

**SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING
MINUTES
October 26, 2015**

The Board of Trustees of Sauk Valley Community College met in regular session at 6:00 p.m. in the Board Room at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Bollman called the meeting to order at 6:00 p.m., and the following members answered roll call:

Andrew Bollman	Lisa Wiersema
Robert J. Thompson	Ed Andersen
Margaret Tyne	Scott Stoller
Dennis P. Fulrath	Student Trustee Molly Waasdorp

SVCC Staff: President Dr. David Hellmich
Provost Alan Pfeifer
Director of Business Services Melissa Dye
Dean of Academics and Student Services Dr. Jon Mandrell
Dean of Institutional Research and Marketing Dr. Steve Nunez
Director of Human Resources Kathryn Snow
Coordinator of Marketing Christina Pilling
Administrative Assistant Dana Chacon
Administrative Assistant Debra Dillow

Absent: None

Consent Agenda: It was moved by Member Wiersema and seconded by Member Stoller that the Board approve the Consent Agenda. In a roll call vote, all voted aye. Student Trustee Waasdorp advisory vote: aye. Motion carried.

President's Report: Dr. Hellmich provided the following information in his report:

Budget Update and Financial Projections

The College continues to monitor its budget with regard to the absence of a state-approved budget. A spreadsheet was distributed that depicted the College's FY15 actual revenues and expenditures and the FY16 and FY17 projected revenues and expenditures, with state funding and the College's fund balance highlighted. Also highlighted were the FY16 projected College deficit if state, MAP, and Adult Education funds are not allocated to the College and what would be the resulting FY16 College fund balance.

Adult Education

The SVCC Adult Education department services students who are 16 and older, not in high school, and have a desire to obtain a GED and then either enter an academic program or the workforce. Students who obtain a GED earn a free three-credit class at Sauk within a year of completion of GED. Our Adult Education provides many services to our community.

Our Adult Education program is funded by a combination of federal and state of Illinois funds. SVCC provides office space and support for all programming. We endeavor to meet every student's needs. Our goal is to increase learning in order for the student to obtain a GED and ultimately a career, a certificate program (such as welding), or entry into college-level classes here at SVCC.

Strategic Initiatives Update

He reviewed the Strategic Initiatives process, the two Strategic Initiatives that the College will focus on, and the next steps that the College will follow.

Audit Presentation:	Mr. Dick Wells from Wipfli provided an overview on the audited financial statements for 2015.
Reports:	<p><i>Student Trustee Report:</i> Student Trustee Waasdorp provided a report on recent events and upcoming events held on campus sponsored by Student Activities and Student Government.</p> <p><i>Foundation Report:</i> Member Tyne provided an update on the Foundation activities.</p> <p><i>ICCTA Report:</i> Chair Bollman provided an overview of the budget and legislative impact discussions held at the ACCT meeting he attended. He will attend the ICCTA meeting in November along with Board Member Thompson.</p>
Board Policy Review:	None
2015 Audited Financial Statements:	It was moved by Member Stoller and seconded by Member Wiersema that the Board accept the 2015 audited financial statements as presented. In a roll call vote, all voted aye. Student Trustee Waasdorp advisory vote: aye. Motion carried.

Board Policy 305.01
Purchasing Policy –
Second Reading:

It was moved by Member Tyne and seconded by Member Wiersema that the Board approve the revised Board Policy 305.01 Purchasing Policy as presented for second reading. In a roll call vote, all voted aye. Student Trustee Waasdorp advisory vote: aye. Motion carried.

Board Policy 305.02
Credit Card Policy –
First Reading:

It was moved by Member Stoller and seconded by Member Tyne that the Board approve Board Policy 305.02 Credit Card Use Policy for first reading with modifications discussed for first reading. In a roll call vote, all voted aye. Student Trustee Waasdorp advisory vote, aye. Motion carried.

Board Policy 510.01
Travel of College
Personnel – First
Reading:

It was moved by Member Tyne and seconded by Member Fulrath that the Board approve the revised Board Policy 510.01 Travel of College Personnel as presented for first reading. In a roll call vote, all voted aye. Student Trustee Waasdorp advisory vote, aye. Motion carried.

Protection, Health,
and Safety Projects,
2016:

It was moved by Member Andersen and seconded by Member Stoller that the Board approve the resolutions, budgets, and certification statements regarding these projects for submission to ICCB for action. In a roll call vote, all voted aye. Student Trustee Waasdorp advisory vote, aye. Motion carried.

Faculty Retirement –
Business:

It was moved by Member Stoller and seconded by Student Trustee Waasdorp that the Board accept the retirement of Mr. John Nelson, Assistant Professor of Business, effective December 31, 2015. In a roll call vote, all voted aye. Student Trustee Waasdorp advisory vote, aye. Motion carried.

Registration Fee
Spring 2016:
Reports:

It was moved by Member Andersen and seconded by Member Tyne to approve an amended recommendation registration fee to include a \$10 fee for the spring and fall semesters and a \$5 fee for the summer semester. In a roll call vote, all voted aye. Student Trustee Waasdorp advisory vote, aye. Motion carried.

Mid-year Fee
Recommendation:

It was moved by Member Stoller and seconded by Member Wiersema that the Board an overall \$2 per credit hour increase in student tuition and fees with \$1 going to the Student Activities Fee and \$1 going to the Technology Fee starting with spring 2016 semester. In a roll call vote, all voted aye. Student Trustee Waasdorp advisory vote, aye. Motion carried.

Educational Lab and
Employee Computer
Replacement:

It was moved by Member Thompson and seconded by Student Trustee Waasdorp that the Board approve the purchase of the 75 desktop computers from SHI in the amount of \$57,075.00. This amount was budgeted in the funding bond allocation for this fiscal year. In a roll call vote, all voted aye. Student Trustee Waasdorp advisory vote, aye. Motion carried.

Adjournment:

Since the scheduled business was completed, it was moved by Member Andersen and seconded by Member Waasdorp that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Waasdorp advisory vote: aye. Motion carried.

The meeting adjourned at 6:49 p.m.

Next Meeting:

The next regular meeting of the Board will be at 6:00 p.m. on November 23, 2015 in the Founder's Room 2K2.

Respectfully submitted,

Lisa Wiersema, Secretary