

**Sauk Valley Community College
December 18, 2023**

Action Item 4.4

Topic: Administrator Appointment – Dean of Transfer Programs and Academic Support Services

Mission: Sauk Valley Community College is dedicated to teaching and scholarship while engaging the community in lifelong learning, public service, and economic development.

Presented By: Drs. David Hellmich and Jon Mandrell

Presentation:

The administration has been in the process of hiring a Dean of Transfer Programs and Academic Support Services. The position was advertised online on Sauk Valley Community College’s website, *Indeed.com*, *Chronicle of Higher Education*, *HigherEdJobs.com*, and in Sauk Valley Media (the *Dixon Telegraph* and the *Daily Gazette*). The College received twenty-eight applications, and five candidates were asked to submit a taped interview. Three candidates were invited for an on-campus interview. A committee was composed of Karen Abele, Glenn Bodish, Kelsey Head, Jane Verbout, and Jessica Wilkin. Dr. Jon Mandrell, Vice President of Academics and Student Services, served as Chair.

Academic Background: Dr. Hess graduated from Bradley University with a Bachelor of Science in Speech and Theatre Education, from Western Illinois University with a Master of Science in Instructional Technology and Instructional Design, and from Illinois State University with a Doctor of Education in Curriculum and Instruction/Instructional Technology.

Professional Background: Dr. Patrice Hess has been employed with Illinois Valley Community College for five years as the Director of Learning Resources. She was employed by Illinois Central College for seventeen years as the Associate Dean for Online Learning and Instructional Technology, the Director of Organizational Learning, and the Coordinator of Instructional Technology.

Recommendation:

The administration recommends the Board approve the appointment of Dr. Patrice Hess as the Dean of Transfer Programs and Academic Support Services beginning January 8, 2024, at an annual base salary of \$94,827.20.

Patrice Hess, EdD



Education

EdD, Doctor of Education – Curriculum and Instruction, Instructional Technology

Illinois State University; Normal, Illinois; May 2012

Dissertation: *Form and Function of Educational Technology in Developmental Education in the Community College*

MS, Master of Science – Instructional Technology, Instructional Design

Western Illinois University; Macomb, Illinois; May 2000

Applied Research Project: *Effects of Training and Development on Employee Satisfaction and Retention*

BS, Bachelor of Science – Speech and Theatre Education

Bradley University; Peoria, Illinois; May 1994

Certified Teacher (Illinois) – Middle and Secondary Speech and Drama and Upper Middle Language Arts

Training

- Certified Online Learning Administrator – Illinois Online Network (ION)
- Emerging Leaders in Assessment – Higher Learning Commission (HLC)
- Illinois Council of Community College Administrators (ICCCA) Aspiring Leaders – ICCCA
- Leadership Academy – Illinois Valley Area Chamber of Commerce
- Peer Reviewer – HLC
- Strategic Assessment Workshop – HLC
- The Chair Academy International Leadership Conference – Chair Academy
- Title IX Investigator – Robbins Schwartz
- Yellow Belt Six Sigma Certification – Caterpillar, Inc.

Professional Experience

Illinois Valley Community College; January 2018-present

IVCC is a small rural public community college in Oglesby and Ottawa, Illinois enrolling approximately 2,400 credit students per semester.

Director of Learning Resources

Division leadership for: Assessment Center (Testing); Assessment of Student Learning; Center for Excellence in Teaching, Learning, and Assessment (CETLA); the Academic Support Center (Library, Tutoring and Writing Center, Student Technology Help Desk, Center for Accessibility and Neurodiversity)

- Direct or indirect supervision for 7 full-time staff, 29 part-time staff, 30 student employees, 5 on-call staff
- Responsibility for a \$1.7M division budget and strategic planning at division and department levels
- Senior instructional designer, educational technologist
- Co-Chair/Administrative Liaison: Assessment of Student Learning Committee, Distance Learning Committee
- Facilitator: Multiple Measures Work Group
- Member: Administrative Cabinet, Academic Administrator Council, Curriculum Committee, Strategic Leadership and Planning Council, Teaching and Learning Committee

McHenry County College; October-December 2017

MCC is a mid-size rural public community college in Crystal Lake, Woodstock, and McHenry, Illinois

Invited Distance Learning and Educational Technology Consultant

- Administrative liaison to the Distance Learning Committee
- Primary administrator for distance learning and course management system (Canvas) operations
- Consultant regarding the future of the position and the distance learning, educational technology, and faculty development needs of the college

Illinois Central College; August 2000-October 2017

ICC is a large multi-site public community college in East Peoria, Peoria, and Pekin, Illinois

Associate Dean, Online Learning and Instructional Technology; 7/2011-10/2017

- Provided support to students seeking online degrees, certificates, and classes; support for online early college classes; facilitated an online learning committee; managed a virtual campus website; expanded online student services; promoted online degree and certificate programs; identified program growth opportunities; collaborated with faculty on best practices; continuously improved services and strategies to promote online student engagement, satisfaction, retention, success, and completion
- Manager, Teaching and Learning Center (TLC), facility dedicated to professional development providing in-person, telephone, and email support and training for teaching and instructional technology
- Senior Administrator, Blackboard externally-hosted web-based course management system
- Manager/Author, annual program plans and budget for the TLC, the Virtual Campus, and Online Learning
- Supervisor, instructional technology staff

Director of Organizational Learning; 2/2007-7/2011

Assisted with expansion of ICC staff development while retaining primary responsibility for TLC management and instructional technology. Key projects and processes developed included:

- *Celebrations of Service* staff development workshops, trainings
- *Service Excellence Project*; Conversations with ICC Executive Cabinet; *CougarCARE* lateral service response teams
- ICC Managers' Retreats; Service and New Manager Orientation
- UnderStudy program, a grass-roots effort to promote student support services and reduce class cancellations

Coordinator, Instructional Technology; 11/2006-1/2007

Instructional Technology Specialist; 8/2000-11/2006

Assisted with establishing the ICC Teaching and Learning Center. Key projects included:

- Expanding the use of instructional technology through training and professional development offerings
- Supporting individual faculty integrating technology into teaching and learning
- Administering the college's course management system

Related Professional Experience

Adjunct Instructor; Illinois Central College; East Peoria, Illinois

BUS121 – Customer Service; Business, Hospitality, and Information Systems Department; 1/2012-5/2013

Taught Principles of Customer Service in traditional, online, and hybrid delivery

EDUC230 – Instructional Technology; Social Sciences Department; 3/2003-8/2008

Taught Instructional Technology in traditional, online, and hybrid delivery

Adjunct Instructor; Western Illinois University; Macomb, Illinois

ITT505 – Foundations of Instructional Technology; Instructional Technology Department; 8/2000-12/2000

Taught graduate-level Foundations of Instructional Technology, online delivery

Web Project Manager, Product Support Specialist; 6/1997-8/2000

Training Coordinator; 6/1994-8/1995

ChoicePoint Direct (formerly Customer Development Corporation); Peoria, Illinois

- Project manager and designer of Web-based applications
- Instructor for commercial software and soft skills training
- Administrator of computer-based training program and course management system

Drama Teacher; 8/1995-6/1997

Washington Middle and Logan Junior High Schools; Princeton, Illinois

- Designer and teacher of original drama curriculum for all students in grades 5-8
- Director of fifth grade integrated arts program
- Facilitator of fine arts inter-disciplinary curriculum team
- Member of county-wide Assessment Committee

Selected Presentations and Publications

- ***Our View from the Bridge: Helping Students Reach New Horizons Through Pre-College Programming*** – Illinois Council of Community College Administrators; Champaign, Illinois – November 2023
- ***2nd Annual Education Symposium - Reframing Education*** – invited presenter for OSF Healthcare Institute of Learning; Peoria, Illinois – December 2017
- ***Planning and Data in a Virtual Campus Program*** – National Institute for Staff and Organizational Development (NISOD); Austin, Texas – May 2015
- ***Virtual Campus: Building a 5th Campus in Cyberspace*** – National Institute for Staff and Organizational Development (NISOD); Austin, Texas – May 2013
- ***Taking Professional Development by the Horns*** – National Institute for Staff and Organizational Development (NISOD); Austin, Texas – May 2012
- ***Online Learning 2.0*** – invited presenter for Illinois Community Colleges Online (ILCCO), Northern Illinois Regional Library Consortium (NILRC); Springfield, Illinois – April 2012
- ***The Everyday Technologist*** – invited presenter for the Illinois Dental Hygiene Educators Conference; Godfrey, Illinois – September 2011
- ***Service and Learning Initiatives at ICC – InterBusiness Issues***, Peoria Magazines; Peoria, Illinois – April 2010
- ***Delivering Workforce Training: Methods, Modes, and Mixing It Up*** – *InterBusiness Issues*, Peoria Magazines; Peoria, Illinois – April 2010

Awards, Honors, Membership, and Service

2023	Member	Horizon House Board of Directors
	Peer Reviewer	Higher Learning Commission
2018	Member	East Peoria Chamber of Commerce Board of Directors (2013-2018)
	Member	Tazewell County Resource Centers Board of Directors (2012-2018)
	Member	East Peoria School District 309 Board of Education (2015-2018)
2017	Recipient	East Peoria Chamber of Commerce 2016 Distinguished Citizen of the Year
	Coordinator	East Peoria Chamber of Commerce Community Leadership School (2010-2017)
	Coordinator	East Peoria Chamber of Commerce GED Preparation Class (Grant from Caterpillar, Inc.)
	Chair	Tazewell County Resource Centers Board of Directors
	Member	City of East Peoria Human Relations Committee
	Reviewer	East Peoria Community High School Alumni Scholarships (2015-2017)
2016	Past President	East Peoria Chamber of Commerce Board of Directors
	Reviewer	Illinois Central College Foundation Scholarships
	Member	East Peoria Zoning Board of Appeals (2015-2016)
2015	President	East Peoria Chamber of Commerce Board of Directors
	Vice Chair	Tazewell County Resource Centers Board of Directors (2014-2015)
	Member	East Peoria Community High School Educational Technology Committee
2014	Vice President	East Peoria Chamber of Commerce Board of Directors
2013	Secretary	East Peoria Chamber of Commerce Board of Directors
2012	President	Rotary Club of East Peoria, Paul Harris Fellow
	Ambassador	East Peoria Chamber of Commerce Ambassadors Club (2010-2012)
2010	Recipient	East Peoria Chamber of Commerce Ambassador of the Year
	Secretary	Rotary Club of East Peoria
2006	Recipient	Staff Who Make a Difference Award, Illinois Central College
2004	Graduate	Peoria Area Chamber of Commerce Leadership School
2003	Recipient	Staff Who Make a Difference Award, Illinois Central College
2002	Contributor	National Science Foundation Grant; <i>Online Materials, Information Technology</i>
2002	Member	Class of 2002, 40 Leaders Under 40, <i>InterBusiness Issues</i> , Peoria Magazines