**Sauk Valley Community College**

**June 20, 2016**

**Action Item 4.2**

**Topic: Board Policy 613.01 Policy for Posting Materials – First Reading**

**Strategic Direction: Goal 3, Objective 3 – Improve the efficiency of College operations**

**Presented By: Dr. David Hellmich**

**Presentation:**

In accordance with the directive from the Board to update and clarify policies, the administration is requesting Board Policy 613.01 Policy for Posting Materials be revised. The recommended revision is on the following page.

**Recommendation:**

The administration recommends the Board approve the revised Board Policy 613.01 Policy for Posting Materials as presented for a first reading.

613.01 Policy for Posting Materials

All materials to be posted should be submitted to the Office of Marketing and Public Relations Office for approval. All approved materials will be posted by the Information Office in pre-designated areas. Materials posted without approval or in undesignated areas may be removed (exceptions will be made for designated “student posting areas”). Sauk Valley Community College assumes no responsibility for damage or removal of posted materials.

10/28/96

3/27/06

11/23/09

2/27/12

**613.01 Policy for Posting Materials**

All *community and student* materials to be posted should be submitted to the ~~Office~~ of Marketing and Public Relations Office for approval. All approved materials will be *stamped and*  posted ~~by the Information Office~~ in pre-designated areas. Materials posted without approval or in undesignated areas may be removed ~~(exceptions will be made for designated “student posting areas”).~~ Sauk Valley Community College assumes no responsibility for damage or removal of posted materials.

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