

BOARD OF TRUSTEES MEETING MINUTES
October 24, 2022

Call to Order: Vice-Chair Brian Duncan called the meeting to order at 6:00 p.m., and the following members answered roll call:

Lisa Wiersema	Danelle Burrs
Sam Ramirez	Kate Boyle

Student Trustee Meg Frank arrived at 6:08 p.m.; Chair Bob Thompson arrived at 6:17 p.m.

Excused: Margaret Tyne

SVCC Staff: President, Dr. David Hellmich
Vice President of Academics and Student Services, Dr. Jon Mandrell
Vice President of Business Services, Kent Sorenson
Dean of Institutional Advancement, Dr. Lori Cortez
Director of Facilities, Rich Groleau
Director Of Human Resources, Kathryn Snow
Dean of Information Technology, Kathy Dirks
Board Assistant, Peggy Eshleman
Assistant Director of SVCC Police Academy and Security, Rebecca Flynn
Director of SVCC Police Academy, Jason LaMendola
Executive Director of Regional Economic Development and Donor Relations, Kim Ewoldsen
Marketing Coordinator, Dallas Knack
Professor of Communication/Political Science, Dr. Paul Edleman
SBDC Advisor, Pam Clodfelter
Senior Graphic Designer and Print Shop Supervisor, Jenny Bumba
SVCC Student, Kora Bajrami

Guests: George Howe, WIXN

Consent Agenda: It was moved by Member Boyle and seconded by Member Wiersema the Board approve the consent agenda. In a roll call vote, all voted aye. Motion carried.

President's Report: Dr. Hellmich acknowledged Tim Keller who passed away recently. Tim was a friend to the College and a renowned naturalist, whose major passion was the prairie, including the SVCC prairie.

Dr. Hellmich asked Dr. Jon Mandrell to introduce Dr. Paul Edleman, who spoke about Sauk's Study Abroad Program. Paul said the College offers semester and summer study abroad options for college credit through the Illinois Consortium for International Studies and Programs (ICISP). The program allows students to explore countries such as Austria, Cambodia, China, Costa Rica, England, France, Ireland, and Spain. The ICISP is geared towards community colleges and small liberal arts colleges. Kora Bajrami, a non-traditional student who traveled to Ireland this past summer, showed photos of her Ireland trip; Kora said she earned six credit hours in literature, history, language, and dance. Paul told of professional development opportunities for faculty and administrators through ICISP.

Dr. Hellmich asked Dr. Jon Mandrell to introduce Jason LaMendola, Director of the SVCC Police Academy, and Rebecca Flynn, Assistant Director of the SVCC Police Academy and Security. Jason explained how he searched for instructors, built the curricula, built the website, and hired Rebecca as his assistant. Jason brought out a mannequin to show off the Sauk Valley Police Academy uniform. Jason's two-year goal is to double the current enrollment of 30; his five-year goal is to fill all units at Westridge Apartments 100-110 academy students. Rebecca noted both her law enforcement background and her employment positions at Sauk within the financial aid area. Jason noted the Police Academy students have already been hired by a police department and are being paid and have their benefits. The various police departments send the new recruits to the academy. The first 14-week class will run from January 9 through April 14. Following that, the sessions will run for 16-weeks.

Dr. Hellmich introduced Dr. Lori Cortez who spoke about the recent award received by the SBDC at Sauk. Lori introduced Kim Ewoldsen who told the group the SBDC is part of the Northwest Illinois Economic Development Organization. The SBDC has started 20 new business, created 34 new jobs, and retained 28 jobs in the Sauk Valley area as well as offering no-cost confidential services. The SBDC was presented an award from the Northwest Illinois Economic Development Organization as its collaborator of the year. Kim presented the award to Dr. Hellmich. Pam Clodfelter spoke about her job duties as an advisor to the SBDC saying that it is a good feeling when she is able to help someone.

Dr. Hellmich asked Dr. Lori Cortez to introduce Dallas Knack and Jenny Bumba to speak about the most recent *Report to the Community*. Dallas told the Board this report covers the time period from August, 2021 through May, 2022. Jenny explained it is a huge team effort. The printed version of the publication will be made available to libraries and other various places. There is also an online link to the report at <https://www.svcc.edu/community/report-to-community>.

Kent Sorenson reported on the Capital Development Projects and the possibility of state funding for the projects. Kent will have a phone meeting with the CDB on the morning of Monday, November 28 where he expects the status of deferred maintenance projects/costs will be discussed. Dr. Hellmich explained SVCC's three pending projects and how our portion of the cost of these projects could affect timing of other planned projects. Kent has spoken with colleagues who have already had their phone meetings with the CDB. Their conversations indicated the CDB wants to confirm college priorities and available funds. Dr. Hellmich asked for feedback from the Board.

Reports/Comments from
Board Members:

Student Trustee Report: Meg Frank gave a slideshow presentation of past events and highlighted upcoming events. Included in the October events were *suicideTALK: Suicide Awareness for Everyone*; a Disability Awareness Presentation; a Diversity and Leadership presentation; the SVCC Cultural Celebration; ALICE training on October 19; and the fall blood drive on October 24. Meg also highlighted a Science Club speaker event and the Circle K volunteering event at Granny Rose Animal Shelter in October. Upcoming events are the Rotaract *Halloween Spook-tacular Bonfire* on October 26; ALAS' celebration of the *Day of the Dead* on October 31; an alcohol awareness event on November 7; and *Tacos with the Trustees* on November 9.

Foundation Report: Dr. Lori Cortez thanked Trustee Danelle Burrs whose recent efforts helped to raise \$20,000 for the Sauk Agriculture Program. Lori was excited to announce the *Chocolate Rendezvous* will return on Saturday, February 11 with over 400 desserts, three musical acts, and an expected crowd of 1,000.

ICCTA Report: Chair Thompson will attend the ICCTA meeting in November. Bob encouraged other Trustees to attend the ACCT/ICCTA Governance Leadership Institute in November if they were able to do so.

Adoption of Resolution Regarding the Intent to Levy Equity Adjustment in Accordance with the Public Community College Act:	It was moved by Member Duncan and seconded by Member Ramirez the Board adopt the attached resolution regarding the intent to levy equity adjustment under the Act. In a roll call vote, all voted aye. Student Trustee Frank voted aye. Motion carried.
Title III Transfer of Funds to Endowment:	It was moved by Member Burrs and seconded by Member Wiersema the Board approve the transfer of funds in the amount of \$76,000 as required by the Title III grant. In a roll call vote, all voted aye. Student Trustee Frank voted aye. Motion carried.
IncludedED Course Material Fee Recommendation:	It was moved by Member Wiersema and seconded by Member Burrs the Board approve the IncludedED Course Material fees as presented for the Spring 2023 semester. In a roll call vote, all voted aye. Student Trustee Frank voted aye. Motion carried.
Administrator Appointment – Dean of Business, Career, and Technical Programs:	It was moved by Member Duncan and seconded by Member Ramirez the Board approve the appointment of Sasha Logan as the Dean of Business, Career, and Technical Programs beginning November 14, 2022, at an annual base salary of \$91,041.60. In a roll call vote, all voted aye. Student Trustee Frank voted aye. Motion carried.
Protection, Health, and Safety Projects, 2023:	It was moved by Member Burrs and seconded by Member Boyle the Board adopt the attached resolution to approve protection, health, and safety projects. In a roll call vote, all voted aye. Student Trustee Frank voted aye. Motion carried.
Public Bid Action – Abatement Project – West Toilet Rooms:	It was moved by Member Ramirez and seconded by Member Duncan the Board accept the bid from Husar Abatement, Ltd. of Franklin Park, Illinois with a bid amount of \$88,000 for the 2022 Abatement Project – West Toilet Rooms to be paid from restricted use Protection, Health, and Safety tax levy resources. In a roll call vote, all voted aye. Student Trustee Frank voted aye. Motion carried.
Purchase Approval – Theater Tech:	It was moved by Member Wiersema and seconded by Member Burrs the Board approve the purchase of laser projector, projector screen, PTZ camera, microphones, iPad, audio mixer, audio amplifier, and networking/control systems from Conference Technologies, Inc., CDWG, B&H Photo, and Amazon for \$39,797.97 to be paid from restricted use bond proceeds. In a roll call vote, all voted aye. Student Trustee Frank voted aye. Motion carried.

Public Bid Action –
Greenhouse Foundation
Project:

It was moved by Chair Thompson and seconded by Member Boyle the Board accept the bid from Nicam Construction, LLC of Freeport, Illinois with a bid amount of \$197,768 for the 2022 Greenhouse Foundation Project to be paid from restricted use funding bond proceeds and Lee County, Illinois ARPA grant funds. In a roll call vote, all voted aye. Student Trustee Frank voted aye. Motion carried.

Closed Session:

It was moved by Member Wiersema and seconded by Member Ramirez to move into closed session at 7:14 p.m. for purposes of 120/2(c)(1) – The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. In a roll call vote, all voted aye. Student Trustee Frank voted aye. Motion carried.

Adjournment:

Since the scheduled business was completed, it was moved by Member Wiersema and seconded by Chair Thompson that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Frank vote aye. Motion carried.

Meeting adjourned at 7:30 p.m.

Respectfully submitted,

Margaret Tyne, Secretary