

**SAUK VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES
AGENDA**

**Founder's Room 2K2
Dixon, IL**

**November 26, 2012
7:00 p.m.**

- 1.0 Call to Order/Roll Call**
- 2.0 Board Organizational Change**
 - A. Appointment of Board Chair**
 - B. Nomination of Vice Chair**
- 3.0 Consent Agenda**
 - 3.1 Approval of Agenda**
 - 3.2 Approval of Minutes, October 22, 2012**
 - 3.3 Treasurer's Report**
 - 3.4 Bills Payable**
 - 3.5 Payrolls**

October 31, 2012	\$265,652.93
November 15, 2012	\$272,544.88
 - 3.6 Budget Report**
- 4.0 Reports/Information**
 - 4.1 President's Report**
 - 4.2 Reports/Comments from Board Members**
 - 4.3 Communication from Visitors**
 - 4.4 Board Policy Review: Board Policy 115.01 Student Trustee; 116.01 Board Ethics; 116.02 State Officials & Employees Ethics Act Compliance**
- 5.0 Action Items**
 - 5.1 2012 Tax Levy**
 - 5.2 Bid Award – Security Vehicle Purchase**
 - 5.3 Bid Award – Pick Up/Plow Truck Purchase**
 - 5.4 Bid Award – Portable Staging Purchase**
 - 5.5 Appointment of Engineering Firm**
- 6.0 Closed Session – (Appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College; closed session minutes consideration; pending litigation probable or imminent)**
- 7.0 Approval of Closed Session Minutes of October 22, 2012**
- 8.0 Adjournment**

Sauk Valley Community College
November 26, 2012

2.0 Board Organizational Change

- A. With Board Chair Ed Andersen planning to retire from his position as CEO of CGH in January, he is stepping down as chair. It is the nature of the Vice Chair to assume the role as Chair.

The Board will affirm the appointment of current Vice Chair Andrew Bollman as Chair.

- B. Appointment of Vice Chair
With Mr. Bollman assuming the role as Chair the position of Vice Chair is vacated.

The Board will accept nominations and vote on the appointment of a Vice Chair.

**SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING
MINUTES
November 26, 2012**

The Board of Trustees of Sauk Valley Community College met in regular session at 7:00 p.m. on November 26, 2012 in Room 2K2 at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Andersen called the meeting to order at 7:00 p.m. and the following members answered roll call:

William Simpson	Scott Stoller
Robert Thompson	Lisa Wiersema
Margaret Tyne	Andrew Bollman
Ed Andersen	Student Trustee Karrow

SVCC Staff:

President George J. Mihel
Attorney Miller
Academic Vice President Alan Pfeifer
Director of Building and Grounds Frank Murphy
Business Manager Melissa Dye
Dean of Institutional Research and Planning Steve Nunez
Security Lead Brian Beckman
Administrative Assistant Debra Dillow

Absent: None

Organizational Change: It was moved by Member Thompson and seconded by Member Wiersema that the Board affirms the appointment of Andrew Bollman as Board Chair. In a roll call vote, all voted aye. Student Trustee Karrow advisory vote: aye. Motion carried.

It was moved by Student Trustee Karrow and seconded by Member Wiersema that the Board accept the resignation as Chair by Member Andersen. In a roll call vote, all voted aye. Student Trustee Karrow advisory vote: aye. Motion carried.

It was moved by Member Andersen and seconded by Member Thompson that the Board appoint Scott Stoller as the Board Vice Chair. In a roll call vote, all voted aye. Student Trustee Karrow Advisory vote: aye. Motion carried.

- Consent Agenda: It was moved by Member Simpson and seconded by Member Stoller to approve the Consent Agenda. In a roll call vote, all voted aye. Student Trustee Karrow advisory vote: aye. Motion carried.
- President's Report: Dr. Mihel introduced Frank Murphy, Director of Buildings and Grounds. Dr. Mihel reported to the Board that the administration is working with Mt. Carroll and Morrison school districts to provide a classroom for dual credit students and more of a college presence. Project costs will be less than \$20,000.
- Steve Nunez, Dean of Institutional Research and Planning provided a presentation on enrollment trends and also shared his new IR website with the Board.
- Alan Pfeifer, Academic Vice President, presented a report on programs regarding enrollment and graduation rates.
- Reports: *ICCTA Report:* Member Bollman highlighted the recent action that occurred at the ICCTA meeting held in November. He discussed new legislator elections, pension reform, and MAP Grants.
- Foundation:* None
- Student Trustee Report:* Student Trustee Karrow distributed information on upcoming events scheduled for the students sponsored by SGA and Student Activities and highlighted past events.
- Board Policy Review: Board Policy Review: Dr. Mihel reviewed Board Policies 115.01 Student Trustee and 116.01 Board Ethics and will not recommend any changes. Board Policy 116.02 State Officials & Employees Ethics Act Compliance will be reviewed by legal counsel to assess any changes that may be needed.
- 2012 Tax Levy: It was moved by Member Andersen and seconded by Member Stoller that the Board approve the 2012 Tax Levy as presented. In a roll call vote, all voted aye. Student Trustee Karrow advisory vote: aye. Motion carried.

Bid Award – Security
Vehicle Purchase:

It was moved by Member Andersen and seconded by Member Wiersema that the Board approve the purchase of a 2013 Dodge Ram from Ken Nelson Auto Plaza in Dixon in the amount of \$20,063.00, to be paid from funding bonds. In a roll call vote, all voted aye. Student Trustee Karrow advisory vote: aye. Motion carried.

Bid Award – Pick/up/Plow
Truck:

It was moved by Member Stoller and seconded by Member Thompson that the Board approve the purchase of the 2012 Chevrolet 2500 pickup from Pete Harkness Chevrolet in Morrison in the amount of \$16,918.31, to be paid from funding bonds. In a roll call vote, all voted aye. Student Trustee Karrow advisory vote: aye. Motion carried.

Bid Award – Portable
Staging Purchase:

It was moved by Member Tyne and seconded by Member Thompson that the Board approve the purchase of the portable staging and stair units from Staging Concepts in Minneapolis, Minnesota in the amount of \$16,640.00, to be paid from funding bonds. In a roll call vote, all voted aye. Student Trustee Karrow Advisory vote: aye. Motion carried.

Appointment of
Engineering Firm:

It was moved by Member Simpson and seconded by Member Thompson that the Board approve Willett, Hoffman and Associates as the college engineering firm through the end of the 2015 academic year. (6-30-15) In a roll call vote, all voted aye. Student Trustee Karrow advisory vote: aye. Motion carried.

Closed Session:

At 8:10 p.m. it was moved by Member Tyne and seconded by Member Stoller that the Board go into closed session for the purpose of appointment, employment, compensation, discipline, performance or dismissal of specific employees of the college; closed session minutes consideration; pending litigation probable or imminent. In a roll call vote, all voted aye. Student Trustee Karrow advisory vote: aye. Motion carried.

Closed Session Minutes
October 22, 2012:

The Board returned to regular session at 9:00 p.m. It was moved by Member Andersen and seconded by Member Wiersema that the Board approve the closed session minutes of October 22, 2012. In a roll call vote, all voted aye. Student Trustee Karrow advisory vote, aye. Motion carried.

Adjournment:

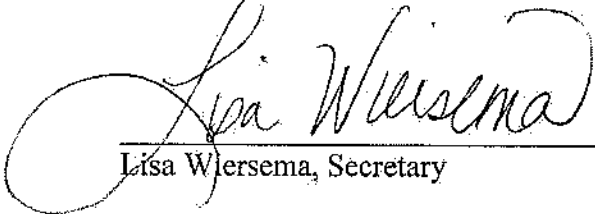
Since the scheduled business was completed, it was moved by Member Andersen and seconded by Member Wiersema that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Karrow advisory vote: aye. Motion carried.

The meeting adjourned at 9:05 p.m.

Next Meeting:

The next regular meeting of the Board will be at 7:00 p.m. on December 17, 2012 in the Board Room.

Respectfully submitted,



Lisa Wiersema, Secretary

SAUK VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES - TREASURER'S REPORT
of October 31, 2012

BOARD CHAIR

BOARD SECRETARY

CHECKING ACCOUNTSINTEREST BEARING ACCOUNTS

INTEREST	DATE
<u>RATE</u>	<u>AMOUNT</u>
0.015	\$3,237,049.13
0.128	6,552,667.48
	<u>9,789,716.61</u>

General Account - Sterling Federal Bank
Illinois Funds - Firststar Bank, Springfield
SUBTOTALMONEY MARKET

Merrill Lynch Wealth Management	1.000	505,027.26
SFB Investment Center	0.000	4,130,716.22
SUBTOTAL		<u>4,635,743.48</u>

TOTAL CHECKING ACCOUNTS

\$14,425,460.09INVESTMENTSFINANCIAL INSTITUTIONMATURITY
DATE

First National Bank, Amboy	01-26-2013	0.150	500,000
Farmers State Bank, Sublette	02-13-2013	0.550	1,000,000
Farmers State Bank, Sublette	02-17-2013	0.650	1,010,052
SUBTOTAL			<u>2,510,052</u>

MERRILL LYNCH:

		<u>YIELD</u>	<u>PRICE</u>
Federal Farm Cr Bks Global Cons Bd	11-13-2012	2.147	600,744.00
Federal Natl Mtg Assn Call	02-21-2013	4.750	405,556.00
State Bank of India CD	09-23-2013	1.010	247,779.53
Discover Bank CD	09-30-2013	1.010	247,775.06
Federal Home Loan Bank	09-12-2014	1.375	647,331.70
Federal Home Loan Bank	12-12-2014	2.750	509,793.20
Federal Home Loan Bank	12-12-2014	1.250	686,326.50
GE Cap Financial Inc	02-24-2015	1.050	245,470.15
Ally Bank	08-10-2015	1.100	244,650.02
Sallie Mae Bank/Murray	08-10-2015	1.100	244,650.02
Union Bank NA	09-28-2015	1.000	196,326.80
Federal Home Ln Mtg Corp	03-19-2027	3.000	500,990.00
Federal Natl Mtg Assn	07-30-2032	2.050	493,100.00
SUBTOTAL			<u>\$5,270,492.98</u>

SFB INVESTMENT CENTER - CHALLENGE GRANTS

Southwest Capital Bank NA Ft. Myers, FL	12-26-2012	1.500	200,000.00
American Express Centurion Bk Salt	03-25-2013	2.000	250,000.00
Bridgeview Bk Group IL CTF	03-25-2013	1.700	250,000.00
Doral Bk Catano P R	05-28-2013	2.000	250,000.00
Goldman Sachs Bank	10-21-2013	1.050	250,000.00

1,200,000.00

SFB INVESTMENT CENTER - FUNDING BONDS

Wilmington TR CO DEL	01-14-2013	1.250	250,000.00
GE Money Bk Instl, Draper, UT	01-16-2013	1.250	250,000.00
Banco Bilbao Vizcaya	01-23-2013	1.450	250,000.00
Citizens Bk Flint, MI	01-28-2013	1.300	250,000.00
Avenue Bk Nashville, TN	01-28-2013	1.200	250,000.00
BMW BK North Amer, Salt Lake City, UT	01-30-2013	1.250	250,000.00
Middleton Community Bank, WI	04-05-2013	1.250	250,000.00
			1,750,000.00

TOTAL INVESTMENTS

\$10,730,545.36

Nursing Grievances
November, 2012

1. The Nursing faculty are grieving the administration's expectations the nurses perform the duties of the Lab Coordinator.
2. Four of the nursing faculty are grieving having letters of "unprofessional behavior" being placed in their personnel files.
3. One nursing faculty member is grieving having a letter of reprimand placed in her file.
4. The nursing faculty are grieving the Board directive to videotape "SIM" Testing.
5. The nursing faculty are grieving the administration's decision to begin implementing the NEHR Perfect computerized charting system.

Sauk Valley Community College
Board of Trustees
November 26, 2012

Summary of Bills Payable

Amount

General Operating Funds

\$ 1,363,838.78

SAUK VALLEY COMMUNITY COLLEGE
APPROVED BY

BOARD CHAIR

BOARD SECRETARY

DATE

11/26/12

REPORT: CHK
FISCAL YEAR 2012

Sauk Valley Community College
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<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Tri County Opportunities	01		Tuition Billed to Employer	Refund of Funds V Briseno	999.00
Follett Bookstore	01		Foundation Expense	Department Bookstore Charges	111.00
Follett Bookstore	01		Foundation Expense	Department Bookstore Charges	3.45
State Universities Retirement	01		SURS Payable	Accrued Surs	30,357.48
State Universities Retirement	01		SURS Payable	Accrued Surs	31,169.09
Select Employees Credit Union	01		Credit Union Payable	ACCRUED W/H Select Employees Credit Un	2,652.69
Select Employees Credit Union	01		Credit Union Payable	ACCRUED W/H Select Employees Credit Un	2,652.69
SVCC Faculty Association	01		Faculty Association Payable	Accrued SVCC Faculty Assoc. Dues	848.45
SVCC Faculty Association	01		Faculty Association Payable	Accrued SVCC Faculty Assoc. Dues	848.45
Meyer, Lydia	01		Wage Garnishment Payable	Wage Garnishment	580.00
Meyer, Lydia	01		Wage Garnishment Payable	Wage Garnishment	580.00
Community Health Charities of	01		United Way Payable	ACCRUED W/H-Community Health Charities	20.83
Community Health Charities of	01		United Way Payable	ACCRUED W/H-Community Health Charities	20.83
United Way of Lee County	01		United Way Payable	Accrued United Way Dixon	10.42
United Way of Lee County	01		United Way Payable	Accrued United Way Dixon	10.42
United Way of Whiteside County	01		United Way Payable	Accrued United Way Sterling/Rock Falls	42.75
United Way of Whiteside County	01		United Way Payable	Accrued United Way Sterling/Rock Falls	42.75
Gallagher Benefit Services, In	01		Optional Disability Insurance	LTD Billing	683.27
Gallagher Benefit Services, In	01		Optional Disability Insurance	Optional Life	703.51
JEM fbo Sauk Valley CC 403b PI	01		Fidelity Investments	ACCRUED ANNUITIES-Fidelity Investments	1,825.00
JEM fbo Sauk Valley CC 403b PI	01		Fidelity Investments	ACCRUED ANNUITIES-Fidelity Investments	1,825.00
JEM fbo Sauk Valley CC 403b PI	01		Vanguard	ACCRUED ANNUITIES-Vanguard	900.00
JEM fbo Sauk Valley CC 403b PI	01		Vanguard	ACCRUED ANNUITIES-Vanguard	900.00
JEM fbo Sauk Valley CC 403b PI	01		Valic	ACCRUED ANNUITIES-VALIC	150.00
JEM fbo Sauk Valley CC 403b PI	01		Valic	ACCRUED ANNUITIES-VALIC	150.00
JEM fbo Sauk Valley CC 403b PI	01		Accounts Payable	Foundation	894.00
Aggen, Kerrie	01				

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Alleen, Corinne	01		Accounts Payable	Pell	2,775.00
Altamore, Leanna	01		Accounts Payable	Pell	2,750.00
Apple, Alexander	01		Accounts Payable	Foundation	418.75
Artega, Yesenia	01		Accounts Payable	Foundation	170.00
Arvine, Angela	01		Accounts Payable	Foundation	170.00
Austin, Patricia	01		Accounts Payable	Foundation	250.00
Baeza, Janine	01		Accounts Payable	Online Refund	3.00
Bejrarni, Valbona	01		Accounts Payable	Foundation	225.00
Baker, Olivia	01		Accounts Payable	Pell	1,317.00
Baker, Olivia	01		Accounts Payable	Direct Loan	1,251.00
Baker, Sandra	01		Accounts Payable	Pell	1,340.57
Baker, Sandra	01		Accounts Payable	Direct Loan	1,609.00
Balderas, Brittany	01		Accounts Payable	Pell	1,181.11
Barlow, Laci	01		Accounts Payable	Direct Loan	364.01
Bass, Kaitlyn	01		Accounts Payable	Foundation	200.00
Beckman, Jennine	01		Accounts Payable	Foundation	20.34
Behrens, Blake	01		Accounts Payable	Online Refund	237.60
Bilodeau, Shelley	01		Accounts Payable	Foundation	170.00
Bopes, Marisa	01		Accounts Payable	MAP	547.00
Brashaw, Tyler	01		Accounts Payable	Direct Loan	1.41
Bruder, Jalon	01		Accounts Payable	Foundation	170.00
Burke, Thomas	01		Accounts Payable	Direct Loan	2,476.00
Buskohl, Robert	01		Accounts Payable	Foundation	250.00
Byers Spraeitz, Jeanne	01		Accounts Payable	Online Refund	25.00
Cantu, Kelsey	01		Accounts Payable	Direct Loan	1,733.00
Carlson, Mary	01		Accounts Payable	Foundation	172.50

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Carney, Elizabeth	01		Accounts Payable	Online Refund	120.00
Castle, Kylie	01		Accounts Payable	Foundation	250.00
Catalano, Joseph	01		Accounts Payable	Foundation	150.00
Cervantes, Jose	01		Accounts Payable	MAP	627.00
Cervantes, Shannon	01		Accounts Payable	Direct Loan	449.00
Chapman, Stephen	01		Accounts Payable	Pell	1,800.00
Chapman, Stephen	01		Accounts Payable	MAP	356.00
Chochola, Brian	01		Accounts Payable	Pell	2,775.00
Chouinard, Zachery	01		Accounts Payable	Direct Loan	87.00
Christian, Heather	01		Accounts Payable	Foundation	275.00
Clark, Frances	01		Accounts Payable	Online Refund	-35.00
Clark, Frances	01		Accounts Payable	Online Refund	35.00
Clark, Frances	01		Accounts Payable	Online Refund	35.00
Cooper, Brittany	01		Accounts Payable	Direct Loan	623.00
Corwell, Travis	01		Accounts Payable	Foundation	375.00
DeHaven, Christy	01		Accounts Payable	Foundation	757.50
Devers, Chelsea	01		Accounts Payable	Foundation	200.00
Devers, Chelsea	01		Accounts Payable	MAP	912.00
Dingman, Julia	01		Accounts Payable	Pell	850.00
Donaldson, Misty	01		Accounts Payable	Pell/SEOG	1,453.76
Dugai, Lynn	01		Accounts Payable	Online Refund	170.00
Dugger, Talia	01		Accounts Payable	Direct Loan	990.00
Dusenbury, JoAnne	01		Accounts Payable	Online Refund	303.00
Eaton, Lindsay	01		Accounts Payable	Direct Loan	495.00
Ebersole, Carissa	01		Accounts Payable	Pell	1,072.00
Ellis, Jeremy	01		Accounts Payable	Direct Loan	2,228.00

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Ennells, Todd	01		Accounts Payable	Direct Loan	1,217.00
Escobar, SanJuana	01		Accounts Payable	Foundation	250.00
Fahs, Hillary	01		Accounts Payable	Foundation	170.00
Fassig, Erin	01		Accounts Payable	Pell	1,100.00
Feltenz, Allyson	01		Accounts Payable	Direct Loan	58.37
Ferge, Ann	01		Accounts Payable	Direct Loan	2,228.00
Fitzgerald, April	01		Accounts Payable	Foundation	308.50
Fonder, Erik	01		Accounts Payable	MAP	731.00
Fordyce, Kristina	01		Accounts Payable	Direct Loan	1,734.00
Forster, Amber	01		Accounts Payable	Foundation	170.00
Foster, Kelly	01		Accounts Payable	Foundation	275.00
Fredericks, Christy	01		Accounts Payable	Foundation	200.00
Garcia, Mikaela	01		Accounts Payable	Online Refund	130.00
Garcia, Mikaela	01		Accounts Payable	Online Refund	150.00
Garcia, Sherri	01		Accounts Payable	Foundation	150.00
Garcia, Stacey	01		Accounts Payable	Foundation	306.25
Geary, Michael	01		Accounts Payable	Pell	249.09
Gillette, Todd	01		Accounts Payable	Online Refund	375.00
Gonzalez, Heather	01		Accounts Payable	Direct Loan	1,733.00
Gould, Heather	01		Accounts Payable	MAP	209.00
Grager, Bradon	01		Accounts Payable	Direct Loan	22.64
Gross, Brent	01		Accounts Payable	Direct Loan	2,723.00
Gurley, Salina	01		Accounts Payable	Foundation	250.00
Haenitsch, Christine	01		Accounts Payable	Foundation	170.00
Hammelman, Larry	01		Accounts Payable	Online Refund	25.00
Hartman, Mathew	01		Accounts Payable	Online Refund	297.00

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Hartz, Daniel	01		Accounts Payable	Foundation	874.64
Havenar, Felicia	01		Accounts Payable	Foundation	187.50
Henson, David	01		Accounts Payable	Direct Loan	784.00
Henson, Ryan	01		Accounts Payable	Pell	324.60
Hernandez, Cynthia	01		Accounts Payable	Direct Loan	2,476.00
Hicks, Marylu	01		Accounts Payable	Pell	646.83
Hitt, Jonathan	01		Accounts Payable	Foundation	250.00
Howard, Ryne	01		Accounts Payable	MAP	712.00
Huizenga, Tracie	01		Accounts Payable	MAP	470.00
Johnson, Andrew	01		Accounts Payable	Pell	2,775.00
Jones, Jalen	01		Accounts Payable	Direct Loan	2,208.00
Kester, Mariel	01		Accounts Payable	Direct Loan	557.00
Kiesewetter, Andrew	01		Accounts Payable	Alternative Loan	1,750.00
Kyker, Timothy	01		Accounts Payable	SEOG	200.00
Lachat, Priscilla	01		Accounts Payable	Foundation	250.00
Lee-Grogan, Christina	01		Accounts Payable	Direct Loan	1,733.00
Lee-Grogan, Christina	01		Accounts Payable	Foundation	250.00
Lehman, Justin	01		Accounts Payable	Direct Loan	448.00
Lemay, Geoffrey	01		Accounts Payable	Foundation	308.25
Lemay, Shelly	01		Accounts Payable	Foundation	325.00
Lewis, Alan	01		Accounts Payable	Direct Loan	823.00
Lewis, Travis	01		Accounts Payable	Pell	490.49
Lifka, Tara	01		Accounts Payable	MAP	209.00
Lightner, Linda	01		Accounts Payable	Foundation	500.00
Lowe, Shelly	01		Accounts Payable	Pell	550.00
Mairs, Kimberlee	01		Accounts Payable	Direct Loan	42.00

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Mapes, Sarah	01		Accounts Payable	MAP	88.00
Mason, Emily	01		Accounts Payable	Foundation	170.00
Mattingly, Alicia	01		Accounts Payable	Online Refund	80.00
Maxfield, Jeremy	01		Accounts Payable	Direct Loan	1,103.50
McConaghie, Emily	01		Accounts Payable	MAP	608.00
McGlown, Heidi	01		Accounts Payable	Foundation	170.00
McGraw, Shannon	01		Accounts Payable	Foundation	500.00
Meiners, Kourtnee	01		Accounts Payable	Direct Loan	1,050.00
Mewhiter, Jared	01		Accounts Payable	Online Refund	1,414.00
Miniel, John	01		Accounts Payable	Direct Loan	867.00
Mosher, Ashley	01		Accounts Payable	MAP	522.00
Naples, Eric	01		Accounts Payable	Direct Loan	1,733.00
Nease, Lucas	01		Accounts Payable	Direct Loan	1,230.50
Nease, Travis	01		Accounts Payable	Direct Loan	2,186.83
Newton, Billie	01		Accounts Payable	Online Refund	50.00
Norman, Shaneen	01		Accounts Payable	Direct Loan	345.12
Okerberg, Aleatia	01		Accounts Payable	Foundation	250.00
Ortiz, Marlon	01		Accounts Payable	Foundation	175.00
Pace, Mathew	01		Accounts Payable	Foundation	250.00
Pontnack, Jordan	01		Accounts Payable	Foundation	550.00
Porter, Tauna	01		Accounts Payable	Foundation	170.00
Queckboerner, Jena	01		Accounts Payable	Foundation	308.25
Rice, Anne	01		Accounts Payable	Online Refund	20.00
Riley, Jalen	01		Accounts Payable	Direct Loan	1,287.00
Ringler, Lory A.	01		Accounts Payable	Online Refund	25.00
Robson, Cory	01		Accounts Payable	MAP	470.00

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Ruchotzke, Ashley	01		Accounts Payable	Direct Loan	375.00
Schmidt, Alex	01		Accounts Payable	MAP	912.00
Schroth, Renee	01		Accounts Payable	Online Refund	303.00
Schultz, Kara	01		Accounts Payable	Foundation	250.00
Shamp, Katie	01		Accounts Payable	Direct Loan	557.00
Shultz, Brianna	01		Accounts Payable	Direct Loan	982.46
Slusser, Danika	01		Accounts Payable	Pell	717.79
Smith, Nicole	01		Accounts Payable	MAP	522.00
Smith, Terri	01		Accounts Payable	MAP	731.00
Solis, Deanna	01		Accounts Payable	Replace Void Ck	753.51
Solis, Deanna	01		Accounts Payable	Foundation	250.00
Spaulding, Kristina	01		Accounts Payable	Foundation	250.00
Stacy, Lara	01		Accounts Payable	Foundation	170.00
Stangeland, Kaley	01		Accounts Payable	Direct Loan	133.00
Strick-Martinez, Michaela	01		Accounts Payable	Direct Loan	1,362.00
Summers, Ramona	01		Accounts Payable	Foundation	250.00
Summers, Ramona	01		Accounts Payable	Foundation	500.00
Taylor, Christopher	01		Accounts Payable	Pell	800.00
Taylor, Patrick	01		Accounts Payable	Foundation	500.00
Temes, Nicholas	01		Accounts Payable	Foundation	500.00
Tessmann, Isabel	01		Accounts Payable	Online Refund	50.00
Toole, Lynn	01		Accounts Payable	Online Refund	60.00
Tomow, Cassandra	01		Accounts Payable	Foundation	225.00
Uribe, Sandra	01		Accounts Payable	Pell	1,573.95
Valdes, Alejandro	01		Accounts Payable	Pell	963.68
Valvo, Tannya	01		Accounts Payable	Direct Loan	1,089.00

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VanHoose, Emily	01		Accounts Payable	Foundation	275.00
Waller, Jinni	01		Accounts Payable	Foundation	757.50
Wein, Zachary	01		Accounts Payable	Pell	1,100.00
Wescott, Shaylyn	01		Accounts Payable	Direct Loan	143.39
Wetzell, Laura	01		Accounts Payable	Direct Loan	59.72
Winters, Amber	01		Accounts Payable	MAP	365.00
Winters, Kaitlyn	01		Accounts Payable	Foundation	200.00
Woodin, Sarah	01		Accounts Payable	Foundation	418.75
Woolard, Holly	01		Accounts Payable	MAP	364.00
Wyatt, Melanie	01		Accounts Payable	Foundation	250.00
Yeager, Chad	01		Accounts Payable	MAP	313.00
Young, Sheila	01		Accounts Payable	Direct Loan	396.00
Young, Tristan	01		Accounts Payable	Pell	54.97
Follett Bookstore	01		Americorps	AMERICORPS Book Charges	2,898.50
American Red Cross	01		Scholarship Payable	2004 Return of Funds S Ketchum	250.00
Community Foundation	01		Scholarship Payable	Return of Funds Jonathan Fore	303.00
Il Scottish Rite Scholarship F	01		Scholarship Payable	2025 Return Unused Scholarship Funds	2,000.00
Illinois Charity Bureau Fund	01		Scholarship Payable	Filing Fee	15.00
Kurtz, Anna	01		Scholarship Payable	3006 Radio System & Headphones for The	159.57
Leo J Wahl Foundation	01		Scholarship Payable	2034 Return Unused Funds J Marshall &	660.00
NRG Media LLC	01		Scholarship Payable	4006 Red Solo Cup	378.00
Oregon Lions Club	01		Scholarship Payable	2119 Return of Funds J Pontnack	500.00
Vierling, Amy	01		Scholarship Payable	Start up P/C Book Sale	400.00
Consolidated Management Co	01		Cafeteria payable	Punch A Lunch Sales	4,635.00
Whiteside County Senior Center	01		Whiteside Bus payable	Bus Sales October 2012	220.00
Lee/Ogle Transportation Syste	01		Lee Bus payable	Oct 2012 Bus Sales	20.00

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Brown Hay & Stephens LLP	01	Board of Trustees	Legal Services	Legal Fees	2,466.80
Ward Murray Pace & Johnson P.C	01	Board of Trustees	Legal Services	Legal Fees	1,530.00
Sauk Valley Media	01	Board of Trustees	Advertising	Bid Status	1,219.10
Andersen, Edward	01	Board of Trustees	Conference/Meeting Expense	Travel-Boston MA	2,146.29
Bollman, Andrew J.	01	Board of Trustees	Conference/Meeting Expense	Travel-ICCTA Conference	436.23
Bollman, Andrew J.	01	Board of Trustees	Conference/Meeting Expense	Travel-ACCT Conference	596.15
Bollman, Andrew J.	01	Board of Trustees	Conference/Meeting Expense	Travel-ICCTA Meeting	117.13
Bollman, Andrew J.	01	Board of Trustees	Conference/Meeting Expense	Travel-ICCTA Meeting	131.19
Fifth Third Bank	01	Board of Trustees	Conference/Meeting Expense	ICCTA Meeting Bollman	226.69
Fifth Third Bank	01	Board of Trustees	Conference/Meeting Expense	Board Member Luncheon	25.21
Fifth Third Bank	01	Board of Trustees	Conference/Meeting Expense	Travel-AACC	1,300.00
Fifth Third Bank	01	Board of Trustees	Conference/Meeting Expense	Travel-Bollman ACCT Conference	1,452.94
Karrow, Kala	01	Board of Trustees	Conference/Meeting Expense	Travel-Advance ISAC 11/09/12	117.68
Marriott	01	Board of Trustees	Conference/Meeting Expense	Lodging ISAC Conference 11/9/12	313.12
Follett Bookstore	01	President's Office	Office Supplies	Department Bookstore Charges	74.54
Fifth Third Bank	01	President's Office	Conference/Meeting Expense	Lodging for the President	135.09
Fifth Third Bank	01	President's Office	Conference/Meeting Expense	Travel-Dr. Mihel ACCT	1,377.18
Quill Corporation	01	Marketing Office	Office Supplies	Mailing Labels & Kraft Envelopes	77.97
ComCast Spotlight Inc	01	Marketing Office	Advertising	Weather Crawl Casino Night	55.00
ComCast Spotlight Inc	01	Marketing Office	Advertising	October Commercials (Registration)	1,630.00
Consolidated Management Co	01	Marketing Office	Advertising	Jr Achievement Lunch	287.50
Dixon Area Chamber of Commerce	01	Marketing Office	Advertising	Radio Day	110.00
NRG Media LLC	01	Marketing Office	Advertising	4006 Red Splo Cup	4,163.66
New Millennium Directories Inc.	01	Marketing Office	Advertising	Telephone Whitepage Listings Stig/Rock	170.00
Sauk Valley Media	01	Marketing Office	Advertising	Local Ads & Internet Ads	638.00
Sauk Valley Media	01	Marketing Office	Advertising	Monthly Ads	790.10

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Seven 11 Productions	01	Marketing Office	Advertising	Production of Oct Commercials	100.00
Stiefel, Debra	01	Marketing Office	Advertising	Supplies for United Way Chili Cook Off	42.38
Turnroth Sign Co, Inc	01	Marketing Office	Advertising	Outdoor Advertising	2,445.00
Valu Chic	01	Marketing Office	Advertising	November Edition-Qtr Page Ad Color	300.00
WLLT	01	Marketing Office	Advertising	Radio Ads	814.00
WZOE Radio	01	Marketing Office	Advertising	Radio Ads October	420.00
Withers Broadcasting	01	Marketing Office	Advertising	Contract October Ads	764.18
Onsite Maintenance Center	01	Printshop	Maintenance Services	Maintenance for Cutter	275.00
RK Dixon	01	Printshop	Maintenance Services	Copier-Maint & Sply	274.99
Xerox Corporation	01	Printshop	Maintenance Services	Copier-Maint & Sply	134.86
Xerox Corporation	01	Printshop	Maintenance Services	Copier-Maint & Sply	63.04
Xerox Corporation	01	Printshop	Maintenance Services	Copier-Maint & Sply	600.69
Fifth Third Bank	01	Printshop	Other Materials and Supplies	I-Stock Photo	950.00
Gospodarczyk, Thomas	01	Institutional Research & Plannin	Consultants	Consulting Fee	200.00
Nunez, Steven	01	Institutional Research & Plannin	Conference/Meeting Expense	Travel-HLC Training	424.50
Quill Corporation	01	Community Outreach	Office Supplies	Mailing Labels & Kraft Envelopes	23.99
Consolidated Management Co	01	Community Outreach	Conference/Meeting Expense	Foundation Board meeting	11.60
Viering, Amy	01	Community Outreach	Conference/Meeting Expense	Supplies for Event "PROOF"	277.30
Xerox Corporation	01	VP-Academics	Maintenance Services	Copier-Maint & Sply	67.43
Pfeifer, Alan	01	VP-Academics	Conference/Meeting Expense	Travel- IL AET Meeting	124.32
Edelbach, David	01	Professional Development	Conference/Meeting Expense	Travel-ISU	115.44
Hamilton, Jane	01	Professional Development	Conference/Meeting Expense	Travel-Conference 10/13/12	150.96
Irish, Thomas	01	Professional Development	Conference/Meeting Expense	Travel-CCHA Central Division Conferenc	34.35
LPMC X-RAY EDUCATION FUND	01	Professional Development	Professional Development	Conference/Meeting Expense Seminar Registration Fee	
	160.00				
Montino, Ruth	01	Professional Development	Conference/Meeting Expense	Travel CCHA Conference	37.24

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Sterling Community Unit School	01	Art	Instructional Service Contracts	Student Use for Tech Zone	805.00
Follett Bookstore	01	Art	Instructional Supplies	Department Bookstore Charges	15.27
Follett Bookstore	01	Art	Instructional Supplies	AMERICORPS Book Charges	19.64
Porter's Camera Store, Inc	01	Art	Instructional Supplies	Developer & Liquid Film	305.63
Follett Bookstore	01	English	Instructional Supplies	Department Bookstore Charges	-29.75
Xerox Corporation	01	Reading	Instructional Supplies	Meter Usage OAS Lab	52.87
Xerox Corporation	01	Reading	Instructional Supplies	Copy Charges	52.87
American Red Cross	01	Physical Education	Instructional Supplies	First Aid/CPR Cards	529.00
Follett Bookstore	01	Fitness Center	Instructional Supplies	Department Bookstore Charges	132.33
Follett Bookstore	01	History	Instructional Supplies	Department Bookstore Charges	229.25
Follett Bookstore	01	Psychology	Instructional Supplies	Department Bookstore Charges	3.03
Follett Bookstore	01	Psychology	Instructional Supplies	Department Bookstore Charges	105.50
Follett Bookstore	01	Mathematics	Instructional Supplies	Department Bookstore Charges	-351.50
Staples	01	Mathematics	Instructional Supplies	Office Supplies	131.99
Staples	01	Mathematics	Instructional Supplies	Office Supplies	-131.99
Consolidated Management Co	01	Dean of Instruction	Conference/Meeting Expense	Fall 2012 Workshop	143.10
Red Canyon Systems Inc	01	Office & Administrative Services	Instructional Supplies	Log In Annual License Support & Mainte	285.00
Encompass Gas Group Inc	01	Welding	Instructional Supplies	Monthly Acetylene, Argon & Oxygen	464.30
Encompass Gas Group Inc	01	Welding	Instructional Supplies	Tig Wire & Alum Wire	2,836.31
Tavitas, Lisa	01	Director Developmental Learning	Office Supplies	Office Supplies	199.88
Consolidated Management Co	01	Director Developmental Learning	Conference/Meeting Expense	Meeting with ROE Networking	581.25
Wolfe, Sasha	01	Testing Center	Office Supplies	Travel-Illinois GED Testing	186.18
Fiorini, Anthony	01	Testing Center	Conference/Meeting Expense	Travel-ROE/Wallace	17.76
Duncan, Penny	01	Dean of Health Professions	Consultants	TB Test	10.00
Vos, Catherine	01	Dean of Health Professions	Consultants	TB Test 10/12	10.00
Xerox Corporation	01	Dean of Health Professions	Maintenance Services	Copier-Maint & Sply	67.43

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Quill Corporation	01	Dean of Health Professions	Office Supplies	Storage Boxes & Tissue	96.90
Lynch, Janet	01	Dean of Health Professions	Publications and Dues	FY 13 Dues ICCB	30.00
Lynch, Janet	01	Dean of Health Professions	Conference/Meeting Expense	Travel-Area Sites	128.76
CGH Medical Center	01	Phlebotomy	Instructional Supplies	Venipuncture Needle-Pro	71.42
CDW-G	01	Associate Degree Nursing	Instructional Supplies	Sony 8GB	182.16
CDW-G	01	Associate Degree Nursing	Instructional Supplies	Sony 8GB	425.04
CGH Medical Center	01	Associate Degree Nursing	Instructional Supplies	Max Barrier	115.03
DeKroft-Metz and Co, Inc	01	Associate Degree Nursing	Instructional Supplies	Exam Gloves	169.46
Follett Bookstore	01	Associate Degree Nursing	Instructional Supplies	Department Bookstore Charges	3.59
Vos, Catherine	01	Associate Degree Nursing	Conference/Meeting Expense	Travel-Area Clinical Sites thru 9/24/1	15.54
Southern Illinois University	01	Nurse Assistant	Consultants	Exam Fee A Thomas	60.00
DeKroft-Metz and Co, Inc	01	Licensed Practical Nursing	Instructional Supplies	Syringe	29.38
Health Care Logistics, Inc	01	Licensed Practical Nursing	Instructional Supplies	Exam Gloves	417.73
Pocket Nurse	01	Licensed Practical Nursing	Instructional Supplies	Demo Dose	77.10
SourceOne Healthcare Technology	01	Radiologic Technology	Maintenance Services	Shutdown for Semester	110.00
Fifth Third Bank	01	Radiologic Technology	Instructional Supplies	PB Marker	26.15
Jim Coleman, Ltd	01	Radiologic Technology	Instructional Supplies	Click Pens, Water Bottles & Lunch Bags	88.44
JRCERT (Joint Review Committee	01	Radiologic Technology	Publications and Dues	Clinical Site Accreditation Fee Ottawa	250.00
Brevitt, Dianna	01	Radiologic Technology	Conference/Meeting Expense	Travel-Area Clinical Site Visits	279.17
Francisco, Cassandra	01	Radiologic Technology	Conference/Meeting Expense	Travel-Area Site Visits	361.86
Salsbury, Connie	01	Radiologic Technology	Conference/Meeting Expense	Travel-Clinical Site Visits thru 10/2/	300.26
Salsbury, Connie	01	Radiologic Technology	Conference/Meeting Expense	Travel-Area Site Visits thru 10/22/12	176.49
Vinnedge, Vickie	01	Radiologic Technology	Conference/Meeting Expense	Travel Clinical Site Visits	398.49
Lee County Sheriff's Department	01	Fire Science Program	Consultants	Work Crew Expenses	543.75
Elevator Construction Co Inc	01	Fire Science Program	Maintenance Services	Crane Rental	200.00
Xerox Corporation	01	Fire Science Program	Maintenance Services	Monthly Copy Charge	15.00

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Foster Coach Sales Inc	01	Fire Science Program	Instructional Supplies	Lettering for Fire Trucks	340.00
Menards	01	Fire Science Program	Instructional Supplies	Label Maker & Utility Mat	222.66
The Scope Shoppe Inc	01	Biology	Maintenance Services	Microscope Maintenance	1,200.00
Carolina Biological Supply Co	01	Biology	Instructional Supplies	Bio Supplies	1,158.58
Carolina Biological Supply Co	01	Biology	Instructional Supplies	Sheep Blood	36.19
Carolina Biological Supply Co	01	Biology	Instructional Supplies	Daphnia	505.77
Consolidated Management Co	01	Biology	Instructional Supplies	Soda Bio 109	7.50
Modern Biology	01	Biology	Instructional Supplies	Buffer	154.30
NASCO	01	Biology	Instructional Supplies	Supplies	14.16
Wood, Therese	01	Biology	Conference/Meeting Expense	Travel-Chadwick	29.97
Follett Bookstore	01	Chemistry	Instructional Supplies	Department Bookstore Charges	1.75
S J Smith Welding Supply	01	Chemistry	Instructional Supplies	Gas for Chemistry	9.00
ABC-CLIO LLC	01	Learning Resource Center	Books and Binding Costs	Reference Handbook (World Energy)	50.58
Amazon.com	01	Learning Resource Center	Books and Binding Costs	Books for Library	1,521.39
Fifth Third Bank	01	Learning Resource Center	Books and Binding Costs	Books for Library	1,348.88
Gale Group	01	Learning Resource Center	Books and Binding Costs	Int'l Directory of Company Histories	319.42
Salem Press Inc	01	Learning Resource Center	Books and Binding Costs	Books for Library	399.50
EBSCO	01	Learning Resource Center	Publications and Dues	Journal of Pediatric Nursing	20.84
Fifth Third Bank	01	Learning Resource Center	Publications and Dues	Wall Street Journal	112.10
Sauk Valley Media	01	Learning Resource Center	Publications and Dues	Dixon Telegraph FY 13 Renewal	206.80
USA Today	01	Learning Resource Center	Publications and Dues	FY 13 Annual Newspaper	195.00
Armstrong, Melanie	01	Learning Resource Center	Conference/Meeting Expense	Travel-CARLI Meeting	198.69
CDW-G	01	Academic Computing	Instructional Supplies	LVO AC Adapter	2,393.20
CDW-G	01	Academic Computing	Instructional Supplies	HP LJ Pro	624.48
Fifth Third Bank	01	Academic Computing	Instructional Supplies	Amazon.Com	141.99
Fifth Third Bank	01	Academic Computing	Instructional Supplies	Monoprice/Crucial.Com	236.53

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AVI Systems Inc	01	Academic Computing	Instructional Technology Materia	Projector Lamp Replacement	540.20
AVI Systems Inc	01	Academic Computing	Instructional Technology Materia	Projector Lamp Replacement	418.00
Creative Printing	01	Academic Computing	Instructional Technology Materia	Business Cards-M Baker	30.00
Fifth Third Bank	01	Academic Computing	Instructional Technology Materia	Amazon.Com (IT)	30.95
Inter-Pacfic Inc	01	Academic Computing	Instructional Technology Materia	LCD Projector	1,886.65
Fifth Third Bank	01	Academic Computing	Computer Software	ARIN	100.00
Baker, Molly	01	Academic Computing	Conference/Meeting Expense	Travel-ILCCO Conference	222.56
Dirks, Kathleen	01	Academic Computing	Conference/Meeting Expense	Travel-AVI Systems Meeting	82.14
OMNILERT, LLC	01	Administrative Computing	Maintenance Services	E2 Campus License Renewal	7,895.00
Vital Support Systems	01	Administrative Computing	Maintenance Services	Cisco Support	12,833.24
CDW-G	01	Administrative Computing	Office Supplies	Print Ribbon	146.99
Toner Tech Plus	01	Administrative Computing	Office Supplies	Toner	540.75
Advantage Financial Services	01	Administrative Computing	Computer Software	Filebound Monthly Service	3,296.32
Blackboard Collaborate Inc	01	Administrative Computing	Computer Software	Blackboard Access	1,680.00
Communication Revolving Fund	01	Administrative Computing	Computer Software	Monthly Service	340.00
Ellucian Company LP	01	Administrative Computing	Computer Software	Banner Maintenance	75,187.00
Fifth Third Bank	01	Administrative Computing	Computer Software	Network Solutions	152.94
Fifth Third Bank	01	Administrative Computing	Computer Software	mICROSOFT	499.00
Google Inc	01	Administrative Computing	Computer Software	Nov 2012 Monthly Service	33.75
Oracle America Inc	01	Administrative Computing	Computer Software	Support	29
Oracle America Inc	01	Administrative Computing	Computer Software	Software Update License & Support	9.79
Illinois Council of Comm Colle	01	Administrative Computing	Conference/Meeting Expense	Conference Fee ICCCA Conference	224.00
Shelley, Chris	01	Administrative Computing	Conference/Meeting Expense	Travel-ICN Regional Meeting	99.90
Fifth Third Bank	01	Dean of Student Services	Office Supplies	Staples	17.99
Blackboard Collaborate Inc	01	Dean of Student Services	Other Supplies	Blackboard Access	420.00
Fifth Third Bank	01	Dean of Student Services	Publications and Dues	Harvard Business	67.60

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John Wiley & Sons, Inc	01	Dean of Student Services	Publications and Dues	FERPA Bulletin	199.00
Follett Bookstore	01	Special Needs- ADA	Instructional Supplies	Department Bookstore Charges	369.50
Follett Bookstore	01	Special Needs- ADA	Instructional Supplies	Department Bookstore Charges	476.50
Scrip-Safe Security Products I	01	Commencement	Other Supplies	Maintenance Agreement	444.00
Consolidated Management Co	01	Recruiting	Conference/Meeting Expense	Discover Sauk	80.25
Consolidated Management Co	01	Recruiting	Conference/Meeting Expense	Discover Sauk 10/26/12	165.85
Consolidated Management Co	01	Recruiting	Conference/Meeting Expense	Discover Sauk	101.65
Follett Bookstore	01	Recruiting	Conference/Meeting Expense	AMERICORPS Book Charges	329.16
Jiminez, Taylor	01	Recruiting	Conference/Meeting Expense	Travel-HS Visits	46.62
Jiminez, Taylor	01	Recruiting	Conference/Meeting Expense	Travel-Area High Schools	69.93
Jiminez, Taylor	01	Recruiting	Conference/Meeting Expense	Travel-Area H.S.	115.83
Partington, Sarah	01	Recruiting	Conference/Meeting Expense	Travel Highland CC Fair	136.53
Xerox Corporation	01	Admissions, Records & Placement	Maintenance Services	Copier-Maint & Sply	67.43
Office Depot	01	Admissions, Records & Placement	Office Supplies	Sign Wall Fasteners	15.97
Scrip-Safe Security Products I	01	Admissions, Records & Placement	Office Supplies	October Transcript	48.95
Scrip-Safe Security Products I	01	Admissions, Records & Placement	Publications and Dues	Membership Renewal	500.00
Xerox Corporation	01	Financial Aid & Veterans Affairs	Maintenance Services	Copier-Maint & Sply	67.43
Follett Bookstore	01	Financial Aid & Veterans Affairs	Office Supplies	Department Bookstore Charges	75.23
Xerox Corporation	01	Counseling	Maintenance Services	Copier-Maint & Sply	67.43
Follett Bookstore	01	Counseling	Instructional Supplies	Department Bookstore Charges	7.96
Consolidated Management Co	01	Counseling	Conference/Meeting Expense	Transfer Day 10/30/12	69.28
Vanca, Susan	01	Counseling	Conference/Meeting Expense	Travel-Statewide Meeting	68.82
DePuy, Jeanne	01	Other Institutional	Tuition Reimbursement	Tuition Reimbursement F 12	345.00
Peck, Lisa	01	Other Institutional	Tuition Reimbursement	Tuition Reimbursement F 2012	690.00
Federal Express Corp	01	Other Institutional	Postage	Shipping Charges	127.92
Pitney Bowes	01	Other Institutional	Postage	Postage Supplies	387.72

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United Parcel Service	01	Other Institutional	Postage	Monthly Shipping	163.54
United Parcel Service	01	Other Institutional	Postage	Monthly Shipping Charges	146.14
Xerox Corporation	01	Other Institutional	Postage	Monthly Maintenance	19.00
Sauk Valley Area Chamber of Co	01	Other Institutional	Other Conference & Meeting	Legislative Luncheon Fee	20.00
Higher Learning Commission	01	NCA Accreditation	Publications and Dues	Desk Review AAS Fire Science	825.00
Xerox Corporation	01	Contingency	Interest	Copier Lease Payment-Interest	179.19
Xerox Corporation	01	Business Office	Maintenance Services	Copier-Maint & Sply	67.44
Classic Graphics Industries, I	01	Business Office	Office Supplies	1098T Forms	432.73
Staples	01	Business Office	Office Supplies	Office Supplies	29.42
Dye, Melissa	01	Business Office	Conference/Meeting Expense	TravelHCCCCFO Conference	154.29
Dye, Melissa	01	Business Office	Conference/Meeting Expense	TravelHCCCC Meeting	92.67
Parkland College	01	Tuition Chargeback	Tuition Chargeback	Chargeback F 2012	1,922.70
JEM Resource Partners	01	Personnel Office	Consultants	Monthly Admin Fee	150.00
Follett Bookstore	01	Personnel Office	Office Supplies	Department Bookstore Charges	6.66
Snow, Kathryn	01	Personnel Office	Conference/Meeting Expense	Travel-Northern IL HR Community	93.52
Sauk Valley Media	01	Personnel Office	Recruitment	Recruiting Ads	281.12
Consolidated Management Co	01	Personnel Office	Other Conference & Meeting	Oct 12 Winner's Party	68.49
Fifth Third Bank	01	Wellness	Other Supplies	Tickets Harlem Globe Trotters	81.40
Avaya Inc	01	Information Center	Maintenance Services	Software & Programming Support	130.00
CDW-G	01	Information Center	Maintenance Services	Plantronics SAVI Office	255.85
Xerox Corporation	01	Information Center	Maintenance Services	Copier-Maint & Sply	67.43
B Safe Inc	010100	CCS Personal Workshops	Consultants	OSHA 10 Hr Training	1,475.00
Condensed Curriculum Internati	010100	CCS Personal Workshops	Consultants	Pharmacy Tech	18,229.60
Education To Go	010100	CCS Personal Workshops	Consultants	BCE Classes	240.00
Education To Go	010100	CCS Personal Workshops	Consultants	BCE Classes	240.00
Grot, James A	010100	CCS Personal Workshops	Consultants	BCE Class Getting to Know Your Camera	300.00

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Illinois Valley Community Coll	010100	CCS Personal Workshops	Consultants	Truck Driving Training Classes	9,957.00
Khuntangta, Tritong	010100	CCS Personal Workshops	Consultants	Yogo	525.00
Lawrence, Marcy	010100	CCS Personal Workshops	Consultants	Word Level II	969.00
Mandemach, Patricia	010100	CCS Personal Workshops	Consultants	Companion Dog Training	435.00
Meier, Samuel	010100	CCS Personal Workshops	Consultants	BCE Class Tax Free Investing	25.00
Meier, Samuel	010100	CCS Personal Workshops	Consultants	Social Security	25.00
Olson, Lisa	010100	CCS Personal Workshops	Consultants	BCE Class Language Course	300.00
Sanders, James	010100	CCS Personal Workshops	Consultants	BCE Class 11/6/12	200.00
Scheckel, Dennis	010100	CCS Personal Workshops	Consultants	Ballroom Dance	765.00
Slevers, Mary	010100	CCS Personal Workshops	Consultants	Horsemanship	300.00
RK Dixon	010100	CCS Personal Workshops	Office Supplies	Copy Machine Copies	79.00
KSB Hospital	010100	CCS Personal Workshops	Instructional Supplies	Supplies for Cooking Class	300.00
Altoffer Inc	02	Maintenance	Maintenance Services	Equipment Rental	680.00
Complete Electrical Contractor	02	Maintenance	Maintenance Services	Locate Pipe	47.50
H-O-H Water Technology Inc	02	Maintenance	Maintenance Services	Monthly Water Testing	801.20
Most Plumbing & Mechanical LLC	02	Maintenance	Maintenance Services	Repair Eye Wash Stations	581.57
Plunkett's Pest Control	02	Maintenance	Maintenance Services	Monthly Pest Control	100.00
Schmitt Plumbing & Heating, In	02	Maintenance	Maintenance Services	Testing Backflow Preventers	400.00
Schmitt Plumbing & Heating, In	02	Maintenance	Maintenance Services	Pressure Test Hydrant System	840.00
Crescent Electric Supply Co	02	Maintenance	Maintenance Supplies	Lighting	628.40
Fifth Third Bank	02	Maintenance	Maintenance Supplies	1000 Bulbs/LA Equip/Farm & Fleet	826.13
Grainger	02	Maintenance	Maintenance Supplies	Fuse Plugs	500.16
Menards	02	Maintenance	Maintenance Supplies	Toilet Repairs	133.60
Menards	02	Maintenance	Maintenance Supplies	Pliers & Cement	155.38
Scheide North America	02	Maintenance	Maintenance Supplies	Winch Assembly	444.47
Smith, Gregory	02	Maintenance	Other Materials and Supplies	Rental of Backhoe	200.00

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H-O-H Water Technology Inc	02	Maintenance	Conference/Meeting Expense	Conference Fee-Boiler Water Treatment	190.00
Hawthorn Suites Ltd	02	Maintenance	Conference/Meeting Expense	Hotel for Manager's Training Conference	266.36
Smith, Gregory	02	Maintenance	Conference/Meeting Expense	Travel-Il Chief Engineers & Facility Ma	265.69
Smith, Gregory	02	Maintenance	Conference/Meeting Expense	Travel- Water Treatment Conference	144.77
AAA Certified Confidential Sec	02	Custodial	Maintenance Services	Confidential Shredding	206.40
AmSan LLC	02	Custodial	Maintenance Services	Floor Scrubber Work	244.01
Aramark Uniform Services Inc	02	Custodial	Maintenance Services	Towel Service	112.93
Ace Hardware	02	Custodial	Maintenance Supplies	Propane	16.99
AmSan LLC	02	Custodial	Maintenance Supplies	Bowl Cleaner	972.39
Fifth Third Bank	02	Custodial	Maintenance Supplies	Southeastern Equip	39.11
Fifth Third Bank	02	Custodial	Maintenance Supplies	Southeastern Equip/WebRestaurant/Dura	226.52
Menards	02	Custodial	Maintenance Supplies	Bleach & Detergent	23.31
Quill Corporation	02	Custodial	Maintenance Supplies	Dry Ease Markers	179.88
Burger Brothers Trucking & Exc	02	Grounds	Maintenance Services	Hauling Rock	337.50
Big John Portable Toilet Renta	02	Grounds	Maintenance Supplies	Big John Units	78.00
Fifth Third Bank	02	Grounds	Maintenance Supplies	Farm & Fleet	87.65
Menards	02	Grounds	Maintenance Supplies	Grounds Supplies	25.40
Menards	02	Grounds	Maintenance Supplies	Grounds Supplies	280.60
Menards	02	Grounds	Maintenance Supplies	Gloves, Traps & Concrete	31.94
North's Oil Company, Inc	02	Grounds	Maintenance Supplies	300 Gallions Unleaded	2,144.10
Quality Ready-Mix Concrete	02	Grounds	Maintenance Supplies	Pavhes	55.00
Wilco Rental	02	Grounds	Maintenance Supplies	Stihl Fuel Cap	4.39
Constellation New Energy (CNE	02	Utilities	Gas	Gas Services	1,862.75
Nicor Gas	02	Utilities	Gas	Gas Services	135.61
Nicor Gas	02	Utilities	Gas	Gas Services	1,010.70
Nicor Gas	02	Utilities	Gas	Gas Services	369.78

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Ameren Energy Marketing Compan	02	Utilities	Electricity	Electricity	16,872.92
Commonwealth Edison	02	Utilities	Electricity	Electricity	23.73
Commonwealth Edison	02	Utilities	Electricity	Electricity	23.92
Commonwealth Edison	02	Utilities	Electricity	Electricity	6,932.28
M & S Wastewater	02	Utilities	Water, Sewer	October 12 Services	425.00
City Of Dixon	02	Utilities	Water, Sewer	Septic Charges Oct 2012	160.00
City Of Dixon	02	Utilities	Water, Sewer	Septic Waste	160.00
City Of Dixon	02	Utilities	Water, Sewer	Testing	51.00
Spotts, Christine	02	Utilities	Water, Sewer	2 Loads of Septic	350.00
Spotts, Christine	02	Utilities	Water, Sewer	Loads of Septic	350.00
USA Bluebook	02	Utilities	Water, Sewer	Gaskets, Colorimter, & Dispenser	88.01
CenturyLink	02	Utilities	Telephone	Monthly Telephone Charges	1,951.54
Comcast	02	Utilities	Telephone	Monthly Service	5,670.03
Essex Telecom Inc	02	Utilities	Telephone	Monthly Telephone Bill	4,313.60
Moring Disposal Inc	02	Utilities	Telephone	Monthly Refuse	656.00
United States Cellular	02	Utilities	Telephone	Cell Phones-College Vans	24.84
United States Cellular	02	Utilities	Telephone	College Van Cell Phones	24.84
Verizon Wireless	02	Utilities	Telephone	Dr Michel Cell Phone	175.72
Lofgren, Marvin	02	Building and Grounds Administrat	Consultants	Interim Director thru 10/15/12	2,521.04
Lofgren, Marvin	02	Building and Grounds Administrat	Consultants	Interim Director	1,687.63
Quill Corporation	02	Building and Grounds Administrat	Office Supplies	Paper & Envelopes	96.97
Trissel Graham & Toole Inc	02	Building and Grounds Administrat	Property & Casualty Insurance	Cadavar Bond	250.00
Alliance Materials, Inc	02	Building and Grounds Administrat	Building Remodeling	Road Rock	297.59
Columbia Pipe & Supply Co	02	Building and Grounds Administrat	Building Remodeling	Sensus	366.21
Columbia Pipe & Supply Co	02	Building and Grounds Administrat	Building Remodeling	Check Valves	430.00
Columbia Pipe & Supply Co	02	Building and Grounds Administrat	Building Remodeling	Supplies	822.67

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Menards	02	Building and Grounds Administrat	Building Remodeling	Bricks for Landscaping	798.41
Quality Ready-Mix Concrete	02	Building and Grounds Administrat	Building Remodeling	Stone	137.00
Most Plumbing & Mechanical LLC	02	Cafeteria	Maintenance Services	Open Cafeteria Drain	285.00
Menards	02	Cafeteria	Other Materials and Supplies	Microwave for Cafeteria	99.00
Wight & Company	03	Operations & Maintenance- Restri	Building Remodeling	Architect Services for Science Lab Aba	11,700.00
Xerox Corporation	030200		Other Noncurrent Obligations	Copier Lease Payment -Principal	334.44
CDW-G	030200	Fund Bond- Instruc & Computer	Capital Supplies	Kingston 4 GB	17.35
CDW-G	030200	Fund Bond- Instruc & Computer	Capital Supplies	LVO TS 4 GB	845.66
Inter-Pacific Inc	030200	Fund Bond- Instruc & Computer	Capital Supplies	Powerlite Projector	18,508.30
Staples	030200	Fund Bond- Instruc & Computer	Capital Supplies	Office Supplies	1,409.97
Wilco Rental	030200	Fund Bond- Facilities	Service Equipment	Trac Vac Collection System	3,100.00
Brodart	030200	Fund Bond- Furniture & Office	Capital Supplies	Signage	590.52
Fifth Third Bank	030200	Fund Bond- Furniture & Office	Capital Supplies	Hayneedle	839.97
Frank Cooney Company	030200	Fund Bond- Furniture & Office	Capital Supplies	Bookcases	1,925.00
Johnson Upholstery	030200	Fund Bond- Furniture & Office	Capital Supplies	Reupholster Chairs	709.00
Johnson Upholstery	030200	Fund Bond- Furniture & Office	Capital Supplies	Reupholster Furniture	692.50
SBM Business Equipment Center	030200	Fund Bond- Furniture & Office	Office Equipment	Wall Partitions Information Services	8,713.90
Xerox Corporation	030200	Fund Bond- Copiers	Office Equipment	Copier Maintenance Dept	2,151.00
Complete Electrical Contractor	030200	Fund Bond- Other	Site Improvements	Install Power for Sign	5,700.00
Columbia Pipe & Supply Co	030200	Fund Bond- Other	Building Remodeling	1/2" Soft Coupling	252.06
Columbia Pipe & Supply Co	030200	Fund Bond- Other	Building Remodeling	Copper Tubing	433.48
Columbia Pipe & Supply Co	030200	Fund Bond- Other	Building Remodeling	Supplies	3,315.94
Menards	030200	Fund Bond- Other	Building Remodeling	Fire Science Bug Bombing	14.64
Wight & Company	030200	Fund Bond- Other	Building Remodeling	Archited Services Science Lab Renovat	16,767.86
Wight & Company	030200	Fund Bond- Other	Building Remodeling	Architect Fees Science Labs	14,078.19
Wight Construction	030200	Fund Bond- Other	Building Remodeling	Application #4 Science Lab Renovation	583,174.28

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Wight Construction	030200	Fund Bond- Other	Building Remodeling	App # 6 Science Lab Project	117,982.82
Kurtz, Anna	050600		Petty Cash	Petty Cash Fall Show	200.00
Anderson, Rod	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	60.00
Anderson, Rod	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	60.00
Anderson, Rod	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	130.00
Berlage, Mike	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	60.00
Berlage, Mike	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	60.00
Blackburn, Jan	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	40.00
Blackburn, Jan	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	40.00
Blackburn, Jan	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	20.00
Blackburn, Jan	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	20.00
Brady, Dale	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	60.00
Bruns, Lenny	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	60.00
Bruns, Lenny	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	130.00
Burch, Timothy	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	130.00
Burch, Timothy	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	130.00
Carter, John	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	60.00
Cheeseman Coaches, Inc	050600	Men's Basketball	Other Contractual Services	Charter for Lincoln Jamboree 10/14/12	445.00
Cheeseman Coaches, Inc	050600	Men's Basketball	Other Contractual Services	Travel-Charter Waubesa	320.00
Cunningham, Timothy	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	130.00
Dotson, Collin	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	130.00
Dotson, Collin	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	130.00
Fitzpatrick, Sean	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	60.00
Gabehart, James	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	60.00
Gilmore, Todd	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	60.00
Gilmore, Todd	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	130.00

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Illinois Central Community Col	050600	Men's Basketball	Other Contractual Services	Jamboree 10/20/12	75.00
King, Don	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	130.00
King, Ron	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	60.00
King, Ron	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	130.00
Knight, Tom	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	60.00
Knight, Tom	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	130.00
Larsen, Fritz	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	130.00
Leitner, Randy	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	130.00
Lincoln College	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	130.00
Mahan, Nicholas	050600	Men's Basketball	Other Contractual Services	Entry for Jamboree 10/14/12	100.00
Mahan, Nicholas	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	40.00
Mahan, Nicholas	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	40.00
Mahan, Nicholas	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	20.00
Mahan, Nicholas	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	20.00
Rayford, Gene	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	130.00
Scenic Stage Line, Inc	050600	Men's Basketball	Other Contractual Services	Charter Madison, Tech 11/14/12	366.50
Strating, James A.	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	60.00
Strating, James A.	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	40.00
Strating, James A.	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	40.00
Strating, James A.	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	20.00
Strating, James A.	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	20.00
Trone, Chris	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	130.00
Trone, Chris	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	130.00
Winters, Mark	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	130.00
Worthington, Patrick	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	60.00
Worthington, Patrick	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	20.00
Worthington, Patrick	050600	Men's Basketball	Other Contractual Services	Womens Basketball Game	40.00

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Worthington, Patrick	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	40.00
Worthington, Patrick	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	20.00
Worthington, Patrick	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	20.00
Worthington, Patrick	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	15.00
Yoder, Mark	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	130.00
Johnson, Michael	050600	Men's Basketball	Other Supplies	Basketball Report	100.00
Sauk Valley Media	050600	Men's Basketball	Other Supplies	MBB/WVBB Pocket Schedules	77.50
Temple's Sporting Goods	050600	Men's Basketball	Other Supplies	Coach Tape Rolls	123.83
Temple's Sporting Goods	050600	Men's Basketball	Other Supplies	Coach Tape Rolls	158.99
Temple's Sporting Goods	050600	Men's Basketball	Other Supplies	Jersey & Shorts	437.57
Damhoff, Russ	050600	Men's Basketball	Other Conference & Meeting	Travel- Lincoln Jamboree	245.74
Damhoff, Russ	050600	Men's Basketball	Other Conference & Meeting	Travel-Jamboree	30.54
Prairie State College	050600	Cross Country	Other Sales & Service	Refund of Entry Fee for CC Invite	50.00
Bowman, Jessica	050600	Cross Country	Other Contractual Services	Cross Country Invite	25.00
Bowman, Kathleen	050600	Cross Country	Other Contractual Services	Cross Country Invite	25.00
Bowman, Kathleen	050600	Cross Country	Other Contractual Services	Cross Country Invite	25.00
Cox, Richard	050600	Cross Country	Other Contractual Services	Cross Country Invite	25.00
Cox, Richard	050600	Cross Country	Other Contractual Services	Cross Country Invite	50.00
Depasquale, Tom	050600	Cross Country	Other Contractual Services	Cross Country Invite	25.00
Depasquale, Tom	050600	Cross Country	Other Contractual Services	Cross Country Invite	25.00
Johnson, Kenneth	050600	Cross Country	Other Contractual Services	Cross Country Invite	25.00
Johnson, Kenneth	050600	Cross Country	Other Contractual Services	Cross Country Invite	25.00
Johnson, Mark A.	050600	Cross Country	Other Contractual Services	Cross Country Invite	25.00
Moore, Jan	050600	Cross Country	Other Contractual Services	Cross Country Invite	75.00
Moore, Jan	050600	Cross Country	Other Contractual Services	Cross Country Invite	75.00
Moore, Kaylee	050600	Cross Country	Other Contractual Services	Cross Country Invite	25.00

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Woodard, Linda	050600	Cross Country	Other Contractual Services	Cross Country Invite	50.00
Big John Portable Toilet Renta	050600	Cross Country	Other Supplies	Big John Units	78.00
Breedlove's Sporting Goods Inc	050600	Cross Country	Other Supplies	Red Tee's	418.20
Sullivan, Michael	050600	Cross Country	Other Supplies	Travel-Cross Country Meet	129.25
Economy Trophy Co	050600	Cross Country	Other Conference & Meeting	Trophy's	99.00
Sullivan, Michael	050600	Cross Country	Other Conference & Meeting	Tournament Supplies	169.69
Sullivan, Michael	050600	Cross Country	Other Conference & Meeting	Invite	109.75
Emerald Hill Golf & Learning C.	050600	Golf	Other Contractual Services	Green Fees	440.00
Williams, David	050600	Golf	Other Conference & Meeting	Travel	78.17
Aponte, Noel	050600	Men's Baseball	Other Supplies	Turf Vac	135.90
Cheeseman Coaches, Inc	050600	Men's Baseball	Other Conference & Meeting	Charter Bus for 10/14/12 Game	360.00
Valdez, Rene	050600	Men's Baseball	Other Conference & Meeting	Travel-Coaches meeting	73.26
Valdez, Rene	050600	Men's Baseball	Other Conference & Meeting	Recruitment Dinner	35.21
Kipping, Sara	050600	Men's Tennis	Other Supplies	Long Sleeve Black Shirts	176.30
Black Hawk College	050600	Women's Basketball	Other Contractual Services	Jamboree 10/27/12	110.00
Blackburn, Jan	050600	Women's Basketball	Other Contractual Services	Womens Basketball Game	20.00
Blackburn, Jan	050600	Women's Basketball	Other Contractual Services	Womens Basketball Game	20.00
Blackburn, Jan	050600	Women's Basketball	Other Contractual Services	Womens Basketball Game	20.00
Blackburn, Jan	050600	Women's Basketball	Other Contractual Services	Womens Basketball Game	20.00
Blackburn, Jan	050600	Women's Basketball	Other Contractual Services	Womens Basketball Game	20.00
Brost, David	050600	Women's Basketball	Other Contractual Services	Womens Basketball Game	130.00
Brost, David	050600	Women's Basketball	Other Contractual Services	Womens Basketball Game	130.00
Cheeseman Coaches, Inc	050600	Women's Basketball	Other Contractual Services	Travel-Charter Waubensee	320.00
Deatherage, Stanley	050600	Women's Basketball	Other Contractual Services	Womens Basketball Game	130.00
Donald, Ray	050600	Women's Basketball	Other Contractual Services	Womens Basketball Game	130.00
Durbin, David	050600	Women's Basketball	Other Contractual Services	Womens Basketball Game	130.00

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Worthington, Patrick	050600	Women's Basketball	Other Contractual Services	Women's Basketball Game	15.00
Sauk Valley Media	050600	Women's Basketball	Other Supplies	MBB/WBB Pocket Schedules	77.50
Temple's Sporting Goods	050600	Women's Basketball	Other Supplies	Fleece Tops & Pants	751.00
Temple's Sporting Goods	050600	Women's Basketball	Other Supplies	Warm Up Jackets	143.17
Johnson, Jedidiah	050600	Women's Basketball	Other Conference & Meeting	Travel-Jamboree	109.52
Johnson, Jedidiah	050600	Women's Basketball	Other Conference & Meeting	Travel-Black Hawk	49.65
Kipping, Sara	050600	Women's Tennis	Other Conference & Meeting	Travel- Tennis meet	272.94
Adams, Robert	050600	Women's Softball	Other Contractual Services	Women's Softball Game	65.00
Adams, Robert	050600	Women's Softball	Other Contractual Services	Women's Softball Game	65.00
Scenic Stage Line, Inc	050600	Women's Softball	Other Contractual Services	Charter College of DuPage	400.40
Budget Signs & Specialties	050600	Women's Softball	Other Supplies	Banner's	137.80
Lowe, Robert	050600	Women's Softball	Other Supplies	Radar Gun & Stitchery	212.89
Box, Lydia	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	20.00
Box, Lydia	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	20.00
Chapman, Michael	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	90.00
Chapman, Michael	050600	Women's Volleyball	Other Contractual Services	Scheduling fee for Home Games	135.00
Cross, Arnold	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	100.00
Elder, William	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	90.00
Elder, William	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	100.00
Howell, Maryssa	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	20.00
Howell, Maryssa	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	20.00
LaFevre, Kelsey	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	20.00
Slover, Ray	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	90.00
Worthington, Patrick	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	20.00
Worthington, Patrick	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	20.00
Howell, Jay	050600	Women's Volleyball	Other Supplies	VB Cure T's	180.87

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<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Howell, Jay	050600	Women's Volleyball	Other Conference & Meeting	Travel-Tournament	609.11
Howell, Jay	050600	Women's Volleyball	Other Conference & Meeting	Travel-Volleyball	129.87
Howell, Jay	050600	Women's Volleyball	Other Conference & Meeting	Travel-Malla & Freeport	254.64
Howell, Jay	050600	Women's Volleyball	Other Conference & Meeting	Travel-VB Region 4	773.81
Aramark Uniform Services Inc	050600	General Athletics	Other Contractual Services	Towel Service	432.03
Wright, Geoffrey	050600	General Athletics	Other Contractual Services	Trainer	165.00
Wright, Geoffrey	050600	General Athletics	Other Contractual Services	Cross Country Trainer	55.00
Wright, Geoffrey	050500	General Athletics	Other Contractual Services	Men's Basketball Game Trainer	55.00
Wright, Geoffrey	050600	General Athletics	Other Contractual Services	Trainer MBB/WBB	165.00
Wright, Geoffrey	050600	General Athletics	Other Contractual Services	Trainer MBB/WBB	110.00
Wright, Geoffrey	050600	General Athletics	Other Contractual Services	Trainer MBB/WBB	55.00
Wright, Geoffrey	050600	General Athletics	Other Contractual Services	Trainer MBB/WBB	55.00
Wright, Geoffrey	050600	General Athletics	Other Contractual Services	Trainer MBB/WBB	55.00
Wright, Geoffrey	050600	General Athletics	Other Contractual Services	Trainer MBB/WBB	110.00
Wright, Geoffrey	050600	General Athletics	Other Contractual Services	Trainer MBB/WBB	110.00
Young, Diane	050600	General Athletics	Other Contractual Services	VHS Tapes	12.78
CDW-G	050600	General Athletics	Other Materials and Supplies	Camera Battery	30.69
CDW-G	050600	General Athletics	Other Materials and Supplies	Sony AC Adapter	35.20
Aramark Uniform Services Inc	050600	General Athletics	Other	Towel Service	312.05
Auburn-Moon Agency	050600	Student Activities	Consultants	Performance 10/25/12	1,500.00
Fifth Third Bank	050600	Student Activities	Consultants	Shot of Reality/Comfort Inn	122.57
Fifth Third Bank	050600	Student Activities	Consultants	Candlelight/Comfort Inn	118.03
Medrano, Yezenia	050600	Student Activities	Consultants	DJ Service Halloween Dance 10/19/12	300.00
NAMES Project Foundation	050600	Student Activities	Consultants	Aids Memorial Quilt Balance Due	460.00
Seeley, R	050600	Student Activities	Consultants	Sound for Jaime Lono 10/18/12	100.00
Thompson, Jamie	050600	Student Activities	Consultants	Concert Performance Fee	1,500.00

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<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Fifth Third Bank	050600	Student Activities	Other Materials and Supplies	Dell Suggs/Staples	131.25
Fifth Third Bank	050600	Student Activities	Other Materials and Supplies	WalMart/WalMart	127.17
Sauk Valley Media	050600	Student Activities	Other Materials and Supplies	Jamie Lono Concert	179.00
Fifth Third Bank	050600	Student Activities	Conference/Meeting Expense	Marriott	682.24
Karrow, Kala	050600	Student Activities	Conference/Meeting Expense	Travel-APCA Conference	139.86
Salgado, Ana	050600	Student Activities	Conference/Meeting Expense	Travel-Coralville Iowa	139.86
Bejrani, Valbona	050600	Student Activities	Other Conference & Meeting	First Place Halloween Contest	100.00
Fifth Third Bank	050600	Student Activities	Other Conference & Meeting	WalMart	121.24
Fifth Third Bank	050600	Student Activities	Other Conference & Meeting	MaMa Cimino's (3)	412.55
McCallister, Cody	050600	Student Activities	Other Conference & Meeting	Halloween Contest 10/12	50.00
Ogburn, Adely	050600	Student Activities	Other Conference & Meeting	Halloween Contest 10/12 3rd Place	25.00
Fifth Third Bank	050600	Student Government	Other Conference & Meeting	MaMa Cimino's	73.45
Barizon Light of N.E. Inc	050600	Drama	Other Materials and Supplies	Lighting Materials for Fall Production	103.14
Kida, Andrew	050600	Drama	Other Materials and Supplies	Materials for Fall 12 Play	73.66
Menards	050600	Drama	Other Materials and Supplies	Supplies Fall Play	49.65
Menards	050600	Drama	Other Materials and Supplies	Supplies for Fall Play	191.99
Price, Connor	050600	Drama	Other Materials and Supplies	Fall Production	100.00
Viering, Amy	050600	Drama	Other Materials and Supplies	Supplies for Event "PROOF"	200.00
Jeff's Automotive	050800	Transportation	Maintenance Services	Replace Coil & Plugs in F250	302.24
Cheeseman Coaches, Inc	050800	Transportation	Other Contractual Services	Charter Bus for 10/14/12 Game	360.00
Cheeseman Coaches, Inc	050800	Transportation	Other Contractual Services	Charter for Lincoln Jamboree 10/14/12	445.00
Scenic Stage Line, Inc	050800	Transportation	Other Contractual Services	Charter College of DuPage	400.40
Fifth Third Bank	050800	Transportation	Vehicle Supplies	I-PASS	120.00
Fifth Third Bank	050800	Transportation	Vehicle Supplies	Gas-College Vans	1,147.12
Fifth Third Bank	050800	Transportation	Vehicle Supplies	I-PASS	80.00
Fifth Third Bank	050800	Transportation	Vehicle Supplies	Gas-College Vans	830.66

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Butler Benefit Service Inc	051000	Medical Insurance	Individual Stop Loss	Aggregate Stop Loss	15,480.82
Butler Benefit Service Inc	051000	Medical Insurance	Dependent Stop Loss	Aggregate Stop Loss	12,135.40
Butler Benefit Service Inc	051000	Medical Insurance	Precertification	Aggregate Stop Loss	646.60
Butler Benefit Service Inc	051000	Medical Insurance	Cobra Conversion	Aggregate Stop Loss	80.00
Butler Benefit Service Inc	051000	Medical Insurance	Administrative Costs	Aggregate Stop Loss	4,311.21
Butler Benefit Service Inc	051000	Medical Insurance	Group Stop Loss	Aggregate Stop Loss	1,789.74
Gallagher Benefit Services, In	051000	Medical Insurance	Life & AD&D	Life Billing	1,007.72
Imprint Inc.	062056	ICCB Adult Ed-Federal Basic	Instructional Supplies	Pens & Pencils	295.88
The Center	062056	ICCB Adult Ed-Federal Basic	Conference/Meeting Expense	Conference Fee E Anderson	90.00
Curriculum Publishing Clearing	062057	ICCB Adult Ed-Public Aid -Instru	Instructional Supplies	Constitution Study Guide	110.00
Penning, Janice	062057	ICCB Adult Ed-Public Aid -Instru	Conference/Meeting Expense	Meeting	14.11
Staples	062058	ICCB Adult Ed-State Basic-Instru	Instructional Supplies	Office Supplies	179.41
edHelper.com	062058	ICCB Adult Ed-State Basic-Instru	Instructional Supplies	Subscription	69.97
Consolidated Management Co	062058	ICCB Adult Ed-State Basic-Instru	Conference/Meeting Expense	Professional Dev/ Meeting	90.35
Consolidated Management Co	062058	ICCB Adult Ed-State Basic-Instru	Conference/Meeting Expense	Buffet Aug 6th Meeting	103.50
Staples	062058	ICCB Adult Ed-State Basic-Instru	Other	Office Supplies	9.98
Magnatag Visible Systems	062059	ICCB Adult Ed-Performance-Instrc	Office Supplies	Year Master Calendar System	915.69
SBM Business Equipment Center	062059	ICCB Adult Ed-Performance-Instrc	Office Supplies	Copier Fee	172.76
Carew, Michael	062059	ICCB Adult Ed-Performance-Instrc	Conference/Meeting Expense	Travel- Rock Valley College	139.86
Matthews, Cathryn	062059	ICCB Adult Ed-Performance-Instrc	Conference/Meeting Expense	Travel-Rock Valley College	139.86
Miller, Paul	062059	ICCB Adult Ed-Performance-Instrc	Conference/Meeting Expense	Travel-Rock Valley College	139.86
Coomes, Lana	062060	SOS VITAL Grant	Conference/Meeting Expense	Travel-Area Site Visits thru 10/30/12	37.74
The Center	062060	SOS VITAL Grant	Conference/Meeting Expense	Conference Fee E Anderson	90.00
State Universities Retirement	063011	Student Support Services Grant	SURS	MATCHING FUNDS	507.54
State Universities Retirement	063011	Student Support Services Grant	SURS	Matching Funds	548.63
Follett Bookstore	063011	Student Support Services Grant	Office Supplies	Department Bookstore Charges	72.48

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Kooshesh, Cyrus.	063011	Student Support Services Grant	Office Supplies	Warranty Purchase Tablet	76.09
Kooshesh, Cyrus.	063011	Student Support Services Grant	Conference/Meeting Expense	Travel- WIU Campus Visit	68.52
Kooshesh, Cyrus.	063011	Student Support Services Grant	Conference/Meeting Expense	Webinar 11/14/12	300.00
Mewhirter, Tedra	063011	Student Support Services Grant	Conference/Meeting Expense	Travel-ISU Campus Visit	80.33
Mewhirter, Tedra	063011	Student Support Services Grant	Conference/Meeting Expense	Travel-NIU	95.86
Illinois Council of Comm Colle	063012	Academic Computing	Conference/Meeting Expense	Conference Fee ICCCA Conference	224.00
State Universities Retirement	063020	Perkins- Learning Assistance Cen	SURS	MATCHING FUNDS	109.28
State Universities Retirement	063020	Perkins- Learning Assistance Cen	SURS	Matching Funds	104.19
State Universities Retirement	063020	Perkins Ilc	SURS	MATCHING FUNDS	62.99
State Universities Retirement	063020	Perkins Ilc	SURS	Matching Funds	49.96
Scenic Stage Line, Inc	063020	Perkins Ilc -Imp Tech skill	Other Contractual Services	Charter Bus Conference-11/27/12	815.40
Consolidated Management Co	063020	Perkins Ilc -Collaboration	Other Conference & Meeting	Workforce Readiness Meeting	261.80
DePuy, Jeanne	063020	Perkins Ilc -Collaboration	Other Conference & Meeting	Door Prizes for WRC Meeting	22.09
Fifth Third Bank	063020	Perkins Ilc -Collaboration	Other Conference & Meeting	WalMart/MaMa Cimino's	465.74
Brevitt, Dianna	063020	Perkins Ilc -Professional Develo	Conference/Meeting Expense	Travel-Rad Tech Midwest Meeting	77.70
Lynch, Janet	063020	Perkins Ilc -General Administrat	Conference/Meeting Expense	Travel-NION Bloomington & NIOIN	209.19
State Universities Retirement	063020	Perkins Ilc -Special Populations	SURS	MATCHING FUNDS	167.43
State Universities Retirement	063020	Perkins Ilc -Special Populations	SURS	Matching Funds	174.79
Alternative Communication Serv	063020	Perkins Ilc -Special Populations	Other Contractual Services	Cart Services	3,333.75
Alternative Communication Serv	063020	Perkins Ilc -Special Populations	Other Contractual Services	CART Services	656.25
Morgan, Deanna	063020	Perkins Ilc -Special Populations	Other Contractual Services	Alternative Text Creation/Sign languag	1,610.00
Morgan, Deanna	063020	Perkins Ilc -Special Populations	Other Contractual Services	Sign Language	780.00
Morgan, Deanna	063020	Perkins Ilc -Special Populations	Other Contractual Services	Sign Language Interpretation	1,280.00
Rumoro, Leeniece	063020	Perkins Ilc -Special Populations	Other Contractual Services	Note Taker & Alternative Text	52.50
Rumoro, Leeniece	063020	Perkins Ilc -Special Populations	Other Contractual Services	Note Taking	26.24
Rumoro, Leeniece	063020	Perkins Ilc -Special Populations	Other Contractual Services	Note Taking	52.48

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Department of Veteran's Affair	063073	Federal Vets Post 9 11 Grant	Other Federal Gov. Sources	Return of Funds-A Schmidt	547.20
Accurate Biometrics, Inc	063075	IDHS AmeriCorps - Member Activit	Other Contractual Services	Fingerprinting for Members	360.00
Accurate Biometrics, Inc	063075	IDHS AmeriCorps - Member Activit	Other Contractual Services	Fingerprinting	180.00
Crestline Specialties Co. Inc.	063075	IDHS AmeriCorps - Member Activit	Office Supplies	Seminar Totes	415.42
Crestline Specialties Co. Inc.	063075	IDHS AmeriCorps - Member Activit	Office Supplies	Members Wear	801.01
Downtown Sports	063075	IDHS AmeriCorps - Member Activit	Office Supplies	Members Gear	441.15
Peck, Lisa	063075	IDHS AmeriCorps - Member Activit	Office Supplies	Supplies	34.96
Reynoldswood Christian Camp &	063075	IDHS AmeriCorps - Member Activit	Conference/Meeting Expense	Fall Member Retreat	283.75
Peck, Lisa	063075	IDHS AmeriCorps - Member Activit	Other	Supplies	72.36
State Universities Retirement	063075	IDHS AmeriCorps- Nonmember Activ	SURS	MATCHING FUNDS	227.98
State Universities Retirement	063075	IDHS AmeriCorps- Nonmember Activ	SURS	Matching Funds	229.55
Woodburn Press	064060	VITAL Donation Grant	Other	College Student Planner	360.80
Hamilton, Jane	101060	Magic Club	Other	Booster Boxes	300.00
Hamilton, Jane	101060	Magic Club	Other	Booster Boxes 10/17/12	205.00
Hamilton, Jane	101060	Magic Club	Other	Magic Club Purchases	200.00
Jim Coleman, Ltd	101080	Rad Tech Senior	Other	Water Bottle's	106.38
Lopez, Jorge	101120	ALAS Club	Other	Supplies for ALAS	24.55
Jakobsen, Amy	101140	Phi Theta Kappa Club	Other	Meeting for Phi Theta Kappa	116.50
PHI THETA KAPPA Society	101140	Phi Theta Kappa Club	Other	Membership Fees	900.00
Jakobsen, Amy	101260	P.R.I.D.E. Club	Other	Ribbon for Pride	11.30
Rios, David	101272	Criminal Justice Club	Other Materials and Supplies	Toys for Tots 2012	60.00
Fifth Third Bank	101275	Student Veterans Organization	Other Materials and Supplies	Pizza Hut/WalMart	226.40
Cox, Terry	103103	Baseball Booster	Other	Baseballs & Bats	455.00
Lutheran Outdoor Ministries C	103103	Baseball Booster	Other	Team Building Obstacle	340.00
Fifth Third Bank	103104	Softball Booster	Other	City of Chicago	100.00
McGladrey LLP	11	Audit	Audit Services	Auditing Services 2012 Audit	6,000.00

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Illinois Department Employment	12	Risk Management	Unemployment Insurance	2012 3rd Qtr Unemployment Tax	5,014.06
Accurate Biometrics, Inc	12	Risk Management	Consultants	Fingerprinting	30.00
Trissel Graham & Toole Inc	12	Risk Management	General Insurance	Student Accident/Health Renewal 2012-1	1,550.00
Trissel Graham & Toole Inc	12	Risk Management	General Insurance	Renewal of Working Cash Bond	700.00
CenturyLink	12	Risk Management	Telephone	911 Carma Trunk Lines	90.56
Stewart & Associates Inc	12	Public Safety	Other Contractual Services	Security Contract	1,080.00
AED Essentials Inc	12	Public Safety	Other Supplies	Defibrillator & Supplies	1,673.70
Fifth Third Bank	12	Public Safety	Other Supplies	United States Flag Store	174.75
Fyr-Flyer Inc	12	Public Safety	Other Supplies	Fire Extinguishers	245.70
Fifth Third Bank	12	Public Safety	Books and Binding Costs	MyCustom Sign.com	38.95
				BANK ACCOUNT 1 TOTAL:	1,363,838.78
				ALL ACCOUNTS TOTAL:	1,363,838.78

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<u>EDUCATION FUND</u>	2012-2013 YTD	2012-2013 Budget	YTD / Budget %	2011-2012 YTD	YTD % Chng fm Prev Yr	2011-2012 Total
<u>Revenues</u>						
Local Governmental Sources	1,611,170	3,895,000	41.3%	1,779,519	-9.4%	3,826,699
State Governmental Sources	-130,372	2,699,647	-4.8%	71,113	283.3%	2,990,871
Federal Governmental Sources	964	8,000	12.0%	1,705	-43.4%	8,375
Student Tuition and Fees	2,552,486	4,532,500	56.3%	2,686,436	-4.9%	4,765,545
Sales and Service	60,052	150,000	40.0%	49,519	21.2%	103,107
Investment Revenue	3,504	20,000	17.5%	7,163	-51.0%	15,455
Other Revenues	4,412	1,020,000	4%	3,825	15.3%	1,597,584
TOTALS	4,102,218	12,325,147	33.2%	4,599,283	-10.8%	13,307,638
<u>Expenditures</u>						
Salaries	2,033,007	6,982,168	29.1%	1,867,644	8.8%	6,366,628
Employee Benefits	556,265	2,710,457	20.5%	569,980	-2.4%	3,295,599
Contractual Services	125,101	472,379	26.4%	134,428	-6.9%	489,226
General Materials and Supplies	272,773	901,620	30.2%	321,278	-15.1%	742,912
Conference & Meeting	38,267	162,330	23.5%	34,383	11.3%	131,180
Fixed Charges	546			430	27.0%	2,228
Capital Outlay						9,963
Other Expenditures	359,357	940,000	38.2%	341,068	5.3%	885,737
TOTALS	3,385,318	12,168,954	27.8%	3,269,213	3.5%	11,923,476
<u>Transfers</u>						
Transfers to Other Funds		156,000				78,000
CHANGE IN NET ASSETS	716,899	193		1,330,069		1,306,162
FUND BALANCE	6,527,270					5,810,370

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<u>OPERATION AND MAINTENANCE FUND</u>		2012-2013	2012-2013	YTD /	2011-2012	YTD % Chng	2011-2012
		YTD	Budget	Budget %	YTD	fm Prev Yr	Total
<u>Revenues</u>							
Local Governmental Sources		194,109	475,000	40.8%	218,079	-10.9%	468,760
State Governmental Sources		-16,117	323,215	-4.9%	21,969	173.3%	383,122
Student Tuition and Fees		283,634	505,100	56.1%	297,194	-4.5%	521,357
Facilities Revenue		835			2,155	-61.2%	6,380
Investment Revenue		1	500	.2%	44	-97.5%	145
Other Revenues		8,095	110,000	7.3%	5,265	53.7%	157,337
TOTALS		470,556	1,413,815	33.2%	544,708	-13.6%	1,537,102
<u>Expenditures</u>							
Salaries		184,486	576,127	32.0%	177,569	3.9%	567,318
Employee Benefits		76,617	329,825	23.2%	69,340	10.5%	351,987
Contractual Services		29,884	83,800	35.6%	22,621	32.1%	84,563
General Materials and Supplies		26,687	103,750	25.7%	29,519	-9.5%	89,573
Conference & Meeting		1,124	3,700	30.4%	555	102.4%	1,935
Fixed Charges		52,559	54,000	97.3%	51,860	1.3%	51,943
Utilities		117,813	440,500	26.7%	127,722	-7.7%	456,312
Capital Outlay		652			3,199	-79.6%	10,131
Other Expenditures							
TOTALS		489,825	1,591,702	30.7%	482,388	1.5%	1,613,765
<u>Transfers</u>							
Transfers From Other Funds			-178,000				-78,000
CHANGE IN NET ASSETS		-19,268	113		62,319		1,337
FUND BALANCE		-9,838					9,430

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OPERATION & MAINTENANCE- RESTRICTED	2012-2013	2012-2013	YTD /	2011-2012	YTD % Chng	2011-2012
	YTD	Budget	Budget %	YTD	fm Prev Yr	Total
Revenues						
Local Governmental Sources	323,489	790,000	40.9%	360,813	-10.3%	781,240
Investment Revenue	749	5,000	14.9%	-7,894	109.4%	33,067
Other Revenues	7,500	30,000	25.0%	125	900.0%	32,987
TOTALS	331,739	825,000	40.2%	353,043	-6.0%	847,295
Expenditures						
Salaries	423			1,980	-78.6%	5,114
Contractual Services				-1,118		236,535
General Materials and Supplies	89,239	691,450	12.9%	24,618	262.4%	191,543
Capital Outlay	1,407,678	3,612,000	38.9%	392,717	258.4%	4,601,704
TOTALS	1,497,340	4,303,450	34.7%	418,197	258.0%	5,034,897
CHANGE IN NET ASSETS	-1,165,601	-3,478,450	34.7%	-65,154	258.0%	-4,187,601
FUND BALANCE	5,118,951					6,284,553

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<u>BOND AND INTEREST FUND</u>	2012-2013 YTD	2012-2013 Budget	YTD / Budget %	2011-2012 YTD	YTD % Chng fm Prev Yr	2011-2012 Total
Revenues						
Local Governmental Sources	733,403	1,793,925	40.8%	816,340	-10.1%	1,777,021
Investment Revenue	247	1,000	24.7%	1,128	-78.0%	547
TOTALS	733,651	1,794,925	40.8%	817,468	-10.2%	1,777,569
Expenditures						
Contractual Services	14,482	14,000	103.4%	14,910	-2.8%	14,910
Fixed Charges	25,355	1,770,304	1.4%	83,880	-69.7%	1,670,633
TOTALS	39,838	1,784,304	2.2%	98,791	-59.6%	1,685,544
CHANGE IN NET ASSETS	693,812	10,621	2.2%	718,677	-59.6%	92,024
FUND BALANCE	1,709,691					1,015,878

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<u>AUXILIARY ENTERPRISES FUND</u>	<u>2012-2013</u> <u>YTD</u>	<u>2012-2013</u> <u>Budget</u>	<u>YTD /</u> <u>Budget %</u>	<u>2011-2012</u> <u>YTD</u>	<u>YTD % Chng</u> <u>fm Prev Yr</u>	<u>2011-2012</u> <u>Total</u>
<u>Revenues</u>						
Student Tuition and Fees	136,026	240,000	56.6%	145,713	-6.6%	255,492
Sales and Service	11,322	45,500	24.8%	13,803	-17.9%	49,430
Facilities Revenue	52,340	110,000	47.5%	54,217	-3.4%	102,777
Investment Revenue	760	2,000	38.0%	1,677	-54.6%	1,944
Other Revenues	733,147	2,240,450	32.7%	700,919	4.6%	2,298,733
TOTALS	933,596	2,637,950	35.3%	916,330	1.8%	2,708,376
<u>Expenditures</u>						
Salaries	38,459	132,258	29.0%	35,467	8.4%	126,994
Employee Benefits	4,136	10,807	38.2%	5,042	-17.9%	47,112
Contractual Services	666,971	2,367,640	28.1%	624,568	6.7%	2,158,154
General Materials and Supplies	29,983	71,440	41.9%	22,150	35.3%	68,873
Conference & Meeting	16,717	65,183	25.6%	19,264	-13.2%	52,192
Fixed Charges	26,505	18,500	143.2%	15,049	76.1%	15,181
Capital Outlay				3,469		3,469
Other Expenditures				300		39
TOTALS	782,774	2,665,828	29.3%	725,311	7.9%	2,472,016
<u>Transfers</u>						
Transfers to Other Funds		110,000				
Transfers From Other Funds		-91,000				
CHANGE IN NET ASSETS	150,822	-46,878		191,018		236,359
FUND BALANCE	1,452,070					1,301,248

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF OCTOBER 31

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<u>RESTRICTED PURPOSES FUND</u>	<u>2012-2013</u> <u>YTD</u>	<u>2012-2013</u> <u>Budget</u>	<u>YTD /</u> <u>Budget %</u>	<u>2011-2012</u> <u>YTD</u>	<u>YTD % Chng</u> <u>fm Prev Yr</u>	<u>2011-2012</u> <u>Total</u>
Revenues						
State Governmental Sources	54,777	700,949	7.8%	-37,404	246.4%	956,341
Federal Governmental Sources	2,673,835	5,911,183	45.2%	2,577,974	3.7%	5,773,888
Investment Revenue	-3,599	30,000	-12.0%	-12,355	-70.8%	11,835
Other Revenues	58,583	188,291	31.1%	95,835	-38.8%	196,039
TOTALS	2,783,596	6,830,423	40.7%	2,624,049	6.0%	6,938,104
Expenditures						
Salaries	266,283	977,098	27.2%	260,144	2.3%	1,012,125
Employee Benefits	37,321	102,402	36.4%	37,846	-1.3%	118,569
Contractual Services	20,520	36,780	55.7%	19,679	4.2%	84,221
General Materials and Supplies	27,586	121,892	22.6%	53,603	-48.5%	194,413
Conference & Meeting	10,028	70,422	14.2%	18,678	-46.3%	61,342
Capital Outlay						21,770
Other Expenditures	2,826,316	5,507,029	51.3%	2,850,105	-.8%	5,566,236
TOTALS	3,188,056	6,815,623	46.7%	3,240,057	-1.6%	7,058,677
Transfers						
Transfers From Other Funds		-7,000				
CHANGE IN NET ASSETS	-404,459	21,800		-616,007		-120,573
FUND BALANCE	2,018,018					2,422,478

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
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<u>WORKING CASH FUND</u>	<u>2012-2013</u> <u>YTD</u>	<u>2012-2013</u> <u>Budget</u>	<u>YTD /</u> <u>Budget %</u>	<u>2011-2012</u> <u>YTD</u>	<u>YTD % Chng</u> <u>fm Prev Yr</u>	<u>2011-2012</u> <u>Total</u>
Revenues						
Investment Revenue	508	10,000	5.0%	2,971	-82.8%	4,129
TOTALS	508	10,000	5.0%	2,971	-82.8%	4,129
Expenditures						
Investment Revenue						
TOTALS						
Transfers						
Transfers to Other Funds		10,000				
CHANGE IN NET ASSETS	508			2,971		4,129
FUND BALANCE	2,494,953					2,494,445

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF OCTOBER 31

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<u>TRUST AND AGENCY FUND</u>	<u>2012-2013</u> <u>YTD</u>	<u>2012-2013</u> <u>Budget</u>	<u>YTD /</u> <u>Budget %</u>	<u>2011-2012</u> <u>YTD</u>	<u>YTD % Chng</u> <u>fm Prev Yr</u>	<u>2011-2012</u> <u>Total</u>
Revenues						
Other Revenues	15,867			16,635	-4.6%	66,668
TOTALS	15,867			16,635	-4.6%	66,668
Expenditures						
General Materials and Supplies	-516				0.0%	21
Conference & Meeting	6,479			7,709	-15.9%	1,041
Other Expenditures						65,784
TOTALS	5,962			7,709	-22.6%	66,847
CHANGE IN NET ASSETS	9,904			8,926	-22.6%	-179
FUND BALANCE	50,083					40,179

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
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<u>AUDIT FUND</u>	<u>2012-2013</u> <u>YTD</u>	<u>2012-2013</u> <u>Budget</u>	<u>YTD /</u> <u>Budget %</u>	<u>2011-2012</u> <u>YTD</u>	<u>YTD % Chng</u> <u>fm Prev Yr</u>	<u>2011-2012</u> <u>Total</u>
Revenues						
Local Governmental Sources	27,193	65,000	41.8%	29,327	-7.2%	64,604
Investment Revenue		25	0.0%			7
TOTALS	27,193	65,025	41.8%	29,328	-7.2%	64,612
Expenditures						
Salaries	2,362	8,957	26.3%	2,786	-15.2%	8,519
Employee Benefits	781	3,105	25.1%	1,061	-26.3%	3,171
Contractual Services	54,305	60,000	90.5%	47,000	15.5%	64,587
TOTALS	57,449	72,062	79.7%	50,848	12.9%	76,278
CHANGE IN NET ASSETS	-30,256	-7,037	79.7%	-21,520	12.9%	-11,666
FUND BALANCE	-40,579					-10,322

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF OCTOBER 31

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LIABILITY, PROTECTION & SETTLEMENT

	2012-2013 YTD	2012-2013 Budget	YTD / Budget %	2011-2012 YTD	YTD % Chng fm Prev Yr	2011-2012 Total
Revenues						
Local Governmental Sources				17,805		
Investment Revenue	-25,168	151,000	-16.6%	-14,566	72.7%	94,745
Other Revenues		35,000	0.0%			44,532
TOTALS	-25,168	186,000	-13.5%	3,238	877.2%	139,277
Expenditures						
Salaries	55,425	198,194	27.9%	56,166	-1.3%	178,219
Employee Benefits	125,308	380,121	32.9%	149,227	-16.0%	373,791
Contractual Services	10,004	45,000	22.2%	14,641	-31.6%	41,604
General Materials and Supplies	2,265	13,100	17.2%	1,766	28.2%	8,058
Conference & Meeting	23	5,000	.4%		.4%	345
Fixed Charges	41,207	35,000	117.7%	31,166	32.2%	39,044
Utilities	362	1,500	24.1%	362	%	1,086
Capital Outlay	5,145				0.0%	
TOTALS	239,741	677,915	35.3%	253,330	-5.3%	642,151
CHANGE IN NET ASSETS	-264,910	-491,915	35.3%	-250,091	-5.3%	-502,873
FUND BALANCE	5,375,847					5,640,757

President's Report

November 26, 2012

**1.0 Introduction of Building and Grounds Director,
Frank Murphy**

2.0 Academic Program Status
Academic Vice President Alan Pfeifer will present a
report on SVCC programs. (attachment)

3.0 Research Reports
Steve Nunez, Dean of Institutional Research will
provide a report on Enrollment (attachment) and also
present the IR website.

4.0 Dual Credit Classrooms

5.0 ACCT Legislative Summit

SVCC Enrollment Analysis:

A look at current and future enrollment

Steve Nunez
Dean of Institutional Research and Planning

Current Enrollment

Regionally and nationally higher education enrollment is in decline this academic year. SVCC is not immune to this trend as enrollment fell 7.9% in enrolled students and 6% in total credit hours from Fall 2011 to Fall 2012 (Sept. 11, 2012 data). I believe there are two major causes to the decrease in enrollment at SVCC.

1. Despite a growing population base, higher education enrollment has shrunk nationwide with an overall decline of 0.2% from last year (Pope, 2012). As the Illinois economy recovers and unemployment rates drop (from 10.3% in August 2011 to 8.9% in August 2012 according to IDES Labor Force Data), more of our potential students are staying in the local workforce and not attending classes at Illinois community colleges (Morse, 2012). Community College enrollment across the state of Illinois is down an average of 3.8% with 35 of 48 (73%) community colleges showing a drop in enrollment this year (ICCB data). An assessment of our peer colleges and other regional colleges showed a similar trend with an average of 5.1% decline in headcount in SVCC peer colleges and an average 6.6% decline in headcount in our regional community colleges (Tables 1&2).

Nontraditional students should be affected disproportionately if potential students are entering the workforce instead of attending college classes. At SVCC, full-time nontraditional student enrollment has declined precipitously since Fall 2011 (down 19.4%) and part-time nontraditional students have declined by 12.5% (Table 3, Chart 2). Even part-time traditional enrollment has declined by 9.4% since last fall (Table 3, Chart 2).

2. With changes in Pell grant allocations, some students may no longer be able to afford higher education. In Fall of 2012, 35.3% of our students were Pell recipients, down from 38.7% in Fall 2011 (Table 4). Certainly the reduction of funds has hurt enrollment though it is not possible to measure its direct impact as we can never measure how many students did not enroll due to decreased Pell grant eligibility.

Future Enrollment

Full-time traditional enrollment at SVCC has increased this fall semester (up 0.9%) and credits generated by this group are also up 1.6% (Table 3). This is probably explained by a greater number of high school students enrolling at their local community colleges instead of the more expensive 4-year institutions. Four year institutions are showing a decline in freshman enrollment. In five large Illinois public universities, freshman enrollment is down almost 4% on average (Table 5). Even for-profit higher education institutions have shown a 2.9% decrease in enrollment nationally (Pope, 2012). This data would suggest that full-time, traditional students are entertaining their local community college as a viable alternative to more expensive 4-year institutions.

The SVCC marketing department has focused their marketing campaign on recruiting more local high schools students. In the last three years, SVCC has enrolled a greater proportion of high

school students from local feeder high schools (2010: 30.1%, 2011: 29.5%, and 2012: 33.1%; see Tables 6-8). With SVCC's marketing strategy continuing this fiscal year, we are hopeful for additional growth in 2013, though attracting 33% of high school students is already impressive.

The high school population size of SVCC feeder schools will remain relatively constant over the next four years, with slight increases in numbers by 2016 (Table 9). Therefore, as SVCC attains a higher market share of high school students, we should expect to maintain or increase enrollment of this particular group of students in the future.

Works Cited

Pope, J. (2012, November 12). Enrollment falling at for-profit colleges. *Community College Week*, www.ccweek.com

Morse, S. ICCB Press Release, (2012). *Illinois community college enrollments reflect economy*

Table 1. Peer College Enrollment: Fall 2011 to Fall 2012. Data obtained by contacting IR representatives.

College	Head Count (% change)	Credit Hours (% change)
Carl Sandburg	+3.3%	-0.9%
Danville	0.0%	-1.0%
Highland	-14.0%	-14.6%
John Wood	-5.9%	-6.5%
Shawnee	*	*
Southeastern	-8.0%	-8.0%
Spoon River	-6.0%	-6.0%
Peer Average	-5.1%	-6.2%

*No response.

Table 2. Regional College Enrollment: Fall 2011 compared to Fall 2012. Data obtained by contacting IR representative.

College	Head Count (% change)	Credit Hours (% change)
Highland	-14.0%	-14.6%
IVCC	-5.0%	-8.0%
Kishwaukee	-1.0%	-3.0%
Rock Valley	-6.4%	-3.8%
Regional Average	-6.6%	-7.4%

Table 3. This table shows the changes in enrollment by full-time and part-time students and by credit hour for both traditional and nontraditional students at SVCC. (from 9/11/2012 data tables)

	Fall 2010	Fall 2011	Fall 2012
# Students Traditional (<24 yo) full-time status	925	770 (-16.8%)*	777 (+0.9%)*
# Credit Hours Traditional (<24 yo) full-time status	13167	10990 (-16.5%)*	11161 (+1.6%)*
# Students Traditional (<24 yo) Part-time status	386	446 (+15.5%)*	404 (-9.4%)*
# Credit Hours Traditional (<24 yo) Part-time status	2536	2985 (+17.7%)*	2825 (-5.4%)*
# Students Traditional (<24 yo) TOTALS (PT + FT)	1311	1216 (-7.2%)*	1181 (-3.9%)*
# Credit Hours Traditional (<24 yo) TOTALS (PT + FT)	15703	13975 (-11.0%)*	13986 (-0.1%)*
Total # Students of Traditional (<24 yo) expressed as a % of total students	47.8%	47.6% (-0.2%)*	50.2% (+2.6%)*
Total # Credit Hours of traditional students (<24 yo) expressed as a % of total hours	60.3%	58.5% (-1.8%)*	62.3% (+3.8%)*
# Students Nontraditional (≥24 yo) full-time status	352	341 (-3.1%)*	275 (-19.4%)*
# Credit Hours Nontraditional (≥24 yo) full-time status	4745	4589 (-3.3%)*	3742 (-18.5%)*
continues next page			

# Credit Hours Nontraditional (≥24 yo) part-time status	739	694 (-6.1%)*	607 (-12.5%)*
# Credit Hours Nontraditional (≥24 yo) part-time status	4240	4060 (-4.2%)*	3536 (-12.9%)*
# Students Nontraditional (≥24 yo) TOTALS (PT + FT)	1039	1035 (-0.4%)	882 (-14.8%)*
# Credit Hours Nontraditional (≥24 yo) TOTALS (PT + FT)	8985	8649 (-3.7%)*	7278 (-15.9%)*
Total # Students of Nontraditional age (≥24 y.o.) expressed as a % of total students	37.9%	40.5% (+2.6%)*	37.5% (-3.0%)*
Total # Credit Hours of Nontraditional students (≥24 yo) expressed as a % of total hours	34.5%	36.2% (+1.7%)*	32.4% (-3.8%)*

*current FY compared to previous FY

+Traditional and Nontraditional hours and students will not add up to 100% as they exclude Dual Credit students.

Chart 1. This chart depicts the # of credit hours generated in the Fall of 2010-2012 semesters.

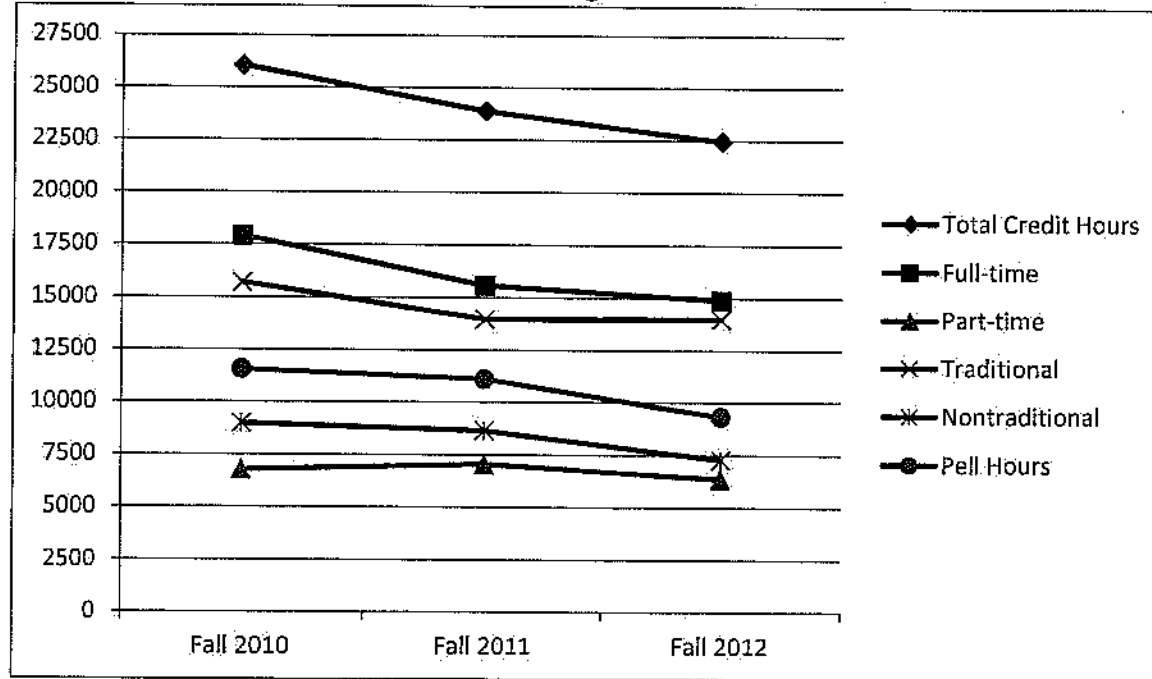


Chart 2. This chart depicts the # of students enrolled in Fall 2010-2012 semesters.

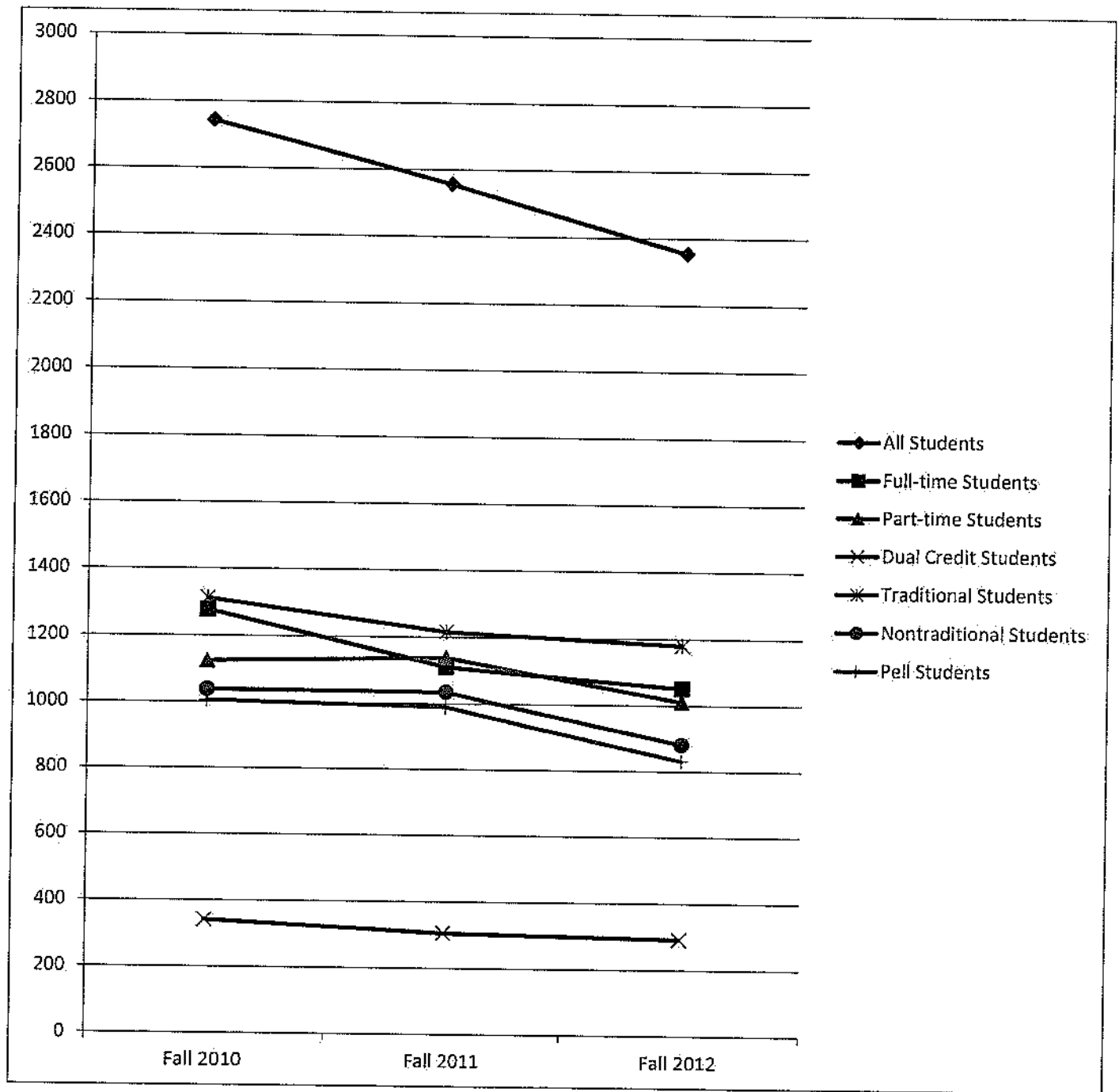


Table 4. This table tracks the changes in Pell grants expressed as the number of students and the number credit hours impacted. Also, Pell changes are expressed as a percentage of total enrollments. Data indicates that while there is a decrease in Pell grants awarded to students which affects credit hours, when compared to total enrollment changes, the drop is marginalized.
(from 9/11/2012 data tables)

	Fall 2010	Fall 2011	Fall 2012
Total Enrollment (students)	2743	2556 (-6.8%)*	2354 (-7.9%)*
Total Enrollment (credit hours)	26043	23870 (-8.3%)*	22443 (-6.0%)*
Federal Pell recipients (students)**	1005	990 (-1.5%)*	832 (-16.0%)*
Federal Pell recipients (students) expressed as a % of total enrollment	36.6%	38.7% (+2.1%)*	35.3% (-3.4%)*
Federal Pell Credit Hours	11564	11106 (-4.0%)*	9322 (-16.1%)*
Federal Pell credit hours expressed as a % of total credit Hours	44.4%	46.5% (+2.1%)*	41.5% (-5.0%)*

*current FY compared to previous FY

**58% of Pell recipients were full-time students, 42% part-time students; 53% were traditional students, 47% were non-traditional students.

Table 5. University Enrollment # Incoming Freshman Students*	FY 2011	FY 2012
University of Illinois	7561	7227 -4.4%
Western Illinois University	1955	1816 -7.1%
Southern Illinois University	2344	2286 -2.5%
Northern Illinois University	2590	2665 +2.9%
Illinois State	3321	3088 -7.0%
Totals	17,771	17,082 -3.9%

*Data from university internal data

Table 6

17

FY 2011 (Fall 2010) # of recent HS graduates attending SVCC	Amboy	AFC	Bureau Valley*	Dixon	Faith Christian	Fulton	Milledge ville	Morrison	Newman	Ohio	Oregon*	Polo	Prophets town	Rock Falls	Sterling Carroll*	West	Totals w/out border schools	Totals w/border schools
25	13	9	65	5	3	6	27	18	5	15	61	2	299	325				
Total # of HS graduates	81	43	83	179	8	77	29	85	50	14	128		66	152	211	97	995	1303
% of HS graduates attending SVCC	30.9%	30.2%	10.8%	36.3%	62.5%	3.9%	20.7%	31.8%	36.0%	35.7%	11.7%	#DIV/0!	22.7%	36.8%	28.9%	2.1%	30.1%	24.9%

Table 7

19

FY 2012 (Fall 2011) # of recent HS graduates attending SVCC	Amboy	AFC	Bureau Valley*	Dixon	Faith Christian	Fulton	Milledge ville	Morrison	Newman	Ohio	Oregon*	Polo	Prophets town	Rock Falls	Sterling Carroll*	West	Totals w/out border schools	Totals w/border schools
25	13	12	64	1	3	7	13	19	2	21	71	3	287	323				
Total # of HS graduates	70	53	75	185	1	70	28	69	65	7	115		62	162	201	91	973	1254
% of HS graduates attending SVCC	35.7%	24.5%	16.0%	34.6%	100.0%	4.3%	25.0%	18.8%	29.2%	28.6%	18.3%	#DIV/0!	21.0%	34.6%	35.3%	3.3%	29.5%	25.8%

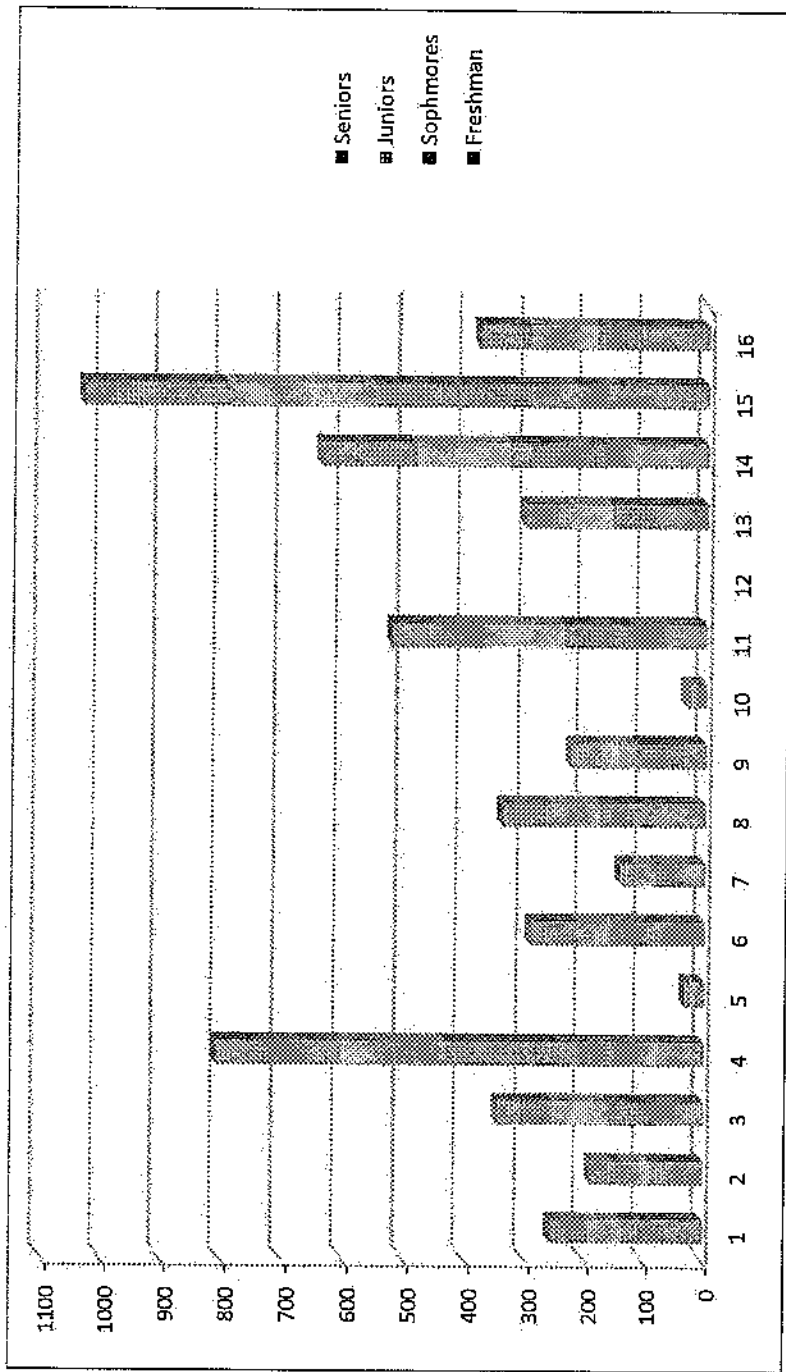
Table 8

22

FY 2013 (Fall 2012) # of recent HS graduates attending SVCC	Amboy	AFC	Bureau Valley*	Faith Christian	Fulton	Milledge ville	Morrison	Newman	Ohio	Oregon*	Palo	Prophets town	Rock Falls	Sterling Carroll*	West	Totals w/out border schools	Totals w/border schools
	33	19	10	72	3	7	12	20	2	19		3	47	85	4	327	360
Total # of HS graduates % of HS graduates attending SVCC	70	50	80	185	6	58	31	79	6	137		71	151	211	96	988	1301
	47.1%	38.0%	12.5%	38.9%	50.0%	12.1%	38.7%	30.4%	33.3%	13.9%	#DIV/0!	4.2%	31.1%	40.3%	4.2%	33.1%	27.7%

Table 9

FY 2013 (Fall 2012) Seniors Class of 2013	Amboy	AFC	Bureau Valley*	Faith Christian	Fulton	Milledge ville	Morrison	Newman	Ohio	Oregon*	Palo	Prophets town	Rock Falls	Sterling Carroll*	West	Totals w/out border schools	Totals w/border schools
	64	55	92	207	10	78	25	49	4	150		77	155	242	83	1049	1374
Juniors Class of 2014 Sophmores	58	45	94	170	8	78	32	62	10	134		68	153	238	113	1002	1343
Class of 2015 Freshmen	78	47	86	188	10	65	46	92	9	119		73	162	256	85	1103	1393
Class of 2016	58	43	75	245	5	72	39	39	9	122		89	172	300	103	1157	1457
Totals	258	190	347	810	33	293	142	341	227	525	0	307	642	1036	384	4311	5567



[illegible]

Board Policy Review

Board Policies:

Board Policy 115.01 Student Trustee

Board Policy 116.01 Board Ethics

Board Policy 116.02 State Officials
& Employees Ethics Act Compliance

115.01 Student Trustee

The Sauk Valley Community College Board shall have one non-voting member who is a student enrolled in Sauk Valley Community College under the jurisdiction of the Board. The method of selecting these student members shall be determined by campus-wide student referendum.

The student member shall serve a term of one year beginning on April 15 of each year.

This non-voting member shall have all of the privileges of membership, including the right to make and second motions and to attend Closed Sessions, other than the right to vote.

It is the policy of the Sauk Valley Community College Board of Trustees to allow the student trustee an advisory vote.

Travel by the student trustee is to be approved by the President of the College.

2/12/79
3/23/87
10/23/89

116.01 Board Ethics

In support of the best interests of the College, all Trustees shall adhere to reasonable ethical standards, including the following principles:

A. Authority. Trustees have authority for official Board action only when acting in concert as a Board of Trustee legally in session. No member of the Board of Trustees has the power to act in the name of the Board unless authorized to do so by the Board of Trustees in legal session, with the exception of the Board Chair in case of an emergency. The Chair will report such emergency actions to the Board at the next scheduled meeting. Trustee relationships with staff, students, citizens, and media representatives will be based on this fact.

B. Conduct. Trustees will demonstrate personal integrity and ethical behavior in word and action; work with other Trustees in a spirit of decency, harmony, and cooperation despite personal differences of opinion that may arise; regularly attend and contribute to Board meetings; focus discussion and decisions on problem solving rather than blame-placing; avoid making public statements or acting in ways that would discredit the Board and undermine public confidence in the College or damage its reputation; and act consistently with the College's shared ethical values of Respect, Responsibility, Fairness, Integrity, and Caring.

C. Decision making. Trustees will become informed to the extent necessary to be an effective Trustee and vote on issues based on correct information; review meeting packets, pose clarifying questions to College staff, and prepare for meetings in advance; welcome and encourage citizen input on the College, while remembering that final decisions are the responsibility of the Board based on input from the staff and recommendations from the President; place the best interests of the College and the District as the top priority in deciding votes; recognize that the primary function of the Board is to establish the policies by which the College is administered, but that the administration of the educational programs and the conduct of College business is the primary function of the President and the staff, and abide by and support majority decisions of the Board.

D. Conflict of Interest. Trustees will not use their position to obtain personal or financial gain for themselves, for family or friends, or for other organizations or businesses with

which they are affiliated. Trustees will not attempt to exercise undue influence over employment or purchasing decisions that are not ordinarily acted upon by the Board. Trustees will not make use of College property or services for personal financial gain, except as they would be reasonably available to other residents of the District.

E. Confidentiality. Trustees will maintain confidentiality of privileged information, including all information discussed in closed or executive session meetings and other communications, such as attorney-client privileged communications.

F. Compliance with law. Trustees will abide by all laws relevant to their role at the College. Nothing in this policy will in any way restrict the application or take precedence over misfeasance, or nonfeasance in office.

2/12/87
3/23/87
7/22/02
3/24/03

116.02 State Officials and Employees Ethics Act Compliance

**ARTICLE 1
DEFINITIONS AND GENERAL PROVISIONS**

Section 1-1 Definitions. For purposes of this Policy, the following terms shall be given these definitions or, if different from time to time, then as defined by the State Officials and Employees Ethics Act (codified at 5 ILCS 430/1-1 and following):

“Board” means the Board of Trustees of the College.

“Campaign for elective office” means any activity in furtherance of an effort to influence the selection, nomination, election, or appointment of any individual to any federal, State, or local public office or office in a political organization, or the selection, nomination, or election of Presidential or Vice-Presidential electors, but does not include activities (i) relating to the support or opposition of any executive, legislative, or administrative action, (ii) relating to collective bargaining, or (iii) that are otherwise in furtherance of the person's official duties.

“Candidate” means a person who has filed nominating papers or petitions for nomination or election to an elected office, or who has been appointed to fill a vacancy in nomination, and who remains eligible for placement on the ballot at a regular election, as defined in section 1-3 of the Election Code (10 ILCS 5/1-3).

“Collective bargaining” has the same meaning as contemplated by the Illinois Educational Labor Relations Act (115 ILCS 5/1 and following).

“Compensated time” means, with respect to an employee, any time worked by or credited to the employee that counts toward any minimum work time requirement imposed as a condition of his or her employment, but for purposes of this Policy, does not include any designated holidays, vacation periods, personal time, compensatory time off or any period when the employee is on a leave of absence. With respect to officers or employees whose hours are not fixed, “compensated time” includes any period of time when the officer or employee is on premises under the control of the College and any other time when the officer or employee is executing his or her official duties, regardless of location.

“Compensatory time off” means authorized time off earned by or awarded to an employee to compensate in whole or in part for time worked in excess of the minimum work time required of that employee as a condition of his or her employment.

“Contribution” has the same meaning as that term is defined in section 9-1.4 of the Election Code (10 ILCS 5/9-1.4).

"Employee" means a person employed by the College whether on a fulltime or part-time basis or pursuant to a contract, whose duties are subject to the direction and control of an employer with regard to the material details of how the work is to be performed, but does not include a volunteer or an independent contractor.

"Employer" means the College.

"Gift" means any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to government employment or the official position of an officer or employee.

"Leave of absence" means any period during which an employee does not receive (i) compensation for employment, (ii) service credit towards pension benefits, and (iii) health insurance benefits paid for by the employer.

"Officer" means a person who holds, by election or appointment, an office created by statute or law, regardless of whether the officer is compensated for service in his or her official capacity. The term "officer" includes all members of the Board of Trustees.

"Political activity" means any activity in support of or in connection with any campaign for elective office or any political organization, but does not include activities (i) relating to the support or opposition of any executive, legislative, or administrative action, (ii) relating to collective bargaining, or (iii) that are otherwise in furtherance of the person's official duties.

"Political organization" means a party, committee, association, fund, or other organization (whether or not incorporated) that is required to file a statement of organization with the State Board of Elections or a county clerk under Section 9-3 of the Election Code (10 ILCS 5/9-3), as the case may be, but only with regard to those activities that require filing with the State Board of Elections or a county clerk.

"Prohibited political activity" means:

- (1) Preparing for, organizing, or participating in any political meeting, political rally, political demonstration, or other political event.
- (2) Soliciting contributions, including but not limited to the purchase of, selling, distributing, or receiving payment for tickets for any political fundraiser, political meeting, or other political event.
- (3) Soliciting, planning the solicitation of, or preparing any document or report regarding anything of value intended as a campaign contribution.
- (4) Planning, conducting, or participating in a public opinion poll in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.

- (5) Surveying or gathering information from potential or actual voters in an election to determine probable vote outcome in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
- (6) Assisting at the polls on election day on behalf of any political organization or candidate for elective office or for or against any referendum question.
- (7) Soliciting votes on behalf of a candidate for elective office or a political organization or for or against any referendum question or helping in an effort to get voters to the polls.
- (8) Initiating for circulation, preparing, circulating, reviewing, or filing any petition on behalf of a candidate for elective office or for or against any referendum question.
- (9) Making contributions on behalf of any candidate for elective office in that capacity or in connection with a campaign for elective office.
- (10) Preparing or reviewing responses to candidate questionnaires.
- (11) Distributing, preparing for distribution, or mailing campaign literature, campaign signs, or other campaign material on behalf of any candidate for elective office or for or against any referendum question.
- (12) Campaigning for any elective office or for or against any referendum question.
- (13) Managing or working on a campaign for elective office or for or against any referendum question.
- (14) Serving as a delegate, alternate, or proxy to a political party convention.
- (15) Participating in any recount or challenge to the outcome of any election.

"Prohibited source" means any person or entity who:

- (1) is seeking official action (i) by an officer or (ii) by an employee, or by the officer or another employee directing that employee;
- (2) does business or seeks to do business (i) with the officer or (ii) with an employee, or with the officer or another employee directing that employee;
- (3) conducts activities regulated (i) by the officer or (ii) by an employee, or by the officer or another employee directing that employee; or
- (4) has interests that may be substantially affected by the performance or non-performance of the official duties of the officer or employee.

Section 1-2. Construction. This Policy shall be construed in a manner consistent with the provisions of the State Officials and Employees Ethics Act (codified at 5 ILCS 430/1-1 and following). This Policy is intended to impose the same but not greater restrictions than the Act.

ARTICLE 2 PROHIBITED POLITICAL ACTIVITIES

Section 2-1 Prohibited Political Activities.

A. No officer or employee shall intentionally perform any prohibited political activity during any compensated time, as defined herein. No officer or employee shall intentionally use any property or resources of the College in connection with any prohibited political activity.

B. At no time shall any officer or employee intentionally require any other officer or employee to perform any prohibited political activity (i) as part of that officer or employee's duties, (ii) as a condition of employment, or (iii) during any compensated time off (such as holidays, vacation or personal time off).

C. No officer or employee shall be required at any time to participate in any prohibited political activity in consideration for that officer or employee being awarded additional compensation or any benefit, whether in the form of a salary adjustment, bonus, compensatory time off, continued employment or otherwise, nor shall any officer or employee be awarded additional compensation or any benefit in consideration for his or her participation in any prohibited political activity.

D. Nothing in this Section prohibits activities that are permissible for an officer or employee to engage in as part of his or her official duties, or activities that are undertaken by an officer or employee on a voluntary basis which are not prohibited by this Policy.

E. No person either (i) in a position that is subject to recognized merit principles of public employment or (ii) in a position the salary for which is paid in whole or in part by federal funds and that is subject to the Federal Standards for a Merit System of Personnel Administration applicable to grant-in-aid programs, shall be denied or deprived of employment or tenure solely because he or she is a member or an officer of a political committee, of a political party, or of a political organization or club.

ARTICLE 3 GIFT BAN

Section 3-1 Gift Ban. Except as permitted by this Article, no officer or employee, and no spouse of or immediate family member living with any officer or employee (collectively referred to herein as "recipients"), shall intentionally solicit or accept any gift from any prohibited source, as defined herein, or which is otherwise prohibited by law. No prohibited source shall intentionally offer or make a gift that violates this Section.

Section 3-2 Exceptions. Section 3-1 is not applicable to the following

- (1) Opportunities, benefits, and services that are available on the same conditions as for the general public.
- (2) Anything for which the officer or employee, or his or her spouse or immediate family member, pays the fair market value.
- (3) Any (i) contribution that is lawfully made under the Election Code or (ii) activities associated with a fundraising event in support of a political organization or candidate.
- (4) Educational materials and missions.
- (5) Travel expenses for a meeting to discuss business.
- (6) A gift from a relative, meaning those people related to the individual as father, mother, son, daughter, brother, sister, uncle, aunt, great aunt, great uncle, first cousin, nephew, niece, husband, wife, grandfather, grandmother, grandson, granddaughter, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, half sister, and including the father, mother, grandfather, or grandmother of the individual's spouse and the individual's fiancé.
- (7) Anything provided by an individual on the basis of a personal friendship unless the recipient has reason to believe that, under the circumstances, the gift was provided because of the official position or employment of the recipient or his or her spouse or immediate family member and not because of the personal friendship. In determining whether a gift is provided on the basis of personal friendship, the recipient shall consider the circumstances under which the gift was offered, such as: (i) the history of the relationship between the individual giving the gift

and the recipient of the gift, including any previous exchange of gifts between those individuals; (ii) whether to the actual knowledge of the recipient the individual who gave the gift personally paid for the gift or sought a tax deduction or business reimbursement for the gift; and (iii) whether to the actual knowledge of the recipient the individual who gave the gift also at the same time gave the same or similar gifts to other officers or employees, or their spouses or immediate family members.

(8) Food or refreshments provided as a "contribution" under the definition of the term offered above, not exceeding \$75 per person in value on a single calendar day; provided that the food or refreshments are (i) consumed on the premises from which they were purchased or prepared or (ii) catered. For the purposes of this Section, "catered" means food or refreshments that are purchased ready to consume which are delivered by any means.

(9) Food, refreshments, lodging, transportation, and other benefits resulting from outside business or employment activities (or outside activities that are not connected to the official duties of an officer or employee), if the benefits have not been offered or enhanced because of the official position or employment of the officer or employee, and are customarily provided to others in similar circumstances.

(10) Intra-governmental and inter-governmental gifts. For the purpose of this Act, "intra-governmental gift" means any gift given to an officer or employee from another officer or employee, and "inter-governmental gift" means any gift given to an officer or employee by an officer or employee of another governmental entity.

(11) Bequests, inheritances, and other transfers at death.

(12) Any item or items from any one prohibited source during any calendar year having a cumulative total value of less than \$100. Each of the exceptions listed in this Section is mutually exclusive and independent of every other.

(13) Any item or items provided by the College in support of the employee's, officer's or member's discharge of official duties.

Section 3-3 Disposition of Gifts. An officer or employee, his or her spouse or an immediate family member living with the officer or employee, does not violate this Policy if the recipient promptly takes reasonable action to return a gift from a prohibited source to its source or gives the gift or an amount equal to its value to an appropriate charity that is exempt from

income taxation under Section 501 (c)(3) of the Internal Revenue Code of 1986, as now or hereafter amended, renumbered, or succeeded.

ARTICLE 4 ETHICS ADVISOR

Section 4-1. The President, with the advice and consent of the Board of Trustees, may designate an Ethics Advisor for the College. If no other designation is made, the regularly retained attorney of the College will serve as the Ethics Advisor.

Section 4-2. The Ethics Advisor shall provide guidance to the officers and employees of the College concerning the interpretation of and compliance with the provisions of this Policy and State ethics laws. The Ethics Advisor shall perform such other duties as may be delegated by the Board.

ARTICLE 5 ETHICS COMMISSION

Section 5-1. An Ethics Commission may be appointed by the Board to review opinions issued by the Ethics Advisor, to consider ethics complaints, and to undertake other responsibilities deemed appropriate. If appointed, the Ethics Commission shall consist of three (3) members. No person shall be appointed as a member of the Commission who is related, either by blood or by marriage up to the degree of first cousin, to any member of the Board of Trustees. The Ethics Commission may be appointed to serve on an ongoing basis or on an ad hoc basis.

Section 5-2. Where appointed to serve on an ongoing basis, at the first meeting of the Ethics Commission, the initial appointees shall draw lots to determine their initial terms. Two commissioners shall serve two-year terms, and the third commissioner shall serve a one-year term. Thereafter, all commissioners shall be appointed to two-year terms. Commissioners may be reappointed to serve subsequent terms. At the first meeting of the Commission, the commissioners shall choose a chairperson from their number. Meetings shall be held at the call of the chairperson or any two commissioners. A quorum shall consist two commissioners, and official action by the commission shall require the affirmative vote of two members.

Section 5-3 The Board of Trustees. The Board may remove a commissioner in case of incompetency, neglect of duty or malfeasance in office after service on the commissioner by certified mail, return receipt requested, of a copy of the written charges against the commissioner and after providing an opportunity to be heard in person or by counsel upon not less than 10 days' notice. Vacancies shall be filled in the same manner as original appointments.

Section 5-4. The Commission shall have the following powers and duties:

(1) To promulgate procedures and rules governing the performance of its duties and the exercise of its powers.

(2) Upon receipt of a signed, notarized, written complaint, to investigate, conduct hearings and deliberations, issue recommendations for disciplinary actions or reprimand. The Commission shall, however, act only upon the receipt of a written complaint alleging a violation of this Policy and not upon its own prerogative.

(3) To receive information from the public pertaining to its investigations and to require additional information and documents from persons who may have violated the provisions of this Policy.

(4) To compel the attendance of witnesses and to compel the production of books and papers pertinent to an investigation. It is the obligation of all officers and employees of the College to cooperate with the Commission during the course of its investigations. Failure or refusal to cooperate with requests by the Commission shall constitute grounds for discipline or discharge.

(5) The powers and duties of the Commission are limited to matters clearly within the purview of this Policy.

Section 5-5.

A. Complaints alleging a violation of this Policy shall be filed with the Ethics Commission.

B. The Commission shall send by certified mail, return receipt requested, a notice to the respondent that a complaint has been filed against him or her and a copy of the complaint. The Commission shall also send by certified mail, return receipt requested, a confirmation of the receipt of the complaint to the complainant. The notices to the respondent and the complainant

shall also advise them of the date, time, and place of the meeting to determine the sufficiency of the complaint and to establish whether probable cause exists to proceed.

C. Upon not less than 48 hours' public notice, the Commission shall meet to review the sufficiency of the complaint and, if the complaint is deemed sufficient to allege a violation of this Policy, to determine whether there is cause, based on the evidence presented by the complainant, to proceed. The meeting may be closed to the public to the extent required by the Open Meetings Act. The Commission shall issue notice to the complainant and the respondent of the Commission's ruling on the sufficiency of the complaint and, if necessary, on cause to proceed within ten business days after such meeting. If the complaint is deemed sufficient to allege a violation of Article 10 of this Policy and there is a determination of cause, then the Commission's notice to the parties shall include a hearing date scheduled within four weeks thereafter.

D. On the scheduled date and upon at least 48 hours' public notice of the meeting, the Commission shall conduct a hearing on the complaint and shall allow both parties the opportunity to present testimony and evidence. The hearing may be closed to the public only if authorized by the Open Meetings Act.

E. Within 30 days after the date the hearing or any recessed hearing is concluded, the Commission shall either (i) dismiss the complaint or (ii) issue a recommendation for discipline or reprimand to the alleged violator and to the Board of Trustees. The particular findings in the case, any recommendation for discipline, and any fine imposed shall be a matter of public information.

F. A complaint alleging the violation of this Policy must be filed within one year after the alleged violation.

ARTICLE 6

BOARD ACTION ON RECOMMENDATION OF COMMISSION

Section 6-1 Officers. Upon receipt of a recommendation from the Ethics Commission, the Board may issue a reprimand to a board member or officer who intentionally violates any provision of Article 5 or Article 10 of this Policy.

Section 6-2 Employees. Upon receipt of a recommendation from the Ethics Commission, the Board may initiate a disciplinary or discharge action against an employee who intentionally violates any provision of Article 5 or Article 10 of this Policy in accordance with the applicable procedures.

6/7/04

Major	FY2011			FY2012			FY2013 (Fall only)			Change FY08-FY12			Equipment Purchases	
	Students	Hours	Graduates	Students	Hours	Graduates	Students	Hours	Approved	Students	Hours	% Students		% Hours
O039--Fire Science	0	0.0	0	0	0.0	0	0	15	234.0	2012				\$60,936
OF34--Fire Service Instructor I	0	0.0	0	0	0.0	0	0	3	9.0	2012				
OF38--Management I	0	0.0	0	0	0.0	0	0	2	9.0	2012				
OF40--Tactics and Strategy I	0	0.0	0	0	0.0	0	0	3	15.0	2012				
OH47--Pipe Welding	0	0.0	0	0	0.0	0	0	2	23.0	2012				
O061--Multicraft Technology	0	0.0	0	0	0.0	0	0	24	392.0	2012				\$26,390
O070--Sustainable Technologies	0	0.0	0	0	0.0	0	0	4	83.0	2012				\$158,554
O077--Server Specialist	0	0.0	0	0	0.0	0	0	4	75.0	2012				
OB31--Networking Specialist	3	23.0	0	0	0.0	0	0	2	25.0	2012*	0	0		
O067--Heat, Refrig, Air Cond	47	1012.0	4	47	1012.0	14	14	14	266.0	2012*	20	564	74.07%	\$29,781
OH84--Heat, Refrig, AC Entry Tech	7	106.5	16	8	95.0	7	12	171.5	2012*	2012*	5	27	166.67%	39.71%
OH85--Basic Wind Energy Technician	21	370.0	6	10	168.0	5	4	62.0	2009	2009	10	168	Down from 221 students	
OH86--Advance Wind Energy Technician	14	226.0	5	13	191.0	2	9	135.0	2009	2009	13	191.9	Current students	
Total	92	1737.5	31	82	1497.0	29	98	1499.5						\$275,681
2012 * redesigned programs approved ICCB														
Report includes new programs with current and/or past enrollment														

Sauk Valley Community College
November 26, 2012

Action Item 5.1

Topic: 2012 Tax Levy

Presented By: Dr. George Mihel and Melissa Dye

Presentation:

State law requires us to file a tax levy with the county clerks by the fourth Tuesday of December. Attached is SVCC's proposed Certificate of Tax Levy for 2012. If approved, the estimated tax rate for 2012 will be approximately 44.35 cents per hundred dollars of equalized assessed valuation (EAV), up .36% from 44.19 cents in 2011. The following table compares the two years' levies and tax rates:

Fund	2011 Extension	2012 Levy Proposed	% Change	2011 Rate	2012 Rate Proposed
Education	\$3,875,035	4,000,000	3.22%	\$.2450	\$.2450
Operations & Maintenance	474,494	500,000	5.38%	.0300	.0300
Protection, Health, Safety	790,823	751,000	-5.04%	.0500	.0500
Liability, Protection, Settlement	0	0	0%	.0000	.0000
Social Security/Medicare	0	0	.0%	.0000	.0000
Audit	64,848	72,000	11.03%	.0041	.0045
TOTAL	\$5,205,200	\$5,323,000	2.26%	\$.3291	\$.3295
Bond & Interest	1,784,662	1,810,650	1.46%	.1128	.1140
TOTAL	\$6,989,862	\$7,133,650	2.06%	\$.4419	\$.4435

Early information from the district's six county assessors indicates that the 2012 EAV will increase about .4% from 2011, from \$1,581,646,839 to \$1,587,893,870. The actual tax base upon which our tax revenue is collected will not be determined until May 2013. Therefore, the request for tax revenue in the Education and Operations and Maintenance Funds needs to be set slightly higher than the anticipated actual base in order to provide the College with all of the tax revenue previously authorized by the public.

The Liability, Protection and Settlement and the Social Security/Medicare levies are set at zero for 2012 to allow the Bond and Interest levy to use that levy capacity. This additional capacity has allowed the College to bond for enough to fund the needed building renovations in the technology and science lab areas.

The Protection, Health and Safety levy equals the cost of the capital projects that the Board approved in September 2012. The Audit Fund levy is set at an estimate of audit costs for next fiscal year. The Bond and Interest levy is the amount needed to meet annual principal and interest payments on our funding and working cash bonds.

The following table provides a historical look at the SVCC tax rate and the corresponding cost to the taxpayers for a \$100,000 home.

	2008	2009	2010	2011	Estimate 2012
SVCC Tax Rate	0.4433	0.4425	0.4433	0.4419	0.4435
\$100,000 home (1)	\$ 147.77	\$ 147.50	\$ 147.77	\$ 147.30	\$ 147.83
EAV adj. \$100,000 home (2)	\$ 154.05	\$ 152.07	\$ 150.72	\$ 148.92	\$ 148.42
CPI adj. \$100,000 home (3)	\$ 151.16	\$ 153.40	\$ 145.55	\$ 151.28	\$ 152.71

(1) This is the tax amount for a \$100,000 home that does not increase in value annually.

(2) This is the tax amount for a \$100,000 home that increases annually by the EAV % change.

(3) This is the tax amount for a \$100,000 home that increases annually by the Midwest April to April CPI % change.

In addition to the statements made on the accompanying Certificate of Tax Levy, by approving this resolution the Board of Trustees also approves the following statement for GASB accounting purposes:

That the property tax levy adopted by the Board of Trustees for the calendar year 2012 to be collected in the calendar year 2013 be allocated 50% for fiscal year 2013 and 50% for fiscal year 2014.

Recommendation:

The administration recommends the Board of Trustees approve the 2012 tax levy as presented.

CERTIFICATE OF TAX LEVY

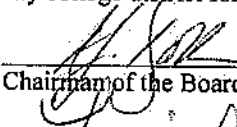
Community College District No. 506 County(ies): Bureau, Carroll, Henry, Lee, Ogle, Whiteside

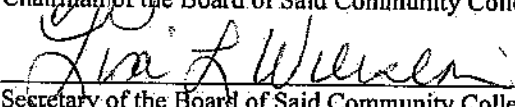
Community College District Name: Sauk Valley Community College and State of Illinois

We hereby certify that we require:

the sum of \$ 4,000,000 to be levied as a tax for educational purposes (110 ILCS 805/3-1), and
the sum of \$ 500,000 to be levied as a tax for operations and maintenance purposes (110 ILCS 805/3-1),
and
the sum of \$ _____ to be levied as an additional tax for educational and operations and maintenance
purposes (110 ILCS 805/3-14.3), and
the sum of \$ _____ to be levied as a special tax for purposes of the Local Governmental and
Governmental Employees Tort Immunity Act (745 ILCS 10/9-107), and
the sum of \$ _____ to be levied as a special tax for Social Security and Medicare insurance purposes (40
ILCS 5/21-110 and 5/21-110.1), and
the sum of \$ 72,000 to be levied as a special tax for financial audit purposes (50 ILCS 310/9), and
the sum of \$ 751,000 to be levied as a special tax for protection, health, and safety purposes (110 ILCS
805/3-20.3.01), and
the sum of \$ _____ to be levied as a special tax for (specify) _____ purposes, on the taxable
property of our community college district for the year 2013

Signed this 26th day of November, 2012


Chairman of the Board of Said Community College District


Secretary of the Board of Said Community College District

When any community college district is authorized to issue bonds, the community college board shall file in the office of the county clerk in which any part of the community college district is situated a certified copy of the resolution providing for their issuance and levying a tax to pay them. The county clerk shall each year during the life of a bond issue extend the tax for bonds and interest set forth in the certified copy of the resolution. Therefore, to avoid a possible duplication of tax levies, the community college board should not include in its annual tax levy a levy for bonds and interest.

Number of bond issues of said community college district which have not been paid in full 1.

This certificate of tax levy shall be filed with the county clerk of each county in which any part of the community college district is located on or before the last Tuesday in December.

(DETACH AND RETURN TO COMMUNITY COLLEGE DISTRICT)

This is to certify that the Certificate of Tax Levy for Community College District No. 506 County(ies) of Bureau, Carroll, Henry, Lee, Ogle, Whiteside and State of Illinois on the equalized assessed value of all taxable property of said community college district for the year 2012 was filed in the office of the County Clerk of this county on _____, 2013.

In addition to an extension of taxes authorized by levies made by the board of said community college district an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon. The total amount, as approved in the original resolution(s), for said purpose for the year 2012 is \$ 1,810,650.

Date

Bureau
County Clerk and County

CERTIFICATE OF TAX LEVY

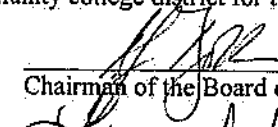
Community College District No. 506 County(ies): Bureau, Carroll, Henry, Lee, Ogle, Whiteside

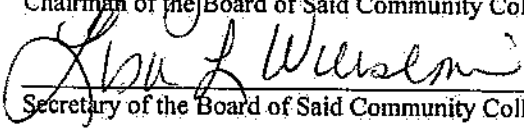
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Signed this 26th day of November, 2012


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Number of bond issues of said community college district which have not been paid in full 1

This certificate of tax levy shall be filed with the county clerk of each county in which any part of the community college district is located on or before the last Tuesday in December.

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Carroll

County Clerk and County

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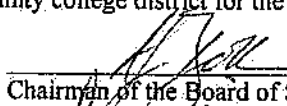
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County Clerk and County Henry

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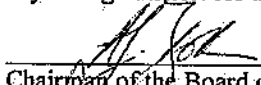
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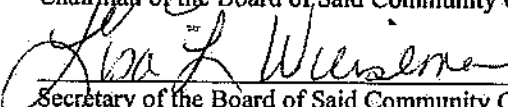
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and
the sum of \$ _____ to be levied as an additional tax for educational and operations and maintenance
purposes (110 ILCS 805/3-14.3), and
the sum of \$ _____ to be levied as a special tax for purposes of the Local Governmental and
Governmental Employees Tort Immunity Act (745 ICLS 10/9-107), and
the sum of \$ _____ to be levied as a special tax for Social Security and Medicare insurance purposes (40
ILCS 5/21-110 and 5/21-110.1), and
the sum of \$ 72,000 to be levied as a special tax for financial audit purposes (50 ILCS 310/9), and
the sum of \$ 751,000 to be levied as a special tax for protection, health, and safety purposes (110 ILCS
805/3-20.3.01), and
the sum of \$ _____ to be levied as a special tax for (specify) _____ purposes, on the taxable
property of our community college district for the year 2013

Signed this 26th day of November, 2012


Chairman of the Board of Said Community College District


Secretary of the Board of Said Community College District

When any community college district is authorized to issue bonds, the community college board shall file in the office of the county clerk in which any part of the community college district is situated a certified copy of the resolution providing for their issuance and levying a tax to pay them. The county clerk shall each year during the life of a bond issue extend the tax for bonds and interest set forth in the certified copy of the resolution. Therefore, to avoid a possible duplication of tax levies, the community college board should not include in its annual tax levy a levy for bonds and interest.

Number of bond issues of said community college district which have not been paid in full 1.

This certificate of tax levy shall be filed with the county clerk of each county in which any part of the community college district is located on or before the last Tuesday in December.

(DETACH AND RETURN TO COMMUNITY COLLEGE DISTRICT)

This is to certify that the Certificate of Tax Levy for Community College District No. 506 County(ies) of Bureau, Carroll, Henry, Lee Ogle, Whiteside and State of Illinois on the equalized assessed value of all taxable property of said community college district for the year 2012 was filed in the office of the County Clerk of this county on _____, 2013.

In addition to an extension of taxes authorized by levies made by the board of said community college district an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon. The total amount, as approved in the original resolution(s), for said purpose for the year 2012 is \$ 1,810,650.

Date

Lee
County Clerk and County

CERTIFICATE OF TAX LEVY

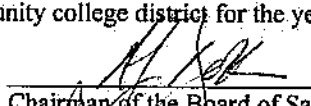
Community College District No. 506 County(ies): Bureau, Carroll, Henry, Lee, Ogle, Whiteside

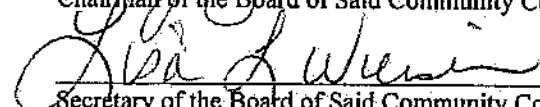
Community College District Name: Sauk Valley Community College and State of Illinois

We hereby certify that we require:

the sum of \$ 4,000,000 to be levied as a tax for educational purposes (110 ILCS 805/3-1), and
the sum of \$ 500,000 to be levied as a tax for operations and maintenance purposes (110 ILCS 805/3-1),
and
the sum of \$ _____ to be levied as an additional tax for educational and operations and maintenance
purposes (110 ILCS 805/3-14.3), and
the sum of \$ _____ to be levied as a special tax for purposes of the Local Governmental and
Governmental Employees Tort Immunity Act (745 ILCS 10/9-107), and
the sum of \$ _____ to be levied as a special tax for Social Security and Medicare insurance purposes (40
ILCS 5/21-110 and 5/21-110.1), and
the sum of \$ 72,000 to be levied as a special tax for financial audit purposes (50 ILCS 310/9), and
the sum of \$ 751,000 to be levied as a special tax for protection, health, and safety purposes (110 ILCS
805/3-20.3.01), and
the sum of \$ _____ to be levied as a special tax for (specify) _____ purposes, on the taxable
property of our community college district for the year 2013

Signed this 26th day of November, 2012


Chairman of the Board of Said Community College District


Secretary of the Board of Said Community College District

When any community college district is authorized to issue bonds, the community college board shall file in the office of the county clerk in which any part of the community college district is situated a certified copy of the resolution providing for their issuance and levying a tax to pay them. The county clerk shall each year during the life of a bond issue extend the tax for bonds and interest set forth in the certified copy of the resolution. Therefore, to avoid a possible duplication of tax levies, the community college board should not include in its annual tax levy a levy for bonds and interest.

Number of bond issues of said community college district which have not been paid in full 1

This certificate of tax levy shall be filed with the county clerk of each county in which any part of the community college district is located on or before the last Tuesday in December.

(DETACH AND RETURN TO COMMUNITY COLLEGE DISTRICT)

This is to certify that the Certificate of Tax Levy for Community College District No. 506 County(ies) of Bureau, Carroll, Henry, Lee, Ogle, Whiteside and State of Illinois on the equalized assessed value of all taxable property of said community college district for the year 2012 was filed in the office of the County Clerk of this county on _____, 2013.

In addition to an extension of taxes authorized by levies made by the board of said community college district an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon. The total amount, as approved in the original resolution(s), for said purpose for the year 2012 is \$ 1,810,650.

Date

Ogle
County Clerk and County

CERTIFICATE OF TAX LEVY

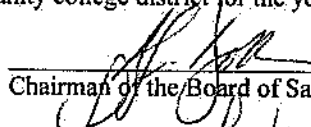
Community College District No. 506 County(ies): Bureau, Carroll, Henry, Lee, Ogle, Whiteside

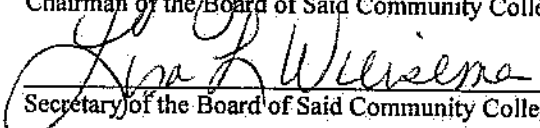
Community College District Name: Sauk Valley Community College and State of Illinois

We hereby certify that we require:

the sum of \$ 4,000,000 to be levied as a tax for educational purposes (110 ILCS 805/3-1), and
the sum of \$ 500,000 to be levied as a tax for operations and maintenance purposes (110 ILCS 805/3-1),
and
the sum of \$ _____ to be levied as an additional tax for educational and operations and maintenance
purposes (110 ILCS 805/3-14.3), and
the sum of \$ _____ to be levied as a special tax for purposes of the Local Governmental and
Governmental Employees Tort Immunity Act (745 ICLS 10/9-107), and
the sum of \$ _____ to be levied as a special tax for Social Security and Medicare insurance purposes (40
ILCS 5/21-110 and 5/21-110.1), and
the sum of \$ 72,000 to be levied as a special tax for financial audit purposes (50 ILCS 310/9), and
the sum of \$ 751,000 to be levied as a special tax for protection, health, and safety purposes (110 ILCS
805/3-20.3.01), and
the sum of \$ _____ to be levied as a special tax for (specify) _____ purposes, on the taxable
property of our community college district for the year 2013

Signed this 26th day of November, 2012


Chairman of the Board of Said Community College District


Secretary of the Board of Said Community College District

When any community college district is authorized to issue bonds, the community college board shall file in the office of the county clerk in which any part of the community college district is situated a certified copy of the resolution providing for their issuance and levying a tax to pay them. The county clerk shall each year during the life of a bond issue extend the tax for bonds and interest set forth in the certified copy of the resolution. Therefore, to avoid a possible duplication of tax levies, the community college board should not include in its annual tax levy a levy for bonds and interest.

Number of bond issues of said community college district which have not been paid in full 1.

This certificate of tax levy shall be filed with the county clerk of each county in which any part of the community college district is located on or before the last Tuesday in December.

(DETACH AND RETURN TO COMMUNITY COLLEGE DISTRICT)

This is to certify that the Certificate of Tax Levy for Community College District No. 506 County(ies) of Bureau, Carroll, Henry, Lee Ogle, Whiteside and State of Illinois on the equalized assessed value of all taxable property of said community college district for the year 2012 was filed in the office of the County Clerk of this county on _____, 2013.

In addition to an extension of taxes authorized by levies made by the board of said community college district an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon. The total amount, as approved in the original resolution(s), for said purpose for the year 2012 is \$ 1,810,650.

Date

Whiteside
County Clerk and County

**Sauk Valley Community College
November 26, 2012**

Action Item 5.2

Topic: **Bid Award - Security Vehicle Purchase**

Presented By: **Dr. George Mihel and Frank Murphy**

Presentation:

In an effort to provide a more visible presence on campus, the Security department is requesting the purchase of a security vehicle. Presently, the officers use the grounds pickup/snowplow for patrolling the parking lots as well as daily mail and bank deposit runs. This vehicle is also used by the buildings and grounds staff for regular operations. The result is excessive wear and tear on the vehicle and coordination issues between security and grounds to ensure that the vehicle is available when needed.

A bid announcement was placed in the *Dixon Telegraph* and *Sterling Daily Gazette*, and specifications were sent to local dealers and eleven bids were received. The price includes the trade-in of the Ford 2001 Ford 15-passenger Econovan. The purchase will be paid by funding bonds.

Company	Vehicle	Bid
Schimmer Chevrolet Mendota, IL	2013 Silverado	\$19,066.39
Prescott Brothers Ford Mendota, IL	2013 F150 Supercab	\$19,315.24
Ken Nelson Auto Plaza Dixon, IL	2013 GMC Sierra	\$19,901.00
Ken Nelson Auto Plaza Dixon, IL	2013 Dodge Ram	\$20,063.00
Sterling Chevrolet Sterling, IL	2013 Silverado	\$21,081.39
Pete Harkness Chevrolet Morrison, IL	2013 Chevy Silverado	\$21,350.00
Vaessen Brothers Chevrolet Sublette, IL	2013 Chevy Silverado	\$21,605.00
Pete Harkness Ford Sterling, IL	Ford SuperCab	\$21,988.28
Ken Nelson Auto Plaza Dixon, IL	GMC Sierra	\$22,046.00
Pete Harkness Ford Sterling, IL	Ford Crew Cab	\$26,091.92
Schuler Motors Morrison, IL	2012 Dodge Ram	\$28,280.00

After examination of the information provided it is the decision of the administration to go with the lowest bidder meeting all the specifications.

Recommendation:

The administration recommends the Board approve the purchase of a 2013 Dodge Ram from Ken Nelson Auto Plaza in Dixon in the amount of \$20,063.00, to be paid from funding bonds.

Sauk Valley Community College
November 26, 2012

Action Item 5.3

Topic: Bid Award - Pick Up/Plow Truck

Presented By: Dr. George Mihel and Frank Murphy

Presentation:

The College has a 2003 Ford F-250 pickup truck that has been used by the Grounds staff extensively over the years and is in need of replacement.

A bid announcement was placed in the *Dixon Telegraph* and *Sterling Daily Gazette*, and specifications were sent to 11 local vendors. Nine bids were received. The price includes the trade-in of the Ford F-250. The cost will be paid by funding bonds.

Company	Vehicle	Bid
Pete Harkness Chevrolet Morrison, IL	2012 Chevrolet 2500	\$16,918.31
Ken Nelson Auto Plaza Dixon, IL	2013 GMC 2500	\$18,292.00
Sterling Chevrolet Sterling, IL	2013 Chevrolet 2500	\$18,481.39
Prescott Brothers Ford Mendota, IL	2012 Ford F-250	\$18,639.46
Ken Nelson Auto Plaza Dixon, IL	2013 Dodge 2500	\$19,514.00
Vaessen Brothers Chevrolet Sublette, IL	2013 Chevy Silverado	\$19,905.00
Pete Harkness Ford Sterling, IL	2012 Ford F250 Super Duty	\$21,005.45
Schimmer Chevrolet Mendota, IL	2013 Chevy Silverado	\$21,200.00
Schuler Motors Morrison, IL	Dodge Ram 2500	\$26,990.00

Recommendation:

The administration recommends the Board approve the purchase of the 2012 Chevrolet 2500 pickup from Pete Harkness Chevrolet in Morrison in the amount of \$16,918.31, to be paid from funding bonds.

Sauk Valley Community College
November 26, 2012

Action Item 5.4

Topic: **Bid Award - Portable Staging Purchase**

Presented By: **Dr. George Mihel and Frank Murphy**

Presentation:

The portable staging the College owns is over 40 years old and in need of replacement. The staging consists of 12 individual sections that be folded up for storage purposes. In addition there are two fixed stairs with handrails that attach to the staging.

A bid announcement was placed in the *Dixon Telegraph* and *Sterling Daily Gazette*, and specifications were sent to two vendors. Two bids were received. The cost will be paid by funding bonds.

Company	Staging	Stairs	Total Price	Remarks
R.L. Jackson & Assoc St. Charles, MO	\$6,420.00	576.00	\$6,996.00	Did not meet bid specifications
Staging Concepts Minneapolis, MN	\$15,300.00	\$1,340.00	\$16,640.00	

Recommendation:

The administration recommends the Board approve the purchase of the portable staging and stair units from Staging Concepts in Minneapolis, Minnesota in the amount of \$16,640.00, to be paid from funding bonds.

Sauk Valley Community College
November 26, 2012

Action Item 5.5

Topic: **Appointment of Engineering Firm**

Presented By: **Dr. George Mihel**

Presentation:

ICCB requires the college to have a licensed engineer certify the cost estimates for any protection health and safety (PHS) projects are

Willett, Hoffman and Associates have been performing this service for a number of years. The company has been excellent to work with, has done quality work, and has the knowledge and history of the college.

In addition to completing the ICCB form we will continue to use Willett, Hoffman and Associates to spec, bid, or oversee projects as appropriate and necessary.

Recommendation:

The administration recommends the Board approve Willett, Hoffman and Associates as the college engineering firm through the end of the 2015 academic year. (6-30-15)