**SAUK VALLEY COMMUNITY COLLEGE**

**BOARD OF TRUSTEES MEETING MINUTES**

**June 20, 2017**

The Board of Trustees of Sauk Valley Community College met in regular session at 6:00 p.m. in the Board Room at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Stoller called the meeting to order at 6:00 p.m., and the following members answered roll call:

Lisa Wiersema Dennis P. Fulrath

Robert J. Thompson Margaret Tyne

Ed Andersen Brian Duncan

Student Trustee Manuel Mooney

Absent: None

SVCC Staff: President, Dr. David Hellmich

VP of Academics and Student Services, Dr. Jon Mandrell

VP of Research, Planning, and Information Affairs,

Dr. Steve Nunez

Dean of Business Services, Melissa Dye

Dean of Foundation, Grants, and Governmental Affairs,

Dr. Lori Cortez

Human Resources Director, Kathryn Snow

Administrative Assistant, Dana Chacon

Director of Information Services, Eric Epps

Consent Agenda: It was moved by Member Fulrath and seconded by Member Wiersema that the Board approve the Consent Agenda. In a roll call vote, all voted aye. Student Trustee Mooney advisory vote: aye. Motion carried.

President’s Report: Dr. Hellmich provided the following information in his report:

 **Acknowledgment – Adult Education Instructor and Adjunct,**

**Glenn A. Sauter**

Adult Education Instructor and Adjunct Faculty Member, Glenn A. Sauter, passed away unexpectedly. Dr. Hellmich shared his sadness with the loss of Glenn. Glenn’s wife, Vicki, contacted Dr. Lori Cortez to set up a fund in his honor to help support students with the cost of GED testing.

**Graduate Data**

Dr. Mandrell shared the graduation data from FY17: the College awarded 510 degrees and certificates in 2017, which consisted of 255 associates degrees and 255 certificates. The totals are expected to increase as the Director of Enrollment completes an annual audit.

**Summer Enrollment Numbers**

Dr. Nunez provided the summer enrollment numbers as of June 6, 2017, for degree and certificate-seeking students: there was an 11.9% decline in headcount and 12.1% decline in credit hours compared to last year summer. In addition, the number of credits that were paid (not waived by the College) decreased by 10.1% over 2016.

**RAMP Funding**

Dr. Hellmich shared that the College intends to send the following communication to the Illinois Community College Board:

Sauk Valley Community College is moving forward with our third-floor lab project; thus, we are forgoing our RAMP funding. The College has been on the list for funding for over 15 years. With the State budget issues, we do not foresee the College having access to these funds soon.

**FY 2017 and FY 2018 Bookends**

Dr. Hellmich provided a list of the Ten Most Important Accomplishments in 2016-2017 and the Ten Most Important Accomplishments to Achieve in 2017-2018. This list was compiled from the President’s Cabinet members.

Reports: *Student Trustee Report*:Student Trustee Mooney shared that with it being summer there have not been any events. He did share that there is a Blood Drive scheduled on June 26, 2017, from 9:00 a.m. until 2:00 p.m. in the Dillon Mall.

*Foundation Report*:Dr. Cortez provided an update on the Foundation. She shared that she and Dr. Hellmich visited Rockford last Friday to receive a $12,000 donation from Goodwill Industries. Despite giving to SVCC since 2012, this is Goodwill’s first endowment to SVCC. The Goodwill Industry Scholarships are provided to those students with disabilities. Dr. Cortez also shared that the Foundation office is assembling the alumni data base, which has over 20,000 records. The Foundation looks forward to getting in touch with more of the College’s alumni.

*ICCTA Report:* There was no report.

Tax Abatement It was moved by Member Thompson and seconded by Member

Request-Lee Ogle Andersen that the Board approve the tax abatement request as

Enterprise Zone: presented. In roll call vote, all voted aye. Student Trustee Mooney

advisory vote: aye. Motion carried.

Board Policy It was moved by Member Andersen and seconded by Member

305.01 Purchasing Wiersema that the Board approve the revised Board Policy 305.01

Policy – First Reading: Purchasing Policy, as presented for a first reading. In a roll call

 Vote, all voted aye. Student Trustee Mooney advisory vote: aye.

 Motion carried.

Board Policy It was moved by Member Thompson and seconded by Member

505.02 Naming Rights – Tyne that the Board approve Board Policy 505.02 Naming Rights,

First Reading: as presented for a first reading. In a roll call vote, all voted aye.

 Student Trustee Mooney advisory vote: aye. Motion carried.

2017-2018 Tentative It was moved by Member Thompson and seconded by Member

Budget – First Reading: Fulrath that the Board approve the first reading of the 2017-2018

 Tentative Budget as presented. In a roll call vote, all voted aye.

 Student Trustee Mooney advisory vote: aye. Motion carried.

Closed Session: It was moved by Member Tyne and seconded by Member

 Andersen that the Board should move into closed session. In a roll

 Call vote, all voted aye. Student Trustee Mooney advisory vote:

 Aye. Motion carried.

Adjournment: Since the scheduled business was completed, it was moved by Member Thompson and seconded by Member Fulrath that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

The meeting adjourned at 7:15 p.m.

Next Meeting: The next regular meeting of the Board will be at 6:00 p.m. on July 24, 2017, in the Board Room.

Respectfully submitted,

Lisa Wiersema, Secretary