2002	2,144,318	3,496,964	1,352,646	6,087	24,348
Sterling - Riverfront	2003	2,935,743	8,709,308	5,773,565	25,981	90,934
Dixon Riverfront	2004	4,160,649	5,724,416	1,563,767	7,037	21,111
Fulton	2004	568,120	1,705,295	1,137,175	5,117	15,352
Polo	2008	3,070,293	3,372,669	302,376	1,361	1,361
Sterling Lclnwy/Lynn	2010	470,548	470,548	0	-	-
Rock Falls Downtown	2010	2,113,646	2,128,695	15,049	68	-

While the approval of SVCC in the establishment of a TIF is not required, the Village of Ohio would like our blessing as they seek approval from the Illinois legislature for the extension.

Recommendation:

The administration recommends the Board approve the resolution to support the extension of the Village of Ohio TIF as requested.

Village of Ohio

Charles L. Thomas, Village President
Jim Lamkin - General Superintendent

101 West Jackson Street
Ohio, Illinois 61349-0225
Phone 815-376-6446 Fax 815-376-2027

Jodi Doran - Village Clerk
Nancy Brandau - Treasurer

April 16, 2012

Mrs. Paula Meyer, Dean of Business Services
Sauk Valley College
173 IL. Rte. 2
Dixon, Illinois 61021

Re; Request for support for the extension of Ohio TIF District # 1.

Dear Mrs. Meyer,

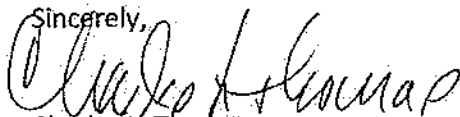
I am writing to inform you that the Village Board has asked our legislators to help extend the TIF District in Ohio for another 12 years. As a requirement for any extension we need the support of the taxing bodies affected by the TIF.

The TIF District is desperately needed to help fund the new water system the Village has built, along with many other projects we are considering. Although the new Big Sky Wind Farm will increase tax revenues for most taxing bodies, it does not affect the Village. The TIF District has helped the Village grow with the new subdivision, removing unsafe buildings, enabling new infrastructure projects to help with growth for several businesses, and helped the schools with many projects otherwise not affordable. It has helped maintain a quality of life for all residents, and helped us decide our own destiny.

I am asking that you present this request to your board for their consideration. I would glad to answer any questions regarding this matter. I hope we can work together to make the Ohio community a better place to live.

At this time we have letters of support from the Ohio Grade and High Schools, Ohio Township, Ohio Library District, and the Ohio Fire Protection District, all by unanimous vote of their boards. Again, if you have any questions please contact me by phone at 815-303-7911 or by email at cbk6thomas@hotmail.com.

Sincerely,



Charles L. Thomas
Village President

Sauk Valley Community College
April 30, 2012

Action Item 6.1

Topic: **Administrative Appointment – Instructional Services**

Presented By: **Dr. George Mihel and Alan Pfeifer**

Presentation:

The administration has been in the process of filling the position of Dean of Instructional Services. The position was advertised on-line on Sauk Valley Community College's website. Five (5) applications were received. A screening committee was composed of Ms. Kathy Sotelo, Ms. Janet Lynch, Ms. LeNie Adolphson, and Dr. Mihel. The Academic Vice President (Alan Pfeifer) served as chair of the screening committee.

Two (2) internal candidates were invited to interview. The committee agreed upon Mr. Jon Mandrell for the Dean of Instructional Services position.

Academic background: Mr. Mandrell attended Sauk Valley Community College, received a Bachelor's of Science degree in Law Enforcement and Justice Administration from Western Illinois University, and a Master of Arts in Law Enforcement and Justice Administration from Western Illinois University in December 2008.

Professional background: Currently, Mr. Mandrell is an Assistant Professor at Sauk Valley Community College teaching Criminal Justice. Mr. Mandrell was a Police Officer with the Oregon, Illinois Police Department for six years and taught as an adjunct faculty instructor for the College for one year.

Mr. Mandrell has accomplished a great deal as an Assistant Professor. Mr. Mandrell has re-vitalized the Criminal Justice program, worked with Phi Kappa Theta (Student Honors Society), and received the 2011 Outstanding Alumnus Award.

Recommendation:

The administration recommends that the Board of Trustees approve the appointment of Jon Mandrell as Dean of Instructional Technology starting July 1, 2012 at an annual salary of \$75,000.

Sauk Valley Community College
April 30, 2012

Action Item 6.2

Topic: **Administrative Appointment – Instructional Technology**

Presented By: **Dr. George Mihel, Alan Pfeifer and Chris Shelley**

Presentation:

The administration has been in the process of filling the position of Director of Instructional Technology. The position was advertised on-line on Sauk Valley Community College's website and the *Chronicle of Higher Education's* website; the *QC Times*, *Rockford Register Star*, and locally in the Sauk Valley Newspapers (the *Dixon Telegraph* and the *Daily Gazette*). Sixteen (16) applications were received. A screening committee was composed of Sasha Wolfe, Jane Verbout, Eric Epps, Kathy Dirks, Val Wittman and Alan Pfeifer. The Dean of Information Services (Chris Shelley) served as chair of the committee.

Five (5) candidates were invited to interview. All five (5) candidates were interviewed by the committee and the President; and gave a presentation on their Instructional Technology portfolio. The committee unanimously agreed that Dr. Baker would be a good fit for the College.

Academic background: Dr. Baker has a Master of Science in Psychology from University of Missouri and a Ph.D. in Instructional Design and Technology from University of Iowa. Her dissertation was "Effective Strategies for Promoting Interaction with Remote-site Students in Interactive Television".

Professional background: Currently, Dr. Baker is the Director of the Teaching/Learning Center and Online Learning at Blackhawk College in Moline. Dr. Baker also was an Associate Professor and Graduate Coordinator for Instructional Technology and the Telecommunication departments at Western Illinois University in Macomb for five (5) years.

References: Dr. Baker's references remarked that she was extremely knowledgeable in the Instructional Technology field, very organized, and detailed oriented. They also remarked that she has worked on the faculty side as well as the administration side so she understands the dynamics of both positions.

Recommendation:

The administration recommends that the Board of Trustees approve the appointment of Dr. Molly Baker as Director of Instructional Technology starting June 11, 2012 at an annual salary of \$68,000.

Sauk Valley Community College
April 30, 2012

Action Item 6.3

Topic: **Salary Adjustments**

Presented By: **Dr. George Mihel**

Presentation:

Historically the Board has authorized salary increases that coincide with the faculty increases. With negotiations with faculty complete for three years, it seems appropriate to recommend that that the same increase for the 2012-2013 fiscal year be presented.

It is recommended all non-faculty receive a 3.5% (adjusted depending on start date, promotion, title changes, or peer comparisons).

Recommendation:

The administration recommends that the Board of Trustees approve a 3.5% salary adjustment for all non-faculty as outlined above.

Sauk Valley Community College
April 30, 2012

Action Item 6.4

Topic: **Sauk Valley Community College**
 Adjunct Faculty Association Contract

Presented By: **Dr. George Mihel**

Presentation:

Following negotiations, the changes for the Adjunct Faculty Contract and Sauk Valley Community College are presented for Board consideration.

Recommendation:

The administration recommends the Board of Trustees approve the Sauk Valley Community College Adjunct Faculty Association Contract as presented.

2011 – 2014

CONTRACTUAL AGREEMENT

BETWEEN

THE BOARD OF COMMUNITY COLLEGE DISTRICT NO. 506

AND

THE SAUK VALLEY COMMUNITY COLLEGE
ADJUNCT FACULTY ASSOCIATION

ARTICLE I

RECOGNITION

- 1.1 The Sauk Valley Community College Board of Trustees (hereinafter the "Board") recognizes the Sauk Valley Community College Adjunct Faculty Association/Illinois Education Association/National Education Association (hereinafter the "Association") as the sole bargaining agent for adjunct faculty as follows:

Included in the bargaining unit: All adjunct faculty who teach at least three (3) credit hours per semester (excluding the summer term) for two (2) consecutive semesters (excluding the summer term). Any adjunct faculty member who qualifies for initial bargaining unit inclusion shall retain his or her bargaining unit eligibility status unless the adjunct faculty member does not thereafter teach at least three (3) credit hours in each following semester (excluding the summer term). Any adjunct faculty member who teaches less than three (3) credit hours in a semester is not eligible for inclusion in the bargaining unit and will be removed for that semester. Any adjunct faculty member who is removed from the bargaining unit will be re-eligible for bargaining unit inclusion only if he or she teaches at least three (3) credit hours in the current semester and has taught at least three (3) credit hours per semester in the previous semester (excluding summer). If he or she fails to qualify by teaching three (3) credit hours for two (2) consecutive semesters, he or she must satisfy the requirements for initial bargaining unit qualification for re-inclusion into the bargaining unit.

Excluded: All full-time college faculty, support personnel, supervisors, managerial, confidential, short-term and part-time employees who do not qualify as provided above, and employees whose positions are funded by contracts or agreements with outside governmental and/or private agencies.

ARTICLE III

NO STRIKE

- 3.1 During the term of this agreement and any extension thereof, there will be no strike, work stoppage, slow-down, or other concerted action, refusal or failure to fully and faithfully perform job functions and responsibilities by the Association during the term of this Agreement. During the term of this agreement and any extension thereof, the college will not engage in a lockout of the Adjunct Faculty employees.

the college and current teaching schedule. Unless the Association files notice of disagreement within 10 working days, the membership list will be final.

by the College and shall be approved or rejected at the sole discretion of the College.

- D. Adjunct faculty shall be reimbursed for mutually agreed upon off-campus travel at the IRS rate in effect on the date of travel. Travel distance shall be calculated from the point of origin (College or home, whichever is closest to destination) to the destination. Adjunct faculty shall not be reimbursed for travel to any site for normal teaching duties unless otherwise agreed by the Employee and the College.
- E. Nursing faculty shall receive one (1) equated credit hour of workload per semester for coordinating functions at the clinical site for each day of clinical nursing laboratory experience per week.
- F. Student enrollment for internet courses shall not exceed 25 students per class. An adjunct instructor may agree to enroll students above the 25 student maximum and shall be compensated \$25 per student for each student enrolled in the course above the maximum. The enrollment number for a course shall be determined as the number of students enrolled in a course after the last day students are able to change/drop courses without recourse.

G. Internet course workload and compensation:

Teaching assignments of Internet courses will be considered part of the Adjunct Faculty employee's normal workload.

However, it is recognized that development of an Internet course can involve a significantly greater amount of time than development of the same course for a traditional classroom setting. Therefore, Employees may be compensated for approved Internet course development according to agreement made in advance, using the following procedure and criteria:

1. The Employee will prepare a written proposal for development of a course. The proposal should include a description of the course, an explanation of why it would be beneficial for Sauk to offer the course in Internet format, a description of the development work required, what parts of the development work will be performed by the faculty member, and a time frame for completion of the work. The proposal is to be presented to the Academic Vice President or appropriate dean.
2. The Academic Vice President will approve or disapprove the development of the course.
3. Compensation will be \$350 per credit hour for the number of credit hours the course is listed in the College catalog.

described in section 5.4.1, materials used to make adverse employment decisions may not be confidential.

5.5 Evaluation System

When a written report of a classroom observation or an evaluation is prepared, a copy of the written report shall concurrently be provided to the adjunct faculty member. The adjunct faculty member shall acknowledge receipt of such copy by signing it for the file but such acknowledgement shall not signify anything other than receipt of the material. Should the adjunct faculty member refuse to sign the written report, the Vice President or his designee shall write on the written report that the adjunct faculty member refused to sign, date it and sign his/her name to the written report.

A copy of the written signed report shall be maintained in the adjunct faculty member's personnel file in the Human Resources office.

An adjunct faculty member shall have the right to respond to a classroom observation or an evaluation placed in his/her personnel file by submitting such response in writing within fourteen (14) calendar days of the filing of the original material. Such response shall be attached to the file copy.

5.6 Academic Freedom

The academic freedom policy contained in Board Policy 402.01, in current form and as may be amended from time-to-time by the College Board of Trustees, shall apply to adjunct faculty members.

5.7 Discipline

If the College conducts an interview or holds a meeting with an Employee to either impose discipline or determine if discipline is warranted, the Employee shall have the right to Association representation present at the interview or meeting. No Employee shall be disciplined without just cause.

- E. The purpose of the grievance procedure shall be to resolve all disputes at the lowest possible level. Whenever the grievance procedure is available for resolution of any claim or cause of action of an employee and/or the Association, the process shall be exhausted before the grievant and/or the Association may seek legal recourse in any court or administrative proceedings on the same general factual basis or claim. However, this does not preclude the grievant and/or Association from filing within any applicable statutory limitations.
- F. A grievance may be withdrawn at any level, without prejudice to either party.
- G. Grievance hearings shall be conducted at a time and place which will afford fair and reasonable opportunity for grievance and witnesses entitled to be present, to attend and will be held, insofar as possible, outside of the regular work hours of the personnel involved.
- H. An Association representative(s), bargaining unit member(s) and/or employee who participates in the grievance procedure shall not be subjected to any disciplinary action and/or reprisal because of such participation.
- I. A Class grievance, as hereinbefore defined, may be initially filed at Step 2.

6.4 Procedure for Adjustment of Grievances

Step 1 Supervisor Level

In the event the grievance is not resolved informally, the grievance may be filed with the appropriate Administrator and/or Supervisor. The Administrator and/or Supervisor will arrange for a meeting to take place within five (5) workdays after receipt of the grievance with the object of resolving the grievance.

In the event the matter is not resolved, the supervisor or administrator will furnish his/her written decision within five (5) working days to the Association representative and the bargaining unit member, if applicable.

services of the American Arbitration Association. The parties may mutually agree to use the services of FMCS instead of the AAA. The parties shall jointly request a panel of five (5) arbitrators. Either party may reject one (1) entire panel. Both the Board and the Union shall have the right to strike two (2) names from the panel. One (1) party shall strike the first name, the other party shall then strike a second name, the first party a third name, and the second party a fourth name, and the remaining person shall be the arbitrator. The order of striking arbitrators' names shall be determined by a coin toss. The arbitrator shall be notified of his or her selection by a joint letter from the Board and the Union requesting that he or she set a time and place, subject to the availability of the Board and Union representatives. All arbitration hearings shall be held at the College, unless the parties mutually agree otherwise.

- B. The arbitrator shall act in a judicial, not legislative capacity and shall have no right to recommend to amend, modify, nullify, ignore, add to, or subtract from the provisions of this Agreement. He or she shall only consider and make a decision with respect to the specific issue submitted and shall have no authority to make a decision on any other issue not so submitted to him or her. In the event the arbitrator finds a violation of the terms of this Agreement, he or she shall fashion an appropriate remedy. The arbitrator shall be without power to make a decision contrary to or inconsistent with or modifying or varying in any way the Agreement. The arbitrator shall submit in writing his or her decision within thirty (30) calendar days following close of the hearing or the submission of briefs by the parties, whichever is later, unless the parties agree to a written extension thereof. The decision shall be based solely upon his or her interpretation of the meaning or application of the express terms of this Agreement to the facts of the grievance presented. The decision of the arbitrator, if made in accordance with the authority granted to the arbitrator, shall be final and binding upon the Board, the Association and the faculty members.
- C. The fees and expenses of the arbitrator and the cost of a written transcript for the arbitrator shall be divided equally between the Board and the Association; provided, however, that each party shall be responsible for compensating its own representatives and witnesses, and purchasing its own copy of the written transcript.

6.6 By-pass Step

If the Association and the CAO or designee agrees, any step of the grievance procedure may be bypassed and the grievance brought directly to the next step.

6.7 Non-Reprisal/Non-Discrimination

The Board shall not discipline, discriminate or take any reprisals or threaten such action against any Adjunct Faculty Employee as a consequence of the filing of any

ARTICLE VII

COMPENSATION

7.1 Salary Schedule

<u>Degree</u>	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>
Bachelors (0-4 semesters)	\$542	\$561	\$584
Bachelors (5-9 semesters)	\$580	\$601	\$625
Bachelors (10+ semesters)	\$609	\$630	\$655
Masters (0-4 semesters)	\$580	\$601	\$625
Masters (5-9 semesters)	\$621	\$643	\$669
Masters (10+ semesters)	\$651	\$675	\$702

The numbers of semesters are the semesters the adjunct faculty member has taught at Sauk Valley Community College.

Adjunct Faculty employees may choose to accept extra assignments in the form of tutorials, independent study and honors projects. Compensation for tutorial, independent study and honors projects will be compensated at the following rates:

Honors Project: \$150 per student, with a maximum of two (2) students per academic term.

Tutorials and Independent Study: Compensated at a per student rate equal to one seventh (1/7) of the employee's current compensation per credit hour.

7.2 Tuition Waiver

The College agrees to grant free tuition enrollment at the College for the faculty, their spouses, or their children under 23 years of age, to the extent of the number of credit hours taught by the faculty member during each semester. Such waivers may be used in the current semester, or either of the next two semesters, including the summer semester. If the tuition waivers are not used during those periods, they shall expire. Student activity fees are not considered part of the tuition waivers.

7.3 Travel

Adjunct Faculty may be eligible for approved travel and expenses for professional meetings as per current Board Policy.

7.4 403(b) Plan

IN WITNESS WHEREOF, the parties hereunto have set their hands this ____
day of _____, 2012.

BOARD OF TRUSTEES OF
SAUK VALLEY COMMUNITY
COLLEGE

By _____

Title Chair, Board of Trustees

Date _____

By _____

Title Board Negotiator

Date _____

SAUK VALLEY COMMUNITY COLLEGE
ADJUNCT FACULTY ASSOCIATION,
IEA/NEA

By _____

Title Association President

Date _____

By _____

Title Association Vice President

Date _____

Sauk Valley Community College
April 30, 2012

Action Item 6.5

Topic: **President's Contract**

Presented By: **Board Chair**

Presentation:

The Board of Trustees determine the conditions of the President's contract.

Recommendation:

Board of Trustees to determine.