Operating Equipment in Enhanced Classrooms – 1H16 (B-north) and 1H18 (A-south)

Use the control panel to operate the projector and to select the components you wish to project

To **Turn on the Projector**: press the ON button (top left)

To **Project the Computer**: press PC.

To **Project a Laptop**: plug the VGA or HDMI cable into the laptop. press VGA or HDMI on the control panel.

To **Project the Document Presenter**, press DOC CAM on the control panel.
Turn on the document presenter by pressing the power button on the document presenter or remote control.
Use the buttons on the remote control to zoom in/out and adjust focus.

To **project a DVD**, use the CD drive in the computer.

To **blank the screen**, press BLANK ON/OFF.

Volume Control:
Adjust the volume by using the VOLUME CONTROL knob on the control panel.
To mute the volume, press MUTE on the control panel.

When Finished:
Turn off the projector by pressing the OFF button on the projector.
Turn off the document presenter.
You may leave the computer and monitor on.

PLEASE READ CAREFULLY BEFORE PRESSING ANY BUTTONS

To combine the technology in the rooms:

1H18 (A) is the Master/controlling room. (This is the room closest to the river). All commands need to be initiated in **1H18 (A)** while the rooms are combined. The 1H16 (B) control panel will be locked while the rooms are combined.

- With both projectors off, **press and hold COMBINE for 2 seconds** until the button is solid red. This will turn on the projectors in both rooms.
- **Wait 90 seconds** for both projectors to fully warm up. 1H18 (A) will turn on before 1H16 (B), ***be patient***.
- After 90 seconds the rooms will be combined. While combined, inputs will display on both projectors and sound, if used, will emanate from all of the speakers in the room.

Please refer to the directions above for information on specific input control/use.

When finished, press the OFF button (upper left). This will turn off the projectors in both rooms.
Turn off the document presenter.
You may leave the computer and monitor on.