

Sauk Valley Community College
September 21, 2026

Action Item 5.1

Topic: **Administrator Appointment – Director of Applications and Data Governance**

Mission: **Sauk Valley Community College is dedicated to teaching and scholarship while engaging the community in lifelong learning, public service, and economic development.**

Presented by: **Dr. Jon Mandrell and Aaron Shupbach-Roe**

Presentation:

The administration has been in the process of hiring the Director of Applications and Data Governance. The position was advertised on Sauk Valley Community College's website and we received three applicants. Two candidates were invited for an on-campus interview. A committee was composed of Kathy Dirks, David Habben, Lizzie Harper, and Greg Noack. Aaron Schupbach-Roe, Vice President of Information and Planning, served as Chair.

Academic Background: Geoff Bork earned his Bachelor of Science from Eureka College.

Professional Background: Geoff has worked at Sauk as the Software Application Support Specialist from 2016 to 2022. Since October 2022 he has been the Enterprise Data and Server Administrator. Prior to that he was a Technical Support Manager for Rise Broadband and a Consultant for Keane.

Recommendation:

The administration recommends the Board approve the appointment of Geoff Bork as the Director of Applications and Data Governance beginning September 28, 2026 at an annual base salary of \$71,261.

Geoffrey J. Bork

ENTERPRISE DATA & SYSTEMS PROFESSIONAL

July 22, 2026

SVCC Hiring Committee

Sauk Valley Community College

Dixon, IL 61021

Dear Members of the Hiring Committee:

I am applying for the Director of Applications and Data Governance position. Ten years at Sauk, the last four as Enterprise Data and Server Administrator, have given me experience using these systems nearly every day, and I would now like the opportunity to lead the work.

I currently administer the college's Argos/Evisions reporting environment and write the Oracle SQL behind the reporting for departments across campus. That data drives daily operations and gives our users what they need to serve students and make sound decisions. I have also converted a number of legacy COBOL reports into Python, Oracle SQL, and Argos. Improving processes is the part of this work I enjoy most, and I am always looking for ways to help departments run more efficiently.

In my present position, I work with department heads to sort out what they really need, then build the reports and dashboards that deliver it. That mix of technical work and collaboration is what data governance comes down to: clear standards, documentation people can actually use, and staff at every level who trust the numbers in front of them.

I bring leadership experience as well. Before Sauk I spent nine years as a technical support manager, supervising a department of 25, overseeing hiring and performance, and building the training program for new employees. Running a group that size taught me that the work gets done when people know what is expected, have the training to do it well, and trust that their manager will back them up. More recently I completed the Sauk Valley Community Leadership Program, which sharpened how I lead and gave me a clearer picture of the communities this college serves. I now serve on its board.

Leading this team would build on that experience. The positions reporting to this role each hold knowledge the college depends on, and one of my first priorities would be making sure that knowledge is documented. I would set clear priorities so requests from across campus are handled on a schedule that departments can count on, give each person ownership of their area and the support to grow in it, and stay close enough to the technical work to be useful when something goes wrong. Having done much of this work myself, I know what reasonable expectations look like and where the real bottlenecks are. Between managing a large team and continuing to work on my own leadership, I am ready to provide the direction this position calls for.

For a decade I have supported the software our users depend on, and more recently the data behind it. I would welcome the chance to talk with you about doing that with a wider scope of impact. Thank you for your time.

Sincerely,

Geoffrey J. Bork

Geoffrey J. Bork

ENTERPRISE DATA & SYSTEMS PROFESSIONAL

SUMMARY OF QUALIFICATIONS

Enterprise data and systems professional with 10 years of experience administering higher-education ERP, reporting, and enterprise applications, plus nine years of prior team- and project-management experience leading a 25-person department. Skilled in Banner, Argos/Evisions, and Oracle SQL, with a focus on institutional and federal/state compliance reporting, data integration, and modernizing legacy processes. Adept at translating complex institutional data into clear, trustworthy information for both technical and non-technical audiences, and at partnering with department heads to assess and deliver institution-wide data needs.

PROFESSIONAL EXPERIENCE

Sauk Valley Community College | Dixon, IL

October 2022 – Present

Enterprise Data and Server Administrator

- Administer the college's Argos/Evisions reporting environment across multiple schemas
- Develop and maintain Oracle SQL reporting across all departments, supporting institutional decision-making and federal/state compliance
- Lead reporting initiatives across academic, student services, financial aid, and administrative departments
- Partner with departments across the college to translate reporting needs into Argos reports, dashboards, and automated data solutions
- Modernize legacy COBOL reports into Python and Oracle SQL, converting mission-critical reporting into automated, documented processes
- Design data integration and automation solutions to extract, transform, and consolidate data from multiple sources for reporting
- Administer enterprise application systems including DocuSeal e-signature, FileBound document management, PaperCut, and Omnilert
- Architect multi-party electronic signing and document workflows across academic and administrative departments
- Evaluate and implement new reporting and analytics capabilities, including Argos X
- Develop documentation and provide transparent data access for both technical and non-technical users across the college

Sauk Valley Community College | Dixon, IL

May 2016 – October 2022

Software Application Support Specialist

- Configure and maintain FileBound, the college's document imaging software
- Create and maintain webforms on the college website
- Create and maintain Google Forms for college departments
- Consult with departments to develop document workflows, including FileBound and web forms
- Setup and maintain PiSignage digital signage hardware and software
- Assist Helpdesk Support Specialist with support calls and emails
- Create user documentation for software that ITS supports
- Provide user support for printer and copier management system, currently PaperCut

Rise Broadband / T6 / Essex Telecom | Sterling, IL

March 2007 – March 2016

Technical Support Manager

- Built strong relationships with employees to ensure a positive working environment
- Supervised 25 people in the customer support department

- Oversaw hiring and termination of all technical support personnel
- Monitored personnel performance and conducted appraisals to ensure a productive work environment
- Analyzed help desk reports daily and followed standard metrics to improve user satisfaction
- Observed a percentage of each support technician's calls to determine coaching needs and recognize strong performance
- Ensured workflow efficiencies, customer service excellence, and quality assurance
- Handled escalated customer concerns and formulated solutions for problems that arose
- Developed the training program for new employees
- Planned and scheduled project timelines
- Defined project scope, objectives, staffing, and resources, and tracked deliverables
- Developed and presented reports on project progress
- Maintained communication with project stakeholders and managed expectations
- Implemented and managed project changes and interventions from start to finish
- Conferred with personnel to provide technical advice and resolve problems
- Ensured all PC repairs were completed in a timely manner with excellent quality

Keane | Bloomington, IL
Consultant

October 2005 – March 2007

- Worked with both business and development teams on requirements and code reviews
- Organized, planned, and monitored implementation schedules and timelines
- Coordinated meetings and emails to ensure communication plans were completed
- Handled all change management during final testing and implementation
- Assured all implementation deliverables were fulfilled on time with excellent quality
- Coordinated meetings in each phase of the project to ensure successful implementation
- Organized onsite implementations by documenting issues or defects and overseeing corrections and necessary process reruns in the production environment

KEY KNOWLEDGE & SKILL AREAS

- | | | |
|---------------------------|------------------------------|--------------------------|
| ▪ Data Governance | ▪ User Training & Support | ▪ Oracle SQL Development |
| ▪ Data Dictionary | ▪ Argos / Evisions Reporting | ▪ Data Integration |
| ▪ Institutional Reporting | ▪ Python Report Automation | ▪ Data Visualization |
| ▪ Database Administration | ▪ Project Management | ▪ Leadership / Mentoring |
| ▪ Systems Documentation | ▪ Process Development | |

EDUCATION

Eureka College | Eureka, IL
Bachelor of Science

1997