

BOARD OF TRUSTEES MEETING MINUTES
January 22, 2018

The Board of Trustees of Sauk Valley Community College met in regular session at 6:00 p.m. in the Board Room at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Vice Chair Thompson called the meeting to order at 6:00 p.m., and the following members answered roll call:

Margaret Tyne	Brian Duncan
Lisa Wiersema	Dennis P. Fulrath
Student Trustee Manuel Mooney	

Absent Ed Andersen Scott Stoller

SVCC Staff: President, Dr. David Hellmich
VP of Academics and Student Services, Dr. Jon Mandrell
VP of Research, Planning, and Information Affairs,
Dr. Steve Nunez
Dean of Business Services, Melissa Dye
Dean of Foundation, Grants, and Governmental Affairs,
Dr. Lori Cortez
Human Resources Director, Kathryn Snow
Director of Facilities, Frank Murphy
Administrative Assistant, Dana Chacon
Director of Athletics and YMCA Programs, Mike Stevenson

Consent Agenda: It was moved by Member Fulrath and seconded by Member Duncan that the Board approve the Consent Agenda. In a roll call vote, all voted aye. Student Trustee Mooney advisory vote: aye. Motion carried.

President's Report: Dr. Hellmich provided the following information in his report:

Recognition of Falls Athletes

Dr. Mandrell introduced Mike Stevenson to recognize the Fall Athletes who competed in nationals and those who were on the President's or Dean's List.

Enrollment Update

Dr. Hellmich and Dr. Nunez provided an update on enrollment. Some key points are Dual Credit enrollment is up 1.8% in headcount and 3.3% in credits; full-time enrollment is down 10% in headcount; non-traditional headcount is up 1.2%; and online enrollment is up 3.6% in credits. Detailed data were provided.

Budget Update

Dr. Hellmich discussed the spreadsheets depicting the operating budgets for FY 2017 actual, FY 2018 budgeted, FY 2018 projected, and FY 2019 projected. He shared the FY 2019 projected budget reflects several assumptions not yet set.

Reports:

Student Trustee Report: Student Trustee Mooney shared the list of Spring 2018 Student Activities.

Foundation Report: Dr. Cortez shared the Foundation received \$68,000 in funds to support the manufacturing initiative. She also shared the Student Emergency Fund has helped eleven students in the first ten days of the spring semester. The Foundation was able to help with car repairs, transportation, bus passes, gas cards, and internet bills. Both Dr. Cortez and Member Tyne mentioned the Foundation's only fundraiser, the *Chocolate Rendezvous*, is being held on Saturday, February 17 in the Dillon Mall. They encouraged all to attend.

ICCTA Report: Member Thompson shared he will attend the next meeting and Member Tyne will be attending the National Legislative Summit in Washington, D. C. in February.

Board Policy 419.01 Fringe Benefits – Second Reading:

It was moved by Member Duncan and seconded by Member Wiersema that the Board approve the revised Board Policy 419.01 Fringe Benefits as presented for second reading. In a roll call vote, all vote aye. Student Trustee Mooney advisory vote: aye. Motion carried.

Administrator Resignation – Director Of Health Professions:

It was moved by Member Fulrath and seconded by Member Duncan that the Board accept the resignation of Dr. Therese Ditto effective January 31, 2018. In a roll call vote, all vote aye. Student Trustee Mooney advisory vote: aye. Motion carried.

Faculty Appointment – Multi-Craft:

It was moved by Member Tyne and seconded by Member Fulrath that the Board approve the employment of Mr. Jeff Johnson as an Instructor of Multi-Craft starting August 10, 2018 at the annual salary of \$48,746. In a roll call vote, all vote aye. Student Trustee Mooney advisory vote: aye. Motion carried.

Temporary Faculty Appointment – Certified Nursing Assistant:

It was moved by Member Wiersema and seconded by Member Fulrath that the Board approve the employment of Ms. Judy Randall as a temporary Instructor of CNA starting January 8, 2018 at a salary of \$22,343.50 for the spring semester. In a roll call vote, all vote aye. Student Trustee Mooney advisory vote: aye. Motion carried.

Request to Serve
Alcohol:

It was moved by Member Wiersema and seconded by Member Tyne that the Board approve serving alcohol during the Sauk Valley Chamber Annual Dinner, which is taking place in the Dillon Mall on Thursday, January 25, 2018. In a roll call vote, all vote aye. Student Trustee Mooney advisory vote: aye. Motion carried.

Closed Session:

It was moved by Member Wiersema and seconded by Member Tyne that the Board move into closed session. In a roll call vote, all vote aye. Student Trustee Mooney advisory vote: aye. Motion carried.

Adjournment:

Since the scheduled business was completed, it was moved by Member Fulrath and seconded by Member Andersen that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Mooney advisory vote: aye. Motion carried.

The meeting adjourned at 7:09 p.m.

Next Meeting:

The next regular meeting of the Board will be at 6:00 p.m. on February 26, 2018, in the Board Room.

Respectfully submitted,

Lisa Wiersema, Secretary