

Sauk Valley Community College
October 26, 2026

Action Item 4.6

Topic: **Cooperative Procurement Approval– Campus Furniture Replacement and Improvements**

College Health Metric: **Campus Environment: College facilities and grounds are clean and updated. The campus is safe, secure, and welcoming.**

Presented By: **Dr. Jon Mandrell and Rich Groleau**

Presentation:

As part of the College's ongoing capital improvement program, administration recommends the purchase of furniture to address multiple departmental needs and support the modernization and periodic replacement of furnishings across campus.

The purchase includes updated tables and chairs for the newly renamed Hellmich Riverview Conference Center, new seating for an art classroom, and 45 office chairs as part of the College's ongoing replacement of aging office furniture. These improvements will enhance the functionality, flexibility, and comfort of instructional, meeting, and administrative spaces.

Administration recommends purchasing the furniture from SBM Business Equipment Center of Sterling, Illinois, for a total cost of \$64,744.05, including applicable tariffs, delivery, and installation. The College intends to procure the furniture through the HON Company / OMNIA Partners Public Sector Contract No. R240117, a competitively solicited cooperative purchasing agreement. Cooperative purchasing is authorized under the Illinois Public Community College Act and Board Purchasing Policy 305.01, allowing the College to leverage competitively solicited pricing without conducting a separate bid process.

The purchase will be funded through the College's Series 2026B capital improvement program.

Funding Source:

Restricted use Bond Proceeds – Series 2026B

Recommendation:

The administration recommends the Board approve the purchase of campus furniture from SBM Business Equipment Center of Sterling, Illinois, in an amount not to exceed \$64,744.05, utilizing OMNIA Partners Public Sector Contract No. R240117, to be funded through Restricted Use Bond Proceeds – Series 2026B.

815-625-4375
501 Locust St.
Sterling, IL 61081
www.osi.biz

SOLD TO

Sauk Valley Community
College.
173 S IL RT. 2
Dixon, IL 61021

INSTALL AT

Sauk Valley Community
College.

Issue Date: 10/12/2026
Valid Until: 30 Days From Above

ITEM	IMAGE	QTY	PRODUCT NUMBER/DESCRIPTION	TAG	UNIT PRICE	EXTENDED PRICE
1		27	HMVR-2460G-FX Motivate Table Rect 24Dx60W 2mm Edge Fixed Base		\$524.80	\$14,169.60
			Select Grommet Location .N No Grommets			
			Select Grade \$(L1STD) Grd L1 Standard Laminates			
			Select Grade 1 Laminate Finish .LFW1 Florence Walnut			
			Select Edgeband Color .LOFT Loft			
			Select Caster/Glide Option .C Caster			
			Select Paint Grade \$(P1) P1 Paint Opts			
			Select Grade 1 Paint .LOFT Loft			
2		3	HMVR-2460G-AH Motivate Table Rect 24Dx60W 2mm Edge Adj Ht Base		\$686.40	\$2,059.20
			Select Grommet Location .N No Grommets			
			Select Grade \$(L1STD) Grd L1 Standard Laminates			
			Select Grade 1 Laminate Finish .LFW1 Florence Walnut			
			Select Edgeband Color .LOFT Loft			
			Select Caster/Glide Option .C Caster			
			Select Paint Grade \$(P1) P1 Paint Opts			
			Select Grade 1 Paint .LOFT Loft			
3		9	HIWMM Ignition 2 Task Mid-back		\$338.55	\$3,046.95
			Control Type .Y0 Simple Synchro-Tilt Control			
			Select Arm Type .N Armless			
			Select Caster/Glide Option .TS Titanium All Surface Caster			
			Select Mesh Color .IM 4-Way Black			
			Select Upholstery \$(1) Grade 1 Uph			
			Grade 1 Fab .CU Centurion			
			Centurion 10 Black			
			Select Lumbar .BL Black Adjustable Lumbar			
			Select Base .SB Standard Base			
			Select Frame Color .T Black			

ITEM	IMAGE	QTY	PRODUCT NUMBER/DESCRIPTION		TAG	UNIT PRICE	EXTENDED PRICE
4		53	HMN2	Motivate Nest/Stack Chair-Flex Bck-Uph Seat		\$369.66	\$19,591.98
			Select Arm Type	.F	Fixed Arm		
			Select Caster Option	.H	Hard		
			Select Back	.IM	4-Way Black		
			Select Shell Color	.ON	Onyx		
			Select Upholstery	\$(1)	Grade 1 Uph		
			Grade 1 Fab	.CU	Centurion		
			Centurion	10	Black		
			Select Frame Color	.CBK	Charblack		
5		45	HFXT1	HON Flexion Task Chair		\$399.56	\$17,980.20
			Select Control Option	.F0	Flex Mechansim		
			Select Cylinder Option	.STC	Standard		
			Select Arm Type	.A	Height Adjustable Arms		
			Select Caster Option	.S	Black All-Surface Caster		
			Select Mesh Color	.IM	4-Way Black		
			Fabric Selection	\$(1)	Grade 1 Uph		
			Grade 1 Fab	.CU	Centurion		
			Centurion	10	Black		
			Select Lumbar	.NL	No Lumbar		
			Select Base Type	.SB	Standard Base		
			Frame Paint Options	.T	Black		
						SUBTOTAL	\$56,847.93
						Tariff Charge	\$3,696.12
						Delivery and Install	\$4,200.00
						GRAND TOTAL	\$64,744.05

ITEM	IMAGE	QTY	PRODUCT NUMBER/DESCRIPTION	TAG	UNIT PRICE	EXTENDED PRICE
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CUSTOMER ORDER ACCEPTANCE

PAYMENT

For purchases greater than \$5,000, a deposit of 50% is required on all orders in advance of order placement. The buyer agrees to pay the remaining balance within ten(10) days after delivery by company check, cash, or ACH. For purchases greater than \$5,000 paid by a credit card, a fee of 3% of the sell price will apply. In the event of damage or delivery of incorrect product, the buyer may withhold payment on only the damaged or incorrect piece(s) of merchandise. Assemble Furniture Solutions is responsible for the prompt replacement of any damaged or incorrect merchandise. Advanced Business Systems is responsible for the prompt replacement of any damaged or incorrect merchandise. Customer is responsible for inspection and immediate reporting of any damage, whether concealed or obvious, within 10 days of receipt. In the event of a customer delay, the merchandise will be considered accepted by the customer for purposes of payment.

TAXES

The appropriate tax will be applied at the time of invoicing.

CANCELLATION AND CHANGES

Once an order is placed, cancellations are not allowed.

DELIVERY AND INSTALLATION

Estimated lead time is subject to the manufacturer's production and shipping schedule. If delivery and/or installation is required as part of the proposal, the following provisions shall apply and may be subject to additional charges.

CONDITION OF THE JOB SITE

The job site shall be clean and free of debris and other trades prior to installation. Adequate facilities for off loading, staging, moving, and handling of merchandise(including elevator service) shall be provided.

DELIVERY DURING NORMAL BUSINESS HOURS

Delivery and installation will be made during normal working hours (Monday-Friday / 8-5) unless agreed to in the specifications above.

ASSEMBLY AND INSTALLATION

Products will be assembled and installed in accordance to the manufacturer's specifications and accepted installation standards. Advanced Business Systems takes pride in the quality of our workmanship and will stand behind our installation services. However, the buyer understands that building condition, wall construction, and future changes to the mounting surface are outside of our control, and Advanced Business Systems cannot be held liable for damage or injury resulting from wall-mounted components becoming loose due to such conditions.

DAMAGE

After delivery, any loss or damage to product caused by other trades, weather, fire, or any other cause, shall be the responsibility of the buyer, and the buyer agrees to hold Advanced Business Systems harmless from loss for such reasons.

INSURANCE

The seller carries public liability, workmen's compensation, property damage, and automotive insurance and certificates will be delivered upon request. Fire, tornado, flood, and other insurance at the site will be provided and paid for by the buyer. Risk of loss passes to the buyer upon delivery.

WARRANTY

All furniture is warranted by the manufacturer. No agent or representative of Advanced Business Systems is authorized to make any representations or warranties unless in writing, signed by an officer of Advanced Business Systems and made part of these terms and conditions.

NO OTHER AGREEMENTS

There are no other agreements, expressed or implied, other than those specified herein and those set forth in the specifications, delivery and installation schedules. The terms and conditions set forth herein and the above mentioned documents may not be varied except upon the written request of both the buyer and Advanced Business Systems.

Signature: _____ Date: _____ PO #: _____