

**SAUK VALLEY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING MINUTES  
June 20, 2017**

The Board of Trustees of Sauk Valley Community College met in regular session at 6:00 p.m. in the Board Room at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Stoller called the meeting to order at 6:00 p.m., and the following members answered roll call:

Lisa Wiersema	Dennis P. Fulrath
Robert J. Thompson	Margaret Tyne
Ed Andersen	Brian Duncan
Student Trustee Manuel Mooney	

Absent: None

SVCC Staff: President, Dr. David Hellmich  
VP of Academics and Student Services, Dr. Jon Mandrell  
VP of Research, Planning, and Information Affairs,  
Dr. Steve Nunez  
Dean of Business Services, Melissa Dye  
Dean of Foundation, Grants, and Governmental Affairs,  
Dr. Lori Cortez  
Human Resources Director, Kathryn Snow  
Administrative Assistant, Dana Chacon  
Director of Information Services, Eric Epps

Consent Agenda: It was moved by Member Fulrath and seconded by Member Wiersema that the Board approve the Consent Agenda. In a roll call vote, all voted aye. Student Trustee Mooney advisory vote: aye. Motion carried.

President's Report: Dr. Hellmich provided the following information in his report:

**Acknowledgment – Adult Education Instructor and Adjunct,  
Glenn A. Sauter**

Adult Education Instructor and Adjunct Faculty Member, Glenn A. Sauter, passed away unexpectedly. Dr. Hellmich shared his sadness with the loss of Glenn. Glenn's wife, Vicki, contacted Dr. Lori Cortez to set up a fund in his honor to help support students with the cost of GED testing.

### **Graduate Data**

Dr. Mandrell shared the graduation data from FY17: the College awarded 510 degrees and certificates in 2017, which consisted of 255 associates degrees and 255 certificates. The totals are expected to increase as the Director of Enrollment completes an annual audit.

### **Summer Enrollment Numbers**

Dr. Nunez provided the summer enrollment numbers as of June 6, 2017, for degree and certificate-seeking students: there was an 11.9% decline in headcount and 12.1% decline in credit hours compared to last year summer. In addition, the number of credits that were paid (not waived by the College) decreased by 10.1% over 2016.

### **RAMP Funding**

Dr. Hellmich shared that the College intends to send the following communication to the Illinois Community College Board:

Sauk Valley Community College is moving forward with our third-floor lab project; thus, we are forgoing our RAMP funding. The College has been on the list for funding for over 15 years. With the State budget issues, we do not foresee the College having access to these funds soon.

### **FY 2017 and FY 2018 Bookends**

Dr. Hellmich provided a list of the Ten Most Important Accomplishments in 2016-2017 and the Ten Most Important Accomplishments to Achieve in 2017-2018. This list was compiled from the President's Cabinet members.

Reports:

*Student Trustee Report:* Student Trustee Mooney shared that with it being summer there have not been any events. He did share that there is a Blood Drive scheduled on June 26, 2017, from 9:00 a.m. until 2:00 p.m. in the Dillon Mall.

*Foundation Report:* Dr. Cortez provided an update on the Foundation. She shared that she and Dr. Hellmich visited Rockford last Friday to receive a \$12,000 donation from Goodwill Industries. Despite giving to SVCC since 2012, this is Goodwill's first endowment to SVCC. The Goodwill Industry Scholarships are provided to those students with disabilities. Dr. Cortez also shared that the Foundation office is assembling the alumni data base, which has over 20,000 records. The Foundation looks forward to getting in touch with more of the College's alumni.

*ICCTA Report:* There was no report.

Tax Abatement  
Request-Lee Ogle  
Enterprise Zone:

It was moved by Member Thompson and seconded by Member Andersen that the Board approve the tax abatement request as presented. In roll call vote, all voted aye. Student Trustee Mooney advisory vote: aye. Motion carried.

Board Policy  
305.01 Purchasing  
Policy – First Reading:

It was moved by Member Andersen and seconded by Member Wiersema that the Board approve the revised Board Policy 305.01 Purchasing Policy, as presented for a first reading. In a roll call Vote, all voted aye. Student Trustee Mooney advisory vote: aye. Motion carried.

Board Policy  
505.02 Naming Rights –  
First Reading:

It was moved by Member Thompson and seconded by Member Tyne that the Board approve Board Policy 505.02 Naming Rights, as presented for a first reading. In a roll call vote, all voted aye. Student Trustee Mooney advisory vote: aye. Motion carried.

2017-2018 Tentative  
Budget – First Reading:

It was moved by Member Thompson and seconded by Member Fulrath that the Board approve the first reading of the 2017-2018 Tentative Budget as presented. In a roll call vote, all voted aye. Student Trustee Mooney advisory vote: aye. Motion carried.

Closed Session:

It was moved by Member Tyne and seconded by Member Andersen that the Board should move into closed session. In a roll Call vote, all voted aye. Student Trustee Mooney advisory vote: Aye. Motion carried.

Adjournment:

Since the scheduled business was completed, it was moved by Member Thompson and seconded by Member Fulrath that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Mooney advisory vote: aye. Motion carried.

The meeting adjourned at 7:15 p.m.

Next Meeting:

The next regular meeting of the Board will be at 6:00 p.m. on July 24, 2017, in the Board Room.

Respectfully submitted,

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Lisa Wiersema, Secretary