

**BOARD OF TRUSTEES MEETING MINUTES**  
**November 28, 2022**

Call to Order: Chair Bob Thompson called the meeting to order at 6:00 p.m., and the following members answered roll call:

Kate Boyle	Danelle Burrs
Brian Duncan	Margaret Tyne
Sam Ramirez	Student Trustee Meg Frank

Excused: Lisa Wiersema

SVCC Staff: Board Assistant, Peggy Eshleman  
Dean of Information Technology, Kathy Dirks  
Dean of Institutional Advancement, Dr. Lori Cortez  
Director of Facilities, Rich Groleau  
Director of Human Resources, Kathryn Snow  
Director of Research and Planning, Aaron Roe  
Vice President of Academics and Student Services, Dr. Jon Mandrell  
Vice President of Business Services, Kent Sorenson (*remotely*)  
Coordinator of Career Services and Community Education Program, Dana Chacon  
Director of Business Training and Community Education, Brenda Helms

Guests: George Howe, WIXN; Kelly Patterson Duncan; SVC Foundation President, Bill Wescott

Consent Agenda: It was moved by Member Burrs and seconded by Member Duncan the Board approve the consent agenda. In a roll call vote, all voted aye. Student Trustee Frank voted aye. Motion carried.

President's Report: Dr. Lori Cortez introduced Brenda Helms and Dana Chacon to speak about the College's new Traffic Safety Program. Brenda said the College has a four-year contract with the Fifteenth Judicial Circuit, which includes the counties of Lee, Ogle, Carroll, Stephenson, and Jo Daviess. Dana said she has been working with the trial court and the circuit clerks on the project; there have been two instructors hired. In addition to the classes offered on Sauk's campus, classes are held at Highland Community College, the Polo Library, and the Great River Outreach in Savanna. The cost of each class is \$55 with an online option offered for \$75, and there are 15 registrants to date. An individual may take the course without a court order.

Kent Sorenson brought the Board up-to-date on the FY22 budget and audit, providing explanations of the College budget, five-year operating funds projections, the district EAV, and tax levy history.

Kent Sorenson presented a PowerPoint presentation as he went over the 2022 Tax Levy, including tax levy goals, key definitions, a levy summary, and bordering college districts levies. He showed the comparison to many of our neighboring districts as he indicated SVCC is using its funds prudently.

Reports/Comments from  
Board Members:

*Student Trustee Report:* Meg Frank mentioned her student concerns document that was distributed to the Trustees and offered to answer questions regarding the document. She gave a slideshow presentation of November student events, including Carly Robinson speaking on stroke awareness, Ethan Fisher presenting on alcohol awareness, Mentalist Christopher Carter, and *Tacos with the Trustees*. Meg reported on Student Club events, and the *All In* award received by Sauk for the most engaged campus for college student voting. She, along with SGA Officers Kora Bajrami and Blerina Mimini and the SGA advisor Ana Salgado, attended the APCA conference in November.

*Foundation Report:* Dr. Lori Cortez reported on the *Points of Pride* – the City of Rock Falls donated \$25,000 to the Impact Program, recent student successes, and the artist-in-residence recognition received by Sauk Art Professor Glenn Bodish from *The Next Picture Show*. She announced the kickoff for the February 11 *Chocolate Rendezvous* will be this Thursday, December 1. Lori introduced President of the SVC Foundation, Bill Wescott, who acknowledged the Sauk Board of Trustees by letting them know how much the Foundation appreciates what the Board does for the College and the Foundation. Bill concluded by saying he hopes for a very successful event in February to bring folks to campus.

*ICCTA Report:* Chair Thompson brought attention to the Parliamentary Procedure handout and spoke briefly on the presentation that was given at the ICCTA meeting on November 11 and 12. He indicated it was good to review what makes meetings productive. Further, it was recommended by ICCTA that the Board agenda not list the closed session exception reason on the meeting agenda but that the exception merely be recited at the beginning of the closed session recording. Bob noted that each closed session will adjourn without a motion and a second on the event. The next event will be the Community College National Legislative Summit February 5 – 8 in Washington, D.C. Bob encouraged Trustees to attend.

- Police Academy Housing Lease Agreement: It was moved by Member Duncan and seconded by Member Tyne the Board approve the annual lease agreement in the amount of \$138,000 to be paid from the College's operational funds. In a roll call vote, all voted aye. Student Trustee Frank voted aye. Motion carried.
- Public Bid Action – 2022 West Mall Plaza Improvements Project: It was moved by Member Duncan and seconded by Member Ramirez the Board not accept the one bid received for the project and the administration re-evaluate the scope, budget, and timeline for the project. Discussion followed. Member Tyne proposed to amend the motion with the language: “The administration will re-evaluate the scope, budget, and timeline for the project” as she believes there is no need to “not accept” the bid. Member Duncan moved to amend and Member Tyne seconded the motion to amend to recommend the administration re-evaluate the scope, budget, and timeline for the project. In a roll call vote, all voted aye on the motion to amend. Student Trustee Frank voted aye. Motion to Amend carried. Then it was moved by Member Tyne and seconded by Member Ramirez the Board approve that the administration will re-evaluate the scope, budget, and timeline for the project. In a roll call vote, all voted aye. Student Trustee Frank voted aye. Motion carried.
- Joint Agreement Purchase Approval – 2022 Greenhouse Project Materials: It was moved by Member Boyle and seconded by Member Duncan the Board accept the quote from ClearSpan in the amount of \$241,552.46 for the 2022 Greenhouse Project Materials to be paid from restricted use Funding Bond Proceeds and donations by community partners. Member Tyne inquired as to how much of the project will be paid for by the College. Kent Sorenson answered that we do not have final numbers yet but the overall budget for the project was coming in around \$500,000 with \$100,000 being funded through Lee County ARPA funds and there are other smaller contributors that will fund parts of the greenhouse and agriculture sciences equipment. Dr. Lori Cortez explained that donations are still coming in with one donor offering a five-figure gift. Member Burrs inquired as to the academic side of the greenhouse. Dr. Jon Mandrell explained that plant science, soil science, horticulture, and the automation side of it will all be part of the curriculum. In a roll call vote, all voted aye. Student Trustee Frank voted aye. Motion carried.
- Request to Serve Alcohol: It was moved by Member Duncan and seconded by Member Boyle the Board approve serving alcohol on February 11, 2023, at the *Chocolate Rendezvous*. In a roll call vote, all voted aye. Student Trustee Frank voted aye. Motion carried.

Closed Session: It was moved by Member Burrs and seconded by Member Ramirez to move into closed session at 7:22 p.m. for purposes of 120/2(c)(21) – Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. In a roll call vote, all voted aye. Student Trustee Frank voted aye. Motion carried.

Closed session concluded at 7:27 p.m.

Closed Session Minutes: It was moved by Member Burrs and seconded by Member Ramirez the Board approve the closed session minutes for October 24, 2022. In a roll call vote, all voted aye. Student Trustee Frank voted aye. Motion carried.

Adjournment: Since the scheduled business was completed, it was moved by Member Duncan and seconded by Member Boyle that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Frank vote aye. Motion carried.

Meeting adjourned at 7:28 p.m.

Next meeting: The next regular meeting of the Board will be at 6:00 p.m., on Monday, December 19, 2022, in the Riverview Conference Room.

Respectfully submitted,

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Margaret Tyne, Secretary