

**SAUK VALLEY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
MINUTES  
October 24, 2016**

The Board of Trustees of Sauk Valley Community College met in regular session at 6:00 p.m. in the Board Room at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Stoller called the meeting to order at 6:00 p.m., and the following members answered roll call:

Lisa Wiersema	Dennis P. Fulrath
Robert J. Thompson	Margaret Tyne
Ed Andersen	Brian Duncan
Student Trustee Kelsey Heslop	

SVCC Staff: President, Dr. David Hellmich  
VP of Academics and Student Services, Dr. Jon Mandrell  
VP of Research, Planning, and Information Affairs,  
Dr. Steve Nunez  
Dean of Business Services, Melissa Dye  
Director of Building and Grounds, Frank Murphy  
Human Resources Director, Kathryn Snow  
Foundation Manager, Sharri Miller  
Administrative Assistant, Dana Chacon  
Director of Athletics / Men's Basketball Coach, Russ Damhoff  
Supervisor of Information Center and Security, Troy Mairs  
Coordinator of Web and Integration Services, Eric Epps

Absent: None

Consent Agenda: It was moved by Member Thompson and seconded by Member Wiersema that the Board approve the Consent Agenda. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

President's Report: Dr. Hellmich provided the following information in his report:

**WIPFLi – 2016 Audited Financial Statement**

Dr. Hellmich asked Melissa to share the results of the audit. Melissa Dye introduced Richard Wells, CPA from WIPFLi, to present the review of the 2016 audited financial statements. He provided highlights of the audit and answered questions.

### **Clery Report**

Dr. Hellmich asked Dr. Nunez to provide background information on the safety report. Dr. Nunez explained the Clery Report is the campus safety report that addresses the College's policies, procedures, and programs concerning safety and security. He was happy to report that Sauk is once again crime free.

### **Budget Discussions**

The College continues to monitor its budget and sought direction from the Board regarding the following changes in athletic, Sauk Scholar, and dual credit waivers:

- Athletics: Reduce waivers from 3,024 credits to 2,016 credits (a 1/3 reduction) and require each sport to have at least 50% of waived credits going to in-district students. It is not proposed to reduce athletic teams at this time. Additionally, the College will create a mission statement for athletics that emphasizes the importance of in-district student participation. The goal will be to have 75% of Sauk athletes being in-district.
- Sauk Scholar: Reduce waivers from 36 per year for two years to 24 per year (12 fall and 12 spring) for two years.
- Dual Credit:
  - Except for the Whiteside Area Career Center, which will not be changed, move dual credit waivers to a three-tiered system – students qualifying for a free lunch getting a 75% waiver, students qualifying for a reduced lunch getting a 50% waiver, and all other students getting a 25% waiver (the current system typically is 50% for all students).
  - Pilot an Academy on Sauk's campus for high school seniors with a "B" average or better, using the same three-tiered system described above.

### Reports:

*Student Trustee Report:* Student Trustee Heslop shared highlights of events held on campus as well as upcoming events. She also attended the fall APCA Conference in Chicago looking for speakers and performers for the Spring semester.

*Foundation Report:* Member Tyne shared that the Foundation is working on its upcoming #GivingTuesday Campaign for November 29. Also, the Foundation has completed the import of approximately 28,000 alumni records into its database and has begun the process of updating the information as part of its new three-year alumni engagement plan.

*ACCT/ICCTA Report:* Member Tyne had nothing to report.

<p>Board Policy 201.01 Administrative Organization – First Reading:</p>	<p>It was moved by Member Andersen and seconded by Member Thompson that the Board approve the revised Board Policy 201.01 Administrative Organization as presented for a first reading. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.</p>
<p>Board Policy 625.01 Sauk Valley Community College Policy for Residency – First Reading:</p>	<p>It was moved by Member Tyne and seconded by Member Wiersema that the Board approve the revised Board Policy 625.01 Sauk Valley Community College Policy for Residency as presented for a first reading. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.</p>
<p>Board Policy 419.01 Fringe Benefits – Second Reading:</p>	<p>It was moved by Member Thompson and seconded by Member Wiersema that the Board table the Board Policy 419.01 Fringe Benefits as presented for a second reading. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.</p>
<p>Board Policy 623.01 Student Organizations Policy – Second Reading:</p>	<p>It was moved by Member Thompson and seconded by Member Andersen that the Board approve the revised Board Policy 623.01 Student Organizations Policy as presented for a second reading. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.</p>
<p>Academic Calendar 2016-2018:</p>	<p>It was moved by Member Duncan and seconded by Member Tyne that the Board approve the three revisions to the 2016-2018 academic calendar as presented. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.</p>
<p>2016 Audited Financial Statements:</p>	<p>It was moved by Member Thompson and seconded by Member Fulrath that the Board accept the 2016 audited financial statements. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.</p>
<p>Adoption of Resolution Regarding the Intent to Levy:</p>	<p>It was moved by Member Thompson and seconded by Member Andersen that the Board adopt the resolution regarding the intent to levy equity adjustment under section 3-14.3. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.</p>
<p>Administrator Retirement – Dean of Health Professions:</p>	<p>It was moved with regret and true gratitude by Member Tyne and seconded by Member Thompson that the Board accept the retirement of Janet Lynch effective May 15, 2017. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.</p>

Donation of Obsolete Equipment: It was moved by Member Fulrath and seconded by Member Wiersema that the Board approve the waiving of Board Policy 304.01, Disposition of Equipment, and approve the donation of the computer equipment to the Whiteside Area Career Center for use in its computer technology / repair program and computer labs. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

2G4-12 Area Remodel Project: It was moved by Member Thompson and seconded by Member Wiersema that the Board approve the completion of remodeling 2G space for January 2017 in the amount of \$176,193 to be funded with Funding Bonds and \$450,000 of construction to be funded with Building Bond proceeds. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Laerdal Learning Applications: It was moved by Member Thompson and seconded by Member Tyne that the Board approve the quote from Laerdal Medical Corp in the amount of \$94,592.32 to be paid from Funding Bonds and Perkins Grant monies. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Multi-Purpose Rooms' Furniture: It was moved by Member Thompson and seconded by Member Andersen that the Board approve the bid from SBD Commercial Interiors in the amount of \$8,034 for the Fleetwood Tables and \$8,640 for the Strive Task Chairs to be paid by Funding Bonds. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Closed Session: It was moved by Member Thompson and seconded by Member Wiersema that the Board move into closed session. In a roll call vote, all voted aye. Student Trustee advisory vote: aye. Motion carried.

Approval of Closed Minutes: It was moved by Member Thompson and seconded by Member Wiersema that the Board approve the closed minutes from the September 26, 2016 Board Meeting. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Adjournment: Since the scheduled business was completed, it was moved by Member Andersen and seconded by Member Fulrath that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

The meeting adjourned at 7:39 p.m.

Next Meeting:

The next regular meeting of the Board will be at 6:00 p.m. on November 28, 2016 in the Board Room.

Respectfully submitted,

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Lisa Wiersema, Secretary