**Sauk Valley Community College**

**November 28, 2016**

**Action Item 4.2**

**Topic: Board Policy 201.01 Administrative Organization – Second Reading**

**Strategic Direction: Goal 3, Objective 3 – Improve the efficiency of College operations**

**Presented By: Dr. David Hellmich**

**Presentation:**

In accordance with the directive from the Board to update and clarify policies, the administration is requesting Board Policy 201.01 Administrative Organization be revised. The recommended revisions are on the following page.

**Recommendation:**

The administration recommends the Board approve the revised Board Policy 201.01 Administrative Organization as presented for a second reading.

201.01 Administrative Organization

It is the policy of the Board to encourage the development of an administrative structure that will provide for the free flow of information between and among the President and his/her subordinates and clear lines of responsibility and authority. The administrative organization of the College must remain stable to the extent that it provides a clear understanding among the staff as to responsibility and job assignments and at the same time remain flexible enough to allow for appropriate changes when circumstances make them necessary.

The President will recommend for approval of the Board, the organizational structure of the College and as circumstances require, any changes that will improve the overall College operations.

All Sauk Valley Community College employees shall be responsible to the Board through the President.

2/12/79

3/23/87

7/22/02

201.01 Administrative Organization

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