

Sauk Valley Community College



Associate Degree Nursing
Licensed Practical Nursing

ADMISSION HANDBOOK
2026-2027

Sauk Valley Community College
173 IL Rte. 2
Dixon, IL 61021
815-288-5511

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General Admission Procedure for all SVCC Students

New Student Admissions

New part-time and full-time students are expected to follow the procedure outlined below:

1. **STUDENT INFORMATION FORM:** Students must submit a completed Sauk Valley Community College student information form. This form may be completed at svcc.edu/apply
2. **PLACEMENT:**
 - Placement criteria in English Language Arts and mathematics is required of all students wishing to register for an English language arts course, mathematics course, or any other college courses requiring a specific ENG/ELA/MAT co-requisite or prerequisite. Placement criteria will be used by academic advisors to match students with courses that are consistent with their skill level.
 - Methods of Placement
 - SAT/ACT Scores
 - SVCC Placement test results
 - GED test scores
 - Appropriate high school criteria as specified on the current SVCC placement chart. An official transcript must be submitted.
 - Appropriate credit earned at the college level. An official transcript must be submitted for courses completed at colleges other than SVCC. Sauk will accept credits earned at other regionally accredited institutions. Official transcripts **MUST** be submitted directly to Sauk from the college/university. Students must also submit a Transcript Evaluation Request form (found on the Admissions and Records section of the College website). Upon complete evaluation, students will be notified via email of course articulation. For additional information, contact the Records Analyst, Ext. 327.
 - Students completing pre-admissions or general education coursework at institutions other than SVCC should check with the SVCC Registrar's Office prior to enrolling in or paying for outside classes to ensure appropriate transferability. Please note that anatomy and physiology coursework completed in an online modality will not meet the requirements of health career programs at SVCC.
 - The first two SVCC Placement Testing sessions for each test are free. A minimum fee will be charged for additional testing sessions. There is a maximum of two placement tests per 12-month period. Contact the Testing Center for details at 815-835-6530.
 - Please contact Academic Advising at 815-835-6354 for further information or email at advising@svcc.edu.

Financial Aid Resources

FAFSA

The Free Application for Federal Student Aid should be the first step for all students looking for financial aid. This will match students with federal grants and loans and open up the opportunity to apply for other scholarships.

SVCC Foundation Scholarship Application

Students attending Sauk Valley Community College pursuing a degree or certificate are eligible to apply for a scholarship. A general application on the svcc.edu/foundation website will allow students to see which scholarships they are eligible to apply for. To be considered for an award, an essay and additional documentation must be submitted by the deadline stated for each specific scholarship.

BEST Funding

Business Employment Skills Team, Inc (BEST, INC) provides workforce development services to adults, youth, and dislocated workers at a variety of locations. These services include comprehensive assessments, career planning, work readiness training, internships, work experience, other work-based activities, and classroom training reimbursements.

Nursing Program Scholarship/Financial Assistance/Job Opportunities Board

Please check out the opportunities available on the bulletin board outside the Nursing Office. The board is updated as new opportunities become available. If you have any questions about financial aid or any of these services, please contact the Financial Assistance Office.

Nursing Program Information

The nursing programs at Sauk include the Associate Degree in Nursing and the Practical Nursing program. These programs are selective programs. Students are admitted on a priority basis with the most qualified students admitted first.

Out-of-District Application

Sauk Valley Community College is required, by state policy, to give preference to in-district resident candidates. Out-of-district applicants to the program coming from colleges with cooperative agreements will be given the same consideration as in-district applicants. In-district definitions are listed in the student services section of the college catalog. One definition of note concerns residency through full-time employment. A student is considered a resident of District 506 if the student works full-time within the district and can show proof of his/her employment. This college policy is adhered to as the definition for applicants to the nursing program. Out-of-district applicants to the nursing program will be considered after June 1, if space is available and there are no qualified in-district students.

Criminal Background Check & Drug Screening

Sauk Valley Community College (SVCC's) Health Professions utilize local health care facilities for student learning. These facilities utilize background checks and drug screening as a means to protect their clients/patients and have the right to extend the same standard as are set for health care facility employees in matters relating to the welfare of patients and the Standards of the Health Care Facility criteria to students. **In the event that a student is denied a clinical practicum by a facility, alternatives for the student will be evaluated. In most cases, the student will be required to withdraw from the Health Professions Program.**

Nursing program admission is provisional until all criminal background and drug screening processes are completed. The student is responsible for fees associated with the criminal background investigation and drug screening. All documents must be submitted to ViewPoint Screening for verification and maintenance of records®. The student will be required to sign a disclosure/release form. The criminal background check must be completed and approval granted by the facility, if applicable. Failure to do so will result in admission to the program being rescinded. A positive drug screen will require a meeting with the Dean of Health Professions, in most cases a positive drug screen will require the student to withdraw from the program. Students who are absent for one semester will be required to be re-checked upon re-admission.

Students who are convicted of any criminal offense after program admission in any state or federal court (other than minor traffic violations) are responsible for reporting that conviction immediately to the Health Professions Department. Follow up with the clinical facilities will be completed and withdrawal from the program may be required.

***Medical and/or recreational use of marijuana, which is not FDA approved, is considered a positive drug testing result and will result in the student being dismissed from the program.**

Nursing Program Grade Requirements

A grade of “C” is the minimum passing grade for all major field requirements, social science, and physical/life science courses. A student in the nursing program must achieve a grade of “C” (79%) or better in major field courses to be promoted to the next semester/sequence of nursing courses as prerequisites apply.

Successful completion of a nursing course requires a “C” (79%) in the classroom, clinical and skills testing components. A student who is not demonstrating expected performance standards in the classroom or clinical/skills lab area will receive a failing grade for the course.

Any student earning a failing grade in the first semester of the program must reapply for admission and will again be part of the competitive selection process.

Affirmative Action

Sauk Valley Community College is an equal opportunity employer and is committed to an effective policy of non-discrimination and equal opportunity in all employee and student relations. Except to the extent and subject to the exemptions as permitted by law, no qualified employee or student shall be excluded from the employment of educational opportunity, be denied benefits or be subjected to discrimination on the basis of differences in race, color, age, religion, national origin, ancestry, gender, sexual orientation (as that term is defined in the Illinois Human Rights Act), marital status, handicap, military status, or unfavorable discharge from military service classified as Re-3 or the equivalent thereof. Complaints and inquiries related to this policy or any potential discriminatory concerns may be addressed to: Director of Human Resources, Sauk Valley Community College, 173 IL Route 2, Dixon, IL 61021, 815-288-5511.

Physical Ability Standards Health Professions Programs

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Exceptions may be made to these requirements based on the principle of reasonable accommodation.

1. Must be able to:
 - a. Have full range of motion of body joints and fine motor movements of the hands in order to perform finite tasks using the hands.
 - b. Constantly stand, walk, sit, lift, carry, push/pull, reach, handle, feel and talk or hear, taste or smell.
 - c. Frequently balance and crouch.
 - d. Frequently reach (i.e. 34 – 66% of the total working day, 2 2/3 – 5 1/2 hours).
 - e. Occasionally stoop and kneel.
 - f. Rarely climb (i.e. 1 – 5% of the total working day, 1 – 24 minutes).
2. Must be able to:
 - a. Constantly lift and/or move 35 pounds, 20 pounds and 10 pounds
 - b. Frequently lift and/or move 50 pounds
 - c. Rarely lift and/or move 75 pounds.
3. Must have the ability to carry objects weighing up to 50 pounds daily.
4. Must be able to:
 - a. Use the English language to communicate effectively in a clear concise manner in order to be easily understood.
 - b. Write in a legible and understandable manner.
5. Must be able to:
 - a. See and hear or use prosthetics that will enable these senses to function adequately to ensure that the requirements of the position can be fully met. Must be able to possess far vision acuity, near vision acuity, and peripheral vision on a constant basis.
6. Maintain composure when subjected to high stress levels.
7. Adapt effectively to environments with high tension to ensure client safety.
8. Adapt to irregular working hours.
9. Respond quickly to emergency situations in an emotionally controlled manner.
10. Is subject to exposure to infectious waste, diseases and conditions, including exposure to HIV and Hepatitis B viruses.
11. Wear lead protective devices for extended periods of time.

General Admission Requirements for All Nursing Programs

(ADN, LPN, and ADVANCED PLACEMENT)

The general admission requirements and minimum Selection Requirements must be completed by March 1 of the year the applicant wishes to be admitted. A “point system” will be utilized to evaluate all qualified applicants. Once all eligible applicants have been evaluated and ranked, students will be admitted from the highest ranking to the lowest, until all spaces are filled. If there are more eligible candidates than there are spaces available, a waiting list will be developed. If the class is not filled, candidates meeting a second evaluation deadline of June 1 will be evaluated and ranked as spaces are available.

All students interested in any nursing program at SVCC must satisfy the following criteria:

1. Complete SVCC admission and placement process.
2. At least 18 years of age to enter the program.
3. **Attend one Nursing Information Meeting.** Session dates can be found on the college website. (Note: Advanced Placement applicants do not attend this meeting. Advanced Placement applicants must schedule an individual appointment with the Dean of Health Professions by calling (815) 835-6374.)
4. **Certificate or Licensure requirements:**
 - a. Active CNA certificate on file with the IDPH with verification of work history or completion of VOC121 within the last two years.
 - i. CNA work history verification can be documented via tax records, payment stub, IDPH registry (if clinical updates are present), or a letter from the employer.
 - ii. Inactive students will be directed to the Nurse Aide Testing office at (877) 262-9259 or (613) 453-4368 or by email at inat@siu.edu. The inactive CNA will be provided instructions by email as to how to create an account and register for testing. Verification of passing the certification exam is required, and will be provisional prior to beginning the nursing program.
 - b. This requirement does not apply to Advanced Placement applicants. Advanced Placement applicants must submit a copy of an active LPN license.
5. **Fulfill English Language Arts and Mathematics requirement**
 - **English Language Arts Proficiency:** ONE of the following criteria must be met.
 - SVCC placement test or ACT/SAT minimum scores within three (3) years of application minimum scores are - ACT English 18, Accuplacer Writeplacer 5, SAT Reading/Writing 470.
 - Final unweighted high school GPA of at least 3.0 within the last three years
 - Successful completion of a Transitional English course in high school within the last 18 months
 - GED Reasoning through Language Arts score of at least 165 within the last three years
 - Completed ELA 099 or higher-level English course with a grade of “C” or better.
 - Completed an equivalent English course at another college or university with a grade of “C” or better.
 - **Math Proficiency:** ONE of these following criteria must be met.
 - High School Math completed in last 5 years
 - LPN Only - Two semesters of high school algebra or MATH 1 with a “C” or

- better
 - ADN Only - High School Algebra 2 or MATH 3 with a “C” or better
 - An official high school transcript showing a portability code for either a QLS (TM002) or STEM (TM001) Transitional Math course completed within the last 18 months
 - Math Accuplacer score of QAS 237 or higher, ACT math score of 18+, SAT math score of 500+, or GED Math Reasoning Score of 165+ within three(3) years of application
 - Successful completion of MAT 078/MAT 090, or higher-level math course with a grade of “C” or better. (106 does not apply for ADN applicants)
 - Completed an equivalent course at another college or university with a grade of “C” or higher
6. **Cumulative GPA of 2.5 or greater.**
 7. **Complete the Assessment Technologies Inc. (ATI) TEAS test.** Turn in a valid score report for the TEAS test. Go to <https://www3.registerblast.com/saukvalley/Exam/List> to schedule an appointment with the SVCC Testing Center. A testing fee is required. Go to www.atitesting.com to set up an account before your testing appointment. A minimum score of 50% is required for application to the ADN program and a minimum score of 41% is required for the LPN program. **TEAS score is valid for 3 years. The most recent score will be used for admission. TEAS test must be completed at a valid testing center.** (Note: Advanced placement applicants do not need to submit a TEAS score report.)
 8. Schedule an appointment with the SVCC Health Careers Advisor to develop a **Progression Plan**. Academic plans completed in the FYE 101 (First Year Experience) or PSY 100 (orientation) are not acceptable. Progression plans need to be completed including the most recently completed semester. For March 1 deadlines this is typically January through February, for the June 1 deadline it is the end of May after spring grades have been posted.
 9. File a **Current Application Form** for the program of interest with the Office of Health Professions. This needs to be done for each application cycle.
 10. **Two recommendation forms** must be submitted to the Office of Health Professions postmarked before the designated deadline. It is required that the recommendation form be from a professional source, i.e. employer, co-worker, supervisor, instructor, counselor, etc. Forms from family and/or friends will not be evaluated. Reference letters will not be accepted. You must make it clear that if they list you as a friend it will delay or **may deny** your application. (Note: Advanced Placement applicants must submit **three** recommendation forms. One must be from the applicant’s NRS152 lecture or lab faculty, the other two from the applicant’s employer or SVCC faculty.)

Students completing pre-admissions or general education coursework at institutions other than SVCC should check with the SVCC Registrar's Office prior to enrolling in or paying for outside classes to ensure appropriate transferability. Please note that anatomy and physiology coursework completed in an online modality will not meet the requirements of health career programs at SVCC.

In all cases, the decision to admit an applicant rests with the Admissions Committee.

Licensed Practical Nursing Program

- The graduate of this program is eligible to take the National Council Licensure Examination (NCLEX) for Practical Nurses (PN). She/he will have acquired the skills needed to give bedside care to patients in a variety of health care settings.
- The number of students that can be admitted to the Practical Nursing Program is limited. Therefore, a selection procedure is used to identify the candidates who are the most academically prepared.

Minimum Selection Requirements

Before the applicant will be considered for admission to the Practical Nursing Program, the student must complete SVCC General Admission Requirements as well as all requirements listed in this handbook under GENERAL ADMISSION REQUIREMENTS FOR ALL NURSING PROGRAMS.

Point System for Candidate Evaluation

The following point system will be utilized to evaluate all qualified applicants. Placement scores for course enrollment are valid for 3 years. High School course work is valid 5 years after the course is completed. Transitional course portability codes are valid for 18 months.

Applicants will be awarded points for the following criteria:

- 1) Scores or grades in the academic areas required for admission
- 2) Recommendation forms
- 3) Bonus points are awarded for
 - a) Completion of BIO 108 with a C or higher or the combination of BIO109 & BIO110 with Cs or higher prior to application.
Note: BIO 109 and 110 must be completed with a grade of “C” or better before entering the Practical Nursing program.
 - b) TEAS Test Scores 50% and above
 - c) Re-applicants

1. Math and English Language Arts Placement Points

Earned Math Grades				Math Placement Level	
MAT 075/078/090 HS Alg 1/Math I		MAT 106, 110, 112, 115, 121, 240, 122, 203, 220, 221			
Grade	Pts	Grade	Pts	Course	Pts
A	4	A	5	MAT 122, 203, 220, 221	4
B	3	B	4	MAT 240 or 121 (no co-req required)	3
C	2	C	3	MAT106, MAT240 w/040 required, MAT121 w/021 required	2

English Language Arts Placement Scores or Earned Grades									
ACT English		ELA 099		ENG 101 or higher		SAT		Accuplacer	
Score	Pts	Grade	Pts	Grade	Pts	Score	Pts	Score	Pts
30-36	4	A	4	A	5	621-800	4	8	4
19-29	3	B	3	B	4	480-620	3	6-7	3
18	2	C	2	C	3	470-479	2	5	2

2. Recommendation forms will be evaluated.

Two completed recommendation forms must be submitted to the Health Professions office by the application deadline. If more than two are received, the most recent two will be considered to determine application points. Up to 5 points can be awarded for recommendation forms.

3. Bonus Points:

Criteria	Bonus Points	Course	Grade
Reapplication from March 1st deadline previous year	2	BIO 108	A=4 points B=3 points C=2 points
Reapplication from June 1st deadline previous year	1	BIO 109/110 (average)	A=5 points B=4 points C=3 points
TEAS score 70% or above	3	Bonus Points will only be given for BIO 108 OR the average of 109 AND 110 (whichever gives more points)	
TEAS 60-69.9%	2		
TEAS score 50-59.9%	1		

BIO 109 and 110 must be completed with a grade of “C” or better before entering the Practical Nursing program.

Entering the nursing program is contingent upon **meeting and maintaining** all of the admission criteria.

Applicants must be 18 years of age at start of program.

Application Deadline for Fall Semester: **March 1**

Second Application Deadline for Fall Semester: **June 1 (if space is available)**

Return completed form to RM 2G10
 or mail to: Office of Health Professions
 Sauk Valley Community College
 173 IL RT 2, Dixon, IL 61021

Name: _____ ID#: _____

Address: _____ City/Zip Code: _____

Telephone: _____ Year Applying for Admission: Fall _____

Resident of SVCC District: Yes _____ No _____ SVCC Email: _____

Indicate with a check the following requirements that have been completed. All requirements must be completed prior to applying to the program. The most recent score or grade will be utilized.

The following requirements have been completed:

- _____ 1. Active CNA certificate on file with IDPH, with verification of work history, or documentation of successful completion of a state approved CNA program or VOC 121 within the last two years.
- _____ 2. CGPA minimum 2.5
- _____ 3. Filed official transcript from other colleges/universities attended, and transcript evaluation form.

Subject Placement Scores

_____	4. English Language Arts: One of the following criteria must be met.	
	• (Circle One) SVCC Placement Test / ACT / SAT	Test Score: _____
	• Completed ELA 099 or higher with a "C" or better.	Grade: _____
_____	5. Math: One of the following criteria must be met.	
	• Two semesters of high school algebra or MATH 1.	Grade: _____
	• MAT 078 or 090 with a "C" or better. <i>(Note: MAT 106 DOES NOT meet this requirement.)</i>	
	Course: _____	Grade: _____
	• Equivalent Math course at another college or university.	
	Course: _____	Grade: _____
	• (Circle One) SVCC Placement Test / ACT / SAT	Test Score: _____

- _____ 8. TEAS Test Date _____ Test Score _____ %
(Attached printed test results. No score under 41% is eligible for application.)
- _____ 9. Bonus Points _____
 BIO 108, 109, and 110 OR the equivalent course(s) at another college or university
 (One or all may be completed with a "C" or better prior to application to receive bonus points.)
(Note: BIO 109 and 110 must be completed before entering the program with a C or better.)
- _____ 10. General Nursing Information Meeting attended: _____ Date: _____
- _____ 11. Application/Progression Plan completed with Health Career Advisor in the Current Academic Year _____ Date: _____
- _____ 12. Filed Recommendation Forms (forms from family/friends will not be evaluated.) These forms may be mailed directly to the Health Professions Office or emailed to healthapplications@svcc.edu.

Based on the above information, I believe I am/will be ready for screening for admission to the LPN Program by the deadline date for the year indicated above. I understand that if accepted, entering the program is contingent upon meeting and maintaining all of the admission criteria.

Signature: _____ Date: _____

Associate Degree Nursing Program

The graduate of this program is eligible to take the National Council Licensure Examination (NCLEX) for Registered Nurses (RN). She/he will have acquired the skills needed to give patient care as an entry-level practitioner of professional nursing.

The number of students that can be admitted to the Associate Degree Nursing Program is limited. Therefore, a selection procedure is used to identify the candidates who are the most academically prepared.

Minimum Selection Requirements

Before the applicant will be considered for admission to the ADN Program, the student must complete SVCC General Admission Requirements as well as all requirements listed in this handbook under GENERAL ADMISSION REQUIREMENTS FOR ALL NURSING PROGRAMS. Applicants must also satisfy the application criteria for Chemistry and Biology.

CHEMISTRY (ONE of the following criteria must be met.)

- Grade of “C” or better in two semesters (1 year) of high school chemistry within the last five years
- Grade of “C” or better in CHE 103, CHE 102, or higher at SVCC.
- Grade of “C” or better in an equivalent course at another college/university.

BIOLOGY (ONE of the following criteria must be met.)

- Grade of “C” or better in four semesters of high school biology (excluding dual-credit) within the last five years
- Grade of “C” or better in BIO 112 (formerly BIO 105) or BIO 108 at SVCC. BIO 112 (formerly BIO 105) qualifies for higher points. Note: BIO 109 can be used for application, but will not then be used for bonus points.
- Grade of “C” or better in an equivalent course at another college/university.

Point System for ADN Candidate Evaluation

A “point system” will be utilized to evaluate all qualified applicants. Applicants will be awarded points for the following criteria:

1. Grades or placement scores in Math, Chemistry, and Biology courses.
2. Two Recommendation Forms
3. Bonus points are awarded for:
 - Pre-BSN courses listed
 - TEAS test score of 60% or higher
 - Re-applicants who met the 3/1 or 6/1 deadline of the previous year.

How Points are Awarded

1. Based on classes taken or transferred in, ACT/SAT or SVCC placement scores, you will be awarded points for the following course placements. Placement scores are valid for 3 years.

Earned Math Grades				Math Placement Level	
MAT 078/090 HS Alg 2/Math III		MAT 110 or higher			
Grade	Pts	Grade	Pts	Course	Pts
A	4	A	5	MAT 122, 203, 220, 221	3
B	3	B	4	MAT 110, 112, 115, 240, 121	2
C	2	C	3		

Earned Science Course Grades									
BIO 108 or HS BIO		BIO 112		BIO 109		CHE 102 -or- 103 or HS Chem		CHE 105 or higher	
Grade	Points	Grade	Points	Grade	Points	Grade	Points	Grade	Points
A	4	A	5	A	4	A	4	A	5
B	3	B	4	B	3	B	3	B	4
C	2	C	3	C	2	C	2	C	3

Applicants
are

encouraged to complete higher-level math and science courses without risk to points earned. The highest-level point standard listed and achieved will be utilized in the following categories: Math, Biology, Chemistry. BIO 109 will only add bonus points if BIO 112 (formerly BIO 105)

or BIO 108 are completed.

2. **Recommendation forms will be evaluated.** Two completed recommendation forms must be submitted to the Health Professions office by the application deadline. If more than two are received, the most recent two will be considered to determine application points. Up to 5 points can be awarded for recommendation forms.

3. **Bonus Points will be awarded for the following:**

Course completed with “C” or higher	Bonus points	Other	Bonus points
BIO 109	2-4 (see chart)	Reapplication from March 1st deadline previous year	2
BIO 110	2-4 (see chart)	Reapplication from June 1st deadline previous year	1
MAT 240	1	TEAS score 78% or above	3
BIO 111	1	TEAS 70-77.9%	2
PED 115	1	TEAS score 60 - 69.9%	1
CHEM 105	1		
ENG 103	1		
COM 131	1		
SOC 111	1		
PSY 200	1		

We encourage all students to submit their application at the earliest deadline date possible.

Entering the nursing program is contingent upon **meeting and maintaining** all of the admission criteria.

The PHL option (101, 102, 103, or 104), PSY 103 and FYE courses must be completed before the start of the ADN program. Admission is contingent on successful completion with a grade ‘C’ or better and maintaining a cumulative GPA of 2.5 or greater.

MAT 240, CHE 103 or 105, BIO 111, PED 115, ENG 103, COM 131, PSY 200, and SOC 111 are recommended for those intending to continue their education toward a baccalaureate degree in nursing. Refer to your transfer institution for specific requirements.

Applicants must be 18 years of age at start of program.

Application Deadline for Fall Semester: **March 1**

Second Application Deadline for Fall Semester: **June 1 (if space is available)**

Return completed form to RM 2G10
 or mail to: Office of Health Professions
 Sauk Valley Community College
 173 IL RT 2, Dixon, IL 61021

Name: _____ ID#: _____

Address: _____ City/Zip Code: _____

Telephone: _____ Year Applying for Admission: Fall _____

Resident of SVCC District: Yes _____ No _____ SVCC Email: _____

Indicate with a check the following requirements that have been completed. All requirements must be completed prior to applying to the program. The most recent score or grade will be utilized.

The following requirements have been completed:

- _____ 1. Active CNA certificate on file with IDPH, with verification of work history, or documentation of successful completion of a state approved CNA program or VOC 121 within the last two years.
- _____ 2. CGPA minimum 2.5
- _____ 3. Filed official transcript from other colleges/universities attended, and transcript evaluation form.

Subject Placement Scores

- _____ 4. English Language Arts: **One** of the following criteria must be met.
- (Circle One) SVCC Placement Test / ACT / SAT Test Score: _____
 - Completed ELA 099 or higher with a "C" or better. Course: _____ Grade: _____

- _____ 5. Math: **One** of the following criteria must be met.
- Four semesters of high school algebra or MATH 3. Grade: _____
 - MAT 078 or higher with a "C" or better. (**Note: MAT 106 DOES NOT meet this requirement.**)
 Course: _____ Grade: _____
 - Equivalent Math course at another college or university.
 Course: _____ Grade: _____
 - (Circle One) SVCC Placement Test / ACT / SAT Test Score: _____

- _____ 6. Chemistry: **One** of the following criteria must be met.
- Two semesters of high school chemistry.** Grade: _____
 - CHE 102, CHE 103 or higher with a "C" or better. Course: _____ Grade: _____
 - Equivalent Chemistry course at another college or university.
 Course: _____ Grade: _____

- _____ 7. Biology: **One** of the following criteria must be met.
- Four semesters of high school biology.** Year Completed: _____ Grade: _____
 - BIO 112 or BIO 108 with a "C" or better. BIO 112 qualifies for higher points. Using BIO 109 for this category may significantly alter available points for application due to loss of bonus points.
 Grade: _____
 - Equivalent Biology course at another college or university.
 Course: _____ Grade: _____

** Completed within last 5 years, with a "C" or better

- _____ 8. TEAS Test Date _____ Test Score _____%
(Attached printed test results. No score under 50% is eligible for application.)
- _____ 9. Bonus Points
_____ BIO 109 and 110 OR the equivalent course(s) at another college or university (one or all may be completed with a "C" or better prior to application to receive bonus points.)
_____ BSN completion courses completed with a "C" or better. One point per class/grade for MAT 240; CHE 105; BIO 111; PED 115; ENG 103; COM 131; PSY 200; SOC 111
- _____ 10. General Nursing Information Meeting attended: _____ Date: _____
- _____ 11. Application/Progression Plan completed with Health Career Advisor in the Current Academic Year _____ Date: _____
- _____ 12. Filed Recommendation Forms (forms from family/friends will not be evaluated.)

The following must be completed prior to beginning the ADN program:

- FYE101
- PSY103
- PHL101, PHL102, PHL103, or PHL104

Based on the above information, I believe I am/will be ready for screening for admission to the ADN Program by the deadline date for the year indicated above. I understand that if accepted, entering the program is contingent upon meeting and maintaining all of the admission criteria.

Signature: _____ Date: _____

LPN ARTICULATION/ ADVANCED PLACEMENT ASSOCIATE DEGREE PROGRAM

A Licensed Practical Nurse who wishes to expand her/his role in the nursing field can earn an Associate Degree in Nursing through an advanced placement process. The LPN must complete the general education prerequisites comparable to the Traditional ADN student.

The sequence for Advanced placement is as follows:

- Meet with the Dean of Health Professions (call 815-835-6374 to schedule)
- Complete a Declaration of Intent to Apply to the ADN program with a Nursing Advisor by Dec. 1 the semester prior to enrolling in NRS 152. (Meeting with Dean required prior to filing declaration.)
- Complete Admission Requirements for all Nursing Students.
- Submit a transcript from School of Practical Nursing.
- Submit a copy of a current and active practical nursing license.
- Complete FYE 101 First Year Experience with a grade of “D” or better
- Complete the following courses with a grade of “C” or above before the June 1 application deadline:
 - ENG 101 Composition I
 - PSY 103 Introduction to Psychology
 - One of the following: PHL 101 Introduction to Logic and Formal Reasoning, PHL 102 Introduction to Philosophy, PHL 103 Ethics and Social Policy, or PHL 104 World Religions (totaling 3 credits).
 - CHE 102 or 103 Introduction to Chemistry or 2 semesters of high school chemistry with C or higher within the past five years
 - BIO 109 Human Anatomy and Physiology I (CHE and BIO prerequisites. See current catalog.)
 - BIO 110 Human Anatomy and Physiology II (prereq: BIO109)
 - NRS 143 Pharmacology for Nursing I (current LPN license required to enroll in this course)
 - NRS 144 Pharmacology for Nursing II (prerequisite: NRS 143)
 - NRS 152 Medical Surgical Nursing I, Modified (Declaration of Intent to Apply form must be on file by Oct 1 the semester prior in order for the applicant to be guaranteed a seat in NRS 152. Completion of or concurrent enrollment in NRS 143, NRS144, and BIO 110 required.)
- **MATHEMATICS:** ONE of the following criteria must be met prior to the June 1 application deadline:
 - High School Algebra 2 or MATH 3 with a “C” or better within the last five years
 - Math Accuplacer score of QAS 237, or higher, ACT math score of 18+, SAT math score of 500+, or GED Math Reasoning Score 165+ within three(3) years of application or successful completion of , MAT 078 or MAT 090 or higher-level math course with a grade of “C” or better. **Note: MAT 106 is not a higher-level math course.**
 - Grade of “C” or better in an equivalent course at another college/university.
- Upon acceptance, the applicant is admitted into the first semester of the second year of the ADN program. The applicant will receive 10 credits for NRS 140 and 3 elective credits for the practicum portion of NRS 142 upon completion of NRS 152 (total of 13 credits) with a “C” or better and submitting a petition for credit by licensure form. The applicant will be assessed a fee per credit hour.
- Any student who was unsuccessful for any reason in the ADN program and transferred to the PN program, must take NRS 152.

The LPN has two options for continuing their advanced placement after successfully completing NRS 152 with a “C” or better. The applicant must declare the chosen option by June 1st.

**A second application deadline of August 1st will be established if class space is available.*

- **Option 1** would permit full-time entry into the first semester of the second year of the ADN program.
- **Option 2** would permit part-time entry into the first semester of the second year of the ADN program.

Semester	Fall		Spring	
Option 1 Full time (2 semesters)	NRS 245 OB (8 weeks) NRS 243 Med Surg (16 weeks) 12.5 credits		NRS 244 PEDS (8 weeks) NRS 246 (8 weeks) NRS 247 Concepts of Nursing Practice (16 weeks) 12.5 credits	
Semester	Fall Y1	Spring Y1	Fall Y2	Spring Y2
Option 2 Part time (4 semesters)	NRS 245 OB (8 weeks) 4.5 credits	NRS 244 PEDS (8 weeks) NRS 246 Psych/ Mental Health (8 weeks) 6.5 credits	NRS 243 Med Surg (16 weeks) 9 credits	NRS 247 Concepts of Nursing Practice (16 weeks) 6 credits

Evaluation Procedure

For ENG 101, PSY 103, PHL (101, 102, 103, or 104), CHE 102 or 103, BIO 109, BIO 110, NRS 143, NRS 144, and NRS 152.

A = 4 points

B = 3 points

C = 2 points

Recommendation forms will be evaluated. Three recommendation forms are required. One must be from the applicant’s NRS152 lecture or lab faculty, the other two from the applicant’s employer or SVCC faculty. Applicants may receive up to five (5) points for positive recommendations.

MAT 240, CHE 103 or 105, BIO 111, PED 115, ENG 103, COM 131, PSY 200, and SOC 111 are recommended for those intending to continue their education toward a baccalaureate degree in nursing. Refer to your transfer institution for specific requirements. 1 bonus point will be awarded for each of these courses that is completed with a grade of C or better before the application deadline.

Advanced Placement Declaration of Intent to Apply

Declaration deadline: December 1.

The Declaration of Intent to Apply will allow the applicant the ability to enroll in NRS 152, which is required to apply for the ADN Advanced Placement program. In order to enroll in NRS 143, 144, and 152, the applicant must possess an LPN license in good standing.

Name_____ ID#_____

Address _____ City/Zip Code_____

Telephone_____ Academic Year of Interested Admission _____

Resident of SVCC District: Yes___No___

If accepted, the applicant intends to enroll in the following courses in the _____ Academic Year.

Fall of _____	Spring of _____

Nursing Advisor Signature: _____ Date: _____

I am aware that failure to complete any of the above planned courses in the timeframe specified will delay my phase 2 application for the ADN program.

Applicant signature: _____ Date: _____

ADVANCED PLACEMENT ADN PROGRAM Application Form

All application documents must be submitted to the Health Professions office by June 1.

Name_____ ID#_____

Address _____ City/Zip Code_____

Telephone_____ Year applying for admission: Spring NRS 152_____

Resident of SVCC District: Yes___No___

Indicate with a check the following requirements that have been completed. All requirements must be completed prior to applying to the program. The most recent score or grade will be utilized.

The following requirements have been completed:

- _____ 1. Student Information Form.
(Filed official high school or GED transcript recommended.)
- _____ 2. Filed official transcript from School of Practical Nursing.
- _____ 3. Copy of current active LPN license.
- _____ 4. CGPA minimum 2.5
- _____ 5. Minimum Admission Requirements Satisfied (ENG/MAT).
- _____ 6. Courses Completed:

FYE 101 Grade: _____

ENG 101 Grade: _____

BIO 109 Grade: _____

BIO 110 Grade: _____

PHL 101, 102, 103, or 104 (totaling 3 credit hours) Grade: _____

CHE 102 or 103* Grade: _____

*or two semesters of high school chemistry within the last 5 years

PSY 103 Grade: _____

NRS 143 Grade: _____

NRS 144 Grade _____

NRS 152 Grade _____

Bonus Points: BSN Completion classes

(1 point per approved course with a “C” or better)

MAT 240 Grade: _____

BIO 111 Grade: _____

ENG 103 Grade: _____

COM 131 Grade: _____

CHE 105 Grade: _____

PED 115 Grade: _____

PSY 200 Grade: _____

SOC 111 Grade: _____

Choice regarding part-time or full-time choice for Fall semester must be declared prior to the end of NRS 152. (Curriculum sequence found in Advanced LPN section of application handbook)

Part-time _____ Full-time _____

_____ 6. Appointment with the Dean of Health Professions Date: _____

_____ 7. Application/Progression Plan completed with Health Career Advisor in the Current Academic Year Date: _____

_____ 8. Three filed SVCC Recommendation forms (two from employer or SVCC faculty; one from NRS 152 lab or lecture faculty).

Upon successfully completing one semester of the ADN program, the Advanced Placement student will need to submit a copy of a Practical Nursing license and Petition for Certification, License or Registry Credit form. The student will receive 10 credits for NRS 140 and 3 elective credits for the practicum portion of NRS 142. The student will be assessed a fee per credit hour.

Based on the above information, I believe I am/will be ready for screening for admission to the ADN Program by the deadline date for the year indicated above.

Signed: _____ Date: _____

Return completed form to Room 2G10 or mail to:
Office of Health Professions
Sauk Valley Community College
173 IL RT 2
Dixon, IL 6102

PROCESS FOR ADMITTING TRANSFER STUDENTS

Students requesting to transfer to the ADN or LPN program must provide documentation that they have completed general education and nursing prerequisites comparable to traditional students for the semester/course that they are requesting to enter the program.

The procedure for admission as a transfer student follows:

1. Request Transfer in writing to the Dean of Health Professions.
2. Request an evaluation of general education courses for comparability to SVCC required courses through the Admissions Office.
3. Provide the Dean of Health Professions with course syllabi and other materials necessary to determine comparability to SVCC nursing courses.
 - Nursing courses not comparable to those offered by SVCC will not be accepted for transfer. The student will retake courses not meeting the SVCC nursing program requirements.
 - Prerequisite/general education requirements - See above *LPN Articulation/Advanced Placement* must be completed prior to application.
 - The applicant must have a “C” or better in all required courses to be given credit for a course toward admission to the nursing program.
 - Nursing courses to be considered for transfer must have been completed within two years of desired entry to SVCC. All nursing courses including transfer and SVCC courses must be completed within a four-year timeframe if you are pursuing an Associate of Science degree in Nursing. Inability or failure to comply with the timeframe requirements will result in the necessity to repeat all nursing courses for credit.
 - Students who have a “D” or “F” in any transfer nursing courses will be allowed only one opportunity to complete SVCC’s nursing program. A “D” or “F” in any SVCC nursing course will necessitate a withdrawal from the program with no option for readmission.
4. Submit recommendation forms prior to registration. It is required to have at least one recommendation form from a nursing instructor who supervised the applicant at their current/previous school.
5. Document Skill Competence Level. The applicant will be required to register for a one (1) credit hour Independent Study (IDS) which will include preparation for skills testing for the course prior to the semester of requested admission. The applicant will be required to pass the skills tests according to the Nursing Skills Assessment Booklet.
 - The applicant must sign up for the IDS at least 8 weeks prior to the end of the previous semester they wish to enter into and the scheduled test date.
 - The applicant must complete admission criteria 1 and 2 to obtain permission to register for the skills testing.
6. Complete an Application and Progression Plan with the Health Careers Advisor.

The number of available seats varies and is limited. Therefore, a screening process is used to select the most academically prepared applicants. Following the deadline, applicants will be evaluated for admission.

Other Situations

Satisfactory Progress

Students, who were unsuccessful in the nursing fundamentals semester (NRS 108/117 or 140) must reapply for admission. If a student has failed both NRS 108/117 Fundamentals and NRS 140 Fundamentals they will not be allowed to apply for five years to either program. The CGPA, with nursing courses factored in, will not be evaluated in these applications.

Alternate Status

- Four candidates each year will be assigned alternate status in the ADN and LPN programs. The alternates will meet all minimum criteria and attend program orientation in June. Additionally, the required immunizations, physical exams, CPR, drug screening and criminal background checks **MUST** be uploaded into ViewPoint® prior to the first day of school to ensure their position as an alternate. If the ViewPoint® requirements are not met, the student forfeits their alternate status and the next applicant will be moved up.
- Alternates will be assured admission to the program the subsequent academic year.. Minimum admission criteria must be maintained to assure admission in the subsequent academic year.
- Admitted students may choose to move to alternate status in the year they are admitted without penalty prior to the start of classes.

Wait List

- If there are more eligible candidates than there are spaces available, a waiting list will be developed.
- Candidates who are not selected in the year of their initial application, but wish to be considered for screening the next year must reapply by completing a re-application form with the Office of Health Professions and update their “Application and Progression Plan” with the Health Careers Advisor by March 1. The re-application form will be emailed in the month of January to the SVCC email address.
- Recommendation forms received with the initial “Application” may be used for the second screening. Completed recommendation forms will not be used for any more than two consecutive application cycles (two consecutive years).
- Candidates who are reapplying must meet the admission criteria for that year.

LPN Option

An ADN waitlist or alternate candidate may fill an **available** space (if any) in the LPN program, if desired. Students wishing to pursue this option must notify the Dean of Health Professions (pamela.a.eubanks@svcc.edu) via professional email by August 1st.

Articulation to BSN Programs SVCC Articulation Agreements

RN to BSN Completion – SVCC Transfer Guides at:

<https://www.svcc.edu/students/advising/transfer-center/index.html>

Army Reserves BSN Completion: Multiple options available.

Visit: www.HEALTHCARE.GOARMY.COM or call 1-800-USA-ARMY

Options for BSN Articulation Agreements:

Methodist College of Nursing, Peoria, IL

Northern Illinois University, DeKalb, IL.

Options for 3 + 1 baccalaureate degree-completion courses:

St. Anthony's College of Nursing

UIC Quad Cities Regional Program

Bradley University

Indiana Wesleyan

Chamberlain College of Nursing

Mennonite College of Nursing

Illinois State University

Western Governors University



RECOMMENDATION FORM

NURSING

Candidate's Name: _____

Last	First	Middle
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I voluntarily waive my right of access to this recommendation under Public Law 93-380 and the Regulations promulgated thereunder so that it may be kept confidential. If this waiver has not been signed, Public Law 93-380 and the Regulations promulgated thereunder permits the inspection of this recommendation by the candidate.

Signature of Applicant: _____

**Note to Applicant: Please provide the evaluator with this email address: healthapplications@svcc.edu or with a stamped envelope addressed to the Office of Health Professions, 173 IL Route 2, Dixon, IL 61021 to submit form.*

in the following areas:		5	4	3	2	1
a.	Oral Communication: Expresses self clearly with precision and accuracy.					
b.	Written Communication: Writes with precision and accuracy. Uses correct grammar.					
c.	Academic Ability: Demonstrates academic competence and aptitude for nursing curriculum.					
d.	Leadership: Takes initiative for own learning and holds self accountable for performance. Motivates others.					
e.	Ethics: Displays honesty, integrity, and ethical behaviors.					
f.	Empathy: Demonstrates respect, sensitivity and tactfulness in interactions with others.					
g.	Reliability: Is dependable, responsible and prompt.					
h.	Judgment: Displays critical thinking skills, common sense and decisiveness. Learns from past experiences and transfers this learning to new situations.					
i.	Adaptability: Reacts appropriately to stress. Demonstrates control over own behavior.					
j.	Professional Appearance: Maintains good personal hygiene, appearance, and appropriate attire.					

Position: _____