

**SAUK VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES
AGENDA**

**Third Floor Board Room
Dixon, IL**

**August 27, 2012
7:00 p.m.**

- 1.0 Call to Order**
- 2.0 Consent Agenda**
 - 2.1 Approval of Agenda**
 - 2.2 Approval of Minutes, July 30, 2012**
 - 2.3 Treasurer's Report**
 - 2.4 Bills Payable**
 - 2.5 Payrolls**

July 31, 2012	\$233,943.72
August 15, 2012	\$189,227.98
 - 2.6 Budget Report**
 - 2.7 Appointment of Local Election Official**
 - 2.8 Adjunct Faculty List Fall 2012**
- 3.0 Reports/Information**
 - 3.1 President's Report**
 - 3.2 Reports/Comments from Board Members**
 - 3.3 Communication from Visitors**
 - 3.4 Board Policy Review – Board Policies: 108.01 Duties and Responsibilities of Board Officers; 109.01 Duties and Responsibilities of the Board; 110.01 Committees of the Board**
- 4.0 Closed Session – (Appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College; closed session minutes consideration; pending litigation probable or imminent)**
- 5.0 Action Items**
 - 5.1 Board Policy 105.01 Instruction in Writing – First Reading**
 - 5.2 Board Policy 106.01 Principles for Board Authority – First Reading**
 - 5.3 Protection, Health and Safety Project Completions**
 - 5.4 Resignation – Facilities**
 - 5.5 Resignation – Business Services**
- 6.0 Approval of Closed Session Minutes of July 30, 2012**
- 7.0 Adjournment**

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING
MINUTES
August 27, 2012

The Board of Trustees of Sauk Valley Community College met in regular session at 7:00 p.m. on August 27, 2012 in the Board Room at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Andersen called the meeting to order at 7:00 p.m. and the following members answered roll call:

Edward Andersen	Scott Stoller
Lisa Wiersema	Margaret Tyne
Robert J. Thompson	Andrew Bollman
William Simpson	Student Trustee Karrow

SVCC Staff: President George J. Mihel
Attorney Miller
Dean of Business Services Paula Meyer
Coordinator of Public Relations Rachel Marco
Dean of Instructional Services Jon Mandrell
Administrative Assistant Debra Dillow

Absent: None

Consent Agenda: It was moved by Member Bollman and seconded by Member Stoller to approve the Consent Agenda. In a roll call vote, all voted aye. Student Trustee Karrow advisory vote: aye. Motion carried.

President's Report: Dr. Mihel distributed a report on SVCC enrollment figures compared to our peer colleges. Dean of Instructional Services, Jon Mandrell provided a presentation on the new adjunct faculty website. Dean of Business Services, Paula Meyer provided a financial update. Dr. Mihel asked the Board to tour the new science labs after the meeting.

Reports: *ICCTA Report:* Member Bollman provided an update on the recent ICCTA Executive Committee meeting he attended and indicated pension reform will be a topic of our legislators. He plans to attend the ACCT meeting in Boston in October.

Foundation: None

Student Trustee Report: Student Trustee Karrow provided the Board with a report on her attendance at the ICCB SAC Leadership Institute in May 2012. She also shared her experience as a participant in the Community College Summer Enrichment Program. She distributed information on upcoming events scheduled for the students sponsored by SGA and Student Activities.

Board Policy Review: Dr. Mihel reviewed Board Policies 108.01 Duties and Responsibilities of Board Officers and will not recommend any changes; Board Policy 109.01 Duties and Responsibilities of the Board of Trustees and 110.01 Committees of the Board and will recommend changes.

Board Policy 105.01 Instruction in Writing (First Reading): It was moved by Member Bollman and seconded by Member Stoller that the Board approve the deletion of Board Policy 105.01 Instruction in Writing for first reading. In a roll call vote, all voted aye. Student Trustee Karrow advisory vote: aye. Motion carried.

Board Policy 106.01 Principles for Board Authority (First Reading): It was moved by Member Bollman and seconded by Member Wiersema that the Board approve Board Policy 106.01 Principles for Board Authority for first reading. In a roll call vote, all voted aye. Student Trustee Karrow advisory vote: aye. Motion carried.

Protection, Health, and Safety Completions: It was moved by Member Stoller and seconded by Member Simpson that the Board approve the Statements of Final Construction Compliance regarding these projects for submission to ICCB for action. In a roll call vote, all voted aye. Student Trustee Karrow advisory vote: aye. Motion carried.

Administrative Resignation – Facilities: It was moved by Member Tyne and seconded by Member Stoller that the Board accept with regret the resignation of John Ditto, Director of Building and Grounds effective August 17, 2012. In a roll call vote, all voted aye. Student Trustee Karrow advisory vote: aye. Motion carried.

Administrative Resignation – Business Services: It was moved by Member Simpson and seconded by Member Tyne that the Board accept with regret the resignation of Paula Meyer, Dean of Business Services effective August 31, 2012. In a roll call vote, all voted aye. Student Trustee Karrow advisory vote: aye. Motion carried.

Closed Session Minutes
July 30, 2012:

It was moved by Member Tyne and seconded by Member Wiersema that the Board approve the Closed Session minutes of July 30, 2012. In a roll call vote, all voted aye. Student Trustee Karrow advisory vote: aye. Motion carried.

Adjournment:

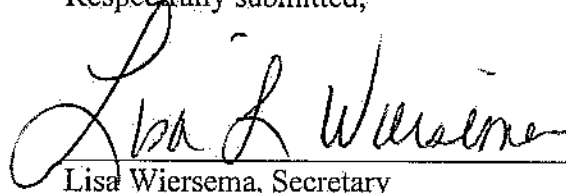
Since the scheduled business was completed, it was moved by Member Stoller and seconded by Member Wiersema that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Karrow advisory vote: aye. Motion carried.

The meeting adjourned at 8:05 p.m.

Next Meeting:

The next regular meeting of the Board will be at 7:00 p.m. on September 24, 2012 in the Board Room.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Lisa Wiersema", is written over a horizontal line.

Lisa Wiersema, Secretary

SAUK VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES - TREASURER'S REPORT
of July 31, 2012

SAUK VALLEY COMMUNITY COLLEGE

APPROVED BY

[Signature]
BOARD CHAIR

[Signature]
BOARD SECRETARY

CHECKING ACCOUNTS

INTEREST BEARING ACCOUNTS

General Account - Sterling Federal Bank

Illinois Funds - Firstar Bank, Springfield

SUBTOTAL

MONEY MARKET

Merrill Lynch Wealth Management

SFB Investment Center

SUBTOTAL

TOTAL CHECKING ACCOUNTS

INTEREST

DATE 8/27/12

RATE

AMOUNT

0.015

\$3,451,132.89

0.089

5,791,727.14

9,242,860.03

1.000

1,726,717.15

0.000

3,970,869.80

5,697,586.95

\$14,940,446.98

INVESTMENTS

FINANCIAL INSTITUTION

MATURITY

DATE

First National Bank, Amboy

01-26-2013

0.150

500,000

Farmers State Bank, Sublette

02-13-2013

0.550

1,000,000

Farmers State Bank, Sublette

02-17-2013

0.650

1,010,052

SUBTOTAL

2,510,052

MERRILL LYNCH:

Federal Farm Cr Bks Global Cons Bd

11-13-2012

YIELD

2.147

PRICE

606,312.00

Federal Natl Mtg Assn Call

02-21-2013

4.750

409,964.00

State Bank of India CD

09-23-2013

1.010

247,437.04

Goldman Sachs Bank USA CD

09-30-2013

0.960

205,406.10

Discover Bank CD

09-30-2013

1.010

247,427.62

Federal Home Loan Bank

09-12-2014

1.375

648,881.10

Federal Home Loan Bank

12-12-2014

2.750

510,360.65

Federal Home Loan Bank

12-12-2014

1.250

687,345.75

Federal Natl Mtg Assn

08-24-2026

2.050

500,470.00

SUBTOTAL

\$4,063,604.26

SFB INVESTMENT CENTER - CHALLENGE GRANTS

Farmers State Bank, Hartland, MN

09-24-2012

1.350

150,000.00

Southwest Capital Bank NA Ft. Myers, FL

12-26-2012

1.500

200,000.00

American Express Centurion Bk Salt

03-25-2013

2.000

250,000.00

Bridgeview Bk Group IL CTF

03-25-2013

1.700

250,000.00

Doral Bk Catano P R

05-28-2013

2.000

250,000.00

Goldman Sachs Bank

10-21-2013

1.050

250,000.00

1,350,000.00

Sauk Valley Community College
Board of Trustees
August 27, 2012

SAUK VALLEY COMMUNITY COLLEGE

APPROVED BY


BOARD CHAIR


BOARD SECRETARY

DATE 8/27/12

Summary of Bills Payable

Amount

General Operating Funds

\$ 1,757,081.09

REPORT SVRCHKR
FISCAL YEAR 2012

Sauk Valley Community College
Check Register
From 07/26/12 To 08/27/12

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<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
State Universities Retirement	01		SURS Payable	Accrued Surs	28,037.42
State Universities Retirement	01		SURS Payable	Accrued Surs	22,598.37
Select Employees Credit Union	01		Credit Union Payable	ACCRUED W/H Select Employees Credit Un	1,508.76
Select Employees Credit Union	01		Credit Union Payable	ACCRUED W/H Select Employees Credit Un	1,598.93
Meyer, Lydia	01		Wage Garnishment Payable	Wage Garnishment	580.00
Meyer, Lydia	01		Wage Garnishment Payable	Wage Garnishment	580.00
Community Health Charities of	01		United Way Payable	ACCRUED W/H-Community Health Charities	20.83
Community Health Charities of	01		United Way Payable	ACCRUED W/H-Community Health Charities	20.83
United Way of Lee County	01		United Way Payable	Accrued United Way Dixon	10.42
United Way of Lee County	01		United Way Payable	Accrued United Way Dixon	10.42
United Way of Whiteside County	01		United Way Payable	Accrued United Way Sterling/Rock Falls	42.75
United Way of Whiteside County	01		United Way Payable	Accrued United Way Sterling/Rock Falls	42.75
JEM fbo Sauk Valley CC 403b PI	01		Fidelity Investments	ACCRUED ANNUITIES-Fidelity Investments	300.00
JEM fbo Sauk Valley CC 403b PI	01		Fidelity Investments	ACCRUED ANNUITIES-Fidelity Investments	300.00
JEM fbo Sauk Valley CC 403b PI	01		Vanguard	ACCRUED ANNUITIES-Vanguard	1,200.00
JEM fbo Sauk Valley CC 403b PI	01		Vanguard	ACCRUED ANNUITIES-Vanguard	1,200.00
JEM fbo Sauk Valley CC 403b PI	01		Valic	ACCRUED ANNUITIES-VALIC	50.00
JEM fbo Sauk Valley CC 403b PI	01		Valic	ACCRUED ANNUITIES-VALIC	50.00
Avelar, Cristina	01		Accounts Payable	Online Refund	101.00
Baeza, Amanda	01		Accounts Payable	Online Refund	318.00
Barlow, Kayla	01		Accounts Payable	Foundation	1,732.50
Box, Lydia	01		Accounts Payable	Foundation	3,465.00
Bramm, Amber	01		Accounts Payable	Online Refund	404.00
Cano, Angel	01		Accounts Payable	Online Refund	406.00
Cantu, Tonya	01		Accounts Payable	Online Refund	75.00
Castro, Raymond	01		Accounts Payable	Online Refund	95.00

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Calton, Kenneth	01		Accounts Payable	Online Refund	88.00
Dalley, Joseph	01		Accounts Payable	Online Refund	116.00
Daniels, Taylor	01		Accounts Payable	Online Refund	104.00
DeLeon, Juan	01		Accounts Payable	Online Refund	25.00
Deigado, Michaela	01		Accounts Payable	Online Refund	97.00
Deter, Marie	01		Accounts Payable	Online Refund	10.00
Dittmar, Darrin	01		Accounts Payable	Online Refund	107.33
Dusing, Devin	01		Accounts Payable	Online Refund	15.00
Edleman, Paul	01		Accounts Payable	Online Refund	15.00
Erdmier, Tomya	01		Accounts Payable	Online Refund	101.00
Fane, Deborah	01		Accounts Payable	Online Refund	419.00
Fisher, Jacob	01		Accounts Payable	Foundation	250.00
Flores, Daniel	01		Accounts Payable	Pell	47.22
Foy, Danielle	01		Accounts Payable	Online Refund	727.00
Fye, Christine	01		Accounts Payable	Online Refund	1,413.00
Gillette, Kane	01		Accounts Payable	Online Refund	303.00
Gluck, Kyle	01		Accounts Payable	Online Refund	303.00
Greenawall, Kenzie	01		Accounts Payable	Online Refund	101.00
Henderson, Jovan	01		Accounts Payable	Foundation	500.00
Hendrix, Carlos	01		Accounts Payable	Foundation	750.00
Hey, Andrew	01		Accounts Payable	Online Refund	116.00
Hoffman, Douglas	01		Accounts Payable	Alternative Loan	3,561.00
Horn, Jill	01		Accounts Payable	Online Refund	5.00
Justice, Tabatha	01		Accounts Payable	Online Refund	101.00
Keene, Joshua	01		Accounts Payable	Online Refund	303.00
Leffelman, Conar	01		Accounts Payable	Online Refund	50.00

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Lemus, Laura	01		Accounts Payable	Online Refund	101.00
Lemus, Laura	01		Accounts Payable	Online Refund	303.00
Licocci, Aaron	01		Accounts Payable	Online Refund	594.00
Long, Guy	01		Accounts Payable	Online Refund	15.00
Markel, Diane	01		Accounts Payable	Online Refund	20.00
McGraw, Shannon	01		Accounts Payable	Online Refund	50.00
McLean, Stephanie	01		Accounts Payable	Alternative Loan	1,228.00
Miller, Courtney	01		Accounts Payable	Online Refund	15.00
Murillo, Monica	01		Accounts Payable	Pell	20.49
Murphy, John	01		Accounts Payable	Foundation	500.00
Newton, David	01		Accounts Payable	Foundation	962.00
Nicklaus, Holly	01		Accounts Payable	Online Refund	116.00
North, Austin	01		Accounts Payable	Online Refund	116.00
O'Blanis, Mary	01		Accounts Payable	Online Refund	86.00
Ortgiesen, Parker	01		Accounts Payable	Online Refund	303.00
Owayed, Magd	01		Accounts Payable	Foundation	1,000.00
Perrine, Samantha	01		Accounts Payable	Online Refund	1,282.00
Reuter, Mitchell	01		Accounts Payable	Online Refund	1,434.00
Reyes, Kylie	01		Accounts Payable	Online Refund	101.00
Ries, Timothy	01		Accounts Payable	Online Refund	260.00
Riley, Jalen	01		Accounts Payable	Foundation	962.00
Rodriguez, Lindsay	01		Accounts Payable	Alternative Loan	3,344.00
Rodriguez, William	01		Accounts Payable	Online Refund	116.00
Roe, Kahley	01		Accounts Payable	Online Refund	202.00
Smith, Ashley	01		Accounts Payable	Online Refund	303.00
Smith, Ashley	01		Accounts Payable	Online Refund	126.00

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Sterk, Makenzie	01		Accounts Payable	Online Refund	3.00
Sterk, Makenzie	01		Accounts Payable	Online Refund	151.50
Stewart, Stacy	01		Accounts Payable	Online Refund	3.00
Stockton, Luke	01		Accounts Payable	Online Refund	151.33
Swon, Crystal	01		Accounts Payable	Online Refund	106.00
Teske, Kelli	01		Accounts Payable	Alternative Loan	2,623.00
Viering, Lauren	01		Accounts Payable	Online Refund	20.00
Williams, Kaitlyn	01		Accounts Payable	Online Refund	151.50
Wolber, Jenna	01		Accounts Payable	Alternative Loan	4,500.00
City of Sterling	01		Other Payables	Refund-Jeremy Billeb	50.00
ATI (Assessment Technologies I	01		Scholarship Payable	2146 NCLEX Review Course	500.00
Casino Party Planners	01		Scholarship Payable	4006 Deposit for Casino Night	2,150.00
Rumoro, Leeniece	01		Scholarship Payable	2140 Student Emergency	50.00
Consolidated Management Co	01		Cafeteria payable	Punch A Lunch Sales 6/12	385.00
Consolidated Management Co	01		Cafeteria payable	Punch A Lunch July 2012	25.00
Whiteside County Senior Center	01		Whiteside Bus payable	Bus Sales June 2012	140.00
Whiteside County Senior Center	01		Whiteside Bus payable	Bus Sales July 2012	40.00
Lee/Ogle Transportation Syste	01		Lee Bus payable	Bus Sales July 2012	20.00
Whiteside County ROE	01		Other Liabilities	GED Fee C Duncan	50.00
Brown Hay & Stephens LLP	01	Board of Trustees	Legal Services	Legal Services	2,574.00
Brown Hay & Stephens LLP	01	Board of Trustees	Legal Services	Legal Fees	2,732.40
Ward Murray Pace & Johnson P.C	01	Board of Trustees	Legal Services	Legal Services	3,620.00
Ward Murray Pace & Johnson P.C	01	Board of Trustees	Legal Services	Legal Fees	1,155.00
Higher Learning Commission	01	Board of Trustees	Publications and Dues	FY 13 Dues	3,539.50
Illinois Community College Tru	01	Board of Trustees	Publications and Dues	FY 13 ICCYA Dues	3,782.00
Sauk Valley Media	01	Board of Trustees	Advertising	Legal Notices	145.60

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Consolidated Management Co	01	Board of Trustees	Conference/Meeting Expense	June Board Meeting	51.25
Consolidated Management Co	01	Board of Trustees	Conference/Meeting Expense	July Board Meeting	58.55
Quill Corporation	01	President's Office	Office Supplies	Mesh Desk Organizer	36.49
Quill Corporation	01	President's Office	Office Supplies	Office Supplies	184.08
Illinois Community College Tru	01	President's Office	Publications and Dues	FY 13 Presidents Council Dues	2,000.00
Sauk Valley Area Chamber of Co	01	President's Office	Publications and Dues	FY 13 Annual Membership Dues	200.00
Amboy News	01	Marketing Office	Advertising	July Package	399.00
ComCast Spotlight Inc	01	Marketing Office	Advertising	Weathercrawl for MidSummer	55.00
Northern Public Radio	01	Marketing Office	Advertising	Monthly Advertising	481.00
Northern Public Radio	01	Marketing Office	Advertising	Monthly Contract	481.00
Quad-City Times	01	Marketing Office	Advertising	BCE Fall Schedules	5,109.15
Sauk Valley Media	01	Marketing Office	Advertising	Internet Ads June	540.00
Sauk Valley Media	01	Marketing Office	Advertising	July Internet Bill	540.00
WIXN FM - WIXN AM-WRCV-FM	01	Marketing Office	Advertising	Advertising	200.00
WIXN FM - WIXN AM-WRCV-FM	01	Marketing Office	Advertising	July Ads	794.00
WZOE Radio	01	Marketing Office	Advertising	Radio Ads	420.00
Withers Broadcasting	01	Marketing Office	Advertising	Advertising	764.18
Withers Broadcasting	01	Marketing Office	Advertising	Radio Ads	764.18
YMCA Sterling	01	Marketing Office	Advertising	Sponsor Golf Team	340.00
Marco, Rachel	01	Marketing Office	Conference/Meeting Expense	Travel-Noel Levitz Conference 7/24/12	522.84
RK Dixon	01	Printshop	Maintenance Services	Copier-Maint & Sply	274.99
RK Dixon	01	Printshop	Maintenance Services	Copier-Maint & Sply	274.99
RK Dixon	01	Printshop	Maintenance Services	Copier-Maint & Sply	274.99
Xerox Corporation	01	Printshop	Maintenance Services	Copier-Maint & Sply	134.86
Midland Paper	01	Printshop	Other Materials and Supplies	Paper	3,659.22
Factory Express	01	Printshop	Office Equipment	Cutter	9,563.00

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Creative Printing	01	Institutional Research & Plannin	Office Supplies	Business Cards	40.00
Nunez, Steven	01	Institutional Research & Plannin	Publications and Dues	Renewal Chronicle of Higher Education	140.00
Nunez, Steven	01	Institutional Research & Plannin	Conference/Meeting Expense	Hotel for Conference 11/7/12	295.68
Southern Illinois University	01	Institutional Research & Plannin	Conference/Meeting Expense	Conference Fee	195.00
Viering, Amy	01	Community Outreach	Conference/Meeting Expense	Lunch w/Donor	82.25
Xerox Corporation	01	VP-Academics	Maintenance Services	Copier-Maint & Sply	67.43
Quill Corporation	01	VP-Academics	Office Supplies	Supplies	266.35
Heartland Community College	01	VP-Academics	Publications and Dues	FY 13 Dues	50.00
Consolidated Management Co	01	Honors	Conference/Meeting Expense	Honors Luncheon	233.35
Edelbach, David	01	Professional Development	Conference/Meeting Expense	Travel- Conference Penn State	869.89
Sterling Community Unit School	01	Professional Development	Conference/Meeting Expense	Registration Fee	50.00
Hinds, Eleanor	01	Art	Consultants	Art Class 7/26/12	40.00
Smith, Matthew	01	Art	Consultants	ART Class 7/23/12	80.00
Xerox Corporation	01	Reading	Instructional Supplies	Xerox OAS Lab	48.07
Xerox Corporation	01	Reading	Instructional Supplies	Meter Usage OAS Lab	48.07
Brown's Piano Service	01	Music	Consultants	Piano Tuning	300.00
J.W. Pepper & Sons	01	Music	Instructional Supplies	MUSIC Supplies	157.29
Red Canyon Systems Inc	01	Learning Assistance Center	Maintenance Services	Annual License	285.00
Creative Printing	01	Dean of Instruction	Office Supplies	Business Cards	40.00
Sterling Community Unit School	01	Dean of Instruction	Conference/Meeting Expense	Registration Fee	50.00
Inter'l Telecommunication Educ	01	Computer Information Systems	Publications and Dues	FY 13 Membership Dues	395.00
EESCO	01	Electronics	Instructional Supplies	EDC Kits	2,220.00
Newark	01	Electronics	Instructional Supplies	Electronic Supplies	87.84
Rockford Industrial Welding Su	01	Welding	Instructional Supplies	Monthly Cylinder Replacement	355.42
Rockford Industrial Welding Su	01	Welding	Instructional Supplies	Argon	880.60
Sterling Steel Warehouse Inc	01	Welding	Instructional Supplies	Stainless Plate	678.00

REPORT SVRCHKR
FISCAL YEAR 2012

Sauk Valley Community College
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<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
University of Illinois	01	Agriculture	Instructional Service Contracts	Spring 2012 ACCESS Program Crop Science	892.00
Sterling Community Unit School	01	Director Developmental Learning	Conference/Meeting Expense	Registration Fee	50.00
CDW-G	01	Testing Center	Office Supplies	Velcro Bulk Roll	72.18
Fiorini, Anthony	01	Testing Center	Conference/Meeting Expense	Travel-Whiteside/ROE/Wallace	13.32
Xerox Corporation	01	Dean of Health Professions	Maintenance Services	Copier-Maint & Sply	67.43
ATI (Assessment Technologies I	01	Associate Degree Nursing	Consultants	ATI RN Review	4,462.50
Laerdal Medical Corporation	01	Associate Degree Nursing	Instructional Supplies	NSG ANNE Basic	400.16
Pocket Nurse	01	Associate Degree Nursing	Instructional Supplies	Stethoscopes	937.25
Wallour, Inc	01	Associate Degree Nursing	Instructional Supplies	Nursing Supplies	644.92
Elsevier Inc	01	Associate Degree Nursing	Computer Software	SLS Software Institutional License	1,000.00
Accurate Biometrics, Inc	01	Nurse Assistant	Consultants	CNA Students	750.00
Southern Illinois University	01	Nurse Assistant	Consultants	Exam Fee Summer 2012 PM Class	420.00
Southern Illinois University	01	Nurse Assistant	Consultants	Exam Fee Summer 2012 AM Class	900.00
Southern Illinois University	01	Nurse Assistant	Consultants	Exam Fee T Reynolds	60.00
Briggs Healthcare	01	Nurse Assistant	Instructional Supplies	Healthcare Supplies	706.71
Briggs Healthcare	01	Nurse Assistant	Instructional Supplies	Thermometers	45.37
Dekroft-Metz and Co, Inc	01	Nurse Assistant	Instructional Supplies	Surgical Tape & Supplies	520.91
ATI (Assessment Technologies I	01	Licensed Practical Nursing	Consultants	ATI PN Program	4,386.80
MarketLab Inc	01	Licensed Practical Nursing	Instructional Supplies	Storage Unit Combination	899.78
Pocket Nurse	01	Licensed Practical Nursing	Instructional Supplies	Blood Pressure Cuffs	155.20
Wallour, Inc	01	Licensed Practical Nursing	Instructional Supplies	Nursing Supplies	154.83
Fluke Electronics	01	Radiologic Technology	Instructional Supplies	Rad Check Plus	1,375.65
Sywest Medical Technologies In	01	Radiologic Technology	Instructional Supplies	General Marker Set	415.95
Ace Hardware	01	Fire Science Program	Instructional Supplies	Commercial Blower	543.94
Brad's Tree Service Inc	01	Fire Science Program	Instructional Supplies	Move Woodchip Piles	300.00
Bryant, Jeffrey	01	Fire Science Program	Instructional Supplies	Supplies Fire Science Program	335.17

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Compliance Signs Inc	01	Fire Science Program	Instructional Supplies	Labels	51.00
Compliance Signs Inc	01	Fire Science Program	Instructional Supplies	Signs	550.00
Illinois Fire Store	01	Fire Science Program	Instructional Supplies	Fire Science Supplies	11,303.00
Illinois Fire Store	01	Fire Science Program	Instructional Supplies	Tiger Tooth 14"	1,199.95
Lynch, Janet	01	Fire Science Program	Instructional Supplies	Supplies for Fire Science	149.61
Menards	01	Fire Science Program	Instructional Supplies	Sawall	99.00
Finn Scientific	01	Biology	Instructional Supplies	Culture's	189.00
S J Smith Welding Supply	01	Chemistry	Instructional Supplies	Gases for Chemistry	9.30
S J Smith Welding Supply	01	Chemistry	Instructional Supplies	Gases for Chemistry	9.00
Illinois Heartland Library Sys	01	Learning Resource Center	Computer Software	FY 13 Renewal Service Fee	1,120.00
University of Illinois	01	Learning Resource Center	Computer Software	FY 13 Ex Libris:SFX	641.61
University of Illinois	01	Learning Resource Center	Computer Software	1-Share Assessment	7,130.00
ABC-CLIO LLC	01	Learning Resource Center	Books and Binding Costs	Books for Library	98.54
Gale Group	01	Learning Resource Center	Books and Binding Costs	Int'l Directory V 136	638.98
Amigos Library Services	01	Learning Resource Center	Publications and Dues	Membership Fee	720.41
Credo Reference Limited	01	Learning Resource Center	Publications and Dues	Literati Solution	6,000.00
Gale Group	01	Learning Resource Center	Publications and Dues	Academic OneFile	4,488.39
Mosio Inc	01	Learning Resource Center	Publications and Dues	Text a Librarian	1,199.00
Sage Publications Inc	01	Learning Resource Center	Publications and Dues	Online Archive Hosting Fee	710.00
University of Illinois	01	Learning Resource Center	Publications and Dues	CARLI Membership Fee	1,500.00
CDW-G	01	Academic Computing	Instructional Supplies	Black Box 1000'	586.52
CDW-G	01	Academic Computing	Instructional Supplies	Open Frame Rack & Velcro Roll	159.69
CDW-G	01	Academic Computing	Instructional Supplies	LaserJet Printer (2)	587.52
CDW-G	01	Academic Computing	Instructional Supplies	Stereo Audio Cables	1,695.34
CDW-G	01	Academic Computing	Instructional Technology Material	Fluke Cable	-1,070.81
CDW-G	01	Academic Computing	Instructional Technology Material	Fluke Cable	1,070.81

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Creative Printing	01	Academic Computing	Instructional Technology Material	Business Cards	40.00
CDW-G	01	Academic Computing	Computer Software	MS OVE Forefront Prot	18,124.51
IssueTrak, Inc	01	Academic Computing	Computer Software	FY 13 Maintenance Renewal	2,200.00
Real Networks Inc.	01	Academic Computing	Computer Software	Helix Server Support Renewal FY 13	702.40
Moodlerooms Inc	01	Academic Computing	Conference/Meeting Expense	Online Classes	300.00
Sterling Community Unit School	01	Academic Computing	Conference/Meeting Expense	Registration Fee	150.00
Strata Information Group (SIG)	01	Administrative Computing	Consultants	Consulting Fees	160.00
American Digital Corp.	01	Administrative Computing	Maintenance Services	Annual Maintenance	6,349.00
Harland Technology Services	01	Administrative Computing	Maintenance Services	Maintenance for Scantools plus Softwar	702.00
Vital Support Systems	01	Administrative Computing	Maintenance Services	CISCO Renewal Contracts	9,876.49
CDW-G	01	Administrative Computing	Office Supplies	Filuke Cable	2,080.03
CDW-G	01	Administrative Computing	Office Supplies	Ink Combo	60.45
CDW-G	01	Administrative Computing	Office Supplies	Velcro Bulk Roll	144.36
Toner Tech Plus	01	Administrative Computing	Office Supplies	Ink	575.65
Toner Tech Plus	01	Administrative Computing	Office Supplies	Toner	448.75
Unique Computer	01	Administrative Computing	Office Supplies	Ink	120.00
Unique Computer	01	Administrative Computing	Office Supplies	Ink	679.00
Advantage Financial Services	01	Administrative Computing	Computer Software	Filebound Monthly Service	3,296.32
Advantage Financial Services	01	Administrative Computing	Computer Software	Filebound Monthly Service	3,296.32
Communication Revolving Fund	01	Administrative Computing	Computer Software	Monthly Service	340.00
Communication Revolving Fund	01	Administrative Computing	Computer Software	Monthly Communication Charges	340.00
Google Inc	01	Administrative Computing	Computer Software	Monthly Service	33.75
Google Inc	01	Administrative Computing	Computer Software	Monthly Service	33.75
Quill Corporation	01	Dean of Student Services	Office Supplies	Supplies	188.06
Chronicle of Higher Education	01	Dean of Student Services	Publications and Dues	FY 13 Renewal	82.50
Ill Comm College Chief Stdt Se	01	Dean of Student Services	Publications and Dues	FY 13 Annual Dues	50.00

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Joster's Inc	01	Commencement	Other Supplies	Black Covers	891.92
Creative Printing	01	Recruiting	Office Supplies	Business Cards	45.00
Imprint Inc.	01	Recruiting	Other Supplies	Budgeteer Pencils	432.34
RK Dixon	01	Recruiting	Other Supplies	Copy Charges	252.24
Jiminez, Taylor	01	Recruiting	Conference/Meeting Expense	Travel-Noel Levitz 7/26/12	254.75
Xerox Corporation	01	Admissions, Records & Placement	Maintenance Services	Copier-Maint & Sply	67.43
Office Depot	01	Admissions, Records & Placement	Office Supplies	Supplies	21.15
Office Depot	01	Admissions, Records & Placement	Office Supplies	Seat Cushions	202.37
Office Depot	01	Admissions, Records & Placement	Office Supplies	Magnetic Fastener	15.57
Scrip-Safe Security Products I	01	Admissions, Records & Placement	Office Supplies	June Transcripts	45.65
Scrip-Safe Security Products I	01	Admissions, Records & Placement	Office Supplies	Monthly Transcripts	48.95
Xerox Corporation	01	Financial Aid & Veterans Affairs	Maintenance Services	Copier-Maint & Sply	67.43
Fordyce, Kristina	01	Financial Aid & Veterans Affairs	Conference/Meeting Expense	Travel-AVECO Conference	373.78
Geddes, Kari	01	Financial Aid & Veterans Affairs	Conference/Meeting Expense	Travel-Aveco Conference	37.35
Stiefel, Debra	01	Financial Aid & Veterans Affairs	Conference/Meeting Expense	Supplies "Make It Pay" Workshop	27.82
Xerox Corporation	01	Financial Aid & Veterans Affairs	Maintenance Services	Copier-Maint & Sply	67.43
Creative Printing	01	Counseling	Office Supplies	Business Cards M Hilliker	45.00
Quill Corporation	01	Counseling	Office Supplies	Supplies	255.29
Quill Corporation	01	Counseling	Office Supplies	Floor Lamp	133.99
Imprint Inc.	01	Counseling	Instructional Supplies	Lauderdale Highlighter	235.62
Imprint Inc.	01	Counseling	Instructional Supplies	Bright Flag Set	591.98
Quill Corporation	01	Counseling	Instructional Supplies	Supplies	148.92
Tavitas, Lisa	01	Other Institutional	Tuition Reimbursement	Tuition Reimbursement Summer 12	115.00
Tavitas, Lisa	01	Other Institutional	Tuition Reimbursement	Tuition Reimbursement	1,035.00
Federal Express Corp	01	Other Institutional	Postage	Shipping Charges	37.43
Federal Express Corp	01	Other Institutional	Postage	Shipping 7/27/12	37.43

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Federal Express Corp	01	Other Institutional	Postage	Shipping 7/25/12	345.79
Pitney Bowes	01	Other Institutional	Postage	Service Invoice	1,366.00
United Parcel Service	01	Other Institutional	Postage	Shipping	130.88
Flowers Etc of Dixon Inc	01	Other Institutional	Other Conference & Meeting	Memorial Plants-Hunter/Jifferts	83.90
Transworld Systems, Inc	01	Other Institutional	Financial Charges & Adjustments	Balance Due for Collections	494.68
Xerox Corporation	01	Contingency	Interest	Copier Lease Payment-Interest	188.19
Xerox Corporation	01	Business Office	Maintenance Services	Copier-Maint & Sply	67.44
Bureau County Treasurer	01	Business Office	Office Supplies	Release of Audit Information	5.00
Progressive Business	01	Business Office	Publications and Dues	FY 13 Renewal	230.00
Breed, Nancy	01	Business Office	Conference/Meeting Expense	Travel-CCORMC Conference	350.19
College of DuPage	01	Tuition Chargeback	Tuition Chargeback	Chargeback Summer 2012	1,413.44
Parkland College	01	Tuition Chargeback	Tuition Chargeback	Chargeback Summer 2012	1,109.25
Fredericks, Rebecca	01	Personnel Office	Office Supplies	Office Supplies	41.32
Illini Trophy	01	Personnel Office	Office Supplies	Name Badges	162.00
Chronicle of Higher Education	01	Personnel Office	Recruitment	Recruitment	285.00
Dice Career Solutions	01	Personnel Office	Recruitment	Recruitment for Database Adm	495.00
HigherEd.Jobs.COM	01	Personnel Office	Recruitment	Affirmative Action	195.00
Sauk Valley Media	01	Personnel Office	Recruitment	Recruiting Ads	508.08
Sauk Valley Media	01	Personnel Office	Recruitment	Recruitment	1,258.27
Consolidated Management Co	01	Personnel Office	Other Conference & Meeting	Winner's Party July 2012	64.45
University of Illinois	01	Personnel Office	Other Conference & Meeting	Training	90.00
Xerox Corporation	01	Information Center	Maintenance Services	Copier-Maint & Sply	67.43
Education To Go	010100	CCS Personal Workshops	Consultants	Test Prep GRE 2	60.00
Illinois Valley Community Coll	010100	CCS Personal Workshops	Consultants	Truck Driving Class	16,595.00
Lawrence, Marcy	010100	CCS Personal Workshops	Consultants	Excel Pivot Tables	990.00
Trend, Gayle	010100	CCS Personal Workshops	Consultants	BCE Classes June 2012	1,200.00

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RK Dixon	010100	CCS Personal Workshops	Office Supplies	Copy Charges	34.04
ACT INC	010100	CCS Personal Workshops	Instructional Supplies	WorkKeys Testing	49.50
ACT INC	010100	CCS Personal Workshops	Instructional Supplies	WorkKeys Testing	33.00
ACT INC	010100	CCS Personal Workshops	Instructional Supplies	WorkKeys Testing	33.00
DePuy, Jeanne	010100	CCS Personal Workshops	Instructional Supplies	Supplies for CFK	49.37
Weets & Son Septic Service	010100	CCS Professional Workshops	Instructional Supplies	Portable Restrooms August	180.00
Accurate Tank Technologies Inc	02	Maintenance	Maintenance Services	Tank Repair	699.00
Austin Mechanical Sales Inc	02	Maintenance	Maintenance Services	Replacement TUBE Bundle	3,491.36
H-O-H Water Technology Inc	02	Maintenance	Maintenance Services	Water Treatment	801.20
National Elevator Inspection S	02	Maintenance	Maintenance Services	Annual Elevator Inspections	570.00
Plunkett's Pest Control	02	Maintenance	Maintenance Services	Monthly Pest Control	100.00
Plunkett's Pest Control	02	Maintenance	Maintenance Services	Pest Control	100.00
Simplex-Grinnell	02	Maintenance	Maintenance Services	Alarm & Detection Monitoring	525.00
State of Illinois	02	Maintenance	Maintenance Services	Annual Renewals	300.00
Stenstrom Petroleum Services G	02	Maintenance	Maintenance Services	Emergency Gas Pump Repair	664.00
Turnroth Sign Co, Inc	02	Maintenance	Maintenance Services	LED Sign Repair	1,392.50
Crescent Electric Supply Co	02	Maintenance	Maintenance Supplies	Lights	215.40
Fastenal Company	02	Maintenance	Maintenance Supplies	Supplies	536.85
Grainger	02	Maintenance	Maintenance Supplies	Locking Receptacle	152.83
Grainger	02	Maintenance	Maintenance Supplies	Bearing Assembly	906.40
Grainger	02	Maintenance	Maintenance Supplies	O-Rings	795.86
Hill's Electric Motor Service	02	Maintenance	Maintenance Supplies	GE 15 HP Motor	247.36
Lincolnway Auto Electric	02	Maintenance	Maintenance Supplies	Batteries (8)	1,967.60
Menards	02	Maintenance	Maintenance Supplies	Mixer	299.00
Menards	02	Maintenance	Maintenance Supplies	Supplies	941.69
State World Headquarters	02	Maintenance	Maintenance Supplies	State Pit Boss	272.61

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Trane U S Inc	02	Maintenance	Maintenance Supplies	Element Heater	416.50
Accurate Tank Technologies Inc	02	Maintenance	Service Equipment	Removal of old Gasoline Suction Pump	2,740.00
Aramark Uniform Services Inc	02	Custodial	Maintenance Services	Towel Service	97.28
Aramark Uniform Services Inc	02	Custodial	Maintenance Services	Towels	98.04
AmSan LLC	02	Custodial	Maintenance Supplies	Supplies	3,371.26
AmSan LLC	02	Custodial	Maintenance Supplies	Upright Vacuum	855.12
AmSan LLC	02	Custodial	Maintenance Supplies	Towel Dispenser	179.76
Menards	02	Custodial	Maintenance Supplies	Microfiber Towels	17.82
Menards	02	Custodial	Maintenance Supplies	Buckets, Felt Pads & Razor Blades	102.38
Dixon Tire Center	02	Grounds	Maintenance Services	Skid Loader Tire Repair	747.00
Peabody's Inc	02	Grounds	Maintenance Services	Snowblower Repairs	119.97
Grainco FS, Inc	02	Grounds	Maintenance Supplies	Pesticides/Chemicals	647.06
Menards	02	Grounds	Maintenance Supplies	Ground Supplies	58.18
Peabody's Inc	02	Grounds	Maintenance Supplies	Broom Parts	3.68
Quality Ready-Mix Concrete	02	Grounds	Maintenance Supplies	Road Rock	354.45
Wilco Rental	02	Grounds	Maintenance Supplies	2-Line Head	59.97
Constellation New Energy (CNE	02	Utilities	Gas	Gas Services	861.50
Nicor Gas	02	Utilities	Gas	Gas Services	824.36
Nicor Gas	02	Utilities	Gas	Gas Services	780.76
Ameren Energy Marketing Compan	02	Utilities	Electricity	Electricity	16,514.83
Ameren Energy Marketing Compan	02	Utilities	Electricity	Electricity	18,670.82
Commonwealth Edison	02	Utilities	Electricity	Electricity	7,077.16
Commonwealth Edison	02	Utilities	Electricity	Electricity	7,724.11
City Of Dixon	02	Utilities	Water, Sewer	Monthly Water Testing	51.00
City Of Dixon	02	Utilities	Water, Sewer	Water Testing	51.00
Frany Lumber & Supply	02	Utilities	Water, Sewer	49 Zeo Tab Bags	343.61

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H-O-H Water Technology Inc	02	Utilities	Water, Sewer	30 Gallon Drum Chlorine	449.60
M & S Wastewater	02	Utilities	Water, Sewer	Monthly Service	425.00
M & S Wastewater	02	Utilities	Water, Sewer	Service July 2012	425.00
Menards	02	Utilities	Water, Sewer	Frost proof Sill	25.98
Menards	02	Utilities	Water, Sewer	Bleach & Supplies	38.68
PDC Laboratories Inc	02	Utilities	Water, Sewer	Tests	410.00
Siemens Industry Inc.	02	Utilities	Water, Sewer	Parts Sewer Plant	731.00
Spotis, Christine	02	Utilities	Water, Sewer	2 Loads of Septic	350.00
CenturyLink	02	Utilities	Telephone	Monthly Telephone Bill	1,970.48
Comcast	02	Utilities	Telephone	Monthly Service/Tax Due	16,161.30
Comcast	02	Utilities	Telephone	Monthly Service	5,612.77
Essex Telecom Inc	02	Utilities	Telephone	Monthly Telephone Bill	2,133.45
United States Cellular	02	Utilities	Telephone	College Van Cell Phone	24.75
Verizon Wireless	02	Utilities	Telephone	Cellphone Charges	66.42
Moring Disposal Inc	02	Utilities	Refuse Disposal	Refuse-July	181.00
Trissel Graham & Toole Inc	02	Building and Grounds Administrat	Property & Casualty Insurance	Annual Consultation Fee	1,500.00
T D Kurtz Glass	03	Operations & Maintenance- Restri	Building Remodeling	Window Replacement Project	143,897.40
Wight & Company	03	Operations & Maintenance- Restri	Building Remodeling	Asbestos Abatement of Science Labs	15,000.00
Wight Construction	03	Operations & Maintenance- Restri	Building Remodeling	App #13 Roof Repair Project	4,860.88
Wight Construction	03	Operations & Maintenance- Restri	Building Remodeling	App #2 Asbestos Abatement Project	88,509.60
Wight Construction	03	Operations & Maintenance- Restri	Building Remodeling	App #14 Tech Wing Window P	61,621.25
Wight Construction	03	Operations & Maintenance- Restri	Building Remodeling	App #14 Tech Wing Project	74,079.99
Willett, Hofmann & Associates,	03	Operations & Maintenance- Restri	Building Remodeling	Engineer Fees for Window Replacement	2,501.00
Wight & Company	030100	O&M Restricted Non PHS	Building Remodeling	Architect Fees for Science Lab Project	25,452.77
Wight Construction	030100	O&M Restricted Non PHS	Building Remodeling	App #2 Science Lab Renovation	269,963.06
Xerox Corporation	030200		Other Noncurrent Obligations	Copier Lease Payment -Principal	325.44

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Sid Harvey Industries Inc	030200	Fund Bond- Instruc & Computer	Other Supplies	Supplies	529.89
HVAC Express	030200	Fund Bond- Instruc & Computer	Capital Supplies	HVAC Lab Remodel	6,534.00
Illinois Fire Store	030200	Fund Bond- Instruc & Computer	Capital Supplies	Fire Science Turn Out Gear	16,930.00
CDW-G	030200	Fund Bond- Instruc & Computer	Capital Supplies	Lenovo Computers (35)	23,975.00
CDW-G	030200	Fund Bond- Instruc & Computer	Capital Supplies	Lenovo Computers (10)	6,850.00
Hewlett-Packard	030200	Fund Bond- Instruc & Computer	Office Equipment	HP Servers	9,016.00
All E Store	030200	Fund Bond- Instruc & Computer	Instructional Equipment	ENE/Electrical Supplies	8,091.14
Trane U S Inc	030200	Fund Bond- Instruc & Computer	Instructional Equipment	HVAC Supplies	5,398.00
Krueger International, Inc (KI	030200	Fund Bond- Furniture & Office	Capital Supplies	Armless Chair	4,371.84
Krueger International, Inc (KI	030200	Fund Bond- Furniture & Office	Capital Supplies	Task Stools	4,474.40
Johnson Upholstery	030200	Fund Bond- Furniture & Office	Capital Supplies	Reupholster Chairs	578.50
Frank Cooney Company	030200	Fund Bond- Furniture & Office	Capital Supplies	Desks	9,999.99
Johnson Upholstery	030200	Fund Bond- Furniture & Office	Capital Supplies	Reupholster Furniture	421.50
Krueger International, Inc (KI	030200	Fund Bond- Furniture & Office	Capital Supplies	Task Chairs	4,767.44
Menards	030200	Fund Bond- Furniture & Office	Capital Supplies	Barrel Chairs	756.00
ASI Signage Innovations	030200	Fund Bond- Other	Site Improvements	Deposit Exterior Sign	33,273.00
Wight Construction	030200	Fund Bond- Other	Building Remodeling	App #13 Tech Wing Renovation	6,286.55
Menards	030200	Fund Bond- Other	Building Remodeling	Fire Science Supplies	64.68
Menards	030200	Fund Bond- Other	Building Remodeling	Supplies Fire Science	386.75
Menards	030200	Fund Bond- Other	Building Remodeling	Paint	182.70
Menards	030200	Fund Bond- Other	Building Remodeling	Supplies	332.49
Menards	030200	Fund Bond- Other	Building Remodeling	Window Film	26.12
Menards	030200	Fund Bond- Other	Building Remodeling	Window Film	80.52
Menards	030200	Fund Bond- Other	Building Remodeling	Fire Science Bldg	593.63
Menards	030200	Fund Bond- Other	Building Remodeling	Pump Etc for Fire Science Bldg	123.97
Menards	030200	Fund Bond- Other	Building Remodeling	Windows	1,765.06

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Wight Construction	030200	Fund Bond- Other	Building Remodeling	App #3 Science Labs	382,556.97
Professional Cleaning Service	030200	Fund Bond- Other	Building Remodeling	Fire Science Bldg Services	146.00
Sid Harvey industries Inc	030200	Fund Bond- Other	Building Remodeling	Sheet Metal	773.95
The Bank of New York Mellon	04	Bond & Interest Fund	Consultants	Annual Agen Fee for Funding Bond	428.00
Jugs Sports	050600	Men's Baseball	Other Supplies	Tire/Wheel/Hub Assembly	157.48
Menards	050600	Men's Baseball	Other Supplies	Supplies	586.32
Menards	050600	Men's Baseball	Other Supplies	Return Top Rail	-5.53
Menards	050600	Men's Baseball	Other Supplies	Supplies for Field	306.74
Arrowhead Athletic Conference	050600	General Athletics	Publications and Dues	Arrowhead Conference Dues FY 13	675.00
NJCAA	050600	General Athletics	Publications and Dues	FY 13 Women's Membership	889.00
NJCAA	050600	General Athletics	Publications and Dues	FY 13 Men's Membership	1,087.00
NJCAA Region IV Treasurer	050600	General Athletics	Publications and Dues	Fy 13 Men's Dues	2,525.00
NJCAA Region IV Women	050600	General Athletics	Publications and Dues	FY 13 Women's Dues	1,550.00
Berg, Kevin	050600	Student Activities	Consultants	Caricature Artist 8/22/12	440.00
Bureau County Republican	050600	Drama	Other Materials and Supplies	Ad "MIDSUMMER"	99.00
Carroll County Review	050600	Drama	Other Materials and Supplies	Ad-MidSummer Night Dream	144.00
Digi Graphics Inc	050600	Drama	Other Materials and Supplies	UV Rolled Side Banners	321.63
Dramatic Publishing	050600	Drama	Other Materials and Supplies	Royalties & Scripts for Fall Play	523.37
Dramatists Play Service, Inc	050600	Drama	Other Materials and Supplies	Proof Acting Edition	45.89
Samuel French, Inc	050600	Drama	Other Materials and Supplies	Scripts	102.91
Sauk Valley Media	050600	Drama	Other Materials and Supplies	Ad for MidSummer	263.55
WNS Pub. News-Sentinel/The Rev	050600	Drama	Other Materials and Supplies	Sentinel Display Midsummer	75.00
Butler Benefit Service Inc	051000	Medical Insurance	Individual Stop Loss	depsto	1,807.79
Butler Benefit Service Inc	051000	Medical Insurance	Individual Stop Loss	Individual Stop Loss	2,601.47
Butler Benefit Service Inc	051000	Medical Insurance	Individual Stop Loss	Individual Stop Loss	15,674.90
Butler Benefit Service Inc	051000	Medical Insurance	Individual Stop Loss	Individual Stop Loss	15,352.66

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Butler Benefit Service Inc	051000	Medical Insurance	Dependent Stop Loss	Dependent Stop Loss	10,671.95
Butler Benefit Service Inc	051000	Medical Insurance	Dependent Stop Loss	Dependent Stop Loss	12,976.86
Butler Benefit Service Inc	051000	Medical Insurance	Precertification	Precertification	28.20
Butler Benefit Service Inc	051000	Medical Insurance	Precertification	Precertification	662.50
Butler Benefit Service Inc	051000	Medical Insurance	Precertification	Precertification	662.50
Butler Benefit Service Inc	051000	Medical Insurance	Cobra Conversion	COBRA	26.75
Butler Benefit Service Inc	051000	Medical Insurance	Cobra Conversion	COBRA	63.50
Butler Benefit Service Inc	051000	Medical Insurance	Administrative Costs	Administrative	261.45
Butler Benefit Service Inc	051000	Medical Insurance	Administrative Costs	Administrative	6,040.21
Butler Benefit Service Inc	051000	Medical Insurance	Administrative Costs	Administrative	4,250.75
Butler Benefit Service Inc	051000	Medical Insurance	Group Stop Loss	Aggregate Stop Loss	58.77
Butler Benefit Service Inc	051000	Medical Insurance	Group Stop Loss	Aggregate Stop Loss	1,833.75
Butler Benefit Service Inc	051000	Medical Insurance	Group Stop Loss	Aggregate Stop Loss	1,833.75
Cone, Heather	051400	Medical Insurance	Student Loans	Student Loan Due 10/12/12	110.50
Degelmann, William	051400	Medical Insurance	Student Loans	Student Loan Due 10/12/12	192.43
Royer, Danny	051400	Medical Insurance	Student Loans	Student Loan Due 10/12/12	300.00
Quill Corporation	062021	WFP- Business Industry Grants	Office Supplies	Supplies	318.52
LERN	062021	WFP- Business Industry Grants	Publications and Dues	LERN Annual Membership	595.00
CASAS	062056	ICCB Adult Ed-Federal Basic	Instructional Supplies	Test Booklets	2,290.20
CASAS	062056	ICCB Adult Ed-Federal Basic	Instructional Supplies	Test Administration Manual	88.00
Oxford University Press	062056	ICCB Adult Ed-Federal Basic	Instructional Supplies	Step Forward Books	4,319.93
Hughes, Kathleen	062057	ICCB Adult Ed-Public Aid -Instru	Instructional Supplies	Supplies	29.95
SBM Business Equipment Center	062057	ICCB Adult Ed-Public Aid -Instru	Instructional Supplies	Copy Fee	227.42
Unique Computer	062057	ICCB Adult Ed-Public Aid -Instru	Instructional Supplies	Desktop Computers	5,600.00
Frank Cooney Company	062059	ICCB Adult Ed-Performance-Instru	Office Supplies	Desks	5,056.50
SBM Business Equipment Center	062059	ICCB Adult Ed-Performance-Instru	Office Supplies	Storage Units & Bookcases	4,995.00

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<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
SBM Business Equipment Center	062059	ICCB Adult Ed-Performance-Instrc	Office Supplies	Monthly Copy Charges	130.81
Sid Harvey Industries Inc	062071	ISBE Voc Ed- Program Improvment	Capital Supplies	Supplies	1,295.75
Illinois Student Assistance Co	062150	ISAC	ISAC	ING Return of Funds-A Shoemaker	188.00
Illinois Student Assistance Co	062150	ISAC	ISAC	ING Return of Funds-Jose Sarabia	594.00
Donohue, Karen	063011		Petty Cash	FY 13 PETTY CASH	250.00
State Universities Retirement	063011	Student Support Services Grant	SURS	Matching Funds	507.54
State Universities Retirement	063011	Student Support Services Grant	SURS	Matching Funds	664.66
Kooshesh, Cyrus	063011	Student Support Services Grant	Office Supplies	Tablets, Docks & Cases	2,289.82
Quill Corporation	063011	Student Support Services Grant	Office Supplies	Account Pro Record Book	1,751.92
Kooshesh, Cyrus	063011	Student Support Services Grant	Other Conference & Meeting	Supplies Orientation	67.51
State Universities Retirement	063020	Perkins- Learning Assistance Cen	SURS	Matching Funds	72.09
State Universities Retirement	063020	Perkins- Learning Assistance Cen	SURS	Matching Funds	87.06
State Universities Retirement	063020	Perkins Ilc	SURS	Matching Funds	109.69
State Universities Retirement	063020	Perkins Ilc	SURS	Matching Funds	70.59
Laerdal Medical Corporation	063020	Perkins Ilc -Imp Tech skill	Other Materials and Supplies	ANNE Basic	7,400.00
Fellows, Dana	063020	Perkins Ilc -Professional Develo	Conference/Meeting Expense	Travel-Conference 7/18/12	534.78
Mandrell, Jonathon	063020	Perkins Ilc -Professional Develo	Conference/Meeting Expense	Food & Refreshments for Fire Science O	46.77
McPherson, Steven	063020	Perkins Ilc -Professional Develo	Conference/Meeting Expense	Travel-Matifest Conference	1,365.57
Illinois State University	063020	Perkins Ilc -General Administrat	Conference/Meeting Expense	Conference Fee	110.00
Mandrell, Jonathon	063020	Perkins Ilc -General Administrat	Conference/Meeting Expense	Travel-CTE Conference	263.63
State Universities Retirement	063020	Perkins Ilc -Special Populations	SURS	Matching Funds	128.61
State Universities Retirement	063020	Perkins Ilc -Special Populations	SURS	Matching Funds	143.92
Mongan, Deanna	063020	Perkins Ilc -Special Populations	Other Contractual Services	Alternative Text Creation	112.50
Quill Corporation	063020	Perkins Ilc -Special Populations	Instructional Supplies	Wireless Mouse	423.53
Accurate Biometrics, Inc	063075	IDHS AmeriCorps - Member Activit	Other Contractual Services	Americorp Fingerprinting	120.00
Arthur's Garden Deli	063075	IDHS AmeriCorps - Member Activit	Other Conference & Meeting	Lunch for Orientation 8/14/12	153.30

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<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Culvers	063075	IDHS AmeriCorps - Member Activ	Other Conference & Meeting	Orientation	99.60
Suits, Cheryl	063075	IDHS AmeriCorps - Member Activ	Other Conference & Meeting	Orientation Lunch 8/13/12	219.12
Amboy News	063075	IDHS AmeriCorps - Member Activ	Other	Recruitment Advertisement	36.60
State Universities Retirement	063075	IDHS AmeriCorps- Nonmember Activ	SURS	Matching Funds	203.09
State Universities Retirement	063075	IDHS AmeriCorps- Nonmember Activ	SURS	Matching Funds	256.40
Peck, Lisa	063075	IDHS AmeriCorps- Nonmember Activ	Other Conference & Meeting	Travel-Area Site Visits	30.69
Accurate Biometrics, Inc	12	Risk Management	Consultants	Finger Printing	60.00
CenturyLink	12	Risk Management	Telephone	911 Cama Trunk Lines	90.52
HigherEd Jobs.COM	12	Affirmative Action	Office Supplies	Affirmative Action	80.00
Fyr-Fyter Inc	12	Public Safety	Maintenance Services	Service Fire System	249.05
Verizon Wireless	12	Public Safety	Maintenance Services	Security Cell Phones	103.24
Stewart & Associates Inc	12	Public Safety	Other Contractual Services	Security Contract	1,299.38
Stewart & Associates Inc	12	Public Safety	Other Contractual Services	Security Contract	3,003.75
AED Essentials Inc	12	Public Safety	Other Supplies	Batteries for Defibrillator	556.80
Beckman, Brian	12	Public Safety	Other Supplies	Dry Cleaning for Uniforms	34.00
Gall's Inc	12	Public Safety	Other Supplies	Medical Kit for Administration	724.61
Stanley Security Solutions, In	12	Public Safety	Other Supplies	Lock Cylinders	75.24
				BANK ACCOUNT 1 TOTAL:	1,757,081.09
				ALL ACCOUNTS TOTAL:	1,757,081.09

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<u>EDUCATION FUND</u>	<u>2012-2013</u> <u>YTD</u>	<u>2012-2013</u> <u>Budget</u>	<u>YTD /</u> <u>Budget %</u>	<u>2011-2012</u> <u>YTD</u>	<u>YTD % Chng</u> <u>fm Prev Yr</u>	<u>2011-2012</u> <u>Total</u>
Revenues						
Local Governmental Sources	-14,170	3,895,000	-3%	-354,990	-96.0%	3,826,699
State Governmental Sources	-801,595	2,699,647	-29.6%	-414,472	93.4%	2,990,871
Federal Governmental Sources	574	8,000	7.1%		7.1%	8,375
Student Tuition and Fees	2,290,946	4,532,500	50.5%	2,371,492	-3.4%	4,765,545
Sales and Service	6,292	150,000	4.2%	7,075	-11.0%	103,107
Investment Revenue	618	20,000	3.0%	838	-26.2%	15,455
Other Revenues	2,203	1,020,000	.2%	431	410.8%	1,597,584
TOTALS	1,484,869	12,325,147	12.0%	1,610,374	-7.7%	13,307,638
Expenditures						
Salaries	428,143	6,982,168	6.1%	328,640	30.2%	6,366,628
Employee Benefits	142,921	2,710,457	5.2%	138,805	2.9%	3,295,599
Contractual Services	9,132	472,379	1.9%	22,947	-60.2%	489,226
General Materials and Supplies	30,682	901,620	3.4%	68,138	-54.9%	742,912
Conference & Meeting	6,947	162,330	4.2%	4,369	58.9%	131,180
Fixed Charges						2,228
Capital Outlay						9,963
Other Expenditures	200,856	940,000	21.3%	109,371	83.6%	886,106
TOTALS	818,683	12,168,954	6.7%	672,273	21.7%	11,923,845
Transfers						
Transfers to Other Funds		156,000				78,000
CHANGE IN NET ASSETS	666,186	193		938,100		1,305,793
FUND BALANCE	6,476,187					5,810,001

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<u>OPERATION AND MAINTENANCE FUND</u>								
	2012-2013 YTD	2012-2013 Budget	YTD / Budget %	2011-2012 YTD	YTD % Chng fm Prev Yr	2011-2012 Total		
Revenues								
Local Governmental Sources	-4,934	475,000	-1.0%	-43,460	-88.6%	468,760		
State Governmental Sources	-109,120	323,215	-33.7%	-40,556	169.0%	383,122		
Student Tuition and Fees	256,844	505,100	50.8%	264,581	-2.9%	521,357		
Facilities Revenue	300				0.0%	6,380		
Investment Revenue		500	0.0%			145		
Other Revenues	5,365	110,000	4.8%	2,565	109.1%	157,337		
TOTALS	148,455	1,413,815	10.5%	183,130	-18.9%	1,537,102		
Expenditures								
Salaries	44,186	576,127	7.6%	42,294	4.4%	567,318		
Employee Benefits	17,910	329,825	5.4%	17,225	3.9%	351,987		
Contractual Services	1,987	83,800	2.3%	3,079	-35.4%	84,563		
General Materials and Supplies	4,618	103,750	4.4%	3,478	32.7%	89,573		
Conference & Meeting		3,700	0.0%			1,935		
Fixed Charges	51,059	54,000	94.5%	51,860	-1.5%	51,943		
Utilities	1,991	440,500	.4%	9,699	-79.4%	456,312		
Capital Outlay				1,767		10,131		
Other Expenditures								
TOTALS	121,752	1,591,702	7.6%	129,405	-5.9%	1,613,765		
Transfers								
Transfers From Other Funds		-178,000				-78,000		
CHANGE IN NET ASSETS	26,702	113		53,725		1,337		
FUND BALANCE	36,133					9,430		

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<u>OPERATION & MAINTENANCE-RESTRICTED</u>					
	2012-2013	2012-2013	YTD /	2011-2012	2011-2012
	<u>YTD</u>	<u>Budget</u>	<u>Budget %</u>	<u>YTD</u>	<u>Total</u>
<u>Revenues</u>					
Local Governmental Sources	-8,239	790,000	-1.0%	-72,433	781,240
Investment Revenue	-11,347	5,000	226.9%	-22,082	33,067
Other Revenues		30,000	0.0%		32,987
TOTALS	-19,586	825,000	-2.3%	-94,516	847,295
<u>Expenditures</u>					
Salaries				990	5,114
Contractual Services				-1,118	236,535
General Materials and Supplies	5,219	691,450	.7%		191,543
Capital Outlay	-102,288	3,612,000	-2.8%	-101,684	4,601,704
TOTALS	-97,068	4,303,450	-2.2%	-101,812	5,034,897
CHANGE IN NET ASSETS	77,482	-3,478,450	-2.2%	7,296	-4,187,601
FUND BALANCE	6,362,036				6,284,553

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<u>BOND AND INTEREST FUND</u>	2012-2013 YTD	2012-2013 Budget	YTD / Budget %	2011-2012 YTD	YTD % Chng fm Prev Yr	2011-2012 Total
Revenues						
Local Governmental Sources						
Investment Revenue	-16,738 29	1,793,925 1,000	-9% 2.9%	-162,352 160	-89.6% -81.5%	1,777,021 547
TOTALS	-16,709	1,794,925	-9%	-162,192	-89.7%	1,777,569
Expenditures						
Contractual Services						
Fixed Charges	61,100	14,000 1,770,304	0.0% 3.4%	14,054 -35,744	270.9%	14,910 1,670,633
TOTALS	61,100	1,784,304	3.4%	-21,689	381.7%	1,685,544
CHANGE IN NET ASSETS	-77,809	10,621	3.4%	-140,502	381.7%	92,024
FUND BALANCE	938,069					1,015,878

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<u>AUXILIARY ENTERPRISES FUND</u>	<u>2012-2013</u> <u>YTD</u>	<u>2012-2013</u> <u>Budget</u>	<u>YTD /</u> <u>Budget %</u>	<u>2011-2012</u> <u>YTD</u>	<u>YTD % Chng</u> <u>fm Prev Yr</u>	<u>2011-2012</u> <u>Total</u>
<u>Revenues</u>						
Student Tuition and Fees	121,472	240,000	50.6%	128,197	-5.2%	255,492
Sales and Service	2,261	45,500	4.9%	1,622	39.4%	49,430
Facilities Revenue	2,992	110,000	2.7%		2.7%	102,777
Investment Revenue	5	2,000	.2%	8	-37.5%	1,944
Other Revenues	167,845	2,240,450	7.4%	162,017	3.6%	2,298,733
TOTALS	294,577	2,637,950	11.1%	291,845	.9%	2,708,376
<u>Expenditures</u>						
Salaries	5,602	132,258	4.2%	5,590	.2%	126,994
Employee Benefits	893	10,807	8.2%	1,251	-28.6%	47,112
Contractual Services	151,318	2,367,640	6.3%	233,579	-35.2%	2,158,154
General Materials and Supplies	3,038	71,440	4.2%	6,277	-51.6%	68,873
Conference & Meeting		65,183	0.0%	950		52,192
Fixed Charges	26,505	18,500	143.2%	15,049	76.1%	15,181
Capital Outlay						3,469
Other Expenditures						39
TOTALS	187,357	2,665,828	7.0%	262,698	-28.6%	2,472,016
<u>Transfers</u>						
Transfers to Other Funds		110,000				
Transfers From Other Funds		-91,000				
CHANGE IN NET ASSETS	107,219	-46,878		29,146		236,359
FUND BALANCE	1,408,467					1,301,248

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<u>RESTRICTED PURPOSES FUND</u>	<u>2012-2013</u> <u>YTD</u>	<u>2012-2013</u> <u>Budget</u>	<u>YTD /</u> <u>Budget %</u>	<u>2011-2012</u> <u>YTD</u>	<u>YTD % Chng</u> <u>fm Prev Yr</u>	<u>2011-2012</u> <u>Total</u>
Revenues						
State Governmental Sources	-65,013	711,187	-9.1%	-148,245	-56.1%	956,341
Federal Governmental Sources	223,130	5,941,270	3.7%	289,560	-22.9%	5,773,888
Investment Revenue	-12,220	30,000	-40.7%	-23,225	-47.3%	11,835
Other Revenues	3,300	195,888	1.6%	21,604	-84.7%	196,039
TOTALS	149,196	6,878,345	2.1%	139,693	6.8%	6,938,104
Expenditures						
Salaries	44,038	1,018,327	4.3%	36,837	19.5%	1,012,125
Employee Benefits	8,744	121,903	7.9%	9,103	7.0%	118,569
Contractual Services	202	26,800	.7%	1,008	.7%	84,221
General Materials and Supplies	626	133,014	.4%	4,209	-37.9%	194,413
Conference & Meeting		63,575	0.0%			61,342
Capital Outlay	277,329	5,499,926	5.0%	400,726	-30.7%	21,770
Other Expenditures	331,940	6,863,545	4.8%	451,885	-26.5%	5,566,497
TOTALS	331,940	6,863,545	4.8%	451,885	-26.5%	7,058,938
Transfers						
Transfers From Other Funds		-7,000				
CHANGE IN NET ASSETS	-182,744	21,800		-312,191		-120,834
FUND BALANCE	2,239,473					2,422,217

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SAUK VALLEY COMMUNITY COLLEGE
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WORKING CASH FUND

	2012-2013 YTD	2012-2013 Budget	YTD / Budget %	2011-2012 YTD	YTD % Chng fm Prev Yr	2011-2012 Total
Revenues						
Investment Revenue	70	10,000	.7%	408	-82.6%	4,129
TOTALS	70	10,000	.7%	408	-82.6%	4,129
Expenditures						
Investment Revenue						
TOTALS						
Transfers						
Transfers to Other Funds		10,000				
CHANGE IN NET ASSETS	70			408		4,129
FUND BALANCE	2,494,515					2,494,445

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<u>TRUST AND AGENCY FUND</u>	<u>2012-2013</u> <u>YTD</u>	<u>2012-2013</u> <u>Budget</u>	<u>YTD /</u> <u>Budget %</u>	<u>2011-2012</u> <u>YTD</u>	<u>YTD % Chng</u> <u>fm Prev Yr</u>	<u>2011-2012</u> <u>Total</u>
Revenues						
Other Revenues	923			553	66.9%	66,668
TOTALS	923			553	66.9%	66,668
Expenditures						
General Materials and Supplies						21
Conference & Meeting						1,041
Other Expenditures	1,500			200	650.0%	65,784
TOTALS	1,500			200	650.0%	66,847
CHANGE IN NET ASSETS	-577			353	650.0%	-179
FUND BALANCE	39,602					40,179

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<u>AUDIT FUND</u>	<u>2012-2013</u> <u>YTD</u>	<u>2012-2013</u> <u>Budget</u>	<u>YTD /</u> <u>Budget %</u>	<u>2011-2012</u> <u>YTD</u>	<u>YTD % Chng</u> <u>fm Prev Yr</u>	<u>2011-2012</u> <u>Total</u>
Revenues						
Local Governmental Sources						
Investment Revenue	-59	65,000 25	% 0.0%	-6,053	-99.0%	64,604 7
TOTALS	-59	65,025	%	-6,053	-99.0%	64,612
Expenditures						
Salaries	746	8,957	8.3%	696	7.1%	8,519
Employee Benefits	258	3,105	8.3%	271	-4.6%	3,171
Contractual Services		60,000	0.0%	25,000		64,587
TOTALS	1,005	72,062	1.4%	25,968	-96.1%	76,278
CHANGE IN NET ASSETS	-1,064	-7,037	1.4%	-32,022	-96.1%	-11,666
FUND BALANCE	-11,387					-10,322

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REVENUES, EXPENDITURES, AND TRANSFERS
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LIABILITY, PROTECTION & SETTLEMENT

	2012-2013 YTD	2012-2013 Budget	YTD / Budget %	2011-2012 YTD	YTD % Chng fm Prev Yr	2011-2012 Total
Revenues						
Local Governmental Sources						
Investment Revenue	-25,073	151,000	-16.6%	-10,986	128.2%	94,745
Other Revenues		35,000	0.0%			44,532
TOTALS	-25,073	186,000	-13.4%	-10,986	128.2%	139,277
Expenditures						
Salaries	12,143	198,194	6.1%	14,032	-13.4%	178,219
Employee Benefits	72,656	380,121	19.1%	90,308	-19.5%	373,791
Contractual Services	103	45,000	.2%	2,535	-95.9%	41,604
General Materials and Supplies	75	13,100	.5%		.5%	8,058
Conference & Meeting		5,000	0.0%			345
Fixed Charges	38,807	35,000	110.8%	23,195	67.3%	39,044
Utilities	90	1,500	6.0%	90	%	1,086
TOTALS	123,875	677,915	18.2%	130,161	-4.8%	642,151
CHANGE IN NET ASSETS	-148,949	-491,915	18.2%	-141,148	-4.8%	-502,873
FUND BALANCE	5,491,808					5,640,757

Sauk Valley Community College
August 27, 2012

Agenda Item 2.8

Topic: **Adjunct Faculty List – Fall 2012**

Presented By: **Dr. George Mihel and Alan Pfeifer**

Presentation:

Attached is the list of adjunct faculty teaching for Sauk Valley Community College for the current fall semester for your review.

Recommendation:

The administration recommends the Board affirm the adjunct faculty list as presented.

Adjunct Faculty Information
Fall 2012

Name	Highest Degree	Discipline	SVCC Course
Karen Abele	MA	English	ENG 091& 099
LeNie Adolphson	MA	History	HIS 221* , HUM 150*
Cathy Akker	MSN	Nursing	NIOIN
Paul Amesquita	Associate	Liberal Studies	WLD 103
Lisa Anderson-Venner	Ph.D.	Geology	GSC 115*
Laura Basso	Masters	Clinical Psychology	PSY 103*
Julia Berhow	BS	Nursing	NRS 116*
Steve Bierdman	MS	Welding	WLD 106
Odile Blazquez	Ph.D.	Medicine	ENG 099, RDG 098
Bette Bloemker	BSN	Nursing	NRS 103
Dana Bortes	MS	Math	MAT 074 & MAT 115*
Mark Bressler	BS-Coursework towards MS	Music Education	MUS 155*
Jeffrey Bryant, Sr.	**OSFM Instructor 2	Fire Science Training	Fire Science Program
Jeffrey Bryant, Jr.	**OSFM Instructor 1	Fire Science Training	Fire Science Program
Ryan Buskohl	**OSFM Instructor 2-AAS	Fire Science	Fire Science Program
Mark Callison	**OSFM Instructor 2-AAS	Pre-Nursing	Fire Science Program
Michael Carew	MBA	Business Administration	Adult Education
Domenick Castaldo	Ph.D.	Nutrition	BIO 105* & 111*
Dennis Cavanaugh	**OSFM Instructor 2-AAS	Fire Science	Fire Science Program
Adela Clow	MA	Humanities	LAN 161* & 261*
Darin DeHaan	MA	Public Policy & Administration	CJS 101*, CJS 130* CJS 230*
Shelly DeShane	ADN	Nursing	CNA Courses
Michael Dettman	**OSFM Instructor 2-BA	Fire Admin	Fire Science Program
Sherry Dimmig	BA + 12	Sociology	Adult Education
Anthony Dinges	**OSFM Instructor 2-BS	Recreation & Park Administration	Fire Science Program

Maureen Dorman	MS	Business Administration	ACC 101*
John Dowd	AAS	HVAC	ELT 101
Karen Druce	MS	Education	RDG 098
Karen Dunsworth	MSN	Nursing	NUR 283
Cindy Everett	MS	Chemistry	CHE 103*
Doug Edwards	Fire Science Training		Fire Science Program
Cheryl Faber	MS.Ed	Reading	RDG 098
Lori Fatz	BS	Biological Science	PED 102
Dana Fellows	BS	CIS	CIS 151, CIS 190, & CIS 191
Tim Fischbach	BA	BOG	MUS 131*, 133*, 135*, 171*, 172*, 173* & 174*
Erika Fischer	MSN	Nursing	NIOIN
Tracy Fleming	**OSFM Instructor 1	Fire Science	Fire Science Program
Michael Fortney	BS	Elected Studies	HRS 114
Cassie Francisco	BSHA	Radiology	RAD 184, 284
Jeanne Fuger	BS	Math Education	MAT 106
Patricia Fulfs	MA	Speech Communication	SPE 131*
Kim Gaffey	MSN	Nursing	NRS 128, NRS 130
Jackie Garland	MSN	Nursing	NIOIN
Suzanne Gorgas	MFA	Painting	ART 113*
Jennifer Grobe	MSN	Nursing	ADN
Laura Gumbiner	MA	Psychology	PSY 103*
Tom Hamilton	MBA Engineering Business	Business & Science	MAT 072, & MAT 106
Dave Habben	Some College Credit	CIS	CIS 252
Joel Hallstrom	**OSFM Instructor 2-AAS	Fire Science	Fire Science Program
Eva Harvey	MA	Comparative Literature	ENG 103*, PHL 103* & PHL 104*
Michael Heinmen	MA	Social Work	SOC 200*
David Hillis	**OSFM Instructor 1	Fire Science Training	Fire Science Program
Theresa Hooper	BA	English	Adult Ed.
Martin Huntley	BA, Certified Addictions Counselor +	Sociology	HSV 270*
Terrance Inman	MS	Biosecurity-Disaster Prep	CJS 130*
Cathleen Jacoby	BS	Elementary Education	Adult Ed.
Kate Janssen	BSN	Nursing	NRS 102 & VOC 176
Emily Johnson	MA	English	ENG 101*
Meredith Johnson	MS	Nursing	NRS 101

Stephen Johnson	MS	Education	CHE 102*
Jennifer Johnston	MA	Curriculum & Instruction	CSS 100 & PSY 100
James Kerns	MA	American History	CJS 120*
Andy Khouangsavanh	Certificate	Welding	WLD 102
Michael Kriz	BS	Biology	BIO 105*
Tracie Kuchel	AAS-RN	Nursing	NRS 103
Chad Larson*	MA	English	ENG 091, ENG 099
Matthew Laughlin	Bachelors & Fire Science Training	Paralegal Studies	Fire Science Program
Nancy Lauritzen	BSN	Nursing	CLS 203
Ann Ledergerber	MS	Biology	BIO 103*
Charles Lee	MS	Teaching Biological Sciences & General Science	BIO 103*
Linda Limond	MS	Education	RDG 098
Brad Linboom	MA	Music, Music Theory	MUS 111, 181, 201*, 211 & 283
Edward Lyman	MS	MIS	CIS 109*
Steve Mahina	MS	Math	MAT 211*
Tom Massey	HS Diploma		WLD 101
Cathryn Matthews	MA	Elementary Education	Adult Ed.
Peter McClanathan	Juris Doctorate	Law	CJS 101*
John McGraw	**OSFM Instructor 2	Fire Science Training	Fire Science
Denis Mennie	MA	Art	ART 103*, 105*, 238*
Dustin Merrill	MSW	Social Work	HSV 101*
Debra Mick	AAS-RN	Nursing	NRS 121
Christine Mikan	BS, Ed	Secondary Math	MAT 072 & 106
Joan Miller	BS	Nursing	NRS 101 & NRS 103
Paul Miller	MS	Petroleum Engineering	Adult Ed.
Lirim Mimini	Masters	Spanish	LAN 161
Danette Minks	AAS-RN	Nursing	NRS 121
Joan Moran	MS	Education	PED 120*, PED 220*
Eric Morrow	Juris Doctorate	Law	CJS 135*
Fred Nesbit	Doctorate	PSY/SOC	PSY 103*
Rodney Nestmann	HS Diploma/Navy	HRS	HRS 225, HRS 260
Mary Sue Neubauer	BA	Education	ECE 110*
Dave Northcutt	**OSFM Instructor 2-AAS	Fire Science	Fire Science Program
Kris Nunez	MA	English	ENG 101*

Bethany O'Connell	BS		Fire Science Program
Collin O'Connell	BS	Law Enforcement & Justice Administration	Fire Science Program
Linda Olds-Steinert	MSN	Nursing	NUR 283
Joan Padilla	MPH	Public Health	BIO 120*
Norbert Padilla	MA	English	ENG 101*
Brandon Payne	BS	Instructional Design & Technology	CIS 152 & 154
Jeanette Pinion	MA	Math	MAT 072 & 080
Kerensa Pink	MS	Nursing	NRS 132* & PED 115*
Kimberly Plummer	MSA	Accounting	ACC 101* & ACC 102*
Joseph Popp	MS	Art Education	ART 101* & 225*
Deb Proctor	Masters	Theology	Adult Education
Sue Prosch	MSN	Nursing	NIOIN
Judy Randall	AAS-RN	Nursing	CNA courses
Nancy Rich	BSN	Nursing	Clinicals
Ginger Riehle	MA	English	ENG 101*
Stuart Roddy	MA	Art	ART 107* & 299
Jennifer Roser	BS	Criminal Justice	CJS 227*
Susan Rowe	MSN	Nursing	NRS 116 & RAD 194
James Sanders	Doctor of Chiropractic	Chiropractic	BIO 108*
Kenda Scott	AAS-RN	Nursing	NRS 101
Douglas Sears	Licensed Certification	EMS	EMS 106, & EMS 116 & PED 213
Kathleen Schaefer	MA	Home Economics	ECE 110, ECE 114*, ECE 115* & ECE 206*
Virginia Sheets	Licensed Certification	EMS	EMS 101
Chris Shelley	MS	Instructional Technology	EDU 102*
Tim Shipman	Fire Science Training		Fire Science Program
Nancy Shuler	MSN	Nursing	NUR 282
Patty Smith	MA	Teaching	Adult Ed
Donna Spencer	MA	English	ENG 101*
Rose Stauter	MA	English	ENG 101*

Katherine Steenken	**OSFM Instructor 1-BS	Fire & Safety Engineering Technology	Fire Science Program
Jennifer Stevens	MA	Psychology	PSY 103*
John Stone	MS	Mathematics	MAT 121*
Monte Strating	BA	Graphic Design	ART 100
Teresa Strum	MS	Nursing	NRS 116
Loretta Swanson	MA	Art History	ART 111
Pam Swenson	AAS-RN	Nursing	NRS 101& NRS 103
Ray Swenson	MA	Early US History & Mod European History	HIS 221*
Deena Thatcher	BS	Math	MAT 072 , MAT 121 & MAT 203
Val Todd	RN	Nursing	NRS 132* & PED 115*
Kim Toole	MS	Education	ENG 101 *
Scott Van Zuiden	MS	Education	EDU 220, MAT 076 & MAT 080
Nicolas Velasquez	Bachelor	Business Administration	Adult Ed.
Zully Vock	MA	Education	Adult Ed.
Candy Wallace	MSN	Nursing	NIOIN
Charles West	MBA	Manage/Business/Acct./Fin	ACC 101 & BUS 222*
Laura Weter	BSN	Nursing	NIOIN
Miranda Wetzell	BA + 18 Graduate Hrs. in English	English	ENG 101*
Jeremey Walls	Certificate	Welding	IND 116 & WLD 104
Paul Whitcombe	Juris Doctorate	Law	CJS 101* & CJS 200*
Maggie Wike	Associate	NRS	NRS 101
David Williams	MS	Physical Education	PED 134
Scott Wittenauer	**OSFM Instructor 1-AAS	Fire Science	Fire Science Program
Theresa Wittenauer	Masters	Geography	GEO 122*
Elizabeth Yonker	BA	CSS	CSS 110
Lois Young	ADN	Nursing	CNA
R. Zimmerman	MS	Educational Administration	WLD 106

Shelley Zinke	MS	Child & Family Studies	ECE 210, ECE 211, ECE 250, ECE 251, ECE 275, HSV 210, HSV 211, HSV 250, & HSV 251
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*denotes transfer course

**Office of State Fire Marshall

Board Policy Review

Board Policies:

Board Policy 108.01 Duties and
Responsibilities of Board Officers

Board Policy 109.01
Duties and Responsibilities of the
Board of Trustees

Board Policy 110.01
Committees of the Board

108.01 Duties and Responsibilities of Board Officers

A. Chair: The Chair shall preside at all meetings and shall perform such duties as are imposed upon that office by law or by action of the Board.

B. Vice Chair: The Vice Chair shall serve in the Chair's absence.

C. Secretary: The Secretary of the Board shall perform the usual duties pertaining to his/her office. If he/she is absent from any meeting or refuses to perform his/her duties, a member of the Board shall be appointed secretary pro tempore.

Clerical duties for the Board are performed by a staff person employed at the college, who is called Secretary to the Board. This person attends all meetings and records all official business of the Board, as well as represents the Board in working with local election officials in all Board elections and referenda.

D. Treasurer: The Board shall appoint a Treasurer for the District who shall not be a member of the Board. The Board shall determine the compensation of the Treasurer and require that a bond be executed as required by the Illinois Community College Act.

3/23/81
10/24/83
11/28/94
6/28/04

109.01 Duties and Responsibilities of the Board of Trustees

The Board has overall responsibility for governance of the College. In carrying out its responsibility, it has the following specific duties, as well as others:

- A. Establish, review, and modify Board Policy.
- B. To hire, evaluate and establish the salary and conditions of employment of the President of the College.
- C. To determine goals for the College and College President annually.
- D. To approve the annual budget.
- E. To act upon the recommendations of the President on all matters pertaining to the welfare or operation of the College.
- F. To act upon the recommendation of the President for the appointment and subsequent employment status of all faculty and administrative personnel in accordance with established personnel policies.
- G. To approve rates of compensation for regular full-time and/or part-time employees and annually review all salary schedules.
- H. To act upon competitive bids for supplies and equipment in excess of \$10,000, and for construction/repairs in excess of \$15,000.
- I. To approve certificate and degree programs of the College upon the recommendation of the President.
- J. To approve the annual Administrative and Academic Calendar of the College.
- K. To consider communications and requests from responsible citizens and organizations within the district on matters of policy.
- L. To establish and/or approve citizens advisory committees as needed.
- M. To serve as a Board of final appeal with the College for students, faculty and staff of the College and citizens of the district who may have grievances in any matter concerning the College District.
- N. To appoint a treasurer and fix the salary of the treasurer for the District.
- O. To designate depositories for college funds.
- P. To conduct an annual Board self-evaluation.
- Q. To agree that correspondence to the Board from the President of the College marked

"privileged" or "confidential" should not be read in open meeting nor made public without specific written permission of the President to all Board members or as authorized by a majority vote of the Board, and to agree that correspondence to the President from the Board or Board members marked "privileged" or "confidential" shall not be revealed without the permission of the sender.

R. To employ legal counsel for the College.

S. To employ a certified public accounting firm to audit the financial records and status in accordance with the Illinois Community College Act.

T. To assume such other duties and responsibilities as provided for in the Illinois Community College Act, in other laws of the State of Illinois, in the rules and regulations of the Illinois Community College Board and the Board of Higher Education, in the rules and regulations of other relevant state regulatory agencies, and in relevant Federal regulations and laws.

U. To review the college mission and vision statement annually.

2/12/79
3/25/02
11/22/04
9/25/06

110.01 Committees of the Board

Special committees of the Board may be created by the Chair of the Board with Board approval.

A. A chair of each Board committee shall be appointed by the Chair of the Board and will serve at the Chair's discretion.

B. The President of the College, with approval of the Chair of the Board, may request a call to meeting of any Board committee.

C. The Chair of the Board will serve as an ex-officio member of all committees of the Board.

D. In the absence of specific authority from the Board, no committee shall be empowered to act on behalf of the Board.

E. It shall be the duty of the Chair of an appointed committee to report to the full Board the progress and/or findings of said committee.

2/12/79

9/25/07

Sauk Valley Community College
August 27, 2012

Agenda Item 2.7

Topic: Appointment of Local Election Official

Presented By: Dr. George Mihel

Presentation:

The Consolidated Election is scheduled for April 9, 2013. At this time it is necessary for the Board of Trustees to approve a resolution naming Debra Dillow as the Local Election Official to receive petitions and facilitate other Board election matters. Judy Happ will be her alternate.

The first day the candidates can **circulate** nominating petitions for the Board of Trustees' election is September 24, 2012.

The first day the candidates can **file** their nominating petitions is Monday, December 17, 2012, and the last day to file is 5 p.m. on December 24, 2012.

Monday	December 17, 2012	8:00 a.m. – 4:30 p.m.
Tuesday	December 18, 2012	8:00 a.m. – 4:30 p.m.
Wednesday	December 19, 2012	8:00 a.m. – 4:30 p.m.
Thursday	December 20, 2012	8:00 a.m. – 4:30 p.m.
Friday	December 21, 2012	8:00 a.m. – 4:30 p.m.
Monday	December 24, 2012	8:00 a.m. – 5:00 p.m.

Recommendation:

The administration recommends the Board approve the appointment of Debra Dillow as the Local Election Official with Judy Happ as the alternate.

Sauk Valley Community College
August 27, 2012

Action Item 5.1

Topic: **Board Policy 105.01 Instruction in Writing – First Reading**

Presented By: **Dr. George Mihel**

Presentation:

In accordance with the directive from the Board, to update, remove unnecessary procedural language, and to clarify policies, the administration is requesting Board Policy 105.01 Instruction in Writing be deleted.

The recommended revision is on the following page.

Recommendation:

The administration recommends the Board approve the deletion of Board Policy 105.01 Instruction in Writing.

105.01 Instruction in Writing

~~The Chair of the Board may require any resolution, main motion, amendment, or instruction to a committee or official of the College to be in writing.~~

2/12/79

Sauk Valley Community College
August 27, 2012

Action Item 5.2

Topic: **Board Policy 106.01 Principles for Board Authority – First Reading**

Presented By: **Dr. George Mihel**

Presentation:

In accordance with the directive from the Board, the administration presents Board Policy 106.01 Principles for Board Authority to update, remove unnecessary procedural language, and to clarify policies.

The recommended revision is on the following page.

Recommendation:

The administration recommends the Board approve Board Policy 106.01 Principles for Board Authority for first reading.

106.01 Principles for Board Authority

The Board has legal authority to act when in regular or special meetings.

Unless otherwise delegated or appointed, the Board Chair serves as the spokesperson for the Board.

A majority of full *voting* membership of the Board shall constitute a quorum. When a vote is taken upon any measure before the Board, a quorum being present, a majority of the votes of the members voting on the measure shall determine the outcome thereof.

2/12/79

9/25/06

Sauk Valley Community College
August 27, 2012

Action Item 5.3

Topic: **Protection, Health and Safety Project Completions**

Presented By: **Dr. George Mihel**

Presentation:

The following Protection, Health and Safety Projects have been certified as complete by the architect/engineer. Statements of Final Construction Compliance are attached.

Technology Wing Window Replacement - This project included the replacement of the single-pane window system and metal panel/overhead door system with a new double glazed insulated aluminum storefront on the north and south facades and a new double glazed insulated aluminum window wall and overhead doors on the west façade. This replacement provides a much higher resistance to heat gain and loss resulting in decreased energy consumption. Total cost for this project was \$339,768.58 or \$119,572.42 under the approved budget.

Technology Wing Asbestos Abatement – This project involved the removal of approximately 14,500 square feet of sprayed-on asbestos in the Technology Wing. Total cost for this project was \$255,886.65 or \$30,923.35 under the approved budget.

Asbestos Abatement 2H6, 2H8, 2H10 and Adjacent Offices – This project involved the removal of approximately 3,641 square feet of asbestos in the new Radiology Technology area on the second floor. Total cost for this project was \$55,155 or \$16,864 under the approved budget.

Technology Wing Re-Roof, Gymnasium Roof Patch – This project required the replacement of the roofing system over the Technology Wing and the removal of abandoned roof vents with insulated caps over the gymnasium. The new roof has a 20 year warranty. Total cost for this project was \$287,083.53 or \$159,670.47 under the approved budget.

Recommendation:

The administration recommends the Board approve the attached Statements of Final Construction Compliance regarding these projects for submission to ICCB for action.

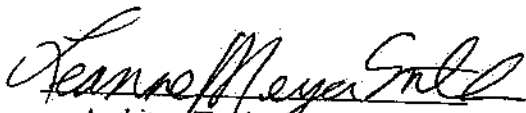
Protection, Health, and Safety ProjectStatement of Final Construction Compliance

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

LEANNE METEN-SMITH
WIGHT + COMPANY
2500 N. FRONTAGE RD
DARIEN, IL 60561

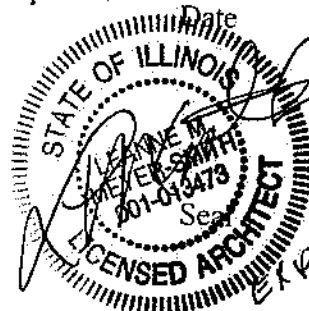
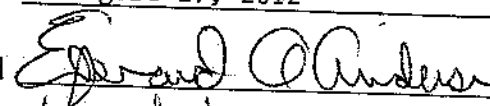
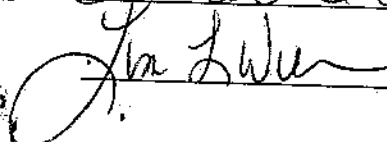
Final cost of the project: TECHNOLOGY WING WINDOW REPLACEMENTApproved Budget \$ 459,341 Actual Cost \$ 339,768.58

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.


Architect/Engineer's Signature

8/16/12001-013473

Illinois Registration or License Number

Approved by the Sauk Valley Community College Board of TrusteesDate August 27, 2012Signed , Chairperson, Secretary

Protection, Health, and Safety Project

Statement of Final Construction Compliance

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

LEANNE MEYER-SMITH
KNIGHT & COMPANY
2500 N. FRONTAGE RD.
DALLAS, IL 60561

Final cost of the project: TECHNOLOGY WING ASBESTOS ABATEMENT

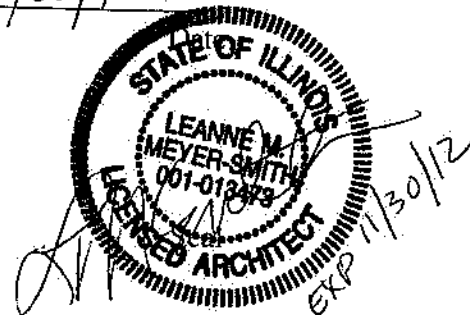
Approved Budget \$ 286,810 Actual Cost \$ 255,886.65

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.

Leanne Meyer-Smith
Architect/Engineer's Signature

8/20/12001-013473

Illinois Registration or License Number

Approved by the Sauk Valley Community College Board of TrusteesDate August 27, 2012Signed Edward Anderson, ChairpersonSigned Jim L.W., Secretary

Protection, Health, and Safety Project**Statement of Final Construction Compliance**

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

LEANNE MEYER-SMITH
KILGAT & COMPANY
2500 N. FRONTAGE ROAD
DARIEN, IL 60561

Final cost of the project: ASBESTOS ABATEMENT ZH6, ZH8, ZH10

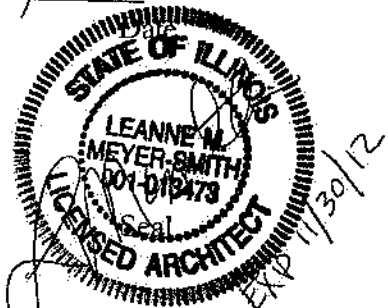
Approved Budget \$ 72,019 Actual Cost \$ 55,155

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.

Leanne Meyer-Smith
Architect/Engineer's Signature

8/20/12

601-013473
Illinois Registration or License Number



Approved by the Sauk Valley Community College Board of Trustees

Date August 27, 2012

Signed Edward Anderson, Chairperson

Jan L. Wu, Secretary

Protection, Health, and Safety ProjectStatement of Final Construction Compliance

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

LEANNE MEYER-SMITH
WIGHT & COMPANY
2500 N. FRONTAGE RD.
DARIEN, IL 60561

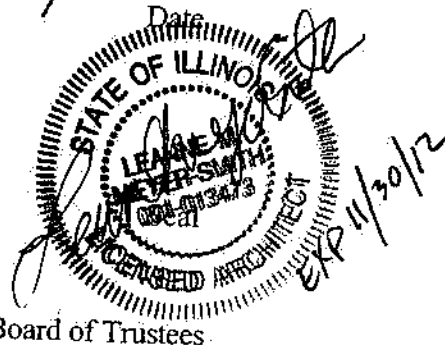
Final cost of the project: TECHNICAL WING RE-ROOF, GYMNASIUM ROOF PATCHApproved Budget \$ 446,754 Actual Cost \$ 287,283.53

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.

Leanne Meyer-Smith
Architect/Engineer's Signature

8/16/12
Date

001-013473
Illinois Registration or License Number

Approved by the Sauk Valley Community College Board of TrusteesDate August 27, 2012Signed Edward Anderson, ChairpersonJim Luke, Secretary

Sauk Valley Community College
August 27, 2012

Action Item 5.4

Topic: **Administrative Resignation - Facilities**

Presented By: **Dr. George Mihel**

Presentation:

John Ditto has resigned his position as Director of Buildings and Grounds. We thank him for his outstanding service to the College and wish him well in his future.

Recommendation:

The administration recommends the Board accept the resignation of John Ditto effective August 17, 2012.

August 2, 2012

To: Dr. George Mihel

From: John Ditto

Subject: Resignation

This letter is to inform you that I have accepted a new position with another company. I will be starting employment with the Omaha Public Power District on August 20, 2012. My last day of work will be Friday August 17, 2012.

It is after much thought, and with regret that I am leaving employment with Sauk Valley Community College. The last eight years have been the most enjoyable of my career. The opportunities and experience that Sauk has provided me have been extremely valuable.

Sincerely,

A handwritten signature in black ink that reads "John Ditto". The signature is written in a cursive style with a large, stylized "J" and "D".

John Ditto

Director of Buildings and Grounds

Sauk Valley Community College

Sauk Valley Community College
August 27, 2012

Action Item 5.5

Topic: Administrative Resignation – Business Services

Presented By: Dr. George Mihel

Presentation:

Paula Meyer has resigned her position as Dean of Business Services. We thank her for her many years of excellent service to the College and wish her well in her future.

Recommendation:

The administration recommends the Board accept the resignation of Paula Meyer effective August 31, 2012.

Dr. George Mihel,

It is with sad heart and heavy hand, that I feel compelled to pen this letter of resignation. My last day will be August 31, 2012.

It has been a great pleasure to work at SVCC. I am thankful for the many opportunities to grow and the chance to work with a talented group of people.

Sincerely,

A handwritten signature in cursive script, appearing to read "Paula", followed by a long horizontal flourish.

Paula Stefanelli Meyer