

**SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING
MINUTES
May 23, 2016**

The Board of Trustees of Sauk Valley Community College met in regular session at 6:00 p.m. in the Board Room at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Bollman called the meeting to order at 6:04 p.m., and the following members answered roll call:

Lisa Wiersema	Dennis P. Fulrath
Scott Stoller	Ed Andersen
Margaret Tyne	
Student Trustee Kelsey Heslop	

SVCC Staff: President Dr. David Hellmich
Vice President Academics and Student Services Dr. Jon Mandrell
Dean of Business Services Melissa Dye
Director of Building and Grounds Frank Murphy
Human Resources Director Kathryn Snow
Academic Advisor Josh West
Associate Professor for Electronics/Technology Steve McPherson
Director of Financial Assistance Jennifer Schultz
Web Developer Eric Epps
Administrative Assistant Dana Chacon

Absent: Robert J. Thompson

Consent Agenda: It was moved by Member Fulrath and seconded by Member Stoller that the Board approve the Consent Agenda. In a roll call vote, all voted aye. Motion carried.

President's Report: Dr. Hellmich provided the following information in his report:

Multicraft Extended Internship Program.

The College has been working with manufacturers to design programs to help strengthen their workforce. In the program, students will attend classes two days a week and work at a local industry three days a week. This program will better prepare students to be in the workforce. The fall schedule already reflects this opportunity.

Financial Aid Update

The College's Office of Financial Assistance has been approved as an experimental site for providing financial aid to students seeking short-term certificates. Jenn Schultz gave a background of what Financial Aid is. She stated that 69% of SVCC students receive some form of financial aid.

Reports:

Student Trustee Report: Student Trustee Heslop shared that since classes are not in session and no activities there is nothing to report.

Foundation Report: Member Tyne provided an update on the Foundation activities. She also shared that representatives from the Eaton Cummings Group had a meeting where all the board members and some staff were invited. They shared their ideas for increasing forms of revenue for the foundation. They suggested having a capital campaign as opposed to hosting various fundraising events.

ICCTA Report: Member Bollman shared that the Annual Convention is June 3-6 in Springfield and encourages all to attend.

Communication
From Visitors:

Eric Epps addressed the board in regards to the 3.0% proposed stipend for staff. He feels that it is not right for the faculty to receive their 3% pay increase and for staff to be targeted for cost savings for the College. Member Bollman addressed Mr. Epps with appreciation for all he does and stated there would be further discussion when the Action Item comes up.

Board Policy 305.03
Business Enterprise
For Minorities,
Females, and Persons
with Disabilities:

It was moved by Member Tyne and seconded by Member Wiersema that the Board approve the establishment of Board Policy 305.03 Business Enterprise for Minorities, Females and Persons with Disabilities as presented for a first reading. In a roll call vote, all voted aye. Motion carried.

Board Policy 602.2
College Assessment
Policy:

It was moved by Member Andersen and seconded by Member Stoller that the Board approve the removal of Board Policy 602.02 College Assessment Policy. In a roll call vote, all voted aye. Motion carried.

Board Policy 602.03 College Placement Policy:	It was moved by Member Stoller and seconded by Member Wiersema that the Board approve the revised Board Policy 602.03 College Placement Policy as presented for the second reading. In a roll call vote, all voted aye. Motion carried.
Board Policy 510.01 Travel of College Personnel:	It was moved by Member Tyne and seconded by Member Stoller that the Board table the discussion of the revision of Board Policy 510.01 Travel of College Personnel.
Faculty Appointment - English Language Arts:	It was moved by Member Tyne and seconded by Member Wiersema that the Board approve the employment of Dr. Odile Blazquez as an Assistant Professor of English Language Arts starting August 12, 2016 at a salary of \$44,892. In a roll call vote, all voted aye. Motion carried.
Non-faculty Salary Adjustments:	It was moved by Member Stoller and seconded by Member Fulrath that the Board approve a 3.0% stipend for all non-faculty. In a roll call vote, all voted aye. Motion carried.
Sauk Valley Community College Group Health Plan Stop Loss Insurance:	It was moved by Member Andersen and seconded by Member Wiersema that the Board approve HM Life Insurance Company for the College FY17 Stop Loss Insurance provider at an estimated cost of \$283,859 with a reinsurance specific of \$80,000 for medical and Rx and no aggregate insurance for FY17, effective July 1, 2016. In a roll call vote, all voted aye. Motion carried.
Disposal of Obsolete Equipment:	It was moved by Member Stoller and seconded by Member Wiersema that the Board approve the equipment items listed to be disposed of in a manner appropriate to the condition of the equipment. In a roll call vote, all voted aye. Motion carried.
Protection, Health, and Safety Project Completion:	It was moved by Member Andersen and seconded by Member Stoller that the Board approve the Statement of Financial Construction regarding the projects including switch gear improvements. In a roll call vote, all voted aye. Motion carried.
Recommendation For Bid Award- Physics & Anatomy Lab Abatement:	It was moved by Member Stoller and seconded by Member Wiersema that the Board approve the bid for the Physics & Anatomy Lab Abatement from Midwest Asbestos Abatement Corporation for \$15,833. In a roll call vote, all voted aye. Motion carried.

Recommendation
For Bid Award –
Physics & Anatomy
Lab Casework:

It was moved by Member Wiersema and seconded by Member Tyne that the Board approve the bid for the Physics & Anatomy Lab Caseworks from Flinn Scientific in the amount of \$74,900. In a roll call vote, all voted aye. Motion carried.

Recommendation
For Bid Award –
Fabrication and
Installation of
Founder’s Recognition
Wall:

It was moved by Member Stoller and seconded by Member Wiersema that the Board approve the bid for the Fabrication and Installation of Founder’s Recognition Wall from Innerface Signage, Inc. in the amount of \$21,347.79, funded with funding bonds. In a roll call vote, all voted aye. Motion carried.

Amendment to
Dr. Hellmich’s
Contract:

It was moved by Member Tyne and seconded by Member Wiersema that the Board approve the amendment to Dr. Hellmich’s contract to reflect being paid for thirty-eight hours For the summer as opposed to forty hours. This is in conjunction with the rest of the staff. In a roll call vote, all voted aye. Motion carried.

Closed Session:

It was moved by Member Tyne and seconded by Member Fulrath that the Board move into close session at 7:28 p.m. In a roll call vote, all voted aye. Motion carried. The Board returned from closed session at 7:49 p.m.

Closed Session
Minutes:

It was moved by Member Tyne and seconded by Member Andersen that the Board approve the April 25, 2016 Board minutes. In a roll call vote, all voted aye with Member Stoller and Student Trustee Heslop abstaining. Motion carried.

Adjournment:

Since the scheduled business was completed, it was moved by Member Stoller and seconded by Member Andersen that the Board adjourn. In a roll call vote, all voted aye. Motion carried.

The meeting adjourned at 7:52 p.m.

Next Meeting:

The next regular meeting of the Board will be at 6:00 p.m. on June 20, 2016 in the Board Room.

Respectfully submitted,

Lisa Wiersema, Secretary