

**BOARD OF TRUSTEES MEETING MINUTES**  
**October 25, 2021**

Call to Order: Chair Thompson called the meeting to order at 6:00 p.m., and the following members answered roll call:

Brian Duncan  
Lisa Wiersma  
Danelle Burrs (*arrived 6:03 p.m.*)  
Student Trustee Caitlin  
Cheatham

Margaret Tyne  
Kate Boyle  
Sam Ramirez

SVCC Staff: President, Dr. David Hellmich  
Vice President of Academics & Student Services, Dr. Jon Mandrell  
Vice President of Business Services, Kent Sorenson  
Dean of Institutional Advancement, Dr. Lori Cortez  
Human Resources Director, Kathryn Snow  
Director of Research and Planning, Joe Strabala-Bright  
Director of Facilities, Rich Groleau  
Board Assistant, Peggy Eshleman  
Dean of Student Services, Janet Matheney

Guests: Polo Schools Superintendent, Dr. Kelly Mandrell  
Kelly Patterson Duncan

Consent Agenda: It was moved by Member Duncan and seconded by Member Thompson that the Board approve the consent agenda. In a roll call vote, all voted aye. Student Trustee Cheatham advisory vote: aye. Motion carried.

President's Report: Dr. Hellmich introduced Dr. Kelly Mandrell, Superintendent of Polo Community School District, who gave special thanks on behalf of the area superintendents and principals to Eric Epps, Dean of Information and Security, for his outstanding assistance with COVID-19 Shield Testing to K-12 schools. Dr. Mandrell pointed out that Sauk is living its mission by reaching out to the area schools in this way.

Next, Dr. Hellmich introduced Dean of Student Services, Janet Matheney, who presented on Articulation and Transfer Agreements. Janet referred to the "Transferology" and "ITransfer" websites, explaining how students use the information provided to move coursework from one institution to another with a guarantee of transferability and how advisors use the information to guide degree-seeking students to a smooth

transition. She also referred to IBHE's "Illinois Proud" site, which shows 61% of Illinois students who earned a bachelor's degree previously attended a two-year school.

Dr. Hellmich spoke about the Higher Learning Commission team visit next week on November 1 and 2, indicating the Board would meet with team members for dinner on Monday evening.

Dr. Hellmich communicated that he will meet with each individual board member to discuss strategic planning; he hopes to accomplish this prior to our next board meeting.

An update on facilities planning was provided by Dr. Hellmich wherein he communicated that the bathroom project will begin with the west end men's bathrooms. Cabinet and Leadership Council have been discussing the outside plaza at the west end of the building as the next potential grounds project; the Dillon Mall project was discussed as well.

Lastly, Dr. Hellmich introduced Vice President of Business Services, Kent Sorenson, who provided a FY 2021 Audit Update and Financial Review. In response to a question, Kent indicated there had been no delay in receiving tax monies from local county governments. He reported he hopes to have the final audit ready for the November meeting.

Reports/Comments from  
Board Members:

*Student Trustee Report:* Student Trustee Caitlin Cheatham reported on recent student activities including *Diversity 101* with Dr. Jodi Merriday; the PRIDE Club's FAQ event; SGA students decorating t-shirts for *Week Without Violence*; and SGA officers recording a radio PSA with Sam Ramirez of 101.7 River Country for the Sauk blood drive on October 25. Eight Sauk students attended the ICCSAA Leadership Conference recently along with students from 18 other institutions. Caitlin noted upcoming SGA events including *PRIDE & PTK Spooky Fiesta*; *Alcohol Awareness* with Speaker and Mental Health Advocate, Ethan Fisher; *Lizzy the Dream Girl Hypnotist*; and the APA Virtual Conference.

*Foundation Report:* Dr. Lori Cortez noted that the Foundation is presenting the Impact Program to municipalities in the district to secure funding for the program. EmmaLea Bittner and Lori presented with Dr. Martha Kanter's College Promise Team at the National Scholarship Providers Association this week. Lori promoted the *Athletic Days of Giving* October 26-28 with all gifts going to the *Skyhawks Soar to New Heights* campaign. She

announced the Foundation has been named the beneficiary on a \$900,000 life insurance policy provided by an anonymous donor.

*ICCTA Report:* Chair Bob Thompson noted that the next ICCTA meeting will be in Schaumburg, on November 12, 2021.

Margaret Tyne reported on her recent trip to San Diego for the ACCT National Convention. She was impressed with the sessions on Diversity-Equity-Inclusion as well as the presentations as to entrepreneurial programs. Margaret reported that Illinois will be well-represented on the ACCT Board of Directors as two newly-elected trustees are from Illinois.

Adoption of Resolution Regarding Intent to Levy Equity Adjustment in Accordance with the Public Community College Act:

It was moved by Member Wiersema and seconded by Member Duncan the Board adopt the attached resolution regarding the intent to levy equity adjustment under the Act. In a roll call vote, all voted aye. Student Trustee Cheatham advisory vote: aye. Motion carried.

Contract Approval-Illinois Small Business Development Center at Sauk Valley Community College Consultant:

It was moved by Member Tyne and seconded by Member Boyle the Board approve this professional services contract to Pamela Clodfelter in the amount of \$46,582.17 to be paid from federal CARES grant funds. In a roll call vote, all voted aye. Student Trustee Cheatham advisory vote: aye. Motion carried.

IncludEd Course Material Fee Recommendation:

It was moved by Member Burrs and seconded by Member Ramirez the Board approve these additional course material fees as presented for the Spring 2022 semester. In a roll call vote, all voted aye. Student Trustee Cheatham advisory vote: aye. Motion carried.

Approval of Closed Session Minutes from September 27, 2021 Board Retreat

It was moved by Member Duncan and seconded by Member Tyne the Board approve the closed session minutes from the September 27, 2021 Board Retreat. In a roll call vote, all voted aye. Student Trustee Cheatham advisory vote: aye. Motion carried.

Adjournment:


Since the scheduled business was completed, it was moved by Member Tyne and seconded by Member Duncan that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Cheatham advisory vote: aye. Motion carried.

The meeting adjourned at 7:37 p.m.

Next Meeting:

The next regular meeting of the Board will be in the Riverview Conference Room at 6:00 p.m. on November 22, 2021.

Respectfully submitted,

  
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Margaret Tyne, Secretary