

BOARD OF TRUSTEES MEETING MINUTES
February 28, 2022

- Call to Order: Chair Thompson called the meeting to order at 6:00 p.m., and the following members answered roll call:
- Margaret Tyne
Danelle Burrs
Student Trustee Caitlin Cheatham
- Kate Boyle
Sam Ramirez
- Absent: Brian Duncan, Lisa Wiersema
- SVCC Staff: President, Dr. David Hellmich
Vice President of Academics and Student Services, Dr. Jon Mandrell
Vice President of Business Services, Kent Sorenson
Dean of Institutional Advancement, Dr. Lori Cortez
Dean of Information and Security, Eric Epps
Human Resources Director, Kathryn Snow
Director of Facilities, Rich Groleau
Director of Research and Planning, Joe Strabala-Bright
Board Assistant, Peggy Eshleman
Dean of Student Services, Janet Matheney
Mental Health and Academic Counselor, Valerie Kern-Lyons
Director of Software and User Services, Kathy Dirks
- Consent Agenda: It was moved by Member Tyne and seconded by Member Burrs that the Board approve the consent agenda with the exception of Action Item 4.10, which was pulled from the Agenda at the request of Dr. Hellmich. In a roll call vote, all voted aye. Student Trustee Cheatham voted aye. Motion carried.
- President's Report: Dr. Hellmich gave a COVID-19 update, reporting that effective February 28, SVCC will continue to require weekly testing but masks will be recommended (not required). Employees may require masks be worn in their classrooms or offices. Eric Epps reported COVID metrics have continued to trend in the right direction.
- Dr. Hellmich asked Eric Epps to give an Information Security Report. Eric reviewed the College's cybersecurity and vulnerability scans, saying the Department of Homeland Security performs weekly scans on Sauk's servers to check vulnerability. As of today, there have been zero issues. SVCC ranks in the top 10 percent for the Bitsight vulnerability ranking and is continually improving over time. Eric touched on the phishing emails he sends to faculty and staff; he concluded in saying the minimum password length will increase and multifactor identification will be introduced.

Dr. Hellmich introduced Dr. Lori Cortez, who gave a presentation on Google Alerts, showing those present how they can take advantage of the service to get an instant alert about SVCC or any other topic.

Dr. Cortez advised the Board that two Impact Coordinators have been hired to work with students, parents, and non-profits in the community. The Impact Program will be presenting on Tuesday evening, March 1, at five different locations. Lori continued by highlighting other *Points of Pride*, including Student Success and the CARES funds allocated to students as well as the over 350 laptops loaned to both part-time and full-time students free of charge. She notes that SVCC's faculty-to-student ratio is comparable to that of many private universities and the cost of tuition at Sauk is one third of that at some private universities.

Dr. Jon Mandrell introduced Dean of Student Services, Janet Matheney and Mental Health and Academic Counselor, Valerie Kern-Lyons, who explained the TimelyMD product. Janet felt TimelyMD was an exceptional product and explained it is a physician's network and behavioral health network providing student-centered care with quality service on a 24/7 basis via chat, phone, or virtual visits. SVCC will pay an annual fee to allow students to access these services for free. This service will supplement the service provided by Val Kern-Lyons and will accommodate students at times when Sauk personnel may be unavailable. Val explained that there will be continuity of services as much as is possible. The service will be easy to access on the College's website for students, 60% of whom surveyed said that they would utilize this service. The service will launch prior to Fall of 2022.

Dr. Mandrell informed the Board of the possibility of a Sauk Police Academy to train police officers for the State of Illinois. There is a need in this region of the state for an academy. College personnel have been working with the State and have garnered a lot of support from local and regional law enforcement. The Director and Assistant Director of the Illinois Law Enforcement Training Standards Board will visit campus on March 16. If a Police Academy comes to fruition, the goal will be for it to be cost neutral.

Dr. Mandrell also reported that SVCC has received permission to have Traffic School at Sauk under the leadership of Brenda Helms.

Kent Sorenson presented information on Capital Budget Planning and Funding Bonds, explaining Capital Planning Goals, Tax Levy Projections, and Capital Budget Projections for Funding Bonds and Protection, Health, and Safety funds. He replied to a question from Member Burrs indicating he looked at SVCC's bonds in the past where we have issued a larger bond amount in conjunction with an increased EAV, and he explained the repayment process of those bonds. Kent concluded by saying Sauk is well under its debt capacity limit.

Reports/Comments from Board Members:

Student Trustee Report: Caitlin Cheatham provided the Board with an update saying 63 people attended the Tyler Korso *Magic/Illusion* show. There were 34 attendees for the Dr. Joshua Fredenberg *United As One* diversity program, and the *Alice Active Shooter Training* had a good student turnout. Upcoming events include Nick Scott's *Disability Awareness* presentation on March 9, a blood drive on March 28, and inspirational speaker, T.J. Ashmeade's *Taking the Leap*, on March 30.

Foundation Report: Dr. Cortez reported the Foundation is accepting nominations for alumni awards for a current Sauk student graduating this May, for a former student who has graduated in the past 10 years, and for the Distinguished Alumni Award. Chair Thompson encouraged those with questions to contact Dr. Cortez.

ICCTA Report: Chair Thompson reported on the February summit in Washington, D.C. Though both the Capital Building and the Senate were closed, there was a state networking meeting; Dr. Jill Biden and Secretary of Education Miguel Cardona were the keynote speakers. Former Boston mayor, Marty Walsh stressed the importance of Community Colleges working on apprenticeships. ICCTA will meet again on March 11-12, in East Peoria.

Board Policy 513.01
Financial Aid Tuition
Hold Program – Second
Reading:

It was moved by Member Boyle and seconded by Member Ramirez the Board approve the revision to Board Policy *513.01 Financial Aid Tuition Hold Program* as presented for a second reading. In a roll call vote, all voted aye. Student Trustee Cheatham voted aye. Motion carried.

2022-2023 Tuition and
Fee Adjustments:

It was moved by Member Tyne and seconded by Student Trustee Cheatham the Board approve the tuition and fee adjustments as presented, beginning after July 1, 2022. In a roll call vote, all voted aye. Student Trustee Cheatham voted aye. Motion carried.

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| 2022-2023 Faculty Appointments: | It was moved by Student Trustee Cheatham and seconded by Member Burrs the Board approve the full-time faculty appointments for 2022-2023 as presented. In a roll call vote, all voted aye. Student Trustee Cheatham voted aye. Motion carried. |
| ICCTA Full-Time Faculty Nomination: | It was moved by Member Ramirez and seconded by Member Boyle the Board approve the nomination of Jeff Johnson for the 2022 ICCTA Outstanding Full-Time Faculty Member Award. In a roll call vote, all voted aye. Student Trustee Cheatham voted aye. Motion carried. |
| ICCTA Adjunct Faculty Nomination: | It was moved by Member Ramirez and seconded by Member Boyle the Board approve the nomination of Katy Keller for the 2022 ICCTA Outstanding Adjunct Faculty Member Award. In a roll call vote, all voted aye. Student Trustee Cheatham voted aye. Motion carried. |
| Administrator Resignation – Dean of Information Technology and Security: | It was moved by Chair Thompson and seconded by Member Tyne the Board accept the resignation of Eric Epps as the Dean of Information Technology and Security effective March 6, 2022. In a roll call vote, all voted aye. Student Trustee Cheatham vote aye. Motion carried. |
| Telehealth Service Contract: | It was moved by Member Burrs and seconded by Student Trustee Cheatham the Board approve the contract of the TimelyMD telehealth service in the amount of \$69,185 annually for four years and a one-time set-up fee of \$7,500 to be paid from available federal grant funds, unrestricted operating funds, and funds provided by the Sauk Valley College Foundation. In response to a question from Member Tyne, Dr. Mandrell indicated Title III monies were set aside for Kris Widolff’s salary for TimelyMD. In a roll call vote, all voted aye. Student Trustee Cheatham vote aye. Motion carried. |
| Public Bid Action – 2022 Abatement Project – East Toilet Rooms: | It was moved by Chair Thompson and seconded by Member Burrs the Board accept the bid from Husar Abatement, Ltd. of Franklin Park, Illinois with a bid amount of \$79,600 for the 2022 Abatement Project – East Toilet Rooms to be paid from restricted use Protection, Health, and Safety tax levy resources. In a roll call vote, all voted aye. Student Trustee Cheatham vote aye. Motion carried. |

Public Bid Action –
2022-2023 Toilet Room
Renovation Project:

It was moved by Member Tyne and seconded by Student Trustee Cheatham the Board accept the bid from Nicam Construction, LLC of Freeport, Illinois with a bid amount of \$1,460,800 for the 2022-2023 Toilet Room renovation Project to be paid from restricted use grant funds and Protection, Health and Safety tax levy resources. In response to a question from Chair Thompson, Dr. Hellmich indicated he was hopeful there would be no need to give something else up to pay for the overage on this bid. In a roll call vote, all voted aye. Student Trustee Cheatham vote aye. Motion carried.

Video Studio Equipment
Purchase:

It was moved by Chair Thompson and seconded by Member Ramirez the Board approve the purchase of video cameras and lenses from Midwest Photo for \$39,669,60 to be paid from federal HEERF and restricted use bond proceeds. In answer to a question from Member Tyne, Dr. Mandrell replied that SVCC no longer has a music department. In a roll call vote, all voted aye. Student Trustee Cheatham voted aye. Motion carried.

Destruction of Closed
Session Recordings:

It was moved by Member Burrs and seconded by Member Boyle the Board approve the destruction of the closed session minutes recordings dated between January 26, 2015, and June 22, 2020 (with the exception of April 16, 2015, February 27, 2017, June 20, 2017, and November 27, 2017). The exception for the date of December 14, 2015 was withdrawn. In a roll call vote, all voted aye. Student Trustee Cheatham voted aye. Motion carried.

Request to Serve Alcohol:

It was moved by Member Tyne and seconded by Chair Thompson the Board approve serving alcohol on March 10, 2022, as part of the dedication ceremony honoring a gift of art from SVCC friend and former instructor, Debbie Thompson. In a roll call vote, all voted aye. Student Trustee Cheatham voted aye. Motion carried.

Closed Session Minutes:

It was moved by Member Burrs and seconded by Member Boyle the Board approve the closed session minutes for November 22, 2021, and December 20, 2021. In a roll call vote, all voted aye. Student Trustee Cheatham voted aye. Motion carried.

Adjournment:

Since the scheduled business was completed, it was moved by Member Tyne and seconded by Member Ramirez that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Cheatham voted aye. Motion carried.

The meeting adjourned at 7:32 p.m.

Next Meeting:

The next regular meeting of the Board will be at 6:00 p.m., on Monday, March 28, 2022, in the Riverview Conference Room.

Respectfully submitted,

Margaret Tyne, Secretary