**SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING**

**MINUTES**

**April 24, 2017**

The Board of Trustees of Sauk Valley Community College met in regular session at 6:00 p.m. in the Founders Room at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Stoller called the meeting to order at 6:00 p.m., and the following members answered roll call:

Lisa Wiersema Dennis P. Fulrath

Robert J. Thompson Margaret Tyne

Ed Andersen Brian Duncan

Student Trustee Kelsey Heslop

SVCC Staff: President, Dr. David Hellmich

VP of Academics and Student Services, Dr. Jon Mandrell

VP of Research, Planning, & Information Affairs, Dr. Steve Nunez

Dean of Business Services, Melissa Dye

Director of Building and Grounds, Frank Murphy

Human Resources Director, Kathryn Snow

Foundation Manager, Sharri Miller

Administrative Assistant, Dana Chacon

Absent: None

Election Certification: Dr. Hellmich reported the results of the April 4, 2017 Consolidated Election. Board Members elected and sworn in were as follow:

Lisa Wiersema – six-year term

Margaret Tyne – six-year term

Elected of Officers: Dr. Hellmich announced that the floor was open for nominations for Chair of the Sauk Valley College Board of Trustees.

Chair: It was moved by Member Thompson and seconded by Member Andersen that Scott Stoller be nominated as Chair for the Board of Trustees. There were no other nominations. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Vice Chair: It was moved by Member Andersen and seconded by Member Tyne that Robert Thompson be nominated as Vice Chair for the Board of Trustee. There were no other nominations. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Secretary: It was moved by Member Thompson and seconded by Member Andersen that Lisa Wiersema be nominated Secretary for the Board of Trustees. There were no other nominations. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Treasurer: It was moved by Member Tyne and seconded by Member Thompson that Melissa Dye be appointed as Treasurer of Sauk Valley Community College District #506. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Legal Counsel: It was moved Member Tyne and seconded by Member Fulrath that the Ward, Murray, Pace and Johnson, P.C. continue in the role of Legal Counsel. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Foundation Liaison: It was moved by Member Wiersema and seconded by Member Andersen that Member Tyne be appointed as the Foundation Liaison. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

ICCTA Representative: It was moved by Member Tyne and seconded by Member Wiersema that Member Thompson be appointed as the ICCTA Representative. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion Carried.

Audit Firm: It was moved by Member Tyne and seconded by Member Andersen that the Board retain Wipfli, LLP as the College audit firm through FY2019. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Depositories: It was moved by Member Andersen and seconded by Member Fulrath that the Board approve all banks and savings and loans in the district and the Illinois Funds (formerly called Illinois Public Treasurers Investment Pool) as legal depositories for College Funds. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Determination of It was moved by Member Fulrath and seconded by Member

Dates and Times of Wiersema that the Board approve the dates and times of the Board

Meetings: meetings as presented. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Consent Agenda: It was moved by Member Wiersema and seconded by Member Tyne that the Board approve the Consent Agenda. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

President’s Report: Dr. Hellmich provided the following information in his report:

**Spring Retirements**

Dr. Hellmich asked Dr. Mandrell to introduce the Spring Retirees and provide information for each. Dr. Mandrell honored the following retirees: Melanie Armstrong, Russ Damhoff, Jeanne Fuger, Janet Lynch, Joe Popp, and Amy West. The College fulfills its mission of providing quality learning opportunities through dedicated faculty and staff such as these retirees.

**Newly Tenured Faculty**

Dr. Hellmich asked Dr. Mandrell to introduce and honor the following newly tenured faculty: Karen Abele, Mary Evans, Dan McCollum, Dr. Catherine Akker. Each is among the College’s most dedicated faculty.

**Illinois National Guardsman of the Year**

Dr. Hellmich ask Frank Murphy to present Troy Mairs, Supervisor of Information Center and Security. Frank shared that Troy Mairs was named Illinois Guardsman of the Year after winning a four-day competition. The next step for Troy is to compete in the Midwest completion. Troy will also graduate with an associate’s degree in May. The College is proud of Troy.

**Sauk YMCA Update**

Dr. Hellmich shared that the College is working with the Dixon YMCA and Sterling-Rock Falls YMCA on revising the operating agreement. The College plans to purchase the equipment over the course of four years. The first payment of $45,000 will be paid in May using funding bonds. There was also discussion on combining the Sauk Y position with the College’s Athletic Director position and sharing the payroll costs.

Reports: *Student Trustee Report:* Student Trustee Heslop shared highlights of student events. She also welcomed and introduced Manuel Mooney as the incoming Student Trustee.

*Foundation Report:* Member Tyne shared there has been a dramatic increase in scholarship applications and the Foundation awarded $2,000 in scholarships to six honors students last week. The Foundation is collaborating with Dixon Culver’s to promote and fundraise for Sauk’s Agriculture program.

*ICCTA Report:* No Board member attended an ICCTA meeting. Member Thompson shared that the next meeting is June 2, 2017 in Bloomington.

*Student Trustee Resolution:* Member Stoller read and presented a resolution for Student Trustee Heslop in appreciation for her service to the Board.

Awarding It was moved by Member Thompson and seconded by Member

Honorary Degree Wiersema that the Board approve the awarding of the College’s

To Andrew Bollman: inaugural Honorary Degree, an Associate in Fine Arts, to Andrew Bollman. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Administrator It was moved by Member Thompson and seconded by Member

Retirement – Director Andersen that the Board regretfully accept the retirement of

Of the Learning Melanie Armstrong effective May 31, 2017. In a roll call vote, all

Commons: voted aye. Student Trustee Heslop advisory vote: aye. Motion Carried.

Faculty Appointment – It was moved by Member Tyne and seconded by Member Fulrath

Agriculture: that the Board approve the employment of Dr. Ryan Anderson as a Professor of Agriculture starting August 11, 2017 at a salary of $57,871. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

HP Multifunction It was moved by Member Thompson and seconded by Member

Devices: Wiersema that the Board approve the quote from CDW-G in the amount of $48,286, to be paid from funding bonds. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Technology Purchases It was moved by Member Tyne and seconded by Member

For Community Education, Andersen that the Board approve the purchase of the equipment

Nursing, and Information listed for the Community Education, Nursing, and Information

Services: Services. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Laerdal Sim View It was moved by Member Andersen and seconded by Student

Equpiment: Trustee Heslop that the Board approve the quote from Laerdal Medical Corp in the amount of $33,403.59 to be paid from Funding Bond Proceeds. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Bid Award – Nursing It was moved by Member Thompson and seconded by Member

Equipment: Wiersema that the Board approve the bid for Nursing Equipment from Diamedical USA in the amount of $92,289.60 to be paid with Funding Bond Proceeds. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Closed Session: It was moved by Member Andersen and seconded by Member Wiersema that the Board move into closed session. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Closed Session It was moved by Member Wiersema and seconded by Student

Minutes: Trustee Heslop that the Board approve the closed session minutes from March 27, 2017. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Adjournment: Since the scheduled business was completed, it was moved by Student Trustee Heslop and seconded by Member Wiersema that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

The meeting adjourned at 7:14 p.m.

Next Meeting: The next regular meeting of the Board will be at 6:00 p.m. on May 22, 2017 in the Board Room.

Respectfully submitted,

Lisa Wiersema, Secretary