

BOARD OF TRUSTEES MEETING MINUTES
December 18, 2023

Call to Order: Chair Bob Thompson called the Board of Trustees meeting to order at 6:00 p.m., and the following members answered roll call:

Brian Duncan	Margaret Tyne
Danelle Burrs	Lisa Wiersema
Sam Ramirez	Tom Demmer

Excused: Chloe Coil

SVCC Staff: President, Dr. David Hellmich
Vice President of Academics and Student Services, Dr. Jon Mandrell
Vice President of Advancement, Dr. Lori Cortez
Dean of Information Technology, Kathy Dirks
Director of Facilities, Rich Groleau
Director of Research and Planning, Aaron Roe
Board Assistant, Peggy Eshleman

Guests: George Howe, WIXN Radio

Consent Agenda: It was moved by Member Burrs and seconded by Member Ramirez the Board approve the consent agenda. In a roll call vote, all voted aye. Motion carried.

President's Report: Dr. Hellmich recognized Sociology Professor, Dr. Jim Wright, noting the psychology and sociology students he has influenced over the years and his many years of service as he retires effective December 31, 2023.

Dr. Hellmich invited Aaron Roe to present Higher Learning Commission (HLC) and Assessment updates. Aaron noted that HLC was on campus in 2021-2022 and the assurance review will take place in June 2026. He reviewed assessment improvements including the HLC Assessment Academy, the Assessment Core Team, and New GECC Outcomes. He concluded by discussing using Canvas with assessment efforts, adding two faculty leader positions, and restructuring committees.

Aaron continued by showing how Sauk's strategic budgeting is tied to planning by using DIME forms in conjunction with the newly created budget form he and Kent have been working on. He noted how each agenda and action item in the board packets is aligned with SVCC's mission, vision, values, and strategic direction. Aaron answered Trustee Duncan's questions about the use of student data and realigning courses for students who struggled with learning during Covid.

Reports / Comments from Board Members:

Student Trustee Report: There was no report.

Foundation Report: Dr. Lori Cortez noted the most recent *Points of Pride*, including the success of the writing center under Zak Forkner and Jane Verbout; the SBDC's recent client success story; and the ongoing success of the Impact Program. She reported on recent donations to the SVC Foundation, and she was pleased to say the ticket sales for the *Chocolate Rendezvous* are well ahead of sales at this time last year. In response to a question from Trustee Tyne, Lori responded with her fundraising plan for the second half of the Impact Program, indicating how she hopes to develop additional small-town campaigns.

ICCTA Report: Chair Bob Thompson reported on a Joyce Foundation grant secured by ICCTA's Executive Director, Jim Reed in the amount of \$100,000 to explore and gather data for community college baccalaureate programs. Bob hopes to attend one of the first community college baccalaureate events in Georgia in March.

Board Policy 419.01
Fringe Benefits – Second Reading

It was moved by Member Wiersema and seconded by Member Duncan the Board approve revisions to Board Policy 419.01 *Fringe Benefits* as presented for a second reading. In a roll call vote, all voted aye. Motion carried.

Mission Vision, Values, and Strategic Plan Reaffirmation:

It was moved by Member Demmer and seconded by Member Burrs the Board reaffirm SVCC's mission, vision, values, and strategic plan as presented. In a roll call vote, all voted aye. Motion carried.

Faculty Retirement – Assistant Professor II of English:

It was moved by Member Ramirez and seconded by Member Duncan the Board approve the retirement of Noel Berkey as an Assistant Professor II of English effective June 1, 2024. In a roll call vote, all voted aye. Motion carried.

Administrator Appointment – Dean of Transfer Programs and Academic Support Services:

It was moved by Member Tyne and seconded by Member Burrs the Board approve the appointment of Dr. Patrice Hess as the Dean of Transfer Programs and Academic Support Services. In a roll call vote, all voted aye. Motion carried.

2023 Tax Levy

It was moved by Member Duncan and seconded by Member Wiersema the Board adopt the attached resolution regarding the 2023 aggregate levy for the stated amounts. In a roll call vote, all voted aye. Motion carried.

Support 12-Year Extension of the City of Prophetstown TIF District: It was moved by Member Tyne and seconded by Member Demmer the Board approve the College's support to extend the City of Prophetstown TIF District for an additional twelve (12) years beyond its current termination on December 31, 2026, to not later than December 31, 2038, which is the 35th year taxes would be levied after adoption of the ordinances approving the Redevelopment Plan and Project. In a roll call vote, all voted aye. Motion carried.

Contract Approval – Professional Services: It was moved by Member Burrs and seconded by Member Ramirez the Board approve the professional services contract for the Illinois Small Business Development Center at Sauk Valley Community College. In a roll call vote, all voted aye. Motion carried.

Disposal of Obsolete Equipment: It was moved by Member Duncan and seconded by Member Ramirez the Board approve the furniture formerly in 2K2 as obsolete to be disposed of in a manner appropriate to the condition of the equipment. In a roll call vote, all voted aye. Motion carried.

Dr. Hellmich gave a brief status on the faculty negotiations.

Closed Session Minutes: It was moved by Member Burrs and seconded by Member Wiersema the Board approve the closed session minutes of November 27, 2023. In a roll call vote, all voted aye. Motion carried.

Adjournment: Since the scheduled business was completed, it was moved by Member Duncan and seconded by Chair Thompson the Board adjourn. In a roll call vote, all voted aye. Motion carried.

Meeting adjourned at 6:48 p.m.

Next meeting: The next regular meeting of the Board will be at 6:00 p.m., on Monday, January 22, 2024, in the Riverview Conference Room.

Respectfully submitted,

Margaret Tyne, Secretary