

BOARD OF TRUSTEES MEETING MINUTES
July 16, 2018

The Board of Trustees of Sauk Valley Community College met in regular session at 6:00 p.m. in the Board Room at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Stoller called the meeting to order at 6:00 p.m., and the following members answered roll call:

Robert Thompson	Lisa Wiersema
Ed Andersen	Margaret Tyne
Dennis P. Fulrath	Student Trustee Shkelcim Zeciri

Absent: Brian Duncan
SVCC Staff: President, Dr. David Hellmich
Vice President of Academics and Student Services,
Dr. Steve Nunez
Vice President of Business and Facilities, Melissa Dye
Dean of Institutional Advancement, Dr. Lori Cortez
Human Resources Director, Kathryn Snow
Director of Facilities, Frank Murphy
Director of Information and Security, Eric Epps
Senior Graphic Designer, Jenny Bumba
Executive Assistant, Dana Chacon

Consent Agenda: It was moved by Member Andersen and seconded by Member Thompson that the Board approve the Consent Agenda. In a roll call vote, all voted aye. Motion carried.

President's Report: Dr. Hellmich provided the following information in his report:

Design Award – Jenny Bumba

Jenny has earned professional accolades by being awarded design honors by *Graphic Design USA* magazine (GDUSA). Her design for the Foundation event, *The Chocolate Rendezvous*, was chosen from more than 5,000 entries for its creative impact and ability to highlight the College's event. This was Jenny's 9th award.

2017-2018 Sauk Serves Recap

Dana Chacon and Dr. Cortez highlighted the first year of the Sauk Serves Program. Thirty-three employees participated, serving at 14 different events and accumulating over 170 hours of volunteer service in the community. This program promotes the College and allows Sauk faculty and staff to give back to our communities.

Sauk/ Chambers Business After Business Open House Recap

Dr. Hellmich and Dana Chacon provided a recap of the Business

After Business Open House that was hosted by the College on July 12, 2018. The event was in collaboration with the Dixon Chamber of Commerce/Main Street, the Rock Falls Chamber of Commerce, and the Sauk Valley Area Chamber of Commerce. This event provided an opportunity for the College to promote its focus on partnerships within our communities.

Dixon Petunia Festival Leadership – Dana Chacon

Dr. Hellmich recognized Dana Chacon and her leadership with the Dixon Petunia Festival. Dana has been on the Dixon Petunia Festival Board for 15 years and just completed her second term as the Board’s President. The Petunia Festival attracts thousands of visitors to the Sauk Valley and is a landmark community event.

Reports:

Student Trustee Report: Student Trustee Zeciri shared that the student government officers had met. He also shared that the student activities committee participated in the Feed the Children event this summer.

Foundation Report: Dr. Cortez shared that the Sauk Valley College Foundation continues to grow. It received \$4,000 from Culver’s for the Agriculture Program, the manufacturing initiative has grown to \$150,000, and the Glenn Sauter Memorial Fund has been renewed. The Foundation is working with consultants on a feasibility study for a potential campaign. Lori asked that everyone mark her or her calendar on February 16 for the second annual *Chocolate Rendezvous*.

ICCTA Report: Member Thompson shared that he attended a meeting with Fritz Larson and John Looney. The annual retreat will be held in the Quad Cities in August; one of the main topics will be recruiting. Member Thompson shared that the next meeting will be held in Lisle on September 7 from 8:30 a.m. to 12:00 p.m.

2018-2019
Tentative Budget –
First Reading:

It was moved by Member Thompson and seconded by Member Andersen that the Board approve the first reading of the 2018-2019 Tentative Budget. In a roll call vote, all vote aye. Student Trustee Zeciri advisory vote: aye. Motion carried.

Working Cash
Fund Borrowing:

It was moved by Member Thompson and seconded by Member Wiersema that the Board approve the resolution for the borrowing of \$2,210,762, if needed. In a roll call vote, all vote aye. Student Trustee Zeciri advisory vote: aye. Motion carried.

RESOLUTION
setting forth and
describing in
detail claims
heretofore
authorized and

It was moved by Member Fulrath and seconded by Member Tyne that the Board approve the Resolution setting forth and describing in detail claims heretofore authorized and allowed for proper community college purposes which are presently outstanding and unpaid, declaring the intention to avail of the provisions of Article 3A of the Public Community College Act

allowed for proper community college purposes which are presently outstanding and unpaid, declaring the intention to avail of the provisions of Article 3A of the Public Community College Act of the state of Illinois, as amended and to issue \$5,300,000 bonds for the purpose of paying claims against the District, and by directing that notice of such intention be published as provided by law:

RESOLUTION calling a public hearing concerning the intent of the Board to sell \$5,300,000 Funding Bonds for the purpose of paying claims against the district:

Included Course Material Fee Recommendation:

Agreement for College Security Officer Services by and between Lee County and Sauk Valley Community College:

of the State of Illinois, as amended, and to issue \$5,300,000 bonds for the purpose of paying claims against the District, and directing that notice of such intention be published as provided by law. In a roll call vote, all vote aye. Student Trustee Zeciri advisory vote: aye. Motion carried.

It was moved by Member Thompson and seconded by Member Wiersema that the Board approve the Resolution calling a public hearing concerning the intent of the Board to sell \$5,300,000 Funding Bonds for the purpose of paying claims against the district. In a roll call vote, all vote aye. Student Trustee Zeciri advisory vote: aye. Motion carried.

It was moved by Member Thompson and seconded by Member Tyne that the Board approve the course material fees as presented starting with the fall semester. In a roll call vote, all vote aye. Student Trustee Zeciri Advisory vote: aye. Motion carried.

It was moved by Member Wiersema and seconded by Member Andersen that the Board approve the College President to enter into an agreement with Lee County for services of a College Security Officer who is a member of the Lee County Sheriff's Department to be paid by Liability, Protection, and Settlement Funds (Fund 12 Tort Fund). In a roll call vote, all except Member Thompson, vote aye. Member Thompson abstained from voting, citing his membership in the Merit Commission. Student Trustee Zeciri advisory vote: aye. Motion carried.

<p>Administrator Resignation – Director of Facilities:</p>	<p>It was moved with regrets by Member Wiersema and seconded by Member Thompson that the Board accept the resignation of Frank Murphy effective September 15, 2018. In a roll call vote, all vote aye. Student Trustee Zeciri advisory vote: aye. Motion carried.</p>
<p>Faculty Resignation – Computer Information Systems/Business:</p>	<p>It was moved by Member Andersen and seconded by Member Wiersema that the Board accept the resignation of Dr. Mary Lou Kidder effective July 31, 2018. In a roll call vote, all vote aye. Student Trustee Zeciri advisory vote: aye. Motion carried.</p>
<p>Administrator Resignation – Director of Student Support Services (TRIO Project Director):</p>	<p>It was moved by Member Fulrath and seconded by Member Wiersema that the Board accept the resignation of Dr. Savannah Mussington effective July 27, 2018. In a roll call vote, all vote aye. Student Trustee Zeciri advisory vote: aye. Motion carried.</p>
<p>Administrator Appointment – Director of Research And Planning:</p>	<p>It was moved by Member Fulrath and seconded by Member Wiersema that the board approve the appointment of Joe Bright as the Director of the Research and Planning beginning at a date to be determined and an annual salary of \$55,000. In a roll call vote, all vote aye. Student Trustee Zeciri advisory vote: aye. Motion carried.</p>
<p>Administrator Appointment – Athletic Director:</p>	<p>It was moved by Member Andersen and seconded by Member Thompson that the Board approve the appointment of Michael Stevenson as the Athletic Director beginning August 1, 2018 at an annual salary of \$67,500. In a roll call vote, all vote aye. Student Trustee Zeciri advisory vote: aye. Motion carried.</p>
<p>Purchase of Equipment from YMCA:</p>	<p>It was moved by Member Tyne and seconded by Member Andersen that the Board approve the third installment to the YMCA for the equipment listed in the amount of \$26,154.86 to be paid from Funding Bond Proceeds. In a roll call vote, all vote aye. Student Trustee Zeciri advisory vote: aye. Motion carried.</p>
<p>Air Handler Replacement Project Approval:</p>	<p>It was moved by Member Andersen and seconded by Member Wiersema that the Board approve the completion of the air handler replacement project to be paid with PHS and Funding Bond proceeds. In a roll call vote, all vote aye. Student Trustee Zeciri advisory vote: aye. Motion carried.</p>
<p>Educational Lab and Employee Computer Replacement:</p>	<p>It was moved by Member Thompson and seconded by Member Wiersema that the Board approve the purchase of the equipment for \$166,957.01 from Funding Bond proceeds. In a roll call vote, all vote aye. Student Trustee Zeciri advisory vote: aye. Motion carried.</p>

Adjournment:

Since the scheduled business was completed, it was moved by Member Fulrath and seconded by Student Trustee Zeciri that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Zeciri advisory vote: aye. Motion carried.

The meeting adjourned at 6:57 p.m.

Next Meeting:

The next regular meeting of the Board will be at 6:00 p.m. on August 27, 2018 in the Board Room.

Respectfully submitted,

Lisa Wiersema, Secretary