

The Certificate program prepares students for entry-level accounting positions in private business and industry. This may include tasks related to bookkeeping, data entry, accounts payable, and accounts receivable. Students who want to progress in the accounting field should consider continuing on for an A.A.S. or transfer degree in accounting.

Work and Employment

Job positions that are available include: accounting clerk, bookkeeper, accounting assistant, trainee or technician. Continued economic growth in the region, resulting in increased business activity, should allow this field of employment to continue to grow.

Program Contacts at Sauk Valley Community College

- Geoffrey A. Lemay, CPA, Assistant Professor of Accounting 815-835-6328

Total Hours Required - 16 Hours

Major Field Requirements - 16 Hours

- ACC 101 - Financial Accounting (4 Semester Hours)
- ACC 102 - Managerial Accounting (4 Semester Hours)
- CIS 106 - Spreadsheet Software (3 Semester Hours)
- CIS 109 - Introduction to Computers (3 Semester Hours)
- CIS 220 - Computer Accounting (2 Semester Hours)

Suggested Program

First Semester - 7 Hours

- ACC 101 - Financial Accounting (4 Semester Hours)
- CIS 109 - Introduction to Computers (3 Semester Hours)

Second Semester - 9 Hours

- ACC 102 - Managerial Accounting (4 Semester Hours)
- CIS 106 - Spreadsheet Software (3 Semester Hours)
- CIS 220 - Computer Accounting (2 Semester Hours)