SAUK VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES
AGENDA
SPECIAL MEETING

Board Room
Dixon, IL

May 6, 2013
12:00 noon

1.0 Call to Order/Roll Call

2.0 Election Certification

3.0 Organization of New Board

A. Election of Officers:
   1. Board Chair
   2. Board Vice Chair
   3. Board Secretary

B. Appointment of College Treasurer
C. Appointment of Legal Counsel
D. Appointment of Foundation Liaison
E. Appointment of ICCTA Representative
F. Appointment of Audit Firm
G. Designation of Depositories
H. Determination of Date and Time of Meetings

4.0 Adjournment

Sauk Valley Community College
May 6, 2013

Organization of New Board - Item A

An organization of the new Board is required at this time. The Board will need to elect the three officers.

Agenda Item A-1	Board Chair
Agenda Item A-2	Board Vice Chair
Agenda Item A-3	Board Secretary

Sauk Valley Community College
May 6, 2013

<u>Organization of New Board - Item B - E</u>

Agenda Item B   Appointment of College Treasurer

The administration recommends Melissa Dye be appointed to continue in this role.

Agenda Item C   Appointment of Legal Counsel

The administration recommends the firm of Ward, Murray, Pace and Johnson, P.C. continue in this role.

Agenda Item D   Appointment of Foundation Liaison

Agenda Item E   Appointment of ICCTA Representative

Sauk Valley Community College
May 6, 2013

<u>Organization of New Board - Item F</u>

Appointment of College Audit Firm

McGladrey & Pullen, LLP has satisfactorily performed the audits of the College financial statements for the past four years and have maintained a good working relationship with the Business Office. Last year the College approved to retain McGladrey & Pullen, LLP as the College auditors for FY12 and FY13.

The College's audit fee was $60,805 before additional work was required.

Recommendation:

The administration recommends the Board retain McGladrey & Pullen, LLP as the College audit firm for the fiscal year ending June 30, 2013.

Sauk Valley Community College
May 6, 2013

Organization of New Board - Item G

Designation of Depositories for Funds

The newly organized Board should designate the legal depositories for College funds.

Recommendation:

The administration recommends that the Board approve all banks and savings and loans in the district and the Illinois Funds (formerly called the Illinois Public Treasurers Investment Pool) as legal depositories for College funds.

Sauk Valley Community College
May 6, 2013

<u>Organization of New Board – Item H</u>

Determination of Date and Time of Meetings

The regularly scheduled monthly meetings of the Sauk Valley Community College Board of Trustees are held on the 4th Monday of each month at 7:00 p.m. unless otherwise noted. For the upcoming year, the dates are as follows:

*May 20, 2013

June 24, 2013

*July 29, 2013

August 26, 2013

September 23, 2013

October 28, 2013

November 25, 2013

*December 16, 2013

January 27, 2014

February 24, 2014

March 24, 2014

April 28, 2014

* May 20, 2013 to accommodate the Memorial Day holiday
* July 29, 2013 to accommodate the 30 day public viewing of budget
* December 16, 2013 to accommodate the December 23, 2013 holiday Closing

SAUK VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES
AGENDA

Third Floor Board Room
Dixon, IL

May 20, 2013
7:00 p.m.

1.0 Call to Order/Roll Call

2.0 Consent Agenda
- 2.1 Approval of Agenda
- 2.2 Approval of Minutes, April 22, 2013
- 2.3 Treasurer's Report
- 2.4 Bills Payable
- 2.5 Payrolls

April 30, 2013	$267,385.77
May 15, 2013	$269,533.06

- 2.6 Budget Report
- 2.7 Request to Serve Alcohol

3.0 Reports/Information
- 3.1 President's Report
- 3.2 Reports/Comments from Board Members
- 3.3 Communication from Visitors
- 3.4 Board Policy Review – 301.01 Budgeting, Purchasing, Accounting, and Auditing Procedures; 302.01 Budget Control Policy and 302.02 Payment of Bills
- 3.5 Resolution Presentations

4.0 Action Items
- 4.1 Recommendation for Bid Award – Safety Communications
- 4.2 Recommendation for Bid Award – Electrical Improvements
- 4.3 Program Discontinuation

5.0 Closed Session – (Appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College; closed session minutes review and consideration; pending litigation probable or imminent)

6.0 Closed Session Minutes Review

7.0 Approval of Closed Session Minutes of April 22, 2013

8.0 Adjournment

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES
May 20, 2013

The Board of Trustees of Sauk Valley Community College met in regular session at 7:00 p.m. on May 26, 2013 in the Board Room at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order:	Chair Bollman called the meeting to order at 7:00 p.m. and the following members answered roll call: Andrew Bollman — Scott Stoller Robert Thompson — Paula Meyer Margaret Tyne
SVCC Staff:	President George J. Mihel Attorney Miller Academic Vice President Alan Pfeifer Business Manager Melissa Dye Director of Buildings and Grounds Security Supervisor Brian Beckman Administrative Assistant Debra Dillow
Absent:	Ed Andersen Lisa Wiersema Student Trustee Osorio
Consent Agenda:	It was moved by Member Stoller and seconded by Member Tyne to approve the Consent Agenda. In a roll call vote, all voted aye. Motion carried.
President's Report:	Dr. Mihel reported to the Board that ICCTA will award a Certificate of Merit to Dr. William Simpson and the Trustee Education Award to Member Andrew Bollman at the upcoming ICCTA meeting in June. Brian Beckman, provided a presentation on the latest ideas for future direction for security on campus. Dr. Mihel reported that the Sauk Softball team competed in the NJCAA National Tournament and tied for seventh place. Congratulations to Coach Lowe and the softball players.
Reports:	*ICCTA Report:* Member Bollman indicated that he along with Member Thompson and Member Andersen will attend the ICCTA Annual Conference in June.

Foundation: None

Student Trustee Report: None

Board Policy Review:	Dr. Mihel reviewed Board Policy 301.01 Budgeting, Purchasing, Accounting, and Auditing Procedures and Policy 302.01 Budget Control Policy and will not recommend any changes. He reviewed Board Policy 302.02 Payment of Bills and perhaps in the future will modify this policy when the administration automates the procedures.
Resolution Presentation:	The Board of Trustees and Dr. Mihel presented Dr. William Simpson with a resolution thanking him for his 31 years of service and contributions to the Board, college, and students. A resolution was also presented to Student Trustee Kala Karrow for her service as student trustee and wishes for best of luck in her continued education.
Bid Award – Safety Communications Phase 3:	It was moved by Member Stoller and seconded by Member Tyne that the Board approve the bid award for Phase 3 of the project to Tri-City Electric Company of Iowa in the amount of $51,205. In a roll call vote, all voted aye. Motion carried.
Bid Award – 2013 Electrical Improvements:	It was moved by Member Tyne and seconded by Member Meyer that the Board approve the bid for the 2013 Electrical Improvements Project from Herzig Engineering in the amount of $33,500 to be paid with Protection, Health and Safety funds. In a roll call vote, all voted aye. Motion carried.
Program Discontinuation:	It was moved by Member Stoller and seconded by Member Meyer that the Board approve the discontinuation of the Wind Energy Program effective for the fall, 2013 semester. In a roll call vote, all voted aye. Motion carried.
Closed Session Minutes Review:	It was moved by Member Stoller and seconded by Member Tyne that the Board approve the closed session minutes review recommendations as follows: The Board has determined the closed session minutes of meetings which have been tape recorded pursuant to the Open Meetings Act, have been kept in accordance with the requirements of the Open Meetings Act, the tape recordings of the meetings through July 27, 2011 shall be destroyed. The Board, having reviewed its closed session minutes as required by law, keep closed all the minutes that are currently closed with the exceptions as presented by Attorney Miller. In a roll call vote, all voted aye. Motion carried.

Closed Session Minutes April 22, 2013:	It was moved by Member Meyer and seconded by Member Tyne that the Board approve the closed session minutes of April 22, 2013. In a roll call vote, all voted aye.
Adjournment:	Since the scheduled business was completed, it was moved by Member Stoller and seconded by Member Meyer that the Board adjourn. In a roll call vote, all voted aye. Motion carried. The meeting adjourned at 7:30 p.m.
Next Meeting:	The next regular meeting of the Board will be at 7:00 p.m. on June 24, 2013 in the Board Room.

Respectfully submitted,

Paula Meyer, Secretary Pro-Tem

SAUK VALLEY COMMUNITY COLLEGE
APPROVED BY
BOARD CHAIR
BOARD SECRETARY
DATE 5/20/13

SAUK VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES - TREASURER'S REPORT
As of April 30, 2013

CHECKING ACCOUNTS		INTEREST	
INTEREST BEARING ACCOUNTS		RATE	AMOUNT
General Account - Sterling Federal Bank		0.150	$923,330.26
Illinois Funds - Firstar Bank, Springfield		0.059	5,797,558.34
SUBTOTAL			6,720,888.60
MONEY MARKET			
PMA Financial Network, Inc.		1.000	566,633.15
SFB Investment Center		0.000	4,199,110.83
SUBTOTAL			4,765,743.98
TOTAL CHECKING ACCOUNTS			$11,486,632.58
INVESTMENTS	MATURITY		
FINANCIAL INSTITUTION	DATE		
First National Bank, Amboy	07-21-2013	0.150	500,000
Farmers State Bank, Sublette	11-13-2013	0.220	1,000,000
Farmers State Bank, Sublette	02-17-2014	0.350	1,010,052
SUBTOTAL			2,510,052
PMA FINANCIAL NETWORK		YIELD	PRICE
State Bank of India CD	09-23-2013	1.000	248,565.44
Discover Bank CD	09-30-2013	1.000	248,590.24
Federal Home Loan Bank	09-12-2014	1.375	645,121.90
Federal Home Loan Bank	12-12-2014	2.750	504,865.60
Federal Home Loan Bank	12-12-2014	1.250	684,915.75
GE Cap Financial Inc	02-24-2015	1.050	249,051.52
Ally Bank	08-10-2015	1.100	249,820.32
Sallie Mae Bank/Murray	08-10-2015	1.100	249,820.32
Union Bank NA	09-28-2015	1.000	201,364.00
Federal Home Ln Mtg Corp	03-19-2027	3.000	500,585.00
Federal Natl Mtg Assoc	11-26-2027	2.500	598,344.00
Federal Home Loan Mortgage Corp	01-18-2028	3.000	400,620.00
Federal Natl Mtg Assn	07-30-2032	3.550	496,800.00
SUBTOTAL			$5,278,464.09
SFB INVESTMENT CENTER - CHALLENGE GRANTS			
Doral Bk Catano P R	05-28-2013	2.000	250,000.00
Goldman Sachs Bank	10-21-2013	1.050	250,000.00
			500,000.00
TOTAL INVESTMENTS			$8,288,516.47

Sauk Valley Community College
Board of Trustees
May 20, 2013

SAUK VALLEY COMMUNITY COLLEGE
APPROVED BY

BOARD CHAIR

BOARD SECRETARY

DATE 5/20/13

Summary of Bills Payable	Amount
General Operating Funds	$ 684,148.74

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Tri County Opportunities	01		Tuition Billed to Employer	Refund G Medina	999.00
Fifth Third Bank	01		Due from Computer Purchase Plan	Computer Purchase K Fordyce	1,311.00
Assn of Community College Trus	01		Prepaid Expense	ACCT Board Annual Dues	2,879.00
State Universities Retirement	01		SURS Payable	Accrued Surs	31,150.01
State Universities Retirement	01		SURS Payable	Accrued Surs	31,475.55
Select Employees Credit Union	01		Credit Union Payable	ACCRUED W/H Select Employees Credit Un	2,998.63
SVCC Faculty Association	01		Faculty Association Payable	Accrued SVCC Faculty Assoc. Dues	899.37
SVCC Faculty Association	01		Faculty Association Payable	Accrued SVCC Faculty Assoc. Dues	899.37
Meyer, Lydia	01		Wage Garnishment Payable	GARNISHMENT	580.00
Meyer, Lydia	01		Wage Garnishment Payable	ACCRUED W/H	580.00
RRCA-Management	01		Wage Garnishment Payable	GARNISHMENT	160.89
RRCA-Management	01		Wage Garnishment Payable	GARNISHISHMENT	160.89
Community Health Charities of	01		United Way Payable	ACCRUED W/H-Community Health Charities	50.01
Community Health Charities of	01		United Way Payable	ACCRUED W/H	50.01
United Way of Lee County	01		United Way Payable	Accrued United Way Dixon	41.67
United Way of Lee County	01		United Way Payable	Accrued United Way Dixon	41.67
United Way of Whiteside County	01		United Way Payable	Accrued United Way Sterling/Rock Falls	48.20
United Way of Whiteside County	01		United Way Payable	Accrued United Way Sterling/Rock Falls	48.20
Reliance Standard Life Insuran	01		Optional Life Insurance	Optional Life Insurance	745.91
Reliance Standard Life Insuran	01		Optional Life Insurance	Optional Life Insurance	745.91
Reliance Standard Life Insuran	01		Optional Life Insurance	Optional Life Insurance	745.91
Reliance Standard Life Insuran	01		Optional Disability Insurance	Optional Long Term Disability	1,429.80
Reliance Standard Life Insuran	01		Optional Disability Insurance	Optional Long Term	714.90
JEM fbo Sauk Valley CC 403b Pl	01		Fidelity Investments	ACCRUED ANNUITIES-Fidelity Investments	1,955.00
JEM fbo Sauk Valley CC 403b Pl	01		Fidelity Investments	ACCRUED ANNUITIES-VALIC	1,955.00
JEM fbo Sauk Valley CC 403b Pl	01		Vanguard	ACCRUED ANNUITIES-Vanguard	700.00

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
JEM fbo Sauk Valley CC 403b Pl	01		Vanguard	ACCRUED ANNUITIES-VALIC	700.00
JEM fbo Sauk Valley CC 403b Pl	01		Valic	ACCRUED ANNUITIES-VALIC	150.00
JEM fbo Sauk Valley CC 403b Pl	01		Valic	ACCRUED ANNUITIES-VALIC	150.00
Alexander, Ursula	01		Accounts Payable	SSS	560.00
Apple, Alexander	01		Accounts Payable	Foundation	500.00
Austin, Patricia	01		Accounts Payable	SSS	530.00
Bajrami, Valbona .	01		Accounts Payable	SSS	560.00
Bartnick, Sara	01		Accounts Payable	SSS	560.00
Battles, Melanie	01		Accounts Payable	Online Refund	130.00
Bender, Amanda	01		Accounts Payable	SSS	560.00
Bierdeman, Nathaniel	01		Accounts Payable	SSS	560.00
Bowles, Trinda	01		Accounts Payable	Direct Loan	1.00
Bowser, Mary	01		Accounts Payable	Foundation	50.00
Carter, Corin	01		Accounts Payable	Online Refund	2,399.00
Cheffer, Curt	01		Accounts Payable	SSS	560.00
Comer, MacKenzie	01		Accounts Payable	Online Refund	37.00
Donohue, Karen	01		Accounts Payable	Online Refund	35.00
Elfarraj, Salsabil	01		Accounts Payable	SSS	560.00
Felz, Jacob	01		Accounts Payable	Foundation	250.00
Fitzgerald, April	01		Accounts Payable	SSS	560.00
Fonder, Erik .	01		Accounts Payable	SSS	560.00
Grimley, Danielle .	01		Accounts Payable	Pell	691.15
Haan, Meagan	01		Accounts Payable	SSS	560.00
Hart, Kaleigh	01		Accounts Payable	Pell	1,100.00
Hartz, Daniel	01		Accounts Payable	Foundation	545.69
Heath, Kevin	01		Accounts Payable	Foundation	606.00

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Hoyle, Steven	01		Accounts Payable	Pell	694.00
Isenhart, Cassidy	01		Accounts Payable	Foundation	31.34
Ivey, Rorie	01		Accounts Payable	Foundation	50.00
Jones, Kayla	01		Accounts Payable	Online Refund	37.00
Kaecker, Jacob	01		Accounts Payable	Online Refund	112.80
Karrow, Kala	01		Accounts Payable	Foundation	500.00
Karrow, Kala	01		Accounts Payable	SSS	560.00
Kent, Amanda	01		Accounts Payable	Foundation	750.00
Kersey, Samantha	01		Accounts Payable	Online Refund	37.00
King, Justin	01		Accounts Payable	SSS	560.00
Lemay, Geoffrey	01		Accounts Payable	SSS	560.00
Lippens, Alyssa	01		Accounts Payable	Online Refund	30.00
Lopez, Maricela	01		Accounts Payable	SSS	560.00
Murray, Rebecca	01		Accounts Payable	Foundation	800.00
Pierson, Heidi	01		Accounts Payable	SSS	560.00
Robson, Cory	01		Accounts Payable	Direct Loan	1,734.00
Rodriguez, Daniel	01		Accounts Payable	Foundation	50.00
Sandoval, Jordan	01		Accounts Payable	Online Refund	37.00
Smith, Audrey	01		Accounts Payable	SSS	560.00
Sotelo, Richard	01		Accounts Payable	SSS	560.00
Stockton, Daniel	01		Accounts Payable	SSS	530.00
Trost, Alexandria	01		Accounts Payable	SSS	560.00
Urrutia, Allexa	01		Accounts Payable	Online Refund	404.00
Wyatt, Melanie	01		Accounts Payable	SSS	560.00
Zabran, Megan	01		Accounts Payable	Foundation	500.00
Follett Bookstore	01		Americorps	AMERICORPS Book Charges	22.26

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Folsom's Bakery	01		Scholarship Payable	3023-Donuts childs fair	90.00
SVCC Foundation	01		Scholarship Payable	Return of Foundation Funds	290,334.38
St Luke's Episcopal Church	01		Scholarship Payable	Shared expense for 4/21 choral concert	300.00
Consolidated Management Co	01		Cafeteria payable	Punch A Lunch Sales April 13	1,156.50
Whiteside County Senior Center	01		Whitesdie Bus payable	Bus Sales April 2013	60.00
Lee/Ogle Transportation Syste	01		Lee Bus payable	Bus Sales April 13	40.00
Brown Hay & Stephens LLP	01	Board of Trustees	Legal Services	Legal Fees	6,426.00
Sauk Valley Media	01	Board of Trustees	Advertising	PHS Project Advertisement	109.20
Consolidated Management Co	01	Board of Trustees	Conference/Meeting Expense	April Board Retreat	62.60
Consolidated Management Co	01	Board of Trustees	Conference/Meeting Expense	April Bd Meeting	59.19
Fifth Third Bank	01	Board of Trustees	Conference/Meeting Expense	Travel-A Bollman ICCTA Meeting	162.79
Oak Hall Industries	01	Board of Trustees	Conference/Meeting Expense	Cap & Gown Board/Faculty	458.45
Baldwin Cooke Company	01	President's Office	Office Supplies	2013 Calendar Refill	14.22
Follett Bookstore	01	President's Office	Office Supplies	Department Bookstore Charges	7.96
Dillow, Debra	01	President's Office	Conference/Meeting Expense	Leadership Luncheon	30.00
Fifth Third Bank	01	President's Office	Conference/Meeting Expense	AmTrak D Dillow	28.00
Stahr Design	01	Marketing Office	Consultants	Contracted Design Work	265.00
Imprint Inc.	01	Marketing Office	Advertising	Cell-a-Lounger	487.73
Dixon High School	01	Marketing Office	Advertising	Dixini March 2013 Edition	75.00
Dixon Petunia Festival Inc	01	Marketing Office	Advertising	Silver Sponsorship FY13	1,000.00
Mandrell, Jonathan	01	Marketing Office	Advertising	Registration Fee for Donut Eating Cont	60.00
Sauk Valley Area Chamber of Co	01	Marketing Office	Advertising	Adjust Job Fair e-mail Blast	25.00
Sauk Valley Media	01	Marketing Office	Advertising	Oregon Living	265.00
Sauk Valley Media	01	Marketing Office	Advertising	Internet Display	300.00
WZOE Radio	01	Marketing Office	Advertising	Radio Advertising	420.00
Withers Broadcasting	01	Marketing Office	Advertising	Monthly contract	764.18

Sauk Valley Community College
Check Register
From 04/18/13 To 05/20/13

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Midland Paper	01	Marketing Office	Other Materials and Supplies	Paper & Banner Vinyl	606.16
RK Dixon	01	Printshop	Maintenance Services	Monthly Copier Charge	274.99
Xerox Corporation	01	Printshop	Maintenance Services	Copier-Maint & Sply	1,092.76
Xerox Corporation	01	Printshop	Maintenance Services	Copier-Maint & Sply	134.86
Xerox Corporation	01	Printshop	Maintenance Services	Copier-Maint & Sply	530.26
Midland Paper	01	Printshop	Other Supplies	Multi Purpose Paper	4,720.00
Fifth Third Bank	01	Printshop	Other Materials and Supplies	Facebook	70.89
Fifth Third Bank	01	Printshop	Other Materials and Supplies	I-Stock/Graphic Designs	1,039.00
Imprint Inc.	01	Career Services	Advertising	Cell-a-Lounger	487.72
Sauk Valley Media	01	Career Services	Advertising	Career Fair	527.10
Apple Computer Inc	01	Career Services	Other Conference & Meeting	I Pad 2 Wi-Fi	399.00
Baldwin Cooke Company	01	Community Outreach	Office Supplies	2013 Calendar Refill	28.44
Xerox Corporation	01	VP-Academics	Maintenance Services	Copier-Maint & Sply	67.43
Pfeifer, Alan	01	VP-Academics	Conference/Meeting Expense	Richland CAO meeting	181.37
Consolidated Management Co	01	Honors	Conference/Meeting Expense	Honors Banquet	191.96
Berkey, Noel	01	Professional Development	Conference/Meeting Expense	Travel- Allerton Conference	198.88
Edelbach, David	01	Professional Development	Conference/Meeting Expense	Travel-ISU	122.04
Mandrell, Jonathan	01	New Course Development	Conference/Meeting Expense	Travel- FYE Meeting	122.04
Hinds, Margaret	01	Art	Consultants	Art Class 4/15/13	40.00
Hinds, Margaret	01	Art	Consultants	Art 4/22/13	40.00
Hinds, Margaret	01	Art	Consultants	Art Class	80.00
Smith, Matthew	01	Art	Consultants	Art 4/17/13	40.00
Smith, Matthew	01	Art	Consultants	Art Class	40.00
Dossett, Amy	01	Art	Instructional Supplies	Art Supplies	30.91
Follett Bookstore	01	Art	Instructional Supplies	Department Bookstore Charges	66.11
Wiersema Charter Service	01	Art	Other Conference & Meeting	Bus Services for Art Trip 4/25/13	610.00

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Follett Bookstore	01	Humanities	Instructional Supplies	Department Bookstore Charges	4.76
J. W. Pepper & Sons	01	Music	Instructional Supplies	Music-Dusk	309.99
St Luke's Episcopal Church	01	Music	Instructional Supplies	Shared expense for 4/21 choral concert	300.00
Follett Bookstore	01	Fitness Center	Instructional Supplies	Department Bookstore Charges	10.20
Follett Bookstore	01	Mathematics	Instructional Supplies	Department Bookstore Charges	19.99
Baldwin Cooke Company	01	Dean of Instruction	Office Supplies	2013 Calendar Refill	14.22
Sauk Valley Media	01	Dean of Instruction	Advertising	Job Fair	263.55
Consolidated Management Co	01	Dean of Instruction	Conference/Meeting Expense	Adjunct Job Fair Refreshments	172.49
Kidder, Mary	01	Business	Instructional Supplies	Office Supplies	9.32
Kidder, Mary	01	Computer Information Systems	Instructional Supplies	Office Supplies	9.33
MCM Electronics	01	Electrical	Instructional Supplies	Raspberry Pi Enhanced Bundle, Project	167.53
ESCO Institute LTD.	01	HVAC	Instructional Supplies	EPA Section 608 Exam	245.00
Follett Bookstore	01	HVAC	Instructional Supplies	Department Bookstore Charges	12.26
Porter Pipe & Supply Co	01	HVAC	Instructional Supplies	Copper Rings	11.08
Encompass Gas Group Inc	01	Welding	Instructional Supplies	Excalibur Wire	526.28
Encompass Gas Group Inc	01	Welding	Instructional Supplies	Argon & Tig Wire	1,203.07
Encompass Gas Group Inc	01	Welding	Instructional Supplies	Contact Tip .035 10/pack	15.60
Fifth Third Bank	01	Welding	Instructional Supplies	Liebovich Bros	974.45
Sterling Steel Warehouse Inc	01	Welding	Instructional Supplies	Welding Supplies	589.60
Carlson, Christopher	01	Sustainable Energy	Instructional Supplies	Supplies for HVAC	179.51
Staples	01	Testing Center	Office Supplies	Office Supplies	146.10
Fiorini, Anthony	01	Testing Center	Conference/Meeting Expense	Travel-Whiteside ROE/Wallace	15.82
Xerox Corporation	01	Dean of Health Professions	Maintenance Services	Copier-Maint & Sply	67.43
Quill Corporation	01	Dean of Health Professions	Office Supplies	Insertable Dividers	140.98
Quill Corporation	01	Dean of Health Professions	Office Supplies	Office Supplies	184.11
Lippincott Williams & Wilkins	01	Dean of Health Professions	Publications and Dues	Nurse Educator Renewal	85.95

Sauk Valley Community College
Check Register
From 04/18/13 To 05/20/13

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Lynch, Janet	01	Dean of Health Professions	Conference/Meeting Expense	Travel-Area Site Visits thru 11/27/12	49.95
Lynch, Janet	01	Dean of Health Professions	Conference/Meeting Expense	Travel-AHEC Mtg & Des Plaines	128.26
DeKroft-Metz and Co, Inc	01	Associate Degree Nursing	Instructional Supplies	Sponge Gauze	1,322.02
DeKroft-Metz and Co, Inc	01	Associate Degree Nursing	Instructional Supplies	Alochol Prep Swab, Thermometer Probe	399.13
Accurate Biometrics, Inc	01	Nurse Assistant	Consultants	Fingerprinting	30.00
CGH Medical Center	01	Nurse Assistant	Instructional Supplies	Linen Service March 2013	139.00
Brevitt, Dianna	01	Radiologic Technology	Conference/Meeting Expense	Travel- Area Clinical Site Visits	169.50
Fifth Third Bank	01	Radiologic Technology	Conference/Meeting Expense	ISSRT	60.00
Francisco, Cassandra	01	Radiologic Technology	Conference/Meeting Expense	Travel- Area Clinical Site Visits	431.66
Vinnedge, Vickie	01	Radiologic Technology	Conference/Meeting Expense	Travel-Area Clinical Site Visits	1,262.22
Kishwaukee College	01	NIOIN	Faculty-Part-time	NUR 286 Mental Health Community Clinic	1,824.00
ATI (Assessment Technologies I	01	NIOIN	Consultants	ATI RN Comp Assess Prog, Adult Med Sur	924.00
Rock Valley College	01	NIOIN	Consultants	NIOIN Salary	900.00
Love, Gregory	01	Paramedic Program	Consultants	Mandatory Course Content EMS 111	288.60
Carolina Biological Supply Co	01	Biology	Instructional Supplies	Supplies	158.35
Flinn Scientific	01	Biology	Instructional Supplies	Phenol Liquid, Ethyl Alcohol, Formalde	159.82
S J Smith Welding Supply	01	Chemistry	Instructional Supplies	Gases for Chemistry	9.30
Arbor Scientific	01	Physics	Instructional Supplies	Bulb Demo	337.14
Pasco Scientific	01	Physics	Instructional Supplies	Current Rods	89.00
Fifth Third Bank	01	Learning Resource Center	Library Supplies	Staples	88.67
Gaylord Brothers	01	Learning Resource Center	Library Supplies	Shelf Files & Laminate	660.16
Staples	01	Learning Resource Center	Library Supplies	Office Supplies	131.99
EBSCO	01	Learning Resource Center	Books and Binding Costs	E-Book Order	139.95
Fifth Third Bank	01	Learning Resource Center	Books and Binding Costs	Book Close-Outs	44.93
Oxford University Press	01	Learning Resource Center	Books and Binding Costs	Books for Library	672.02
CDW-G	01	Academic Computing	Instructional Supplies	LVO USB Wheel	301.75

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
CDW-G	01	Academic Computing	Instructional Supplies	Kingston Memory 16GB	2,402.80
Fifth Third Bank	01	Academic Computing	Instructional Supplies	Amazon	39.95
AVI Systems Inc	01	Academic Computing	Instructional Technology Materia	Projector Lamps	880.00
Admin Arsenal Corporation	01	Academic Computing	Computer Software	User License	493.20
Hannon Hill Corporation	01	Academic Computing	Computer Software	Cascade Server License	11,771.00
Intuit Inc	01	Academic Computing	Computer Software	Quick Books Edition Fulfillment	690.00
CDW-G	01	Administrative Computing	Office Supplies	Style Blade Returned	-52.48
CDW-G	01	Administrative Computing	Office Supplies	Turn Lock 110 Blade	52.48
CDW-G	01	Administrative Computing	Office Supplies	Wire Cutter & Style Blade	59.03
CDW-G	01	Administrative Computing	Office Supplies	HP Ink Combo Blk / Tri Color, HP Toner	647.04
Toner Tech Plus	01	Administrative Computing	Office Supplies	Toner	420.85
Toner Tech Plus	01	Administrative Computing	Office Supplies	Toner	584.75
Advantage Financial Services	01	Administrative Computing	Computer Software	Filebound Monthly Service	3,296.32
CDW-G	01	Administrative Computing	Computer Software	ACAD CISCO SMARTNET IPSAR NBD	5,898.00
CDW-G	01	Administrative Computing	Computer Software	ACAD CISCO SMARTNET 8x5xNBD	2,248.71
Communication Revolving Fund	01	Administrative Computing	Computer Software	Monthly Service March 2013	340.00
Google Inc	01	Administrative Computing	Computer Software	Yearly Archiving	6,033.75
Oracle America Inc	01	Administrative Computing	Computer Software	License & Support	9.77
VanDyke Software	01	Administrative Computing	Computer Software	Maintenance for Licenses	1,202.88
Fifth Third Bank	01	Dean of Student Services	Office Supplies	Wal-Mart	26.83
Moreno, Luis	01	Dean of Student Services	Conference/Meeting Expense	Travel-Sheperds College	223.18
Center for Sight & Hearing	01	Special Needs- ADA	Other Contractual Services	Sign Language	345.00
Mongan, Deanna	01	Special Needs- ADA	Other Contractual Services	Sign Language Intepretation Alter Text	735.00
Mongan, Deanna	01	Special Needs- ADA	Other Contractual Services	Sign Language & Text Creation	535.00
Mongan, Deanna	01	Special Needs- ADA	Other Contractual Services	Sign Language & Alternative Text Creat	742.50
Staples	01	Recruiting	Office Supplies	Office Supplies	32.99

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Baudville	01	Recruiting	Other Supplies	Flip Top Water Bottle	241.52
CDW-G	01	Recruiting	Other Supplies	Lenovo ThinkPad Edge	596.05
RK Dixon	01	Recruiting	Other Supplies	Monthly Copier Charge	78.15
Fifth Third Bank	01	Recruiting	Conference/Meeting Expense	Wal-Mart	45.36
Jiminez, Taylor	01	Recruiting	Conference/Meeting Expense	4/12/13 Travel Reimbursement Amboy Reg	25.65
Partington, Sarah	01	Recruiting	Conference/Meeting Expense	Travel- Area HS Visits	42.94
Xerox Corporation	01	Admissions, Records & Placement	Maintenance Services	Copier-Maint & Sply	67.43
Baldwin Cooke Company	01	Admissions, Records & Placement	Office Supplies	2013 Calendar Refill	56.88
Scrip-Safe Security Products I	01	Admissions, Records & Placement	Office Supplies	April Transcripts	42.90
Grove, Jane	01	Admissions, Records & Placement	Conference/Meeting Expense	4/4-4/5 microsoft seminar	115.76
Matheney, Janet	01	Admissions, Records & Placement	Conference/Meeting Expense	Travel- ISU Alumni	142.95
Xerox Corporation	01	Financial Aid & Veterans Affairs	Maintenance Services	Copier-Maint & Sply	67.43
Stiefel, Debra	01	Financial Aid & Veterans Affairs	Conference/Meeting Expense	ILASFAA Conference-Peoria	114.78
Xerox Corporation	01	Counseling	Maintenance Services	Copier-Maint & Sply	67.43
Kern-Lyons, Valerie	01	Counseling	Conference/Meeting Expense	Travel-Area HS Registration	20.91
Dye, Melissa	01	Other Institutional	Tuition Reimbursement	Spring 2013 Tuition Reimbursement	345.00
Johnson, Jedidiah	01	Other Institutional	Tuition Reimbursement	Tuition Reimbursement Spring 2013	345.00
Stees, Deanna	01	Other Institutional	Tuition Reimbursement	Tuition Reimbursement Spring 2013	1,380.00
Federal Express Corp	01	Other Institutional	Postage	Monthly Charges	61.58
Pitney Bowes	01	Other Institutional	Postage	Money For Postage Meter	519.99
Pitney Bowes	01	Other Institutional	Postage	Postage Refill May 2013	10,000.00
United Parcel Service	01	Other Institutional	Postage	Shipping Charges	212.22
Flowers Etc of Dixon Inc	01	Other Institutional	Other Conference & Meeting	Arrangement for Scott Simpson	55.95
Transworld Systems, Inc	01	Other Institutional	Financial Charges & Adjustments	Balance Due Collections	555.27
Xerox Corporation	01	Contingency	Interest	Copier Lease Payment-Interest	160.29
Xerox Corporation	01	Business Office	Maintenance Services	Copier-Maint & Sply	67.44

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Baldwin Cooke Company	01	Business Office	Office Supplies	2013 Calendar Refill	42.67
Bureau County Treasurer	01	Business Office	Office Supplies	Fee for County Settlement sheets	5.00
R R Donnelley	01	Business Office	Office Supplies	Green Check Stock	251.86
R R Donnelley	01	Business Office	Office Supplies	Blue Check Stock	36.95
Barker, Danelle	01	Business Office	Conference/Meeting Expense	Travel-ICCCFO Conference	217.05
Breed, Nancy	01	Business Office	Conference/Meeting Expense	Travel-ICCRMC	247.43
Dye, Melissa	01	Business Office	Conference/Meeting Expense	Travel-ICCCFO Conference	270.16
William Rainey Harper College	01	Tuition Chargeback	Tuition Chargeback	Spring 2013 Chargeback	2,014.11
JEM Resource Partners	01	Personnel Office	Consultants	Monthly Admin Fee	150.00
Personnel Concepts	01	Personnel Office	Office Supplies	Updated Posters	361.65
Fifth Third Bank	01	Personnel Office	Recruitment	Physics Today/Comfort Inn	759.72
Consolidated Management Co	01	Personnel Office	Other Conference & Meeting	Retirement Celebration	122.46
Xerox Corporation	01	Information Center	Maintenance Services	Copier-Maint & Sply	67.43
Follett Bookstore	01	Phi Theta Kappa	Other Supplies	Department Bookstore Charges	39.51
Condensed Curriculum Internati	010100	CCS Personal Workshops	Consultants	EKG Tech	31,021.60
Education To Go	010100	CCS Personal Workshops	Consultants	Ed to Go Classes	195.00
Gatlin Education Services	010100	CCS Personal Workshops	Consultants	Career Training Program	300.00
IKI Inc	010100	CCS Personal Workshops	Consultants	Just Once Guitar Part 1 - 4 students	84.00
Khuntangta, Trirong .	010100	CCS Personal Workshops	Consultants	Flirty Girls Fitness	402.00
Lawrence, Marcy	010100	CCS Personal Workshops	Consultants	Access Queries	316.50
Lawrence, Marcy	010100	CCS Personal Workshops	Consultants	Access Class	136.50
M & M Aviation Services LTD	010100	CCS Personal Workshops	Consultants	AVA 201	1,929.00
Martino, Pamela K .	010100	CCS Personal Workshops	Consultants	Crochet on the Double	30.00
Meier, Samuel	010100	CCS Personal Workshops	Consultants	Social Security	25.00
Treter, Jean .	010100	CCS Personal Workshops	Consultants	Wilton Cake Decorating IV	100.00
Follett Bookstore	010100	CCS Personal Workshops	Office Supplies	Department Bookstore Charges	23.01

Sauk Valley Community College
Check Register
From 04/18/13 To 05/20/13

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
RK Dixon	010100	CCS Personal Workshops	Office Supplies	Monthly Copier Charge	173.99
ACT INC	010100	CCS Personal Workshops	Instructional Supplies	WorkKeys	42.00
ACT INC	010100	CCS Personal Workshops	Instructional Supplies	WorkKeys Testing	96.00
Follett Bookstore	010100	CCS Personal Workshops	Conference/Meeting Expense	Department Bookstore Charges	8.10
Sauk Valley Area Chamber of Co	010100	CCS Personal Workshops	Other Conference & Meeting	Professional Women's Network Luncheon	24.00
B Safe Inc	010100	CCS Professional Workshops	Consultants	Electrical Safety Training and Student	1,500.00
B Safe Inc	010100	CCS Professional Workshops	Instructional Supplies	Electrical Safety Training and Student	300.00
Select Employees Credit Union	02		Credit Union Payable	ACCRUED W/H Select Employees Credit Un	2,998.63
H-O-H Water Technology Inc	02	Maintenance	Maintenance Services	Water Treatment Contract	801.20
Plunkett's Pest Control	02	Maintenance	Maintenance Services	Pest Control	150.00
Trane U S Inc	02	Maintenance	Maintenance Services	Maintenance Inspection	9,986.00
Crescent Electric Supply Co	02	Maintenance	Maintenance Supplies	Altemting Relay	-100.48
Crescent Electric Supply Co	02	Maintenance	Maintenance Supplies	Sample Lamp	28.00
Crescent Electric Supply Co	02	Maintenance	Maintenance Supplies	Altrnting Relay	100.48
Fifth Third Bank	02	Maintenance	Maintenance Supplies	Fast Mold/Hubbell	677.20
Grainger	02	Maintenance	Maintenance Supplies	Cable Tie 14.2, Battery Alkaline D, Ca	62.58
Grainger	02	Maintenance	Maintenance Supplies	Battery Pack	253.72
Menards	02	Maintenance	Maintenance Supplies	Maintenance Supplies	210.28
Aramark Uniform Services Inc	02	Custodial	Maintenance Services	Towel Service	67.66
Ace Hardware	02	Custodial	Maintenance Supplies	Return Propane	33.98
AmSan LLC	02	Custodial	Maintenance Supplies	Oil & Oil Filters & Repair Machine	606.82
Menards	02	Custodial	Maintenance Supplies	Cleaning Supplies	42.02
Quill Corporation	02	Custodial	Maintenance Supplies	Anti Dust Chalk	20.70
Quill Corporation	02	Custodial	Maintenance Supplies	Dry Erase Markers	179.88
Pete Harkness Auto Group	02	Grounds	Maintenance Services	Repair Silverdo	135.00
CONMAT INC	02	Grounds	Maintenance Supplies	UPM Patch Mix	561.85

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Fifth Third Bank	02	Grounds	Maintenance Supplies	Farm n Fleet/Amazon	159.12
Grainco FS, Inc	02	Grounds	Maintenance Supplies	Turface & Supplies	821.65
Menards	02	Grounds	Maintenance Supplies	Grounds & Supplies	53.02
Wilco Rental	02	Grounds	Maintenance Supplies	Ignition Switch for 3 Wheeler	16.54
Constellation New Energy (CNE	02	Utilities	Gas	Gas Services	14,370.56
Nicor Gas	02	Utilities	Gas	Gas Services	881.80
Ameren Energy Marketing Compan	02	Utilities	Electricity	Electric	14,520.70
Commonwealth Edison	02	Utilities	Electricity	Electricity	23.22
Commonwealth Edison	02	Utilities	Electricity	Acct 1862230001 April 2103	5,801.80
City Of Dixon	02	Utilities	Water, Sewer	Septic Waste Receiving	531.00
M & S Wastewater	02	Utilities	Water, Sewer	Water	425.00
Spotts, Christine	02	Utilities	Water, Sewer	Septic haul April 13	525.00
State World Headquarters	02	Utilities	Water, Sewer	Grease Separator	400.78
CenturyLink	02	Utilities	Telephone	Monthly Telephone Lines	1,908.27
Comcast	02	Utilities	Telephone	Monthly Service	5,606.03
United States Cellular	02	Utilities	Telephone	College Van Cell Phone	24.96
Verizon Wireless	02	Utilities	Telephone	Dr. Mihel's Cell Phone	141.73
Moring Disposal Inc	02	Utilities	Refuse Disposal	Refuse	276.00
Mailer's Guide Company	02	Building and Grounds Administrat	Publications and Dues	FY 13 Renewal 4/1/13-4/30/14	95.00
Fifth Third Bank	02	Cafeteria	Other Materials and Supplies	Central Restaurant	133.97
Willett, Hofmann & Associates,	03	Operations & Maintenance- Restri	Building Remodeling	Engineering Svc Safety Comm Proj	110.00
Willett, Hofmann & Associates,	03	Operations & Maintenance- Restri	Building Remodeling	Engineering svc window imp proj	800.00
Willett, Hofmann & Associates,	03	Operations & Maintenance- Restri	Building Remodeling	Engineer Svc Roof replacement	850.00
Willett, Hofmann & Associates,	03	Operations & Maintenance- Restri	Building Remodeling	Engineering Svc for Emer Notif Proj	5,594.91
Xerox Corporation	030200		Other Noncurrent Obligations	Copier Lease Payment -Principal	353.34
Menards	030200	Fund Bond- Facilities	Building Remodeling	3rd Floor Windows	393.33

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Dixon Autobody Clinic Inc	030200	Fund Bond- Facilities	Service Equipment	Installation of Vinyl Graphics	330.00
Fifth Third Bank	030200	Fund Bond- Facilities	Service Equipment	McNeil Automotive	317.85
Crescent Electric Supply Co	030200	Fund Bond- Other	Building Remodeling	Supplies for Tech Wing	132.19
Crescent Electric Supply Co	030200	Fund Bond- Other	Building Remodeling	Wall Switch Tech Wing	258.56
Kurtz, Anna	050600		Petty Cash	Petty Cash for Spring 13 Show	200.00
Consolidated Management Co	050600	Men's Basketball	Other Supplies	Basketball Awards Banquet	359.60
Illini Trophy	050600	Men's Basketball	Other Supplies	Basketball Banquet (men) Player Awards	216.00
Young, Diane	050600	Men's Basketball	Other Supplies	Supplies for MBB Banquet	46.03
Williams, David	050600	Golf	Other Conference & Meeting	Travel-IVCC	155.15
Bruns, Lenny .	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game	170.00
Bruns, Lenny .	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game	170.00
Bruns, Lenny .	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game	170.00
Cusack, Paul .	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game	120.00
Evans, Lorenz .	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game	170.00
Fields, David .	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game	120.00
King, Don .	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game	170.00
King, Ron .	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game	170.00
King, Ron .	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game	170.00
Miller, Forrest .	050600	Men's Baseball	Other Contractual Services	Umpire Highland 4/18/13	170.00
Rakestraw, Duane .	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game	170.00
Saldivar, Jose .	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game	120.00
Smith, Brian .	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game	120.00
Big John Portable Toliet Renta	050600	Men's Baseball	Other Supplies	Portable Rentals	39.00
Heritage Printing	050600	Men's Baseball	Other Supplies	Lineup Cards	72.25
Kipping, Sara	050600	Men's Baseball	Other Supplies	Tennis balls	87.80
Cheeseman Coaches, Inc	050600	Men's Baseball	Other Conference & Meeting	Bus Oakton/Des Plaines	390.00

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Valdez, Rene	050600	Men's Baseball	Other Conference & Meeting	Travel Reimbursement 4/11/13	161.46
Valdez, Rene	050600	Men's Baseball	Other Conference & Meeting	trvl Doubleheader Oglesby	145.00
Valdez, Rene	050600	Men's Baseball	Other Conference & Meeting	Travel-Sugar Grove	182.00
Valdez, Rene	050600	Men's Baseball	Other Conference & Meeting	Travel- Malta, IL	540.46
Valdez, Rene	050600	Men's Baseball	Other Conference & Meeting	Travel-Sugar Grove	299.63
Kipping, Sara	050600	Men's Tennis	Other Conference & Meeting	Travel Reimbursement 4/13 game	259.82
Kipping, Sara	050600	Men's Tennis	Other Conference & Meeting	Travel Reimbursement Game 4/8/13	160.56
Kipping, Sara	050600	Men's Tennis	Other Conference & Meeting	travel-IVCC	139.63
Kipping, Sara	050600	Men's Tennis	Other Conference & Meeting	Travel- Waubonsee	145.57
Kipping, Sara	050600	Men's Tennis	Other Conference & Meeting	Travel-Morraine Valley	650.34
Sterling Park District	050600	Men's Tennis	Rental- Facilities	Rental of Courts for Practice	288.00
Adams, Robert	050600	Women's Softball	Other Contractual Services	Women's Softball Game	110.00
Adams, Robert	050600	Women's Softball	Other Contractual Services	Women's Softball Game	110.00
Adams, Robert	050600	Women's Softball	Other Contractual Services	Women's Softball Game	110.00
Alexander, Keith	050600	Women's Softball	Other Contractual Services	Women's Softball Game	110.00
Keller, Maynard .	050600	Women's Softball	Other Contractual Services	Women's Softball Game	130.00
Milnes, Daniel .	050600	Women's Softball	Other Contractual Services	Women's Softball Game	110.00
Mohler, Ron .	050600	Women's Softball	Other Contractual Services	Women's Softball Game	130.00
Osborn, Steve C .	050600	Women's Softball	Other Contractual Services	Women's Softball Game	110.00
Powell, Darwin .	050600	Women's Softball	Other Contractual Services	Women's Softball Game	130.00
Rehmert, Larry D .	050600	Women's Softball	Other Contractual Services	Women's Softball Game	110.00
Smith, James	050600	Women's Softball	Other Contractual Services	Women's Softball Game	110.00
Smith, James	050600	Women's Softball	Other Contractual Services	Women's Softball Game	110.00
Vito, John	050600	Women's Softball	Other Contractual Services	Women's Softball Game	130.00
Big John Portable Toilet Renta	050600	Women's Softball	Other Supplies	Portable Rentals	39.00
Lowe, Robert	050600	Women's Softball	Other Supplies	reim for embroidery on uniforms and sc	31.30

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Temple's Sporting Goods	050600	Women's Softball	Other Supplies	Softball mitts and bats	267.41
Cheeseman Coaches, Inc	050600	Women's Softball	Other Conference & Meeting	Charter to MS Nationals	4,380.00
Clinton Parks & Recreation	050600	Women's Softball	Other Conference & Meeting	Banquet Fees for Nationals	680.00
Fifth Third Bank	050600	Women's Softball	Other Conference & Meeting	Gas Softball Trip	945.00
Lowe, Robert	050600	Women's Softball	Other Conference & Meeting	Dinner Reimbursement for Games 4/5 and	227.50
Lowe, Robert	050600	Women's Softball	Other Conference & Meeting	trvl 3/29 IVCC 4/3-Highland	181.47
Lowe, Robert	050600	Women's Softball	Other Conference & Meeting	Meal Money for Nationals	1,190.00
Oneway Inc	050600	Women's Softball	Other Conference & Meeting	T-Shirts fot Nationals 2013	272.00
Quality Inn & Suites	050600	Women's Softball	Other Conference & Meeting	Lodging for Nationals 5/18/13	490.50
Quality Inn & Suites	050600	Women's Softball	Other Conference & Meeting	Lodging for Nationals 5/17/13	490.50
Quality Inn & Suites	050600	Women's Softball	Other Conference & Meeting	Lodging for the Nationals 5/14-16/2013	1,471.50
Wiersema Charter Service	050600	Women's Softball	Other Conference & Meeting	Addtional Due to College of Lake Count	20.00
Aramark Uniform Services Inc	050600	General Athletics	Other Contractual Services	Towel Service	253.02
Wright, Geoffrey .	050600	General Athletics	Other Contractual Services	Trainer WSB	90.00
Wright, Geoffrey .	050600	General Athletics	Other Contractual Services	Trainer UBB	100.00
Wright, Geoffrey .	050600	General Athletics	Other Contractual Services	Trainer MBB/WBB	90.00
Wright, Geoffrey .	050600	General Athletics	Other Contractual Services	Trainer UBB	100.00
Wright, Geoffrey .	050600	General Athletics	Other Contractual Services	Trainer UBB	100.00
Wright, Geoffrey .	050600	General Athletics	Other Contractual Services	Trainer WSB	75.00
CDW-G	050600	General Athletics	Other Materials and Supplies	Black Ink	149.59
TS Staffing Services Inc	050600	General Athletics	Other Materials and Supplies	Drus Screening M RN	234.00
TS Staffing Services Inc	050600	General Athletics	Other Materials and Supplies	Drug Screening M RN	156.00
Fifth Third Bank	050600	Student Activities	Consultants	Country Inn & Suites	105.45
Vrhel, Holly	050600	Student Activities	Consultants	Lights & Sound Tech 4/11/13	50.00
Consolidated Management Co	050600	Student Activities	Other Conference & Meeting	Sauk-a-Palooza	1,045.83
Stewart Beverage Corp	050600	Student Activities	Other Conference & Meeting	Pop for Saukapalooza 4/17/13	246.00

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Hazel, Daniel	050600	Student Government	Other Sales & Service	2013 Leadershio Banquet Pianist Fee	25.00
Fifth Third Bank	050600	Student Government	Other Materials and Supplies	Walt-Mart/Menards	73.66
Fifth Third Bank	050600	Student Government	Other Conference & Meeting	MaMa Ciminio's	126.40
Boles, Timothy	050600	Drama	Consultants	Spring Production 2013	700.00
Haley, Kaitlin .	050600	Drama	Consultants	Spring Production 2013 Costume Design	400.00
Barbizon Light of N.E. Inc	050600	Drama	Other Materials and Supplies	Spike Tape	22.69
Barbizon Light of N.E. Inc	050600	Drama	Other Materials and Supplies	Lighting Materials	213.78
Boles, Timothy	050600	Drama	Other Materials and Supplies	Supplies for Spring 2013 Production	398.75
Follett Bookstore	050600	Drama	Other Materials and Supplies	Department Bookstore Charges	2.76
Haley, Kaitlin .	050600	Drama	Other Materials and Supplies	Supplies for Spring 2013 Productions	297.04
Kurtz, Anna	050600	Drama	Other Materials and Supplies	Supplies Spring 2013 Production	200.24
Menards	050600	Drama	Other Materials and Supplies	Brush Set	103.92
Sauk Valley Media	050600	Drama	Other Materials and Supplies	Spring Play	263.55
Viering, Amy	050600	Drama	Other Materials and Supplies	Opening Nite Event Spring 2013 Product	250.28
Cheeseman Coaches, Inc	050800	Transportation	Other Contractual Services	Bus Oakton/Des Plaines	390.00
Wiersema Charter Service	050800	Transportation	Other Contractual Services	Addtional Due to College of Lake Count	20.00
Fifth Third Bank	050800	Transportation	Vehicle Supplies	I-PASS	40.00
Fifth Third Bank	050800	Transportation	Vehicle Supplies	Gas-College Vans	883.10
Stratum Health Systems Inc	051000	Medical Insurance	Medical Insurance Claims	Wellness Screenings 2013	6,323.00
Reliance Standard Life Insuran	051000	Medical Insurance	Life & AD&D	Life Insurance	1,036.28
Reliance Standard Life Insuran	051000	Medical Insurance	Life & AD&D	Life Insurance	1,036.28
Reliance Standard Life Insuran	051000	Medical Insurance	Life & AD&D	Life Insurance	1,042.44
Fifth Third Bank	062051	Women in Public Safety	Conference/Meeting Expense	MaMa Ciminio's	210.00
CASAS	062056	ICCB Adult Ed-Federal Basic	Instructional Supplies	Beginning Literacy	99.00
SBM Business Equipment Center	062056	ICCB Adult Ed-Federal Basic	Instructional Supplies	Monthly Copier Charges	112.99
Staples	062056	ICCB Adult Ed-Federal Basic	Instructional Supplies	Office Supplies	410.78

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Creative Printing	062057	ICCB Adult Ed-Public Aid -Instru	Instructional Supplies	Business Cards Miller	35.00
Sauk Valley Media	062057	ICCB Adult Ed-Public Aid -Instru	Other	Reading Program	263.55
Verizon Wireless	062058	ICCB Adult Ed-State Basic-Instru	Instructional Service Contracts	Wireless Service	38.01
Research Corporation of the Un	062058	ICCB Adult Ed-State Basic-Instru	Instructional Supplies	Adult Education Materials	1,974.78
Consolidated Management Co	062058	ICCB Adult Ed-State Basic-Instru	Conference/Meeting Expense	CARRS Training	48.00
Curriculum Publishing Clearing	062059	ICCB Adult Ed-Performance-Instrc	Instructional Supplies	Constituition Study Guide	110.00
Quill Corporation	062060	SOS VITAL Grant	Office Supplies	Glue Stics	2.67
Quill Corporation	062060	SOS VITAL Grant	Office Supplies	Insertable Index 8 Tab	6.70
Quill Corporation	062060	SOS VITAL Grant	Office Supplies	Magic Tape	89.05
New Readers Press	062060	SOS VITAL Grant	Instructional Supplies	Phonics Workbooks	292.37
Anderson, Erika	062060	SOS VITAL Grant	Conference/Meeting Expense	Travel-Area Site Visits thru 3/28/13	96.50
Council for Opportunity in Edu	063011		Prepaid Expense	FY 14 COE Renewal	2,868.00
State Universities Retirement	063011	Student Support Services Grant	SURS	Matching Funds	625.53
State Universities Retirement	063011	Student Support Services Grant	SURS	Matching Funds	799.51
Fifth Third Bank	063011	Student Support Services Grant	Conference/Meeting Expense	Enterprise	72.34
Kooshesh, Cyrus .	063011	Student Support Services Grant	Conference/Meeting Expense	Travel- HEP 2013 Conference	1,349.83
Mewhirter, Tedra	063011	Student Support Services Grant	Conference/Meeting Expense	Travel- ILAEOPP Conference	213.10
Hazel, Daniel	063011	Student Support Services Grant	Other Conference & Meeting	2013 Leadershio Banquet Pianist Fee	25.00
Kim, Susan	063011	Student Support Services Grant	Other Conference & Meeting	Tutor Appreciation Lunch	31.36
Kooshesh, Cyrus .	063011	Student Support Services Grant	Other Conference & Meeting	Leadership Banquet 2013	113.81
Kooshesh, Cyrus .	063011	Student Support Services Grant	Other Conference & Meeting	Frames for Leadership Banquet	81.80
Mewhirter, Tedra	063011	Student Support Services Grant	Other Conference & Meeting	Student Incentive for Recruiting @ Sau	21.18
State Universities Retirement	063020	Perkins- Learning Assistance Cen	SURS	Matching Funds	101.51
State Universities Retirement	063020	Perkins- Learning Assistance Cen	SURS	Matching Funds	82.73
State Universities Retirement	063020	Perkins llc	SURS	Matching Funds	49.41
State Universities Retirement	063020	Perkins llc	SURS	Matching Funds	46.16

Sauk Valley Community College
Check Register
From 04/18/13 To 05/20/13

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Consolidated Management Co	063020	Perkins IIc -Collaboration	Other Conference & Meeting	Workforce Council Mtg	11.96
Brevitt, Dianna	063020	Perkins IIc -Professional Develo	Conference/Meeting Expense	Travel-ISSRT Conference	292.56
Francisco, Cassandra	063020	Perkins IIc -Professional Develo	Conference/Meeting Expense	Travel-ISSRT Conference	195.43
Salsbury, Connie	063020	Perkins IIc -Professional Develo	Conference/Meeting Expense	Travel-ISSRT Conference	164.99
Lynch, Janet	063020	Perkins IIc -General Administrat	Conference/Meeting Expense	Travel-ADN/LPN Meeting	49.72
State Universities Retirement	063020	Perkins IIc -Special Populations	SURS	Matching Funds	168.48
State Universities Retirement	063020	Perkins IIc -Special Populations	SURS	Matching Funds	174.86
Creative Printing	063020	Perkins IIc -Special Populations	Instructional Supplies	Business Cards K Alexander	45.00
Staples	063020	Perkins IIc -Special Populations	Instructional Supplies	Office Supplies	13.98
John Wiley & Sons, Inc	063020	Perkins IIc -Special Populations	Publications and Dues	Disability Compliance for Higher Educa	180.00
Alexander, Karen	063020	Perkins IIc -Special Populations	Conference/Meeting Expense	Heartland CC Alternative College Exp p	151.99
Alexander, Karen	063020	Perkins IIc -Special Populations	Conference/Meeting Expense	Travel-Shepard's College	170.63
Alexander, Karen	063020	Perkins IIc -Special Populations	Conference/Meeting Expense	Travel-DePaul University	11.30
KSB Hospital	063075	IDHS AmeriCorps - Member Activit	Conference/Meeting Expense	CPR Training for 10 Americorps Member	250.00
SVCC Foundation	063075	IDHS AmeriCorps - Member Activit	Other	Lunch for Members @ Child Fair	59.50
State Universities Retirement	063075	IDHS AmeriCorps- Nonmember Activ	SURS	Matching Funds	219.17
State Universities Retirement	063075	IDHS AmeriCorps- Nonmember Activ	SURS	Matching Funds	209.91
Points of Light Institute	063075	IDHS AmeriCorps- Nonmember Activ	Other Conference & Meeting	Conference Fee	500.00
Imprint Inc.	063077	AmeriCorps Match	Other	Candy Jars	994.78
SVCC Foundation	064060	VITAL Donation Grant	Other Conference & Meeting	Spring Play 4/26/13	190.00
Lemay, Geoffrey	101140	Phi Theta Kappa Club	Other	Travel- PTK Banquet	299.52
Breed, Thomas	101275	Student Veterans Organization	Other Materials and Supplies	Vet Club Wristbands	89.00
Fifth Third Bank	103105	Volleyball Booster	Other	Gas Softball Trip	258.28
Illinois Department Employment	12	Risk Management	Unemployment Insurance	1st Qtr 2013 Unemployment Taxes	23,725.23
CenturyLink	12	Risk Management	Telephone	911 Cama Trunk Lines	90.56
Fyr-Fyter Inc	12	Public Safety	Maintenance Services	Service Fire Extinguishers	125.95

Sauk Valley Community College
Check Register
From 04/18/13 To 05/20/13

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Verizon Wireless	12	Public Safety	Maintenance Services	Security Cell Phones	35.30
Stewart & Associates Inc	12	Public Safety	Other Contractual Services	Security 3/30/13, 4/6/13	1,080.00
CDW-G	12	Public Safety	Other Supplies	Fargo Rib	137.19
Gall's Inc	12	Public Safety	Other Supplies	Nameplate	17.98
Gall's Inc	12	Public Safety	Other Supplies	Security S/S G-Force	150.96
McFalls, Alan	12	Public Safety	Other Supplies	Uniform Alteration	30.00
				BANK ACCOUNT 1 TOTAL:	684,148.74
				ALL ACCOUNTS TOTAL:	684,148.74

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF APRIL 30

EDUCATION FUND	2012-2013 YTD	2012-2013 Budget	YTD / Budget %	2011-2012 YTD	YTD % Chng fm Prev Yr	2011-2012 Total
Revenues						
Local Governmental Sources	1,930,852	3,895,000	49.5%	1,890,819	2.1%	3,826,699
State Governmental Sources	1,302,805	2,699,647	48.2%	1,689,536	-22.8%	2,990,871
Federal Governmental Sources	8,211	8,000	102.6%	8,375	-1.9%	8,375
Student Tuition and Fees	6,088,936	4,532,500	134.3%	6,258,230	-2.7%	4,765,545
Sales and Service	138,385	150,000	92.2%	94,355	46.6%	103,107
Investment Revenue	9,164	20,000	45.8%	7,904	15.9%	15,455
Other Revenues	9,952	1,020,000	.9%	10,550	-5.6%	1,597,584
TOTALS	9,488,307	12,325,147	76.9%	9,959,771	-4.7%	13,307,638
Expenditures						
Salaries	5,633,325	6,982,168	80.6%	5,273,735	6.8%	6,366,628
Employee Benefits	1,401,037	2,710,457	51.6%	1,439,411	-2.6%	3,295,599
Contractual Services	425,628	472,379	90.1%	373,548	13.9%	489,226
General Materials and Supplies	668,509	901,620	74.1%	600,229	11.3%	742,912
Conference & Meeting	104,733	162,330	64.5%	105,530	-.7%	131,180
Fixed Charges	1,555			1,457	6.7%	2,228
Capital Outlay						9,963
Other Expenditures	750,437	940,000	79.8%	843,377	-11.0%	885,737
TOTALS	8,985,226	12,168,954	73.8%	8,637,291	4.0%	11,923,476
Transfers						
Transfers to Other Funds		156,000				78,000
CHANGE IN NET ASSETS	503,080	193		1,322,480		1,306,162
FUND BALANCE	6,313,450					5,810,370

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF APRIL 30

OPERATION AND MAINTENANCE FUND	2012-2013 YTD	2012-2013 Budget	YTD / Budget %	2011-2012 YTD	YTD % Chng fm Prev Yr	2011-2012 Total
Revenues						
Local Governmental Sources	236,488	475,000	49.7%	231,500	2.1%	468,760
State Governmental Sources	146,005	323,215	45.1%	215,549	-32.2%	383,122
Student Tuition and Fees	678,944	505,100	134.4%	694,315	-2.2%	521,357
Facilities Revenue	3,650			4,775	-23.5%	6,380
Investment Revenue	2,121	500	424.3%	134	473.0%	145
Other Revenues	16,453	110,000	14.9%	13,755	19.6%	157,337
TOTALS	1,083,663	1,413,815	76.6%	1,160,030	-6.5%	1,537,102
Expenditures						
Salaries	471,985	576,127	81.9%	469,592	.5%	567,318
Employee Benefits	199,943	329,825	60.6%	177,987	12.3%	351,987
Contractual Services	59,079	83,800	70.5%	64,468	-8.3%	84,563
General Materials and Supplies	71,294	103,750	68.7%	74,777	-4.6%	89,573
Conference & Meeting	2,540	3,700	68.6%	1,599	58.8%	1,935
Fixed Charges	52,809	54,000	97.7%	51,860	1.8%	51,943
Utilities	369,717	440,500	83.9%	344,248	7.4%	456,312
Capital Outlay	4,126			6,085	-32.1%	10,131
Other Expenditures						
TOTALS	1,231,495	1,591,702	77.3%	1,190,618	3.4%	1,613,765
Transfers						
Transfers From Other Funds		-178,000				-78,000
CHANGE IN NET ASSETS	-147,831	113		-30,587		1,337
FUND BALANCE	-138,401					9,430

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF APRIL 30

OPERATION & MAINTENANCE- RESTRICTED	2012-2013 YTD	2012-2013 Budget	YTD / Budget %	2011-2012 YTD	YTD % Chng fm Prev Yr	2011-2012 Total
Revenues						
Local Governmental Sources	394,122	790,000	49.8%	383,428	2.7%	781,240
Investment Revenue	13,624	5,000	272.4%	12,731	7.0%	33,067
Other Revenues	33,338	30,000	111.1%	25,487	30.8%	32,987
TOTALS	441,084	825,000	53.4%	421,647	4.6%	847,295
Expenditures						
Salaries	423			4,754	-91.1%	5,114
Contractual Services				-26,566		236,535
General Materials and Supplies	212,049	691,450	30.6%	102,922	106.0%	191,543
Capital Outlay	2,634,325	3,612,000	72.9%	3,760,458	-29.9%	4,601,704
TOTALS	2,846,797	4,303,450	66.1%	3,841,569	-25.8%	5,034,897
CHANGE IN NET ASSETS	-2,405,713	-3,478,450	66.1%	-3,419,921	-25.8%	-4,187,601
FUND BALANCE	3,878,840					6,284,553

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF APRIL 30

BOND AND INTEREST FUND	2012-2013 YTD	2012-2013 Budget	YTD / Budget %	2011-2012 YTD	YTD % Chng fm Prev Yr	2011-2012 Total
Revenues						
Local Governmental Sources	893,081	1,793,925	49.7%	867,693	2.9%	1,777,021
Investment Revenue	626	1,000	62.6%	1,562	-59.8%	547
TOTALS	893,708	1,794,925	49.7%	869,256	2.8%	1,777,569
Expenditures						
Contractual Services	14,482	14,000	103.4%	14,910	-2.8%	14,910
Fixed Charges	1,741,455	1,770,304	98.3%	1,723,340	1.0%	1,670,633
TOTALS	1,755,938	1,784,304	98.4%	1,738,251	1.0%	1,685,544
CHANGE IN NET ASSETS	-862,229	10,621	98.4%	-868,995	1.0%	92,024
FUND BALANCE	153,649					1,015,878

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF APRIL 30

AUXILIARY ENTERPRISES FUND	2012-2013 YTD	2012-2013 Budget	YTD / Budget %	2011-2012 YTD	YTD % Chng fm Prev Yr	2011-2012 Total
Revenues						
Student Tuition and Fees	323,447	240,000	134.7%	337,140	-4.0%	255,492
Sales and Service	32,452	45,500	71.3%	43,280	-25.0%	49,430
Facilities Revenue	92,144	110,000	83.7%	97,163	-5.1%	102,777
Investment Revenue	1,137	2,000	56.8%	1,935	-41.2%	1,944
Other Revenues	1,862,488	2,240,450	83.1%	1,847,987	.7%	2,298,733
TOTALS	2,311,670	2,637,950	87.6%	2,327,507	-.6%	2,708,376
Expenditures						
Salaries	106,313	132,258	80.3%	108,947	-2.4%	126,994
Employee Benefits	10,852	10,807	100.4%	13,342	-18.6%	47,112
Contractual Services	1,932,218	2,317,640	83.3%	1,901,170	1.6%	2,158,154
General Materials and Supplies	52,687	71,440	73.7%	56,242	-6.3%	68,873
Conference & Meeting	33,799	65,183	51.8%	48,760	-30.6%	52,192
Fixed Charges	26,525	18,500	143.3%	15,181	74.7%	15,181
Capital Outlay				3,469		3,469
Other Expenditures	312			39	693.0%	39
TOTALS	2,162,708	2,615,828	82.6%	2,147,153	.7%	2,472,016
Transfers						
Transfers to Other Funds		110,000				
Transfers From Other Funds		-91,000				
CHANGE IN NET ASSETS	148,961	3,122		180,354		236,359
FUND BALANCE	1,450,209					1,301,248

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF APRIL 30

RESTRICTED PURPOSES FUND	2012-2013 YTD	2012-2013 Budget	YTD / Budget %	2011-2012 YTD	YTD % Chng fm Prev Yr	2011-2012 Total
Revenues						
State Governmental Sources	605,182	704,015	85.9%	695,424	-12.9%	956,341
Federal Governmental Sources	5,439,022	5,912,065	92.0%	5,467,563	-.5%	5,773,888
Investment Revenue	3,309	30,000	11.0%	5,530	-40.1%	11,835
Other Revenues	143,670	188,291	76.3%	177,885	-19.2%	196,039
TOTALS	6,191,185	6,834,371	90.5%	6,346,404	-2.4%	6,938,104
Expenditures						
Salaries	719,413	977,098	73.6%	804,914	-10.6%	1,012,125
Employee Benefits	85,997	102,402	83.9%	97,174	-11.5%	118,569
Contractual Services	31,944	39,455	80.9%	61,227	-47.8%	84,221
General Materials and Supplies	65,783	117,758	55.8%	102,486	-35.8%	194,413
Conference & Meeting	31,289	70,247	44.5%	48,217	-35.1%	61,342
Capital Outlay	5,882	5,882	100.0%	6,379	-7.7%	21,770
Other Expenditures	5,893,684	5,507,029	107.0%	5,558,517	6.0%	5,566,236
TOTALS	6,833,994	6,819,871	100.2%	6,678,916	2.3%	7,058,677
Transfers						
Transfers From Other Funds		-7,000				
CHANGE IN NET ASSETS	-642,809	21,500		-332,511		-120,573
FUND BALANCE	1,779,669					2,422,478

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF APRIL 30

WORKING CASH FUND	2012-2013 YTD	2012-2013 Budget	YTD / Budget %	2011-2012 YTD	YTD % Chng fm Prev Yr	2011-2012 Total
Revenues						
Investment Revenue	2,571	10,000	25.7%	1,946	32.1%	4,129
TOTALS	2,571	10,000	25.7%	1,946	32.1%	4,129
Expenditures						
Investment Revenue						
TOTALS						
Transfers						
Transfers to Other Funds		10,000				
CHANGE IN NET ASSETS	2,571			1,946		4,129
FUND BALANCE	2,497,016					2,494,445

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF APRIL 30

TRUST AND AGENCY FUND	2012-2013 YTD	2012-2013 Budget	YTD / Budget %	2011-2012 YTD	YTD % Chng fm Prev Yr	2011-2012 Total
Revenues						
Other Revenues	53,017			64,015	-17.1%	66,668
TOTALS	53,017			64,015	-17.1%	66,668
Expenditures						
General Materials and Supplies	966			21	436.6%	21
Conference & Meeting				1,041		1,041
Other Expenditures	58,426			63,632	-8.1%	65,784
TOTALS	59,392			64,695	-8.2%	66,847
CHANGE IN NET ASSETS	-6,374			-679	-8.2%	-179
FUND BALANCE	33,804					40,179

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF APRIL 30

AUDIT FUND	2012-2013 YTD	2012-2013 Budget	YTD / Budget %	2011-2012 YTD	YTD % Chng fm Prev Yr	2011-2012 Total
Revenues						
Local Governmental Sources	32,739	65,000	50.3%	31,198	4.9%	64,604
Investment Revenue	1	25	6.0%	9	-84.3%	7
TOTALS	32,741	65,025	50.3%	31,207	4.9%	64,612
Expenditures						
Salaries	6,068	8,957	67.7%	7,099	-14.5%	8,519
Employee Benefits	1,892	3,105	60.9%	2,645	-28.4%	3,171
Contractual Services	60,305	60,000	100.5%	58,087	3.8%	64,587
TOTALS	68,266	72,062	94.7%	67,832	.6%	76,278
CHANGE IN NET ASSETS	-35,524	-7,037	94.7%	-36,624	.6%	-11,666
FUND BALANCE	-45,847					-10,322

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF APRIL 30

LIABILITY, PROTECTION & SETTLEMENT	2012-2013 YTD	2012-2013 Budget	YTD / Budget %	2011-2012 YTD	YTD % Chng fm Prev Yr	2011-2012 Total
Revenues						
Local Governmental Sources				18,318		
Investment Revenue	18,902	151,000	12.5%	56,954	-66.8%	94,745
Other Revenues		35,000	0.0%			44,532
TOTALS	18,902	186,000	10.1%	75,273	-74.8%	139,277
Expenditures						
Salaries	146,383	198,194	73.8%	143,757	1.8%	178,219
Employee Benefits	256,380	380,121	67.4%	289,667	-11.4%	373,791
Contractual Services	28,082	45,000	62.4%	33,158	-15.3%	41,604
General Materials and Supplies	7,371	13,100	56.2%	6,146	19.9%	8,058
Conference & Meeting	374	5,000	7.4%	345	8.4%	345
Fixed Charges	42,456	35,000	121.3%	32,496	30.6%	39,044
Utilities	905	1,500	60.3%	814	11.1%	1,086
Capital Outlay	5,145				0.0%	
TOTALS	487,098	677,915	71.8%	506,385	-3.8%	642,151
CHANGE IN NET ASSETS	-468,196	-491,915	71.8%	-431,112	-3.8%	-502,873
FUND BALANCE	5,172,561					5,640,757

Sauk Valley Community College
May 20, 2013

Agenda Item 2.7

Topic: **Request to Serve Alcohol**

Presented By: **Dr. George Mihel and Amy Viering**

Presentation:

On Saturday, February 22, the Home of Hope is requesting to serve alcohol at an evening fundraising event that they will be hosting at Sauk Valley Community College.

Recommendation:

The administration requests that the Board approve serving alcohol during the Hope of Home fundraising event to be held on February 22, 2014.

Board Policy Review

Board Policies:

Board Policy 301.01 Budgeting, Purchasing, Accounting, and Auditing Procedures

302.01 Budget Control Policy

302.02 Payment of Bills

301.01 Budgeting, Purchasing, Accounting, and Auditing Procedures

Budgeting, purchasing, accounting, and auditing procedures shall be conducted according to generally accepted accounting practices as prescribed by the Illinois Community College Board, by other cognizant government agencies, and by such statutes as may be applicable to the expenditure of public funds.

2/12/79

302.01 Budget Control Policy

The budget is a tool used in implementing the philosophies and objectives of the College. It is prepared by the administration of the College and submitted to the Board of Trustees for their approval. The College budget requires that institutional resources be allocated on an organizational unit basis by function and object so that appropriations and expenditures may be controlled and reported by the person directly responsible for the financial management of the budget.

The financial integrity and responsibility of the College requires that College personnel shall underwrite expenditures only in those functions or objects specifically assigned to them by the budget. Obligations should be incurred only as a result of legal requirements, Board of Trustees policies, and specific Board approval. The Board approves the budget on an annual basis and budget changes must be approved on a specific individual change basis.

Any expenditure committed for an object and/or a function by College personnel not directly responsible for that function and not cleared in advance by a budget transfer, shall be considered a personal expenditure of that individual and shall not be considered as an obligation of Sauk Valley Community College.

2/12/79
3/23/87

302.02 Payment of Bills

A. Responsibility of Treasurer – The College Treasurer is responsible for the receipt of tax revenue, all certifications and claims of taxes, investments of College funds, providing a monthly financial report to the Board of Trustees, and for all disbursements of College funds.

B. Board Approval - All disbursements made by the Treasurer shall be submitted to the Board of Trustees for its approval.

C. Time of Disbursements

1. The Treasurer may, in his or her discretion, disburse funds for payment of the following items prior to receipt of Board approval:

a. Regular payroll checks and related withholding payments;
b. Investments permitted by law;
c. Approved travel advances;
d. Travel reimbursements consistent with policy;
e. Student aid and stipends provided pursuant to recognized student aid programs;
f. Refunds to students, staff or retirees consistent with policy;
g. Charges, expenses, or honoraria for personal incidental services to the College by third parties rendered consistently with prior authorization or contract;
h. Bills eligible for discount;
i. Bills subject to penalty if not paid before the next Board of Trustee's meeting;
j. Interfund transfers consistent with policy;
k. Auxiliary fund transfers consistent with policy;
l. Agency fund transfers consistent with policy; and
m. Other urgent bills which in the discretion of the Treasurer must be paid to protect the College.

All disbursements of funds authorized by this clause shall be submitted for Board ratification at the Board meeting immediately following the disbursements. Any payments made pursuant to clause (m) hereof shall be disclosed to the recipient as being subject to Board ratification and being conditional thereon.

2. All other disbursements shall be made by the Treasurer only after obtaining prior Board approval therefor.

12/16/91
12/21/98

Sauk Valley Community College
May 20, 2013

Action Item 4.1

Topic: **Recommendation for Bid Award – Safety Communications Phase 3**

Presented By: **Dr. George Mihel and Frank Murphy**

Presentation:

Originally approved as one project by ICCB, the administration separated it for bidding purposes. Phase 1 included the purchase of a new radio system and radios as well as the installation of new ADA compliant emergency call boxes. Phase 1 was approved by the Board at its regular meeting on December 12, 2012. Phase 2 included the purchase and installation of security cameras in the east parking lot of the College. Phase 2 was approved by the Board at its regular meeting on April 22, 2013.

Phase 3 involves the final phase of the project and includes the purchase and installation of cameras for the north parking lot of the College. A bid announcement was placed in the *Dixon Telegraph* and *Sterling Daily Gazette*. Seven contractors were provided bid documents for this phase of the project. Only one bid was received. The bidder, Tri-City Electric, is the contractor scheduled to begin Phase 2 of this Project on June 1, 2013. The administration believes that to award Phase 3 of this Project to Tri-City Electric will allow the work to continue without interruption and that the work will be done satisfactorily. The cost will be paid by Protection, Health and Safety Funds.

Company Name	Location	Bid
Tri-City Electric of Iowa	Davenport, IA	$51,205

Recommendation:

The administration recommends the Board approve the bid award for Phase 3 of the Project to Tri-City Electric Company of Iowa in the amount of $51,205.

Sauk Valley Community College
May 20, 2013

Action Item 4.2

Topic: **Recommendation for Bid Award – 2013 Electrical Improvements**

Presented By: **Dr. George Mihel and Frank Murphy**

Presentation:

In October the Board approved the 2013 Electrical Improvements Project for funding through the Protection, Health and Safety tax levy. This project provides for thermal imaging of existing electrical panels throughout the College to identify and document circuit overloads and report the findings for repair and training of the College maintenance staff.

A bid announcement was placed in the *Dixon Telegraph,* and *Sterling Daily Gazette.* Nine contractors received bid documents. The base bid was for work to be done on the main campus building, with the alternates listed to include T-1, T-2 and the Grounds Garage (T-3). Three bids were received for this project.

Vendor	Base Bid	Alternate T-1	Alternate T-2	Alternate T-3	Total Bid
Herzig Engineering Kansas City, MO	$22,000	$5,500	$3,000	$3,000	$33,500
Kelso-Burnett Co Rockford, IL	$99,000	$15,100	$8,200	$8,200	$130,500
Ballard Engineering Rockford, IL	$115,200	$8,500	$8,500	$8,500	$140,700

The low bidder, Herzig Engineering, is a consulting engineering firm, specializing in arc flash studies and thermal imaging, and we are confident that the work will be done satisfactorily. The cost will be paid by Protection, Health and Safety Funds.

Recommendation:

The administration recommends the Board approve the bid for the 2013 Electrical Improvements Project from Herzig Engineering in the amount of $33,500 to be paid with Protection, Health and Safety funds.

Sauk Valley Community College
May 20, 2013

Action Item 4.3

Topic: **Program Discontinuation**

Presented By: **Dr. George Mihel and Alan Pfeifer**

Presentation:

The wind energy program flourished for a few years during which time at least 20 student started excellent careers in the wind industry. A recent survey showed that 85% of our graduates have/had jobs in the wind industry. Most of these have jobs in the wind energy sector locally. Some students exited the program early for jobs in the wind industry others move to employment in the energy sector (nuclear energy) prior to completion.
Similar programs in the region have experienced a decline in enrollment due to the downward turn in the industry. Factors for the decline include uncertainty in government regulations including the production tax credit, increase in the cost of wind turbines, electrical infrastructure, drop in the price of electricity, and local perceptions of the industry and wind turbines.

Currently one student is enrolled for the Advanced Certificate, who will be allowed to complete the program and two students who have registered for the fall who will be directed to other programs or will be offered a change in major to either our solar program or sustainable technology program. We will retain a wind energy course as part of our sustainable technology "green energy" program.

Recommendation:

The administration requests that the Board approve the discontinuation of the Wind Energy Program effective for the fall, 2013 semester.