

**BOARD OF TRUSTEES MEETING MINUTES**  
**January 24, 2022**

Call to Order: Chair Thompson called the meeting to order at 6:00 p.m., and the following members answered roll call:

Brian Duncan	Margaret Tyne
Lisa Wiersema	Kate Boyle
Danelle Burrs	Student Trustee Caitlin Cheatham

Absent: Sam Ramirez

SVCC Staff: President, Dr. David Hellmich  
Vice President of Academics and Student Services,  
Dr. Jon Mandrell  
Vice President of Business Services, Kent Sorenson  
Dean of Institutional Advancement, Dr. Lori Cortez  
Dean of Information and Security, Eric Epps  
Human Resources Director, Kathryn Snow (*remote*)  
Director of Facilities, Rich Groleau  
Director of Research and Planning, Joe Strabala-Bright  
Board Assistant, Peggy Eshleman  
Assistant Professor of Agriculture, Kevin Larsen (*remote*)

Consent Agenda: It was moved by Student Trustee Cheatham and seconded by Member Wiersema that the Board approve the consent agenda. In a roll call vote, all voted aye. Student Trustee Cheatham voted aye. Motion carried.

President's Report: Dr. Hellmich acknowledged former Baseball Coach, Terry Cox; former Director of Dislocated Workers, Gary Geirnaeirt; and former Chemistry Professor, Dale Heuck, all of whom are recently deceased. Margaret Tyne mentioned that Dale Heuck loved teach at Sauk and thanked him for sharing his knowledge.

Dr. Hellmich gave a brief COVID-19 update, telling the Board that all is going remarkably well; that everyone, regardless of vaccination status, is testing weekly; and that personnel at the entry doors greet people and assist students, faculty, and staff with QR codes. Eric Epps reported that SVCC has administered over 15,000 SHIELD tests to faculty, staff, students, and community members. Further, last week only two faculty were absent from work with positive results and 83 students were positive. He expects this week to be much lighter. Upon a question from Chair Thompson, Eric replied that he has seen no false positives in our results and the turnaround time for results has been a bit longer than normal.

Dr. Hellmich introduced Joe Strabala-Bright, who provided recent enrollment figures. Joe said enrollment has held steady because of our protocol and because we have been able to keep in-person classes. Final census data will be available this Friday.

Dr. Hellmich asked Kent Sorenson to provide the Board with Budget Projections for FY22 – FY25. Kent explained we are right on pace with what we want to see looking three years into the future. In response to a question from Brian Duncan, Kent explained the variation in the 2022 projected and the 2022 actual budget is due, in part, to the variability of part-time wages and the uncertainty of travel. Kent added that the Challenge Grant was transferred over to the Foundation. Lisa Wiersema asked about capital outlay; Kent explained that we do not budget for capital outlay as it usually comes from funding bonds and the Foundation gives the College revenue for capital outlay items. Bob Thompson asked if federal revenue sources are required to be spent in the year we receive them. Kent explained we have requested an extension but have not received an answer yet.

Joe Strabala-Bright spoke about Sauk's Mission, Vision, and Values and gave a Strategic Planning update. He has sent out a series of strategic planning surveys to faculty, staff, and the community. OPIC is reviewing this information and expects to have themes to build SVCC objectives around for the next five years.

Reports/Comments from  
Board Members:

*Student Trustee Report:* Caitlin Cheatham provided the Board with an update saying that 80 students attended the *Big Red Chair Photo Booth* to start the semester and the *Create-a-Bear* event was successful. *SaukFest* and *Pizza with the Prez* have both been postponed due to COVID-19. In an attempt to increase student participation, SGA will offer a student leadership series with a goal to get students to attend four-of-six events this semester. Caitlin updated the Board on upcoming student events for the month of February including *ALICE Active Shooter Training*, *Magician and Illusionist Tyler Korso*, and *United as One*, a presentation by Dr. Joshua Fredenburg.

*Foundation Report:* Dr. Cortez gave the Foundation report, including the most recent *Points of Pride*. Lori updated the Board on a \$7 million Economic Development Administration grant that, if awarded, will provide tuition and fees to CTE students; a \$5,000 gift for the greenhouse project in addition to Lee County's \$100,000 gift; and a \$50,000 anonymous gift to the Impact Program. The Impact Program will be presenting to all district eighth graders this spring.

*ICCTA Report:* Chair Thompson reported ICCTA had an executive committee meeting last Friday in anticipation of the upcoming Washington D.C. summit, which Bob plans on attending. Bob commended the Sauk team for approaching every challenge with positivity.

Board Policy 513.01  
Financial Aid Tuition  
Hold Program – Partial  
Suspension and First  
Reading:

It was moved by Member Tyne and seconded by Member Boyle that if the College is awarded the Economic Development Agency grant, the Board will suspend Board Policy 513.01e for those students covered by the grant; further, the Board approves revision to Board Policy *513.01 Financial Aid Tuition Hold Program* as presented for a first reading. Lisa Wiersema asked about the average amount owed by students; Lori Cortez said approximately \$600 per student. In answer to a question from Brian Duncan, Kent Sorenson replied that Sauk will not be prevented from having a relationship with the collection agency. Brian noted that the recommended revision to the final sentence would not be necessary if “will” were revised to “may.” In a roll call vote, all voted aye. Student Trustee Cheatham voted aye. Motion carried.

Administrator  
Appointment – Dean of  
Student Services:

It was moved by Member Boyle and seconded by Student Trustee Cheatham the Board approve the appointment of Joe Strabala-Bright for the 2021-2022 academic year as the Dean of Student Services beginning February 21, 2022, at an annual base salary of \$87,339.60. In a roll call vote, all voted aye. Student Trustee Cheatham voted aye. Motion carried.

Faculty Resignation –  
Clinical Mental Health  
and Academic Counselor:

It was moved by Member Wiersema and seconded by Member Boyle the Board accept the resignation of Kris Widolff effective January 14, 2022. Dr. Hellmich explained about not replacing the position and the role of TimelyMd, which may be an action item at the February meeting. In a roll call vote, all voted aye. Student Trustee Cheatham voted aye. Motion carried.

Fiscal Year 2021 Audit:

It was moved by Member Duncan and seconded by Member Burrs the Board accept the College’s fiscal year 2021 audit, which excludes the fiscal year 2021 Single Audit. Kent Sorenson explained the financial audit had no findings nor weaknesses and representatives from WIPFLI will attend the March Board meeting to give the overall results. In a roll call vote, all voted aye. Student Trustee Cheatham voted aye. Motion carried.

Adult Education Software  
Purchase:

It was moved by Member Wiersema and seconded by Student Trustee Cheatham the Board approve the purchase of the Practera software for \$31,100 to be paid from the ICCB Innovative Bridge and Transition grant funds. In a roll call vote, all voted aye. Student Trustee Cheatham voted aye. Motion carried.

Purchase Approval –  
Checkout Laptops and  
Hybrid Work Accessories:

It was moved by Member Boyle and seconded by Member Duncan the Board approve the purchase of 60 laptops, 20 monitors, and 20 laptop docks through contract IPHEC2011 with \$66,094.80 paid to CDW-G from federal HEERF funds. In response to a question from Bob Thompson, Eric Epps indicated that the average life of a laptop is five years. In a roll call vote, all voted aye. Student Trustee Cheatham voted aye. Motion carried.

Contract Approvals –  
Precision Agriculture  
Upgrades:

It was moved by Chair Thompson and seconded by Member Duncan the Board approve the contract for purchase and installation of (1) the Precision Agriculture kit for the College's 2018 John Deere 6145M Cab Tractor with Prairie State Tractor LLC of Dixon for a quoted price of \$32,880.70 and (2) the Precision Planting kit for the College's John Deere planter with Wolf Farms Precision of Dixon for a quoted price of \$25,185.50 to be funded through Agriculture Funds held with the Sauk Valley College Foundation. In a roll call vote, all voted aye. Student Trustee Cheatham voted aye. Motion carried.

Before closing, Dr. Hellmich provided a brief report on a matter involving the faculty association.

Adjournment:

Since the scheduled business was completed, it was moved by Member Duncan and seconded by Student Trustee Cheatham that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Cheatham voted aye. Motion carried.

The meeting adjourned at 7:04 p.m.

Next Meeting:

The next regular meeting of the Board will be at 6:00 p.m., on February 28, 2022, in the Riverview Conference Room.

Respectfully submitted,

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Margaret Tyne, Secretary