

BOARD OF TRUSTEES MEETING MINUTES
May 23, 2022

Call to Order: Chair Bob Thompson called the meeting to order at 6:00 p.m., and the following members answered roll call:

Brian Duncan	Margaret Tyne
Lisa Wiersema	Sam Ramirez
Danelle Burrs	Incoming Student Trustee,
Outgoing Student Trustee,	Meg Frank
Caitlin Cheatham	

Excused: Kate Boyle

SVCC Staff: President, Dr. David Hellmich
Vice President of Academics and Student Services, Dr. Jon Mandrell
Vice President of Business Services, Kent Sorenson
Director of Facilities, Rich Groleau
Director, Human Resources, Kathryn Snow
Dean of Student Service, Joe Strabala-Bright
Board Assistant, Peggy Eshleman
Director of Software and User Services, Kathy Dirks
Director of the SVC Foundation, Chris Pilling
Program Director of Adult Education, Sarah McFarlane
Director of Financial Assistance, Jennifer Schultz
Financial Assistance Advisor and Coordinator of Veteran's Services, Eric Valdez

Guests: Jenna Bidwell, Carlson Dettman Consulting (*Remotely*)
Incoming SGA President, Blerina Mimini

Consent Agenda: It was moved by Member Wiersema and seconded by Member Tyne the Board approve the consent agenda. In a roll call vote, all voted aye. Student Trustee Cheatham voted aye. Motion carried.

President's Report: Dr. David Hellmich thanked the Trustees for their participation in the recent Pinning and Commencement Ceremonies. Peggy Eshleman reported on the post-ceremonies discussions including the need for two commencements, the possibility of combining the pinning ceremony and the health professions commencement, the traffic jam issue when exiting Alan Pfeiffer Drive after the ceremonies, the addition of the food provided between ceremonies, and the difficulty in understanding the recorded speeches. Board members provided their feedback.

Dr. Jon Mandrell introduced Sarah McFarlane, Program Director of Adult Education, who provided a recap of the Adult Education Graduation Ceremony on May 19, 2022. Sarah reported there were 45 Adult Education students and several Project Vital students making a reading-level gain, there were 28 GED graduates, and there were two ESL students and two GED students of the year who were recognized. Sarah explained one of the goals of the program is to have graduating students continue at Sauk for their college education. Six of the 28 GED graduates have plans to attend Sauk this fall. Sarah finished by answering questions from Board members.

Dr. Hellmich congratulated the graduates of the sixth cohort of the Sauk Valley Community Leadership Program, including Sauk employees Jenna Brown, Rebecca Flynn, and Nicole Schafer. The next class will include Sauk employees Ashley Sorenson, Brittany Devereueawax, and Aaron Roe.

Kathryn Snow introduced Jenna Bidwell of Carlson Dettman, who provided a recap of the compensation plan adopted by the College in 2019 along with the 2022 review of the plan and recommendations for moving forward. Jenna explained market comparisons, market placement, design structure, and an implementation plan. Kathryn answered questions from Board members. A suggestion was made for the Board to adopt a policy regarding a compensation plan, which may be discussed at the next retreat.

Dr. Mandrell was proud to announce the recent news that Sauk Valley Community College has been named a GI Jobs Military Friendly School for the eleventh year, earning the silver-level designation for 2022-2023. Jennifer Schultz highlighted the honor and explained the selection process including retention and job placement. She also explained the eight keys to veteran success used at SVCC. Eric Valdez shared his veteran experience with the group.

Reports / Comments from Board Members:

Student Trustee Report: Caitlin Cheatham highlighted the 2021-2022 Student Leadership Award Winners: Advisor of the Year - Kevin Megill; Organization of the Year - Rotaract; Outstanding Student Leader - Kyle Lapp; Program of the Year - PRIDE'S FAQ (Fearfully Asked Questions); Silent Inspiration Award - Megan Schave. Caitlin congratulated the incoming SGA officers: President Blerina Mimini, Vice President Holden Longan, Student Trustee Meg Frank, Secretary Kora Bajrami, and Treasurer Kaeden Rice. Caitlin introduced Meg Frank and Blerina Mimini who were present. Upcoming SGA events include a June 8, 2022, blood drive from 9:00 a.m. to 2:00 p.m.

Chair Thompson presented Caitlin with a resolution honoring her for her service as Student Trustee.

Foundation Report: Chris Pilling informed the Board that the Foundation supports Adult Education graduates with funding established by Vicky Sauter in memory of her husband, Glenn Sauter, who was a staunch supporter of Sauk's Adult Education program. The fund gives financial assistance for students to pay for their practice tests when they graduate. Chris also mentioned the SVC Foundation fall scholarships available for students

ICCTA Report: Chair Thompson reported he will be in Chicago on June 10-11 for the ICCTA annual meeting. He invited others who were interested to attend.

2022-2023 Tentative Budget and Notice of Public Hearing:

It was moved by Member Tyne and seconded by Student Trustee Cheatham the Board approve the Fiscal Year 2023 Tentative Budget and notice of a public hearing to occur over the Fiscal Year 2023 Budget at 6 p.m. on June 27, 2022, at Sauk Valley Community College, 173 IL Route 2, Dixon, IL 61021 in the Riverview Conference Room. Kent Sorenson explained the budget timeline and budget projections, In a roll call note, all voted aye. Student Trustee Cheatham voted aye. Motion carried.

FY 2023 Staff Increases:

It was moved by Member Duncan and seconded by Member Ramirez the Board approve step increases for eligible staff and a 1.5% cost-of-living adjustment to the FY 2023 salary schedule effective June 27, 2022. In a roll call vote, all voted aye. Student Trustee Cheatham voted aye. Motion carried.

<p>Administrator Resignation – Director of SVC Foundation:</p>	<p>It was moved by Chair Thompson (with regret and good luck) and seconded by Student Trustee Cheatham the Board accept the resignation of Chris Pilling as the Director of the Sauk Valley College Foundation effective May 27, 2022. In a roll call vote, all voted aye. Student Trustee Cheatham voted aye. Motion carried.</p>
<p>Appointment of College Audit Firm:</p>	<p>It was moved by Member Burrs and seconded by Member Ramirez the Board retain Wipfli, LLP to perform the College’s annual audit for fiscal year 2022. In a roll call note, all voted aye. Student Trustee Cheatham voted aye. Motion carried.</p>
<p>Resolution declaring the intention to issue \$4,750,000 Funding Bonds of the District for the purpose of paying claims against the District and directing that notice of such intention be published as provided by law:</p>	<p>It was moved by Member Duncan and seconded by Member Ramirez the Board approve the Resolution setting forth and describing in detail claims heretofore authorized and allowed for proper community college purposes which are presently outstanding and unpaid, declaring the intention to avail of the provisions of Article 3A of the Public Community College Act of the State of Illinois, as amended, and to issue \$4,750,000 bonds for the purpose of paying claims against Community College District No. 506, Counties of Whiteside, Lee, Carroll, Ogle, Bureau and Henry and State of Illinois, and directing that notice of such intention be published as provided by law. In a roll call vote, all voted aye. Student Trustee Cheatham voted aye. Motion carried.</p>
<p>Resolution calling a public hearing concerning the intent of the Board of Trustees of the District to sell \$4,750,000 Funding Bonds for the purpose of paying claims against the District:</p>	<p>It was moved by Student Trustee Cheatham and seconded by Member Tyne the Board approve the Resolution calling a public hearing concerning the intent of the Board of Trustees of Community College District No. 506, Counties of Whiteside, Lee, Carroll, Ogle, Bureau and Henry and State of Illinois, to sell \$4,750,000 Funding Bonds for the purpose of paying claims against said Community College District. In a roll call vote, all voted aye. Student Trustee Cheatham voted aye. Motion carried.</p>
<p>Protection, Health, and Safety Project Completion: 2020 Electrical Improvements Project (Switchgear):</p>	<p>It was moved by Member Duncan and seconded by Chair Thompson the Board approve the attached Statement of Construction Compliance. In a roll call note, all voted aye. Student Trustee Cheatham voted aye. Motion carried.</p>

Donation of Obsolete Equipment: It was moved by Student Trustee Cheatham and seconded by Member Wiersema the Board approve the following equipment listed as obsolete to be donated to the Lee County Historical Society: four computers, including monitors, keyboards, and mice. In a roll call note, all voted aye. Student Trustee Cheatham voted aye. Motion carried.

Closed Session: It was moved by Member Duncan and seconded by Member Wiersema to move into closed session at 8:03 p.m. for purposes of 120/2(c)(1) – the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; and 120/2(c) 21 – discussions of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. In a roll call vote, all voted aye. Student Trustee Cheatham voted aye. Motion carried. Closed session began at 8:03 p.m.

Closed session concluded at 8:21 p.m.

Closed Session Minutes: It was moved by Member Duncan and seconded by Student Trustee Cheatham the Board approve the closed session minutes for April 25, 2022. In a roll call vote, all voted aye. Student Trustee Cheatham voted aye. Motion carried.

Closed Session Minutes Review: It was moved by Member Burrs and seconded by Member Wiersema the Board, having reviewed its closed session minutes as required by law, keep closed all the minutes that are currently closed. In a roll call note, all voted aye. Student Trustee Cheatham voted aye. Motion carried.

Adjournment: Since the scheduled business was completed, it was moved by Member Ramirez and seconded by Student Trustee Cheatham the Board adjourn. In a roll call vote, all voted aye. Student Trustee Cheatham voted aye. Motion carried.

Meeting adjourned at 8:25 p.m.

Next Meeting: The next regular meeting of the Board will be at 6:00 p.m., on Monday, June 27, 2022, in the Riverview Conference Room.

Respectfully submitted,

Margaret Tyne, Secretary