

**Sauk Valley Community College
May 19, 2025**

Action Item 4.4

Topic: Contract Approval – Honorlock Online Proctoring

Strategic Direction: Access and Inclusion – Foster a diverse and inclusive learning experience for all students, employees, and community members.

Presented By: Dr. David Hellmich and Kathy Dirks

Presentation:

Honorlock is a secure online proctoring solution designed to uphold academic integrity in remote learning environments. By combining artificial intelligence with human oversight, Honorlock enables real-time monitoring of online exams to detect and deter academic misconduct. The College has utilized Honorlock since 2020 and continues to experience positive outcomes. The platform has proven effective in maintaining the credibility of our academic assessments while offering flexible testing options that support the diverse needs of our student population. Honorlock integrates seamlessly with Canvas, our learning management system. It remains compliant with FERPA and maintains strong data security protocols, ensuring student privacy throughout the exam process.

Procurement Rules:

The Public Community College Act (110 ILCS 805/3-27.1) and Sauk Valley Community College Board Policy (305.01) exempt purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services from competitive bidding.

Contract Terms:

Year 1	Year 2	Year 3	Year 4	Year 5	Total
\$22,728.00	\$22,955.00	\$23,185.00	\$23,417.00	\$23,651.00	\$115,936.00

Recommendation:

The administration recommends the Board approve the contract for Honorlock for \$115,936.00, over five years.



Company Address	2500 N Military Trail Suite 322 Boca Raton, FL 33431 US	Created Date	5/7/2025
Prepared By	Angelica Surra	Quote Number	Q-11784
Email	asurra@honorlock.com	Type	
Bill To Name	Sauk Valley Community College	Contact Name	Rebecca Stroup
Bill To	173 Il Rte 2 Dixon, IL 61021 US	Title	Information Assistant
		Phone	
		Email	rebecca.d.stroup@svcc.edu
		Expiration Date	6/16/2025

Product Name	Billing Unit	Unit Price	Qty	Start Date	End Date	Billing Frequency	Total Fees
AI + Live Pop-In - User	Per User (Partial)	\$28.41	800.00	8/1/2025	7/31/2026	Annual Up Front	\$22,728.00
AI + Live Pop-In - User	Per User (Partial)	\$28.69	800.00	8/1/2026	7/31/2027	Annual Up Front	\$22,955.00
AI + Live Pop-In - User	Per User (Partial)	\$28.98	800.00	8/1/2027	7/31/2028	Annual Up Front	\$23,185.00
AI + Live Pop-In - User	Per User (Partial)	\$29.27	800.00	8/1/2028	7/31/2029	Annual Up Front	\$23,417.00
AI + Live Pop-In - User	Per User (Partial)	\$29.56	800.00	8/1/2029	7/31/2030	Annual Up Front	\$23,651.00

Total Fees: \$115,936.00

Initial Term, Fees, and Payment Terms

The Initial Term of this Order is (60) months ("Initial Term").

The Initial Term shall automatically renew for successive periods, each successive period to be considered a renewal term, that are the same length as the Initial Term, unless either Party gives written notice forty-five (45) days prior to the end of the Initial Term or any renewal term, of its intention not to renew the Order. Amendments and existing contracts will auto renew at the existing contract Initial Term.

Subscriber agrees to pay Honorlock the applicable fees. All fees noted herein are quoted in, and Subscriber shall pay, in USD. Fees may be paid by check, Electronic Fund Transfer, credit card or ACH. In order to elect ACH payments, Subscriber must complete and execute an Authorization Agreement for Preauthorized Withdrawal Debits. Except as expressly set forth in this Order Form, Honorlock is under no obligation to comply with any Subscriber specific invoicing requirements. Subscriber's failure to provide complete and accurate billing information will not relieve Subscriber of or toll Subscriber's timely payment obligations.

Fees in this Order Form are not inclusive of any Taxes.

Honorlock will invoice Subscriber on the Effective Date and thirty (30) days prior to each anniversary of the Effective Date.

Honorlock will invoice Subscriber when any actual Quantity exceeds the stated Quantity in this Order Form ("Overage Fees"). Overage Fees will be calculated as the Overage Quantity * Price (from Order Form) * Overage Premium (5%). All billing and recording of transactions will be done in UTC time.

Subscription Terms and Conditions

This Order Form, entered into as of 8/1/2025 (the "Effective Date"), is by and between Honorlock, Inc. ("Honorlock," "we," "our," or "us"), and "Subscriber" ("you," or "your"). This Order Form includes and incorporates the Honorlock Master Subscription Agreement ("MSA"), which is either



attached hereto or found at <https://honorlock.com/hl-msa> This Order Form, the MSA, and any mutually-executed Statements of Work collectively constitute the "Agreement". Capitalized terms not defined in this Order Form are as defined in the MSA.

Additional Terms

Product Type Definitions

For billing, a User is defined as the unique count of LMS user IDs presented to the Honorlock Platform from the Subscriber's LMS. Any user who initiates a proctoring session, as evidenced by the recording of such in the Honorlock Database, will be charged for such session.

Signatures

IN WITNESS WHEREOF, the Parties have caused this Order Form to be executed by their duly authorized representatives as of the Effective Date.

Subscriber, Sauk Valley Community College

HONORLOCK, INC.

By:

By:

Print Name:

Print Name: Patrick Henn

Title:

Title: CFO

Date:

Date: