

## SVCC CTE Program Review Template

**This program review template will be used to review the following program and courses.**

**Program (degree and related certificates):** Social Work (AA 0620) and Social Services (AAS 0089).

**Related program courses:**

Social Work (AA 0620)

SOC 200 (other courses being reviewed in the Sociology program review)

**Social Services:**

HSV 101, 110, 120, 130, 131, 204, 210, 211, 250, 270

### Program Objectives

**Prompts:** *What are the objectives of these programs and the courses related to this degree/certificate?*

**Response to prompts:**

Social Work (AA 0620) – The curriculum is designed to prepare students for the profession of social work which is devoted to helping people function optimally in their environment by providing direct and indirect services to individuals, families, groups, and communities by improving social conditions. Students are encouraged to complete an Associate in Arts degree prior to transferring to a baccalaureate program.

Social Services (AAS 0089) - The curriculum is designed to prepare students interested in obtaining employment in the broad field of human services through coursework and two supervised, on-the-job, practicum experiences. Upon completion students will be able to demonstrate skills in documentation, interviewing, assessment, service plan development, cultural awareness, counseling, case management, and resource networking. This program is designed for students to enter the workforce upon completion and is NOT intended for students interested in transferring to a four-year college.

Potential addition of the following program to (AAS 0089)

Social Services (AAS Addiction Studies): This program is designed to give students an opportunity to develop the skills and knowledge necessary to become Certified Alcohol and Other Drug Abuse Counselor (CADC) through the Illinois Alcohol and Other Drug Abuse Professional Certification Association (IAODAPCA). Upon completion of this degree, the normal two-year work experience requirement for new addictions counselors prior to certification is waived.

### Program Need

**Prompts:** *Is there a need for these programs? Is the array of courses offered for these program appropriate to meet the needs of students? Are high quality jobs available for graduates of this program (A.A.S. degree only)?*

Social Work (AA 0620) and Social Services (AAS 0089)

**Possible topics to discuss:** Program enrollment, class enrollment, program/class enrollment by ethnic group, number of declared majors (total and by ethnic category), number of completions (total and by ethnic category), quality and number of jobs available to graduates.

**Data sources:** Table 1A, Table 1B, Table 2, Occupational Follow-up Survey data

For local data on wages use Illinois Department of Employment Security: find at [http://www.ides.illinois.gov/LMI/Pages/Occupational\\_Employment\\_Statistics.aspx](http://www.ides.illinois.gov/LMI/Pages/Occupational_Employment_Statistics.aspx)  
Use region #6 (NW) or by individual county.

For local data on occupational outlook use IDES: find at [http://www.ides.illinois.gov/LMI/Pages/Employment\\_Projections.aspx](http://www.ides.illinois.gov/LMI/Pages/Employment_Projections.aspx)  
Use LWA #4.

National data on wages and occupational outlook can be found at the U.S. Bureau of Labor Statistics. Use this link: <http://www.bls.gov/ooh/home.htm>. Select occupational group and determine entry level education. Then select occupation.

**Response to prompts (identify strengths and challenges):** In your narrative, please refer to the data sets or evidence you have chosen to support your case.

Social Work (AA 0620) and Social Services (AAS 0089):

According to (Table 1A) the total sections offered reached the highest for FY11 at 14 sections and decreased slightly, but remained constant, ranging from 8-13 sections for FY12-FY15 with a total of 54 sections offered over the five-year period and an additional 7 tutorial sections.

Total enrollment was highest during FY11 at 106 and declined moderately in FY12 at 68, however enrollment remained constant with a range of 65-78 for FY13-FY15. Total enrollment over the five-year period was 384.

Average class enrollment for all sections indicates a slight decrease over the five year period with a range of FY15 (5.2) – FY13 (8.1). Average class enrollment for the five year period was 6.3.

When looking at data (Table 1B) for courses and the average enrollment per section over the five-year period the range was 1.6 (HSV 211) to 12.4 (SOC 200).

Noted are the courses and FY's that did not have enrollment to meet (AAS 0089)  
(HSV 110) FY12-13 (Major requirement)  
(HSV 120) FY13 (Major requirement)  
(HSV 130) FY11-15 (Elective)  
(HSV 131) FY11-15 (Elective)

## Social Work (AA 0620) and Social Services (AAS 0089)

The electives HSV 130 and HSV 131 have not been offered since FY06. Both classes are Manual Communications I and II, which are electives. The recommendation would be to eliminate both of these electives and add classes geared toward meeting the requirements of the (CADC) program if such a program was implemented.

AA 0620 Social Work: According to table 2, over the five year period (FY11-FY15) there were 90 declared majors resulting in 17 degrees awarded. There were a total of 16 transfer students and 2 bachelor completions.

According to table 6B, fall to spring retention rates for the social work program from (FY11-FY15) was 57/77 (74%) compared to the college retention rates 1374/1771 (78%) found in table 6A. Fall to fall retention rates for the social work program over the five year period found in table 6B, was 33/68 (48%) compared to the college retention rates 883/1472 (60%) found in table 6A. There was only a 4% difference in retention rates from fall to spring for the social work program compared to the college. There was a 12% difference in retention rates from fall to fall for the social work program compared to the college.

AAS 0089 Social Services: According to table 2, over the five year period (FY11-FY15) there were 72 declared majors resulting in 9 degrees awarded. There were a total of 6 transfer students and 2 bachelor degree completions.

According to table 6B, fall to spring retention rates for the social services program from (FY11-FY15) was 61/79 (77%) compared to the college retention rates 1374/1771 (78%) found in table 6A. Fall to fall retention rates for the social services program over the five year period found in table 6B, was 44/73 (60%) compared to the college retention rates 883/1472 (60%) found in table 6A. There was only a 1% difference in retention rates from fall to spring for the social services program compared to the college. Retention rates from fall to fall for the social services program compared to the college were identical at 60%.

### **Job Outlook for Human Service Assistants: (Students with either an AA 0620 or AAS 0089)**

Employment of social and human service assistants is projected to grow 22 percent from 2012 to 2022, much faster than the average for all occupations nationally.

Quick Facts: Social and Human Service Assistants	
<a href="#">2012 Median Pay</a>	\$28,850 per year \$13.87 per hour
<a href="#">Entry-Level Education</a>	High school diploma or equivalent
<a href="#">Work Experience in a Related Occupation</a>	None
<a href="#">On-the-job Training</a>	Short-term on-the-job training
<a href="#">Number of Jobs, 2012</a>	372,700
<a href="#">Job Outlook, 2012-22</a>	22% (Much faster than average)

Social Work (AA 0620) and Social Services (AAS 0089)

<a href="#">Employment Change, 2012-22</a>	81,200	
<p>United States Department of Labor Statistics. <i>Occupational Outlook Handbook, 2015-2016 Edition</i>. Retrieved from: <a href="http://www.bls.gov/ooh/community-and-social-service/social-and-human-service-assistants.htm">http://www.bls.gov/ooh/community-and-social-service/social-and-human-service-assistants.htm</a></p>		
<p>Local entry level hourly wages were found at the Illinois Department of Employment Security Wage Data (2014)-Northwest Region: Social and Human Service Assistants \$10.10, Community Health Workers \$12.58. Retrieved from: <a href="http://www.ides.illinois.gov/LMI/Occupational%20Employment%20Statistics%20OES%20Wage%20Inform/EDR/northwest.PDF">http://www.ides.illinois.gov/LMI/Occupational%20Employment%20Statistics%20OES%20Wage%20Inform/EDR/northwest.PDF</a></p>		
<p><b><u>Job Outlook for Substance Abuse and Behavioral Disorder Counselors: (Students with a CADC)</u></b></p>		
<p>Employment of substance abuse and behavioral disorder counselors is projected to grow 31 percent from 2012 to 2022, much faster than the average for all occupations nationally. Growth is expected as addiction and mental health counseling services are increasingly covered by insurance policies.</p>		
<p style="text-align: center;"><b>Quick Facts: Substance Abuse and Behavioral Disorder Counselors</b></p>		
<p><b>2012 Median Pay</b></p>	<p>\$38,520 per year \$18.52 per hour</p>	
<p><b>Entry-Level Education</b></p>	<p>High school diploma or equivalent</p>	
<p><b>Work Experience in a Related Occupation</b></p>	<p>None</p>	
<p><b>On-the-job Training</b></p>	<p>Moderate-term on-the-job training</p>	
<p><b>Number of Jobs, 2012</b></p>	<p>89,600</p>	
<p><b>Job Outlook, 2012-22</b></p>	<p>31% (Much faster than average)</p>	
<p><b>Employment Change, 2012-22</b></p>	<p>28,200</p>	
<p>United States Department of Labor Statistics. <i>Occupational Outlook Handbook, 2015-2016 Edition</i>. Retrieved from <a href="http://www.bls.gov/ooh/community-and-social-service/substance-abuse-and-behavioral-disorder-counselors.htm">http://www.bls.gov/ooh/community-and-social-service/substance-abuse-and-behavioral-disorder-counselors.htm</a></p>		

## Social Work (AA 0620) and Social Services (AAS 0089)

Local entry level hourly wages were found at the Illinois Department of Employment Security Wage Data (2014)-Northwest Region: Substance Abuse and Behavioral Disorder Counselors \$11.35. Retrieved from:

<http://www.ides.illinois.gov/LMI/Occupational%20Employment%20Statistics%20OES%20Wage%20Inform/EDR/northwest.PDF>

The requirements and objectives between social work (AA 0620) and social services (AAS 0089) are interrelated and can become skewed. The (AA 0620) is considered a baccalaureate program, while the (AAS 0089) is considered strictly an associates program. It should be noted that some (HSV) classes transfer to universities as electives, whereas (SOC) classes may transfer as credits satisfying the requirements for the IAI recommended baccalaureate general education curriculum.

The opinion of this writer is that the (AAS 0089) limits students after they have graduated and have entered their respective field. As the job outlook tables suggest, most entry level positions within the social services field only require a high school diploma or equivalent. Although the (AAS 0089) provides students with the knowledge, skills, and experience to perform these jobs, an (AAS) is not required. However, a growing trend that is becoming standard within the social services field is that entry level positions require at least a Bachelors degree. If these (AAS 0089) students decide they would like to return to a four year university to complete their Bachelors degree to advance in their positions, many of their (HSV) classes will not transfer and not satisfy the IAI general education curriculum, while (AA 0620) would.

It is the opinion of this writer that the (AAS 0089) MUST have a component such as a (CADC) program in order to make it worth student's time and money to complete by gaining a respected and recognizable credential. If an advanced (CADC) program is not implemented, this writer does not believe it is in the best interest for students to complete the (AAS 0089) and this program could be eliminated. However, it is recommended that the following classes remain electives for students in other programs or be restructured under another program such as SOC., if the (AAS 0089) program is eliminated: introduction to human relations (HSV 101) and substance abuse (HSV 270).

Otherwise, it is the opinion of this writer that it is in student's best interest to complete the (AA 0620) to leave the "door open" to further their education in the future if desired. These students would be able to apply for, and obtain jobs within the field still having earned an (AA 0620) degree within the same respective field as (AAS 0089), which are virtually interchangeable to potential employers. The recommendation would be to keep the (AA 0620).

### **Program Cost Effectiveness**

**Prompts:** *Are the programs cost effective? What steps can be taken to offer courses more cost effectively? Do the programs need additional resources?*

## Social Work (AA 0620) and Social Services (AAS 0089)

**Possible topics to discuss:** Have the programs remained within its allocated budget? Is the budget adequate to supply necessary services? Are the programs' net income positive or negative? Do the programs need additional resources? If so, what resources are needed?

**Available Data Sources:** Table 3A, Table 3B

**Response to prompts (identify strengths and challenges).** In your narrative, please refer to the data sets or evidence you have chosen to support your case. According to table 3A, the social work and social services programs total expenses over the five year period (FY11-FY15) were \$74,514. While table 3B, indicates that the total revenue for both programs was \$127,710 with a net income of \$53,196. With a moderate positive net income these two programs have remained easily within their allocated budgets despite low enrollment.

Additional resources that should be considered in the future budget would be the salary and benefits for a potential full-time instructor that would be REQUIRED if an addictions (CADC) program is implemented. The expenses for materials and equipment if additional classes were created for the addictions program are expected to be minimal. However, the following scheduled fees are associated with a (CADC) program: \$300.00 application fee, \$800.00 accreditation fee, re-accreditation fee \$800.00. When looking at the five year net income (\$53,196) and the costs associated with being an accredited advanced (CADC) program and having to hire a full-time faculty member this option may not be cost effective for the college.

### Program Quality

**Prompts:** *Do the programs and the programs' courses provide quality and pertinent educational opportunities for students? What steps, if any, need to be taken to update or improve the programs or the programs' courses? Describe any programmatic achievements including any accreditation, certifications, and licensures.*

**Possible topics to discuss:** Full-time to part-time faculty ratio, amount of overload, class sizes, communication practices between full-time and part-time faculty (including dual credit), professional development of faculty, grade distributions, success of students in classes with prerequisites, course scheduling (sequencing), convenience of class schedule (day, evening, hybrid, online course availability), relevance of equipment. Any irregularities between ethnic groups or gender could be noted for many of the categories above.

The types of and quality of materials and equipment could also be discussed here along with facility quality.

**The following topics MUST be discussed in this section to satisfy ICCB and HLC guidelines:** retention rates, degree completion rates, proportion of faculty participating in assessment (FT and PT including dual credit) and the impact of academic assessment on the program.

**Available Data Sources:** Student surveys, Table 1A, Table 1B, Table 2, Table 4A, Table 4B, Table 5A, Table 5B, Table 6, Assessment Data Base, College Dashboard, program surveys, focus groups, interviews, etc.

**Response to prompt (identify strengths and challenges).** In your narrative, please refer to the data sets or evidence you have chosen to support your case.

## Social Work (AA 0620) and Social Services (AAS 0089)

There has not been a full-time faculty member within the social services and social work programs since 2006 after the retirement of a faculty member. These two programs have since been instructed by part-time adjunct instructors. Adjuncts within these programs typically communicate via email if needed. Currently no faculty members within these programs participate in academic assessment. Dual credit is not offered within these programs.

The majority, if not all of the program's classes, are taught in the evenings due to all of the faculty members being adjunct instructors. If a full-time faculty member were to be hired and/or a daytime adjunct instructor, classes could be offered during the day as well. This would allow for a more versatile schedule and accommodate the needs of students. There are currently no online courses within these programs.

Faculty members within the social services and social work programs are required to attend professional development in order to acquire a specific amount of Continuing Education Units (CEU's) each year to maintain license(s) and/or certification(s) within their respected fields such as: Licensed Clinical Social Workers (LCSW), Certified Alcohol and Drug Abuse Counselors (CADAC), and School Social Workers – Type 73 Certification. Examples of CEU's needed to maintain license(s) and/or certifications are as followed:

Licensed Clinical Social Worker (LCSW): requires 30 CEU's biannually in order to maintain licensure.

Certified Alcohol and Drug Abuse Counselor (CADAC): requires 40 CEU's biannually in order to maintain certification.

School Social Workers – Type 73 Certification: 120 CPDU's over five years.

The assumption is that 100% of the faculty members (currently adjuncts), are pursuing professional development in order to practice within their respected full-time fields. However, to ensure and support the effort and expenses required to pursue professional development, ALL faculty members should be provided an annual monetary allotment towards earning CEU's while employed by Sauk Valley Community College.

A full-time student should be able to complete either the social services (AAS 0089) or social work (AA 0620) programs within four semesters. Offering some summer school, daytime and/or online classes would help alleviate credit hour overloads for students during the fall and spring semesters, while allowing students the flexibility to complete classes. Summer school, daytime and/or online classes would aid in the effort of students being able to complete the programs within four semesters.

Degree completion rates remain low for the two programs as discussed in the previous program need section. While the retention rates for the two programs are comparable to the retention rates of the college, also previously discussed in the program need section.

## Social Work (AA 0620) and Social Services (AAS 0089)

The five year average persistence (A-D + P grades) rate for (AA 0620 & AAS 0089) was 91.6% found in table 5B, compared to the college's five year average persistence rate of 84.6% found in table 5A.

In regards to ethnicity found in table 5B, the (AA 0620 & AAS 0089) programs over the five year period had a total enrollment mean of 57.6, and consisted of 48.8 -Caucasian, 6.2-Hispanic, 2-Black, and 0-Asian. The gender mean was represented by 12.8-Male and 44.8-female. The information gathered in table 5B suggests that over the five year period enrollment mainly consisted of Caucasian females.

### Focused Questions from the Administrative Review Team (ART)

Question 1. **A Certified Alcohol and other Drug Counselor certificate was investigated by Dr. Amy Jakobsen at SVCC last year. If recommended again in this program review, please discuss with her to understand what has been done before. Is this certificate viable? Support your contention.**

Response to question 1 (please refer to any data sets or evidence to support your case):

The social services program can be strengthened by becoming accredited by the Illinois Alcohol and Other Drug Abuse Professional Certification Association (IAODAPCA) and offering classes that would allow students to become Certified Alcohol and other Drug Abuse Counselors (CADC). The State of Illinois Division of Alcoholism and Substance Abuse requires addiction counselors in the State of Illinois to have two years of work experience prior to certification. A portion of work experience can be waived if the student has an associate's degree or higher in the human services field.

Currently, the (IAODAPCA) accredits 25 alcohol and other drug abuse counselor training programs at both universities and community college levels. The following are community colleges that currently have accredited programs: Elgin Community College, Illinois Valley Community College, Moraine Valley Community College, Oakton Community College, Shawnee Community College, Southeastern Community College, and Waubensee Community College.

The belief is that enrollment and retention, along with the financial viability of the social services program (AAS 0089) would increase by the addition of an accredited (CADC) program within the next five years. Students would have more incentive to complete the program by obtaining a highly recognized and sought after credential after completing their associate's degree thus making students more marketable to future employers.

The social services program can be better marketed by implementing an accredited (CADC) program. The assumption is that the addition of this program would provoke an interest in potential students increasing enrollment through more marketing opportunities. Students would have an additional incentive to complete the program. The addition of such a program would provide Sauk Valley Community College more opportunities to collaborate with local organizations and agencies that would increase marketing opportunities. Sauk Valley Community College would be able to compete with other Colleges and/or Universities that already offer such programs.

**Social Work (AA 0620) and Social Services (AAS 0089)**

However, it should be noted that the average class enrollment for FY11-FY15 for substance abuse (HSV 270) was 9.9, and suggests a downward trend in enrollment. Also, to become accredited at the advance level is a huge undertaking and would REQUIRE a full-time faculty member as set forth by the governing body's standards.

Advanced Alcohol and Other Drug Abuse Counselor training program accreditation standards for a (CADC) program can be found in Appendix A and/or be obtained by request at:

IAODAPCA  
401 E. Sangamon Ave.  
Springfield, IL 62702

217-698-8110  
[info@iaodapca.org](mailto:info@iaodapca.org)

An example from Waubonsee Community College of a Human Services Associates in Applied Science (AAS) that includes an advanced alcohol and other drug abuse counselor training program to obtain a (CADC) can be found in Appendix B and/or can be downloaded at the following:

<https://www.waubonsee.edu/learning/academics/career/human/650/index.php> ]

**Question 2. Is there enough gainful employment and marketability for the Social Services A.A.S. degree? Is this A.A.S. degree viable for the SVCC area? Support your contention.**

Response to question 2 (please refer to any data sets or evidence to support your case): There are gainful employment opportunities in the Sauk Valley area for students that earn a (AAS 0089). However, as the job outlook tables suggest, most entry level positions within the social services field only require a high school diploma or equivalent. Although the (AAS 0089) provides students with the knowledge, skills, and experience to perform these jobs, it is not required. Ultimately one could begin a career in the social services field without completing classes and would receive paid on-the-job training vs. non-paid internships and classes that students would need to complete required to earn an (AAS 0089) degree. However, it should be noted that if one would like to advance within the social services field a bachelors degree and higher will be required by employers. ]

**Question 3. Should SOC 200 be offered as an online and/or evening class in order to grow enrollment? Explain.**

Response to question 3 (please refer to any data sets or evidence to support your case): According to table 1B, the average class enrollment for (SOC 200) over the five year period was 12.4. All sections were offered in the evening and no online classes were created. Offering daytime and/or online classes may increase enrollment as they would offer students more flexibility within their schedules. However, the downward trend in enrollment within these programs suggests that enrollment may not increase substantially. ]

**Question 4. Transfer rates for the A.A. 0620 degree (Social Work) are very low. What can you suggest to increase the transfer rate of Sauk's students?**

## Social Work (AA 0620) and Social Services (AAS 0089)

Response to question 4 (please refer to any data sets or evidence to support your case): One possible reason the transfer rates for the social work (AA 0620) are low is that savvy students realize that it is more practical and to their benefit, to complete the social work (AA 0620) degree vs. the (AAS 0089) social services degree ultimately because the (AA 0620) is a baccalaureate program leaving the “door open” to transfer if they so choose to in the future. One that completes the (AA 0620) degree does not have to complete internship hours as required by the (AAS 0089) and classes within the (AA 0620) will satisfy IAI general education curriculum.

Otherwise, it is the opinion of this writer that it is in student’s best interest to complete the (AA 0620) to leave the “door open” whether they have any intentions of ever transferring. These students would be able to apply for, and obtain jobs within the field still having earned an (AA 0620) degree within the same respective field as (AAS 0089), which are virtually interchangeable to potential employers. Savvy students wanting to enter the field realize this whether or not they have intentions of ever transferring to a four year university.

One assumption is that transfer rates will remain low due to what was described above. Another assumption is that due to the increasing costs associated with attending a four year university along with the decrease in funding available for students, transfer rates will remain low. The only foreseeable way to increase the transfer rates of students is to provide them with an affordable education which is a concern at the private, State and Federal levels. Sauk Valley Community College caters to non-traditional students from surrounding communities that are composed of high rates of low-income families. Transfer rates will increase, if and when, this population can afford to transfer.

**Responses to Program Challenges.** Every program has challenges it must overcome. This program review process allows Sauk employees to identify those challenges and then create a plan to overcome those challenges. Please describe the program’s challenges and the purposed response below. These responses will be added to the Operational Planning matrix found below.

**Response to Challenges:** There is a potential need to hire at least one full-time faculty member within the social services and social work programs. These programs have not had a full-time faculty member since 2006 and have subsequently consisted of all adjunct instructors. A full-time faculty member within these programs would provide more stability, consistency, and leadership. The belief is that a full-time faculty member would improve the program’s course and program completion rates, along with increasing the financial viability by having more ownership and time invested into the program and its students. This is especially true and REQUIRED if an addictions (CADC) program is implemented in the future.

The social work and social services programs may experience emerging issues in the State of Illinois due to the State’s dismal budget and ability to fund and reimburse social services agencies for the services they provide. The budget cuts and lack of funding could possibly have an adverse effect on students obtaining internships for their practicum classes along with gaining future employment within the field. Also, a growing trend within social service

Social Work (AA 0620) and Social Services (AAS 0089)

agencies is not being able to accept interns until at least bachelors and/or even masters level students, due to liability, confidentiality and billing purposes. Although the data suggests that the outlook for careers in the human services field is favorable, the current economic crisis in Illinois needs to be taken into consideration.]

**Program Bookkeeping Tasks**

Task List	Description of Task	Is the task complete?
<b>Course outlines</b>	Please review all course outlines for the courses listed at the top of this document and send it to Curriculum Committee for approval. ALL outlines must go through Curriculum Committee even if no or few changes were made.	[ Yes ]
<b>Catalog descriptions</b>	Please review catalog descriptions of the program. If there are changes to the program description, please send it to the Curriculum Committee for approval.	[ Yes ]
<b>Course descriptions</b>	Please review course descriptions found in the catalog that are listed at the top of this document. If there are changes to the course descriptions please send them to the Curriculum Committee for approval.	[ Yes ]
<b>1.1 transfer completion list</b>	ICCB expects the college to maintain current articulation agreements for all <u>1.1 transfer courses</u> . IR* will use the following link to create a master table that shows the current articulation agreements for the program's courses. <a href="http://www.svcc.edu/students/equival.pdf">http://www.svcc.edu/students/equival.pdf</a>  *This task will be completed by IR Department.	Completed by IR

Social Work (AA 0620) and Social Services (AAS 0089)

**Author's Final Recommendation**

<b>Recommendation</b>	<b>Check only one</b>	<b>List program name (if more than one is being reviewed or make additional copies of this table for each program)</b>
<b>Social Services (AAS 0089)</b>		
Continued with minor improvements	<input type="checkbox"/>	
Significantly modify the program	<input type="checkbox"/>	
Discontinued/Eliminated	<input type="checkbox"/>	
Other, please specify:	<input checked="" type="checkbox"/>	<b>If a CADC program is not implemented, the (AAS 0089) could be eliminated</b>

**Author's Final Recommendation**

<b>Recommendation</b>	<b>Check only one</b>	<b>List program name (if more than one is being reviewed or make additional copies of this table for each program)</b>
<b>Social Work (AA 0620)</b>		
Continued with minor improvements	<input checked="" type="checkbox"/>	
Significantly modify the program	<input type="checkbox"/>	
Discontinued/Eliminated	<input type="checkbox"/>	
Other, please specify:	<input type="checkbox"/>	

<b>Signature/Date</b>	<b>Program Review Team Member</b>	
Dustin Merrill, LCSW, CADC	<input type="checkbox"/>	Chair
Amy Jakobsen, Ph.D., LCP	<input type="checkbox"/>	Member
Michael Hemmen, LCSW	<input type="checkbox"/>	Member

Social Work (AA 0620) and Social Services (AAS 0089)

**Program Review.** Items from the program review will be entered here. After this program review is complete and approved, transfer (paste and copy) the items below to your FY 2016 Operational Plan.

\* Use the origination code PR 2015.

Origination Code*	Date Activity was Added to this OP (MM/DD/YYYY)	Name(s) of Individual(s) Responsible	Description/Purpose/Justification of Proposed Activity	Goal/Desired Result from Activity (measurable and under department's control)	Target Completion Date for This Activity (MM/DD/YYYY)	Actual Results from this Activity	Actual Completion Date for this Activity (MM/DD/YYYY)
<b>Comments:</b>							

## CTE PROGRAM REVIEW SUMMARY REPORT

### Required ICCB Program Review Report

Sauk Valley Community College (506)

Academic Year 2015 - 2016

**Program Identification Information (only one CIP per template)**

<b>6-digit CIP</b>	440701
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<b>Career Cluster</b>	<b>Career Pathway</b>
Human Services	Family and Career Services

<b>Program of Study</b>	<b>SVCC's Program Title</b>
Social Work	Social Services: A.A.S. 0089

Degree or Certificate Type	Check only one
03 – AAS	<b>X</b>
20 – Occupational Certificate of 30-50 credits	
30 – Occupational Certificate of 29 or less credits	

**SVCC Action**

Possible Actions	Check only one
Continued with minor improvements	<input type="checkbox"/>
Significantly modified	<input type="checkbox"/>
Discontinued/Eliminated	<input type="checkbox"/>
Placed on inactive status	<input type="checkbox"/>
Scheduled for further review	<input type="checkbox"/>
Other, please specify:	<b>If a ( CADC) program is not implemented the program can be eliminated.</b>

**Need, cost-effectiveness & quality.** *Create a short summary paragraph for each question below.*

Need: *Is program enrollment sufficient to justify this program? Are the majority of students in this program completing degrees or certificates? Are the students within this program marketable and employable? Over the five year period (FY11-FY15) there were 72 declared majors resulting in 9 degrees awarded. There were a total of 6 transfer students and 2 bachelor degree completions. Enrollment within this program continues to decline. Although student's within the program gain the appropriate knowledge and skills to work within the field, entry level positions only require a high school diploma or equivalent.*

Cost-effectiveness: *Is the program cost effective? Does the program require additional resources?*

## Social Work (AA 0620) and Social Services (AAS 0089)

The social work and social services programs total expenses over the five year period (FY11-FY15) were \$74,514. While the total revenue for both programs was \$127,710 with a net income of \$53,196. With a moderate positive net income these programs have remained easily within their allocated budgets despite low enrollment.

*Quality: Describe any program improvements since the last program review. What steps need to be taken to update or improve instruction or the program as a whole? How does the program work with local businesses to meet their needs? How does the program faculty remain up-to-date with their professional training and/or certification?* There has not been a full-time faculty member within the social services program since 2006 after the retirement of a faculty member. The program has since consisted of part-time adjunct instructors. Adjuncts within the programs typically communicate via email if needed. Currently no faculty members within the program participate in academic assessment. Dual credit is not offered within the program. No online courses are currently offered. Faculty members within the social services program are required to attend professional development in order to acquire a specific amount of Continuing Education Units (CEU's) each year to maintain license(s) and/or certification(s) within their respected fields

## ACADEMIC DISCIPLINE PROGRAM REVIEW SUMMARY REPORT

### Required ICCB Program Review Report

Sauk Valley Community College (506)

Academic Year 2015 - 2016

<b>Academic Degree (discipline)</b>	Social Work (A.A. 0620)
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#### Summary

*Objectives:* What are the objectives of the course and sequences of courses (such as developmental through college-level) in the discipline? To what extent are they being achieved? The social work (AA 0620) curriculum is designed to prepare students for the profession of social work which is devoted to helping people function optimally in their environment by providing direct and indirect services to individuals, families, groups, and communities by improving social conditions. Students are encouraged to complete an Associate in Arts degree prior to transferring to a baccalaureate program. Over the five year period (FY11-FY15) there were 90 declared majors resulting in 17 degrees awarded. There were a total of 16 transfer students and 2 Bachelor completions.

*Need:* It is expected that there is a continuing need for courses in each of the academic disciplines, but is the array of courses offered appropriate to meet the needs of students and support academic programs? The majority, if not all of the program's courses, are taught in the evenings due to all of the faculty members being adjunct instructors. If a full-time faculty member were to be hired and/or a daytime adjunct instructor, classes could be offered during the day as well. This would allow for a more versatile schedule and accommodate the needs of students. There are currently no online courses within the program.

*Cost-effectiveness:* What steps can be taken to offer courses more cost effectively? Are there needs for additional resources? The social work and social services programs total expenses over the five year period (FY11-FY15) were \$74,514. While the total revenue for both programs was \$127,710 with a net income of \$53,196. With a moderate positive net income these programs have remained easily within their allocated budgets despite low enrollment.

*Quality:* Based on the results of assessment and other information about courses and sequences of courses in the discipline, what steps need to be taken to update or improve instruction? Describe any programmatic achievements already achieved or are planned for the future. There has not been a full-time faculty member within the social work program since 2006 after the retirement of a faculty member. The program has since been instructed by part-time adjunct instructors. Adjuncts within these programs typically communicate via email if needed. Currently no faculty members within the program participate in academic assessment. Dual credit is not offered within the program. No online courses are currently offered. Faculty members within the social work program are required to attend professional development in order to acquire a specific amount of Continuing Education Units (CEU's) each year to maintain license(s) and/or certification(s) within their respected fields

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*Transfer Courses: Generate a list of 1.1 transfer courses within the discipline and action taken to obtain current articulation agreements.*

<b>Program Review Committee &amp; Administrative Review Teams Recommendations</b>	
<b>This Program Review is considered complete.</b>	
<b>The following are the recommendations from the Program Review Committee and the Administrative Review Team:</b> [ 1. Maintain and improve the AA in Social Work. 2. The AAS in Human Services should be eliminated. 3. Explore new schedule options for SOC 200. ]	
<b>Signature of the Program Review Committee Chair</b>	

<b>President's Recommendation</b>	
<b>The Program Review has been reviewed.</b>	
<b>The following are the recommendations from the President:</b> [ ]	
<b>President's Signature/Date</b>	