BOARD OF TRUSTEES MEETING MINUTES June 19, 2018

The Board of Trustees of Sauk Valley Community College met in regular session at 6:00 p.m. in the Board Room at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Stoller called the meeting to order at 6:00 p.m., and the following

members answered roll call:

Robert Thompson Lisa Wiersema

Ed Andersen

Student Trustee Shkelcim Zeciri

Absent: Brian Duncan Margaret Tyne

Dennis P Fulrath

SVCC Staff: President, Dr. David Hellmich

VP of Research, Planning, and Information Affairs, Dr. Steve Nunez

Dean of Business Services, Melissa Dye

Dean of Foundation, Grants, and Governmental Services, Dr. Lori Cortez

Human Resources Director, Kathryn Snow

Director of Facilities, Frank Murphy

Director of Information and Security, Eric Epps

Executive Assistant, Dana Chacon

Consent Agenda: It was moved by Member Andersen and seconded by Member Wiersema

that the Board approve the Consent Agenda. In a roll call vote, all voted

aye. Motion carried.

President's Report: Dr. Hellmich provided the following information in his report:

Acknowledgement - Former Board Member Oscar E. Koenig

Dr. Hellmich acknowledge the passing of former Board member, Oscar E. Koenig. Mr. Koenig was an alumnus of Sauk, receiving two associate degrees with high honors, and was a trustee from April 1974 to November

1985.

Graduate Data

Dr. Nunez shared the graduation data from FY18: the College awarded 591 degrees and certificates in 2018, which consisted of 226 associate degrees and 365 certificates – 81 more than last year with decreased enrollment.

Final Summer Enrollment Numbers

Dr. Nunez provided the summer enrollment numbers as of June 11, 2018, for degree and certificate-seeking students: there was a 14.8% decline in headcount and 15.2% decline in credit hours in the 2018 summer semester compared to last year. In addition, the number of credits that were paid (not waived by the College) decreased by 8.4% over 2017.

Facilities and Security Updates

The College continues its planning to upgrade facilities and security using Funding Bond and Public Health and Safety (PHS) resources. Frank Murphy provided an overview of these upgrades.

Student Trustee Report: Student Trustee Zeciri shared that the student activities club and AmeriCorps hosted the Summer Blood Drive on June 5. A total of 17 pints of blood was collected. He also shared that the Cheerleading club will be having a fundraiser, selling Aurelio's Coffee Cakes.

Foundation Report: Dr. Lori Cortez shared that the Sauk Valley College Foundation is working with a consultant group on the feasibility of a major gifts campaign.

ICCTA Report: Member Thompson shared that the budget was the topic of discussion at the most recent ICCTA meeting. He also shared that he has been elected Vice President. The goals for this year is membership. He encouraged all board members to get involved in the association.

It was moved by Member Thompson and seconded by Member Andersen that the Board approve the appointment of Dr. Steve as the Vice President of Academics and Student Services for a two-year contract and the appointment of Eric Epps as the Dean of Information Services and Security for a one-year contract effective July 1, 2018. In a roll call vote, all vote aye. Student Trustee Zeciri advisory vote: aye. Motion carried.

It was moved by Member Andersen and seconded by Member Wiersema that the Board approve the appointment of Stacy McCaskill as the Director of Small Business Development Center beginning June 18, 2018 at an annual salary of \$65,000. In a roll call vote, all vote aye. Student Trustee Zeciri advisory vote: aye. Motion carried.

Reports:

Administrative
Appointments –
Vice President of
Academics and Student
Services; Dean of
Information Services
and Security:

Administrator
Appointment –
Director of the Small
Business Development
Center:

Salary Adjustments:

It was moved by Member Wiersema and seconded by Member Andersen that the Board approve a 2.0% salary adjustment for all Non-faculty staff (adjusted depending on state date, promotion, title change or peer comparison) effective July 1, 2018. In a roll call vote, all vote aye. Student Trustee Zeciri advisory vote: aye. Motion carried.

President's Contract:

It was moved by Member Andersen and seconded by Member Wiersema that the Board recommends renewing Dr. David Hellmich's contract as President, per the enclosed contract, effective July 1, 2018. In a roll call vote, all vote aye. Student Trustee Zeciri advisory vote: aye. Motion carried.

RESOLUTION

Authorizing and Providing for an **Installment Purchase** Agreement for the Purpose of Paying the Cost of Purchasing Real Personal Property, or Both, in and for the District, and for the Issue of Approximately \$5,020,000 General **Obligation Debt Certificates** (Limited Tax), Series 2018, of the District Evidencing the Rights of Payment under Said Agreement, Providing for the Security for a Means of Payment under Said Agreement of Said Certificates, and Authorizing the Sale of Said Certificates to the Purchaser Thereof:

It was moved by Member Thompson and seconded by Member Andersen that the Board approve the Resolution authorizing and providing for an Installment Purchase agreement for the purpose of paying the cost of purchasing real or personal property, or both, for the issue not to exceed \$5,020,000 General Obligation Debt Certificates (limited tax), Series 2018, of the District evidencing the rights of payment under said Agreement, providing for the security for a means of payment under said Agreement of said Certificates, and authorizing the sale of said Certificates to the purchaser thereof. In a roll call vote, all vote aye. Student Trustee Zeciri advisory vote: aye. Motion carried.

Disposal of Obsolete Equipment:

It was moved by Member Andersen and seconded by Member Thompson that the Board approve the equipment listed as obsolete to be disposed of in a manner appropriate to the condition of the equipment. In a roll call vote, all vote aye. Student Trustee Zeciri advisory vote: aye. Motion carried.

Request to Serve It was moved by Member Thompson and seconded by Member Wiersema that the Board approve serving alcohol during the Business After Alcohol: Business Event on Thursday, July 12, 2018. In a roll call vote, all vote aye. Student Trustee Zeciri advisory vote, aye. Motion carried. Approval of Closed It was moved by Member Andersen and seconded by Member Session Minutes of Wiersema that the Board approve the closed session minutes from May 21, 2018: May 21, 2018. In a roll call vote, all voted aye. Student Trustee Zeciri advisory vote: aye. Motion carried. Since the scheduled business was completed, it was moved by Member Adjournment: Thompson and seconded by Student Trustee Zeciri that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Zeciri advisory vote: aye. Motion carried. The meeting adjourned at 6:59 p.m. Next Meeting: The next regular meeting of the Board will be at 6:00 p.m. on July 16, 2018 in the Board Room. Respectfully submitted,

Lisa Wiersema, Secretary