

**Sauk Valley Community College  
January 27, 2020**

**Action Item 4.2**

**Topic:** Board Policy 516.01 Drug Free Campus – First Reading

**Shared Values:** Sauk Valley Community College respects the worth and dignity of all people; stands for integrity and fairness; and encourages responsibility, accountability, and persistence in a caring, supportive environment.

**Presented By:** Dr. David Hellmich and Eric Epps

**Presentation:**

To ensure compliance with the Drug Free Communities and Schools Act, Drug Free Workplace Act, and current College procedures, the administration proposes updating the Drug-Free Workplace Policy to a Drug Free Campus Policy.

**Recommendation:**

The administration recommends the Board approve Board Policy 516.01 Drug Free Campus as presented for a first reading.

### 516.01 Drug-Free Campus

In accordance with the Drug-Free Schools and Communities Act Amendments of 1989 (20 USC 1011i and 34 CFR 86), the Drug Free Workplace Act of 1988 (41 USC 8103), and the Illinois Drug Free Workplace Act of 1986 (30 ILCS 580), it is the policy of Sauk Valley Community College that its campus be drug-free, including students, employees, and visitors.

1. For the purpose of this policy, a “controlled” substance is any one or more of the following: (1) which is not legally obtainable as defined by the Schedules of Controlled Substances (21 USC 812); (2) which is legally obtainable but is being used in a manner different from that prescribed; or (3) which is legally obtainable but has not been legally obtained.
2. The unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited in campus buildings, on campus grounds, in College vehicles, at College-sponsored activities, or in any other workplace designated for College employees.
3. **Students** who violate this policy will be governed by the College’s Student Code of Conduct and subject to disciplinary action which may include suspension, expulsion, and/or other corrective actions aimed at rehabilitation.
4. **Employees**, as a condition of employment, are required to notify the College of any criminal drug conviction resulting from a violation occurring at the workplace no later than five (5) days after conviction. A conviction is defined as a finding of guilt (including plea of no contest) or imposition of a sentence, or both, by any judicial body charged with the responsibility of determining violations of the federal or state criminal drug statutes. The College shall notify the appropriate federal agency from which it received grant monies of an employee conviction within ten (10) days after receiving notice of such a conviction. Within thirty (30) days of receiving notice of a conviction, the College shall institute appropriate disciplinary action. This action could include, but is not limited to, dismissal. The College may also require an employee who violated this policy to participate satisfactorily in an employee assistance program or a substance abuse assistance or rehabilitation program.
5. **Visitors** determined to have violated this policy are subject to removal from College premises and may also be subject to legal action.
6. The College shall develop a drug-free awareness program which will inform College students and employees of the following:
  - a. The short and long-term health risks of the use of illicit drugs and alcohol;
  - b. The College's policy of maintaining a drug-free campus;
  - c. Any health or drug abuse agency which provides drug counseling, rehabilitation, and assistance programs; and
  - d. The penalties that may be imposed for drug abuse violations.
7. A notice complying with the provisions of the Drug-Free Workplace Act of 1988 and Drug Free Communities and Schools Act Amendments of 1989 shall be distributed annually to each student and employee of the College.
8. SVCC will complete a biennial review of its drug-free policies and procedures each even year.