## **CONFIDENTIALITY NOTICE**

Sauk Valley Community College is a Public Community College.

The confidential material of our Board, students, and employees must be guarded with integrity and respect.

Any breach of trust or breach of confidential material and information could lead to personal, professional and financial loss and hardship for our students and staff; and this further could lead to personal and professional naming of any employees of "Sauk Valley Community College" as well as "Sauk Valley Community College" in a lawsuit.

Employees of "Sauk Valley Community College" understand and agree by signing an agreement that the legal, personal, and professional material handled by the College should be kept to the utmost confidentiality and free from release to any individual not authorized to access such information.