

**SAUK VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING MINUTES
January 23, 2017**

The Board of Trustees of Sauk Valley Community College met in regular session at 6:00 p.m. in the Board Room at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Scott Stoller called the meeting to order at 6:00 p.m., and the following members answered roll call:

Lisa Wiersema	Dennis P. Fulrath
Brian Duncan	Student Trustee Kelsey Heslop

SVCC Staff: President, Dr. David Hellmich
VP of Academics and Student Services, Dr. Jon Mandrell
VP of Research, Planning, and Information Affairs, Dr. Steve Nunez
Dean of Business Services, Melissa Dye
Dean of Foundation, Grants, and Governmental Relations, Dr. Lori Cortez
Director of Building and Grounds, Frank Murphy
Human Resources Director, Kathryn Snow
Administrative Assistant, Dana Chacon
Coordinator of Web and Integration Services, Eric Epps
Director of Athletics and Men's Basketball Coach, Russ Damhoff

Absent: Robert Thompson
Ed Andersen
Margaret Tyne

Consent Agenda: It was moved by Member Fulrath and seconded by Member Wiersema that the Board approve the Consent Agenda. In a roll call vote, all voted aye. Motion carried.

President's Report: Dr. Hellmich provided the following information in his report:

Recognition of Fall Athletes

Dr. Hellmich introduced Dr. Jon Mandrell to present the student athletes. Dr. Hellmich also complemented Russ Damhoff, Director of Athletics, who introduced fall athletes with a 3.5 or higher grade point average and fall athletes and coaches who competed at nationals.

Enrollment Update

Dr. Hellmich and Dr. Nunez provided an update on enrollment. Some key points to note are that Dual Credit enrollment is down

3.5% in headcount and 0.3% in credits, full-time enrollment is down 12% in headcount, but only 4.9% in part-time; non-traditional headcount is down 15.6%; community education headcount has improved by 21.1%; and online enrollment is up 8.2% in credits. Detailed data were provided.

Budget Update

Dr. Hellmich provided an update and spreadsheet on the operating funds budget projection. He explained to the Board that the College has instituted restrictions regarding materials and supplies, travel, and hiring to only those critical to serving students. The College continues to discuss ways to increase revenue and cut expenses.

Reports:

Student Trustee Report: Student Trustee Heslop shared a few highlights from student activities including the Caricature Artist, Traveling World of Reptiles show, and the Spring Saukfest. She also provided a hand out that included all the upcoming Spring events.

Foundation Report: Dr. Lori Cortez provided the Foundation report. She shared that scholarship applications will be available from March 3 through April 7. The Foundation office projects it will be providing scholarships totaling \$30,000. Dr. Cortez also shared that she has been meeting with potential donors and is working to secure a \$10,000 endowment for a general Sauk scholarship. She has meetings scheduled with potential donors.

ACCT/ICCTA Report: In Member Tyne's absence, Member Stoller shared that although there is not a report, he wanted to mention the emails sent from ICCTA all show that there is still not a state budget and, therefore, state funding woes continue.

Vision and Values:

Dr. Hellmich introduced Dr. Steve Nunez to provide background on the process for revising the strategic vision and shared ethical values. Dr. Nunez shared that the OPIC committee took the Board's recommendations into consideration while revising the strategic vision and shared ethical values. The revised vision and values are as follow:

Strategic Vision

Sauk Valley Community College will be a leader in student achievement while expanding access to higher education across the Sauk Valley Region.

Shared Ethical Values

Sauk Valley Community College respects the worth and dignity of all people; stands for integrity and fairness; and encourages responsibility, accountability, and persistence in a caring, supportive environment.

It was moved by Member Wiersema and seconded by Member Fulrath that the Board approve the revised strategic vision and shared ethical values as presented. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote; aye. Motion carried.

Board Policy 109.02

Policy for Awarding Honorary Degrees – First Reading:

It was moved by Member Duncan and seconded by Member Wiersema that the Board approve Board Policy 109.02 Awarding Honorary Degrees as presented for a first reading. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote; aye. Motion carried.

Board Policy 510.01
Travel of College Personnel – First Reading:

It was moved by Member Fulrath and seconded by Member Duncan that the Board approve Board Policy 510.01 Travel of College Personnel for a first reading. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote; aye. Motion carried.

New Certificate Offerings – Entrepreneurship, Robotic Welding, and Machining:

It was moved by Member Fulrath and seconded by Member Wiersema that the Board approve the proposed Certificates in Entrepreneurship, Robotic Welding, and Machining, which will begin in the 2017-2018 academic year. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote; aye. Motion carried.

Laerdal Nursing Kelly and Nursing Anne:

It was moved by Member Wiersema and seconded by Member Fulrath that the Board approve the quote from Laerdal Medical Corp in the amount of \$10,015 to be paid from NW Illinois AHEC Small Grant. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote; aye. Motion carried.

Closed Session:

It was moved by Member Duncan and seconded by Member Wiersema that the Board move into closed session. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote; aye. Motion carried.

Adjournment:

Since the scheduled business was completed, it was moved by Member Duncan and seconded by Member Fulrath that the Board adjourn. In a roll call vote, all voted aye. Motion carried.

The meeting adjourned at 7:03 p.m.

Next Meeting:

The next regular meeting of the Board will be at 6:00 p.m. on February 27, 2017 in the Board Room.

Respectfully submitted,

Lisa Wiersema, Secretary