

**SAUK VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING MINUTES
March 27, 2017**

The Board of Trustees of Sauk Valley Community College met in regular session at 6:00 p.m. in the Board Room at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Stoller called the meeting to order at 6:00 p.m., and the following members answered roll call:

Lisa Wiersema	Dennis P. Fulrath
Robert J. Thompson	Ed Andersen
Brian Duncan	
Student Trustee Kelsey Heslop	

SVCC Staff:

President, Dr. David Hellmich
VP of Research, Planning, and Information Affairs,
Dr. Steve Nunez
Dean of Business Services, Melissa Dye
Director of Building and Grounds, Frank Murphy
Human Resources Director, Kathryn Snow
Dean of Foundation, Grants, and Governmental Relations,
Dr. Lori Cortez
Executive Assistant, Dana Chacon
Interim Director of Informational Services, Eric Epps
Dean of Student Services, Janet Matheney
Director of AmeriCorps, Lisa Peck
Administrative Assistant, Audrey Smith
Adjunct Art Instructor, Joe Popp
Associate Professor of Electronics and Technology,
Steve McPherson
Executive Assistant to VP of Academics and Student Services,
Peggy Eshleman
Community Education Coordinator, Brenda Helms

Absent: Margaret Tyne

Consent Agenda: It was moved by Member Fulrath and seconded by Member Duncan that the Board approve the Consent Agenda. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

President's Report:

Dr. Hellmich provided the following information in his report:

Outstanding Faculty, Adjunct Faculty, and Staff

Dr. Hellmich shared that this is the second year for awards to honor the outstanding faculty, adjunct faculty, and full-time staff members. He introduced Dr. Jon Mandrell and Dr. Steve Nunez to recognize the recipients for the 2017 outstanding employees. Dr. Mandrell introduced the winner of the Outstanding Faculty award, Steve McPherson. Steve will receive \$1,000 to use for professional development and will also be nominated for the ICCTA 2017 Outstanding Faculty Award and will be invited to the ICCTA banquet in June in Springfield. Dr. Mandrell also introduced Joe Popp as the winner of the 2017 Outstanding Adjunct Faculty award. Joe will receive \$500 to use for professional development, will be nominated for the ICCTA 2017 Outstanding Part-Time Faculty award, and will be invited to the ICCTA banquet in June in Springfield. Dr. Mandrell spoke very highly of Peggy Eshleman, a co-recipient of the 2017 Outstanding Staff award. Peggy always goes above and beyond. Dr. Steve Nunez reiterated that Peggy is a joy to work with and always helpful, without complaint or needing credit. Dr. Nunez also praised Brenda Helms as a very deserving co-recipient for the 2017 Outstanding Staff award. Brenda is the Community Education Coordinator and has made great strides in promoting community education. Both Peggy and Brenda will receive \$500 to use for professional development.

AmeriCorps

Dr. Hellmich welcomed Lisa Peck, Director of AmeriCorps. Lisa shared that AmeriCorps members serve at sites in our community, including schools and community-based agencies. The members also volunteer throughout the community. They work with children, youth, and families. Students make up 90% of the members while community members make up the remainder. Members receive a living allowance as well as an education award at the end of their term of service. Lisa also shared success stories.

New Website

Dr. Hellmich asked Dr. Nunez to share information on the updated website. Dr. Nunez provided a history of the efforts of the Website Committee that includes Eric Epps, Steve Nunez, Chris Pilling, and Sarah Partington. Dr. Nunez introduced Eric Epps to share the new homepage with the Board. Eric noted the new homepage is more focused on recruiting new students.

Foundation Naming Rights

Dr. Lori Cortez shared that the Sauk Valley College Foundation is in the beginning stages of planning for naming rights. The policy will include language to reflect the College's mission, values, and goal and will come to the Board for approval.

Dual Credit Enrollment Update

Dr. Mandrell provided an update on the dual-credit enrollment. He shared that there is an increase in FY17 when compared to FY16. He also shared that there has been an increase in enrollment in online dual credit as the College has increased its offerings. He shared that The Academy will launch in the fall with nineteen students being invited to participate.

Reports:

Student Trustee Report: Student Trustee Heslop provided a handout with the successful student activities and upcoming events.

Foundation Report: Dr. Lori Cortez shared that the Foundation has received nearly \$30,000 in new gifts since February. In March, it received a new endowed scholarship: The Don and Dand Schamberger Health Care Scholarship. Lori has been attending College Night at the local high schools. She encouraged everyone to nominate an outstanding alum for the 2017 SVCC Outstanding Alum of the Year.

ACCT/ICCTA Report: In Member Tyne's absence, there is no report.

Selection of
Audit Firm:

It was moved by Member Andersen and seconded by Member Wiersema that the Board approve a three-year contract with Wipfli LLP to be the College's audit firm. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Administrator
Retirement – Director
Of Athletics:

It was moved by Member Thompson and seconded by Member Fulrath that the Board regretfully accept the retirement of Russ Damhoff effective May 31, 2017. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Administrative
Appointment
Recommendations
For FY18:

It was moved by Member Thompson and seconded by Member Andersen that the Board approve the administrator appointments for the indicated periods for FY18. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Administrator
Appointment – Director
Of Health Professions:

It was moved by Member Andersen and seconded by Member Wiersema that the Board approve the appointment of Dr. Therese Ditto for the remainder of 2016-2017 academic year and the 2017-2018 year as the Director of Health Professions beginning April 24, 2017 at an annual salary of \$82,000. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Administrator
Appointment – Director
Of Information Services:

It was moved by Member Thompson and seconded by Member Duncan that the Board approve the appointment of Eric Epps for the 2016-2017 and 2017-2018 academic years as the Director of Information Services beginning April 1, 2017 at the annual salary of \$72,000. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

2017 Outstanding
Full-Time Faculty
Member Award:

It was moved by Member Andersen and seconded by Member Thompson that the Board approve the nomination of Steven McPherson for the 2017 ICCTA Outstanding Full-Time Faculty Member Award. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

2017 Outstanding
Adjunct Faculty
Member Award:

It was moved by Member Andersen and seconded by Member Wiersema that the Board approve the nomination of Joseph Popp for the 2017 ICCTA Outstanding Part-Time Faculty Member Award. In a roll call voted, all voted aye. Student Trustee advisory vote: aye. Motion carried.

Amatrol Electric
Motor Control
Learning System:

It was moved by Member Duncan and seconded by Member Andersen that the Board approve the quote from Moss Educational in the amount of \$34,565, to be paid from Foundation Funds. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Tax Abatement Request –
Bureau Putnam Area
(2017) Enterprise:

It was moved by Member Thompson and seconded by Member Duncan that the Board approve the requested Bureau Putnam Area (2017) Enterprise Zone tax abatement as presented. In a roll call Vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Approval of Closed
Session Meeting
Minutes of February
27, 2017:

It was moved by Member Thompson and seconded by Member Wiersema that the Board approve the February 27, 2017 closed session meeting minutes. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Closed Session: It was moved by Member Wiersema and seconded by Member Andersen that the Board move into closed session. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Adjournment: Since the scheduled business was completed, it was moved by Member Andersen and seconded by Member Duncan that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

The meeting adjourned at 7:42 p.m.

Next Meeting: The next regular meeting of the Board will be at 6:00 p.m. on April 24, 2017 in the Board Room.

Respectfully submitted,
