

BOARD OF TRUSTEES MEETING MINUTES
March 26, 2018

The Board of Trustees of Sauk Valley Community College met in regular session at 6:00 p.m. in the Board Room at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Stoller called the meeting to order at 6:00 p.m., and the following members answered roll call:

Brian Duncan	Margaret Tyne
Dennis P. Fulrath	Lisa Wiersema

Absent Ed Andersen Student Trustee Manuel Mooney
Bob Thompson

SVCC Staff: President, Dr. David Hellmich
VP of Academics and Student Services, Dr. Jon Mandrell
VP of Research, Planning, and Information Affairs,
Dr. Steve Nunez
Dean of Business Services, Melissa Dye
Dean of Foundation, Grants, and Governmental Affairs,
Dr. Lori Cortez
Human Resources Director, Kathryn Snow
Director of Facilities, Frank Murphy
Administrative Assistant, Dana Chacon
Director of Information Services, Eric Epps
Learning Commons Tutoring Coordinator, Jane Verbout
Learning Commons Instructional Assistant, Mark Jordan
Professor of Communications and Political Science, Dr. Paul Edleman
Technical Support Specialist, Geoffrey Bork
Assistant Professor of Education, Janis Jones

Consent Agenda: It was moved by Member Tyne and seconded by Member Wiersema that the Board approve the Consent Agenda. In a roll call vote, all voted aye. Motion carried.

President's Report:

Dr. Hellmich provided the following information in his report:

Faculty and Staff of the Year Recipients

Dr. Hellmich shared the 2018 recipients of Outstanding Faculty and Staff Awards. Janis Jones was selected as the 2018 Outstanding Full-time Faculty. She will receive \$1,000 to use for professional development, will be nominated for the ICCTA 2018 Outstanding Faculty Award, and will be invited to the banquet in Springfield in June. The 2018 Outstanding Part-time Faculty is Michael Selover. He will receive \$500 to use for professional development, will be nominated for the ICCTA 2018 Outstanding Part-time Faculty Award, and will be invited to the banquet in Springfield in June. The 2018 Outstanding Full-time staff is Geoffrey Bork, and the 2018 Outstanding Part-time Staff is Mark Jordon. They will both receive money towards their professional development.

Dual Credit Enrollment Update

Dr. Hellmich and Dr. Mandrell presented the dual-credit update: dual-credit enrollment decreased from FY17 to FY18. It makes up 20% of enrollment, mostly from WACC. The online dual-credit enrollment increased this year.

Study Abroad Program

Dr. Mandrell and Dr. Paul Edleman shared that beginning in FY19, the College plans to participate in the Illinois Consortium for International Studies and Programs (ICISP), which provides students the opportunity to pursue their studies abroad. Dr. Edleman will be the Sauk's ICISP liaison.

Follow-up to Funding Bond Needs and Issuing

Dr. Hellmich reviewed information on the 2018 Funding Bonds. He shared documents from the previous Board meeting illustrating the College's need and tax levy implications.

Reports:

Student Trustee Report: Prior to the Board meeting, Student Trustee Mooney provided the list of the successful events as well as upcoming events for Spring 2018 Student Activities.

Foundation Report: Dr. Lori Cortez shared that the Mission of the Foundation is to support Sauk, its programs, and its students. In April 2017, the Foundation discussed strategic planning. In the session, the Foundation agreed to support Sauk's Ag program, for which it raised \$82,000. The Foundation Board recently met along with College leadership and Margaret Tyne to discuss long-term strategic planning. One potential idea that came out of the planning session was the possibility of a Sauk Promise Program.

ICCTA Report: Since Member Thompson was absent from the meeting, he provided a written report given to Board members. Member Stoller noted that Mike Monaghan, Executive Director of ICCTA, will be retiring in June 2019. Dr. Hellmich mentioned that the College will be hosting the Regional ICCTA meeting on April 5.

Board Policy 432.01 Whistleblower Policy – Second Reading:	It was moved by Member Duncan and seconded by Member Wiersema that the Board approve Board Policy 432.01 Whistleblower as presented for a second reading. In a roll call vote, all voted aye. Motion carried.
Study Abroad Fees:	It was moved by Member Tyne and seconded by Member Duncan that the Board approve the study abroad course fees as presented starting with the fall 2018 semester. In roll call vote, all voted aye. Motion carried.
2018 Outstanding Full-time Faculty Member Award:	It was moved by Member Fulrath and seconded by Member Duncan that the Board approve the nomination of Janis Jones for the 2018 ICCTA Outstanding Full-Time Faculty Member Award. In a roll call vote, all voted aye. Motion carried.
2018 Outstanding Part-time Faculty Member Award:	It was moved by Member Fulrath and seconded by Member Tyne that the Board approve the nomination of Michael Selover for the 2018 ICCTA Outstanding Part-Time Faculty Member Award. In a roll call vote, all voted aye. Motion carried.
Honorary Degree:	It was moved by Member Fulrath and seconded by Member Tyne that the Board approve, per Board Policy 109.02, to award an Honorary Associate in Arts Degree to Kathryn (Kit) Lillyman. In a roll call vote, all voted aye. Motion carried.
Administrator Retirement – Directory of the Small Business Development Center:	It was moved by Member Fulrath and seconded by Member Wiersema that the Board accept the resignation of Mr. David Buchen effective June 30, 2018. In a roll call vote, all voted aye. Motion carried.
Faculty Retirement – Nursing:	It was moved by Member Tyne and seconded by Member Wiersema that the Board accept the resignation of Ms. Mary Heitmann effective May 31, 2018. In a roll call vote, all voted aye. Motion carried.
Faculty Retirement – Mathematics:	It was moved by Member Fulrath and seconded by Member Wiersema that the Board accept the resignation of Mr. Ernie Etter. In a roll call vote, all voted aye. Motion carried.
Administrator Appointment – Dean of Health Professions:	It was moved by Member Tyne and seconded by Member Duncan that the Board approve the employment of Ms. Mary Evans as a Dean of Health Professions starting June 1, 2018 at an annual salary of \$79,000 for FY19. In a roll call vote, all voted aye. Motion carried.

Administrator
Appointment-
Vice President
of Business and
Facilities and Dean
of Business and
Career Programs:

It was moved by Member Duncan and seconded by Member Wiersema that the Board approve the appointment of Ms. Melissa Dye to the role of a Vice President for a two-year contract and the appointment of Mr. Joshua West to the role of a Dean for a one-year contract effective July 1, 2018. In a roll call vote, all voted aye. Motion carried.

Administrative
Appointment
Recommendations
For FY19:

It was moved by Member Fulrath and seconded by Member Wiersema that the Board approve the administrator appointments for the indicated periods. In a roll call vote, all voted aye. Motion carried.

160 Truck Driving
Contract:

It was moved by Member Duncan and seconded by Member Wiersema that the Board approve the contract with Rock Gate Capital. In a roll call vote, all voted aye. Motion carried.

Adjustment to
PHS Project
Budgets:

It was moved by Member Duncan and seconded by Member Wiersema that the Board approve a budget adjustment reducing the third-floor abatement budget by \$110, 600, increasing the Water System budget by that same amount, and authorizing the College to move costs between funding sources, if needed, with the overall projects' budget not exceeding \$1,500. In a roll call vote, all voted aye. Motion carried.

2018 Water
Systems:

It was moved by Member Tyne and seconded by Member Fulrath that the Board approve the bid for 2018 Water System Improvements to Leander Construction Inc. for \$480,600 to be paid with Protection, Health, and Safety tax levy funds. In a roll call vote, all voted aye. Motion carried.

Second-Floor
Nursing
Non-PHS
Project Closeout:

It was moved by Member Wiersema and seconded by Member Duncan that the Board approve the completion of the second-floor nursing non-PHS project. In a roll call vote, all voted aye. Motion carried.

Protection, Health
and Safety Project
Completion:

It was moved by Member Tyne and seconded by Member Wiersema that the Board approve the Statement of Final Construction Completion regarding the 2017 abatement to ICCB for action. In a roll call vote, all voted aye. Motion carried.

Virtual
Computer Server
And Storage
Replacement:

It was moved by Member Duncan and seconded by Member Wiersema that the Board approve the purchase of equipment listed for \$83,454.76 from funding bonds proceeds. In a roll call vote, all voted aye. Motion carried.

Extension of
Manlius TIF:

It was moved by Member Tyne and seconded by Member Wiersema that the Board approve its support of the Village of Manlius TIF extension as requested. In a roll call vote, all voted aye. Motion carried.

Approval of
Closed Session
Minutes of January
22, 2018 and
February 26, 2018:

It was moved by Member Fulrath and seconded by Member Duncan that the Board approve the closed session minutes from January 22, 2018 and February 26, 2018. In a roll call vote, all voted aye. Motion carried.

Closed Session:

It was moved by Member Tyne and seconded by Member Fulrath that the Board move into closed session at 7:37 p.m. In a roll call vote, all voted aye. Motion carried

Adjournment:

Since the scheduled business was completed, it was moved by Member Wiersema and seconded by Member Duncan that the Board adjourn. In a roll call vote, all voted aye. Motion carried.

The meeting adjourned at 8:20 p.m.

Next Meeting:

The next regular meeting of the Board will be at 6:00 p.m. on April 23, 2018 in the Board Room.

Respectfully submitted,

Lisa Wiersema, Secretary