

**BOARD OF TRUSTEES MEETING MINUTES**  
**May 26, 2020**

Call to Order: Chair Thompson called the virtual meeting to order at 6:03 p.m., and the following members answered roll call:

Brian Duncan	Ed Andersen
Lisa Wiersema	Dennis P. Fulrath
Kate Boyle	Student Trustee Abril Vazquez-Tapia

Absent: Margaret Tyne

SVCC Staff: President, Dr. David Hellmich  
Vice President of Academics and Student Services,  
Dr. Jon Mandrell  
Vice President of Business Services, Kent Sorenson  
Dean of Institutional Advancement, Dr. Lori Cortez  
Human Resources Director, Kathryn Snow  
Director of Research and Planning, Joe Strabala-Bright  
Executive Assistant, EmmaLea Bittner  
Angie Delhotal, Stewardship Coordinator  
Mike Santos, Learning Commons Disability Support  
Instructional Assistant  
Sheila Buccola, Title III Program Assistant  
Chris Pilling, Manager of Campaign Operations and Alumni Engagement

Consent Agenda: It was moved by Member Andersen and seconded by Member Duncan that the Board approve the Consent Agenda. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

President's Report: Dr. David Hellmich started his report by showing a teaser video of the upcoming Virtual Commencement. Next, he acknowledged the following former employees: Ronald Schilling, Assistant Dean; Marilyn Vinson, Secretary to the President; and Gaye Page, Nursing Lab Assistant. Member Andersen noted that he had known Marilyn Vinson very well; she was an avid bowler as well as a wealth of knowledge regarding all things Sauk Valley Community College. He also had known Gaye Page from CGH. Chair Thompson shared that Marilyn Vinson was very dedicated to the College.

Dr. Hellmich called on Dr. Cortez to introduce and recognize Angie Delhotal, the newly named outstanding full-time staff member of the year, and he called on Dr. Mandrell to introduce and recognize Mike Santos, the newly named outstanding part-time staff member of the year. Angie and Mike talked about their roles at Sauk.

Dr. Hellmich discussed the College's Pandemic Response, Status, and Future Directions. Joe Strabala-Bright shared survey results, including that 70% of students would take an online class again. Next, Phase 3 updates were provided by Dr. Mandrell, Eric Epps, and Dr. Cortez, who also shared that the Foundation is working on electronic thank-you messages to donors, the College will continue to address food insecurity on campus by offering food baskets on campus, and the Small Business Development Center is operating remotely. Dr. Hellmich added that Administration is taking a very conservative approach to re-opening campus and is preparing for the possibility of the State moving back to Phase 2.

Kent Sorenson shared budget scenarios. Member Wiersema asked if anyone has been furloughed; Dr. Hellmich shared that no one has been furloughed. In response to Member Duncan's question about nursing students on campus safely, Administration responded that the College is working through that process. Member Duncan pondered if Sauk would see enrollment increase based on what four-year universities would end up doing for the Fall. Dr. Cortez also shared that the Foundation got a new CTE scholarship in the amount of \$10,000 for the Spring Semester.

*Student Trustee Report:* Student Trustee Vazquez-Tapia shared comments that she received from students regarding the transition from in-person classes to online due to COVID-19. She also provided a recap of all events that were held during the Spring Semester and shared that on May 30 there will be an Arbor Day Tree Planting event on campus and on June 2 a Student Government Association meeting held virtually.

*Foundation Report:* Dr. Cortez reported that the SVCF brought in \$45,000 in new gifts in the month of April, including a \$25,000 gift from an anonymous donor in Dixon. She also gave an update on the Chris Byar Student Emergency Fund Campaign, which has raised – \$8,219 in gifts, \$5,000 from Sterling Federal Bank, and \$2,184 from an ICCB, IBHE, and ISAC grant. The Foundation has awarded \$16,750 to 36 students through this grant and has awarded \$57,975 to 134 students for summer scholarships.

*ICCTA Report:* Chair Thompson shared that ICCTA is promoting Community Colleges as the “safe choice” during the pandemic. He will also be transitioning from President of ICCTA to the Liaison to the Executive Director. He will continue to work on ICCTA’s 50<sup>th</sup> Anniversary. He also shared that he is hopeful that the funding from the State will be flat level funding.

Board Policy 510.01  
*Reimbursement of  
Employee Expenses* –  
Second Reading:

It was moved by Member Andersen and seconded by Member Wiersema that the Board approve Board Policy 510.01 *Reimbursement of Employee Expenses* as presented for a second reading. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

Board Policy 517.03  
*Mental Health Action on  
Campus* – Second  
Reading:

It was moved by Member Fulrath and seconded by Member Duncan that the Board approve Board Policy 517.03 *Mental Health Action on Campus* as presented for a second reading. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

Faculty Appointment –  
Nursing:

It was moved by Member Fulrath and seconded by Member Wiersema that the Board approve the appointment of Pam Eubanks for the 2020-2021 academic year as an Assistant Professor of Nursing beginning August 14, 2020. In a roll call vote, Members Thompson, Duncan, Andersen, Fulrath and Boyle voted aye. Member Wiersema abstained. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

Additions and Deletions of  
Certificates and Degrees:

It was moved by Member Fulrath and seconded by Member Wiersema that the Board approve the deletion of the above certificate and degree as presented. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

Closed Session:

It was motioned by Member Wiersema and seconded by Member Andersen to move into closed session at 7:00 p.m. due to 5 ILCS 120/2(c)(1, 2 and, 21) – The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; and Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; and Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. In a roll call vote, all

voted aye. Student Trustee Vazquez-Tapia advisory vote: aye.  
Motion carried. Closed Session began at 7:00 p.m.

Closed Session concluded at 7:26 p.m.

Approval of Closed  
Session Minutes from  
February 24, 2020 and  
April 27, 2020:

It was moved by Member Duncan and seconded by Member Andersen that the Board approve the Closed Session Minutes from February 24, 2020 and April 27, 2020. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

Adjournment:

Since the scheduled business was completed, it was moved by Member Fulrath and seconded by Member Duncan that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

The meeting adjourned at 7:30 p.m.

Next Meeting:

The next regular meeting of the Board will be in the Board Room at 6:00 p.m. on June 22, 2020.

Respectfully submitted,

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Margaret Tyne, Secretary