

BOARD OF TRUSTEES MEETING MINUTES
December 19, 2022

Call to Order: Chair Bob Thompson called the meeting to order at 6:00 p.m., and the following members answered roll call:

Brian Duncan	Margaret Tyne
Lisa Wiersema	Danelle Burrs
Sam Ramirez	Student Trustee, Meg Frank

Excused: Kate Boyle

SVCC Staff: President, Dr. David Hellmich
Vice President of Academics and Student Services, Dr. Jon Mandrell
Vice President of Business Services, Kent Sorenson
Dean of Institutional Advancement, Dr. Lori Cortez
Director of Facilities, Rich Groleau
Director of Human Resources, Kathryn Snow
Director of Research and Planning, Aaron Roe
Board Assistant, Peggy Eshleman
Director of Disability Support Services, Sandra Geiseman
Professor of Art, Glenn Bodish
Professor of Psychology, Dr. Amy Jakobsen

Consent Agenda: It was moved by Member Duncan and seconded by Member Wiersema the Board approve the consent agenda. In a roll call vote, all voted aye. Student Trustee Frank voted aye. Motion carried.

President's Report: Dr. Hellmich introduced Dr. Mandrell who told how proud he is of the Disability Support Services personnel and the work they do interacting with students. He introduced Sandra Geiseman who brought the Board up-to-date on the work her office does. Sandra's staff includes Mary Huffman and two tutors who work with students in the Learning Commons. Sandra explained students must self-identify and many have IEPs or had a 504 plan in high school. After describing some of the ways in which she and her staff accommodate students, Sandra answered questions from the Trustees.

Dr. Mandrell introduced Professor Glenn Bodish who displayed some of his work and shared his professional history and artistic inspirations. Professor Bodish concluded by describing his work with *The Next Picture Show* in Dixon as an artist in residence.

<p>Reports/Comments from Board Members:</p>	<p><i>Student Trustee Report:</i> Meg Frank had no report this month. <i>Foundation Report:</i> Dr. Cortez reported she and her team are gearing up for the February 11 <i>Chocolate Rendezvous</i>. Tickets are out and available for purchase. She gave a year-end review of the Points of Pride – the gifts to the Impact Program; student successes; and the success of the Small Business Development Center at Sauk.</p>
	<p><i>ICCTA Report:</i> Chair Thompson had no report this month.</p>
<p>Board Policies 109.01 <i>Duties and Responsibilities of the Board of Trustees</i>, 114.01 <i>Board Meeting Agenda</i>, and 431.01 <i>90-Day Introductory Period</i> – First Readings:</p>	<p>It was moved by Member Tyne and seconded by Member Burrs the Board approve revision to Board Policies 109.01 <i>Duties and Responsibilities of the Board of Trustees</i>, 114.01 <i>Board Meeting Agenda</i>, and 431.01 <i>90-Day Introductory Period</i> as presented for a first reading. In a roll call vote, all voted aye. Student Trustee Frank voted aye. Motion carried.</p>
<p>Administrator Appointment – Student Services Project Director:</p>	<p>It was moved by Member Ramirez and seconded by Student Trustee Frank the Board approve the appointment of Stephanie Jacobs as the Student Support Services Project Director beginning December 26, 2022, at an annual base salary of \$66,809.60. In a roll call vote, all voted aye. Student Trustee Frank voted aye. Motion carried.</p>
<p>Administrator Appointment - Vice President of Advancement:</p>	<p>It was moved by Member Burrs and seconded by Member Duncan the Board approve the appointment of Dr. Lori Cortez as the Vice President of Advancement beginning December 26, 2022, at an annual base salary of \$121,305.60. In a roll call vote, all voted aye. Student Trustee Frank voted aye. Motion carried.</p>
<p>Faculty Sabbatical Requests:</p>	<p>It was moved by Member Duncan and seconded by Member Ramirez the Board approve the sabbatical requests for Professors Amanda Eichman and Amy Jakobsen for the Fall 2023 semester. In a roll call vote, all voted aye. Student Trustee Frank voted aye. Motion carried.</p>
<p>2022 Tax Levy:</p>	<p>It was moved by Member Wiersema and seconded by Member Duncan the Board adopt the attached resolution regarding the 2022 aggregate levy for the amounts as shown on the Action Item 4.5. In a roll call vote, all voted aye. Student Trustee Frank voted aye. Motion carried.</p>

Public Bid Action – 2023 Greenhouse Project: It was moved by Member Ramirez and seconded by Member Tyne the Board accept the bid from Gehrke Construction, Inc. of DeKalb, Illinois, with a bid amount of \$111,384 for the 2023 Greenhouse Project to be paid from restricted use Funding Bond Proceeds. In a roll call vote, all voted aye. Student Trustee Frank voted aye. Motion carried.

Contract Approval – Professional Services: It was moved by Member Tyne and seconded by Member Wiersema the Board approve the professional services contract for the implementation of and training for DegreeWorks for \$125,800 to be paid from restricted use bond proceeds. In a roll call vote, all voted aye. Student Trustee Frank voted aye. Motion carried.

Employment Agreement – President: It was moved by Member Burrs and seconded by Member Wiersema the Board renew the President’s contract from January 1, 2023, through June 30, 2026.

Closed Session: It was moved by Member Duncan and seconded by Member Ramirez to move into closed session at 6:59 p.m.

Closed session concluded at 7:12 p.m.

Closed Session Minutes: It was moved by Member Duncan and seconded by Member Tyne the Board approve the closed session minutes for November 28, 2022. In a roll call vote, all voted aye. Student Trustee Frank voted aye. Motion carried.

Semi-Annual Post-Counsel Review of Closed Session Minutes: It was moved by Member Burrs and seconded by Member Duncan after having reviewed its closed session minutes as required by law that the Board leave closed the closed session minutes of April 25, 2022, May 23, 2022, and June 27, 2022; and open the closed session minutes of July 25, 2022. In a roll call vote, all voted aye. Student Trustee Frank voted aye. Motion carried.

Adjournment: Since the scheduled business was completed, it was moved by Member Wiersema and seconded by Member Ramirez that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Frank vote aye. Motion carried.

Meeting adjourned at 7:14 p.m.

Next meeting: The next regular meeting of the Board will be at 6:00 p.m., on Monday, January 23, 2023, in the Riverview Conference Room.

Respectfully submitted,

Margaret Tyne, Secretary