

**Sauk Valley Community College  
June 26, 2023**

**Action Item 4.3**

**Topic:** Administrator Appointment – Director of Instructional Design and Distance Learning

**College Health Metric:** Academics – The College provides quality, contemporary, and relevant educational opportunities to the community.

**Presented By:** Drs. David Hellmich and Jon Mandrell

**Presentation:**

One of the College’s goals is to increase access to online learning. The administration needs to expand the instructional design area’s structure, which will allow for expanded offsite dual-credit offerings, increased accessibility, and expanded usage of Sauk’s Learning Management System.

*Academic background:* Robin Fisch has a Master of Science in Instructional Design and Technology from Western Illinois University. She obtained her Bachelor of Science in Home Economics Education from Northern Illinois University and graduated from Kishwaukee College with an Associate of Science.

*Professional background:* Robin has been employed with Sauk Valley Community College as an Instructional Designer since February 2011.

**Recommendation:**

The administration recommends the Board approve the appointment of Robin Fisch as the Director of Instructional Design and Distance Learning beginning June 26, 2023, at an annual base salary of \$73,964.80.



rl.ej.fisch@gmail.com

# Robin Fisch

## Instructional Designer

### Continuing Education

Certified Online Learning Administrator, 2015

Illinois Online Network

Academy of Well Read Leaders, 2012

University of Illinois Extension

Section 508/508 Micro-purchases Certificates, 2020 -2021

U.S. Department of Homeland Security

### Community Leadership

Board of Directors Pitter Patter Pantry 2010-Present

Chair, Milledgeville Zoning Commission 1997- Present

University of Illinois Extension Council Carroll, Lee, Whiteside Unit 2015 - 2019

### Performance Profile

Experienced educator and instructional designer with a strong record of creating successful partnerships with community agencies and college departments.

Courteous professional who nurtures strong relationships with co-workers; well-developed written and verbal communication skills.

Expertise in:

Teaching - Mentoring - Distance Education - Accessibility - Technology Enhanced Instruction - Needs Assessment - Project Management - Curriculum Development - Digital Photography - Instructional Video - Web Design - Social Networking - Multimedia - Learning Management Systems

### Education

Master of Science in Instructional Design and Technology Western Illinois University, Macomb, IL

Bachelor of Science in Education, with Secondary Licensure Northern Illinois University, DeKalb, IL

Associate of Science Kishwaukee Community College, Malta, IL

### Professional Experience

**Sauk Valley Community College, Dixon, IL** 2011 - Present  
Instructional Designer

- Administrator of Canvas Learning Management System, Panopto video platform, Simple Syllabus, and other technology tools.
- Manage operational planning and training plans for accessibility and instructional topics.
- Founding member of Accessibility Task Force, now the Accessibility Committee; successfully led campus efforts to increase accessibility of Canvas courses by 26% since 2016.
- Initiated the use of Canvas public courses and the Faculty Resources hub to ease training access issues for new faculty hires and increase course readiness prior to the first day of each semester.
- Instituted course-level data collection for online courses and data-based decision making to drive training efforts.
- Provided comprehensive assistance to faculty during the Covid emergency as courses were transitioned to a fully online environment.
- Initiated the Instructional Design Newsletter and office hour drop-in visits to increase faculty engagement with Instructional Design personnel.



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# Robin Fisch

## Instructional Designer

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#### Software Skills

Articulate Storyline

Adobe Spark

Adobe InDesign

Adobe Photoshop

Adobe Premiere

Camtasia Studio

Equatio

Microsoft Office Suite

Microsoft PowerPoint

Read&Write

Respondus

Honorlock

Snagit 13

SimCheck by Turnitin

Blackboard Ally

Canvas

Panopto

#### Professional Experience (cont'd)

**University of Illinois Extension, Mt. Carroll, IL**

2003-2011

Community Worker/Academic Hourly FNP

- Conducted needs assessment and developed program plan for Carroll FCS in accordance with UIE mission and strategic goals.
- Developed partnerships with area agencies to provide high impact programs for adult audiences.
- Designed, developed, and implemented multi-disciplinary youth programming based on historical youth fiction and incorporating all areas of FCS, partnering with community libraries to deliver program.
- Authored IAHCE mini-grant proposal; created a set of multimedia and lesson materials for statewide distribution with support from grant.

**Chadwick-Milledgeville CUSD, Milledgeville, IL**

1984-1997

Teacher, Class Sponsor, FHA Sponsor

#### Presentations

***Regular and Substantive Interaction: A Self-checklist for Faculty***

Growing Online Learning Conference

February 2023

***Leading from the Middle: One College's Progress Toward Becoming More Accessible***

Breaking Down Barriers: Stories & Resources: Community, Culture and Accessibility Conference

May 2021

***A Gamified Information Literacy Unit for First Year Experience Courses***

Enriching Learning Environments with Technology Conference

March 2020

***Simple Solutions: Accessibility for Audio and Video Resources***

Growing Online Learning Conference

February 2019