

**SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING
MINUTES
March 28, 2016**

The Board of Trustees of Sauk Valley Community College met in regular session at 6:00 p.m. in the Founder's Room at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Bollman called the meeting to order at 6:04 p.m., and the following members answered roll call:

Lisa Wiersema	Dennis P. Fulrath
Scott Stoller	Robert J. Thompson
Ed Andersen	Margaret Tyne
Student Trustee Molly Waasdorp	

SVCC Staff: President Dr. David Hellmich
Vice President Academics and Student Services Dr. Jon Mandrell
Vice President of Research, Planning, and Information Affairs
Dr. Steve Nunez
Dean of Business Services Melissa Dye
Director of Building and Grounds Frank Murphy
Human Resources Director Kathryn Snow
Foundation Manager Sharri Miller
Senior Graphic Designer Jenny Bumba
Web Developer Eric Epps
LRC Coordinator Linda Dhaese
LAC Instructional Assistant Mark Jordan
Assistant Professor of English Rachel Brunner
Administrative Assistant Dana Chacon

Absent: None

Consent Agenda: It was moved by Member Stoller and seconded by Member Wiersema that the Board approve the Consent Agenda. In a roll call vote, all voted aye. Motion carried.

President's Report: Dr. Hellmich provided the following information in his report:

Friends of SVCC Prairie

Dr. Hellmich asked Rachel Brunner, Chair of Friends of SVCC Prairie, to present. Rachel shared that a Friends of SVCC Prairie committee has been formed to increase campus awareness of the prairie and offer educational and volunteer opportunities for both our campus and our community. Rachel introduced Mark Jordan and Brian Beckman to share some information on the Prairie as

well. She thanked all the committee members present at the meeting.

Academic Webpages

Dr. Steve Nunez and Eric Epps presented the new Academic Webpages. Information Services and Marketing at the College have updated the academic webpages to provide potential majors with information on the cost of each program, scholarships available, a program description, and detailed class scheduling. Also highlighted are faculty credentials and Sauk Success.

Dual Credit Enrollment Update

Dr. Hellmich shared that Sterling High School came to SVCC about sending their students to Sauk for Dual Enrollment classes. Sterling plan on sending 80 students next year for Career/Technical courses.

Budget Update

The College continues planning for the FY2017 budget. The most recent budget projected was included in the Board packet.

Faculty and Staff Awards

The College has created three new awards to honor our full-time faculty, full-time staff, and adjunct faculty. The winner of the Outstanding Full-time Faculty Award and the winner of the Outstanding Staff Award will receive \$1,000 to use for professional development; the winner of the Outstanding Adjunct Faculty Award will receive \$500 to use for professional development.

Higher Learning Commission Accreditation Recommendation

On February 10, the College submitted its Assurance Review to the Higher Learning Commission and is reporting the status of this review.

Reports:

Student Trustee Report: Member Waasdorp provided an update on student events that have happened on campus. She stated that they were well attended and enjoyed by all. She also provided a list of upcoming events.

Foundation Report: Member Tyne provided an update on the Foundation activities. She shared that the Foundation held four scholarship application help sessions for the second year. The sessions were well attended. The Foundation office hired an intern to help assist in updating the information of the Alumni.

ICCTA Report: Member Bollman attended a meeting in Lombard where the budget was the topic of conversation. He shared that the BSN initiative is being promoted a bill to the House and could be offered at community colleges in the future. Member Bollman shared that there is a Lobby Day coming up in Springfield that he also plans to attend.

Founder's Recognition
Wall:

It was moved by Member Thompson and seconded by Member Tyne that the Board of Trustees approve the proposed recognition display in order for the display to be placed on bid as per Board Policy. In a roll call vote, all voted aye. Motion carried.

Highway Sign
Proposal:

It was moved by the Board that the Highway Sign Proposal be tabled until the April Board meeting with changes made to the sign as indicated by the Board.

Adoption of New
Board Policy
603.02 Student
Optional Disclosure
of Private Mental
Health Information:

It was moved by Member Stoller and seconded by Member Tyne that the Board approve the establishment of Board Policy 603.02 Student Optional Disclosure of Private Mental Health Information as presented for the first reading. In a roll call vote, all voted aye. Motion carried.

Board Policy 303.01
Contracts:

It was moved by Member Fulrath and seconded by Member Andersen that the Board approve the revised Board Policy 303.01 Contracts as presented for first reading. In a roll call vote, all voted aye. Motion carried.

Board Policy 510.01
Travel of College
Personnel:

It was moved by the Board to table the revision of Board Policy 510.01 Travel of College Personnel and to present at April's Board meeting.

Board Policy 512.01
Financial Aid Emergency
Loan Advance Policy:

It was moved by Member Andersen and seconded by Member Stoller that the Board approve the revised Board Policy 512.01 Financial Aid Emergency Loan Advanced Policy as presented for second reading. In a roll call vote, all voted aye. Motion carried.

Board Policy 601.01
Rights and Responsibilities
Of Students:

It was moved by Member Wiersema and seconded by Member Stoller that the Board approved the revised Board Policy 601.01 Rights and Responsibilities of Students as presented for second reading. In a roll call vote, all voted aye. Motion carried.

Board Policy 602.01
Student Admission,
Retention, and Academic
Standing:

It was moved by Member Tyne and seconded by Member Andersen that the Board approve the revised Board Policy 602.01 Student Admission, Retention, and Academic Standing as presented for second reading. In a roll call vote, all voted aye. Motion carried.

Administrative
Appointment
Recommendations
For FY17:

It was moved by Member Andersen and seconded by Member Stoller that the Board approve the administrator appointments for the one and two year appointments. In a roll call vote, all voted aye. Motion carried.

ICCTA Full-time
Faculty Nomination:

It was moved by Member Waasdorp and seconded by Member Fulrath that the Board approve the nomination of Dr. Amy Jakobsen for the 2016 ICCTA Outstanding Full-time Faculty Member Award. In a roll call vote, all voted aye. Motion carried.

Protection, Health,
and, Safety Project
Completion:

It was moved by Member Fulrath and seconded by Member Wiersema that the Board approve the Statement of Final Construction Compliance regarding these projects for submission To ICCB for action. In a roll call vote, all voted aye. Motion carried.

Recommendation
For Bid Award
2016 Abatement
Project – Contract 1:

It was moved by Member Stoller and seconded by Member Andersen that the Board approve the bid for the 2016 Abatement Project – Contract 1 from Colfax Corporation in the amount of \$69,000. In a roll call vote, all voted aye. Motion carried.

Closed Session:

It was moved by Member Fulrath and seconded by Member Wiersema for the Board to move into closed session at 7:25 p.m. In a roll call vote, all voted aye. Motion carried. The Board returned from closed session at 7:33 p.m.

Closed Session
Minutes:

It was moved by Member Wiersema and seconded by Member Stoller that the Board approve the February 22, 2016 Board minutes. In a roll call voted, all voted aye. Motion carried.

Adjournment: Since the scheduled business was completed, it was moved by Member Fulrath and seconded by Member Andersen that the Board adjourn. In a roll call vote, all voted aye. Motion carried.

The meeting adjourned at 7:43 p.m.

Next Meeting: The next regular meeting of the Board will be at 6:00 p.m. on April 25, 2016 in the Board Room.

Respectfully submitted,

Lisa Wiersema, Secretary