

**SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING
MINUTES
April 25, 2016**

The Board of Trustees of Sauk Valley Community College met in regular session at 6:00 p.m. in the Board Room at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Bollman called the meeting to order at 6:04 p.m., and the following members answered roll call:

Lisa Wiersema Dennis P. Fulrath
Robert J. Thompson Ed Andersen
Margaret Tyne
Student Trustee Molly Waasdorp

SVCC Staff: President Dr. David Hellmich
Vice President Academics and Student Services Dr. Jon Mandrell
Vice President of Research, Planning, and Information Affairs
Dr. Steve Nunez
Dean of Business Services Melissa Dye
Director of Building and Grounds Frank Murphy
Human Resources Director Kathryn Snow
Foundation Manager Sharri Miller
Director of Student Support Services Dr. Lori Cortez
Director of Center for Small Business Development David Buchen
Athletic Director/Men's Basketball Coach Russ Damhoff
Administrative Assistant Dana Chacon

Absent: Scott Stoller

Consent Agenda: It was moved by Member Andersen and seconded by Member Wiersema that the Board approve the Consent Agenda. In a roll call vote, all voted aye. Motion carried.

President's Report: Dr. Hellmich provided the following information in his report:

Men's Basketball Honorees

As a tribute to the Skyhawk's 26-7 record (3rd best men's basketball record in school history), which included winning the Region IV Tournament, Isaiah Box was named All-American and Coach Russ Damhoff was named Region IV Coach of the Year.

Center for Small Business Development

The Sauk Valley Community College's Center for Small Business Development opened its doors on February 1, 2016. The Center is providing small business counseling and educational program to the small business and entrepreneurial community in the Sauk Valley Region. David Buchen, Director of the Center, comes to SVCC with a wealth of experience and knowledge. He shared that he has been busy since day one, meeting with potential business owners, current business owners, community members, and banking entities. Once the grant is received the Center will be a full functioning four person Small Business Development Center.

TRIO Program

TRIO Student Support Services (SSS) is federally funded, student-oriented program that offers supportive services to help its participants achieve success. Dr. Lori Cortez provided an overview of the impact the TRIO program has on the students and the community. Many TRIO students are involved in volunteering throughout the community.

Reports:

Student Trustee Report: Member Waasdorp provided an update on student events that have happened on campus. She stated that they were well attended and enjoyed by all. She also provided a list of upcoming events.

Foundation Report: Member Tyne provided an update on the Foundation activities. The Foundation is hosting a scholarship reception in the East Mall for donors and scholarship recipients on Wednesday, April 27, 2016 from 5:00 p.m. to 7:00 p.m. Scholarships for the next school year have been determined and will be awarded to the area students. Additionally, the Alumni Association will be giving alumni t-shirts to all the graduates who participate in the commencement

ICCTA Report: Member Bollman shared that the State has agreed to release some funds to community colleges. Even though this is not the amount owed to Sauk Valley Community College, it is still something. Member Bollman shared that the Annual Convention is June 3-6 and encourages all to attend.

Policy: College Assessment Policy. In a roll call vote, all vote aye. Motion carried.

Board Policy 602.03
College Placement
Policy: It was moved by Member Thompson and seconded by Member Wiersema that the Board approve the revised Board Policy 602.03 College Placement Policy as presented for the first reading. In a roll call vote, all voted aye. Motion carried.

Adoption of New
Board Policy
603.02 Student
Optional Disclosure
of Private Mental
Health Information: It was moved by Member Andersen and seconded by Member Tyne that the Board approve the establishment of Board Policy 603.02 Student Optional Disclosure of Private Mental Health Information as presented for the second reading. In a roll call vote, all voted aye. Motion carried.

Board Policy 303.01
Contracts: It was moved by Member Thompson and seconded by Member Wiersema that the Board approve the revised Board Policy 303.01 Contracts as presented for second reading. In a roll call vote, all voted aye. Motion carried.

Faculty Appointment -
Business: It was moved by Member Thompson and seconded by Member Waasdorp that the Board approve the employment of Mr. Jose Mendez as an Associate Professor of Business starting August 12, 2016 at a salary of \$47,462. In a roll call vote, all voted aye. Motion carried.

2016 PHS Projects –
Change in Scope and
Budget: It was moved by Member Thompson and seconded by Member Tyne that the Board approve the change in scope and the change in budget for the 2016 PHS Projects. The \$173,865 is to come from excess PHS funds and \$128,205 to come from Funding Bonds. In a roll call vote, all voted aye. Motion carried.

Physics, Anatomy,
and Physiology
Lab Remodel
Approval: It was moved by Member Andersen and seconded by Member Fulrath that the Board approve the completion of remodeling the Physics, Anatomy, and Physiology lab in summer 2016 in the amount of \$215,600 and that this project be funded with Funding Bonds rather than Ramp. In a roll call vote, all voted aye. Motion carried.

Recommendation
For Bid Award
2016 Abatement
Project – Contract 2, It was moved by Member Fulrath and seconded by Member Wiersema that the Board approve the bid for the 2016 Abatement Project – Contract 2 and 2015 Abatement Project Phase 2 from Swedberg & Assoc, Inc in the amount of \$943,460. In a roll

2015 Abatement
Project – Phase 2:

vote, all voted aye. Motion carried.

Working Cash
Fund Borrowing:

It was moved by Member Thompson and seconded by Member Waasdorp that the Board approve the accompanying resolution for the borrowing of \$230,000 from the Working Cash Fund to the Operating & Maintenance Fund to do parking lot and road improvements. In a roll call vote, all voted aye. Motion carried.

Closed Session:

It was moved by member Fulrath and seconded by Member Andersen that the Board move into close session at 6:50 p.m. In a roll call vote, all voted aye. Motion carried. The Board returned from closed session at 7:15 p.m.

Closed Session
Minutes:

It was moved by Member Andersen and seconded by Member Thompson that the Board approve the March 28, 2016 Board minutes. In a roll call voted, all voted aye. Motion carried.

Adjournment:

Since the scheduled business was completed, it was moved by Member Fulrath and seconded by Member Andersen that the Board adjourn. In a roll call vote, all voted aye. Motion carried.

The meeting adjourned at 7:20 p.m.

Next Meeting:

The next regular meeting of the Board will be at 6:00 p.m. on May 23, 2016 in the Board Room.

Respectfully submitted,

Lisa Wiersema, Secretary