

**SAUK VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING MINUTES
August 28, 2017**

The Board of Trustees of Sauk Valley Community College met in regular session at 6:00 p.m. in the Board Room at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Stoller called the meeting to order at 6:00 p.m., and the following members answered roll call:

| | |
|-------------------------------|-------------------|
| Lisa Wiersema | Dennis P. Fulrath |
| Margaret Tyne | Ed Andersen |
| Robert Thompson | |
| Student Trustee Manuel Mooney | |

Absent Brian Duncan

SVCC Staff: President, Dr. David Hellmich
VP of Academics and Student Services, Dr. Jon Mandrell
VP of Research, Planning, and Information Affairs,
Dr. Steve Nunez
Dean of Business Services, Melissa Dye
Dean of Foundation, Grants, and Governmental Affairs,
Dr. Lori Cortez
Human Resources Director, Kathryn Snow
Director of Facilities, Frank Murphy
Administrative Assistant, Dana Chacon
Coordinator of Student Recruitment, Sarah Partington
Director of Information Services, Eric Epps
Professor of Physics, Dr. James Chisholm

Consent Agenda: It was moved by Member Thompson and seconded by Member Wiersema that the Board approve the Consent Agenda. In a roll call vote, all voted aye. Student Trustee Mooney advisory vote: aye. Motion carried.

President's Report:

Dr. Hellmich provided the following information in his report:

Assessment Report

Dr. James Chisholm provided an overview of the Assessment Report. He explained that the data shown are an assessment of student learning over the last several years. These assessments are conducted in the classrooms of various disciplines.

Sauk's Coordinator of Student Recruitment

Dr. Steve Nunez introduced Sarah Partington, Coordinator of Student Recruitment. Sarah shared her efforts in recruitment by meeting with students on campus, following up with requests for information and promoting SVCC to each of the area high schools. Sarah visits each of the sixteen high schools in Sauk's district, meeting with students who express an interest in Sauk. She is very involved in the community and a true champion of Sauk.

Enrollment Report

Dr. Nunez provided an enrollment update. He shared that paid enrollment is down 2.0%, in part, due to the changes in administering of waivers. Overall enrollment is down 6.7% in headcount and 9.3% in credit hours in the fall semester. Retaining Sauk students has remained strong. Some of the possible reasons for decreased enrollment are more potential students are entering the workforce instead of attending college and there is more competition than ever before. He shared plans on increasing enrollment by more aggressive efforts in recruitment, more community outreach, and promoting the online offerings and innovative accelerated programs.

Reports:

Student Trustee Report: Student Trustee Mooney shared that the welcome week activities were well attended, especially the Caricature artist, Kevin Berg, and the Midwest Dueling Pianos. He also provided a list of upcoming events for the fall semester.

Foundation Report: Dr. Lori Cortez presented on the Foundation's *We Give* campaign.

ICCTA Report: There was no report.

2017-2018
Budget – First
Reading:

It was moved by Member Thompson and seconded by Member Fulrath that the Board approve the FY 2017 budget as presented. In a roll call vote, all voted aye. Student Trustee Mooney advisory vote: aye. Motion carried.

Amendments
To the 2017-2018
Contractual
Agreement
Between the
Board of Community
College District
No. 506 and the
Sauk Valley
Community
College Faculty
and Adjunct
Faculty Association:

It was moved by Member Fulrath and seconded by Member Wiersema that the Board approved the 2017-2018 amendments to the Contractual Agreement between the Board of Community College District No. 506 and the Sauk Valley Community College Faculty and Adjunct Faculty Associations. In a roll call vote, all voted, aye. Student Trustee Mooney advisory vote: aye. Motion carried.

Salary Adjustments:

It was moved by Member Andersen and seconded by Member Thompson that the Board approve a 2.0% salary adjustment for all non-faculty retroactive to July 1, 2017. In a roll call vote, all voted Aye. Student Trustee Mooney advisory vote, aye. Motion carried.

Digium Phone
System Purchase:

It was moved by Member Thompson and seconded by Member Tyne that the Board approve the purchase of the listed equipment for \$62,456.96 with funding bond proceeds and \$34,456.92 with operating funds. In a roll call vote, all voted aye. Student Trustee Mooney advisory vote: aye. Motion carried.

Educational Lab
and Employee
Computer
Replacement:

It was moved by Member Tyne and seconded by Member Thompson that the Board approve the purchase of the listed equipment for \$101,131.32 from funding bonds proceeds. In a roll call vote, all voted aye. Student Trustee Mooney advisory vote: aye. Motion carried.

Disposal of
Obsolete
Equipment:

It was moved by Member Andersen and seconded by Member Wiersema that the Board approve the equipment listed as obsolete to be disposed of in a manner appropriate to the condition of the Equipment. In a roll call vote, all voted aye. Student Trustee Mooney advisory vote, aye. Motion carried.

Closed Session: It was moved by Member Tyne and seconded by Member Wiersema that the Board should move into closed session. In a roll call vote, all voted aye. Student Trustee Mooney advisory vote: aye. Motion carried.

Approval of Closed Session Minutes of July 24, 2017: It was moved by Member Wiersema and seconded by Member Andersen that the Board approve the Closed Session minutes as presented. In a roll call vote, all voted aye. Student Trustee Mooney advisory vote, aye. Motion carried.

Adjournment: Since the scheduled business was completed, it was moved by Member Tyne and seconded by Member Mooney that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Mooney advisory vote: aye. Motion carried.

The meeting adjourned at 7:25 p.m.

Next Meeting: The next regular meeting of the Board will be at 6:00 p.m. on September 25, 2017, in the Board Room.

Respectfully submitted,

Lisa Wiersema, Secretary