

**SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING
MINUTES
April 24, 2017**

The Board of Trustees of Sauk Valley Community College met in regular session at 6:00 p.m. in the Founders Room at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Stoller called the meeting to order at 6:00 p.m., and the following members answered roll call:

Lisa Wiersema	Dennis P. Fulrath
Robert J. Thompson	Margaret Tyne
Ed Andersen	Brian Duncan
Student Trustee Kelsey Heslop	

SVCC Staff: President, Dr. David Hellmich
VP of Academics and Student Services, Dr. Jon Mandrell
VP of Research, Planning, & Information Affairs, Dr. Steve Nunez
Dean of Business Services, Melissa Dye
Director of Building and Grounds, Frank Murphy
Human Resources Director, Kathryn Snow
Dean of Foundation, Grants, and Governmental Relations, Dr. Lori Cortez
Administrative Assistant, Dana Chacon
Director of Information Services, Eric Epps
Director of Learning Commons, Melanie Armstrong
Athletic Director, Russ Damhoff
Assistant Professor in Criminal Justice, Daniel McCollum
Assistant Professor in Nursing, Mary Margaret Evans
Adjunct Instructor in Art, Joe Popp
Assistant Professor in English, Karen Abele

Absent: None

Election Certification: Dr. Hellmich reported the results of the April 4, 2017 Consolidated Election. Board Members elected and sworn in were as follow:

Lisa Wiersema – six-year term
Margaret Tyne – six-year term

Elected of Officers: Dr. Hellmich announced that the floor was open for nominations for Chair of the Sauk Valley College Board of Trustees.

Chair: It was moved by Member Thompson and seconded by Member Andersen that Scott Stoller be nominated as Chair for the Board of Trustees. There were no other nominations. In a roll call vote, all

voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Vice Chair: It was moved by Member Andersen and seconded by Member Tyne that Robert Thompson be nominated as Vice Chair for the Board of Trustee. There were no other nominations. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Secretary: It was moved by Member Thompson and seconded by Member Andersen that Lisa Wiersema be nominated Secretary for the Board of Trustees. There were no other nominations. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Treasurer: It was moved by Member Tyne and seconded by Member Thompson that Melissa Dye be appointed as Treasurer of Sauk Valley Community College District #506. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Legal Counsel: It was moved Member Tyne and seconded by Member Fulrath that the Ward, Murray, Pace and Johnson, P.C. continue in the role of Legal Counsel. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Foundation Liaison: It was moved by Member Wiersema and seconded by Member Andersen that Member Tyne be appointed as the Foundation Liaison. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

ICCTA Representative: It was moved by Member Tyne and seconded by Member Wiersema that Member Thompson be appointed as the ICCTA Representative. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion Carried.

Audit Firm: It was moved by Member Tyne and seconded by Member Andersen that the Board retain Wipfli, LLP as the College audit firm through FY2019. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Depositories: It was moved by Member Andersen and seconded by Member Fulrath that the Board approve all banks and savings and loans in the district and the Illinois Funds (formerly called Illinois Public Treasurers Investment Pool) as legal depositories for College Funds. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Determination of Dates and Times of Meetings:

It was moved by Member Fulrath and seconded by Member Wiersema that the Board approve the dates and times of the Board meetings as presented. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Consent Agenda:

It was moved by Member Wiersema and seconded by Member Tyne that the Board approve the Consent Agenda. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

President's Report:

Dr. Hellmich provided the following information in his report:

Spring Retirements

Dr. Hellmich asked Dr. Mandrell to introduce the Spring Retirees and provide information for each. Dr. Mandrell honored the following retirees: Melanie Armstrong, Russ Damhoff, Jeanne Fuger, Janet Lynch, Joe Popp, and Amy West. The College fulfills its mission of providing quality learning opportunities through dedicated faculty and staff such as these retirees.

Newly Tenured Faculty

Dr. Hellmich asked Dr. Mandrell to introduce and honor the following newly tenured faculty: Karen Abele, Mary Evans, Dan McCollum, Dr. Catherine Akker. Each is among the College's most dedicated faculty.

Illinois National Guardsman of the Year

Dr. Hellmich ask Frank Murphy to present Troy Mairs, Supervisor of Information Center and Security. Frank shared that Troy Mairs was named Illinois Guardsman of the Year after winning a four-day competition. The next step for Troy is to compete in the Midwest completion. Troy will also graduate with an associate's degree in May. The College is proud of Troy.

Sauk YMCA Update

Dr. Hellmich shared that the College is working with the Dixon YMCA and Sterling-Rock Falls YMCA on revising the operating agreement. The College plans to purchase the equipment over the course of four years. The first payment of \$45,000 will be paid in May using funding bonds. There was also discussion on combining the Sauk Y position with the College's Athletic Director position and sharing the payroll costs.

Reports: *Student Trustee Report:* Student Trustee Heslop shared highlights of student events. She also welcomed and introduced Manuel Mooney as the incoming Student Trustee.

Foundation Report: Member Tyne shared there has been a dramatic increase in scholarship applications and the Foundation awarded \$2,000 in scholarships to six honors students last week. The Foundation is collaborating with Dixon Culver's to promote and fundraise for Sauk's Agriculture program.

ICCTA Report: No Board member attended an ICCTA meeting. Member Thompson shared that the next meeting is June 2, 2017 in Bloomington.

Student Trustee Resolution: Member Stoller read and presented a resolution for Student Trustee Heslop in appreciation for her service to the Board.

Awarding
Honorary Degree
To Andrew Bollman:

It was moved by Member Thompson and seconded by Member Wiersema that the Board approve the awarding of the College's inaugural Honorary Degree, an Associate in Fine Arts, to Andrew Bollman. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Administrator
Retirement – Director
Of the Learning
Commons:

It was moved by Member Thompson and seconded by Member Andersen that the Board regretfully accept the retirement of Melanie Armstrong effective May 31, 2017. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion Carried.

Faculty Appointment –
Agriculture:

It was moved by Member Tyne and seconded by Member Fulrath that the Board approve the employment of Dr. Ryan Anderson as a Professor of Agriculture starting August 11, 2017 at a salary of \$57,871. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

HP Multifunction
Devices:

It was moved by Member Thompson and seconded by Member Wiersema that the Board approve the quote from CDW-G in the amount of \$48,286, to be paid from funding bonds. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Technology Purchases

It was moved by Member Tyne and seconded by Member

For Community Education, Nursing, and Information Services: Andersen that the Board approve the purchase of the equipment listed for the Community Education, Nursing, and Information Services. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Laerdal Sim View Equipment: It was moved by Member Andersen and seconded by Student Trustee Heslop that the Board approve the quote from Laerdal Medical Corp in the amount of \$33,403.59 to be paid from Funding Bond Proceeds. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Bid Award – Nursing Equipment: It was moved by Member Thompson and seconded by Member Wiersema that the Board approve the bid for Nursing Equipment from Diamedical USA in the amount of \$92,289.60 to be paid with Funding Bond Proceeds. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Closed Session: It was moved by Member Andersen and seconded by Member Wiersema that the Board move into closed session. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Closed Session Minutes: It was moved by Member Wiersema and seconded by Student Trustee Heslop that the Board approve the closed session minutes from March 27, 2017. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Adjournment: Since the scheduled business was completed, it was moved by Student Trustee Heslop and seconded by Member Wiersema that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

The meeting adjourned at 7:14 p.m.

Next Meeting: The next regular meeting of the Board will be at 6:00 p.m. on May 22, 2017 in the Board Room.

Respectfully submitted,

Lisa Wiersema, Secretary