



Business Office

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2021-R01 Development of the Impact Program App

ADDENDUM #1

March 31, 2021

This addendum is being issued to update the specifications and provide additional information.

This information becomes part of the RFP Documents upon receipt. Please review and incorporate into your Proposal accordingly.

Proposals for Development of the Impact Program App, RFP Number 2021-R01, will be received by Sauk Valley Community College District No. 506 173 IL RTE 2, Dixon, IL 61021, until 10:00 a.m. Central Time, Friday, April 9, 2021, at which time the respondents names will be read publicly via Zoom Meeting <https://us02web.zoom.us/j/88118072353>.

The signed Addendum acknowledgement is required to be returned with your Proposal no later than the due date set forth for this Request for Proposal.

Below are clarifications to the proposal:

Section I. Clarification

1. Who would be the user for the mobile app: Student? Please confirm. We recommend that App be only for students, it will keep the overall system leaner. Other users can use the web interface. It is mostly the student who will have to perform functions on a mobile device. We can add Organization on the mobile app in future phases.

Response: Yes, we are okay with the recommendation of this being a student app only, as long as the website integrates with the app.

2. You have mentioned following users on the web interface: Student, Organization, Ambassadors, program Coordinators. Please confirm.

Response: Yes

3. Why do you want to have Students access the web interface since they already have mobile app? We would recommend not to have students access the web interface initially, just have all of their functions and flows available in the mobile app. They can even submit the hours of non participating events from the mobile app. Let us know what you think?

Response: We have a majority population of low-income students, and not all students have cell phones or tablets to access the app. Students must have the web interface also available to them.

4. How would nonprofits sign up on the platform? We are assuming they will sign up on the web interface. Please confirm.

Response: Yes, nonprofits would use the web interface to sign up and post volunteer opportunities on the app.

5. How would we add program coordinators in the system and who would add that? We may need a super admin for this. Please confirm.

Response: A super admin would add the program coordinators.

6. How would we add Ambassadors in the system and who would add that? We may need a super admin for this. Please confirm.

Response: Yes, a super admin would add ambassadors.

7. Would you accept proposal just via email or do you need hard copies via mail? Please confirm.

Response: Vendors have the option to submit their proposals either electronically via the secure email address 2021-R01@svcc.edu, or by submitting hard copies via mail.

8. We are a minority owned entity and we currently have certification from federal government and Maryland state government for minority owned business. We do qualify for set aside. We can sign up for BEP program at the time of the offer, please let us know if this would be fine.

Response: The Federal and other state DBE certifications are sufficient for the proposal submission. However, the College will need the vendor to certify with the State of Illinois prior work begins on the contract. Information on BEP certification with the State of Illinois can be found at <https://cms.diversitycompliance.com/>.

9. Are you looking for initial 6 months of maintenance and updates cost as a separate line item in the proposal or does it have to be part of the cost of initial development?

Response: The College would like to see the initial 6 months of maintenance and updates cost as separate line items in the proposal. Please see the updated cost proposal form accompanied to this addendum.

10. Please confirm the high level users.

Response: The high level users will be as follows: Impact Program Coordinator, Students, Ambassadors, and Organizations.

11. What is the business need of this app?

Response: This app will promote attending Sauk Valley Community College through the Impact Program. The Impact Program will also help promote economic development in the Sauk Valley region.

12. Are you looking to own this product outright (build custom) or are you more interested in a license agreement through a solution provider?

The college intends to own the product and any accompanying source code for it.

**SUMMARY OF PROFESSIONAL SERVICES FOR
SAUK VALLEY COMMUNITY COLLEGE / IMPACT PROGRAM APP**

REQUEST FOR PROPOSAL
ATTACHMENT A

COST PROPOSAL FORM

Please include this sheet with your proposal

Submitted By: _____

Date: _____

ITEMIZED SERVICE QUOTES

Apple iOS App (Native) _____

Android App (Native) _____

API Back End _____

Supporting Database _____

Web Portal _____

6 Months of Maintenance
and Support _____

ITEMIZED QUOTES FOR EXTENDED MAINTENANCE AND SUPPORT

Additional 6 Months of Support
(Totaling 1 Year of Support) _____

Additional 18 Months of Support
(Totaling 2 Years of Support) _____

Hourly Cost for Support after end of
Initial Service Contract _____